
BRENT DAVIS
CHIEF EXECUTIVE
Town Hall, Nuneaton,
Warwickshire, CV11 5AA

Our Ref: MM

Date: 25th September 2023

Telephone Committee Services: (024) 7637 6000
Fax No. (024) 7637 6596
Typetalk Registered
DX Nuneaton 16458
e-mail: committee@nuneatonandbedworth.gov.uk
If calling please ask for: Committee Services

Dear Sir/Madam,

A meeting of the **HOUSING, ENVIRONMENT AND HEALTH OVERVIEW AND SCRUTINY
PANEL** will be held in the Council Chamber, Town Hall, Nuneaton on
Thursday, 5th October 2023 at 6.00 p.m.

Please note that meetings will be recorded for future publication on the Council's website.

Yours faithfully,

Brent Davis

Chief Executive

To: All Members of the Housing
Environment and Health Overview and
Scrutiny Panel

Councillors K. Evans (Chair), E. Shiers (Vice-Chair),
B. Beetham, C. Cape, T. Cooper, S. Harbison,
K. Kondakor, B. Pandher and J. Singh.

A G E N D A

PART 1 – PUBLIC BUSINESS

1. ANNOUNCEMENTS AND EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

The meeting will be live streamed to YouTube and will be available to view via the NBBC website.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES - To confirm the minutes of the meeting of the Housing, Environment and Health Overview and Scrutiny Panel held on 29th June 2023, attached (**Page 6**).

4. DECLARATIONS OF INTEREST/PARTY WHIP - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct and of the Party Whip in accordance with the Overview and Scrutiny Procedure Rules 4E, Paragraph 16(b).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 12**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair. The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. QUESTIONS TO CABINET – In accordance with Overview & Scrutiny Procedure Rule 4.E.8 c) 20 minutes shall be set aside for questions to a member of the Cabinet from the Panel in relation to matters in respect of which the Panel has powers or duties.
7. MONITORING OF THE GROUNDS MAINTENANCE CONTRACT – A report of the Parks and Greenspace Manager and Glendale Grounds Management Ltd, attached **(Page 14)**.
8. NABSCOP COMMUNITY SAFETY REPORT – QUARTER ONE (2023/24) – A report of the Head of Economic Development and Communities, attached **(Page 34)**.
9. EMPTY PROPERTY UPDATE – PRIVATE SECTOR – A report of the Head of Home Environment Services, attached **(Page 42)**.
10. INTEGRATED PERFORMANCE REPORT – FIRST QUARTER 2023-24 – a report of the Risk Management and Performance Officer, attached **(Page 50)**.

11. FORWARD PLAN – attached for information (**Page 102**).
12. WORK PROGRAMME 2023/24 – for noting, attached (**Page 112**).
13. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).

THIS PAGE IS FOR INFORMATION ONLY

Nuneaton and Bedworth Borough Council

Building A Better Borough

Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough

AIM 1: LIVE

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Priority 3: Sponsor a sustainable green approach

Priority 4: Prioritise community safety and empowerment

AIM 2: WORK

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

Priority 1: Grow a strong and inclusive economy

Priority 2: Champion education and skills

Priority 3: Embrace new and emerging technology

Priority 4: Support local businesses

AIM 3: VISIT

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

Priority 1: Create vibrant and diverse town centres

Priority 2: Stimulate regeneration

Priority 3: Celebrate and promote our heritage

Priority 4: Improve the physical environment

NUNEATON AND BEDWORTH BOROUGH COUNCIL

**HOUSING, ENVIRONMENT AND HEALTH OVERVIEW
AND SCRUTINY PANEL**

29th June 2023

A meeting of the Housing, Environment and Health Overview and Scrutiny Panel was held on Thursday, 29 June 2023 in the Council Chamber, Town Hall Nuneaton, the meeting was recorded for publication on the Council's website.

Present

Councillor K. Evans (Chair)

Councillors: E. Shiers (Vice-Chair), B. Beetham, T. Cooper, S. Harbison, K. Kondakor and B. Pandher.

Apologies: Councillor C. Cape and Councillor C. Golby.

PART I – PUBLIC BUSINESS

HEH1 **Minutes**

RESOLVED that the minutes of the meeting held on 20th April 2023 be approved and signed by the Chair.

HEH2 **Declarations of Interest**

RESOLVED that the declarations of interest are as set out in the Schedule attached to these Minutes.

HEH3 **Questions to Cabinet**

The portfolio holder for Health and Environment (Councillor J. Gutteridge) was in attendance to answer questions from the Panel. The portfolio holder for Housing and Communities (Councillor C. Golby) was unavailable, and it was agreed that she would be contacted with any questions and asked to submit a written response to the Panel where appropriate.

Councillor Kondakor asked questions for the attention of the Portfolio Holder for Housing and Communities:

On page 66 of our agenda it said the new hostels open in June 2023, in Stockingford. I just wanted confirmation that that date has actually been met and is actually taking people in the 14 rooms.

Secondly, you may know Chair, that we had flooding on the ceiling of one of the units on Cleaver Gardens about a week and a half ago. That was a result of some maintenance that hadn't been done from the last time it happened, and it needed a capital project because the gutters aren't fit for purpose and climate change. So I was going to ask Councillor Golby if the resourcing issues which caused that work not to be done have now been solved, because it was identified a year and a half ago that it was a problem, but we seem to have had a big turnover of staff in housing capital projects. So, I just want some reassurance that we are either up to staff again, or going to be up to staff to get these issues sorted. Thank you Chair.

Councillor Kondakor asked the Portfolio Holder for Health and Environment:

You're responsible for our Climate Change Liaison etcetera roles and we're having a management restructure as well with our medium/middle Managers etcetera, and I wanted Councillor Gutteridge to give us an update on where action on climate change was going to sit in future, and if we were going to actually be have any budget to do stuff. I particularly asked this because the new proposed Cinema, I just read that when we do a new building we have a BREEAM energy

standard forecast for it, and it gets one out of thirteen points. The new Cinema will be incredibly energy inefficient which really alarms me, and so I want to ask Councillor Gutteridge who was going to be the point of contact for climate change, and are we going to start to do something about it? Thank you.

The Portfolio Holder for Health and Environment replied:

Thank you Councillor Kondakor. Yes I have already met with Director Kevin Hollis, and I have already met with the Assistant Director, Katie, and we will be putting plans into action and as soon as we are ready we will notify you. Thank you.

Councillor Kondakor then asked the Portfolio Holder for Health and Environment:

I just want to also ask Councillor Gutteridge if he's been attending the Warwickshire Climate Change meetings, and if he had anything to report in terms of where we're going as far as the County is concerned, thank you.

The Portfolio Holder for Health and Environment replied:

I have attended, but I've missed the last one due to a clash of meetings, which I couldn't get out of the one meeting.

HEH4 **Warwickshire Health and Wellbeing Board Strategy Annual Review (including JSNA).**

A presentation of the Director of Public Health provided the Panel with an update on strategy priorities, progress and plans for 2023/24.

The Panel discussed and asked questions on the following:

- The impact of loneliness, not only on the elderly, but also the younger generation, especially following Covid where people are not integrating or socialising as a community like they used to. This concern will be taken back to the JSNA board, and the Chair of the Health and Wellbeing Board at WCC will also be contacted.
- It was noted that suicide is becoming a big problem in lots of communities, due to issues such as money, relationships and people struggling with life – especially in the current climate. A new 'Suicide Co-ordinator' is becoming instrumental in bringing information together, looking at the statistics including age ranges. Suicides amongst young men are high on the radar for concern. A suicide strategy was approved in January, and information about what the strategy involves was requested.
- People becoming less active following Covid, and the need for more promotion of events and activities. Whether physical activity is a choice or due to access and availability, including peoples priorities.
- 95% of the budget for cycling has been spent in the Warwick District, there is a continuing lack of investment from WCC in other areas, including Nuneaton.
- The need to review work carried out in the past and progress made, and learn from what worked, and what didn't. A multi-agency approach is often required to get people working together on issues. There is a need to follow through on strategies and monitor projects to ensure results.
- The correlation between funding cuts and the current situation, there is a need to invest in prevention.

RESOLVED that:

- a) the contents of the presentation be noted; and
- b) the HWBB Chair at WCC be contacted in relation to concerns raised about loneliness.

HEH5 **Autism Waits Progress Report**

A progress report from the Medical Director (CWPT), Senior Joint Commissioner for Learning Disabilities and Autism, Director of Joint Commissioning and General Manager of Community Learning Disabilities and Neurodevelopment (CWPT), provided the Panel with an update on the Neurodevelopmental Services waiting list for Autism assessments.

The Panel discussed and asked questions on the following:

- How Nuneaton and Bedworth compares to the rest of Coventry and Warwickshire.
- The data is still being validated, Nuneaton and Bedworth make up around 16% of referrals, but there is clinical priority.
- Funding to deal with the backlog – the finding was used to increase capacity and should also be available this year.
- Consideration into what capacity is required, and looking at the impact of waiting times and meeting targets. Still on plan, but some re-modelling work is required.
- School engagement – training and managing within schools. Working with Schools on education and strategies.
- Pathological Demand Avoidance, lack of recognition and diagnosis – a set of symptoms and it was felt it should be dealt with as an assessment of needs.
- Patients are prioritised through a triage system.

RESOLVED that the contents of the report be noted.

HEH6 **The Impact of Anti-Social Behaviour on the Housing Revenue Account**

A report of the Assistant Director – Social Housing and Community Safety provided an update on the impact of Anti-Social Behaviour (ASB) on the Housing Revenue Account (HRA), in particular the monetary impact.

The Panel discussed and asked questions on the following:

- Reporting is increasing – there is increased engagement and teamwork which is having positive results between the Police, Council and residents.
- Working more effectively as a Community to resolve issues in order to take action.
- Sharing information with other agencies is important, especially in preventing just moving a problem around.
- Intentional homelessness, and the work that can be done around this.
- The fact the Council has responsibilities and obligations that Housing Associations do not have in relation to homelessness.
- For the Assistant Director – Social Housing and Community Safety to liaise with the NBBC Communications Team about getting some information and figures out to residents, in relation to the true costs of ASB, and the impact on the HRA. (Important not to 'demonise' specific areas – Borough wide figures to be used).
- It was recognised that the vast majority of tenants are responsible and respectful.

RESOLVED that the contents of the report be noted.

HEH7 **Integrated Performance Report - End of Year (Fourth Quarter) 2022/23**

A report of the Risk Management and Performance Officer. The Panel were presented with a report which seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of

the Panel. The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements), whilst still providing the Panel with sufficient information to monitor results to address issues arising.

The Panel asked a number of questions and discussed a variety of issues including:

- Demand for housing, including evictions and the availability of social housing.
- Suggestions were made in relation to the presentation of information.
- The importance of making properties available for social housing.
- Delays with developments, ensuring that monitoring takes place in relation to some developers. Chair agreed to write to Midland Heart and Highways, and will discuss issues with relevant Ward Councillor.
- Planning permission for affordable homes – ensure levels are good.
- The Parks Team – performance is good and standards improving.
- A briefing note was requested in relation to financial information (once available).

RESOLVED that the contents of the report be noted.

HEH8 **Work Programme Suggestion Form**

Councillor C. Cape submitted a Work Programme Suggestion Form relating to– ‘Oversight of the allocation of monies for environmental offsetting and mitigation included in planning applications S.106 contributions.

RESOLVED that the Chair of the Housing, Environment and Heath OSP arrange a meeting with the Chair of the Business, Regeneration and Planning OSP to look at the possibility of holding a joint Overview and Scrutiny Panel meeting.

HEH9 **Forward Plan**

The Forward Plan showing the key decisions that will be made in the four months commencing 1st July 2023, was provided to the Panel for information.

RESOLVED: that the Forward Plan be noted.

HEH10 **Work Programme**

The Panel were presented with the Work Programme for the municipal year 2023-2024.

RESOLVED that the Work Programme be approved.

HEH11 **Any Other Items**

Briefing notes that had been received in relation to Parks and Grounds Maintenance were noted and discussed. The briefing notes were useful, especially the breakdown by Ward. It was confirmed that that the Council will be bedding out All Saints Square this year.

Chair

Housing, Environment and Health Overview And Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	K. Evans (Chair)	Employed the Local Government Association	Sponsorship: Election Expenses – North Warwickshire Conservative Association Membership of Other Bodies: <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Member of the Bedworth Conservative Club Member of the Conservative Party.	
	S. Harbison	Self-employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Astley Charity 	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	B. Pandher		Member of Warwickshire County Council Treasurer & Trustee of Nanaksar Gurdwara Gursikh Temple; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: Foleshill Charity Trustee – Proffitt's Charity	
	E. Shiers (Vice-Chair)	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board for Camp Hill Primary School. Member of the Board of Trustees of Camp Hill Community Association Volunteer for the Coventry and Warwickshire district RSPCA	
	J. Singh	Self-employed at Sedgie's News Agents.		

Housing, Environment and Health Overview And Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	K. Evans (Chair)	Employed the Local Government Association	Sponsorship: Election Expenses – North Warwickshire Conservative Association Membership of Other Bodies: <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Member of the Bedworth Conservative Club Member of the Conservative Party.	
	S. Harbison	Self-employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Astley Charity 	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	B. Pandher		Member of Warwickshire County Council Treasurer & Trustee of Nanaksar Gurdwara Gursikh Temple; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: Foleshill Charity Trustee – Proffitt's Charity	
	E. Shiers (Vice-Chair)	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board for Camp Hill Primary School. Member of the Board of Trustees of Camp Hill Community Association Volunteer for the Coventry and Warwickshire district RSPCA	
	J. Singh	Self-employed at Sedgie's News Agents.		

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Housing, Environment and Health Overview and Scrutiny Panel – 5th October 2023

From: Parks & Greenspace Manager

Subject: Monitoring of the Grounds Maintenance Contract.

Portfolio: Health and Environment – Cllr Julian Gutteridge

1. OBJECTIVES OF SCRUTINY

1.1 To provide the Panel with information on the performance of the Ground's Maintenance Contract.

2. WHAT IS THE PANEL BEING ASKED TO CONSIDER

2.1 The Members of the Panel are asked to consider the information in this report relating to the management / monitoring of the ground's maintenance contract & the update presentation, provided by our Grounds Maintenance Contractor - Glendale Grounds Management Ltd.

3. WHO CAN THE PANEL INFLUENCE?

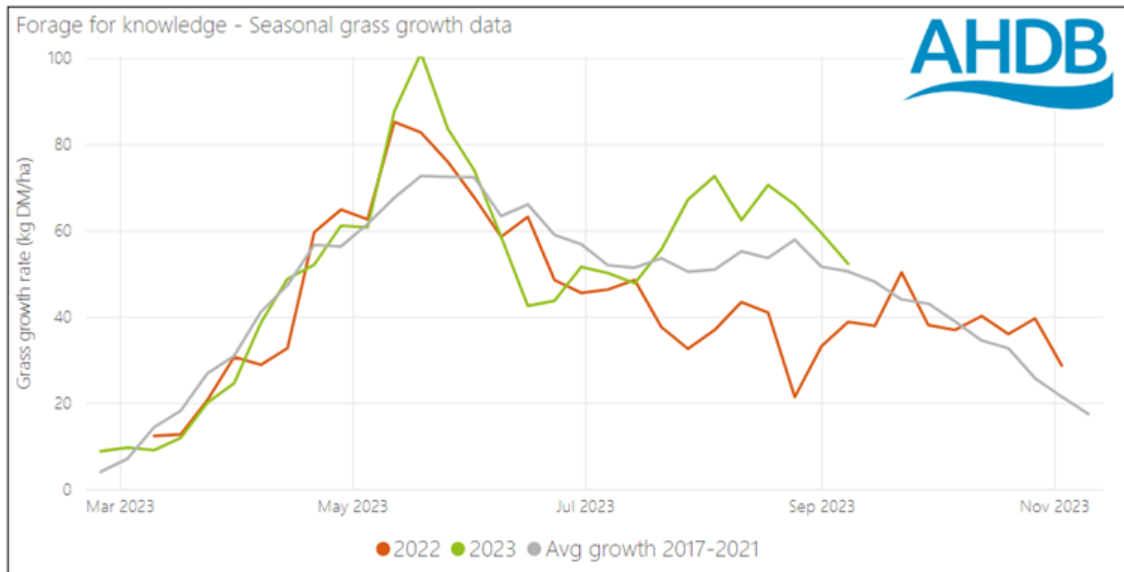
3.1 The Panel can examine the information presented and question performance by the contractor and/or the Parks & Greenspace Team.

3.2 Questions relating to individual cases should in the first instance be made in line with our process for the submission of all Parks & Greenspace and Cemeteries related enquires, on the DASH/Firmstep system. Members will receive an automated email containing their reference number and once investigated, you will be contacted by the relevant officer to advise of what shall be done.

4. OVERVIEW

4.1 This year's warm/wet weather pattern throughout the summer period has significantly impacted grass and weed growth. Shrub bed/vegetation growth has also been extensive. However, the contract has broadly remained on track in terms of delivering against the schedule of works created each month, with some isolated interruptions to service delivery.

The graph below, whilst relating to agricultural forage growth, illustrates the continuing effects of our changing climate on growth rates.



Data taken from <https://ahdb.org.uk/knowledge-library/forage-for-knowledge> - last updated 8th Sept 2023

4.3 Officers have continued to work closely with the Grounds Maintenance Contractor to address issues relating to standards of service delivery, to ensure that areas are maintained to specification. This has focused particularly on areas relating to 'back-up' mowing operations such as strimming fences, wall-lines & obstacles, shrub bed & hedge maintenance, (It is intended to continue with the programme of 'regenerative pruning' later this year.) particularly on housing areas and the completion of the 'cut & remove' operation relating to our areas of wildflower meadow, which is currently in progress.

4.4 The ongoing change of emphasis from individual sites/cases to a more strategic approach, looking at operational frequencies and key areas of concern has been improved by the addition of further monitoring personnel as previously reported. This ensures our Parks & Greenspace assets are managed holistically and the contractor's management systems & processes are monitored, to measure service delivery.

5. **SUMMARY OF PARKS & GREENSPACE ENQUIRIES – June 2022 TO August 2023**

5.1 The CRM/Firm-Step interface is now firmly embedded and further developed to include a member reporting facility, where existing reporting systems are not appropriate. This has allowed our customer services team to refer relevant grounds maintenance inquiries straight to our contractor, who are then able to action/respond to the customer directly, (Refer to tables below.) This is linked to the 'Glendale Local' micro-site, ([Glendale Local - Nuneaton & Bedworth - Glendale Live](#)) which allows members of the public to view up-coming maintenance tasks in their area.

5.2 It should be noted that although some enquiries are eventually identified as being the responsibility of other service areas or entities, they all must first be triaged by the Parks & Greenspace Team to identify the relevant party. This can be particularly time consuming when the potential land/asset owner is

unclear & searches must be made or we are required to undertake enabling or rectification works on behalf of other service areas.

- 5.3 This data can also now be analysed to identify emerging trends and facilitate the development of action plans as required. Working with the Portfolio Holder and the NBBC (Nuneaton and Bedworth Borough Council) Communications team, the Parks and Greenspace team are being proactive in updating the public concerning future scheduled works, via both the website & short video/social media footage.

5.4 Issue by Month

Asset	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Ave	Grand Total
bins / litter	13	23	48	40	20	33	11	33	27	20	28	12	11	7	16	23	342
damage to park features	18	25	38	29	29	22	18	17	27	28	18	24	19	18	16	23	346
grass	91	51	34	25	16	11	1	4	5	18	32	131	78	51	53	40	601
hedge / shrub / vegetation	96	77	84	59	64	37	19	25	33	27	35	44	125	117	125	65	967
other	20	27	28	34	33	26	13	25	31	37	33	35	40	36	53	31	471
play areas / equipment	7	17	12	12	2	4	2	1	3	1	7	9	13	7	8	7	105
trees	91	68	75	65	58	55	16	23	42	43	39	56	100	105	87	62	923
weeds	39	43	34	22	21	5	6	3	1	6	8	33	50	66	46	26	383
Grand Total	375	331	353	286	243	193	86	131	169	180	200	344	436	407	404	276	4138

5.5 Area by Month (Also refer to 5.2)

Service Area	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Ave	Grand Total
Assets and Street Services	1	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	3
Glendale	143	134	154	102	80	51	26	36	34	32	61	150	130	118	143	93	1394
Housing	20	14	10	9	10	6	1	4	3	4	6	11	12	15	12	9	137
Parks & Greenspace Team	153	131	153	141	124	116	51	74	110	127	113	155	242	192	200	139	2082
Waste Management	0	4	0	3	2	3	0	3	2	2	2	2	0	1	1	2	25
WCC (Warwickshire County Council)	58	48	36	31	27	17	8	14	20	14	18	26	52	80	48	33	497
Grand Total	375	331	353	286	243	193	86	131	169	180	200	344	436	407	404	276	4138

5.6 Issue by Area (Also refer to 5.2)

Service Area	Bins / Litter	Damage to Park Features	Grass	Hedge / Shrub / Vegetation	Other	Play Areas / Equipment	Trees	Weeds	Grand Total
Assets and Street Services	0	2	0	0	1	0	0	0	3
Glendale	210	10	382	538	51	1	7	195	1394
Housing	0	10	4	49	10	0	59	5	137
Parks & Greenspace Team	120	307	206	297	375	104	591	82	2082
Waste Management	10	1	0	1	13	0	0	0	25
WCC	2	16	9	82	21	0	266	101	497
Grand Total	342	346	601	967	471	105	923	383	4138

5.7 Ward by Month

Ward	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Ave	Grand Total
ABBEY	28	21	38	28	16	12	3	9	13	9	11	31	30	25	41	21	315
Member	0	0	0	0	0	1	0	0	1	0	0	0	3	2	1	1	8
Resident	28	21	38	28	16	11	3	9	12	9	11	31	27	23	40	20	307
ARBURY	7	17	11	7	2	10	0	2	5	6	11	13	17	17	13	9	138
Member	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	2
Resident	7	17	10	6	2	10	0	2	5	6	11	13	17	17	13	9	136
ATTLEBOROUGH	18	22	32	15	16	15	7	10	6	15	21	20	26	29	23	18	275
Member	0	0	2	1	3	2	1	0	1	3	1	0	0	0	0	1	14
Resident	18	22	30	14	13	13	6	10	5	12	20	20	26	29	23	17	261
BAR POOL	25	13	23	17	16	7	2	3	4	4	4	22	19	15	19	13	193
Member	2	0	2	0	0	0	0	0	0	0	0	0	1	0	0	0	5
Resident	23	13	21	17	16	7	2	3	4	4	4	22	18	15	19	13	188
BEDE	28	25	28	26	12	9	9	12	10	11	16	23	31	30	38	21	308
Member	2	2	3	1	4	2	0	0	2	2	0	2	5	3	2	2	30
Resident	26	23	25	25	8	7	9	12	8	9	16	21	26	27	36	19	278
BULKINGTON	17	22	10	7	10	3	2	4	4	3	4	13	27	6	15	10	147
Member	5	3	3	0	3	0	2	0	0	0	0	0	4	0	1	1	21
Resident	12	19	7	7	7	3	0	4	4	3	4	13	23	6	14	8	126
CAMP HILL	25	20	20	16	20	8	8	4	20	27	23	32	30	22	27	20	302
Member	3	4	7	3	4	1	0	0	3	9	2	0	0	3	4	3	43

Ward	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Ave	Grand Total
Resident	22	16	13	13	16	7	8	4	17	18	21	32	30	19	23	17	259
EXHALL	27	28	21	16	17	13	6	11	9	16	16	12	35	28	31	19	286
Member	6	6	10	4	7	4	2	1	4	4	3	1	11	8	11	5	82
Resident	21	22	11	12	10	9	4	10	5	12	13	11	24	20	20	14	204
GALLEY COMMON	15	13	22	13	27	8	3	3	4	10	6	21	28	32	22	15	227
Member	4	1	3	2	7	2	1	0	0	1	1	0	0	0	2	2	24
Resident	11	12	19	11	20	6	2	3	4	9	5	21	28	32	20	14	203
HEATH	16	21	8	10	6	7	3	4	9	6	6	7	10	16	11	9	140
Member	3	2		0	0	1	0	0	0	0	0	0	0	0	1	1	7
Resident	13	19	8	10	6	6	3	4	9	6	6	7	10	16	10	9	133
KINGSWOOD	33	23	27	20	13	13	7	7	13	4	13	18	33	28	22	18	274
Member	16	13	13	1	1	4	0	1	5	1	6	3	11	5	10	6	90
Resident	17	10	14	19	12	9	7	6	8	3	7	15	22	23	12	12	184
POPLAR	20	27	20	19	18	5	6	4	22	9	6	16	22	21	20	16	235
Member	3	2	4	2	6	0	0	1	14	1	1	1	0	1	1	2	37
Resident	17	25	16	17	12	5	6	3	8	8	5	15	22	20	19	13	198
SLOUGH	34	31	27	34	9	10	4	9	17	14	16	42	36	24	35	23	342
Member	2	6	2	5	1	0	0	1	5	2	1	2	2	4	0	2	33
Resident	32	25	25	29	8	10	4	8	12	12	15	40	34	20	35	21	309
ST NICOLAS	18	11	20	16	21	19	9	14	13	13	13	18	26	41	31	19	283
Member	1	0	0	0	0	1	0	0	0	2	1	2	3	0	1	1	11

Ward	Jun 22	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Dec 22	Jan 23	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Ave	Grand Total
Resident	17	11	20	16	21	18	9	14	13	11	12	16	23	41	30	18	272
WEDDINGTON	37	19	14	6	19	22	6	14	8	11	16	20	35	31	26	19	284
Member	0	2	2	0	4	4	0	0	1	2	2	0	7	3	4	2	31
Resident	37	17	12	6	15	18	6	14	7	9	14	20	28	28	22	17	253
WEM BROOK	18	14	24	24	11	21	9	12	8	14	14	28	17	28	17	17	259
Member	1	0	2	1	0	2	0	1	1	0	0	0	0	0	0	1	8
Resident	17	14	22	23	11	19	9	11	7	14	14	28	17	28	17	17	251
WHITESTONE	9	4	8	12	10	11	2	9	4	8	4	8	14	14	13	9	130
Member	3	2	1	0	1	0	0	0	0	1	0	1	1	0	0	1	10
Resident	6	2	7	12	9	11	2	9	4	7	4	7	13	14	13	8	120
Grand Total	375	331	353	286	243	193	86	131	169	180	200	344	436	407	404	276	4138

5.8 Average No. of days to complete Grounds Maintenance, Customer Feedback & Member Enquiry cases (Current SLA target is 10 working days).

	2022							2023							
	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Glendale	79	63	47	61	61	38	46	47	19	15	7	9	25	19	14
Housing	38	17	25	23	33	23		35			27	6	22	7	8
Parks	60	52	46	47	52	51	40	23	13	10	15	7	18	14	11

- **1 Tree works are subject to a separate contract to that for grounds maintenance operations.*
- **2 Cemeteries enquiries were reallocated directly to the Cemeteries Office from August 2020*
- *All Data correct @ 31/08/2023*

Overview & Scrutiny Panel



October 2023

Glendale

Nuneaton
& Bedworth
Council

Housing, Environment and Health Overview and Scrutiny Panel - 5th October 2023



- Headlines
- 2023 Performance YTD
- Objectives



Housing, Environment and Health Overview and Scrutiny Panel - 5th October 2023



Headlines

- Assistant Manager appointed
- Recruited 6 additional full time staff
- 3 additional team leaders (11 in total)
- Reduced reliance on agency staff
- New bedding planting team
- Continuation of annualised hours
- Loss of sports pitch experience
- Improving data - what3words for bin locations
- Information videos - bedding and mowing
- Ongoing training
 - Tractor
 - Pitch marking
 - Annual bedding

Glendale

Nuneaton
&
Bedworth



Housing, Environment and Health Overview and Scrutiny Panel - 5th October 2023



2023 Performance YTD

- 125,959 schedules completed from January to September YTD
- More than 50,000 photos
- Over 1,134 issues raised by staff in GLive
- Relentless growing season
 - grass, shrubs & hedges, hard surface weeds
- Equipment wear & tear
- Bedding success
- Productivity increases

Glendale

Housing, Environment and Health Overview and Scrutiny Panel - 5th October 2023

Nuneaton
&
Bedworth



Grass growth

- Early season in line with previous years' average
- Cold, wet start (snow in March!)
- Record peak in mid - late May
- Second spike in late summer (end of July through August)



Glendale

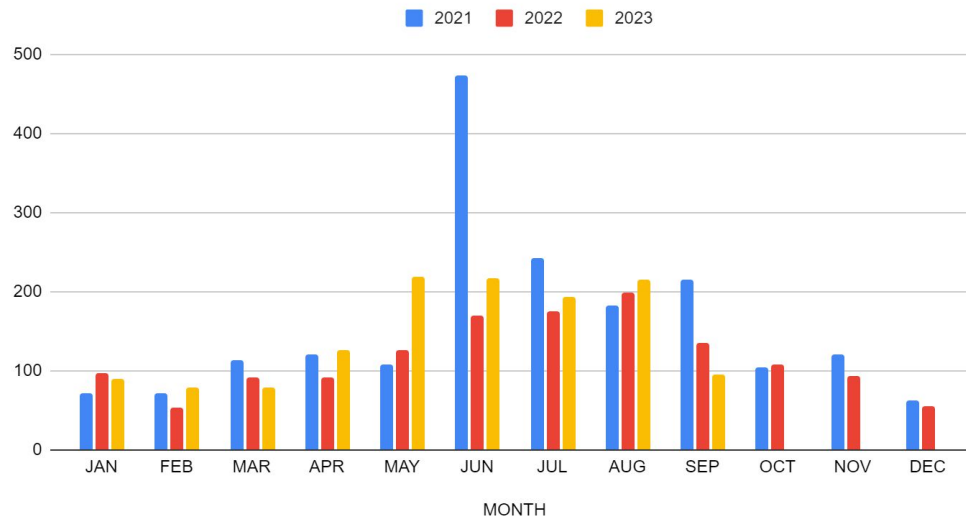
Nuneaton & Bedworth



Firmstep data

- Year on year comparative data
- Approx 16% increase in contacts YTD compared with 2022
 - Cleansing - 55%
 - Grass + 4%
 - Hedges + 19%
 - Not Glendale +240% (trees, jitty's, fly tip on non-NBBC land)

OF CONTACTS BY MONTH COMPARISON



Glendale

Nuneaton
&
Bedworth

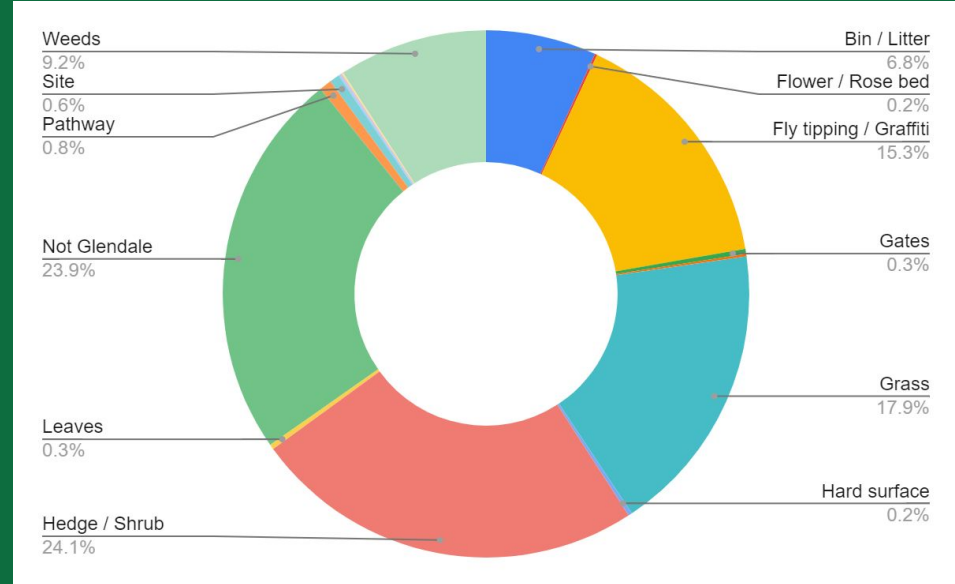


Housing, Environment and Health Overview and Scrutiny Panel - 5th October 2023

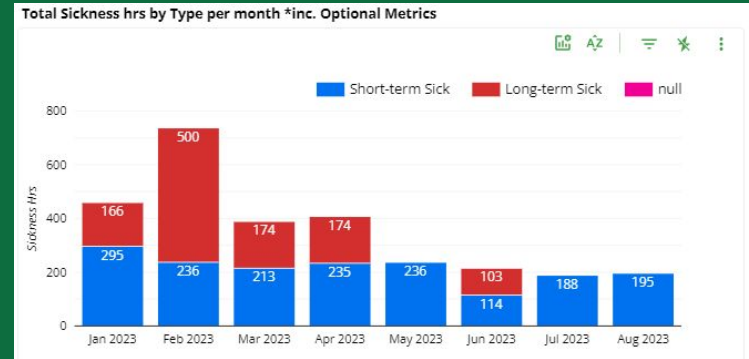
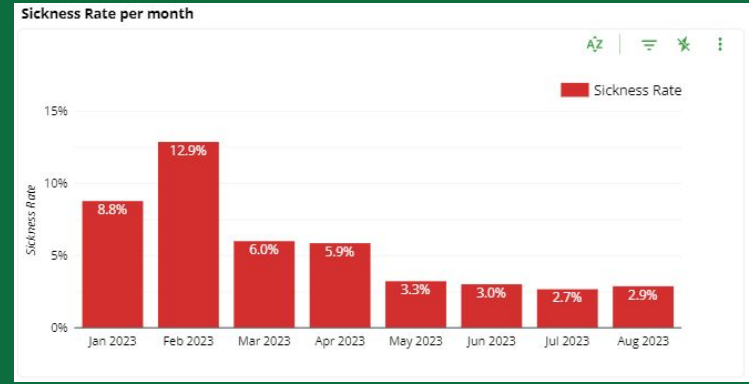
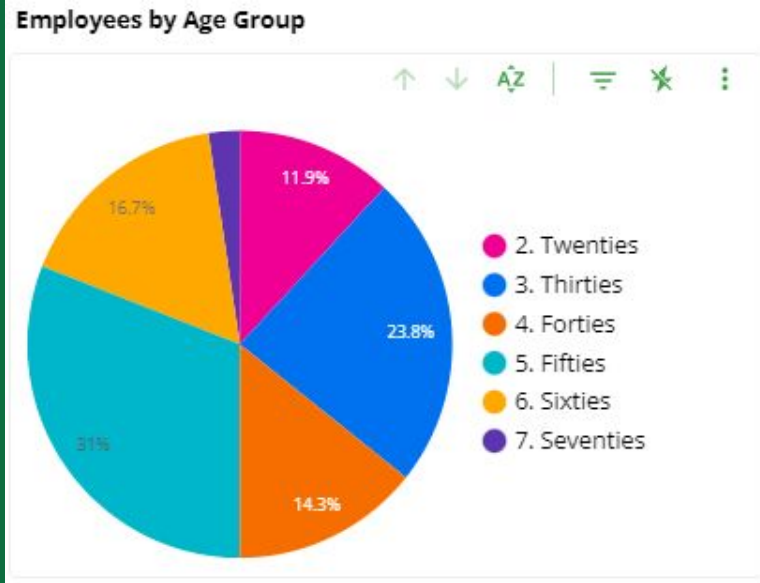


2023 Firmstep data

- **Cleansing related enquiries reduced from ~70% in 2022 to ~22% in 2023**
- **Growth related enquiries increased, reflecting the seasonal pattern**
- **Hedges not scheduled for cutting at this point in the year**



HR data



Health & Safety

- No RIDDOR accidents (2022 = 0)
- 1 minor accidents (2022 = 3)
- 11 safety observations (2022 = 22)



**GROW SAFE
TOGETHER**

Glendale

Nuneaton
&
Bedworth



Housing, Environment and Health Overview and Scrutiny Panel - 5th October 2023



Objectives

- Continued investment in skills - cemetery team, spraying, sports
- Further work on data quality and use
- Community engagement programme
- Focus on recycling and net zero
- Further productivity and efficiency gains



Glendale

Nuneaton
&
Bedworth



Housing, Environment and Health Overview and Scrutiny Panel - 5th October 2023



AGENDA ITEM NO. 8

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: (Housing, Health and Environment) Overview & Scrutiny Panel

Date: 5th October 2023

From: (Councillor Clare Golby, Abu Malek – Head of Economic Development and Communities)

Subject: NABSCOP Community Safety Report – Quarter one (2023/24)

Portfolio: Housing and Communities

Building a Better Borough Aim: Aim one

Building a Better Borough Priority: Priority four

OBJECTIVES OF SCRUTINY

1. To scrutinise the community safety information provided for Quarter one (2023/24)

WHAT IS THE PANEL BEING ASKED TO CONSIDER?

The Members of the Panel will bear in mind the context of the corporate priorities and the financial constraints and come to a view on the following:-

- a) Members note the performance report and respond accordingly.

WHO CAN THE PANEL INFLUENCE?

The outcomes of the Panel's debate will be provided to the chair of Nuneaton and Bedworth Community Safety Partnership (NABSCOP) as well as any other stakeholders based on recommendations or additional actions that are required.

The Panel may wish to publicise its findings so that they are accessible to the public, other stakeholder and outside bodies. The Overview & Scrutiny Support Officer and Communications Team will support the Chair of the Panel to do this as required.

WHAT INFORMATION WILL BE PRESENTED?

The Panel is asked to consider the summary report and information in relation to the community safety and crime information for the second quarter of this year.

The item relates specifically to the work of the (Housing, Health and Environment Overview & Scrutiny Panel and includes details of current and emerging community safety issues and/or trends.

The, Head of Service will attend the Panel to assist with technical and operational queries relating to the item.

Inspector Kris Shore will be attending the panel to respond to questions from the panel.

The Overview & Scrutiny Support Officer will provide any additional information as appropriate or as requested by the Panel Members.

Appendices

The following evidence has been submitted and is appended to this paper:-

Appendix A – Community Safety Report summary

Appendix B – Community Safety Q1 Data

Appendix A

NABSCOP Q1 2023/24 Overview

1 Community Safety Performance: Background

- 1.1 This report is brought to the Scrutiny Panel to provide an overview of quarterly performance measures associated with reducing crime and disorder across the Borough.
- 1.2 Section 17 of the Crime and Disorder Act 1998 states that Local Authorities need to embed community safety into all areas of strategic development and operational delivery. Regular performance management and monitoring is essential if the Nuneaton and Bedworth Safer Communities Partnership (NABSCOP) and the Council are to respond effectively to areas of need and fulfil their obligations under the Act.
- 1.3 The information in Appendix B is provided by the Warwickshire Business Intelligence Team.

NABSCOP Performance Indicators

- 2.0 For the purposes of this report, performance for NABSCOP has been separated into the areas which are highlighted in Appendix B.

3.0 Performance Quarter 1, 2023 - 2024:

The information highlights the position of NABSCOP's performance against agreed priorities for the first quarter of 2023– 20234 and offers a comparison against the 2022/23 baseline. All areas of performance are actively monitored by members of the partnership and areas of note include:

- Total Recorded Crime has decreased by 2.9%
- Violence Against the Person has decreased by 3.9%
- Violence Against the Person **with** injury has increased by 3.6%
- Violence Against the Person **without** injury has decreased by 4%
- Alcohol related violence decreased by 25.5%
- Drug related violence has remained the same as Q1 last year
- Serious Acquisitive Crime has decreased by 60.8%
- Anti-Social Behaviour decreased by 13.9%
- Hate Offences have decreased by 17.6%
- Deliberate small fires have decreased by 20.4%



Notes to this report:

This is the latest in a series of quarterly reports produced for the Nuneaton and Bedworth Borough Community Safety Partnership, providing an overview of recorded crime and disorder data. Included in this report is data obtained from partners relating to the Nuneaton and Bedworth Borough CSP priorities for 2021-2025, as shown in the graphic on this page.

Comparisons to last year are included in this report following the colour coding method of:

- Green** = greater than 5% reduction
- Amber** = within +/- 5%
- Red** = greater than 5% increase

It must be noted that the worldwide COVID-19 pandemic and consequent lockdowns occurred throughout 2020/21 and as such any long term trends including this time period must take into account irregular trends during this time.

As of Q2 2021, additional partner data has been included to provide CSPs with a broader overview of trends relating to the priorities. As this is a new process, some data comparisons may not yet be available.

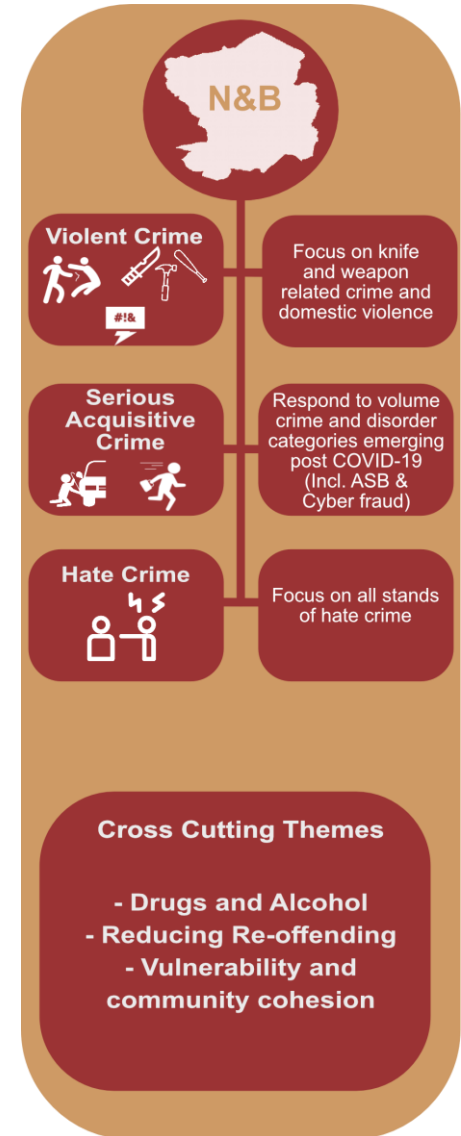
The figures should not be reproduced outside of the Partnership without permission from the owners of the data.

Report produced by: Caroline McKenzie and Sarah Parker, Business Intelligence Analysts (Community Safety), Warwickshire Business Intelligence, July 2023, businessintelligence@warwickshire.gov.uk

Sources:

- Police Crime and incidents - SAP BI 4.3, Crime Information System Warwickshire Police, STORM Incident System, Warwickshire Police, July 2023
- MASH Referrals now Children and Families Front Door Referrals- - Business Intelligence, WCC. Contacts have been excluded. Each child within each Contact and Referral is counted as one. District is based on the District as recorded within the form. This is based on the date of contact as recorded within the form.
- CE Missing and Trafficking Framework – Business Intelligence (Children and Families), WCC
- Youth Justice Cohort information – YJS
- Substance Misuse – CGL Warwickshire and Compass Warwickshire
- Domestic Abuse – Refuge and DACs; MARAC Performance Data
- Hate Crime Dashboard – Business Intelligence, WCC, July 23
- Education Data, WCC, 2023.

Nuneaton and Bedworth Borough CSP Priorities for 2021-2025





Performance – Nuneaton and Bedworth Borough CSP Priority – 1) Violent Crime with a focus on knife and weapon related crime, and domestic violence

Indicator	Q1 2023/24	Q1 2022/23	Q1 vs same period 22/23
Total recorded crime	2,858	2,944	-2.9%
Total Violence Against the Person (VAP)	1,194	1,242	-3.9%
Violence with injury	401	416	-3.6%
Violence with injury - domestic abuse flag	125	146	-14.4%
Violence with injury - domestic abuse flag - as a % of total violence with injury	31%	35%	-3.9%
Violence without injury	793	826	-4.0%
Violence without injury - domestic abuse flag	266	293	-9.2%
Violence without injury - domestic abuse flag - as a % of total violence without injury	34%	35%	-1.9%
Rape	41	28	46.4%
Other sexual offences	84	88	-4.5%
Section 18 Wounding	24	36	-33.3%
Section 20 Wounding	23	10	130.0%
Knife related violent crime	15	40	-62.5%
Possession of Article with Blade or Point	18	18	0.0%
Possession of other Weapons	28	22	27.3%

Total recorded crime – volumes are similar to the last quarter and to Q1 2022/23. Total Violence Against the Person (VAP) levels are below the same period last year, but higher than Q4 2022/23.

Domestic related violence offences – Offence volumes are slightly lower than last year in Q1. It is likely that this is largely due to some changes to Home Office Counting Rules came into force on the 1st May 23 which has affected how DA will be recorded. The main change is the removal of the ‘exception to the principal crime rule’ for the recording of stalking, harassment and engaging in controlling and coercive behaviour. This rule previously led to more than one offence being recorded for the same incident. Therefore, it is likely that offence volumes of DA will show reductions in the coming months, although it does not mean a reduction in the actual number of incidents occurring in many cases. An additional change relating to the recording of malicious communications, to emphasise recording only when the threshold of the offence is met, is also likely to contribute to reduced volumes going forward

Rape offences are similar to last quarter, however higher than Q1 2022/23. About a third of **Rape offences** this quarter were domestic related. **Other sexual offences** are higher than last quarter however in 67 cases there was a child at risk marker (80% of offences). Camp Hill Ward had the highest number of other sexual offences this quarter (15).

Volumes of **S18 wounding offences** have reduced following an increase in Q4. **Section 20 wounding offences** have significantly increased compared to last year and last quarter. Just over a third of S18 wounding offences involved a knife (39%) which is level with the last few quarter. Around two thirds of wounding offences occurred in a public place, with offences spread across the borough.

Knife related violent crime continues to show quarter on quarter reductions and volumes are also lower than Q1 last year. The majority of offences occurred at a home address. **Schools exclusions data** shows that suspensions due to ‘use or threat of an offensive weapon or prohibited item’ during the autumn and spring terms at schools in the borough are now at the same volumes as for the whole of the last academic year (19 exclusions). *Further analysis is recommended when more data is available for the summer term of the school year.* Offences linked to **possession of a bladed article** are stable in the borough compared to last year. Where known, a third of suspects were female, and two were aged under 18. This suggests that young people linked to serious violence continues to be a specific issue for the borough.

Possession of Other Weapons – Offences in the borough continue to increase and were more likely to occur in a public place (19 offences) than a domestic setting (9). *Housing, Environment and Health Overview and Scrutiny Panel - 5th October 2023* Machetes and baseball bats were the most commonly mentioned weapons (in 3 offences each). Other items identified this quarter include metal bars and firearms which is the same as the previous quarter.



Performance – Nuneaton and Bedworth Borough CSP Priority – 2) Serious Acquisitive Crime – respond to volume crime and disorder categories emerging post COVID-19 (including ASB and Cyber Fraud)

Indicator	Q1 2023/24	Q1 2022/23	Q1 vs same period 22/23
Serious Acquisitive Crime Total	267	310	-13.9%
Theft of vehicle	105	115	-8.7%
Theft from vehicle	60	98	-38.8%
Residential burglary	76	65	16.9%
Personal robbery	26	32	-18.8%
Total Anti-Social Behaviour Incidents	696	932	-25.3%
Personal Nuisance	101	139	-27.3%
Environmental	496	712	-30.3%
Deliberate small fire Incidents (WFRS)	39	49	-20.4%
Cyber Fraud Offences	26	12	116.7%

ASB – ASB reports remain lower than last year and show a reduction compared to last quarter. This is significant considering that seasonally ASB increases with warmer weather. However, Environmental incidents have increased in quarter 1 compared to last year and this is significant as ASB volumes across the county remain much lower than in previous years. *It is therefore recommended that the CSP consider further analysis into these incidents to identify hotspots, types of incident and possible victims.*

Serious Acquisitive Crime (SAC) – Volumes of most SAC related offences in the borough have reduced from the higher numbers seen in Q4. However, **residential burglary** is high compared to Q1 2022/23.

• **Residential Burglary:**

- Slough Ward is the most affected location this quarter with 9 offences.

It is recommended that further analysis is carried out to identify opportunities to tackle this issue.

Deliberate Small Fires volumes are below Q1 last year but have risen since Q4, in line with seasonal trends. Quarter 2 so far this year has not seen the high temperatures recorded in the summer of 2022 suggesting that DSFs will continue to occur in lower volumes than last year’s unprecedented volumes.

Cyber fraud – reported offences for this quarter are higher than Q1 2022/23 although volumes are low overall due to likely under reporting of these offences.



Performance – Nuneaton and Bedworth Borough CSP Priority – 3) Hate Crime

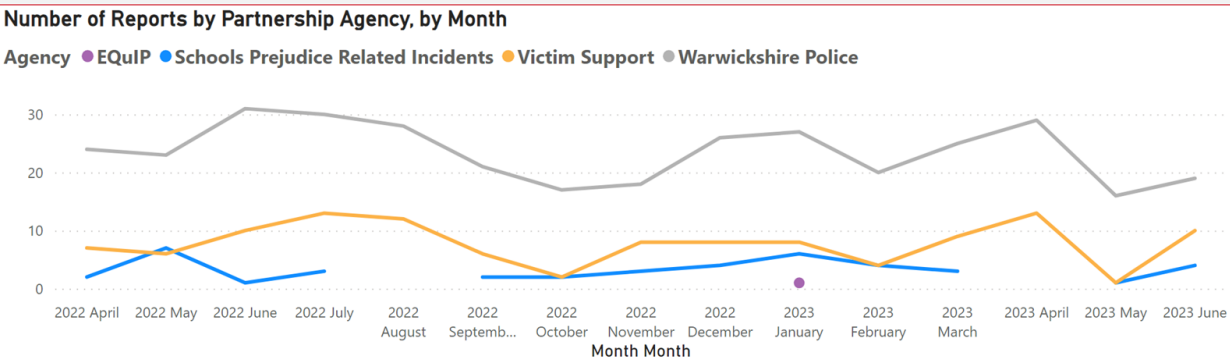
Indicator	Q1 2023/24	Q1 2022/23	Q1 vs same period 22/23
Hate Offences and Non Crimed Investigations	70	85	-17.6%

Hate Crime – Volumes of reports continue to show quarter on quarter reductions and are lower than Q1 last year. The Hate Crime Dashboard shows a breakdown of the victim profile and types of hate crime being reported this quarter. Nuneaton and Bedworth has the highest number of reports to partnership agencies although there has only been 1 report to EQuIP this quarter from the borough.

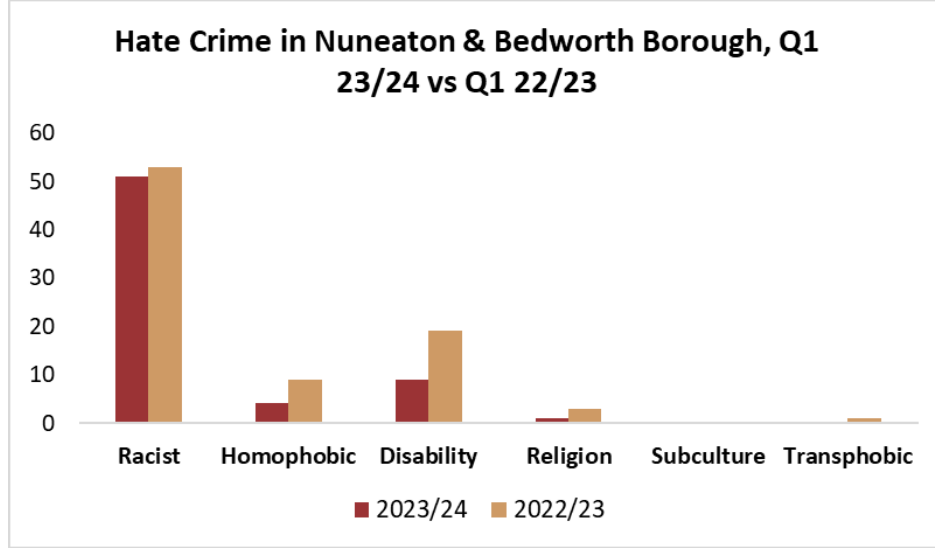
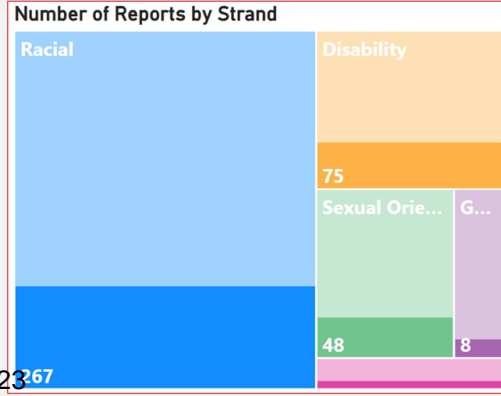
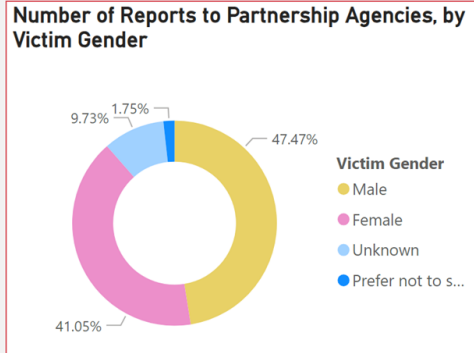
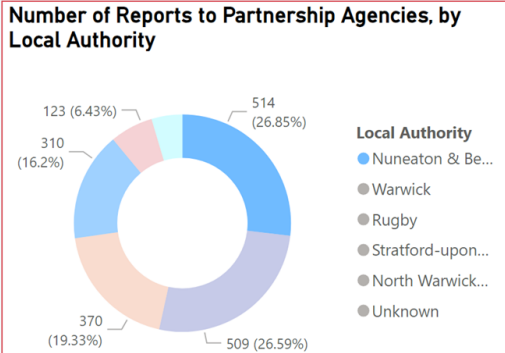
Hate Crime Dashboard - Partnership Data

Version: 1.2
Status: Live

- Select Partnership Agency:
- Select all
 - EQuIP
 - Schools Prejudice Relat...
 - Victim Support
 - Warwickshire Police



- Select Reporting Period: (by clicking on the dates or moving the slider)
- 01/04/2022 30/06/2023





**Performance – Nuneaton and Bedworth Borough CSP Cross-Cutting Themes – Drugs and Alcohol
Vulnerability and community cohesion**

Indicator	Q1 2023/24	Q1 2022/23	Q1 vs same period 22/23
<i>Domestic Abuse Offences and Non Crimed Investigations</i>	830	875	-5.1%
<i>CSE Offences and Non Crimed Investigations</i>	26	11	136.4%
<i>Violence with and without injury - Alcohol Related Flag</i>	73	98	-25.5%
<i>Violence with and without injury - Drugs Related Flag</i>	7	7	0.0%
<i>Possession Of Controlled Drugs (Cannabis)</i>	27	20	35.0%
<i>Possession Of Controlled Drugs (Excl Cannabis)</i>	10	14	-28.6%
<i>Trafficking in Controlled Drugs</i>	28	17	64.7%

Substance Misuse – Overall violent offences involving drugs and alcohol remain stable, although possession of cannabis has increased compared to Q1 2022/23 and trafficking in controlled drugs has also increased

Referrals to CGL for substance misuse in Warwickshire continue to be highest each quarter from residents of Nuneaton and Bedworth Borough. **Alcohol** remains the main substance of note, accounting for over half of CGL referrals, followed in smaller proportions by **heroin** and **cocaine** (unspecified).

Domestic Abuse – Volumes of **domestic abuse offences** in Nuneaton and Bedworth Borough are similar to Q4, and are below Q1 2022/23. However Nuneaton and Bedworth Borough accounted for 30% of Domestic abuse across the county for Q1. Referrals to Refuge for Q1 are lower than last year.

Exploitation – Quarterly volumes of **CSE (Child Sexual Exploitation) offences** continue to be at relatively high levels for this type of offence, showing a large increase both compared to Q1 last year and Q4. Children and Families Front Door data is not currently available.

Exclusion and persistent absence rates in the borough continue to be the highest in the county for the autumn and spring terms of the most recent academic year (except for exclusions in primary schools). In the 2021/22 academic year, over a quarter of pupils missed at least 10% of school. The borough accounts for a higher proportion of missing children than other districts and boroughs (almost half of all children going missing from a Warwickshire address). The persistent absence rate during the most recent autumn and spring terms for primary and secondary schools in the borough continue to be amongst the highest in the county, at 31% for secondary schools in the borough. This indicates that vulnerability and exploitation are specific risk areas for the CSP but that there continues to appear to be a good awareness and identification of this type of offence in the borough.

AGENDA ITEM NO. 9

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Housing, Environment and Health Overview and Scrutiny

Date: 5th October 2023

From: Paul Coopey, Head of Home Environment Services

Subject: Empty Property Update – Private Sector

Portfolio: Housing and Community Safety (Cllr C. Golby)

Building a Better Borough Aim: Live

Building a Better Borough Priority: Enable appropriate housing development

1.0 OBJECTIVES OF SCRUTINY

1.1 To scrutinise the empty homes update following the report in June 2022.

2.0 WHAT IS THE PANEL BEING ASKED TO CONSIDER?

2.1 Whether further work is recommended to review the activity regarding empty private sector homes within the Borough.

3.0 WHO CAN THE PANEL INFLUENCE?

3.1 The outcome of the debate will be considered by the Portfolio Holder for Housing and Public Safety when considering the work programme and priorities for the Strategic Housing Services.

4.0 WHAT INFORMATION WILL BE PRESENTED

4.1 An update report will be presented and is attached as Appendix 1.

Appendix A:

Housing, Environment and Health Overview and Scrutiny Panel

Empty Property Update Report

An empty property can attract anti-social behaviour including unauthorised entry, criminal activity, vandalism, fly tipping and pests. If left to deteriorate, an empty property can cause a nuisance and can blight a neighbourhood.

There can be many reasons a property may become and remain empty however, the Private Sector Housing service will work with individual owners to provide a solution to resolve any issues caused by the empty property and where possible to bring the property back into use. There are several options available, and these are detailed below.

The Council tax data used is directly from the Council Tax database which allows us to identify individual empty properties and how long they have been vacant. These figures vary due to the reporting dates and the requirements of the data submitted to government.

1. Update since the June 2022 OSP Update

- 1.1 The previous report came to OSP in June 2022. It was reported at that time that the Council had recently managed to recruit to the Technical Officer (Empty Property) post following a restructure of the team and prolonged vacancies.
- 1.2 The Private Sector Housing Team had suffered from recruitment problems with the entire team being constructed of Agency staff for an extended period. A restructure aimed to address this and was in the process of being implemented at that time.
- 1.3 When the Technical Officer with lead responsibilities for Empty Properties was recruited, the service was without any other permanent team members and the Council had just been successful in securing LAD funding for energy efficiency grants. Whilst recruitment was under way, the Technical Officer was deployed on the LAD project as the funding was time limited. This was until September 2022 until the Home Energy Efficiency Officer was in post.
- 1.4 Following a hand over the Technical Officer (Empty Property) was able to work on Empty Properties from Mid-September 2022, including training and familiarisation with legislation but has since left the post in June 2023. This did

not leave much time for detailed work with the majority of the work being dealing with nuisance from empty properties. The team has reported 7 properties brought back in to use during 2023 so far generally through advice. This is half the target of 12.

- 1.5 The post is now vacant and following the Assistant Director appointments, the Strategic Housing Service is subject to a wider restructure. This must go through formal consultation and then, if agreed recruitment can take place into the revised structure.
- 1.6 The Private Sector Housing Manager post is also vacant and therefore the more strategic actions to address empty properties will not be developed until both posts are filled.
- 1.7 Currently the service can maintain empty property sites through enforcement notices to prevent nuisance, prevent pest problems and if necessary, board the properties to prevent access. Detailed work to bring them back in to use is not possible with the vacancies with the team prioritising statutory work regarding housing standards.

2. Current Position Regarding Empty Properties

- 2.1 According to the monthly Council tax reports, in July 2023 there were 1741 properties empty in Nuneaton and Bedworth. Last year it was recorded that 1544 properties were empty in April 22. So there has been an increase of 197 more properties empty. This could reflect new builds that have yet to be occupied. This is raw Council Tax data and so is different to those reported to government annually. Of these 1741, 563 are exempt from paying Council Tax. There are various reasons for a property being exempt, the most common is because they are unoccupied because the person who was liable to pay Council Tax has died.
- 2.2 There were 1030 properties that have been empty for than one year, these are likely to be between sales and the vast majority will not become long term empties. There is little to be gained from pursuing these properties apart from mailing out to owners to encourage them to bring them back into use as soon as possible and to gather data as to why they are vacant.
- 2.3 The majority of empty properties have been empty for 1 year or less as shown in figure 1 with those empty for less than 1 year totalling 705.

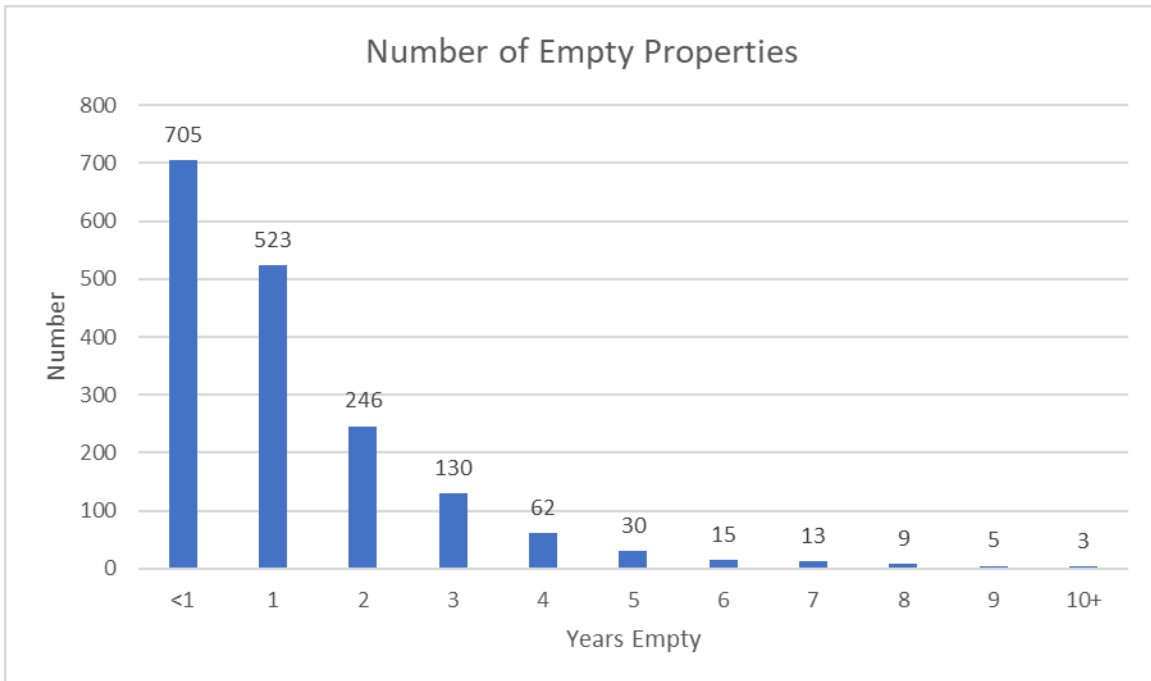


Figure 1: Number of Empty Properties by Years Empty as of July 2023

- 2.4 523 properties have been empty for 1 year so in total 1228 properties are empty for 1 year or less. As can be viewed on the chart, within Nuneaton and Bedworth each consecutive year, roughly the number of properties remaining empty falls by one half, showing that left to function by itself the housing market will bring the approximately 75% of properties empty at the 1 year stage back in to use over the next 2 years (523 properties compared to 130 properties).

The challenge would be to determine whether this churn could be sped up whilst dealing with some of the longer term, problematic empty properties.

3. Staffing

- 3.1 As mentioned, the service is currently being restructured following the Assistant Director appointments but currently retains 0.5 post for a Technical Officer (Empty Properties) post. With this very limited resource it is challenging to make an impact within the housing market and most activity is taken up dealing with nuisance empty properties. In addition the Private Sector Housing Manager post is also newly vacant and will be advertised following the pending restructure. For the foreseeable future it would be beyond the remaining officer capacity to carry out empty property work in preference to statutory duties.

4. Action Available

4.1 Common Barriers to Returning Empties Back in to Use

- Unregistered properties where the owner has died, and nobody has come forward to claim ownership.
- The owner finds it difficult/impossible to deal with the property and so leaving it empty is the easier/only option for them.
- Lack of funds to obtain probate.
- Owner lives abroad and is unable to deal with the property.
- The property needs extensive work and finance and organising the works hinders the owners.

4.2 If the owner does not engage there are various enforcement options available to the Council these are detailed in the Empty Property Strategy and includes:-

- **Housing Act improvement notices** can be served where there is an intention that the property be occupied, which can prompt action to bring the property back into use. Owners may be prosecuted for non-compliance with Improvement Notices and the works may be carried out by the Council and the costs charged to the owner following their default. A processing charge of £250 is also levied against the owner. These charges can be secured on the property but requires funding to allow the works to be completed by the Council.
- **Enforced sales** (Law of Property Act 1925) Where there is a debt owed to the Council the enforced a sale procedure can be used to recover that debt. Whilst this process is a possibility it first requires that the Council carries out some works in default and secures a charge and then takes the necessary legal action. It has not been done in the past as the necessary circumstances have not been met.
- **Compulsory purchase** will result in the Council owning the property. If the property is, then sold then the Council should recover most of the money it has spent and the costs of bringing the action. Potentially this is an option if funding is available but would need to be considered as a one-off intervention based on impact and risk from the empty property. Strategic Housing Services does not have a budget for compulsory purchase.
- **Section 215 of the Town & Country Planning Act 1990** can be used in cases where an empty property is causing serious detriment to the local community. Failure to tidy a site or building may result in prosecution and/or works in default. However, less serious detriment can be addressed by a Community Protection Notice under recent anti-social behaviour legislation if the necessary ownership and responsible person criteria can be satisfied.
- The Housing Act 2004 includes provisions for local authorities to make **Empty Dwelling Management Orders (EDMO)** where an owner has failed to ensure an

empty home is reoccupied following notice by the Council. Under the Act the Council will be able to take control of an empty property which has been empty for at least 2 years. These powers were amended in November 2012 to include requirements concerning the condition of the property and its effect on the neighbour's.

- A further range of legislation can be considered if it could be effective in reducing the nuisance / safety risks stemming from an empty property. Usually this would involve works in default and securing the charge on the property.

- 4.3 Officers will consider these options on a case-by-case basis to determine whether the powers can be used and be effective to bring back property back into use or whether they are necessary to control nuisance and risk.

Mostly the use of legal powers are concerned with community protection e.g. boarding up properties that are attracting unauthorised visitors.

- 4.4 To make use of an Empty Dwelling Management Order the Council would need to manage the property. There is currently no capacity and skill set within the service to undertake this work. One option would be to look to procure a suitable and capable partner.

5. Current Offer to Owners

5.1 Advice and Assistance

The Council will offer advice and assistance on the following subject areas to assist an owner to return a property to use:

- Improve the property to a standard where it can be occupied by the owner or their family.
- Let the property as a private landlord. There are minimum legal standards required to rent a property and therefore we can advise on the conditions necessary to allow the property to be let.
- Let the property through an agent. Advice can be provided to enable the owner to consider letting the property i.e. what sort of services and agent will provide and the cost of using an agent.
- Sell the property on the open market. Advice on the ongoing costs and maintenance allowing the owner to make a judgement on whether to sell.

- Rent and Bond Assistance Scheme to enable the property to be let to people in receipt of benefits or on a low income.
- Other areas of advice and assistance could be developed e.g., landlord training.

5.2 Loans

The service has issued over £384,0000 worth of loans in the last eight years. When repaid these are recycled back into the service to support future loans. The requirement is that the £10,000 interest free loan is paid back after 5 years and is secured as a charge on the property in the meantime.

6 Future Work

6.1 Should resources allow then future work could be undertaken to increase the Council activity in this area. However apart from duty's to deal with certain hazards and safety, bringing homes back in to use is not a statutory duty. Therefore the following is dependent on resources and even so, on the time available to carry out these activities given national changes to other duties being undertaken by the team.

6.2 Linking Empty Home Owners with Commercial Services.

The service has been approached by a local estate agent that wants to work with empty property owners. This could be followed up as a possible solution for some of the empty properties if compliant with contract standing orders etc.

There are also potential lenders such as Lendology¹ who offer loans specifically for empty homes that need work before they can be occupied. This will be investigated to ensure all financial and subsidy rules are considered before we can add this to our offer to empty property owners.

6.3 Review existing loan provision.

The current provision could be reviewed to determine if it remains the best use of Council funding and whether the conditions / amount are suitable influence owners.

6.4 Reconsider provider for Empty Dwelling Management Orders

An Empty Dwelling Management Order (EDMO) is a process which allows the Council to take over the management of empty residential properties with a view to agreeing with the owner a plan to bring them back into occupation. It is used to reoccupy long-term vacant homes where the Council has been unable to persuade the owner to bring the property back into use and considers this course of action necessary and proportionate.

By taking over the management of the property the Council can bring the property up to the 'Decent Homes' standard through renovation works and allow reoccupation of the property by letting the property for the duration of the EDMO. The rent is used to pay back any monies owed to the Council for renovation and a management of the property.

However currently there is not the capacity or skills within the team to manage properties, and an external management agent would need to be monitored to ensure they comply with the legal requirements.

Whilst Empty Property Management Orders are seen as a means to bring properties back in to use, they would require processes and systems and each property must be dealt with on its merits including initial costs.

6.5 Consider a provider for a potential leasing scheme.

Many Councils offer grants to bring empty properties back into use in return for a 3 or 5 year lease. The properties would need to be managed by an existing managing agent. This option would require further research to determine if this is a viable option for this Council.

6.6 Further local research into the barriers to bring properties back in to use.

Although we have anecdotal evidence of the reasons properties are left empty no in depth research has been carried out. Understanding this may assist with developing policies and procedures to help increase the market's ability to bring empty homes back in to use.

6.7 Review schemes run by other local authorities.

We would be able to look at best practice and learn from the experience of other local authorities that have been successful at bringing empty homes into use.

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: **Housing, Environment and Health Scrutiny Panel, 5th October 2023**

From: **Risk Management and Performance Officer**

Subject: **INTEGRATED PERFORMANCE REPORT - FIRST QUARTER 2023-24**

1. Purpose of Report

- 1.1 This integrated report seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of this Panel
- 1.2 The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements) whilst still providing the Panel with sufficient information to monitor results to address issues arising

2. Format of Report

The report consists of three parts:

- 2.1 **Appendix A** shows the results available as at the end of the latest quarter:
- The first page provides a summary of financial / performance / strategic risk register data within the remit of the panel and Freedom of Information / complaints.
 - The following finance table give(s) a breakdown of budgets by service areas and the “key” ones are highlighted in bold text.
 - Subsequent pages provide more detailed information on performance in these key areas. Charts have been introduced for each indicator and “smiley / sad / neutral faces”, as appropriate, to indicate the performance trend.
 - The last page provides an overall conclusion for the key areas and, when applicable, exception reporting of performance information for the other (“non-key”) areas to ensure that Elected Members are made aware of issues / under-performance.
- 2.2 The Strategic Risk Register summary then follows (**Appendix B**). This shows the latest quarter status summary of the full register followed by the summary and current details of those risks **within the remit** of the panel.
- 2.3 Next is the latest Strategic Performance Report Executive Summary (**Appendix C**). The Strategic Performance report has been developed to provide an overview of the Council’s position using the following categories:
- Finance
 - People and Service Delivery
 - Processes
 - Improvement

The report is reviewed monthly by Management Team.
It provides concise information on positive performance, areas of improvement and where performance is on or around target - comparing to best practice, and/or target and/or previous year, as appropriate.

2.4 Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints

Members have requested summaries of the (anonymised) details of FOI / EIR requests and Complaints outside of their relevant response timescales - these are shown at **Appendix D** and **Appendix E**, respectively. Please note that EIR provides a statutory right of access to environmental information held by UK public authorities.

2.5 On this occasion, the end of year finance outturn 2022/23 is provided (**Appendix F**), as it was not available in time for the fourth quarter 2022/23 report.

3. Regulation of Investigatory Powers Act (RIPA) 2000 (covert surveillance)

An inspection report by the Office of Surveillance Commissioners highlighted the following recommendation:

“The importance of keeping the elected Councillors aware of any activity [or non-activity] under RIPA was appreciated and it was accepted that a minimal observation would be incorporated at regular intervals into officer’s reports”

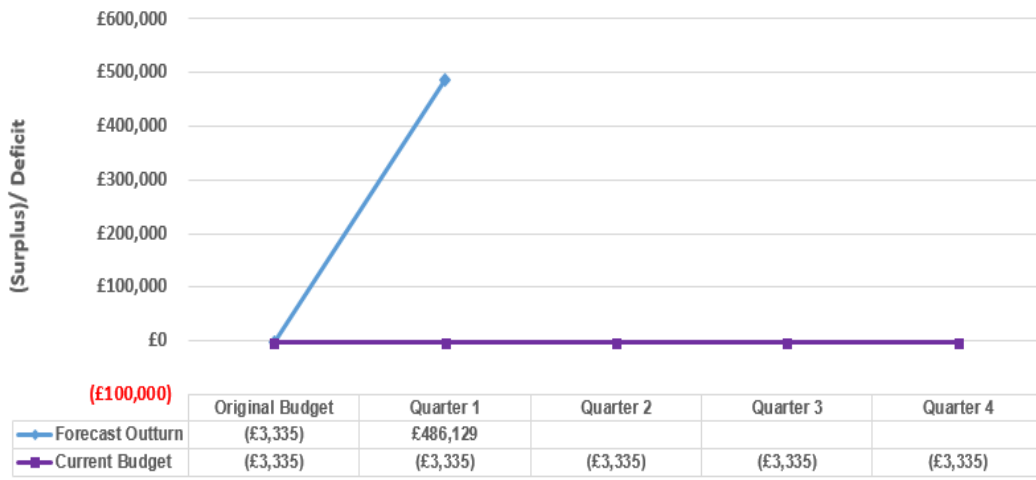
Consequently, Elected Members should be aware that, as at the end of this quarter, there have been no surveillance operations.

4. Recommendations

The panel is asked to scrutinise the performance information contained in this report and make any recommendations to the relevant Cabinet portfolio holder.

STEVE GORE

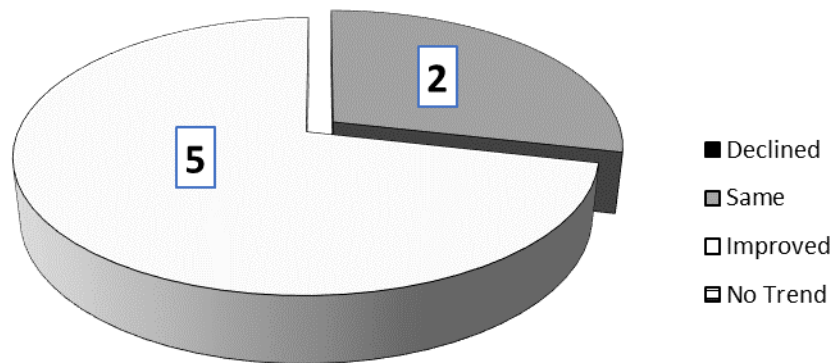
2023/24 Quarterly Forecast Outturn Tracker



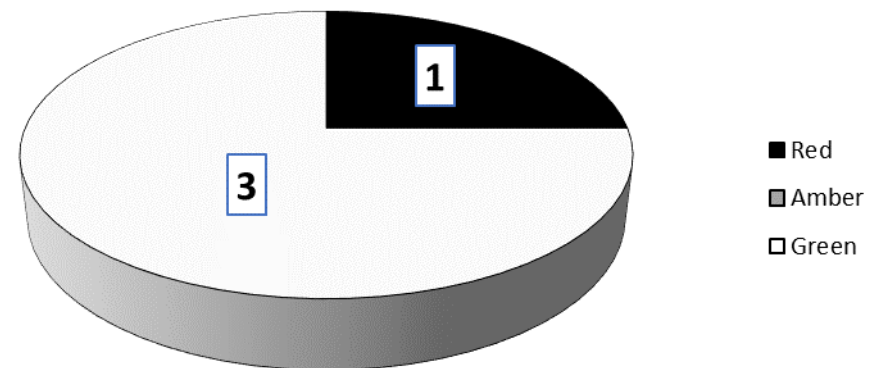
Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summary

	Number Received	Completed	Late	Outstanding
FOI / EIR Request (20-day target)	200	198	34	2
Complaints (10-day target)	418	414	50	4

Performance Indicators / Measures Summary



Strategic Risk Register Summary - Housing, Environment and Health OSP



HOUSING, ENVIRONMENT & HEALTH OSP FINANCIAL SUMMARY (GENERAL FUND)

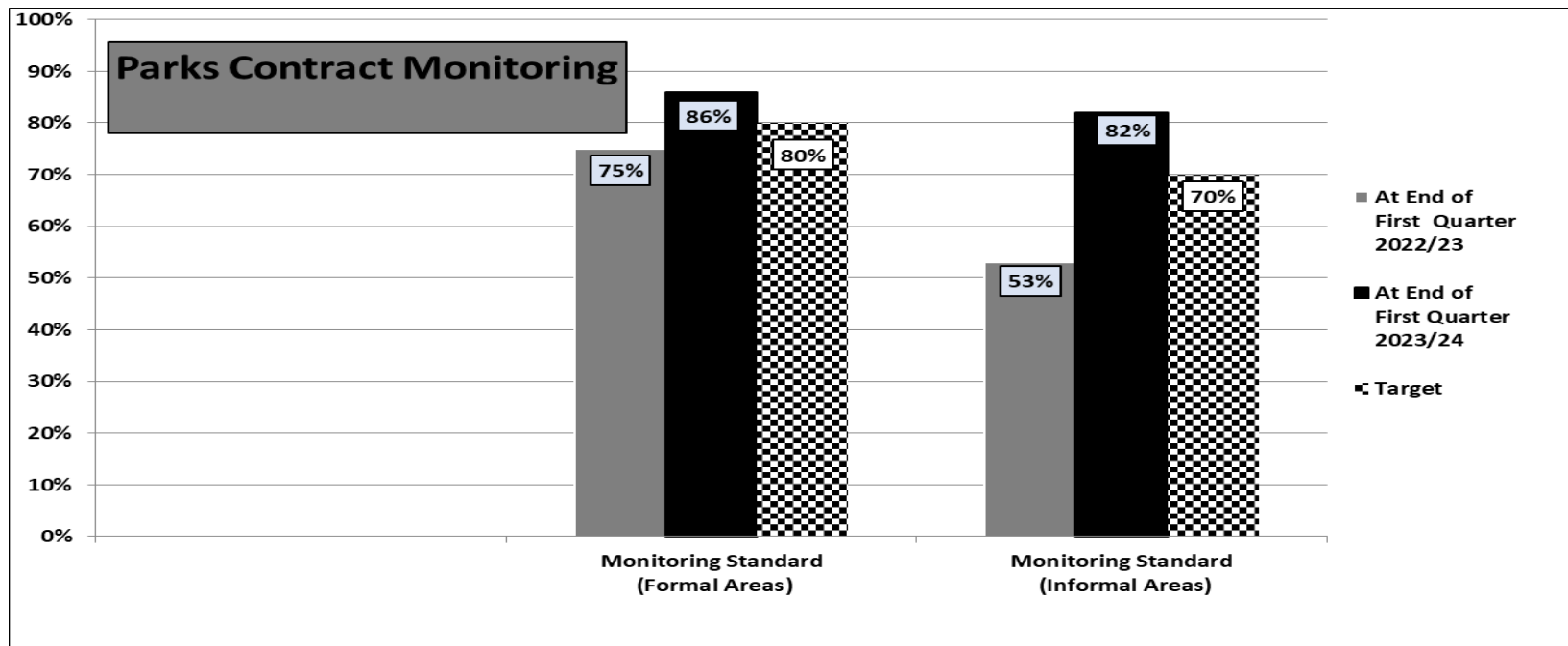
	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
<u>HEALTH & ENVIRONMENT</u>				
ENVIRONMENTAL PROTECTION	408,390	388,929	405,522	16,593
FOOD & OCCUPATIONAL SAFETY	372,248	352,545	356,084	3,539
HEALTH PROMOTION & INEQUALITIES	9,482	7,220	7,220	-
FOOTPATH LIGHTING	9,253	12,570	12,570	-
ENVIRONMENTAL PROJECTS	84,491	94,200	94,200	-
CEMETERIES	(64,923)	(39,276)	(39,276)	-
ALLOTMENTS	860	464	464	-
PARKS	2,193,183	2,319,198	2,318,289	(909)
ENVIRONMENTAL SUSTAINABILITY	13,028	71,050	71,050	-
	3,026,012	3,206,900	3,226,123	19,223
<u>HOUSING & COMMUNITIES</u>				
HOUSING ADVICE CENTRE	330,895	158,216	294,446	136,230
PRIVATE SECTOR GRANTS	347,820	393,270	393,270	-
HOUSING STRATEGY	47,825	360,651	360,651	-
PRIVATE SECTOR HOUSING STANDARDS	328,985	241,711	303,151	61,440
MOBILE HOME SITES	(88,054)	(92,726)	(92,726)	-
COMMUNITY DEVELOPMENT	21,189	46,450	46,450	-
VOLUNTARY BODIES	149,982	157,130	157,130	-
COMMUNITY SAFETY	235,918	291,275	290,545	(730)
	1,374,560	1,555,977	1,752,917	196,940
<u>BUSINESS & REGENERATION TOTAL</u>	1,324,868	1,920,663	1,920,261	(402)
<u>FINANCE & CORPORATE TOTAL</u>	4,978,402	4,527,564	4,409,492	(118,072)
<u>PLANNING & REGULATION TOTAL</u>	(563,464)	(224,928)	(472,368)	(247,440)
<u>PUBLIC SERVICES TOTAL</u>	7,859,781	7,594,458	8,198,178	603,720

	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
CENTRAL SUPPORT SERVICES	-	-	35,495	35,495
PORTFOLIOS	18,000,158	18,580,634	19,070,098	489,464
CENTRAL PROVISIONS	898,662	1,235,500	1,235,500	-
DEPRECIATION & IMPAIRMENT	(3,096,624)	(3,096,530)	(3,096,530)	-
TREASURY MANAGEMENT	(57,700)	653,120	653,120	-
CAPITAL FINANCING	946,810	470,000	470,000	-
CONTRIBUTIONS TO/ (FROM) EARMARKED RESERVES	(2,368,124)	(936,251)	(936,251)	-
COUNCIL NET EXPENDITURE	14,323,182	16,906,473	17,395,937	489,464
FUNDING				
COUNCIL TAX	(9,743,704)	(10,039,237)	(10,039,237)	-
NEW HOMES BONUS	(644,711)	(1,361,266)	(1,361,266)	-
BUSINESS RATES RETENTION	(2,765,019)	(5,124,733)	(5,124,733)	-
OTHER GRANTS	(423,384)	(143,405)	(143,405)	-
(SURPLUS)/DEFICIT FROM COLLECTION FUND	(49,720)	(241,167)	(241,167)	-
TOTAL FUNDING	(13,626,538)	(16,909,808)	(16,909,808)	-
(SURPLUS)/ DEFICIT	696,644	(3,335)	486,129	489,464

Parks - (Housing, Environment & Health OSP)

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
2,319,198	290,929	2,318,289	Salary savings (£1k)	😊

*Main measures of performance: **Contract Monitoring***

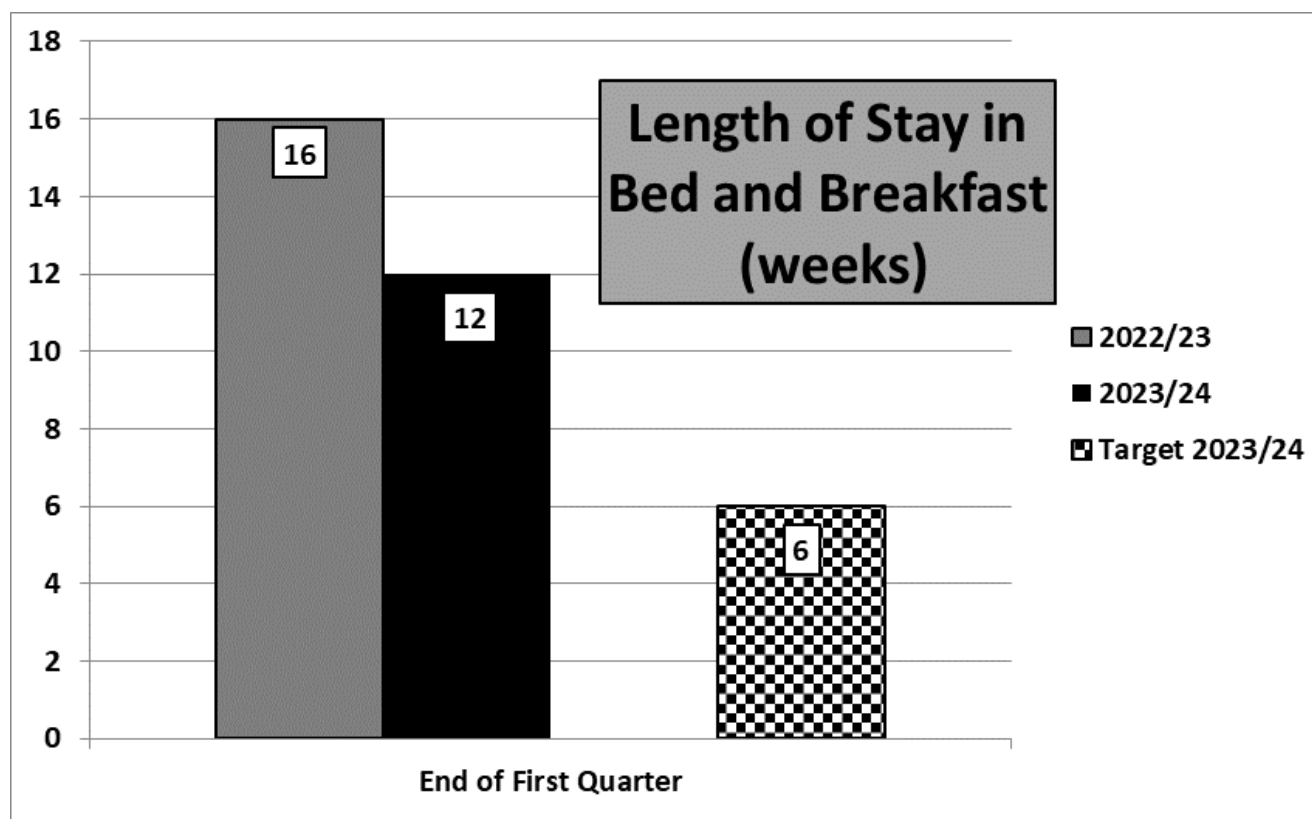


Comments	Trend
A marked improvement in both monitoring measures compared to the first quarter 2022/23.	😊

Housing Advice Centre – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
158,216	34,595	294,446	Reduced income from Eaton House expected, based on income so far and last year's actuals £136k	☹️

Main measure of performance: **Length of Stay in Bed and Breakfast**

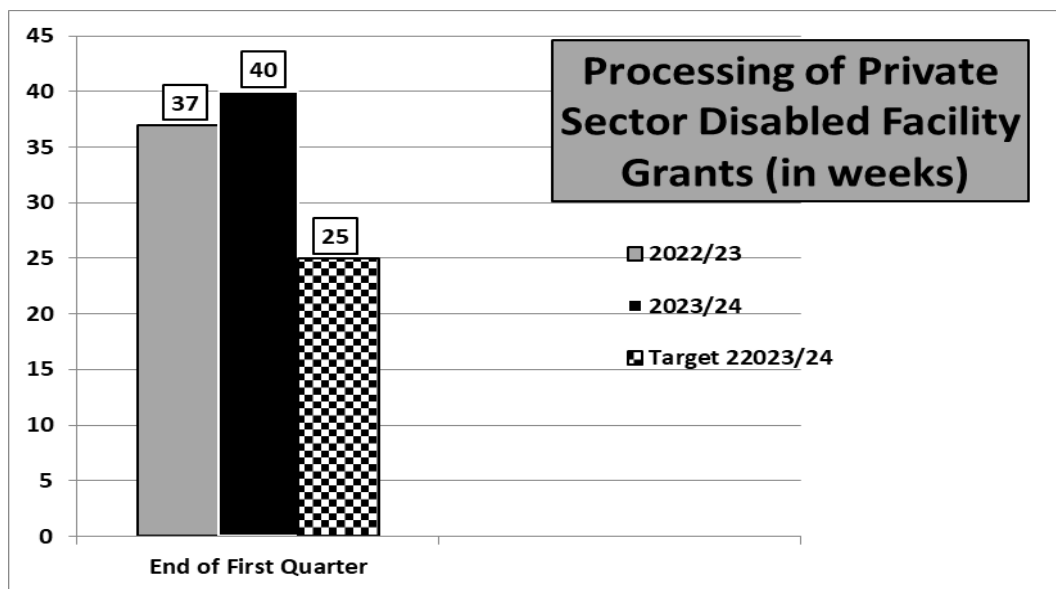


Measure details	End of First Quarter Performance 2023/24 (2022/23)	Comments	Trend
<p>Length of Stay in Bed and Breakfast Accommodation</p>	<p>12 weeks (16 weeks)</p>	<p>The NBBC target of 6 weeks, is based on the Government’s requirement that families with children are not left in B&Bs any longer than 6 weeks. It should be noted however, that not all of our residents in B&Bs are families with children.</p> <p>The Council continues to experience high numbers of Homeless presentations requiring temporary accommodation. As at end June 2023, we had 115 households in Temporary Accommodation, 19 of which were in privately run Hotels/B&Bs.</p> <p>In addition to the lack of social housing available, we also have a situation in the private rented sector that means our clients are unable to secure private rentals - every property currently being advertised has in the region of 70 applicants.</p> <p>To mitigate the situation, we currently direct match 50% of available council housing voids to households in Temporary Accommodation.</p>	<p>😊</p>

Private Sector Grants & Other Housing Services – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
393,270	39,011	393,270	-	☹️

Main measure of performance: **Processing Private Sector Disabled Facility Grants**

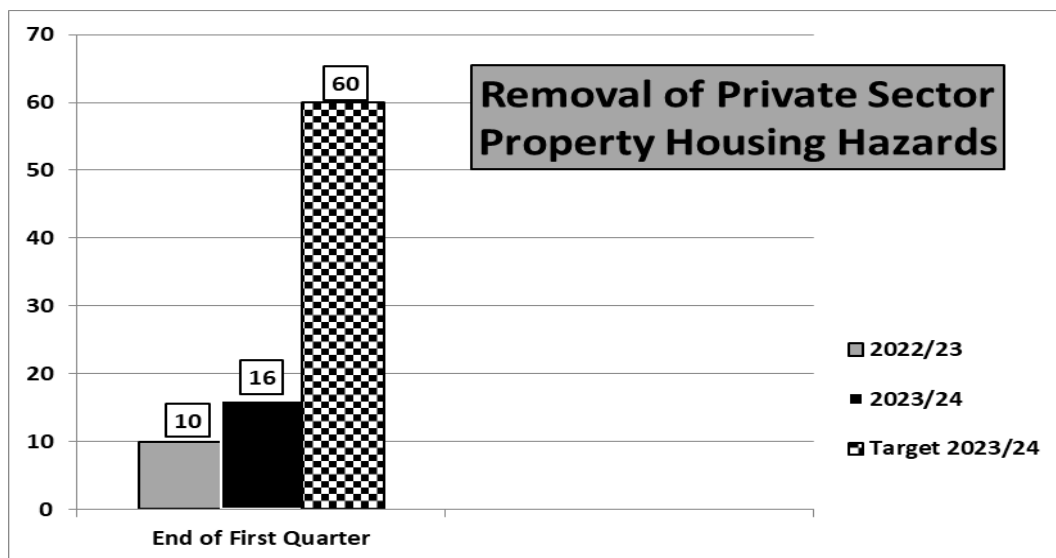


Measure details	End of First Quarter Performance 2023/24 (2022/23)	Comments	Trend
Processing Private Sector Disabled Facility Grants	37 weeks (40 weeks)	The target for 2023/24 is 25 weeks. Demand is currently in excess of the ability to deliver planned services. HEART Board are considering methods to increase resources to address demand issues including a revised financial assistance policy.	☺️

Private Sector Housing Standards – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
241,711	(2,420)	303,151	£61k agency costs anticipated	☹️

Main measure of performance: Removal of Private Sector Property Housing Hazards

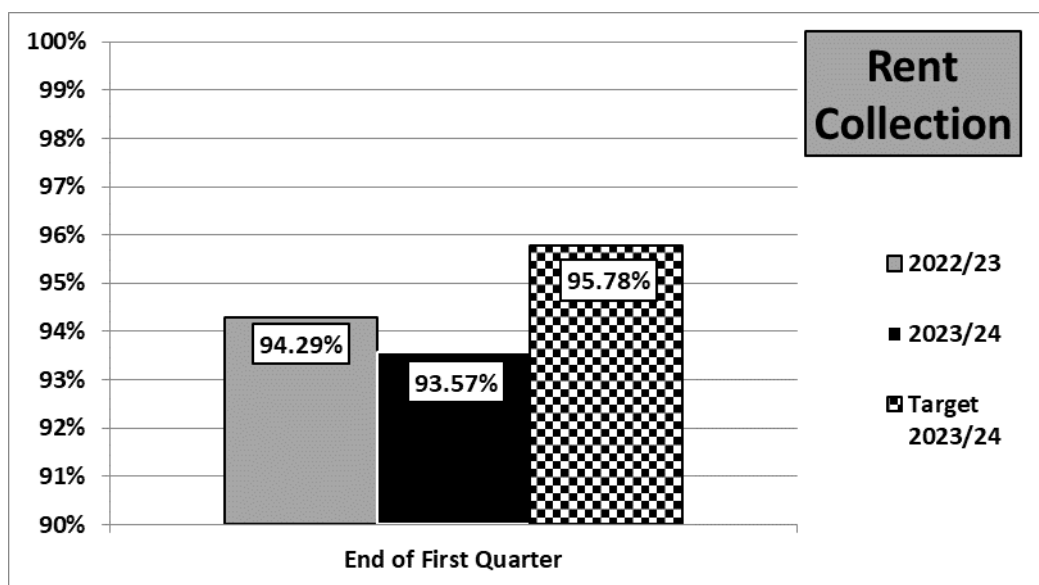


Measure details	End of First Quarter Performance 2023/24 (2022/23)	Comments	Trend
Removal of Private Sector Property Housing Hazards	16 (10)	There are hazards that may occur within housing that the Council has a duty to remove should they be rated as likely to cause injury or ill health using the national rating system. Examples of hazards include slips, trips, and falls, electrical, damp and mould, excess cold, food safety, personal hygiene, sanitation and drainage and entry by intruders. The target for 2023/24 is 60.	☺️

HRA Total – (Housing, Environment & Health OSP)

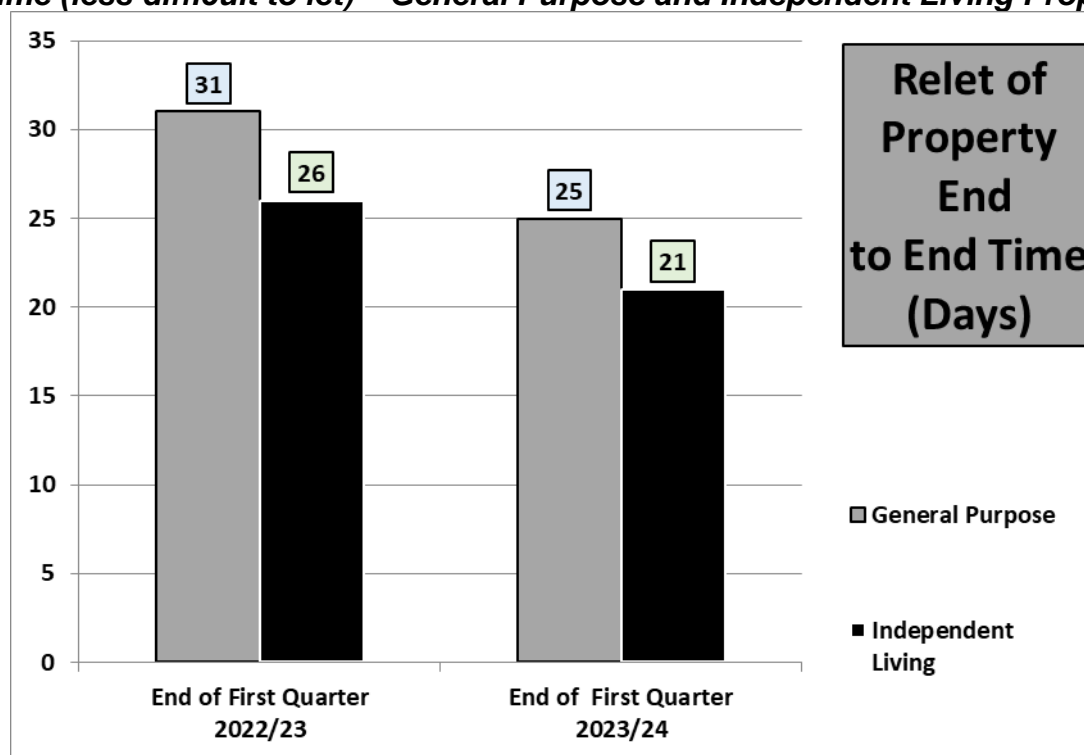
Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
254,245	63,561	630,588	Increase in cost of external contractors £47k, review of income levels underway with anticipated reduction of £290k, increased IT support costs £15k plus increased maintenance costs £24k	☹️

Main measures of performance: **Rent Collection**



Measure details	End of First Quarter Performance	Comments	Trend indicator
2022/23	94.29%	The target for 2023/24 is 95.78%. The trend indicator reflects being within tolerance (2.50%) of the performance in 2022/23.	☹️
2023/24	93.57%		

Relet of Property End to End Time (less difficult to let) – General Purpose and Independent Living Properties

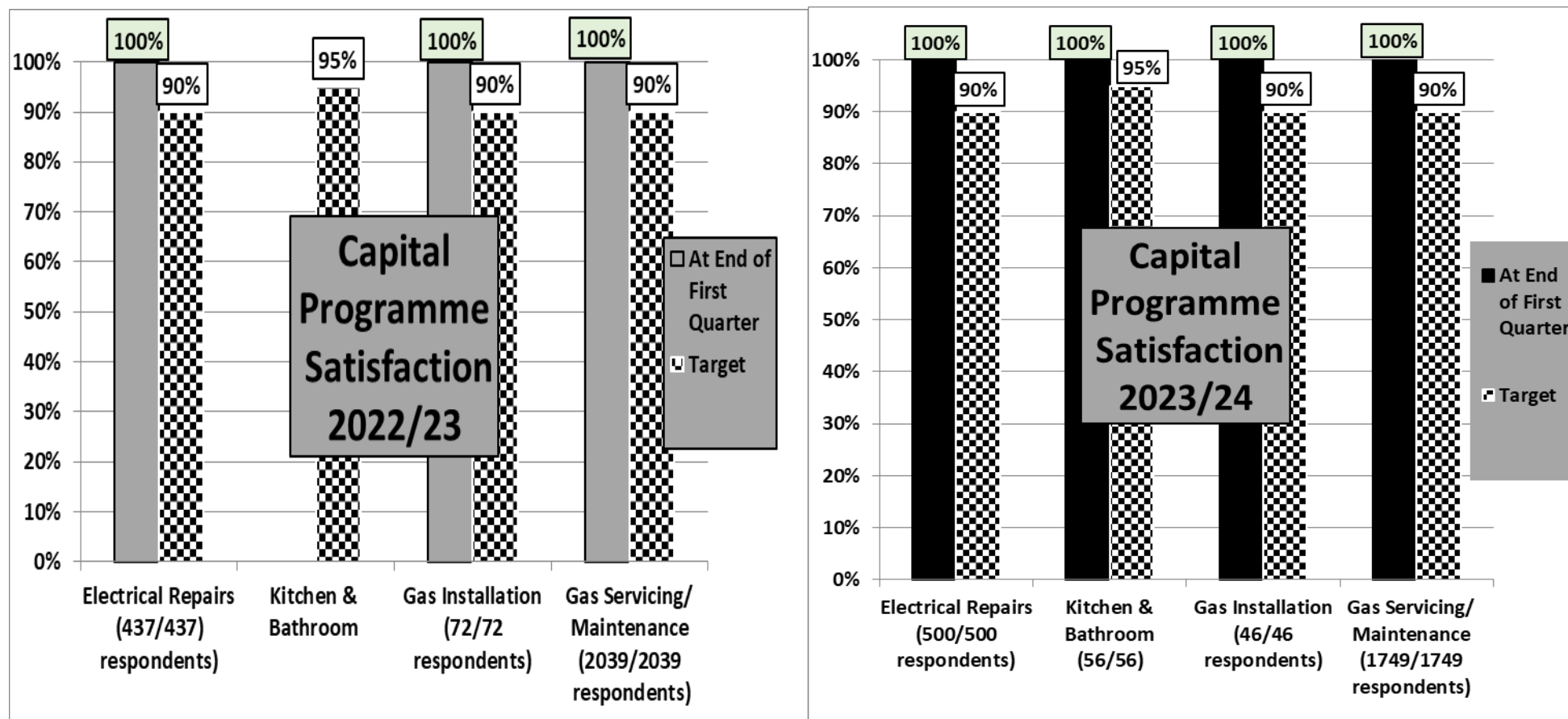



Measure details	End of First Quarter Performance 2023/24 (2022/23)	Comments	Trend indicator
General Purpose	25 days (31 days)	The overall measure for relet property end to end times comprises two measures – one for General Purpose and one for Independent Living properties. No targets are applicable. The figures exclude those properties that are classed as “difficult to let”.	😊
Independent Living	21 days (26 days)		

HRA CAPITAL – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
24,419,000	2,954,000	24,419,000	On target at present	😊

Main measure of performance: **Satisfaction with the Capital Work Programme**



Comments					Trend indicator
<p>Performance is based on those respondents rating the service as good or better. No kitchen and bathroom work was completed in the first quarter 2022/23 as the contractor had materials supply issues. All data available shows performance above targets. Excellent results in both 2022/23 and 2023/24. The following table provides clarity on performance / respondents:</p>					
Area	2021/22		2022/23		
	Percentage	Respondents	Percentage	Respondents	
Electrical Repairs (target 90%)	100%	437 / 437	100%	500 / 500	
Kitchen and Bathroom (target 95%)	Not applicable	Not applicable	100%	56 / 56	
Gas Installation (target 90%)	100%	72 / 72	100%	46 / 46	
Gas Servicing (target 90%)	100%	2039 / 2039	100%	1749 / 1749	

Summary / Exception Reporting:

Finance data - There are no other areas of particular concern other than those commented on above.

The performance indicator trend data shows that 5 of the 7 key indicators have improved and 2 stayed the same at the end of the first quarter 2023/24.

NBBC Strategic Risk Register Summary

First Quarter 2023/24

The total number of 'live' risks is now 18, as a new risk has been added (R26 - Non-compliance with Department of Work and Pensions (DWP) data use guidelines). At the end of June 2023, the breakdown according to net risk is:

- "Net red" 2 (11%)
- "Net amber" 5 (28%)
- "Net green" 11 (61%)

Therefore, 16 (89%) risks are deemed "satisfactorily managed".

Hence, the 'traffic light' reporting position is "Green".

The "net red" risks are:

- R1 - Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents
- R4 - Failure to maintain the economic vibrancy of the borough / town centres

Housing, Environment and Health OSP Risks

There are four strategic risks within the remit of the panel. One is "net red" and three are "net green". Details of these risks are shown below.

NBBC Strategic Risk Register

Current Version: 20th July 2023

Housing Environment and Health OSP Risks

Risk Level Indicator Matrix and Descriptors

Key

	Green (acceptable)
	Amber (tolerable)
	Red (unacceptable)

Likelihood

4	4	8	12	16
3	3	6	9	12
2	2	4	6	8
1	1	2	3	4
	1	2	3	4

Impact

Likelihood

- 4: **Very High** – occurrence is most likely or has already happened and will do so again if control measures are not introduced
- 3: **High** – occurrence is anticipated within the next 12 months
- 2: **Significant** – occurrence is probable in the next 3 years
- 1: **Low** – foreseeable, but not probable in the next 3 years

	Level of Impact	Service Delivery	Financial / Legal	Reputation / Community
4	Major	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship to people for a period of 3 to 4 weeks or more or 1 week for anyone that is vulnerable, or failure to meet a nationally mandated deadline • Loss of major stakeholder/partner. • Adverse outcome of a serious regulatory enquiry 	<ul style="list-style-type: none"> • Financial loss over £400,000 • Serious risk of legal challenge 	<ul style="list-style-type: none"> • Sustained adverse TV/radio coverage • Borough wide loss of public confidence • Major damage to local environment, health and economy • Multiple loss of life
3	Serious	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship for a period of 2 to 3 weeks or 3 to 7 calendar days for vulnerable people • Formal regulatory inquiry • Loss of a key partner or other partners 	<ul style="list-style-type: none"> • Financial loss between £200K and £399K • High risk of successful legal challenge 	<ul style="list-style-type: none"> • Significant adverse coverage in national press or equivalent low national TV coverage • Serious damage to local environment, health and economy • Extensive or multiple injuries &/or a fatality
2	Moderate	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship for 1 to 2 weeks or 1 -2 calendar days for vulnerable people • Loss of a significant non-key partner • Legal concerns raised • Loss of employees has moderate effect on service provision 	<ul style="list-style-type: none"> • Financial loss between £50K and £199K • Informal regulatory enquiry 	<ul style="list-style-type: none"> • Significant adverse coverage in local press or regional TV • Large number of customer complaints • Moderate damage to local environment, health and economy • Moderate injuries to an individual
1	Low	<ul style="list-style-type: none"> • Disruption to services for up to 1 week • Minor legal implications • Loss of employees not significantly affecting service provision 	<ul style="list-style-type: none"> • Financial loss up to £49K 	<ul style="list-style-type: none"> • Minor adverse media coverage • Minor environmental, health and economy damage • Minor increase in number of customer complaints • One or more minor injuries to an individual

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
NET RED RISKS							
R1	<p>Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents</p> <p>NOTE: See also R20, Pandemic – services, social and economic implications</p>	Very High / Major (RED)	<p>1. Housing / Homelessness Strategy.</p> <p>2. Corporate Strategic Housing Group (CSHG) - comprising Housing, Legal, Planning & Finance officers.</p> <p>3. Warwickshire Heads of Housing Group (WHOH).</p>	Assistant Director (Strategic Housing) - unless stated	Very High / Serious (RED)	<p>1. Housing Needs Survey (2010), Strategic Housing Market Assessment (2013), Housing Options data.</p> <p>2. CSHG minutes.</p> <p>1&2: Sustainable 30 Year Business Plan</p> <p>3. Minutes of WHOH meetings.</p>	Strategic Director (H&CS) / PH – H&C and P&R / HEH OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>4. Affordable Housing Supplementary Planning Document (Borough Plan).</p> <p>5. Implementation plan relating to the Homelessness Reduction Act.</p> <p>6. Housing Revenue Account (HRA) Development and Acquisition Strategy.</p> <p>7. Investment Partner status with Homes England.</p> <p>8. Development Team for HRA new builds.</p> <p>9. Funds identified for HRA Business Plan for acquisitions and new builds.</p>	5 – 9: Strategic Director (H&CS)		<p>4. Document in place.</p> <p>5– 7. Documents / minutes of meetings</p> <p>8. Management Team minutes</p> <p>9.HRA Business Plan</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>10. Nominations agreements with registered providers.</p> <p>11. Annual review of HRA Business Plan</p> <p>12. Landlord Liaison Officers to support sustainable tenancies in private sector housing.</p> <p>Planned:</p> <p>1. HRA / GF development programme.</p>	<p>11: Strategic Director (H&CS)</p> <p>1: Head of Housing Development / Assistant Director (Regeneration)</p>		<p>10. Agreement records.</p> <p>11. Approved plan in place.</p> <p>12. Landlord Forum minutes and casework.</p> <p>1. Programmes in place.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			2. Consultation and formulation of a Town Centre Strategy.	2: Assistant Director (Economy)		2. Strategy in place.	
			3. Review of Borough Plan.	3: Assistant Director (Planning)		3. Publication of revised plan.	
			4. Review of Housing Revenue Account Development and Acquisition Strategy.	4: Assistant Director (Social Housing and Community Safety)		4. Elected Member - approved document in place.	
			5. Researching of new initiatives to promote the best use of housing stock.	5: Assistant Directors (Strategic Housing) / (Social Housing and Community Safety)		5. Associated research / reports and new policies.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			6.Review of Housing and Homelessness Strategy.	6: Assistant Director (Strategic Housing)		6. Revised strategy in place.	
			7.Fundamental review of HRA Business Plan to identify options for increased social housing delivery.	7: Strategic Director (H&CS)		7.Revised plan in place.	
			8. Up-to-date Strategic Housing Marketing Assessment (SHMA) evidence.	8: Assistant Director (Planning)		8. Local Plan.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
NET GREEN RISKS							
R5	Failure to reduce the fear of crime and disorder.	High /- Serious (RED)	<p>1. Nuneaton and Bedworth Safer Communities Partnership (NABSCOP). Meets monthly. Action points identified & regularly reviewed. Has own Risk Register.</p> <p>2. Police & Crime Commissioner (PCC) grants.</p> <p>3. Annual strategic assessment of crime, the level of crime & its impact on the community.</p> <p>4. Corporate Community safety Group.</p>	1-6: Head of Economic Development and Communities	Sig / Moderate (GREEN)	<p>1 & 3. Minutes of NABSCOP meetings, including crime performance statistics. External OSP reports.</p> <p>2. Financial accounts (PCC grant receipt and usage). External OSP reports.</p> <p>3. Confidential strategic document in place.</p> <p>4. Minutes of Corporate Community safety Group.</p>	Strategic Director (H&CS) / PH – H&C / HEH OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>5. Anti-Social Behaviour & Harassment Policy / Anti-Social Behaviour Strategy</p> <p>6. Communities Officer (anti-social behaviour).</p> <p>7. CCTV coverage.</p> <p>8. Replacement of DPPPOs with Public Space Protection Orders.</p>	<p>7: Assistant Director (Economy)</p> <p>8: Assistant Director (Planning)</p>		<p>5. Relevant case management records in Flare system / ASB Case Management Group minutes.</p> <p>6. Officer in place.</p> <p>7.CCTV records / British Standard BS7958 Certification / Police Tasking Group minutes.</p> <p>8. Minutes of internal meetings.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>9. Establish Public Space Protection Order (PSPO) relating to begging control</p> <p>10. Dedicated ASB team for Landlord Services.</p> <p><u>Planned:</u></p> <p>1. Review and update Anti-Social Behaviour & Harassment Policy / Anti-Social Behaviour Strategy</p> <p>2. Establishment of “combatting drugs” partnership.</p>	<p>9: Head of Economic Development and Communities</p> <p>10: Assistant Director (Social Housing and Community Safety)</p> <p>1: Head of Economic Development and Communities</p> <p>2: Head of Economic Development and Communities</p>		<p>9. Cabinet meeting minutes.</p> <p>10. Performance reports to Director (R&H) and portfolio holder.</p> <p>1. Relevant case management records in Flare system / ASB Case Management Group minutes / New document in place.</p> <p>2. Meeting minutes.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>3. Establish initiatives via the UK Shared Prosperity Fund (SPF)</p> <p>4. Review capacity within the Community Safety team to ensure appropriate delivery of all initiatives.</p>	<p>3: Head of Economic Development and Communities</p> <p>4: Head of Economic Development and Communities</p>		<p>3. Cabinet approval / initiatives in place.</p> <p>4. Options identified and presented to Management Team</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
R6	<p>Arson or an accidental fire in NBBC corporate buildings, General Purpose flats and Independent Living Complexes</p> <p>NOTE: Single council housing incidents do not constitute a strategic risk.</p>	Significant / Major (AMBER)	<p>1. Housing Fire Management Group (FMG).</p> <p>2. Regularly serviced fire detection & alarm systems / fire extinguishers and appropriate Fire Risk Assessments (FRA) regularly reviewed.</p> <p>3. Quarterly Health & Safety inspections give attention to fire risks.</p> <p>4. Annual Capital Fire Safety Work Programme in Housing Revenue account stock.</p> <p>5. Existing insurance policy documents.</p>	<p>1: Strategic Director (H&CS)</p> <p>2: Plant Maintenance / Energy Officer, Strategic Director (P&S), Head of Health and Safety and Environmental Health</p> <p>3: Respective Strategic Directors.</p> <p>4: Assistant Director (Social Housing and Community Safety)</p> <p>5: Audit and Governance Manager</p>	Low / Major (GREEN)	<p>1. FMG meeting minutes. HASCOG reports.</p> <p>2. Service records, Fire extinguisher service records & records of FRA outcomes. External report (review of arrangements).</p> <p>3. Quarterly Health & Safety inspection records.</p> <p>4. Cabinet reports and Capital Projects Meeting Minutes.</p> <p>5. Policy documents in place.</p>	Management Team / PH – F&C, PH – H&C / HEH and BRP OSPs

