


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO  
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &  
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Approve award of gritting contract for Town Centres and NBBC car parks	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.
DO/74/2025 (JW)	Part 3E.4 Assistant Director – Economy - Delegated Authority – t/d Constitution – delegate authority
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
17/2/25	  Jonathan White (A.D. Economy and Regeneration)
<u>RECORD OF THE DECISION</u>	
<p>a) The issue</p> <p>Existing contractor providing the long term provision of gritting services to NBBC car parks and town centres has ceased trading, a tender exercise to be completed for a replacement contract to ensure continuity of the service provision.</p> <p>b) The Decision</p> <p>To approval of the contract award</p>	
<u>REASON FOR THE DECISION</u>	
To maintain continuity of the service provision ensuring safety of visitors using our town centres and car parks.	

<p><u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u></p> <p>Take the service provision in house – Not a creditable option for the following reasons:</p> <ul style="list-style-type: none"> <li>*Service based on forecast weather conditions requiring quick reaction</li> <li>*Anti – social hour of working and cost implications for NBBC</li> <li>*Lack of suitable transport and equipment to provide the service and not cost affective to source</li> </ul> <p>Out source of service as a consequence the preferred and most cost affective option using available ESPO frame work to ensure best value and competency</p>
<p><u>WARD RELEVANCE</u></p> <p>All Wards</p>
<p><u>FINANCIAL AND BUDGET IMPLICATIONS</u></p> <p>Cost provision within existing Building and Surveying general Fund budget</p>
<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u></p> <ul style="list-style-type: none"> <li>• Procurement</li> <li>• A.D Economy and Regeneration</li> <li>• Lorraine Allen – Service Manager Town Centres and Car Parks</li> </ul>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></p> <p>None</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p> <p>N/A</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>N/A</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u></p> <p>N/A</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>Not gritting could leave the Authority open for insurance claims</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>Supports safe access for elderly and those with mobility issues</p>

<u>SECTION 17 CRIME &amp; DISORDER IMPLICATIONS</u>
N/A
<u>RISK MANAGEMENT IMPLICATIONS</u>
Significantly reduces risk of claims against NBBC and WCC for trip or slip accidents as a result of ice and snow while visiting the town centre or using NBBC car
<u>SME (SMALL/MEDIUM ENTERPRISES) &amp; LOCAL ECONOMY IMPLICATIONS</u>
Improves access in support of the local economy
<u>ENVIRONMENTAL IMPLICATIONS</u>
None chemical process as outline within frame work requirements
<u>LEGAL IMPLICATIONS</u>
Reduces potential insurance claims against NBBC and WCC relating to slip and trip hazards
<u>ANY OTHER COMMENTS</u>
None

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER**