

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Award of contract for residential energy efficiency insulation measures.	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u>
DO/81/2025 (JG)	Delegated authority through Constitution Part 3D.2 "Invite and accept tenders or quotations for contracts, subject to contract standing orders, financial standing orders, financial regulations and financial instructions."
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
19 th March 2025	J Grant Jane Grant Assistant Director- Strategic Housing
<u>RECORD OF THE DECISION</u>	
<p>a) The issue</p> <p>In order to deliver energy efficiency projects through funding awarded to this and North Warwickshire Councils procurement for residential insulation measures is undertaken and the contract awarded on satisfactory completion of the procurement process.</p> <p>b) The Decision</p> <p>To proceed with seeking tenders or quotations for contracts, subject to contract standing orders, financial standing orders, financial regulations and financial instructions for residential insulation measures and award the contract to Dodds via a direct award through the EEM Framework.</p>	
<u>REASON FOR THE DECISION</u>	
To allow the compliant delivery of energy improvements as part of grant-based work to private housing.	

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION

To comply with procurement legislation and financial standing orders it was decided to procure this service through the EEM framework. Whilst there are different framework options and the option to undertake our own Tender, the EEM framework route provided a relatively quick route to market, this also allows for continuity of contractor Dodds Group via a direct award.

WARD RELEVANCE

All

FINANCIAL AND BUDGET IMPLICATIONS

Funding is provided through grants awarded to the Council from the Government and via Midlands Net Zero Hub

CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS

Procurement Team has been overseen this process.

NBBC Programme Board has been made aware that the procurement is undertaken for the effective delivery of the project.

Portfolio Holder- Housing

ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED

No

IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE (Note if the decision is a non-executive decision, no dispensation can be given).

n/a

EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)

This contract will assist with the delivery of energy efficiency projects.

HUMAN RESOURCES IMPLICATIONS

None

FINANCIAL IMPLICATIONS

Within allocated capital budgets from external funding

<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>This contract will assist in helping residents improve the warmth of their homes assisting with health and wellbeing.</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u></p> <p>None</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u></p> <p><u>The contract is essential to deliver the Government funded projects.</u></p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u></p> <p>None</p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u></p> <p>None</p>
<p><u>LEGAL IMPLICATIONS</u></p> <p>Compliance with procurement legislation and the Contract Procedure Rules to demonstrate value for money.</p>
<p><u>ANY OTHER COMMENTS</u></p> <p>None</p>

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER