

Enquiries to: Wendy Bolton
Committee Services Direct Dial: 024 7637 6000

Direct Email: committee@nuneatonandbedworth.gov.uk

Date: 11th June, 2020

Our Ref: WEB

Dear Sir/Madam,

A meeting of the **TOWN DEAL BOARD** will be held at on Friday, 19th June, 2020, commencing at 10.00 am.

Due to government guidance on social-distancing and the Covid-19 virus, this meeting will be held virtually via MS Teams.

Yours faithfully,

BRENT DAVIS

Executive Director - Operations

To: All Members of the Town
Deal Board

Sean Farnell (Chair), Marion Plant
(Vice-Chair).
Councillors Peter Butlin, Jeff Clarke,
Julie Jackson, Neil Phillips and Kris
Wilson.
Amanda Bourne, Uly Lyons,
Jet Jones, Marcus Jones (MP),
Julie Nugent, Lindsey Randle,
Les Ratcliffe, Adrian Stokes, and
Alison Thompson.

AGENDA

1. **ANNOUNCEMENTS**

Please make sure all your mobile phones are turned off or set to silent.

2. **APOLOGIES** - to receive apologies for absence from the meeting.

3. **MINUTES** - of the meeting held on 13th March, 2020, attached (**Page 4**).

4. **DECLARATIONS OF INTERESTS** - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by Board Members to be appended to the agenda (**Page 12**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Board Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the Board Member feels that the interest is such that they must leave the room. Prior to leaving the room, the Board Member must inform the Chair of the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Council's Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

5. **UPDATE – TOWNS FUND GUIDANCE AND SUBMISSION DATES** – a report of the Director – Regeneration and Housing, Nuneaton and Bedworth Borough Council, attached (**Page 16**)

6. **PROPOSED APPROACH TO COMPLETION OF THE TOWN INVESTMENT PLAN** – a report of the Director – Regeneration and Housing, Nuneaton and Bedworth Borough Council, to follow.

7. **UPDATE – MYTOWN CAMPAIGN** – verbal update from the Director – Regeneration and Housing, Nuneaton and Bedworth Borough Council.

8. UPDATED SCHEDULE OF ISSUES

9. ANY OTHER BUSINESS

10. DATES AND TIMES OF FUTURE MEETINGS

Schedule of meetings:

- Friday, 17th July, 2020 – 10.00 am
- Friday, 11th September, 2020 – 10.00 am
- Friday, 16th October, 2020 – 10.00 am
- Friday, 13th November, 2020 – 10.00 am
- Friday, 11th December, 2020 – 10.00 am

NUNEATON AND BEDWORTH BOROUGH COUNCIL

NUNEATON TOWN DEAL BOARD

13th March, 2020

A meeting of the Nuneaton Town Deal Board was held at Saints, Newdegate Street, Nuneaton on Friday, 13th March 2020.

Present

Sean Farnell (CWLEP) – Chair
Marion Plant (Education Sector) – Vice-Chair

Amanda Bourne (Local SME Business Sector), Councillor Jeff Clarke (WCC), Councillor Julie Jackson (NBBC), Jet Jones (Community Sector), Marcus Jones, (MP), Uly Lyons (Education Sector), Dr Julie Nugent (WMCA), Councillor Neil Phillips (NBBC), Lindsey Randle (MIRA), Les Ratcliffe (CWLEP), Alison Thompson (WCAVA) and Councillor Kris Wilson (NBBC).

Apologies: Councillors Peter Butlin (WCC), Bill Olnier (WCC) and Adrian Stokes (Health Sector).

TDB18 **Chair's welcome and announcements**

The Chair welcomed all Board Members to the meeting.

The Chair thanked Jet Jones for hosting the meeting at Saints, Nuneaton and invited Jet to provide Members with a brief introduction to the history of the building, current activities and planned future developments.

TDB19 **Minutes** – to confirm the minutes of the meeting held on 21st February, 2020.

