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Date: 28th January 2025

**INDIVIDUAL CABINET
MEMBER DECISION**

Dear Sir/Madam,

The Cabinet Member for Leisure, Communities and Health (Councillor T. Jenkins) is to consider the following report and make a decision on **Thursday 6th February 2025 at 10.30am** in the Council Chamber, Town Hall, Nuneaton.

Yours faithfully,

TOM
SHARDLOW
Chief Executive

AGENDA

PART 1

PUBLIC BUSINESS

1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds, please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

2. PUBLIC CONSULTATION - Members of the public will be given the opportunity to speak on specific agenda items if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair.

The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

3. DECLARATIONS OF INTEREST - To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 4**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is

engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room. Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

4. NUNEATON HARRIERS COMMUNITY ASSOCIATION SERVICE LEVEL AGREEMENT
a report of the Assistant Director – Recreation and Culture attached (**Page 5**)

Councillor T. Jenkins - Schedule of Declarations of Interests – 2024/2025

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	T. Jenkins	Managing Partner – Gribblybugs LLP Employed by Mary Creagh MP (Coventry East)	The Labour Party (sponsorship) - Committee Member of Warwickshire Amphibian & Reptile Team - Member of Warwickshire Wildlife Trust - Member of Equity – Trade Union Members of National Trust and English Heritage Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Sports Forum, • Safer Warwickshire Partnership Board, • Warwickshire Health and Wellbeing Board, • Warwickshire Police and Crime Panel, • Biodiversity Champion • Committee of Management of Hartshill and Nuneaton Recreation Ground • Exhall Education Foundation • Foleshill Charity Trustee – Proffitt's Charity 	

Individual Cabinet Member Decision

Report Summary Sheet

Date: 6th February 2025

Subject: Nuneaton Harriers Community Association Service Level Agreement

Portfolio: Councillor T Jenkins – Portfolio Holder Leisure, Communities, Health

From: Katie Memetovic-Bye – Assistant Director – Recreation and Culture

Summary: To seek approval to enter into a refreshed service level agreement with Nuneaton Harriers Community Association.

Recommendations: That the service level agreement is approved, for Nuneaton Harriers Community Association (NHCA) to continue to manage and deliver key project conditions and community focused performance indicators in line with the Service Level Agreement (SLA) from April 2025.

That a Grass Pitch Maintenance Agreement is approved for NHCA to work in partnership to improve the quality of the grass pitches at Gala Fields, Nuneaton.

Options:

1. To approve the refreshed Service Level Agreements to commence from 1st April 2025.
2. Not approve the refreshed Service Level Agreements.

Reasons: To enable the continued development of the partnership via an updated SLA that will see the opportunity for the NHCA to continue to deliver community initiatives, activities and community partnership working to support the health and wellbeing of residents of the Borough.

Consultation undertaken with Members/Officers –

Portfolio Holder for Leisure, Communities and Health – Cllr Tim Jenkins

Strategic Director - Public Services – Kevin Hollis

Subject to call-in: YES

Ward relevance: All

Forward plan: N/A

Building a Better Borough Priorities:

Aim 1: Live

Priority 1: Promote residents' health and wellbeing

Relevant statutes or policy: N/A

Equalities Implications:

The SLA doesn't provide any direct equality implications; however the SLA will support engaging Borough residents to take part in physical activity.

Human resources implications:

There are no direct HR requirements or implications in relation to the SLA.

Financial implications:

The SLA will include a management fee that remains at its current cost for the next three years (25/26 26/27 27/28). This has been included within budget setting for 25/26.

Health Inequalities Implications:

There will be no direct impact on health inequalities through these changes, but it will support in getting Borough residents engaged with physical activity.

Section 17 Crime & Disorder Implications:

There are no direct implications, but the SLA will support improved outcomes for crime and disorder, whereby opportunities are taken up by young people instead of other less desirable activities.

Risk management implications: N/A

Environmental implications: N/A

Legal implications:

The SLA will be produced working in partnership with Legal Officers.

Contact details: Katie Memetovic-Bye Assistant Director – Recreation and Culture

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Councillor T. Jenkins
From: Katie Memetovic-Bye Assistant Director – Recreation & Culture
Subject: Nuneaton Harriers Community Association Service Level Agreement
Portfolio: Public Services

1. Purpose of Report

To seek approval to enter into a refreshed service level agreement with Nuneaton Harriers Community Association.

2. Recommendation

- 2.1 That the service level agreement is approved, for Nuneaton Harriers Community Association (NHCA) to continue to manage and deliver key project conditions and community focused performance indicators in line with the Service Level Agreement (SLA) from April 2025.
- 2.2 That a Grass Pitch Maintenance Agreement is approved for NHCA to work in partnership to improve the quality of the grass pitches at Gala Fields, Nuneaton.

3. Background

- 3.1 NBBC and NHCA have been close working partners for several years, NHCA currently have the lease for management of the Pingles Athletic Track, licence for the management and upkeep of the football pitch within the facility.
- 3.2 Additional and parallel to the above, NBBC and NHCA have had a SLA in place which includes them receiving a grant payment annual to support delivery of key projects and service delivery on behalf of the Council.
- 3.3 The continued development of this partnership via an updated SLA will see the opportunity for the NHCA to continue to deliver community initiatives, activities and community partnership working to support the residents of the Borough.

4. Financial Implications

- 4.1 Entering into the refreshed SLA at the same annual management fee as the previous agreement and keeping this fixed for the next three years has been included within budget setting for 25/26.
- 4.2 This will see the management fee remain at its current cost for the next three years (25/26 26/27 27/28).
- 4.3 The updated SLA will include the responsibility of NHCA to manage the maintenance and upkeep of newly installed PV Panels at the Stadium.

Katie Memetovic-Bye
Assistant Director – Recreation and Culture