

Enquiries to: Kelly Baxter
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Date: 7th January 2025

Dear Sir/Madam,

A meeting of the **CABINET** will be held in the Council Chamber, Town Hall, Nuneaton, on **Wednesday, 15th January 2025** at **6.00 p.m.**

Yours faithfully,

Tom Shardlow

Chief Executive

To: Members of Cabinet

Councillor Chris Watkins (Leader)	-	Housing
Councillor Jill Sheppard (Deputy Leader)	-	Environment and Public Services
Councillor Steve Hey	-	Resources and Customer Service
Councillor Tim Jenkins	-	Leisure, Communities and Health
Councillor Nicola King	-	Business and Regeneration
Councillor Robert Roze	-	Planning and Enforcement

Observer

Councillor Kris Wilson	-	Leader of the Main Opposition Group
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AGENDA

PART I

PUBLIC BUSINESS

1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds, please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 6**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring

Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit and Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

4. MINUTES - To confirm the minutes of the Cabinet meeting held on the 4th December 2024 (**Page 9**).
5. PUBLIC CONSULTATION – Members of the Public will be given the opportunity to speak on specific agenda items, if notice has been received. Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The Chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated. The Chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the Chair, the speaker persists, they will be asked to stop speaking by the Chair. The Chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the Chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.
6. DRAFT COUNCIL CORPORATE PLAN APRIL 2025 – MARCH 2029 – report of the Chief Executive Officer attached (**Page 15**)

7. PUBLIC SPACE PROTECTION ORDER – ANTI SOCIAL BEHAVIOUR report of the Assistant Director – Social Housing and Community Safety attached **(Page 27)**
8. POSTAGE AGGREGATED PROCUREMENT report of the Assistant Director – Central Operations attached **(Page 41)**
9. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY PANELS
None
10. ANY OTHER ITEMS - which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified)

Nuneaton and Bedworth Borough Council

Building A Better Borough

Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough

AIM 1: LIVE

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Priority 3: Sponsor a sustainable green approach

Priority 4: Prioritise community safety and empowerment

AIM 2: WORK

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

Priority 1: Grow a strong and inclusive economy

Priority 2: Champion education and skills

Priority 3: Embrace new and emerging technology

Priority 4: Support local businesses

AIM 3: VISIT

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

Priority 1: Create vibrant and diverse town centres

Priority 2: Stimulate regeneration

Priority 3: Celebrate and promote our heritage

Priority 4: Improve the physical environment

Cabinet - Schedule of Declarations of Interests – 2024/2025

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	S. Hey	Director – - Heywire Ltd - Brilliant Bookings Ltd	Member of the Labour Party, National Trust, CAMRA (Campaign for Real Ale), Royal Photographic Society. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • West Midlands Employers Board (NBBC representative) • Local Government Superannuation Scheme Consultative Board • Grayson Place (NBBC) Limited • West Midlands Employers • Nuneaton and Bedworth Older People’s Forum 	
	T. Jenkins	Managing Partner – Gribblybugs LLP Employed by Mary Creagh MP (Coventry East)	The Labour Party (sponsorship) - Committee Member of Warwickshire Amphibian & Reptile Team - Member of Warwickshire Wildlife Trust - Member of Equity – Trade Union Members of National Trust and English Heritage Representative on the following Outside Bodies:	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<ul style="list-style-type: none"> • Nuneaton and Bedworth Sports Forum, • Safer Warwickshire Partnership Board, • Warwickshire Health and Wellbeing Board, • Warwickshire Police and Crime Panel, • Biodiversity Champion • Committee of Management of Hartshill and Nuneaton Recreation Ground • Exhall Education Foundation • Foleshill Charity Trustee – Proffitt's Charity 	
	N. King	Employed by Love Hair and Beauty	Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Nuneaton Town Deal Board 	
	R. Roze	Director – InfiniTEN Ltd	Representative on the following Outside Bodies: <ul style="list-style-type: none"> • A5 Member Partnership • Nuneaton and Bedworth Community Enterprises Ltd • PATROL (Parking and Traffic Regulations Outside of London) Joint Committee Services. • Building Control Partnership Steering Group • Bedworth Town Deal Board 	
	J. Sheppard		Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Sherbourne Asset Co Shareholder Committee • Warwickshire Direct Partnership • Warwickshire Waste Partnership • Nuneaton Neighbour Watch Committee 	
Director of Wembrook Community Centre.			Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre	
Member of Labour Party				

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	C.M. Watkins	Employee of Nutri Pack	<p>Representative on the following outside bodies:</p> <ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee • Local Government Association • Nuneaton and Bedworth Home Improvement Agency • Nuneaton and Bedworth Safer and Stronger Communities Partnership • Nuneaton and Bedworth Community Enterprises Ltd • Warwickshire Housing Support Partnership • West Midlands Combined Authority Board (WMCA) • West Midland Combined Housing and Land delivery Board 	

NUNEATON AND BEDWORTH BOROUGH COUNCIL

CABINET

4th December 2024

A meeting of Cabinet was held on Wednesday 4th December, 2024 in the Council Chamber at the Town Hall.

Present

Councillor C. Watkins (Leader and Housing)
Councillor J. Sheppard (Deputy Leader and Environment & Public Services)
Councillor S. Hey (Resources & Customer Services)
Councillor T. Jenkins (Leisure, Communities and Health)
Councillor R. Roze (Planning & Enforcement)
Councillor N. King (Business and Regeneration)

CB59 **Apologies**

None

CB60 **Declarations of Interest**

RESOLVED that the Declarations of Interest for this meeting are as set out in the Schedule attached to these minutes.

CB61 **Minutes**

RESOLVED that the minutes of the Cabinet meeting held on 6th November 2024, be approved, and signed by the Chair

CB62 **Approval of Infrastructure Funding Statement**

The Strategic Director – Economy & Place submitted a report seeking approval to publish the 2023/24 Infrastructure Funding Statement.

RESOLVED that

- a) The infrastructure funding statement be noted;
- b) The updated 2023/24 Infrastructure Funding Statement be published; and
- c) Delegated Authority be given to the Strategic Director for Place and Economy in consultation with the Cabinet Member for Planning and Enforcement to make any minor changes to the document prior to publication.

Speakers:

Mr Peter Smith
Mr Keith Kondakor
Councillor Michele Kondakor

Options

- a) To endorse the recommendations and publish the Infrastructure Funding Statement

b) Not to publish the Infrastructure Funding Statement.

Reasons

To enable the Council to comply with the requirements of Regulation 121A of the Community Infrastructure Levy Regulations 2010 as amended by The Community Infrastructure Levy (amendment) (England) (No.2) Regulations 2019.

CB63 Project Updates – Saints/Pingles Leisure Centre

The Strategic Director – Economy & Place and Strategic Director – Public Services submitted to Cabinet an update on the current position of the Saints and Pingles Decarbonisation Project

RESOLVED that

- a) funding of £56k to undertake identified works at the Saints site Nuneaton be approved with delegated authority given for the Assistant Director Economy & Regeneration in consultation with the Portfolio Holder Business & Regeneration to deliver this project;
- b) funding of £280k to undertake identified works at the Pingles Leisure Centre be approved with delegated authority given to the Strategic Director – Public Services in consultation with the Portfolio Holder Leisure, Communities & Health to deliver this project; and
- c) the establishment of £250k per annum as a General Fund budget to support major capital works on public assets be approved.

Speakers:

Mr Peter Smith
Mr Keith Kondakor
Councillor Michele Kondakor

Options

- 1) Accept the recommendations
- 2) Do not accept the recommendations detailed
- 3) Provide amended recommendations

Reasons

To provide an update of the current position of the two project, financial situation and options to address issues identified.

CB64 Draft General Fund Revenue Budget 2025/26

The Strategic Director – Corporate Resources presented to Cabinet the draft revenue budget for the General Fund for 2025/26 and an update on the Chancellor's Autumn Statement

RESOLVED that

- a) the General Fund budget position detailed within the report be noted;

- b) an update on the General Fund 2025/26 budget be presented to Cabinet in February once the NNDR1 is finalised and the Local Government Financial Settlement has been announced;
- c) the Chairs of Overview & Scrutiny Panels be notified of the budget proposals in line with the Constitution;
- d) the Strategic Director – Public Services bid for grant funding from Arts Council England (Creative People and Place Fund) to continue cultural activity delivery - detail in paragraph 4.13 of the report be approved;
- e) the Council Tax base for 2025/26 and the surplus on the Council Tax Fund detailed in paragraph 4.1 of the report be noted and approved; and
- f) consultation with local businesses be undertaken in line with Section 65 of the Local Government Finance Act.

Speakers

Mr Peter Smith
Mr K. Kondakor
Councillor Michele Kondakor

Options

- 1) to accept the recommendations
- 2) to not accept the recommendations and propose alternative suggestions

Reasons

The Council is required to achieve a balanced budget each year.

CB65 Recommendations From Overview and Scrutiny Panels

None

CB66 Any Other Items

None

Chair

PUBLICATION DATE: 12th December 2024

DECISIONS COME INTO FORCE: 23rd December 2024

Cabinet - Schedule of Declarations of Interests – 2024/2025

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Cabinet/Individual Cabinet Member Decision

Report Summary Sheet

Date:

15th January 2025

Subject:

Draft Council Corporate Plan April 2025 – March 2029

Portfolio:

All

From:

Chief Executive – Head of Paid Service

Summary:

To seek endorsement from Cabinet on the draft Council Corporate Plan for April 2025 – March 2029, with a view to commencing consultation.

Recommendations:

That Cabinet endorse the Draft Corporate Plan themes and strategic aims to permit officers to commence and undertake a consultation process as outlined in the report.

That the Chairs of Overview & Scrutiny Panels are notified of the Draft Corporate Plan themes and strategic aims for consideration.

That upon conclusion of the consultation, feedback be considered, and a final version be issued back to Cabinet for endorsement early April 2025 with a recommendation to Full Council to adopt the Corporate Plan and Corporate Plan Delivery Plan for April 2025 – March 2029.

Options:

As per 6.2 of the report, whilst it is not a requirement to have a Corporate Plan it is certainly deemed best and normal practice to have one. As such, the options for Cabinet are as follows:

- (a) To endorse the proposed approach with recommendations; or
- (b) To not endorse the proposed approach.

Reasons:

A new Corporate Plan for the period 2025-2029 is required to establish a strategic vision, ambition and priorities for the council. It is envisaged that the development of this plan will support the alignment of resources to council priorities and increase residents' awareness of the work the council is doing and what the council aims to achieve.

The Council Plan is the key strategic business plan for the Council which sets out the vision, values and strategic priorities. The Council Corporate Plan is the document that will provide visible accountability for performance, risk management and will shape how the Council adapts to a changing environment during the next four years. It sets the 'golden thread' for the work of colleagues to ensure that we are delivering against the priorities of the administration.

Consultation undertaken with Members/Officers/Stakeholders

A number of draft themes and illustrative projects have been developed by Cabinet Members, supported by Senior Leadership Team, to form the basis of a draft new Corporate Plan.

If approved, Chairs of each Overview and Scrutiny Panel (OSP) will have sight of this report and may choose to respond to the consultation as a panel, led by the Chair of the OSP. Members of the public will also have the ability to partake in the consultation process.

Subject to call-in:

No – as at this stage, the document is a draft format and if the report is approved, a consultation will commence. As per the Constitution, consultation is circa 8 weeks and time is required to allow for the minutes of Cabinet to be published, consultation to commence and a final plan to be prepared and issued to Cabinet in April as per the timetable.

Ward relevance:

All.

Forward plan:

Yes.

Building a Better Borough Aim:

Not applicable

Building a Better Borough Priority:

Not applicable

Relevant statutes or policy:

Not applicable

Equalities Implications:

(Does this require an Equalities Impact Assessment? If so please append.)

None identified. No specific equality implications have been identified following the undertaking of an equality impact assessment. Following the consultation, a further equality impact assessment may be required subject to changes made. Accessibility for the purposes of the consultation process have also been considered.

Human resources implications:

None at this stage.

Financial implications:

Please see section 5 of the Report. It must be noted that the Corporate Plan must be balanced with the financial pressures to ensure what is agreed is financial sustainable and achievable for the Council.

Health Inequalities Implications:

None at this stage but this draft Themes and Strategic Aims presented in the report do cover health and environment providing an ability for improvement to any health inequalities subject to it being a borough/district council responsibility.

Section 17 Crime & Disorder Implications:

None identified.

Risk management implications:

Failing to implement a Corporate Plan is likely to result in risk management implications as the Council would not have a clear list and/or vision of priorities and strategic aims to achieve. It must also be noted:

- The final Corporate Plan must be balanced with the financial pressures to ensure what is agreed is financial sustainable and achievable for the Council; and
- Not having a Corporate Plan would inevitably create a governance risk as a Corporate Plan is a key governance document for any organisation.

Environmental implications:

There are no direct climate or environmental implications arising from this report. It is envisaged the development of the new corporate plan will set the strategic vision and direction for the future delivery of projects and initiatives, allowing the council to opportunity to address climate and environmental issues and achieve more sustainable outcomes.

Legal implications:

There are no legal implications arising from this report. Legal implications may arise in respect of individual projects or delivery of services while implementing the Corporate Plan 2025 - 2028.

It is not a requirement for a council to have a corporate plan however not having one would severely inhibit the council's ability to achieve its strategic objectives and priorities while undertaking its statutory functions delivering essential services for the district.

Contact details:

Chief Executive – Head of Paid Service

Tom Shardlow

02476 376004

tom.shardlow@nuneatonandbedworth.gov.uk

AGENDA ITEM NO. 6

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet

From: Chief Executive – Head of Paid Service

Subject: Draft Council Corporate Plan April 2025 – March 2029

Portfolio: All

Building a Better Borough Aim: Not applicable

Building a Better Borough Priority: Not applicable

1. Purpose of Report

- 1.1. To seek endorsement from Cabinet on the draft Council Corporate Plan for April 2025 – March 2029, with a view to commencing consultation.

