


RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 & THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014

<u>SUBJECT OF DECISION</u>	
Revision to the constitution to allow for effective emergency management.	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u>
DO/57/2024 (TS)	<p>Constitution:</p> <ul style="list-style-type: none"> • 3E OFFICER DELEGATIONS - Part B - Specific Delegations • 3E.1 Chief Executive (Head of Paid Service, Electoral Registration & Returning Officer) • e) Make any necessary and consequential changes to the Council's Scheme of Delegation to Officers to give effect to any changes in personnel, legislation, or the structure of the Council, to ensure its efficient and effective operation, in consultation with the Leader of the Council.
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
11/12/24	<p>Tom Shardlow Chief Executive Officer</p> 

RECORD OF THE DECISION

a) The issue

The Council's Officer delegations within the OFFICER DELEGATIONS - Part A - General Delegations need to be revised to ensure that those Officers who are providing emergency management cover, in line with the Council's Emergency Plan, have the appropriate delegated authority.

b) The Decision

To amend the Officer delegations 3D.4 (e) to read :

In the event of the invocation of the Council's emergency plan, or the declaration of an incident by the Local Resilience Forum, or Emergency Service partner, that requires a Council response, the relevant officer on duty (Chief Executive, Strategic Director and/or Assistant Director) is granted delegated authority to take such decisions as necessary for the immediate management of the Council's response and to liaise with appropriate partners as necessary.

REASON FOR THE DECISION

The Council has an obligation under the Civil Contingencies Act 2004 to work with partners in the provision and response of emergency management. This amendment ensures that the officers who are providing this service, have the appropriate level of delegation to act, to meet the requirements of the Act.

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION

Not to revise.

Rejected as inadequate delegations would result in a delay in response in an emergency, as CEO or SD approval was sought.

WARD RELEVANCE

All Wards

FINANCIAL AND BUDGET IMPLICATIONS

None.

CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS

Assistant Director - Governance & Democracy

ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED

N/A

<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p> <p>N/A</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>No impacts identified.</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u></p> <p>No impacts identified</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>N/A</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>No Impacts Identified.</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u></p> <p>No direct impacts identified.</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u></p> <p>This revision will ensure that Officers acting in the event of an emergency are doing so with the appropriate delegated authority.</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u></p> <p>None identified</p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u></p> <p>N/A</p>
<p><u>LEGAL IMPLICATIONS</u></p> <p>This revision will ensure that Officers acting in the event of an emergency are doing so with the appropriate delegated authority.</p>
<p><u>ANY OTHER COMMENTS</u></p> <p>N/A</p>