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Date: 8<sup>th</sup> March, 2021

Our Ref: WEB

Dear Sir/Madam,

A meeting of the **TOWN DEAL BOARD** will be held on Monday, 15<sup>th</sup> March 2021, commencing at 10.00 am.

Due to government guidance on social-distancing and the Covid-19 virus, this meeting will be held virtually via MS Teams.

Yours faithfully,

BRENT DAVIS

Executive Director - Operations

To: All Members of the Town  
Deal Board

Sean Farnell (Chair), Marion Plant  
(Vice-Chair).  
Councillors Peter Butlin, Jeff Clarke,  
Julie Jackson, Ian Lloyd and Kris  
Wilson.  
Amanda Bourne, Uly Lyons,  
Jet Jones, Marcus Jones (MP),  
Jenni Northcote, Lindsey Randle,  
Les Ratcliffe, Alison Thompson and  
Patricia Willoughby

## **A G E N D A**

### 1. ANNOUNCEMENTS

Please make sure all your mobile phones are turned off or set to silent.

### 2. APOLOGIES - to receive apologies for absence from the meeting.

### 3. MINUTES - of the meeting held on 4<sup>th</sup> December 2021, attached (Page 4).

### 4. DECLARATIONS OF INTERESTS - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct.

#### **Declaring interests at meetings**

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by Board Members to be appended to the agenda (**Page 5**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Board Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the Board Member feels that the interest is such that they must leave the room. Prior to leaving the room, the Board Member must inform the Chair of the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Council's Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

### 5. STAGE 2 TIMETABLE AND MILESTONES – report of the Director – Regeneration and Housing, NBBC, to follow.

### 6. COMMUNICATIONS APPROACH – report of the Director – Regeneration and Housing, NBBC, to follow.

### 7. GOVERNANCE STRUCTURE – report of the Director – Regeneration and Housing, NBBC, to follow.

8. DISCUSSION – NEW DECLARATIONS OF INTEREST FORMS TO BE COMPLETED.
9. ANY OTHER BUSINESS
  - a) Dates and times of future meetings.

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**NUNEATON TOWN DEAL BOARD**

**4<sup>th</sup> December, 2020**

A meeting of the Town Deal Board was held on Friday, 4<sup>th</sup> December, 2020. Due to Government guidance on social-distancing and the Covid-19 virus this meeting was held virtually.

**Present**

Sean Farnell (CWLEP) – Chair  
Marion Plant (Education Sector) – Vice-Chair

Councillor Jeff Clarke (WCC), Councillor Julie Jackson (NBBC), Jet Jones (Community Sector), Marcus Jones, (MP), Councillor I. Lloyd (NBBC), Jenni Northcote (Health Sector), Alison Thompson (WCAVA) Patricia Willoughby (Substitute for Julie Nugent (WMCA), and Councillor K. Wilson (NBBC).

Apologies: Amanda Borne (Local SME Business Sector), Councillor Peter Butlin (WCC), Uly Lyons (Education Sector), Catherine Marks (WCC) and Les Ratcliffe (CWLEP).

Officers in attendance: I. Andrew (NBBC), V. Barnard (WCC), W. Bolton (NBBC), B. Davis (NBBC), D. Dawson (NBBC), A. Dent (Advent), Simone Hines (NBBC) and R. Merriman (Advent).

TDB82      **Chair's welcome and announcements**

The Chair welcomed Board Members and other invited guests to the meeting.

TDB83      **Minutes**

**RESOLVED** that the minutes of the meeting held on 13<sup>th</sup> November, 2020, be confirmed, and signed by the Chair.

TDB84      **Declarations of Interests**

Board Members' interests for the meeting were set out in a Schedule of Declarations of Interests, attached to the agenda.

Councillor Julie Jackson declared an interest regarding agenda item 5, as her daughter was employed by the college.

**RESOLVED** that declarations of interest be as set out in the Schedule attached to these minutes, and as above.

TDB85 Town Investment Plan

The Director – Regeneration and Housing (NBBC), submitted a report requesting approval of the draft Nuneaton Town Investment Plan, Section 1 Narrative, as attached at Appendix A to the report.

The Panel was advised that following further feedback from the Towns Fund Delivery Partner, further refinements would be made to the document prior to submission, however no fundamental changes would be required.

The Director – Regeneration and Housing (NBBC) expressed thanks to colleagues from Warwickshire County Council (WCC), the Coventry and Warwickshire Local Enterprise Partnership (CWLEP) and the members of the Board involved with project work and the consultation exercise.

The Panel was informed that if the Plan was successful and funding awarded for some, or all of the projects, momentum would be needed to ensure the relevant organisations had capacity and prioritised their projects to meet the tight deadlines, for example in getting planning permissions through, etc.

The document received a warm response from Board members, however several amendments to the narrative were proposed by members. It was confirmed that the suggested amendments would be taken into account when finalising the document which would also go for proof reading prior to submission on 11<sup>th</sup> December, 2020.

Adam Dent (Advent) informed the Board that two press releases had been prepared in relation to the projects included in the TIP and also the TIP submission. Adam agreed to provide information to Marion Plant in regards to the youth voice during the consultation exercise.

**RESOLVED** that

- a) the Board, subject to b) below, approve the Town Investment Plan (TIP) for submission on 11<sup>th</sup> December 2020; and
- b) delegated authority be given to the Director, Regeneration and Housing, in consultation with the Chair of the Board, to make any final amendments, based upon feedback from the Board and the Town Deal Delivery Partner.

TDB86 Any other business

**RESOLVED** that

- a) the Board approve the Business Case Development and Appraisal approach, as submitted to Members for consideration by email on 25<sup>th</sup> November, 2020; and

- b) the next Board meeting be scheduled for the end of February/early March 2021.

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(Chair)

## SCHEDULE OF DECLARATIONS OF INTERESTS - TOWN DEAL BOARD

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
<b>Amanda Bourne</b>	<ul style="list-style-type: none"> <li>• Managing Director, FindaBiz Ltd</li> </ul>	<ul style="list-style-type: none"> <li>• Vice Chair, Nuneaton BID Steering Group</li> <li>• Secretary, Nuneaton Business Alliance</li> <li>• FSB Representative Nuneaton and Bedworth</li> <li>• Representative Warwickshire Town Forum</li> </ul>	
<b>Councillor Peter Butlin</b>	<ul style="list-style-type: none"> <li>• Elected Member: Warwickshire County Council</li> </ul>	<p>Appointed to the following outside bodies:</p> <ul style="list-style-type: none"> <li>• Coventry &amp; Warwickshire Local Enterprise Partnership (CWLEP)</li> <li>• Eastern Shires Purchasing Organisation (ESPO) Management Committee</li> <li>• Eastern Shires Purchasing Organisation - Finance and Audit Sub-Committee</li> <li>• Local Government Association (LGA)</li> <li>• Local Government Association County Councils Network (CCN)</li> <li>• Warwickshire Solihull and Coventry Local Access Forum</li> </ul>	
<b>Councillor Jeffrey Clarke</b>	<ul style="list-style-type: none"> <li>• Senior Caseworker, Office of Marcus Jones MP</li> <li>• Elected Member Warwickshire County Council – Cabinet Member for Transport and Planning</li> <li>• Owner of a property in Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Chairman A5 Partnership</li> <li>• Member A46 Partnership</li> <li>• Coventry Station Masterplan Partnership/ Knuckle Board</li> <li>• Executive Member Nuneaton Conservative Association</li> </ul>	
<b>Sean Farnell FCA (Chair)</b>	<ul style="list-style-type: none"> <li>• Burgis &amp; Bullock, Chartered Accountants</li> <li>• Burgis &amp; Bullock Management Ltd (dormant)</li> <li>• Burgis &amp; Bullock Ltd (dormant)</li> <li>• CCWP Ltd (dormant)</li> <li>• Burgis &amp; Bullock (Audit) Ltd (dormant)</li> <li>• Burgis &amp; Bullock Corporate Finance Ltd</li> <li>• BBMG Limited</li> <li>• Spouse/Partner: DHL Logistics</li> <li>• Gethin House, Bond Street, Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Coventry &amp; Warwickshire Reinvestment Trust Limited</li> <li>• Coventry &amp; Warwickshire Local Enterprise Partnership Limited</li> <li>• Growth Hub Business Solutions Limited</li> <li>• FSB &amp; CW Chamber representative on CWLEP</li> <li>• Strategic Partner with CW Chamber</li> <li>• Board Member of Audit &amp; Assurance committee of WMCA</li> </ul>	

