


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Accept Tender for Contract (Finance System)	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.
DO/56/2024 (VS)	3D.2B Invite and accept tenders or quotations for contracts, subject to contract standing orders, financial standing orders, financial regulations and financial instructions.
<u>DATE OF DECISION</u>	<u>DECISION MAKER</u> (Name and Job Title)
16/12/2024	 Victoria Summerfield – Strategic Director for Corporate Resources
<u>RECORD OF THE DECISION</u>	
<p>a) The issue The Council’s Central Finance System Agresso is to be unsupported from 31st December 2024. A procurement process has been undertaken to enter into a new contract with an external supplier to supply a finance system to the Council from 1st January 2025.</p> <p>b) The Decision This is to approve the decision and enter into a contract.</p>	
<u>REASON FOR THE DECISION</u>	
<p>Unit4 Agresso are moving all current users of Agresso to the cloud system and will not support on-premise systems from 31st December 2024. Due to this decision, the Council has conducted a procurement process through G-Cloud 14 for a stand alone finance system on the cloud to move away from hosting internally.</p>	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
Open tender process – this was not considered due to timescales with the process and migrating to a new supplier.	

<p><u>WARD RELEVANCE</u></p> <p>None</p>
<p><u>FINANCIAL AND BUDGET IMPLICATIONS</u></p> <p>The proposed contract will cause a small pressure estimated to be £4.9k in 2024/25 which is agreed to be funded by the current underspend forecast on the General Fund as at the Quarter 2 reports which went to cabinet November 2024. If the surplus expected on the General Fund does not materialise then the small pressure will be funded via earmarked reserves set aside for financial resilience. The on-going contract costs have been built into the 2025/26 draft budget under 'Inflation where unavoidable' which was agreed at cabinet 4th December 2024.</p>
<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u></p> <p>Members – None (directly) – The budget has been approved by cabinet (December 2024)</p> <p>Assistant Director – Finance Assistant Director – Democracy & Governance ICT and Communications Manager Finance Manager Treasury and all Finance members of staff</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></p> <p>None</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p> <p>None.</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>None.</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u></p> <p>None.</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>The proposed contract will cause a small pressure estimated to be £4.9k in 2024/25 which is agreed to be funded by the current underspend forecast on the General Fund as at the Quarter 2 reports which went to cabinet November 2024. If the surplus expected on the General Fund does not materialise then the small pressure will be funded via earmarked reserves set aside for financial resilience. The on-going contract costs have been built into the 2025/26 draft budget under 'Inflation where unavoidable' which was agreed at cabinet 4th December 2024.</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>None.</p>

SECTION 17 CRIME & DISORDER IMPLICATIONS

None.

RISK MANAGEMENT IMPLICATIONS

Failing to award the contract would have a detrimental impact on NBBC reputationally with not being able to pay suppliers but also not being able to track expenditure and income in-line with legislation.

If the finance software was not to be re-procured then this would be against our licence agreement for azure (the main operating environment for the Council) and could potentially increase the risk of cyber attacks with limited security.

SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS

None.

ENVIRONMENTAL IMPLICATIONS

None.

LEGAL IMPLICATIONS

Compliant with contract procedure rules and please see "Risk Management Implications" above.

ANY OTHER COMMENTS

None.

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER