

Enquiries to: Wendy Bolton
Committee Services Direct Dial: 024 7637 6000

Direct Email: committee@nuneatonandbedworth.gov.uk

Date: 9th July, 2020

Our Ref: WEB

Dear Sir/Madam,

A meeting of the **TOWN DEAL BOARD** will be held at on Friday, 17th July, 2020, commencing at 10.00 am.

Due to government guidance on social-distancing and the Covid-19 virus, this meeting will be held virtually via MS Teams.

Yours faithfully,

BRENT DAVIS

Executive Director - Operations

To: All Members of the Town
Deal Board

Sean Farnell (Chair), Marion Plant
(Vice-Chair).
Councillors Peter Butlin, Jeff Clarke,
Julie Jackson, Neil Phillips and Kris
Wilson.
Amanda Bourne, Uly Lyons,
Jet Jones, Marcus Jones (MP),
Julie Nugent, Lindsey Randle,
Les Ratcliffe, Adrian Stokes, and
Alison Thompson.

AGENDA

1. ANNOUNCEMENTS

Please make sure all your mobile phones are turned off or set to silent.

2. APOLOGIES - to receive apologies for absence from the meeting.

3. MINUTES - of the meeting held on 19th June, 2020, attached (Page 4).

4. DECLARATIONS OF INTERESTS - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by Board Members to be appended to the agenda (**Page 11**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Board Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the Board Member feels that the interest is such that they must leave the room. Prior to leaving the room, the Board Member must inform the Chair of the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Council's Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

5. TOWN INVESTMENT PLAN – STAGE 1 – a report of the Director – Regeneration and Housing, Nuneaton and Bedworth Borough Council, to follow.

6. TASK AND FINISH GROUP UPDATE – a report of the Director -Regeneration and Housing, Nuneaton and Bedworth Borough Council, to follow.

7. COMMUNICATION STRATEGY UPDATE – a report of the Director – Regeneration and Housing, Nuneaton and Bedworth Borough Council, to follow.
8. TOWN'S FUND GRANT – CAPITAL PROJECTS DELIVERY BY 31ST MARCH 2021 – Briefing Note from the Director – Regeneration and Housing, Nuneaton and Bedworth Borough Council, to follow.
9. ANY OTHER BUSINESS
10. DATES AND TIMES OF FUTURE MEETINGS

Schedule of meetings:

- August 2020 – to be confirmed
- Friday, 11th September, 2020 – 10.00 am
- Friday, 16th October, 2020 – 10.00 am
- Friday, 13th November, 2020 – 10.00 am
- Friday, 11th December, 2020 – 10.00 am

NUNEATON AND BEDWORTH BOROUGH COUNCIL

NUNEATON TOWN DEAL BOARD

19th June, 2020

A meeting of the Town Deal Board was held on Friday, 19th June 2020. Due to Government guidance on social-distancing and the Covid-19 virus this meeting was held virtually and live streamed.

Present

Sean Farnell (CWLEP) – Chair
Marion Plant (Education Sector) – Vice-Chair

Councillor Jeff Clarke (WCC), Councillor Julie Jackson (NBBC), Jet Jones (Community Sector), Marcus Jones, (MP), Uly Lyons (Education Sector), Dr Julie Nugent (WMCA), Councillor Neil Phillips (NBBC), Les Ratcliffe (CWLEP), Adrian Stokes (Health Sector), Alison Thompson (WCAVA) and Councillor Kris Wilson (NBBC).

Apologies: None received

TDB27 **Chair's welcome and announcements**

The Chair welcomed all Board Members to the meeting.

The Chair announced the sad passing of board member, former Nuneaton MP, and Warwickshire County Councillor Bill Oner, who will be greatly missed by his family, friends and the community.

TDB28 **Minutes** – to confirm the minutes of the meeting held on 13th March, 2020.

RESOLVED that the minutes of the meeting held on 13th March 2020, be confirmed and signed by the Chair.

TDB29 **Declarations of Interests**

Board Members' interests for the meeting were set out in a Schedule of Declarations of Interests, attached to the agenda.

RESOLVED that

- a) declarations of Interest are as set out in the Schedule attached to these minutes; and
- b) the schedule be updated with any outstanding or amended declarations of interests as soon as possible.

TDB30 Update – Towns Fund Guidance and Submission Dates

The Director – Regeneration and Housing, Nuneaton and Bedworth Borough Council (NBBC), submitted a report to provide the Board with an update in relation to the Towns Fund Guidance, which was necessary to inform the Board's approach for the appropriate completion of the Town Investment Plan (TIP).

The recently received Towns Fund Welcome Pack and Summary Guidance were submitted to the Board as supporting documents.

The Board was updated on the Fund application process and the possible bid submission tranches of July 2020, October 2020 and early in 2021. The Board was asked to consider and agree a target submission date for the Nuneaton Town Investment Plan.

