

NUNEATON AND BEDWORTH BOROUGH COUNCIL

NUNEATON TOWN DEAL BOARD

13th March, 2020

A meeting of the Nuneaton Town Deal Board was held at Saints, Newdegate Street, Nuneaton on Friday, 13th March 2020.

Present

Sean Farnell (CWLEP) – Chair
Marion Plant (Education Sector) – Vice-Chair

Amanda Bourne (Local SME Business Sector), Councillor Jeff Clarke (WCC), Councillor Julie Jackson (NBBC), Jet Jones (Community Sector), Marcus Jones, (MP), Uly Lyons (Education Sector), Dr Julie Nugent (WMCA), Councillor Neil Phillips (NBBC), Lindsey Randle (MIRA), Les Ratcliffe (CWLEP), Alison Thompson (WCAVA) and Councillor Kris Wilson (NBBC).

Apologies: Councillors Peter Butlin (WCC), Bill Olnier (WCC) and Adrian Stokes (Health Sector).

TDB18 **Chair's welcome and announcements**

The Chair welcomed all Board Members to the meeting.

The Chair thanked Jet Jones for hosting the meeting at Saints, Nuneaton and invited Jet to provide Members with a brief introduction to the history of the building, current activities and planned future developments.

TDB19 **Minutes** – to confirm the minutes of the meeting held on 21st February, 2020.

RESOLVED that the minutes of the meeting held on 21st February, 2020, be confirmed and signed by the Chair.

TDB20 **Declarations of Interests**

Board Members' interests for the meeting were set out in a Schedule of Declarations of Interests, attached to the agenda.

RESOLVED that

- a) Declarations of Interest are as set out in the Schedule attached to these minutes; and
- b) the Chair to be informed as to which Members had not as yet submitted their declarations of interests.

TDB21 Flood Analysis/Proposals

A presentation was made by Officers of the Flood Management Team, Warwickshire County Council (WCC), informing the Board of the existing flood map for Nuneaton and providing brief details of historical flooding in the town.

The presentation also included details of the objective and progress to date of an indicative programme seeking to reduce the risk of flooding to properties and open up key areas within the town for redevelopment by:

- undertaking survey work,
- building a detailed flood model,
- carrying out a flood mitigation options appraisal, and
- finalising a preferred list of solutions to deliver a flood mitigation scheme.

The presentation also provided details of project risks and the projected funding for the scheme.

The Board further considered the following specific issues:

- the control of overflow water into the River Anchor,
- the process and timeframes for building a detailed flood model and the adoption of that new model by the Environment Agency,
- the importance of joined up working, for example with the Environment Agency, Network Rail and the Canal and River Trust,
- the associated benefits of re-routing water, and
- how new housing developments were being considered.

The Board was informed that the works were anticipated to commence in 2021 / 2022.

RESOLVED that

- a) the presentation be noted; and
- b) an estimated costing for the flood mitigation scheme be provided to the Board by September, 2020.

TDB22 Communications and Engagement Strategy - Update

The Director – Housing, Communities and Economic Development, Nuneaton and Bedworth Borough Council (NBBC), submitted a report to provide an update on the development of a specification to procure a provider to develop and deliver a Communications and Engagement Strategy.

Associated proposed timelines were listed on page 6 of the report, however the timeframe for 'Issue of the Tender' was to be amended to Monday, 16th March, 2020.

The Board considered the timing of the release by Government of the Communications and Community Engagement Toolkit and it was agreed that a section be included in the specification to ensure flexibility so that the strategy be informed by the Toolkit.

The Board also considered the following specific matters:

- the possibility of accessing hardcopy questionnaires,
- the need for links to/from Transforming Nuneaton and CWLEP websites,
- the Government's MyTown online consultation exercise - <https://mytown.communities.gov.uk/>

RESOLVED that the proposed specification and timeframes, as detailed at Appendix A to the report, as amended, be approved.

TDB23

Capacity Funding

The Director – Housing, Communities and Economic Development, (NBBC), submitted a report to provide the Board with a proposal to allocate the Capacity Funding awarded as part of the Towns Fund initiative. The proposed allocations were detailed at paragraph 4.3 of the report.

The report also proposed at paragraph 4.5, that the Board be required to endorse spending proposals against any funding line where it was anticipated that costs would exceed £10k.

The Chair announced that the capacity funding had been received and was ring fenced. He requested that the contingency amount be increased to a minimum of 10% and asked that it be ensured that value for money was received in regards to consultancy support and research/analysis costs.

The Executive Director – Operations, (NBBC), advised the Board of the need to wait for further guidance from Government, which was expected before the end of March, before commissioning consultancy services.

