

AGENDA ITEM NO. 6.

NUNEATON TOWN DEAL BOARD

Date: 4th September 2020

From: Director – Regeneration & Housing

Subject: Project Plan

1. Purpose of Report

- 1.1 To provide the Board with the high level project plan, detailing the main actions required to successfully submit the Town Investment Plan (TIP) on 30th October 2020.

2. Recommendations

- 2.1 That the Board note the report.

3. Background Information

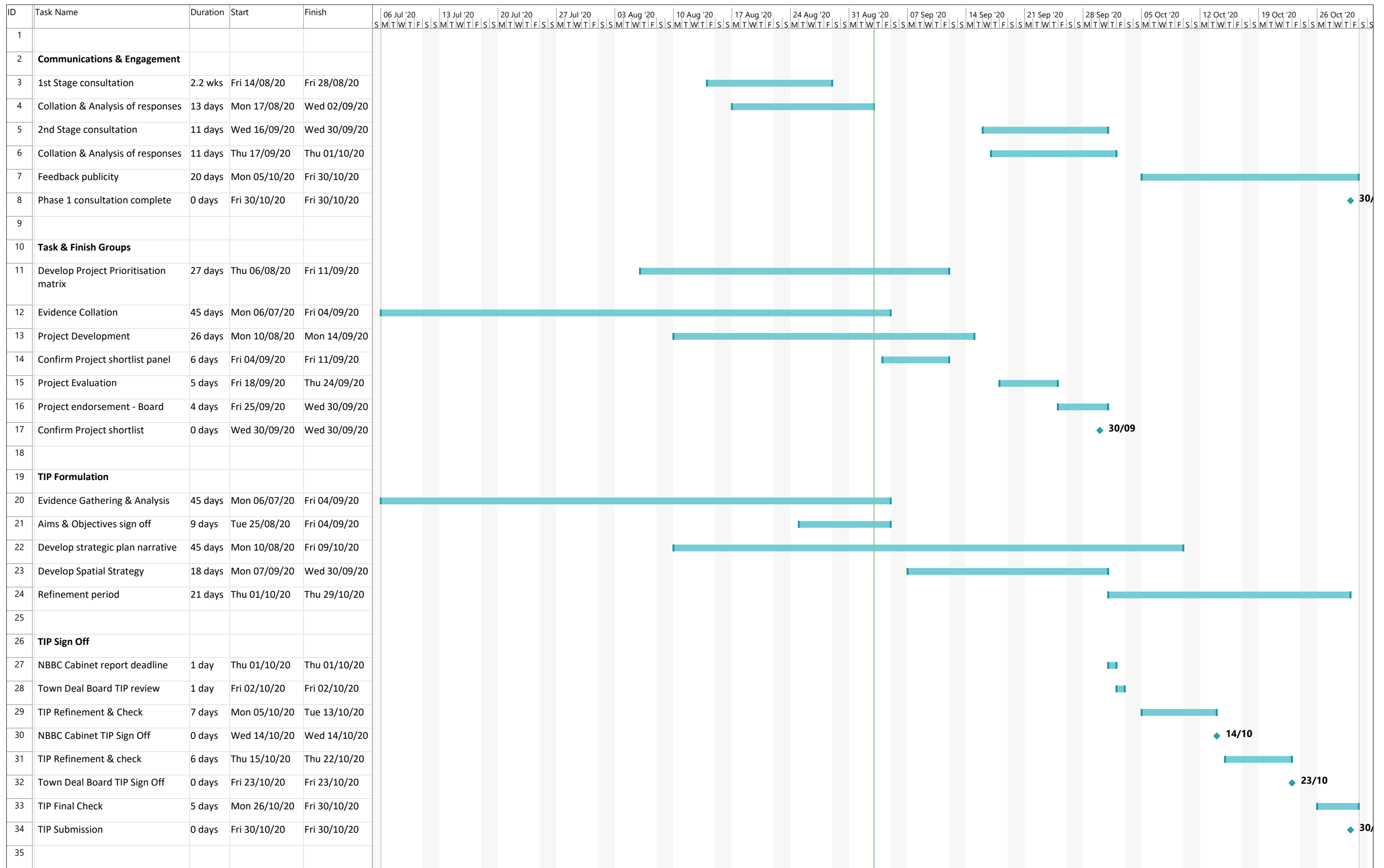
- 3.1 Following the publication of the detailed guidance in late June 2020, work has been undertaken to procure and engage a communications and engagement consultant, identify work streams, identify lead officers for those streams, capture and analyse required data and undertake the first phase of consultation.
- 3.2 The process has been fairly dynamic, given the short timescales and as further clarity is gained in terms of the requirements / criteria for the TIP. Regular meetings are held with the Task and Finish Group leads and clear timescales for each step have been agreed.

4. Project Plan

- 4.1 The Project Plan, attached as Appendix A, is high level and clearly identifies the key milestones that must be achieved in order to complete and submit the TIP on time.
- 4.2 Many activities are being undertaken in tandem in order to achieve the required deadlines. Projects are already being drafted, based upon the intervention themes and requirements of the Fund. The results of the consultation so far has been shared with the Task & Finish Groups in order to further inform their approach.
- 4.3 The Project Plan identifies that a shortlist process will be required in order to identify the 4 to 5 projects that Board wish to adopt as part of the TIP. A discussion item has been placed on the agenda for this meeting in order to formulate and agree the approach
- 4.4 The TIP sign off deadlines have been defined and are contained within the Project Plan. These are also critical milestones that must be achieved.

5. Conclusion

- 5.1 There are more detailed timelines that are set and refined as the project continues. The high level project plan demonstrates the tight time frame to which we are working.



Project: Project Project Plan Bo
Date: Thu 03/09/20

Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Manual Progress
Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	Progress
Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Progress	