The following queries were also raised:

- the timescales for applications to be assessed and awards announced; and
- the cut off point for spending once funds had been awarded.

RESOLVED

- a) that the target submission date for the Nuneaton Town Investment Plan be agreed as October 2020; and
- b) the answers to the questions above be sought from BEIS.

TDB31 Proposed Approach to Completion of the Town Investment Plan

The Director – Regeneration and Housing (NBBC), submitted a report to present proposals to the Board in relation to the approach to be taken to ensure timely completion of the Town Investment Plan (TIP).

Given the volume of work which would have to be undertaken in a short period of time, the Board was asked to consider establishing and launching seven themed task and finish groups, with the following assigned leads, to meet on a frequent basis:

- Integrated Transport Hub, Flood Alleviation and Highways – Lead: WCC
- Education – Lead: Education Sector
- Health – Lead: WNCCG
- 5G – CWLEP/WMCA
- Car Charging Points – WCC
- Cultural Facilities - NBBC
- Comms and Engagement – NBBC/Community Sector

RESOLVED that

- a) themed Task and Finish Groups be established, as above, with one amendment; that the 'Education' group being renamed 'Skills and Enterprise'; and
- b) a 'critical friend' be identified by the Chair from the CWLEP with the necessary experience and skills, and be invited to consider assisting the Board with the preparation of the TIP.

TDB32 Update – MYTOWN Campaign

The Director – Regeneration and Housing (NBBC), presented the panel with a verbal update on the situation with the campaign and other communications activities to be undertaken by recently appointed consultations Advent.

It was agreed that feedback from the community would be important going forward and that Task and Finish Groups inform and engage with future communication activities.

RESOLVED that the contents of the update be noted and a further update be brought to the next meeting of the Board.

TDB33 Updated Schedule of Issues

An updated schedule of issues was presented to the Board for approval.

RESOLVED that

- a) the updated schedule of issues be noted; and
- b) Task and Finish Groups take ownership of their section of the schedule, identifying key performance indicators in order to effectively measure and monitor progress.

TDB34 Any Other Business

RESOLVED that an extra meeting be scheduled for the first week of August.

TDB35 Date and time of the next meeting

Friday, 17th July, 2020 – 10.00 am

(Chair)

SCHEDULE OF DECLARATIONS OF INTERESTS - TOWN DEAL BOARD

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
Amanda Bourne	<ul style="list-style-type: none"> • Managing Director, FindaBiz Ltd 	<ul style="list-style-type: none"> • Vice Chair, Nuneaton BID Steering Group • Secretary, Nuneaton Business Alliance • FSB Representative Nuneaton and Bedworth • Representative Warwickshire Town Forum 	
Councillor Peter Butlin	<ul style="list-style-type: none"> • Elected Member: Warwickshire County Council 	<p>Appointed to the following outside bodies:</p> <ul style="list-style-type: none"> • Coventry & Warwickshire Local Enterprise Partnership (CWLEP) • Eastern Shires Purchasing Organisation (ESPO) Management Committee • Eastern Shires Purchasing Organisation - Finance and Audit Sub-Committee • Local Government Association (LGA) • Local Government Association County Councils Network (CCN) • Warwickshire Solihull and Coventry Local Access Forum 	
Councillor Jeffrey Clarke	<ul style="list-style-type: none"> • Senior Caseworker, Office of Marcus Jones MP • Elected Member Warwickshire County Council – Cabinet Member for Transport and Planning • Owner of a property in Nuneaton 	<ul style="list-style-type: none"> • Chairman A5 Partnership • Member A46 Partnership • Coventry Station Masterplan Partnership/ Knuckle Board • Executive Member Nuneaton Conservative Association 	
Sean Farnell FCA (Chair)	<ul style="list-style-type: none"> • Burgis & Bullock, Chartered Accountants • Burgis & Bullock Management Ltd (dormant) • Burgis & Bullock Ltd (dormant) • CCWP Ltd (dormant) • Burgis & Bullock (Audit) Ltd (dormant) • Burgis & Bullock Corporate Finance Ltd • BBMG Limited • Spouse/Partner: DHL Logistics • Gethin House, Bond Street, Nuneaton 	<ul style="list-style-type: none"> • Coventry & Warwickshire Reinvestment Trust Limited • Coventry & Warwickshire Local Enterprise Partnership Limited • Growth Hub Business Solutions Limited • FSB & CW Chamber representative on CWLEP • Strategic Partner with CW Chamber • Board Member of Audit & Assurance committee of WMCA 	