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>6. Liaison with Warwickshire Fire and Rescue Service Fire Prevention Team.</p> <p>7. External Wall Insulation specification reviewed.</p> <p>8. Internal audit of fire risk arrangements (completed February 2022).</p> <p>9. Maglock doors fitted to communal areas of Independent Living Complexes.</p> <p>10. Certified fire doors.</p>	<p>6: Head of Health and Safety (Housing)</p> <p>7: Strategic Director (H&CS)</p> <p>8: Audit and Governance Manager</p> <p>9: Strategic Director (H&CS)</p> <p>10: Assistant Director (Social Housing and Community Safety)</p>		<p>6. E-mail records and meeting minutes / outcomes.</p> <p>7. Property records.</p> <p>8. Internal Audit report.</p> <p>9. Doors in place.</p> <p>10. Certification in place.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>11. Review of evacuation policy in complexes 2020/21).</p> <p>12. Review of fire arrangements in Independent Living and General-Purpose flats (2020/21).</p> <p>13. Corporate review of Health and Safety arrangements (2020/21).</p> <p>14. Town Hall fire prevention arrangements (including upgrade of door entry system).</p> <p>15. External consultancy support to identify and manage fire safety issues.</p>	<p>11: Strategic Director (H&CS)</p> <p>12: Strategic Director (H&CS) / Strategic Director (P&S)</p> <p>13: Strategic Director (P&S)</p> <p>14: Head of Safety and Environmental Health</p> <p>15: Head of Health and Safety (Housing)</p>		<p>11. Report in place.</p> <p>12. Report in place.</p> <p>13. Report in place.</p> <p>14. Monitored action plan in place / Updates to Fire Services.</p> <p>15. Consultant reports and monitored action plan.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>16. Implementation of housing white paper regulations related to fire detection and carbon monoxide detection systems.</p> <p>17. External risk audit report by insurers (Gallagher Bassett) February 2023.</p> <p><u>Planned:</u></p> <p>1. On-going review of corporate assets.</p> <p>2. Implement Internal Audit report action plan.</p>	<p>16: Head of Health and Safety (Housing)</p> <p>17: Strategic Director (H&CS) and Strategic Director (PS)</p> <p>1: Management Team</p> <p>2: Head of Safety and Environmental Health</p>		<p>16. Detection systems in place.</p> <p>17. Action plan and MT minutes.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>3. Act on appropriate recommendations arising from public enquiries (i.e., Grenfell Tower).</p> <p>4. Review and refresh Business Continuity Plans.</p>	<p>3: Strategic Director (H&CS)</p> <p>4: Respective Strategic Directors</p>			

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
R12	<p>Safeguarding children and adults with care and support needs from abuse, neglect and harm</p> <p>NOTE: See also R20, Pandemic – services, social and economic implications</p>	Significant / Serious (AMBER)	<p>1. Safeguarding Policy and Guidance.</p> <p>2. Corporate safeguarding lead officer and single point of contact for Warwickshire Front Door</p> <p>3. NBBC Recruitment & selection procedure.</p> <p>4. Disclosure & Barring Service policy and checks (DBS).</p> <p>5. Warwickshire Front Door and Adult Social Care (ASC).</p>	<p>Head of People and Culture (unless stated)</p> <p>3: Strategic Director (E&T)</p>	Low / Serious (GREEN)	<p>1. Policy in place and training records.</p> <p>2. Job description and person specification.</p> <p>3. Recruitment records.</p> <p>4. DBS check records.</p> <p>5. NBBC and WCC Website</p>	Strategic Director (E&T) / PH – F&C / HEH OSP

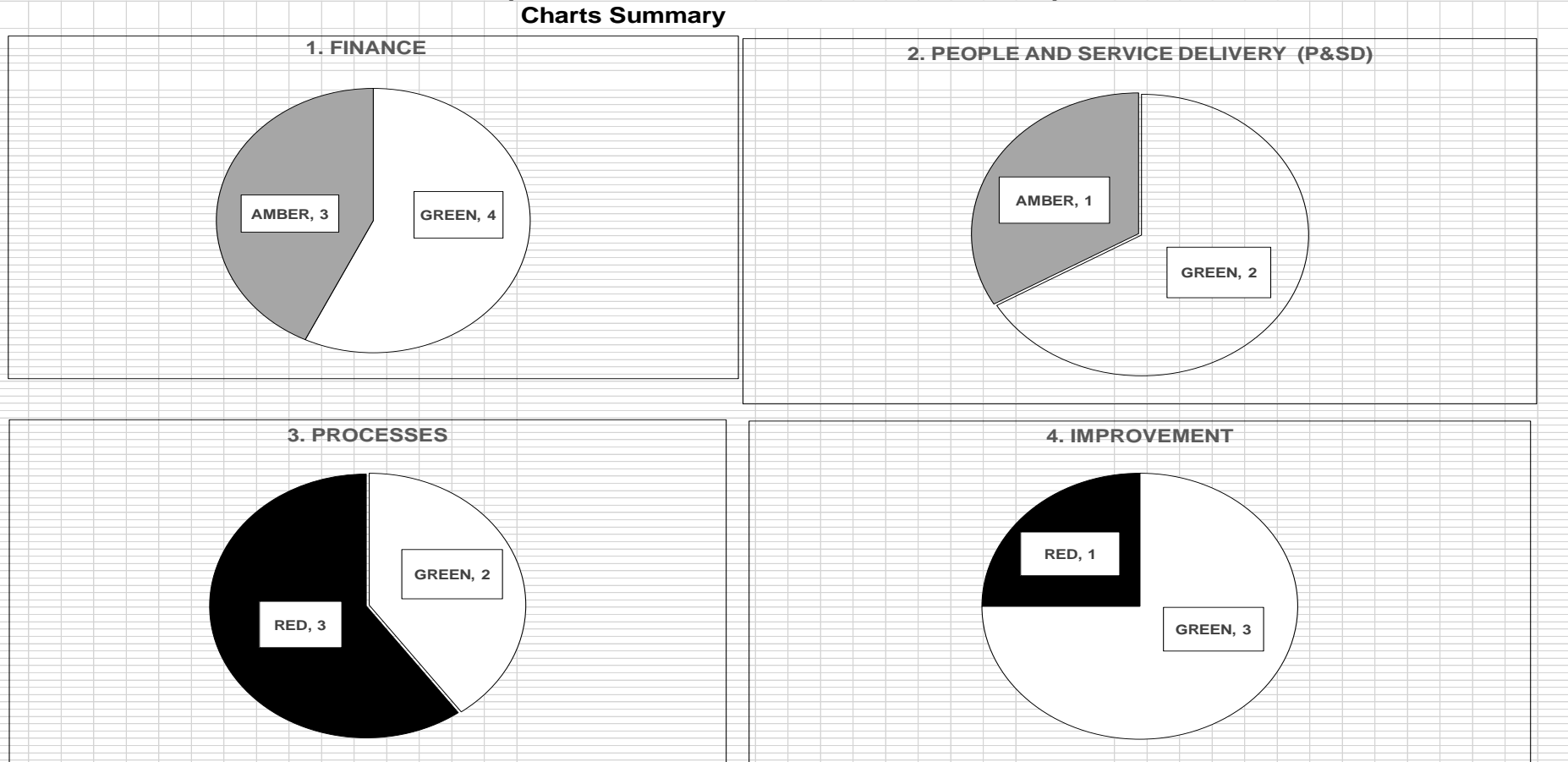
<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>6. Safeguarding refresher training (every 3 years).</p> <p>7. Warwickshire Safeguarding partnership best practice guidelines.</p> <p>8. Warwickshire Housing safeguarding lead officer.</p> <p>9. Multi Agency Protection Authority (MAPA).</p> <p>10. Referrals and requests for information (separate ones for Children and Adults).</p>	8&9: Assistant Director (Strategic Housing)		<p>6. Training records ("DELTA").</p> <p>7. Warwickshire Safeguarding website</p> <p>8. Correspondence / meeting minutes.</p> <p>9. Minutes of meetings.</p> <p>10. Referrals and requests records.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p><u>Planned:</u></p> <p>1. Analysis of financial data to better inform the funding decision made by the Portfolio Holder.</p> <p>2. Update sharing agreement with Warwickshire Front Door/Warwickshire Safeguarding Partnership.</p> <p>3. Review and update safeguarding guidance / policy.</p>	<p>1: Head of People and Culture</p> <p>2: Head of People and Culture / Equalities and Safeguarding Officer</p> <p>3: Equalities and Safeguarding Officer</p>		<p>1. Balance Sheet and Income and Expenditure Account.</p> <p>2. Revised agreement in place.</p> <p>3. Updated guidance / policy in place,</p>	

Strategic Performance Report – Executive Summary July 2023

(Data as at the end of June 2023)

Charts Summary



RED AND AMBER MEASURES BY CATEGORY *		
CATEGORY	RED	AMBER
FINANCE	0	3
P & S D	0	1
PROCESSES	3	0
IMPROVEMENT	1	0

* = see Executive Summary narrative (areas for improvement).

Strategic Performance Report – Executive Summary July 2023

(Data as at the end of June 2023)

Positive Aspects

- The percentage of waste recycled and composted is 35.67% (profiled target range is 34% - 41%) - normally reported a month in arrears of other data
- The percentage of invoices paid on time is 98.25% at the end of June - well within the target range of 95 – 100% and compared to 96.97% in June 2022
- Agency staff spend £252,088 as at the end of June compared to £266,726 at the end of June 2022:

General Fund	£ 213,607	85%
HRA	£ 38,481	15%
Total	£ 252,088	100%

This is netted against an estimated £478K salary underspend, creating a NET underspend of £226K across the general and HRA budgets.

	Underspend	Net Underspend
General Fund	- 245,936	- 32,329
HRA	- 232,528	- 194,047
Total	- 478,464	- 226,376

NOTE: This year a 5% pay award provision has been included in the budget. As such, any actual salary/agency spend figures have been increased by 5% to give a more realistic view of the underspend.

The top three cost areas are:

DEVELOPMENT CONTROL APPLICATIONS	£47,254
FINANCE AND PROCUREMENT	£47,102
PLANNING AND PUBLIC PROTECTION	£35,481
TOTAL	£129,837 (52% of total agency spend)

Strategic Performance Report – Executive Summary July
2023

(Data as at the end of June 2023)

Positive Aspects

- Building a Better Borough monitoring is 86% (71% last quarter) against the 80% target at the end of the first quarter
- Strategic Risk Register monitoring is 89% (88% last quarter) against the 80% target at the end of the first quarter

Areas for Improvement

- **General Fund Revenue** is showing an overspend of approximately £422k compared to budget.

Increased costs for legal services within Environmental Protection of £19k which were not budgeted for. Housing and Communities are forecasting increased agency costs of £55k and reduced income for homelessness (£136k). Recycling income is reduced due to material prices plummeting (£340k) and increased contract costs from for kerbside recycling (£194k), both occurring after budget setting. There are also increased agency costs of £173k. However, there is a saving (£130k) within the recycling processing contract.

There are further savings due to increased planning applications (247k) and a saving within Elections as there is no election this year (£118k).

The overspend against budget is to be funded from earmarked reserves set aside for the ongoing impact of the pandemic and financial resilience.

- **General Fund Capital Programme** is currently forecasting an underspend variance of approximately £22m. The underspend is predicted due to Bedworth Physical Activity Hub being on hold at present. This situation will be monitored.
- Rent collection is 93.57% against the 95.78% target at the end of June 2023
- Processing of new benefits claims is 22.59 days (23.32 days last month) against the good performance benchmark of 22 days at the end of June
- Working days lost to short term sickness absence is 0.93 days per full time equivalent (FTE) against the profiled target of 0.87 days/FTE at the end of June

Strategic Performance Report – Executive Summary July 2023

(Data as at the end of June 2023)

Areas for Improvement

- Working days lost to long term sickness absence is 1.61 days per full time equivalent (FTE) against the profiled target of 1.31 days days/FTE at the end of June
- Short term return to work interview compliance is 78.24% within 3 days (67.37% last month). The average time to complete all interviews is 4.45 days (4.84 days last month).

Breakdown of Short Term Return to Work Interview Compliance

DIRECTORATE	COMPLIANCE WITHIN 3 DAYS (ROLLING MONTHS)	DAYS TO COMPLETE ALL INTERVIEWS (ROLLING MONTHS)
Chief Executive	100%	0.23
Finance and Governance	74.08%	5.31
Economy and Transformation	57.14%	5.71
Housing and Community Safety	84.89%	2.11
Public Services	54.17%	6.02

- Health and Safety Monitoring is 70% (80% last quarter) against the 80% target at the end of the first quarter – issues relate to: Asbestos (communal areas reinspection), recycling and refuse and cleansing monitoring targets not met and timely accident reporting (more than 10% are over the 10 day reporting target).

NOTE

There are 19 performance indicators within the Strategic Performance Report, reported by exception with performance being on or around target / good performance benchmark unless otherwise stated in this summary.

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – June 2023 (Total of 34)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI512974830	04/05/2023	30/06/2023	41	Car Parks and Infrastructure
FI509320231	20/04/2023	09/06/2023	36	Licensing
FI506815714	11/04/2023	31/05/2023	36	Management
FI508975370	19/04/2023	07/06/2023	35	Elections
FI509092217	19/04/2023	06/06/2023	34	Environmental protection
FI523615547	13/06/2023		34	Human Resources
FI523350634	12/06/2023	27/07/2023	33	Legal
FI524169975	15/06/2023	28/07/2023	31	Benefits
FI518739379	24/05/2023	05/07/2023	30	Accounts
FI523986576	14/06/2023	25/07/2023	29	Council Property
FI506621979	11/04/2023	19/05/2023	28	Food and Health
FI520099966	30/05/2023	07/07/2023	28	Food and Health

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – June 2023 (Total of 34)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI512620358	03/05/2023	09/06/2023	27	Licensing
FI510283592	24/04/2023	31/05/2023	27	Revenues
FI516991636	18/05/2023	23/06/2023	26	Revenues
FI522056685	07/06/2023	13/07/2023	26	Private Sector Housing
FI512627906	03/05/2023	07/06/2023	25	Environmental protection
FI521001275	02/06/2023	07/07/2023	25	Accounts
FI510729783	26/04/2023	31/05/2023	25	Revenues
FI520904270	02/06/2023	07/07/2023	25	Revenues
FI505090907	04/04/2023	09/05/2023	25	Management
FI508480242	17/04/2023	19/05/2023	24	Elections
FI511282082	27/04/2023	31/05/2023	24	Car Parks and Infrastructure
FI511031181	27/04/2023	30/05/2023	23	Economic development

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – June 2023 (Total of 34)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI511399480	28/04/2023	31/05/2023	23	Revenues
FI520903668	02/06/2023	05/07/2023	23	Revenues
FI523902969	14/06/2023	17/07/2023	23	Private Sector Housing
FI522839788	09/06/2023	12/07/2023	23	Management
FI522193351	07/06/2023	07/07/2023	22	Revenues
FI527754368	29/06/2023		22	Revenues
FI519311395	26/05/2023	27/06/2023	22	Parks and Greenspace
FI508662322	18/04/2023	17/05/2023	21	Licensing
FI522644838	09/06/2023	10/07/2023	21	Property Services
FI521490241	05/06/2023	04/07/2023	21	Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – June 2023 (Total of 50)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF527393029	28/06/2023	13/07/2023	11	Finance Revenues
CF511999880	01/05/2023	16/05/2023	11	Housing Property Services
CF510861626	26/04/2023	11/05/2023	11	Parks and Greenspace
CF522445076	08/06/2023	23/06/2023	11	Parks and Greenspace
CF523327399	12/06/2023	27/06/2023	11	Parks and Greenspace
CF507137998	12/04/2023	27/04/2023	11	Parks and Greenspace
CF511397805	28/04/2023	15/05/2023	11	Parks and Greenspace
CF511416090	28/04/2023	15/05/2023	11	Parks and Greenspace
CF520085619	30/05/2023	14/06/2023	11	Parks and Greenspace
CF518592820	24/05/2023	08/06/2023	11	Waste Management
CF512668929	03/05/2023	18/05/2023	11	Waste Management Recycling
CF518302079	23/05/2023	08/06/2023	12	Finance Accounts
CF516003041	15/05/2023	31/05/2023	12	Finance Revenues
CF522798038	09/06/2023	27/06/2023	12	Parks and Greenspace
CF522789591	09/06/2023	27/06/2023	12	Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – June 2023 (Total of 50)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF520221609	31/05/2023	16/06/2023	12	Waste Management
CF527266235	27/06/2023	13/07/2023	12	Waste Management Recycling
CF508653430	18/04/2023	05/05/2023	13	Consumer Affairs Licensing
CF522351042	08/06/2023	27/06/2023	13	Parks and Greenspace
CF520012597	30/05/2023	16/06/2023	13	Waste Management
CF506443195	10/04/2023	28/04/2023	14	Town Centres and Markets
CF514621691	10/05/2023	30/05/2023	14	Housing HEART
CF507881879	14/04/2023	04/05/2023	14	Parks and Greenspace
CF522046138	07/06/2023	27/06/2023	14	Parks and Greenspace
CF516815991	17/05/2023	06/06/2023	14	Planning and Building Control
CF511119606	27/04/2023	17/05/2023	14	Waste Management
CF522349049	08/06/2023	29/06/2023	15	Housing Property Services
CF527553670	28/06/2023		15	Housing Property Services
CF519469384	27/05/2023	20/06/2023	16	Housing Landlord Services
CF523349663	12/06/2023	04/07/2023	16	Housing Property Services