RESOLVED that the minutes of the meeting held on 21st February, 2020, be confirmed and signed by the Chair.

TDB20 **Declarations of Interests**

Board Members' interests for the meeting were set out in a Schedule of Declarations of Interests, attached to the agenda.

RESOLVED that

- a) Declarations of Interest are as set out in the Schedule attached to these minutes; and
- b) the Chair to be informed as to which Members had not as yet submitted their declarations of interests.

TDB21 Flood Analysis/Proposals

A presentation was made by Officers of the Flood Management Team, Warwickshire County Council (WCC), informing the Board of the existing flood map for Nuneaton and providing brief details of historical flooding in the town.

The presentation also included details of the objective and progress to date of an indicative programme seeking to reduce the risk of flooding to properties and open up key areas within the town for redevelopment by:

- undertaking survey work,
- building a detailed flood model,
- carrying out a flood mitigation options appraisal, and
- finalising a preferred list of solutions to deliver a flood mitigation scheme.

The presentation also provided details of project risks and the projected funding for the scheme.

The Board further considered the following specific issues:

- the control of overflow water into the River Anchor,
- the process and timeframes for building a detailed flood model and the adoption of that new model by the Environment Agency,
- the importance of joined up working, for example with the Environment Agency, Network Rail and the Canal and River Trust,
- the associated benefits of re-routing water, and
- how new housing developments were being considered.

The Board was informed that the works were anticipated to commence in 2021 / 2022.

RESOLVED that

- a) the presentation be noted; and
- b) an estimated costing for the flood mitigation scheme be provided to the Board by September, 2020.

TDB22 Communications and Engagement Strategy - Update

The Director – Housing, Communities and Economic Development, Nuneaton and Bedworth Borough Council (NBBC), submitted a report to provide an update on the development of a specification to procure a provider to develop and deliver a Communications and Engagement Strategy.

Associated proposed timelines were listed on page 6 of the report, however the timeframe for 'Issue of the Tender' was to be amended to Monday, 16th March, 2020.

The Board considered the timing of the release by Government of the Communications and Community Engagement Toolkit and it was agreed that a section be included in the specification to ensure flexibility so that the strategy be informed by the Toolkit.

The Board also considered the following specific matters:

- the possibility of accessing hardcopy questionnaires,
- the need for links to/from Transforming Nuneaton and CWLEP websites,
- the Government's MyTown online consultation exercise - <https://mytown.communities.gov.uk/>

RESOLVED that the proposed specification and timeframes, as detailed at Appendix A to the report, as amended, be approved.

TDB23

Capacity Funding

The Director – Housing, Communities and Economic Development, (NBBC), submitted a report to provide the Board with a proposal to allocate the Capacity Funding awarded as part of the Towns Fund initiative. The proposed allocations were detailed at paragraph 4.3 of the report.

The report also proposed at paragraph 4.5, that the Board be required to endorse spending proposals against any funding line where it was anticipated that costs would exceed £10k.

The Chair announced that the capacity funding had been received and was ring fenced. He requested that the contingency amount be increased to a minimum of 10% and asked that it be ensured that value for money was received in regards to consultancy support and research/analysis costs.

The Executive Director – Operations, (NBBC), advised the Board of the need to wait for further guidance from Government, which was expected before the end of March, before commissioning consultancy services.

RESOLVED that

- a) the proposed contingency figure be increased to a minimum of 10%; and
- b) the Capacity Funding allocations, as detailed at paragraph 4.3 of the report, as amended, be approved.

TDB24 Updated Work Programme

An updated Work Programme was presented to the Board for approval.

RESOLVED that

- a) the updated Work Programme be approved; and
- b) Members submit any further suggested Work Programme items to the Chair.

TDB25 Any Other Business

- a) Results and feedback from “Be-Nu” Nuneaton town centre consultation.

The Executive Director – Operations (NBBC), provided a report detailing the results and feedback from the Future High Street Fund consultation exercise which focussed on Abbey Street and Bridge Street.