2. Recommendations

- 2.1. That Cabinet endorse the Draft Corporate Plan themes and strategic aims to permit officers to commence and undertake a consultation process as outlined in the report.
- 2.2. That the Chairs of Overview & Scrutiny Panels are notified of the Draft Corporate Plan themes and strategic aims for consideration.
- 2.3. That upon conclusion of the consultation, feedback be considered, and a final version be issued back to Cabinet for endorsement early April 2025 with a recommendation to Full Council to adopt the Corporate Plan and Corporate Plan Delivery Plan for April 2025 – March 2029.

3. Background

- 3.1. A Corporate Plan sets out the ambition, direction, and strategy for both Nuneaton and Bedworth Borough Council. The current plan, Building a Better Borough, which was previously adopted by Full Council, expires at the end of March 2025 and therefore, the Council is required to set a new Corporate Plan.
- 3.2. It is important that Nuneaton and Bedworth Borough Council is clear in its articulation of its priorities, so that the residents of the entire Borough, its partners and colleagues who work throughout

the organisation have a clear understanding of what this authority is aiming to deliver.

- 3.3. The Council Plan is the key strategic business plan for the Council which sets out the vision, values and strategic priorities. The Council Corporate Plan is the document that will provide visible accountability for performance, risk management and will shape how the Council adapts to a changing environment during the next four years. It sets the 'golden thread' for the work of colleagues to ensure that we are delivering against the priorities of the administration.

4. Body of Report

- 4.1. There are statutory functions and services that a borough/district council must provide. These therefore must feature in any strategic planning through the lifespan of the new corporate plan. The corporate plan should reflect the financial landscape of a council, that sits alongside the Medium Term Financial Plan (MTFP). For the corporate plan to be a credible strategic framework, it can be aspirational and ambitious but it must be affordable and able to be appropriately budgeted for. It must also have regard to the capacity and ensure that the theme and aims are within the power of a borough/district local authority.

- 4.2. It is envisaged that the new Corporate Plan will:

- (a) Establish the strategic direction for Nuneaton and Bedworth Borough Council for the period 2025-2029, informed by Councillors, Senior Leadership Team (SLT), service areas, stakeholders and residents.
- (b) Provide a framework to align council work to priorities, with a recognition that not all identified priorities will be equal in scale and scope
- (c) Target resources towards the priorities identified in the plan, aligning projects undertaken by the council to directly contribute to the delivery of the plan.
- (d) Showcase opportunities that could either be delivered directly, delivered in partnership or could be influenced by the council as appropriate.
- (e) Lead a hierarchy of plans that highlight how the work of individual officers, teams, service areas and wider partnerships, contribute to overall council performance and progress against its objectives.
- (f) Increase residents' awareness of services the council provides and its ambitions.
- (g) Cater to the district's particular needs while maintaining flexibility to respond to new situations as they emerge.

- (h) Provide a performance monitoring and reporting framework to improve transparency and accountability and report on progress towards our strategic goals and objectives.

4.3. The draft key themes and strategic aims are outlined below in no particular order:

Table 1

Theme	Strategic Aim
Place and Prosperity	Regenerate Nuneaton Town Centre; Completing the Transforming Nuneaton Programme.
	Establish an increased number of residential properties within the Town Centres.
	Help local businesses thrive, support new business incubation and reduce the number of vacant units.
	Continue to promote and enable events across the borough.
	Continue to develop and help our markets to thrive.
	Work with the business community to strengthen business in the whole borough
	Deliver a regeneration plan for Bedworth town centre.
	Promote, and support our town centre economies.

Table 2

Theme	Strategic Aim
Housing, Health and Communities	Deliver the construction and opening of the Bedworth Physical Activity Hub (BPAH).
	Focus on awareness and promotion of support services for mental health and wellbeing.
	Facilitate warm, safe, sustainable and affordable housing.
	Work with Public Health colleagues and Partners to address community inequalities.
	Promote active travel across the Borough.
	Extend the Housing home building programme to provide more Council homes.
	Work with partners to prioritise community safety & empowerment.

Table 3

Theme	Strategic Aim
Green Spaces and Environment	Review the Grounds Maintenance contract for the Borough.
	Celebrate the heritage within our green spaces, including museums, George Eliot, and local industry.
	Decarbonise our Housing Stock and promote the decarbonisation of homes in the private sector.
	Support our residents to recycle more of their household waste.
	Promote and develop play area facilities in line with the Parks and Green Space Strategy.
	Reduce the carbon footprint of the Pingles Leisure Centre by 2026.
	Establish a climate change strategy and delivery plan by 2026.
	Work with partners to improve Air Quality across the Borough.
	Explore opportunities to promote, protect and enhance biodiversity in the borough.

Table 4

Theme	Strategic Aim
Your Council	Conduct a Local Government Association Peer Review by 2026.
	Increase the level of resident engagement and consultation.
	Deliver a refreshed Council change plan to modernise services.
	Focus on Civic Pride, celebrating rich heritage and diverse communities.
	Deliver continued forward financial planning to safeguard the finances of the Council.
	Set ambitious and challenging budgets, to ensure taxpayers money is respected, and high-quality services are delivered.
	Deliver a modern organisation with agile and effective structure that meet the needs of residents.
	Strive for transparency and accountability in all that we do. Increase public scrutiny.

- 4.4. Upon conclusion of the consultation, a Delivery Plan will then be formalised to support each theme.
- 4.5. Subject to Cabinet endorsement, consultation will be undertaken based on the draft four (4) themes and strategic aims outlined in 4.3 above. It is proposed to undertake a public and stakeholder engagement campaign for a period of up to 8 weeks following endorsement of the approach. Consultation will be undertaken openly via the Council website, allowing the residents, businesses community groups, and any organisation to provide feedback for the Council to consider.
- 4.6. As per the Constitution, consultation will be live for a period of 8 weeks based on the following timetable:

Stage	Date
Cabinet Approval (Draft)	Wednesday, 15 January 2025
Date decisions come into force	Estimated: Friday 24 January 2025
Consultation commences	Estimated: Friday 24 January 2025
Consultation closes	Wednesday, 19 March 2025
Cabinet report issued	Tuesday, 25 March 2025
Cabinet Approval (Final version)	Wednesday, 2 April 2025
Council Adoption (Final version)	Wednesday, 9 April 2025

- 4.7. Chairs of each Overview and Scrutiny Panel (OSP) will have sight of this report and may chose to respond to the consultation as a panel, led by the Chair of the OSP.
- 4.8. The Corporate Plan format will need to created and developed into the corporate colours and be presented in an official and professional manner. This will be prepared during the consultation period by officers, with a view to including the final themes and strategic aims following a review of the feedback received via the consultation.