Appendix E - Complaints Outside 10 Day Response Timescale: April – June 2023 (Total of 50)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF505526015	05/04/2023	27/04/2023	16	Parks and Greenspace
CF522136130	07/06/2023	29/06/2023	16	Waste Management
CF509646117	21/04/2023	16/05/2023	17	Housing Landlord Services
CF515228929	12/05/2023	06/06/2023	17	Housing Property Services
CF526786667	26/06/2023		17	Human Resources HR
CF505342603	05/04/2023	28/04/2023	17	Parks and Greenspace
CF526237596	23/06/2023		18	Parks and Greenspace
CF521316131	04/06/2023	29/06/2023	18	Waste Management
CF505240454	05/04/2023	02/05/2023	19	Housing Property Services
CF508626496	18/04/2023	15/05/2023	19	Parks and Greenspace
CF520873722	02/06/2023	29/06/2023	19	Waste Management Recycling
CF509101505	19/04/2023	18/05/2023	21	Finance Revenues
CF517144584	18/05/2023	16/06/2023	21	Waste Management Recycling
CF520647077	01/06/2023	05/07/2023	24	Waste Management
CF520954318	02/06/2023	06/07/2023	24	Waste Management Recycling

Appendix E - Complaints Outside 10 Day Response Timescale: April – June 2023 (Total of 50)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF523956990	14/06/2023		25	Parks and Greenspace
CF506715351	11/04/2023	18/05/2023	27	Planning and Building Control
CF516912153	18/05/2023	29/06/2023	30	Housing Property Services
CF514225605	09/05/2023	21/06/2023	31	Housing Property Services
CF512253615	02/05/2023	03/07/2023	44	Waste Management

Finance Outturn 2022/23

The outturn position for 2022/23 is now completed and was reported to Cabinet on 26th July 2023. This appendix gives information for the panel to review and any further detail required can be located in the Cabinet report. If there are any specific queries that are not covered within the Cabinet report, please email the Strategic Director – Finance & Governance.

Housing Revenue Account

	2022/23	2022/23	2022/23
	£000	£000	£000
<u>Expenditure</u>			
Supervision & Management (General)	6,568	5,517	(1,051)
Supervision & Management (Special)	3,397	3,591	194
Repairs & Maintenance	5,581	6,059	478
Depreciation	8,724	8,681	(43)
Capital Expenditure	2,297	3,023	726
Interest Payable	1,945	1,950	5
Total Expenditure	28,512	28,821	309
<u>Income</u>			
Dwellings Rent Income	(24,244)	(24,360)	(116)
Interest Receivable	(37)	-	37
Non Dwelling Rent Income	(584)	(519)	65
Other Income (Services & Facilities)	(2,086)	(2,192)	(106)
Total Income	(26,950)	(27,070)	(121)
NET HRA Expenditure	1,563	1,751	188
<u>Adjustments</u>			
Voluntary Contributions to Major Repairs Reserve	0	0	-
Transfers to/(from) Earmarked Reserves	(275)	0	275
Total Adjustments	(275)	-	275
Net HRA	1,288	1,751	463

Finance Outturn 2022/23**Housing Revenue Account - Variances**

HRA Key Variances 2022/23	£0
Overspends/ Under-recovery of income	
Additional contractor costs due to inflation and material price increases	463
Increased utilities charges	238
Increased costs for transport	128
Compensation payments	59
Reduced Garage rents	58
Reduced Hostel rents	48
Increased cost of borrowing/reduction in investment income due to funding the repayment of £8.5m loans in year	42
Net other minor income variances	22
Subtotal	1,058
Underspends/ Over-recovery of income	
Salary underspends across HRA (net of agency spend)	-359
Consultancy budget underspends as works deferred	-316
Reduction in Bad Debt Provision	-180
Decarbonisation project work delayed due to capacity	-165
Increased Dwellings rent	-164
Increased service charge income	-124
Reduced cost of legal services & court costs	-73
Materials savings within repairs service	-53
Reduced tenant liaison costs - STAR survey completed	-52
Reduced hostel management costs	-35
Reduced council tax cost for voids	-23
Reduced Insurance Claims	-15
Net other minor expenditure variances	-13
Subtotal	-
Capital Financing Items	
Reduced depreciation charges (<i>depreciation charges are contributed to the Major Repairs Reserve and are ring-fenced for capital spend</i>)	-43
Increased capital expenditure financed by HRA revenue due to a catch up from previous years slippage	726
Subtotal	683
Reduced contribution from Earmarked Reserves	294
Net Variance	463

Finance Outturn 2022/23**General Fund Outturn**

	2022/23	2022/23	2022/23
	£000	£000	£000
Portfolio Analysis:			
Business & Regeneration	1,427	1,325	(102)
Finance & Corporate	4,059	4,978	919
Health & Environment	3,016	3,026	10
Housing & Communities	1,177	1,375	198
Planning & Regulation	(391)	(563)	(172)
Public Services	8,103	7,860	(243)
Portfolio Total	17,391	18,001	610
Central Provisions	335	899	564
Depreciation & Impairment	(3,097)	(3,097)	-
Transfers To/(From) Reserves	(3,244)	(3,065)	179
Financing Of Capital Expenditure	1,259	947	(312)
PWLB Premiums & Discounts	21	21	-
Investment Income	(460)	(1,082)	(622)
Minimum Revenue Provision	536	536	-
External Interest Paid	438	467	29
Council Net Expenditure	13,179	13,627	448
Financed by:			
NBBC Council Tax Precept	(9,744)	(9,744)	-
New Homes Bonus	(644)	(645)	(1)
Other Government Grants	(420)	(423)	(3)
NBBC Share of Council Tax Surplus	(18)	(50)	(32)
Business Rates Retention	(2,354)	(2,765)	(411)
Total Funding	(13,180)	(13,627)	(447)
2022/23 Transfer from/ (to)	(1)	(0)	1
General Fund Balances			

Finance Outturn 2022/23

General Fund Variances

General Fund Variances	£'000
Losses in housing benefit subsidy due to huge cost of temporary accommodation	669
Reduced cost recovery of homelessness	403
Reduced income for car parking and the bus depot	378
Loss in fee income across services, most of which is the Civic Hall due to vacation of the NHS	189
Increased agency and employment costs for service delivery	166
Increased cost of transport for refuse	160
Reductions in commercial rents and markets/street trading income	156
Increased utility costs	137
Increased audit fees for the external audit of 2020/21 accounts	96
Increased consultancy costs offset mainly by funding through earmarked reserves or additional income	86
Increased cost of general cost of services both operational and support	82
Increased cost of new supply and replacement bins	75
An increase in transaction costs for credit cards and banking	59
Increased insurance costs	44
Increased cost for Elections printing and postage	38
Delayed transfer of community centres - budget savings not achieved	29

Finance Outturn 2022/23

General Fund Variances (continued)

Increased Costs / Losses in Income	2,767
Drawdown of reserves for specific service overspends and losses in income reported in year	-822
Increased planning application income	-388
Increased grant income mainly for economic development projects and homelessness	-384
Increase in Recycling income partially offset by marginal increases in contractual costs	-337
Increase in income from community recreation partially offset by contractual costs	-148
Reduced NNDR charges mainly within commercial properties	-78
Savings / Increases in Income	-2,157
Net Portfolio Variance	610
Increased contribution overall to bad debt provision after prudent review	564
Reduced Earmarked Reserve contribution plus reduced capital funding	-133
Increased funding mainly due to lower NNDR pooling payment	-447
Increased investment income partially offset by interest costs	-593
Net Variance	1

Nuneaton and Bedworth Borough Council

FORWARD PLAN SHOWING THE KEY DECISIONS THAT WILL BE MADE IN THE 4 MONTHS BEGINNING 1ST OCTOBER 2023 AND EXEMPT INFORMATION DECISIONS THAT ARE TO BE MADE DURING OCTOBER, 2023.

The table below shows the likely date the listed key decisions will be made and by whom and also lists the subject of decisions to be made under Exempt Information rules. Please contact the officer mentioned in the seventh column if you wish to know:-

- ◆ the groups or organisations whom the decision maker will consult before making the decision;
- ◆ how such consultation will be undertaken;
- ◆ what documents the decision maker will consider in making that decision; or
- ◆ how, and by when, you can make any representations about the proposed decision.

Items highlighted in **yellow** are new or amended items for this publication.

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
30/09/20	Local Government Devolution	Cabinet	No		October 2023	Brent Davis ☎02476 376347	Brent Davis ☎02476376347	Business & Regeneration	Business, Regen & Planning
22/08/22	Johnson Road, Bedworth – Housing Development / Community Use proposal	Cabinet	No		November 2023	Katie Memetovi c-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Service

31/01/23	Corporate Enforcement Policy	Cabinet	No		September 2023	Linda Downes ☎02476 376260	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	General Fund Budget Monitoring Q1	Cabinet	No		September 2023	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	HRA Budget Monitoring Q1	Cabinet	No		September 2023	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	Capital Monitoring Q1	Cabinet	No		September 2023	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	General Fund Budget Monitoring Q2	Cabinet	No		November 2023	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	HRA Budget Monitoring Q2	Cabinet	No		November 2023	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

21/02/23	Capital Monitoring Q2	Cabinet	No		November 2023	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	General Fund Budget 2024/25	Cabinet	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	HRA Budget 2024/25	Cabinet	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	Treasury Strategy 2024/25	Cabinet	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	General Fund Budget Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	HRA Budget Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

21/02/23	Capital Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/03/23	Parks & Green Spaces Strategy	Cabinet	No		January 2024	David Truslove ☎02476 376569	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
10/04/23	Debt Recovery Policy (will be included within the Corporate Fraud Policy report)	Cabinet	No		September 2023	Linda Downes ☎02476 376260	Victoria Summerfield ☎02476376002	Finance & Corporate	Finance and Public Services
31/07/23	Local Levelling Up Plan	Cabinet	No		November 2023	Tom Shardlow ☎02476 376004	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
24/05/23	Statement of Community Involvement	Council	No		September 2023	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning and Regulation	Business, Regen & Planning
31/07/23	Bedworth Physical Activity Hub Update	Cabinet	No		September 2023	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance & Public Service

23/05/23	Procurement of Aids and Adaptations Framework	Cabinet	No		September 2023	Paul Coopey ☎0247637 6400	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env and Health
31/05/23	Shared Revenues and Benefits End of Year Printing/Postage Delivery Service contract	Cabinet	No		November 2023	Jade Fuller/Katie Hines ☎0247637 6165	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance & Public Service
31/05/23	Share Enforcement Agency Contract	Cabinet	No		December 2023	Jade Fuller ☎0247637 6165	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance & Public Service
31/05/23	Markets Review	Cabinet	No		October 2023	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
31/05/23	Capital Strategy and Asset Management Plan	Cabinet	No		October 2023	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
31/05/23	Polling District and Polling Place Review	Cabinet/Council	No		November 2023	Martyn Harris ☎02476 376218	Brent Davis ☎02476376347	Finance and Corporate	Finance & Public Service

30/06/23	Housing & Homelessness Strategy 2024-2029	Cabinet	No		March 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env & Health
30/06/23	Bedworth Civic Hall - Update	Cabinet	No		October 2023	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services
30/06/23	Borough Plan Approval for Submission of Examination (Reg 20 stage)	Cabinet/Council	No		December 2023	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning and Regulation	Business, Regen & Planning
30/06/23	Rescinding the original and implementing new Article 4 Directions'	Cabinet/Council	No		September 2023	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning and Regulation	Business, Regen & Planning
31/07/23	General Fund Revenue Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	HRA Revenue Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

31/07/23	Capital Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Collection Fund 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Treasury Annual Report 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Modern Slavery and Human Trafficking Statement	Cabinet	No		September 2023	Matthew Wallbank ☎02476 376258	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Cultural Strategy	Cabinet	No		September 2023	Catherine Nisbet ☎02476 376037	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services
07/08/23	Customer Experience and Digital Strategy	Cabinet	No		September 2023	Tom Shardlow ☎02476 376004	Tom Shardlow ☎02476 376004	Finance and Corporate	Finance and Public Services

07/08/23	Co-Mingled, New refuse collection Routes and New MRF (recycling)	Cabinet	No		February 2024	Glen McGrandle ☎02476 376049	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services
31/08/23	NABCEL Consultancy Agreement Via Teckel	Cabinet	No		October 2023	Matthew Byrne ☎02476 376015	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env, & Health
31/08/23	Warwickshire Serious Violence Duty – Updated Strategy	Cabinet	No		November 2023	Nicola Botterill ☎02476 376523	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env, & Health
31/08/23	Fire Safety Policy	Cabinet	No		November 2023	Jen Hawkins 024 7637 6031	Dawn Dawson 024 7637 6408	Housing & Communities	Housing, Env & Health

Cabinet – Exempt Items									
Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP

06/05/22	Regeneration Projects Update	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	October 2023	Les Snowdon ☎02476 376249	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
----------	-------------------------------------	---------	-----	--	--------------	-------------------------------------	--------------------------------------	-------------------------	----------------------------

Individual Cabinet Member Decisions

Date entered:	Item - Description	Portfolio Holder	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	OSP
02/05/23	Housing Financial Assistance Policy	Housing and Communities	No		October 2023	Paul Coopey ☎0247637 6400	Dawn Dawson ☎02476376408	Housing, Env and Health

Individual Cabinet Member Decisions – Exempt Items

None								
------	--	--	--	--	--	--	--	--

Officer Decisions

Date entered:	Item - Description	Directorate	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
	None								
Officer Decisions – Exempt Items									

The Cabinet Members are:

- Business and Regeneration (Leader) - Councillor K. Wilson
- Housing and Communities (Deputy Leader) - Councillor C. Golby
- Finance and Corporate - Councillor S. Croft
- Public Services - Councillor S. Markham
- Planning and Regulation - Councillor R. Smith
- Health and Environment - Councillor J. Gutteridge

- Observer:
- Leader of the Main Opposition Group - Councillor C. Watkins

Dated: 31st August, 2023

Signed: K. Wilson (Leader of the Council)

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

Date Added	NBBC Contact	Title	Description	Scrutiny/Overview	Proposed Committee Date	Include in Work Programme	On Agenda
	Steve Gore	Integrated Performance Report			29 th June 2023 5 th Oct 2023 1 st February '24 18 th April 2024		Yes Yes
Annual	WCC/Kevin Hollis	HWBB Annual Report	Annual Report from Health and Wellbeing Board		29 th June 2023		Yes
23 rd June 2022		The impact of ASB on the Council's Revenue Account	To establish the monetary impact of ASB on the Council's Revenue Account, and its impact on tenants and the Council's Housing Department.		29 th June 2023		Yes
Annual	Kevin Hollis	JSNA & Public Health Update	Update Presentation and report from Public Health on the priorities for health.		29 th June 2023	(Included in NWBB Report)	Yes
	Kevin Hollis/CAMHS	Neurodevelopmental Service's Wait Lists for Autism Assessments	To scrutinise the Neurodevelopmental Service's increasingly long waiting list for Autism assessments.		29 th June 2023		Yes
Annual	Katherine Orton	Pride in Camp Hill	Annual report of PINCH to update		29 th June 2023	Unable to report/attend	No

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

			and provide performance information for Members				
	Kevin Hollis/NHS	Improving Stroke Services in Coventry and Warwickshire	Briefing note update	Briefing Report	Briefing Note sent to Councillors June 2023		No
	David Truslove	Monitoring the Ground Maintenance Contract	Performance report on the Glendale contract for grounds maintenance.	Performance Monitoring	5 th October 2023		Yes
3 rd Feb 2022	David Truslove	Arboriculture Update	To receive an update on the arboriculture/tree strategy	Briefing Report	Briefing note emailed to Councillors 10/06/2023		No
	Paul Coopey/ Sarah Harper	Review of reducing empty homes both in private ownership and NABCEL voids			5 th October 2023		Yes
	Abu Malek	NABSCOP Community Safety Partnership Performance Report	Performance report from the Community Safety Partnership for monitoring.		5 th October 2023 1 st February 2024		Yes
Annual	NHS	CAMHS	Update on Mental Health matters and the provision of services in the borough.		23 rd November 2023		
	Abu Malek	Voluntary and Community Sector Performance Reports	Voluntary and Community Sector Monitoring reports. Includes audit of		23 rd November 2023		

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

			performance by Communities Team as part of SLA.				
Every two Years	Abu Malek	NABSCOP Strategic Assessment	To ensure that the Council's priorities are considered and included in the Community Safety Partnership's priorities for the area.		23 rd November 2023		
April 2023	Abu Malek	Armed Forces Covenant	An update including highlights about what NBBC are doing in relation to the Armed Forces Covenant.		23 rd November 2023		
Annual	Chris Bain	Healthwatch	The concerns and priorities for Healthwatch		1 st February 2024		
Annual	GEH/Kevin Hollis	George Eliot Hospital	Update presentation from the GEH on the current services and funding situation, including the provision of additional hospice beds		1 st February 2024		
	Rachel Fleeson	Air Quality Management	Monitoring of the 2 current AQMAs and what is being done to mitigate these,		1 st February 2024		

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

		OSP Annual Review			1 st February 2024		
	Kevin Hollis	Primary Care/General Practice	A report to inform the Panel of the future plans for Primary Care.		1 st February 2024		
Annual	Abu Malek	Addressing Teen Conception in Nuneaton and Bedworth	Update in the current rates of teenage conception in the Borough together with the Address Teenage Conception Task and Finish Group Action Plan update.		18 th April 2024		
Annual	Abu Malek	Warwickshire Police and Crime Plan	To bring an update on the Police and Crime Plan.		18 th April 2024		

Joint Item with Business, Regeneration and Planning OSP - A yearly monitoring report including details of spend of Section 106 monies and biodiversity net gain within and external to the sites/ Oversight of the allocation of monies for environmental offsetting and mitigation included in planning applications S.106 contributions – February 2023.