RESOLVED that the results and feedback be noted.

- b) Schedule of issues

The Executive Director – Operations (NBBC), presented a table for the Board’s consideration and approval, to be used as a means of recording the key issues or items considered to be included in the proposed Town Investment Plan Funding Bid and to also track the financial information of the bid.

RESOLVED that the schedule of issues be approved.

- c) Schedule of meetings

The Executive Director – Operations (NBBC) recommended that, should the advice or instruction from Government require, the next meeting of the Board may need to be facilitated virtually.

RESOLVED that pending future advice and guidance from Government, the Board be notified should a change of meeting arrangements be required.

TDB26 Date and time of the next meeting

Friday, 17th April, 2020 – 10.00 am – WCAVA, Newtown Community Centre Newtown Rd, Nuneaton CV11 4HG

(Chair)

SCHEDULE OF DECLARATIONS OF INTERESTS - TOWN DEAL BOARD

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
Amanda Bourne	<ul style="list-style-type: none"> • Managing Director, FindaBiz Ltd 	<ul style="list-style-type: none"> • Vice Chair, Nuneaton BID Steering Group • Secretary, Nuneaton Business Alliance • FSB Representative Nuneaton and Bedworth • Representative Warwickshire Town Forum 	
Councillor Peter Butlin	<ul style="list-style-type: none"> • Elected Member: Warwickshire County Council 	<p>Appointed to the following outside bodies:</p> <ul style="list-style-type: none"> • Coventry & Warwickshire Local Enterprise Partnership (CWLEP) • Eastern Shires Purchasing Organisation (ESPO) Management Committee • Eastern Shires Purchasing Organisation - Finance and Audit Sub-Committee • Local Government Association (LGA) • Local Government Association County Councils Network (CCN) • Warwickshire Solihull and Coventry Local Access Forum 	
Councillor Jeffrey Clarke	<ul style="list-style-type: none"> • Senior Caseworker, Office of Marcus Jones MP • Elected Member Warwickshire County Council – Cabinet Member for Transport and Planning • Owner of a property in Nuneaton 	<ul style="list-style-type: none"> • Chairman A5 Partnership • Member A46 Partnership • Coventry Station Masterplan Partnership/ Knuckle Board • Executive Member Nuneaton Conservative Association 	
Sean Farnell FCA (Chair)	<ul style="list-style-type: none"> • Burgis & Bullock, Chartered Accountants • Burgis & Bullock Management Ltd (dormant) • Burgis & Bullock Ltd (dormant) • CCWP Ltd (dormant) • Burgis & Bullock (Audit) Ltd (dormant) • Burgis & Bullock Corporate Finance Ltd • BBMG Limited • Spouse/Partner: DHL Logistics 	<ul style="list-style-type: none"> • Coventry & Warwickshire Reinvestment Trust Limited • Coventry & Warwickshire Local Enterprise Partnership Limited • Growth Hub Business Solutions Limited • FSB & CW Chamber representative on CWLEP • Strategic Partner with CW Chamber 	