5. Financial Implications

- 5.1. Subject to the outcome of the consultation, there are no direct financial implications based upon the draft themes and strategic aims for the purposes of undertaking the consultation.
- 5.2. The intention is to undertake the consultation in-house so there are no direct financial implications associated with the recommendations set out in this report, other than officer time and capacity to date.
- 5.3. It must however be noted that the finalised themes and strategic aims in the Corporate Plan will need to be appropriately balance alongside and within the council financial procedures, including the

Medium-Term Financial Plan and strategy, and each annual budget.

- 5.4. Once the final Corporate Plan 2025-2029 is adopted it is likely that existing resources and budget could need redirecting and/or refocusing towards the outcomes within it. All future budget proposals will be subject to the usual democratic and scrutiny process and any virements will be managed in accordance with the Financial Procedure Rules.

6. Legal Implications

- 6.1. There are no legal implications arising from this report. Legal implications may arise in respect of individual projects or delivery of services while implementing the Corporate Plan 2025 - 2028.
- 6.2. It is not a requirement for a council to have a corporate plan however not having one would severely inhibit the council's ability to achieve its strategic objectives and priorities while undertaking its statutory functions delivering essential services for the district. Furthermore, not having a Corporate Plan would inevitably create a governance risk as a Corporate Plan is a key governance document for any organisation.

7. Climate and ecological impact implications

- 7.1. There are no direct climate or environmental implications arising from this report. It is envisaged the development of the new corporate plan will set the strategic vision and direction for the future delivery of projects and initiatives, allowing the council to opportunity to address climate and environmental issues and achieve more sustainable outcomes.

8. Equalities implications

- 8.1. No specific equality implications have been identified following the undertaking of an equality impact assessment. Following the consultation, a further equality impact assessment may be required subject to changes made. Accessibility for the purposes of the consultation process have also been considered.

9. Options

- 9.1. As per 6.2 above, whilst it is not a requirement to have a Corporate Plan it is certainly deemed best and normal practice to have one. As such, the options for Cabinet are as follows:

- (a) To endorse the proposed approach with recommendations; or
- (b) To not endorse the proposed approach.

10. Conclusion

- 10.1. A new Corporate Plan for the period 2025-2029 is required to establish a strategic vision, ambition and priorities for the council. It is envisaged that the development of this plan will support the alignment of resources to council priorities and increase residents' awareness of the work the council is doing and what the council aims to achieve. An indicative timeline has been set out to illustrate timescales for engagement, development of the final plan and approval process via Cabinet and full Council.
- 10.2. A number of draft themes and illustrative projects have been developed by Cabinet Members, supported by Senior Leadership Team, to form the basis of a draft new Corporate Plan.

11. Appendices

- 11.1. None.

12. Background Papers

- 12.1. None.

Name of Policy/Procedure/Service	Draft Council Corporate Plan April 2025 – March 2029
Service Unit	Corporate
Date of Implementation	1 st April 2025

Does this policy/procedure/service have any differential impact on the following groups/people? (please tick):

Group	This may have a positive impact	This may have a negative impact	No adverse impact
Age			X
Disability			X
Gender			X
Gender Reassignment			X
Marriage and Civil Partnership			X
Pregnancy and Maternity			X
Race – which includes ethnic or national origins, colour, caste or nationality			X
Religion or Belief – this also includes no religion/belief			X
Sexual Orientation (Including LGBT)			X
impact on Serving and/or Ex Serving Armed Forces Personnel and their families			X

Please tick if you believe that this document:

- Should proceed to a Full Impact Assessment Red
- Needs some minor changes, but does not need a Full Impact Assessment Amber
- Needs no further action Green

Recommendations (If any):

No equality considerations identified.
--

Signed	<i>C. Dicken</i>
Officer completing assessment	Craig Dicken
Date	13 th December 2024

Report Summary Sheet

Date: 15th January 2025
Subject: Public Space Protection Order – ASB Nuneaton and Bedworth Town Centres
Portfolio: Leisure, Communities and Health
From: Strategic Director – Housing and Communities

<p>1.1 Summary: Cabinet is asked to consider approval of a Public Space Protection Order (PSPO) to help address the issues caused by groups and/or individuals in Nuneaton and Bedworth town centres in accordance with the Anti-Social Behaviour, Crime and Policing Act 2014. This proposed order is based on the feedback following a public consultation that took place with residents, businesses and partner organisations.</p>
<p>Recommendations: That the order be approved in the form set out in appendix B.</p>
<p>Options: Cabinet can approve the proposed Public Space Protection Order (ASB Nuneaton and Bedworth Town) Cabinet could request amendments to the Public Space Protection Order (ASB Nuneaton and Bedworth Town)</p>

Alternatively, Cabinet do not have to approve the Public Space Protection Order (ASB Nuneaton and Bedworth Town)

Reasons:

The Council is seeking to establish a Public Space Protection Order (PSPO) that will help address the issue of ASB in Nuneaton and Bedworth Town Centres

Consultation undertaken with Members/Officers/Stakeholders

A consultation exercise took place with residents and businesses, a report with the results has been included.

Subject to call-in: Yes

Ward relevance: St Mary's, Chilvers Coton, Bede and Poplar

Forward plan: Yes

Building a Better Borough: Aim One

Building a Better Borough: Priority Four

Relevant statutes or policy:

Anti-Social Behaviour, Crime and Policing Act 2014;

Equalities Implications: None – Equality Impact Assessment completed

Human resources implications: None
Financial implications: None
Health Inequalities Implications: None
Section 17 Crime & Disorder Implications: Reduction in ASB in Town Centres
Risk management implications: None
Environmental implications: None
Legal implications: None

Contact details:

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Communities and Community Safety Manager
024 76376358
Abubaker.malek@nuneatonandbedworth.gov.uk

Dawn Dawson – Strategic Director
Housing and Communities
024 76376408
dawn.dawson@nuneatonandbedworth.gov.uk

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet – 15th January 2025

From: Strategic Director – Housing and Communities

Subject: Public Space Protection Order – ASB (Town Centres)

Portfolio: Leisure, Communities and Health(Councillor Tim Jenkins)

Building a Better Borough Aim: One

Building a Better Borough Priority: Four

1 Purpose of Report

1.1 Cabinet is asked to consider approval of a Public Space Protection Order (PSPO) to help address the issues caused by groups and/or individuals in Nuneaton and Bedworth town centres in accordance with the Anti-Social Behaviour, Crime and Policing Act 2014. This proposed order is based on the feedback following a public consultation that took place with residents, businesses and partner organisations.

2 Recommendations

2.1 That the order be approved in the form set out in **Appendix B**.

3 Background

3.1 Public Space Protection Orders were introduced by the Anti-Social Behaviour, Crime and Policing Act 2014 and can set restrictions or requirements on groups or individuals to prevent them committing anti-social behaviour in a public place. Key tests must be met. These are;

- *it must be having, or be likely to have, a detrimental effect on the quality of life of those in the locality;*
- *be of persistent or continuing nature; and*
- *be unreasonable.*

3.2 The order covers three areas that are detailed below;

- An authorised person, where they reasonably suspect, may request that a group of three or more within the restricted area acting in such a manner as to cause harassment, alarm or distress to any person immediately disperse and not return to the restricted area within 48 hours.
- An authorised person may request a person to dismount if they

are cycling, skateboarding, scootering or using similar devices within the restricted area where they reasonably suspect that the person is riding in a malicious and/or dangerous manner as to cause harassment, alarm or distress to any person within that area.

- A person is prohibited from wearing face coverings in an attempt to conceal their identity to cause harassment, alarm or distress to any person; this includes scarves, balaclavas, and masks. This would not include a face covering worn in respect of religious or cultural beliefs.

4. Proposals

4.1 The Council has consulted with residents, businesses and other stakeholders to understand if a Public Space Protection Order (PSPO) has wider support. The consultation took place online, using all communication platforms and partner community networks/databases to promote the exercise. The report has been included as **Appendix A** that details the results of the consultation.

4.2 The consultation exercise was held over a two week period. The feedback showed very strong support for a PSPO to help deal with the behaviours detailed above. There was very strong response from stakeholders as evidenced by the numbers of people who responded to the consultation.

4.3 The proposed boundary for the restriction zone (outlined in red **Appendix C**) will cover both town centres and adjacent open spaces. This is based on discussions with partners to consider what measures may help address the problems being experienced by residents and businesses.

4.4 Copies of the draft order has been included in **Appendix B**

Dawn Dawson

Town Centres Public Space Protection Order (PSPO) Consultation Report

Nuneaton and Bedworth Borough Council (NBBC) received a total of **316** anonymous responses in relation to the proposed Town Centre’s PSPO that aims to reduce anti-social behaviour incidents occurring within the Town Centre locations across the borough, making our communities safer and restore public confidence. The consultation was carried out over a 14-day period and was advertised via NBBC’s and Warwickshire Police’s social media platforms. In addition to this, the consultation was also sent specifically to Business Improvement District (BID) given the impact that ASB incidents have had on commercial premises within the locations outlined in the restriction zones and ensure meaningful opinions and comments were collected.

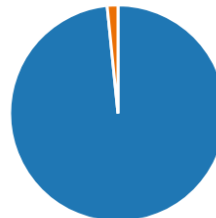
A total of 6 questions were asked with a yes/no response and one free text box question that allowed residents to add additional information. Please see the results below for more detail:

1. Do you support the introduction of a PSPO as a tool to address anti-social behaviour within the Town Centres.

[More Details](#)

[Insights](#)

● Yes 306
 ● No 5

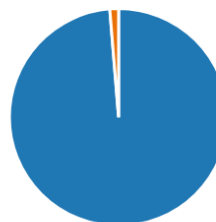


Percentage: 98% - Yes and 2% - No

2. Do you support an authorised person, requesting that a group of three or more immediately disperse and not return to the Town Centre within 48 hours where it is suspected they are committing anti-social behaviour.

[More Details](#)

● Yes 306
 ● No 4



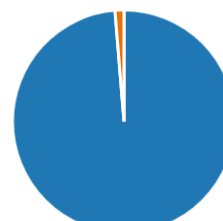
Percentage: 99% - Yes and 1% - No

3. Do you support an authorised person, requesting a person to dismount if they are cycling, skateboarding, scootering, or using similar devices within the town centre that they reasonably suspect is riding in a malicious and/or dangerous manner as to cause harassment, alarm or distress to any person within that area.

[More Details](#)

[Insights](#)

● Yes 305
 ● No 4



Percentage: 99% - Yes and 1% - No

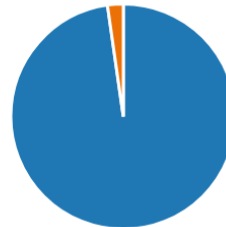
4. Do you support person(s) being prohibited from wearing face coverings in an attempt to conceal their identity to cause harassment, alarm or distress to any person; this includes scarves, balaclavas, and masks.

This **would not** include a face covering worn in respect of religious or cultural beliefs.

[More Details](#)

[Insights](#)

● Yes	303
● No	7



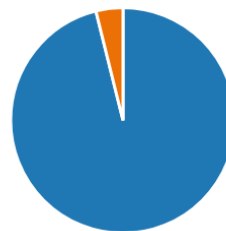
Percentage: 98% - Yes and 2% - No

5. Do you support the issuing of fines to address anti-social behaviour within the town centre.

[More Details](#)

[Insights](#)

● Yes	297
● No	12



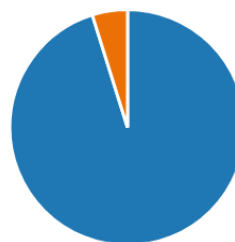
Percentage: 96% - Yes and 4% - No

6. Do you support the use of authorised officers to enforce the PSPO as well as the Police.

[More Details](#)

[Insights](#)

● Yes	295
● No	15



Percentage: 95% - Yes and 5% - No

165

Responses

Of 312 responses, 52.9% of respondents provided a comment to Question 7, a free text comment box to allow respondents to elaborate on their thoughts with regards to the PSPO.

- 75 (45.5%) comments were in support of the PSPO and welcomed it.
- 26 (15.8%) comments made reference to wanting to see an increase in police patrols and giving police more powers to carry out stop and searches.
- 15 (9.1%) comments made reference to reports of anti-social behaviour within the Town Centres and not feeling safe.
- 11 (6.7%) comments raised concerns that ASB could be moved out of the restriction zones or requested the PSPO to be extended to all/other areas of the borough. This specifically included Riversley Park, Bulkington Village, Galley Common and Camp Hill.
- 6 (3.6%) comments requested NBBC ban balaclavas, scooters, mobility scooters and vehicles from the Town centres.
- 6 (3.6%) comments asked for further clarification regarding the PSPO. This included concerns cyclists pedalling in a safe manner, authorised persons, what is meant by “cultural reasons”, how residents can report a breach of the PSPO and the process if a FPN is not paid.
- 4 (2.4%) comments provided suggestions of how to tackle ASB.
- 3 (1.8%) comments asked us to consider using alternative enforcement such as Community Orders or signposting young people to community hubs.
- 3 (1.8%) comments mentioned the inclusion of speeding vehicles through the Town Centres.
- 3 (1.8%) comments were against the PSPO being introduced.
- 3 (1.8%) comments either did not leave any content or were neither for nor against the PSPO being introduced.
- 2 (1.2%) comments asked us to consider adding cycle routes within the Town Centre.
- 1 (0.6%) comment asked for NBBC to ban foul language.
- 1 (0.6%) comment asked for NBBC to ban individuals from congregating outside of shops.
- 1 (0.6%) comment asked for the wording to be re-considered in clause 2 of the PSPO.
- 1 (0.6%) comment asked for the staff at Tesco’s in Bedworth needing more help to deal with ASB incidents.
- 1 (0.6%) comment asked us to consider a focus group to understand why the incidents of ASB have increased within the locations.
- 1 (0.6%) comment referred to parking issues within the Town Centre.
- 1 (0.6%) comment asked for “authorised persons” to be trained to detain those in breach of the PSPO.
- 1 (0.6%) comment referred to CCTV being operated 24/7.

