

NUNEATON AND BEDWORTH BOROUGH COUNCIL

NUNEATON TOWN DEAL BOARD

27th May, 2022

A meeting of the Town Deal Board was held on Friday, 27th May, 2022. The meeting was held virtually.

Present

Sean Farnell (CWLEP) – Chair

Present: Councillor Peter Butlin (WCC), Jet Jones (Community Sector), Marion Plant (Education Sector), Councillor Richard Smith (NBBC - Substitute for Councillor K. Wilson), Alison Thompson (WCAVA), and Patricia Willoughby (WMCA).

Officers in attendance: Wendy Bolton (NBBC), Dawn Dawson (NBBC) and Tom Hobbs (NBBC), Catherine Marks (WCC).

Apologies: Ian Andrew (NBBC), Brent Davis (NBBC), Councillor Jeff Clarke (WCC), Councillor Clare Golby (NBBC), Marcus Jones (MP), Uly Lyons (Education Sector), Dr Julie Nugent (WMCA), Lindsey Randle (Local Business Sector), Les Ratcliffe (CWLEP) and Councillor Kris Wilson (NBBC).

TDB133 **Chair's welcome and announcements**

The Chair welcomed Board Members to the meeting.

The Chair noted that under the Board's Terms of Reference the meeting was not quorate and therefore items for consideration were for noting only.

TDB134 **Minutes**

The minutes of the meeting held on 25th March, 2022, were confirmed and signed by the Chair.

TDB135 **Declarations of Interests**

Board Members' interests for the meeting were as set out in a Schedule of Declarations of Interests, attached to the agenda.

Jet Jones declared that she had become a Trustee of Bedworth Parish Church.

The declarations of interest were as set out in the schedule attached to the agenda, as amended above.

TDB136 Business Case Update

The Programme Manager (NBBC) gave a verbal update on the status of business case submissions.

Written confirmation of government approval had been received for all eight submitted Business Cases and funding would be granted annually in line with the funding profile. Funding for 2022-23 was to be received in June 2022, as projects moved into their delivery phase.

The remaining Museum and Parks Business Case was on track for submission in July, as agreed with government.

The content of the update was noted and thanks expressed to all those involved with business case development.

TDB137 Highlights Report

The Programme Manager (NBBC) submitted a Highlight Report to update the Board on the status of the Towns Fund programme. The report detailed the overall Towns Fund programme financial status as at May 2022, the key risks and upcoming activities.

The report also provided a status update on each individual Towns Fund project with members giving specific consideration to the funding challenges with the Re-imaging the Nuneaton Museum and Art Gallery project and the George Eliot Visitor Centre lease.

Consideration was also given to the need to share information across projects to coordinate the timing of project delivery commencement works to keep impact on traffic to a minimum, and the availability of contractors and procurement. The project completion deadline was March 2026 with delivery of projects being phased over the next four years.

The content of the highlight report was noted and the Chair requested that he be updated on the submission of the final Business Case.

TDB138 Ongoing role of the Town Deal Board

Consideration was given to the role of the Town Deal Board as the funding scheme moved into the delivery phase. The Programme Manager circulated an update to the proposed Terms of Reference for consideration.

The Board recommended the following changes to the format of future Board meetings:

- Board meetings to be held quarterly, in person and at a variety of suitable project related sites, as prior to COVID-19.
- A presentation be given at the next meeting of the Board, to update members on the broader Transforming Nuneaton programme, to facilitate the consideration of the synergy across the various programme/funding boards, and communications and engagement opportunities.
- Individual project presentations be given by project leads at each quarterly meeting; scheduling to be dependent upon significant project milestones.
- Focus be given to the evaluation of outputs, outcomes and benefits realisation, with reference to the Nuneaton Town Investment Plan and vision.

The Chair requested that the proposed changes to the role of the Town Deal Board be formalised in writing for approval electronically by the Board following the meeting.

TDB139 Communications and Engagement Plan

The Programme Manager (NBBC), submitted an updated rolling masterplan of Towns Fund Communications and Engagement, for information. The live document detailed completed activities and the anticipated communication and engagement opportunities for specific projects.

A key communication was being prepared detailing the government's approval of the submitted Business Cases. Consideration was given to the effectiveness of video shorts.

The rolling masterplan was noted.

TDB140 Any Other Business

The Chair requested that the date and time of the next meeting be rescheduled and brought forward two weeks to mid July.

TDB141 Exclusion of the Public and Press

Under section 100A(4) of the Local Government Act 1972, the public and press were excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt

information of the description specified in paragraph (iii) of Part I of Schedule 12A to the Act.

CONFIDENTIAL ITEM

TDB142 Risk Register

The Programme Manager (NBBC) submitted an updated Programme Risk Register. The Board considered specific risks raised by the updated register.

The content of the current Risk Register was noted and the Chair requested that the register be circulated in advance of future meetings, and amended to provide a summary by project.

Chair of the Board