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	<ul style="list-style-type: none"> Gethin House, Bond Street, Nuneaton 	<ul style="list-style-type: none"> Board Member of Audit & Assurance committee of WMCA 	
Councillor Julie Jackson	<ul style="list-style-type: none"> Leader, Nuneaton and Bedworth Borough Council Spouse/partner: Cleansing Driver, Nuneaton and Bedworth Borough Council, Swimming Teacher, Sports and Leisure Management Owner of a property in Bedworth Spouse/partner: owner of an allotment in Bedworth 	<ul style="list-style-type: none"> Nuneaton and Bedworth Community Enterprise Ltd West Midlands Combined Authority Coventry & Warwickshire Local Enterprise Partnership (Substitute member) Member, Labour Party Member Association of Labour Councillors Member of Unite the Union Spouse/Partner: Member, Labour Party Member, Unite the Union Member, Bedworth Lions 	
Jet Jones	<ul style="list-style-type: none"> Diocese of Coventry, Together for Change (including Saints Nuneaton) Director Renovate Solutions Ltd Spouse/Partner: Renovate Solutions Ltd and All Nations Church, Wolverhampton Together for Change lease Saints, Nuneaton 	<ul style="list-style-type: none"> Nexus ICA All Nations Church, Wolverhampton Education Strategy Board for NBBC 	
Marcus Jones MP	<ul style="list-style-type: none"> Member of Parliament for Nuneaton HM Government Whip Lessee: 13-17 Hollybush House, Nuneaton Owner of a property in Nuneaton Spouse/Partner: e-ppl, 	<ul style="list-style-type: none"> Patron of Mary Ann Evans Hospice Honorary Member of Nuneaton Rotary Club 	
Ulysses Lyons	<ul style="list-style-type: none"> CEO, Better Futures Multi Academy Trust 		
Dr Julie Nugent	<ul style="list-style-type: none"> Director of Skills and Productivity, West Midlands Combined Authority 		
Councillor Bill Olnier	<ul style="list-style-type: none"> Elected Member: Warwickshire County Council Owner of property in Nuneaton 	<ul style="list-style-type: none"> Representative Nuneaton and Bedworth Community Safety Partnership 	
Councillor Neil Phillips	<ul style="list-style-type: none"> Department of Work and Pensions Spouse/Partner: Warwickshire County Council Owner of a property in Nuneaton 	<ul style="list-style-type: none"> Member of A5 Steering Group Member, Nuneaton Labour Group Member, The Fabian Society, Member, The George Eliot Society, Member, The PCS Union 	

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		<ul style="list-style-type: none"> • Member, Nuneaton Credit Union • Spouse/Partner: Member, Nuneaton Labour Party • Member, Nuneaton Credit Union 	
Marion Plant (Vice-Chair)	<ul style="list-style-type: none"> • Principal & Chief Executive, North Warwickshire and South Leicestershire College • Spouse/Partner: Relations Manager, Christian Aid • North Warwickshire and South Leicestershire College Property/land: Hartshill School, The Nuneaton Academy and George Eliot School • Licence and lease from Warwickshire County Council for The Nuneaton Academy 	<ul style="list-style-type: none"> • Chief Executive Officer, The Midland Academies Trust • Director, South Leicestershire Colleges Enterprises Ltd • Director, NWHC Services Ltd • Director, The Learning Chain Ltd • Director, Coventry & Warwickshire Local Enterprise Partnership Ltd • Director, The Skills Show Ltd • Director & Deputy Chair, Worldskills UK • Board Member, National Society Council, Church of England • Vice-Chair, Colleges West Midlands • Member, Skills Advisory Panel, WMCA • Programme Board Member, Leicester and Leicestershire Local Enterprise Partnership Ltd • Member, ESFA Skills Advisory Group 	
Lindsey Randle	<ul style="list-style-type: none"> • MIRA • Spouse/Partner: MIRA • Owner of a property in Hartshill 		
Les Ratcliffe	<ul style="list-style-type: none"> • Owner: Community Engagement Limited • Director: Engineering in Motion Ltd. • Spouse/Partner: Director Community Engagement Ltd. 	<ul style="list-style-type: none"> • Chair – Coventry & Warwickshire Place Board – Champions • Board Member – CWLEP Growth HUB • Board Member – Coventry City of Culture Place Board • Board Member – Coventry City of Culture Place Board • Board Member – Coventry City of Culture Place Board 	