Enforcement

Several enforcement tools can be explored in response to dealing with breaches of the PSPO. For all age ranges, this can include, but is not limited to, making referrals to supporting agencies, issuing a Fixed Penalty Notice (FPN) totalling £100.00. This total reduces to £60.00 if paid within 14 days. Failure to pay a FPN, can result in NBBC prosecuting the individual in the Magistrates Court. Other tools include legal action in the form of Injunction proceedings.

For individuals who are aged under 18, in addition to the above, referrals to Warwickshire Police's Youth Justice Team will be considered.

Extension of the PSPO outside of the Town Centres

A total of 11 (6.7%) comments were made requesting the PSPO to be extended across the whole borough or within specific areas of the borough. The rationale for the PSPO to only include Nuneaton and Bedworth Town Centre within the restriction zones is in response to several serious violence incidents involving weapons, one of which resulted in a fatality. As well as this, Bedworth and Nuneaton Town Centres have been identified as hotspots for anti-social behaviour, that has seen "Operation Resolve", being introduced by Warwickshire Police, within these same locations. 11 (6.7%) comments were made by the public who responded to question 7 of the PSPO, stating it is important to them to see the PSPO being enforced. With this in mind, we have worked closely with Warwickshire Police to ensure they can enforce this PSPO. For clarity "*authorised persons*" include Warwickshire Police and NBBC Officers with delegated powers.

How to report a breach of the PSPO

To report a breach of a PSPO, you must telephone Warwickshire Police. In an emergency, please telephone 999. If your report is not urgent, please telephone 101. Any reports made will be assessed by a call handler and the response time will be advised in accordance with risk. You can also report a breach online, via www.warwickshire.police.uk. However, there may be a delay in assessing your report. Please note that CCTV currently covers Nuneaton and Bedworth Town Centre's and is monitored 24 hours a day, 7 days a week.

Clarification on issuing FPN whilst cycling within the restriction zones

2 (1.2%) comments were received raising concerns around the public cycling through the restriction zones in a safe manner but being wrongfully penalised for using their bikes. NBBC would like to clarify as per clause 2 of the PSPO, individuals would be a risk of being issued a FPN if riding their bikes in a manner that could be deemed malicious or dangerous, causing the public harassment, alarm and distress. Examples of this could include but are not limited to, pulling wheelies and/or riding at speed with the attention to hit a member of the public or intimidate them by doing so. Members of the public using their bikes in a safe and innocent manner will **not** receive a FPN.

Clarification on face coverings and cultural beliefs

NBBC received 3 (1.8%) comments in relation to face coverings and queries around cultural beliefs. "Cultural belief" refers to the learned and shared beliefs that exist within a group of people. These beliefs are shaped by cultural knowledge and can vary among individuals based on their cultural competence, access to information, geography and medical beliefs.

Individuals wearing face masks for the purposes as outlined above will not be requested to remove their face coverings unless they are reasonably suspected of causing anti-social behaviour.

Banning Balaclavas/scooters/mobility scooters and vehicles within the restriction zones

6 (3.6%) comments requested NBBC ban balaclavas, scooters, mobility scooters and vehicles from the Town centres. NBBC is unable to ban Balaclavas, Mobility Scooters, Vehicles and Scooters within the restriction zones as these items are not illegal to own or to use within the location. The purpose of the PSPO however, is to control to use of Balaclavas and scooters when being used in an anti-social manner.

Signage and Public Awareness of the PSPO

Following approval of the PSPO, a copy of the PSPO and restriction zones will be accessible on NBBC's website. In addition to this, we endeavour to work alongside Warwickshire Police to update on actions taken to enforce the PSPO on a monthly basis and this will also be accessible via NBBC's website. For the members of the public that do not have internet access, we will work with local businesses within the restriction zones to request if they would be willing to include this information within their noticeboards/shop windows. Please note, this is subject to engagement and participation. A number of signs will be placed within the restriction zones to ensure public awareness and knowledge of the PSPO and these signs will be made as clear as possible to members of the public.

Summary

In summary, of those that took part in the consultation, the majority of respondents were overwhelmingly in favour of the PSPO being approved, with 98% in support of the introduction of the Town Centre's PSPO. When comparing the response rate in relation to previous PSPO consultations, that include Alcohol, Noval Psychoactive Substances (NPS) and Begging, alcohol received a total of 13 responses, NPS, 46 and Begging 230. With 316 responses, this therefore further evidences the general public's standing towards the Town Centres PSPO being introduced.