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
<b>Councillor Julie Jackson</b>	<ul style="list-style-type: none"> <li>• Leader, Nuneaton and Bedworth Borough Council</li> <li>• Spouse/partner: Cleansing Driver, Nuneaton and Bedworth Borough Council, Swimming Teacher, Sports and Leisure Management</li> <li>• Owner of a property in Bedworth</li> <li>• Spouse/partner: owner of an allotment in Bedworth</li> </ul>	<ul style="list-style-type: none"> <li>• Nuneaton and Bedworth Community Enterprise Ltd</li> <li>• West Midlands Combined Authority</li> <li>• Coventry &amp; Warwickshire Local Enterprise Partnership (Substitute member)</li> <li>• Member, Labour Party</li> <li>• Member Association of Labour Councillors</li> <li>• Member of Unite the Union</li> <li>• Spouse/Partner: Member, Labour Party</li> <li>• Member, Unite the Union</li> <li>• Member, Bedworth Lions</li> </ul>	
<b>Jet Jones</b>	<ul style="list-style-type: none"> <li>• Diocese of Coventry, Together for Change (including Saints Nuneaton)</li> <li>• Director Renovate Solutions Ltd</li> <li>• Spouse/Partner: Renovate Solutions Ltd and All Nations Church, Wolverhampton</li> <li>• Together for Change lease Saints, Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Nexus ICA</li> <li>• All Nations Church, Wolverhampton</li> <li>• Education Strategy Board for NBBC</li> </ul>	
<b>Marcus Jones MP</b>	<ul style="list-style-type: none"> <li>• Member of Parliament for Nuneaton</li> <li>• HM Government Whip</li> <li>• Lessee: 13-17 Hollybush House, Nuneaton</li> <li>• Owner of a property in Nuneaton</li> <li>• Spouse/Partner: e-ppl,</li> </ul>	<ul style="list-style-type: none"> <li>• Patron of Mary Ann Evans Hospice</li> <li>• Honorary Member of Nuneaton Rotary Club</li> </ul>	
<b>Councillor Ian Lloyd</b>	<ul style="list-style-type: none"> <li>• Deputy Leader, Nuneaton and Bedworth Borough Council.</li> </ul>	<p>Non Executive Director with Nuneaton and Bedworth Community Enterprises Limited. Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> <li>• Nuneaton &amp; Bedworth Sports Forum</li> <li>• Camp Hill Urban Village and Pride in Camp Hill</li> <li>• Poor's Piece Charity</li> </ul> <p>Committee of Management of Hartshill &amp; Nuneaton Recreation Group</p>	
<b>Ulysses Lyons</b>	<ul style="list-style-type: none"> <li>• CEO, Better Futures Multi Academy Trust</li> </ul>		



Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
<b>Jenni Northcote</b>	<ul style="list-style-type: none"> <li>• George Eliot Hospital NHS Trust - Director of Strategy, Service Improvement and Primary Care</li> <li>• NHS Warwickshire North and NHS Coventry &amp; Rugby Clinical Commissioning Group - Chief Strategy &amp; Primary Care Officer WNCCG &amp; CRCCG</li> </ul>		
<b>Marion Plant (Vice-Chair)</b>	<ul style="list-style-type: none"> <li>• Principal &amp; Chief Executive, North Warwickshire and South Leicestershire College</li> <li>• Spouse/Partner: Relations Manager, Christian Aid</li> <li>• North Warwickshire and South Leicestershire College Property/land: Hartshill School, The Nuneaton Academy and George Eliot School</li> <li>• Licence and lease from Warwickshire County Council for The Nuneaton Academy</li> </ul>	<ul style="list-style-type: none"> <li>• Chief Executive Officer, The Midland Academies Trust</li> <li>• Director, South Leicestershire Colleges Enterprises Ltd</li> <li>• Director, NWHC Services Ltd</li> <li>• Director, The Learning Chain Ltd</li> <li>• Deputy Chair and Director, Coventry &amp; Warwickshire Local Enterprise Partnership Ltd</li> <li>• Director, The Skills Show Ltd</li> <li>• Director &amp; Deputy Chair, Worldskills UK</li> <li>• Board Member, National Society Council, Church of England</li> <li>• Vice-Chair, Colleges West Midlands</li> <li>• Member, Skills Advisory Panel, WMCA</li> <li>• Programme Board Member, Leicester and Leicestershire Local Enterprise Partnership Ltd</li> <li>• Member, ESFA Skills Advisory Group</li> </ul>	
<b>Lindsey Randle</b>	<ul style="list-style-type: none"> <li>• MIRA</li> <li>• Spouse/Partner: MIRA</li> <li>• Owner of a property in Hartshill</li> </ul>		
<b>Les Ratcliffe</b>	<ul style="list-style-type: none"> <li>• Owner: Community Engagement Limited</li> <li>• Director: Engineering in Motion Ltd.</li> <li>• Spouse/Partner: Director Community Engagement Ltd.</li> </ul>	<ul style="list-style-type: none"> <li>• Chair – Coventry &amp; Warwickshire Place Board – Champions</li> <li>• Board Member – CWLEP Growth HUB</li> <li>• Board Member – Coventry City of Culture Place Board</li> <li>• Board Member – Coventry City of Culture Place Board</li> <li>• Board Member – Coventry City of Culture Place Board</li> </ul>	

<b>Name of Board Member</b>	<b>Disclosable Pecuniary Interest</b>	<b>Other Personal Interest</b>	<b>Dispensation</b>
<b>Alison Thompson</b>	<ul style="list-style-type: none"> <li>• Area Manager, Warwickshire Community and Voluntary Action</li> <li>• WCAVA NBBC Lease Newtown Centre</li> <li>• Spouse/Partner: Stores Supervisor, A-Dec Dental UK Ltd</li> <li>• Owner of a property in Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Trustee Milby Nursery and Kids Club</li> </ul>	
<b>Councillor K. Wilson</b>	<ul style="list-style-type: none"> <li>• Acting Delivery Manager HMCTS – Nuneaton &amp; Warwick County Courts</li> <li>• Elected Member of Nuneaton and Bedworth Borough Council</li> <li>• Election Expenses Paid By Nuneaton Conservative Association</li> <li>• HMCTS has a lease With The Warwickshire Police And Crime Commissioner for the Warwickshire Justice Centre</li> <li>• As Deputy Chairman Of Nuneaton Conservatives we have a lease to occupy an office at Hollybush House, Bond Gate, Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Director Of Nuneaton And Bedworth Community Enterprises Ltd</li> <li>• Representative on Transforming Nuneaton Board</li> <li>• Deputy Chairman Of Nuneaton Conservative Association</li> </ul>	
<b>Patricia Willoughby</b>	<ul style="list-style-type: none"> <li>• Head of Policy (Housing &amp; Regeneration), West Midlands Combined Authority</li> <li>• Spouse: Director, Process Technique Ltd</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	