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Alison Thompson	<ul style="list-style-type: none"> • Area Manager, Warwickshire Community and Voluntary Action • WCAVA NBBC Lease Newtown Centre • Spouse/Partner: Stores Supervisor, A-Dec Dental UK Ltd • Owner of a property in Nuneaton 	<ul style="list-style-type: none"> • Trustee Milby Nursery and Kids Club 	
Councillor K. Wilson	<ul style="list-style-type: none"> • Acting Delivery Manager HMCTS – Nuneaton & Warwick County Courts • Elected Member of Nuneaton and Bedworth Borough Council • Election Expenses Paid By Nuneaton Conservative Association • HMCTS has a lease With The Warwickshire Police And Crime Commissioner for the Warwickshire Justice Centre • As Deputy Chairman Of Nuneaton Conservatives we have a lease to occupy an office at Hollybush House, Bond Gate, Nuneaton 	<ul style="list-style-type: none"> • Director Of Nuneaton And Bedworth Community Enterprises Ltd • Representative on Transforming Nuneaton Board • Deputy Chairman Of Nuneaton Conservative Association 	

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AGENDA ITEM NO. 5.

NUNEATON TOWN DEAL BOARD

Date: 19th June 2020

From: Director – Regeneration & Housing

Subject: Update – Towns Fund Guidance and Submission Dates

1. Purpose of Report

- 1.1 To provide Board with an update in relation to the Towns Fund Guidance, necessary to inform the Board's approach for the appropriate completion of the Town Investment Plan (TIP).

2. Recommendations

- 2.1 That the details relating to the Guidance be noted.
- 2.2 That the Board agree a target submission date for the TIP.

3. Background Information

- 3.1 The Board is required to develop and agree a TIP for Nuneaton which;
- Will be a locally owned document and will not require sign-off by Government. It will form the basis of deal negotiation and the amount of investment ultimately agreed.
 - Should be well evidenced and focus on assets, opportunities and challenges.
 - Should set out investment priorities and complement existing strategies (such as Local Industrial Strategies and Local Plans).
- 3.2 The Towns Fund Prospectus, issued in November 2019, stated that additional guidance on the interventions in the scope for the Towns Fund, capital / revenue split and business case guidance would be issued. All TIPs were originally to be submitted by the end of July 2020.
- 3.3 A Towns Fund call took place on 1st May 2020 with the Department for Business, Energy and Industrial Strategy (BEIS). The councils were advised that the timescales for submission had been pushed back and were likely to be in three tranches – July 2020, Autumn 2020 and end of the financial year. The choice of submission dates would be by self-determination. Additionally, councils were advised that the Guidance was almost complete and would be issued within 'a few weeks'. Once the Guidance was issued, BEIS expected that the pace of work on the Towns Board would increase.

4. Current Position

- 4.1 A meeting organised by the West Midlands Combined Authority (WMCA) took place on 5th June 2020. The meeting was attended by a representative from BEIS, along with all relevant Town Fund councils in the WMCA area.
- 4.2 Attendees were advised that the submission tranches were July 2020, October 2020 and early in the new year, 'likely before March 2021'. The majority of attendees signaled their intention to submit in October.
- 4.3 The representative from BEIS informed the meeting that the Guidance was due week commencing 15th June 2020 and would contain a 'Covid – 19 focus'. The Guidance would provide additional information in relation to this and, also in terms of the expectations around stakeholder engagement. It is anticipated that there will still be a focus in the guidance on infrastructure in its widest sense – transport, digital connectivity and education and skills.

5. Considerations

- 5.1 It is difficult to appropriately plan without the benefit of the Guidance. However, the dates of the three submission tranches for the TIP have been further clarified as detailed in paragraph 4.2. It is noted that the majority of councils intend to submit their TIPs in the second tranche in October 2020.
- 5.2 It remains unclear how the TIPs will be assessed and indeed, whether those TIPs submitted earlier will be determined and awarded funding prior to the final tranche.
- 5.3 There is a certain amount of required information that can be anticipated. This includes the strategic context for Nuneaton as a whole, supporting evidence for the chosen TIP priorities and, consideration of activities that can be locally funded and those that could be supported by public investment.
- 5.4 A report on the proposed approach, in the absence of the Guidance, is presented to Board separately at Agenda item 6. In order to improve momentum and focus activity, Board are asked to agree a preliminary submission date for the TIP.