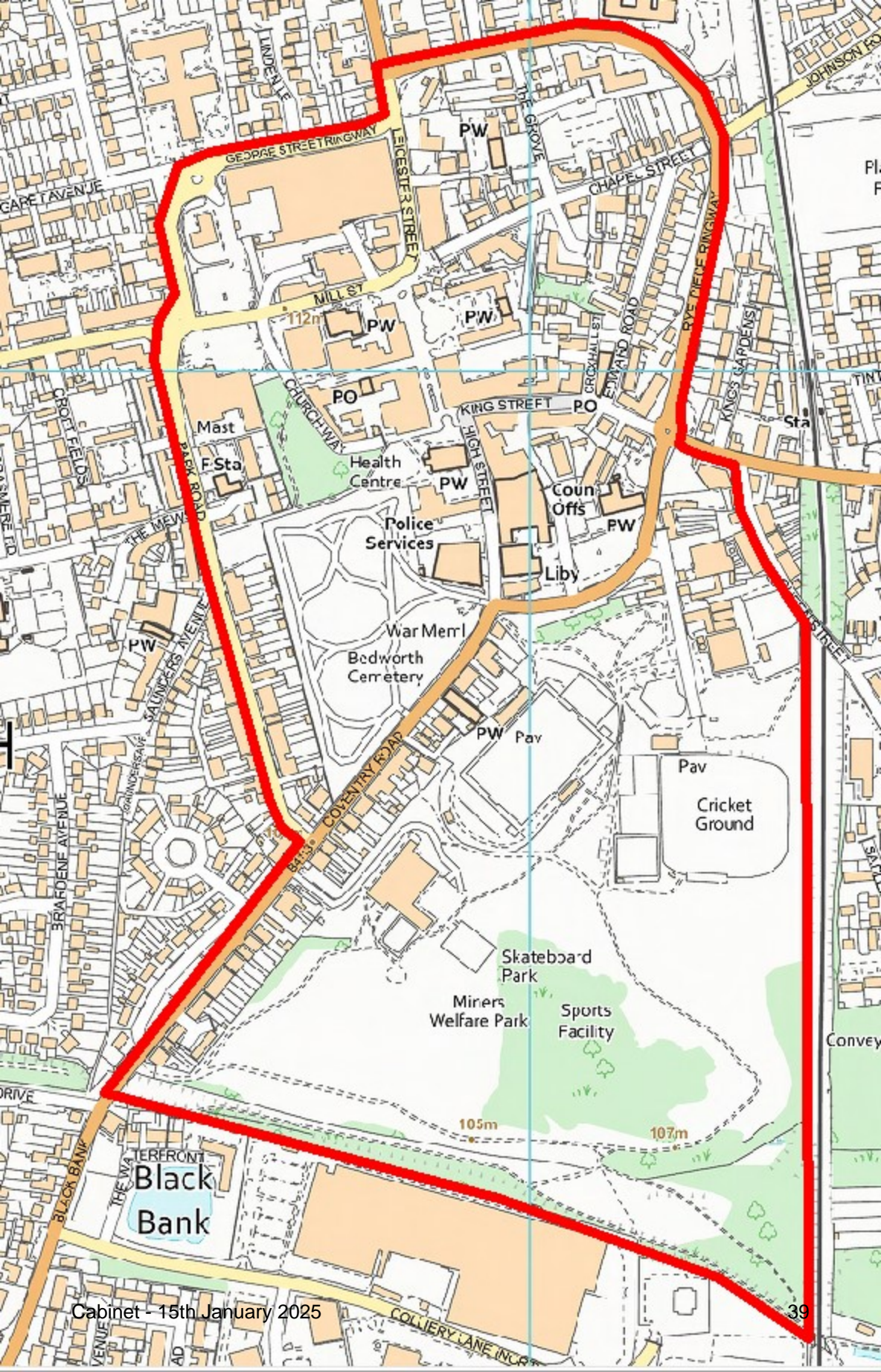
NUNEATON AND BEDWORTH BOROUGH COUNCIL

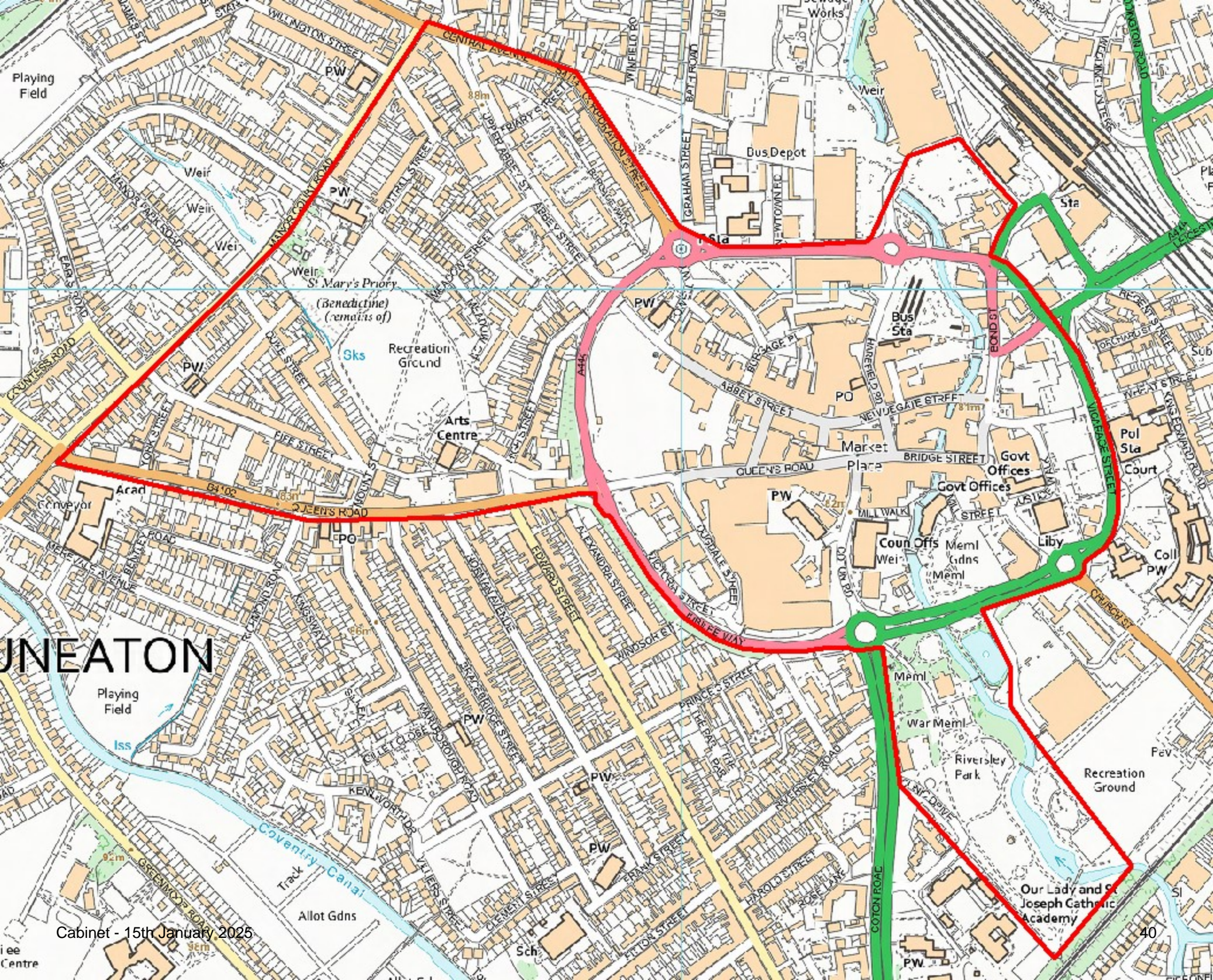
Nuneaton and Bedworth Borough Council in exercise of its powers under Section 59, of the Anti-social Behaviour, Crime and Policing Act 2014 ("the Act") hereby makes the following Order:-

NUNEATON AND BEDWORTH PUBLIC SPACES PROTECTION ORDER (PSPO) 2024

1. This Order shall come into operation on [TBC] and shall have effect until [TBC] for a period of three years.
2. This Order relates to the areas as shown edged red on the attached Plan ("the Restricted Area").
3. The Council is satisfied that the conditions set out in Section 59(2) of the Act have been met. Namely that anti-social behaviour and criminal activities have and are taking place within the Restricted Area through nuisance behaviour. These activities have a detrimental effect on the quality of life of those in the locality.
4. The Council is further satisfied that the conditions set out in Section 59(3) of the Act have been met. Namely, that the effect or likely effect of the activities is, or is likely to be, of a persistent or continuing nature and that these activities are unreasonable and justify the restrictions imposed by this Order and that it is in all the circumstances expedient to make this Order for the purpose of reducing crime and/or anti-social behaviour in a public place.
5. The effect of this Order is to impose the following conditions on the Restricted Area:
 - a) An authorised person, where they reasonably suspect, may request that a group of three or more within the restricted area acting in such a manner as to cause harassment, alarm or distress to any person immediately disperse and not return to the restricted area within 48 hours.
 - b) An authorised person may request a person to dismount if they are cycling, skateboarding, scootering or using similar devices within the restricted area where they reasonably suspect that the person is riding in a malicious and/or dangerous manner as to cause harassment, alarm or distress to any person within that area.
 - c) A person is prohibited from wearing face coverings in an attempt to conceal their identity to cause harassment, alarm or distress to any person; this includes scarves, balaclavas, and masks. This would not include a face covering worn in respect of religious or cultural beliefs.
6. An "Authorised Officer of the Authority" means a Local Authority employee, a person designated by the Local Authority, a Police Officer or Police Community Support Officer who is authorised in writing by Nuneaton and Bedworth Borough Council for the purposes of giving directions under this Order.

