

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO  
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &  
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<b><u>SUBJECT OF DECISION</u></b> To approve the procurement of NABCEL for the continued delivery of Facilities Management of the council's temporary accommodation (Hostels) used under the Councils Homelessness Reduction Act responsibilities.	
<b><u>DECISION REFERENCE</u></b>  DO/70/2025 (JG)	<b><u>SOURCE OF AUTHORITY AND REFERENCE</u></b> (i.e. Committee/ Constitution/Minute No. Etc.  AD constitution delegation reference 3D. 2 b)
<b><u>DATE OF DECISION</u></b>  12 <sup>th</sup> February 2025	<b><u>DECISION MAKER (Name and Job Title)</u></b>  Jane Grant- Assistant Director Strategic Housing
<b><u>RECORD OF THE DECISION</u></b>  a) The issue The current contract expires 31 <sup>st</sup> March 2025. NBBC has a Teckal agreement with NABCEL. The contract needs to be renewed so that the services can continue from 1 <sup>st</sup> April 2025  b) The Decision  Approve the award of contract for delivery of the above mentioned services to NABCEL.	
<b><u>REASON FOR THE DECISION</u></b> NBBC has a teckal agreement in place and NABCEL are delivering the Facilities Management of temporary accommodation to our satisfaction- a new contract is required w.e.f. 1 <sup>st</sup> April 2025 to enable the service to continue seamlessly.	
<b><u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u></b>  To bring the service in-house – rejected based on the considerable resources required and tight timeframe.  Tender the service- rejected due to the Teckal agreement in place and satisfaction with NABCELs service delivery.	
<b><u>WARD RELEVANCE</u></b>  Borough wide	

<p><u>FINANCIAL AND BUDGET IMPLICATIONS</u></p> <p>No adverse implications- this service is budgeted for in line with our financial rules and regulations.</p>
<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u></p> <p>Portfolio Holder- Housing/:Leader SD- Housing and Community Safety Housing Solutions Manager</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></p> <p>No</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p> <p>None</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>none</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u></p> <p>None</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>As above- none</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>No implications</p>
<p><u>SECTION 17 CRIME &amp; DISORDER IMPLICATIONS</u></p> <p>No implications</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u></p> <p>There would be a risk to the Council in terms of the ability to facilities manage the Homeless Hostels from existing staffing and resources, should there be no contract or service provider in place from 1<sup>st</sup> April</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) &amp; LOCAL ECONOMY IMPLICATIONS</u></p>

ENVIRONMENTAL IMPLICATIONS

Teckal agreement in place- local SME

LEGAL IMPLICATIONS

Compliance with contract legislation will be secured through this approval

ANY OTHER COMMENTS

none

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS  
MADE OR AS REASONABLY PRACTICABLE THEREAFTER**