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Date: 30<sup>th</sup> November, 2020

Our Ref: WEB

Dear Sir/Madam,

A meeting of the **TOWN DEAL BOARD** will be held on Friday, 4<sup>th</sup> December, 2020, commencing at 10.00 am.

Due to government guidance on social-distancing and the Covid-19 virus, this meeting will be held virtually via MS Teams.

Yours faithfully,

BRENT DAVIS

Executive Director - Operations

To: All Members of the Town  
Deal Board

Sean Farnell (Chair), Marion Plant  
(Vice-Chair).  
Councillors Peter Butlin, Jeff Clarke,  
Julie Jackson, Ian Lloyd and Kris  
Wilson.  
Amanda Bourne, Uly Lyons,  
Jet Jones, Marcus Jones (MP),  
Jenni Northcote, Lindsey Randle,  
Les Ratcliffe, Alison Thompson and  
Patricia Willoughby

## **A G E N D A**

### 1. ANNOUNCEMENTS

Please make sure all your mobile phones are turned off or set to silent.

### 2. APOLOGIES - to receive apologies for absence from the meeting.

### 3. MINUTES - of the meeting held on 13<sup>th</sup> November, 2020, to follow.

### 4. DECLARATIONS OF INTERESTS - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct.

#### **Declaring interests at meetings**

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by Board Members to be appended to the agenda (**Page 3**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Board Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the Board Member feels that the interest is such that they must leave the room. Prior to leaving the room, the Board Member must inform the Chair of the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Council's Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

### 5. TOWN INVESTMENT PLAN – confidential report of the Director – Regeneration and Housing, NBBC, to follow.

### 6. ANY OTHER BUSINESS

a) Confirmation of Board approval of Business Case Development and Appraisal, sent to Members via email on 25/11/2020.

b) Dates and times of future meetings.

**SCHEDULE OF DECLARATIONS OF INTERESTS - TOWN DEAL BOARD**

<b>Name of Board Member</b>	<b>Disclosable Pecuniary Interest</b>	<b>Other Personal Interest</b>	<b>Dispensation</b>
<b>Amanda Bourne</b>	<ul style="list-style-type: none"> <li>• Managing Director, FindaBiz Ltd</li> </ul>	<ul style="list-style-type: none"> <li>• Vice Chair, Nuneaton BID Steering Group</li> <li>• Secretary, Nuneaton Business Alliance</li> <li>• FSB Representative Nuneaton and Bedworth</li> <li>• Representative Warwickshire Town Forum</li> </ul>	
<b>Councillor Peter Butlin</b>	<ul style="list-style-type: none"> <li>• Elected Member: Warwickshire County Council</li> </ul>	<p>Appointed to the following outside bodies:</p> <ul style="list-style-type: none"> <li>• Coventry &amp; Warwickshire Local Enterprise Partnership (CWLEP)</li> <li>• Eastern Shires Purchasing Organisation (ESPO) Management Committee</li> <li>• Eastern Shires Purchasing Organisation - Finance and Audit Sub-Committee</li> <li>• Local Government Association (LGA)</li> <li>• Local Government Association County Councils Network (CCN)</li> <li>• Warwickshire Solihull and Coventry Local Access Forum</li> </ul>	
<b>Councillor Jeffrey Clarke</b>	<ul style="list-style-type: none"> <li>• Senior Caseworker, Office of Marcus Jones MP</li> <li>• Elected Member Warwickshire County Council – Cabinet Member for Transport and Planning</li> <li>• Owner of a property in Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Chairman A5 Partnership</li> <li>• Member A46 Partnership</li> <li>• Coventry Station Masterplan Partnership/ Knuckle Board</li> <li>• Executive Member Nuneaton Conservative Association</li> </ul>	
<b>Sean Farnell FCA (Chair)</b>	<ul style="list-style-type: none"> <li>• Burgis &amp; Bullock, Chartered Accountants</li> <li>• Burgis &amp; Bullock Management Ltd (dormant)</li> <li>• Burgis &amp; Bullock Ltd (dormant)</li> <li>• CCWP Ltd (dormant)</li> <li>• Burgis &amp; Bullock (Audit) Ltd (dormant)</li> <li>• Burgis &amp; Bullock Corporate Finance Ltd</li> <li>• BBMG Limited</li> <li>• Spouse/Partner: DHL Logistics</li> <li>• Gethin House, Bond Street, Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Coventry &amp; Warwickshire Reinvestment Trust Limited</li> <li>• Coventry &amp; Warwickshire Local Enterprise Partnership Limited</li> <li>• Growth Hub Business Solutions Limited</li> <li>• FSB &amp; CW Chamber representative on CWLEP</li> <li>• Strategic Partner with CW Chamber</li> <li>• Board Member of Audit &amp; Assurance committee of WMCA</li> </ul>	

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
<b>Councillor Julie Jackson</b>	<ul style="list-style-type: none"> <li>• Leader, Nuneaton and Bedworth Borough Council</li> <li>• Spouse/partner: Cleansing Driver, Nuneaton and Bedworth Borough Council, Swimming Teacher, Sports and Leisure Management</li> <li>• Owner of a property in Bedworth</li> <li>• Spouse/partner: owner of an allotment in Bedworth</li> </ul>	<ul style="list-style-type: none"> <li>• Nuneaton and Bedworth Community Enterprise Ltd</li> <li>• West Midlands Combined Authority</li> <li>• Coventry &amp; Warwickshire Local Enterprise Partnership (Substitute member)</li> <li>• Member, Labour Party</li> <li>• Member Association of Labour Councillors</li> <li>• Member of Unite the Union</li> <li>• Spouse/Partner: Member, Labour Party</li> <li>• Member, Unite the Union</li> <li>• Member, Bedworth Lions</li> </ul>	
<b>Jet Jones</b>	<ul style="list-style-type: none"> <li>• Diocese of Coventry, Together for Change (including Saints Nuneaton)</li> <li>• Director Renovate Solutions Ltd</li> <li>• Spouse/Partner: Renovate Solutions Ltd and All Nations Church, Wolverhampton</li> <li>• Together for Change lease Saints, Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Nexus ICA</li> <li>• All Nations Church, Wolverhampton</li> <li>• Education Strategy Board for NBBC</li> </ul>	
<b>Marcus Jones MP</b>	<ul style="list-style-type: none"> <li>• Member of Parliament for Nuneaton</li> <li>• HM Government Whip</li> <li>• Lessee: 13-17 Hollybush House, Nuneaton</li> <li>• Owner of a property in Nuneaton</li> <li>• Spouse/Partner: e-ppl,</li> </ul>	<ul style="list-style-type: none"> <li>• Patron of Mary Ann Evans Hospice</li> <li>• Honorary Member of Nuneaton Rotary Club</li> </ul>	
<b>Councillor Ian Lloyd</b>	<ul style="list-style-type: none"> <li>• Deputy Leader, Nuneaton and Bedworth Borough Council.</li> </ul>	<p>Non Executive Director with Nuneaton and Bedworth Community Enterprises Limited. Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> <li>• Nuneaton &amp; Bedworth Sports Forum</li> <li>• Camp Hill Urban Village and Pride in Camp Hill</li> <li>• Poor's Piece Charity</li> </ul> <p>Committee of Management of Hartshill &amp; Nuneaton Recreation Group</p>	
<b>Ulysses Lyons</b>	<ul style="list-style-type: none"> <li>• CEO, Better Futures Multi Academy Trust</li> </ul>		

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<b>Jenni Northcote</b>	<ul style="list-style-type: none"> <li>• George Eliot Hospital NHS Trust - Director of Strategy, Service Improvement and Primary Care</li> <li>• NHS Warwickshire North and NHS Coventry &amp; Rugby Clinical Commissioning Group - Chief Strategy &amp; Primary Care Officer WNCCG &amp; CRCCG</li> </ul>		
<b>Marion Plant (Vice-Chair)</b>	<ul style="list-style-type: none"> <li>• Principal &amp; Chief Executive, North Warwickshire and South Leicestershire College</li> <li>• Spouse/Partner: Relations Manager, Christian Aid</li> <li>• North Warwickshire and South Leicestershire College Property/land: Hartshill School, The Nuneaton Academy and George Eliot School</li> <li>• Licence and lease from Warwickshire County Council for The Nuneaton Academy</li> </ul>	<ul style="list-style-type: none"> <li>• Chief Executive Officer, The Midland Academies Trust</li> <li>• Director, South Leicestershire Colleges Enterprises Ltd</li> <li>• Director, NWHC Services Ltd</li> <li>• Director, The Learning Chain Ltd</li> <li>• Deputy Chair and Director, Coventry &amp; Warwickshire Local Enterprise Partnership Ltd</li> <li>• Director, The Skills Show Ltd</li> <li>• Director &amp; Deputy Chair, Worldskills UK</li> <li>• Board Member, National Society Council, Church of England</li> <li>• Vice-Chair, Colleges West Midlands</li> <li>• Member, Skills Advisory Panel, WMCA</li> <li>• Programme Board Member, Leicester and Leicestershire Local Enterprise Partnership Ltd</li> <li>• Member, ESFA Skills Advisory Group</li> </ul>	
<b>Lindsey Randle</b>	<ul style="list-style-type: none"> <li>• MIRA</li> <li>• Spouse/Partner: MIRA</li> <li>• Owner of a property in Hartshill</li> </ul>		
<b>Les Ratcliffe</b>	<ul style="list-style-type: none"> <li>• Owner: Community Engagement Limited</li> <li>• Director: Engineering in Motion Ltd.</li> <li>• Spouse/Partner: Director Community Engagement Ltd.</li> </ul>	<ul style="list-style-type: none"> <li>• Chair – Coventry &amp; Warwickshire Place Board – Champions</li> <li>• Board Member – CWLEP Growth HUB</li> <li>• Board Member – Coventry City of Culture Place Board</li> <li>• Board Member – Coventry City of Culture Place Board</li> <li>• Board Member – Coventry City of Culture Place Board</li> </ul>	

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<b>Alison Thompson</b>	<ul style="list-style-type: none"> <li>• Area Manager, Warwickshire Community and Voluntary Action</li> <li>• WCAVA NBBC Lease Newtown Centre</li> <li>• Spouse/Partner: Stores Supervisor, A-Dec Dental UK Ltd</li> <li>• Owner of a property in Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Trustee Milby Nursery and Kids Club</li> </ul>	
<b>Councillor K. Wilson</b>	<ul style="list-style-type: none"> <li>• Acting Delivery Manager HMCTS – Nuneaton &amp; Warwick County Courts</li> <li>• Elected Member of Nuneaton and Bedworth Borough Council</li> <li>• Election Expenses Paid By Nuneaton Conservative Association</li> <li>• HMCTS has a lease With The Warwickshire Police And Crime Commissioner for the Warwickshire Justice Centre</li> <li>• As Deputy Chairman Of Nuneaton Conservatives we have a lease to occupy an office at Hollybush House, Bond Gate, Nuneaton</li> </ul>	<ul style="list-style-type: none"> <li>• Director Of Nuneaton And Bedworth Community Enterprises Ltd</li> <li>• Representative on Transforming Nuneaton Board</li> <li>• Deputy Chairman Of Nuneaton Conservative Association</li> </ul>	
<b>Patricia Willoughby</b>	<ul style="list-style-type: none"> <li>• Head of Policy (Housing &amp; Regeneration), West Midlands Combined Authority</li> <li>• Spouse: Director, Process Technique Ltd</li> </ul>		