RESOLVED that

- a) the proposed contingency figure be increased to a minimum of 10%; and
- b) the Capacity Funding allocations, as detailed at paragraph 4.3 of the report, as amended, be approved.

TDB24 Updated Work Programme

An updated Work Programme was presented to the Board for approval.

RESOLVED that

- a) the updated Work Programme be approved; and
- b) Members submit any further suggested Work Programme items to the Chair.

TDB25 Any Other Business

- a) Results and feedback from “Be-Nu” Nuneaton town centre consultation.

The Executive Director – Operations (NBBC), provided a report detailing the results and feedback from the Future High Street Fund consultation exercise which focussed on Abbey Street and Bridge Street.

RESOLVED that the results and feedback be noted.

- b) Schedule of issues

The Executive Director – Operations (NBBC), presented a table for the Board’s consideration and approval, to be used as a means of recording the key issues or items considered to be included in the proposed Town Investment Plan Funding Bid and to also track the financial information of the bid.

RESOLVED that the schedule of issues be approved.

- c) Schedule of meetings

The Executive Director – Operations (NBBC) recommended that, should the advice or instruction from Government require, the next meeting of the Board may need to be facilitated virtually.

RESOLVED that pending future advice and guidance from Government, the Board be notified should a change of meeting arrangements be required.

TDB26 Date and time of the next meeting

Friday, 17th April, 2020 – 10.00 am – WCAVA, Newtown Community Centre Newtown Rd, Nuneaton CV11 4HG

(Chair)

SCHEDULE OF DECLARATIONS OF INTERESTS - TOWN DEAL BOARD

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
Amanda Bourne	<ul style="list-style-type: none"> • Managing Director, FindaBiz Ltd 	<ul style="list-style-type: none"> • Vice Chair, Nuneaton BID Steering Group • Secretary, Nuneaton Business Alliance • FSB Representative Nuneaton and Bedworth • Representative Warwickshire Town Forum 	
Councillor Peter Butlin	<ul style="list-style-type: none"> • Elected Member: Warwickshire County Council 	<p>Appointed to the following outside bodies:</p> <ul style="list-style-type: none"> • Coventry & Warwickshire Local Enterprise Partnership (CWLEP) • Eastern Shires Purchasing Organisation (ESPO) Management Committee • Eastern Shires Purchasing Organisation - Finance and Audit Sub-Committee • Local Government Association (LGA) • Local Government Association County Councils Network (CCN) • Warwickshire Solihull and Coventry Local Access Forum 	
Councillor Jeffrey Clarke	<ul style="list-style-type: none"> • Senior Caseworker, Office of Marcus Jones MP • Elected Member Warwickshire County Council – Cabinet Member for Transport and Planning • Owner of a property in Nuneaton 	<ul style="list-style-type: none"> • Chairman A5 Partnership • Member A46 Partnership • Coventry Station Masterplan Partnership/ Knuckle Board • Executive Member Nuneaton Conservative Association 	
Sean Farnell FCA (Chair)	<ul style="list-style-type: none"> • Burgis & Bullock, Chartered Accountants • Burgis & Bullock Management Ltd (dormant) • Burgis & Bullock Ltd (dormant) • CCWP Ltd (dormant) • Burgis & Bullock (Audit) Ltd (dormant) • Burgis & Bullock Corporate Finance Ltd • BBMG Limited • Spouse/Partner: DHL Logistics 	<ul style="list-style-type: none"> • Coventry & Warwickshire Reinvestment Trust Limited • Coventry & Warwickshire Local Enterprise Partnership Limited • Growth Hub Business Solutions Limited • FSB & CW Chamber representative on CWLEP • Strategic Partner with CW Chamber 	