FIXED PENALTY NOTICES AND OFFENCES:





NEATON

Cabinet - 15th January 2025

Report Summary Sheet

Date: 15th January 2025

Subject: Aggregated Procurement of Postal Services

Portfolio: Resources and Customer Service

From: Assistant Director – Central Operations

Summary:

NBBC has taken part in an aggregated procurement exercise for postal services. This has identified a suitable supplier – Whistl.

Entering into a contract with Whistl should realise savings of at least £30,000 annually compared to current arrangements.

Further benefits include social value, protection across future price rises from Royal Mail in the medium term, putting in place a contract for postal services, and a reduction in processing time for post internally.

Recommendations:

That Cabinet approve the aggregated procurement of postal services and enter into a contract with Whistl for postage services.

The report be marked not for call in as provided for in paragraph 15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution due to the need to agree a contract by 31st January 2025

Options:

Option One - Approve procurement of Whistl as a supplier.

Option Two - Continue with current arrangements through directly paying Royal Mail.

Option Three – Look to procure a separate supplier through a separate NBBC led procurement exercise.

Reasons:

Option one will provide savings to the Council (estimated at £30,000 per year) compared to current arrangements. It will also provide further benefits around reduced processing time, a compliant contract, and social value.

Option two is not recommended as continuing the current arrangements will continue with current unnecessarily high costs.

Option three is not recommended as going through a separate procurement process is unlikely to deliver the same level of savings. The benefit of the aggregated procurement is that it increases buyer bargaining power, therefore producing greater savings. Furthermore, conducting a further procurement exercise will create additional unnecessary work for the Council.

Consultation undertaken with Members/Officers/Stakeholders

Consultation has been undertaken with the Customer & Client Services Manager and Procurement and positive feedback has been received.

Subject to call-in:

No – due to the need to agree a contract by 31st January 2025.

Ward relevance:

N/A

Forward plan: Yes.

Building a Better Borough Aim:

N/A

Building a Better Borough Priority:

N/A

Relevant statutes or policy:

N/A

Equalities Implications:

(Does this require an Equalities Impact Assessment? If so, please append.)

N/A

Human resources implications:

N/A

Financial implications:

The procurement should secure lower costs for the Council for post services.

Health Inequalities Implications:

N/A

Section 17 Crime & Disorder Implications:

No.

Risk management implications:

This project does not come with any relevant risks to the Council.

Environmental implications:

N/A

Legal implications:

Securing a contract via CCS will deliver greater compliance with regulations for contracts than current arrangements.

Contact details: Caleb Ellis – Acting Transformation Delivery Manager

Telephone: 02746376118

Email: caleb.ellis@nuneatonandbedworth.gov.uk

AGENDA ITEM NO. 8

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet

From: Assistant Director – Central Operations

Subject: Aggregated Procurement of Postal Services

Portfolio: Resources and Customer Service

Building a Better Borough Aim: N/A

Building a Better Borough Priority: N/A

1. Purpose of Report

1.1. The purpose of this report is to provide an overview of the aggregated procurement for postal services and to seek cabinet approval for this procurement.

2. Recommendations

2.1. That Cabinet approve the aggregated procurement of postal services and enter into a contract with Whistl for postage services.

2.2. The report be marked not for call in as provided for in paragraph 15(f) of the Overview and Scrutiny Procedure Rules in Part 4 of the Constitution due to the need to agree a contract by 31st January 2025.

3. Background

3.1. Currently, the Council utilises Royal Mail for all postal services. There is not currently a contract in place to support this.

3.2. NBBC spends a significant amount on postage annually. Across 1st December 2023 – 31st November 2024 spending just on postage was £172,631.79.

3.3. The Council was made aware of an opportunity to take part in an aggregated procurement led by Crown Commercial Services (CCS). This aggregated procurement pulled together multiple local authorities into a single procurement exercise, helping to secure reduced rates for postal services.

3.4. Separate work will be undertaken to look to reduce total postage volumes, which will deliver further savings.

4. Body of Report

- 4.1. The Council expressed interest in an Aggregated Procurement led by CCS to identify a single supplier of postal services for multiple local authorities. This procurement has closed and CCS have notified us that Whistl are the appointed supplier should we wish to enter into a contract.
- 4.2. The Council has the opportunity to sign a contract with Whistl to secure lower costs in comparison with our current provision. Based on a comparison exercise led by CCS based on NBBC post volumes and standard framework costs compared to Whistl's quoted costs we should expect modest savings of 1.02%. When comparing NBBC actual costs to maximum Whistl costs a more substantial saving of 18% should be achieved.
- 4.3. For comparison, over 1st December 2023 - 31st November 2024 if the Council had utilised Whistl versus current arrangements our costs would have been approximately £31,000 lower. As such, it is estimated that procuring Whistl as a supplier should provide savings of at least £30,000 per year over the next two years.
- 4.4. Furthermore, currently, Royal Mail can increase prices at will, and over the previous three years have increased costs aggressively and with little warning. The contract with Whistl will fix prices for the initial term (2 years), which will provide insulation against likely future cost increases from Royal Mail.
- 4.5. Additional non-financial benefits will also be achieved in pursuing this procurement. Currently, NBBC do not have any form of contract in place with Royal Mail for post, and no formal procurement exercise has been undertaken. Completing this procurement will ensure that the Council is fully compliant with all procurement requirements on the Council. Going through an aggregated procurement will ensure a free of charge route to market to achieve this and minimise the amount of input required from NBBC staff to do so.
- 4.6. Additionally, by signing a contract NBBC can secure social value contributions (non-Nuneaton and Bedworth specific). These are built into the contract and will ensure that NBBC is meeting its duty to deliver social value.
- 4.7. Changing postal supplier will not have any significant impact on operations but should reduce the time spent processing post internally.
- 4.8. In order to complete this procurement, the Council and Whistl must have signed contracts by the 31st January 2025. Conversations with Whistl have been ongoing to ensure that this can be completed in time, with an understanding that signing a contract does depend upon Cabinet approval.

5. Conclusion

5.1. In conclusion, agreeing a contract with Whistl via aggregated procurement offers a straightforward way of reducing costs, ensuring compliance with procurement regulations, and provides the Council with greater security against future price rises.

6. Appendices

None.

7. Background Papers (if none, state none)

None

Caleb Ellis – Acting Transformation Delivery Manager

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