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
Councillor Julie Jackson	<ul style="list-style-type: none"> • Leader, Nuneaton and Bedworth Borough Council • Spouse/partner: Cleansing Driver, Nuneaton and Bedworth Borough Council, Swimming Teacher, Sports and Leisure Management • Owner of a property in Bedworth • Spouse/partner: owner of an allotment in Bedworth 	<ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprise Ltd • West Midlands Combined Authority • Coventry & Warwickshire Local Enterprise Partnership (Substitute member) • Member, Labour Party • Member Association of Labour Councillors • Member of Unite the Union • Spouse/Partner: Member, Labour Party • Member, Unite the Union • Member, Bedworth Lions 	
Jet Jones	<ul style="list-style-type: none"> • Diocese of Coventry, Together for Change (including Saints Nuneaton) • Director Renovate Solutions Ltd • Spouse/Partner: Renovate Solutions Ltd and All Nations Church, Wolverhampton • Together for Change lease Saints, Nuneaton 	<ul style="list-style-type: none"> • Nexus ICA • All Nations Church, Wolverhampton • Education Strategy Board for NBBC 	
Marcus Jones MP	<ul style="list-style-type: none"> • Member of Parliament for Nuneaton • HM Government Whip • Lessee: 13-17 Hollybush House, Nuneaton • Owner of a property in Nuneaton • Spouse/Partner: e-ppl, 	<ul style="list-style-type: none"> • Patron of Mary Ann Evans Hospice • Honorary Member of Nuneaton Rotary Club 	
Ulysses Lyons	<ul style="list-style-type: none"> • CEO, Better Futures Multi Academy Trust 		
Dr Julie Nugent	<ul style="list-style-type: none"> • Director of Skills and Productivity, West Midlands Combined Authority 		
Councillor Neil Phillips	<ul style="list-style-type: none"> • Department of Work and Pensions • Spouse/Partner: Warwickshire County Council • Owner of a property in Nuneaton 	<ul style="list-style-type: none"> • Member of A5 Steering Group • Member, Nuneaton Labour Group • Member, The Fabian Society, • Member, The George Eliot Society, • Member, The PCS Union • Member, Nuneaton Credit Union • Spouse/Partner: Member, Nuneaton Labour Party • Member, Nuneaton Credit Union 	

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Marion Plant (Vice-Chair)	<ul style="list-style-type: none"> • Principal & Chief Executive, North Warwickshire and South Leicestershire College • Spouse/Partner: Relations Manager, Christian Aid • North Warwickshire and South Leicestershire College Property/land: Hartshill School, The Nuneaton Academy and George Eliot School • Licence and lease from Warwickshire County Council for The Nuneaton Academy 	<ul style="list-style-type: none"> • Chief Executive Officer, The Midland Academies Trust • Director, South Leicestershire Colleges Enterprises Ltd • Director, NWHC Services Ltd • Director, The Learning Chain Ltd • Director, Coventry & Warwickshire Local Enterprise Partnership Ltd • Director, The Skills Show Ltd • Director & Deputy Chair, Worldskills UK • Board Member, National Society Council, Church of England • Vice-Chair, Colleges West Midlands • Member, Skills Advisory Panel, WMCA • Programme Board Member, Leicester and Leicestershire Local Enterprise Partnership Ltd • Member, ESFA Skills Advisory Group 	
Lindsey Randle	<ul style="list-style-type: none"> • MIRA • Spouse/Partner: MIRA • Owner of a property in Hartshill 		
Les Ratcliffe	<ul style="list-style-type: none"> • Owner: Community Engagement Limited • Director: Engineering in Motion Ltd. • Spouse/Partner: Director Community Engagement Ltd. 	<ul style="list-style-type: none"> • Chair – Coventry & Warwickshire Place Board – Champions • Board Member – CWLEP Growth HUB • Board Member – Coventry City of Culture Place Board • Board Member – Coventry City of Culture Place Board • Board Member – Coventry City of Culture Place Board 	
Alison Thompson	<ul style="list-style-type: none"> • Area Manager, Warwickshire Community and Voluntary Action • WCAVA NBBC Lease Newtown Centre • Spouse/Partner: Stores Supervisor, A-Dec Dental UK Ltd • Owner of a property in Nuneaton 	<ul style="list-style-type: none"> • Trustee Milby Nursery and Kids Club 	

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Councillor K. Wilson	<ul style="list-style-type: none"> • Acting Delivery Manager HMCTS – Nuneaton & Warwick County Courts • Elected Member of Nuneaton and Bedworth Borough Council • Election Expenses Paid By Nuneaton Conservative Association • HMCTS has a lease With The Warwickshire Police And Crime Commissioner for the Warwickshire Justice Centre • As Deputy Chairman Of Nuneaton Conservatives we have a lease to occupy an office at Hollybush House, Bond Gate, Nuneaton 	<ul style="list-style-type: none"> • Director Of Nuneaton And Bedworth Community Enterprises Ltd • Representative on Transforming Nuneaton Board • Deputy Chairman Of Nuneaton Conservative Association 	

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