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	<ul style="list-style-type: none"> Gethin House, Bond Street, Nuneaton 	<ul style="list-style-type: none"> Board Member of Audit & Assurance committee of WMCA 	
Councillor Julie Jackson	<ul style="list-style-type: none"> Leader, Nuneaton and Bedworth Borough Council Spouse/partner: Cleansing Driver, Nuneaton and Bedworth Borough Council, Swimming Teacher, Sports and Leisure Management Owner of a property in Bedworth Spouse/partner: owner of an allotment in Bedworth 	<ul style="list-style-type: none"> Nuneaton and Bedworth Community Enterprise Ltd West Midlands Combined Authority Coventry & Warwickshire Local Enterprise Partnership (Substitute member) Member, Labour Party Member Association of Labour Councillors Member of Unite the Union Spouse/Partner: Member, Labour Party Member, Unite the Union Member, Bedworth Lions 	
Jet Jones	<ul style="list-style-type: none"> Diocese of Coventry, Together for Change (including Saints Nuneaton) Director Renovate Solutions Ltd Spouse/Partner: Renovate Solutions Ltd and All Nations Church, Wolverhampton Together for Change lease Saints, Nuneaton 	<ul style="list-style-type: none"> Nexus ICA All Nations Church, Wolverhampton Education Strategy Board for NBBC 	
Marcus Jones MP	<ul style="list-style-type: none"> Member of Parliament for Nuneaton HM Government Whip Lessee: 13-17 Hollybush House, Nuneaton Owner of a property in Nuneaton Spouse/Partner: e-ppl, 	<ul style="list-style-type: none"> Patron of Mary Ann Evans Hospice Honorary Member of Nuneaton Rotary Club 	
Ulysses Lyons	<ul style="list-style-type: none"> CEO, Better Futures Multi Academy Trust 		
Dr Julie Nugent	<ul style="list-style-type: none"> Director of Skills and Productivity, West Midlands Combined Authority 		
Councillor Bill Oler	<ul style="list-style-type: none"> Elected Member: Warwickshire County Council Owner of property in Nuneaton 	<ul style="list-style-type: none"> Representative Nuneaton and Bedworth Community Safety Partnership 	
Councillor Neil Phillips	<ul style="list-style-type: none"> Department of Work and Pensions Spouse/Partner: Warwickshire County Council Owner of a property in Nuneaton 	<ul style="list-style-type: none"> Member of A5 Steering Group Member, Nuneaton Labour Group Member, The Fabian Society, Member, The George Eliot Society, Member, The PCS Union 	

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		<ul style="list-style-type: none"> • Member, Nuneaton Credit Union • Spouse/Partner: Member, Nuneaton Labour Party • Member, Nuneaton Credit Union 	
Marion Plant (Vice-Chair)	<ul style="list-style-type: none"> • Principal & Chief Executive, North Warwickshire and South Leicestershire College • Spouse/Partner: Relations Manager, Christian Aid • North Warwickshire and South Leicestershire College Property/land: Hartshill School, The Nuneaton Academy and George Eliot School • Licence and lease from Warwickshire County Council for The Nuneaton Academy 	<ul style="list-style-type: none"> • Chief Executive Officer, The Midland Academies Trust • Director, South Leicestershire Colleges Enterprises Ltd • Director, NWHC Services Ltd • Director, The Learning Chain Ltd • Director, Coventry & Warwickshire Local Enterprise Partnership Ltd • Director, The Skills Show Ltd • Director & Deputy Chair, Worldskills UK • Board Member, National Society Council, Church of England • Vice-Chair, Colleges West Midlands • Member, Skills Advisory Panel, WMCA • Programme Board Member, Leicester and Leicestershire Local Enterprise Partnership Ltd • Member, ESFA Skills Advisory Group 	
Lindsey Randle	<ul style="list-style-type: none"> • MIRA • Spouse/Partner: MIRA • Owner of a property in Hartshill 		
Les Ratcliffe	<ul style="list-style-type: none"> • Owner: Community Engagement Limited • Director: Engineering in Motion Ltd. • Spouse/Partner: Director Community Engagement Ltd. 	<ul style="list-style-type: none"> • Chair – Coventry & Warwickshire Place Board – Champions • Board Member – CWLEP Growth HUB • Board Member – Coventry City of Culture Place Board • Board Member – Coventry City of Culture Place Board • Board Member – Coventry City of Culture Place Board 	

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Alison Thompson	<ul style="list-style-type: none"> • Area Manager, Warwickshire Community and Voluntary Action • WCAVA NBBC Lease Newtown Centre • Spouse/Partner: Stores Supervisor, A-Dec Dental UK Ltd • Owner of a property in Nuneaton 	<ul style="list-style-type: none"> • Trustee Milby Nursery and Kids Club 	
Councillor K. Wilson	<ul style="list-style-type: none"> • Acting Delivery Manager HMCTS – Nuneaton & Warwick County Courts • Elected Member of Nuneaton and Bedworth Borough Council • Election Expenses Paid By Nuneaton Conservative Association • HMCTS has a lease With The Warwickshire Police And Crime Commissioner for the Warwickshire Justice Centre • As Deputy Chairman Of Nuneaton Conservatives we have a lease to occupy an office at Hollybush House, Bond Gate, Nuneaton 	<ul style="list-style-type: none"> • Director Of Nuneaton And Bedworth Community Enterprises Ltd • Representative on Transforming Nuneaton Board • Deputy Chairman Of Nuneaton Conservative Association 	