

NUNEATON AND BEDWORTH BOROUGH COUNCIL

NUNEATON TOWN DEAL BOARD

3rd December, 2021

A meeting of the Town Deal Board was held on Friday, 3rd December 2021. Due to Government guidance on social-distancing and the Covid-19 virus this meeting was held virtually.

Present

Sean Farnell (CWLEP) – Chair

Present: Amanda Bourne (Local SME Business Sector), Councillor Peter Butlin (WCC), Councillor Jeff Clarke (WCC), Councillor Clare Golby (NBBC), Jet Jones (Community Sector), Marcus Jones (MP), Uly Lyons (Education Sector), Jenni Northcote (Health Sector), Dr Julie Nugent (WMCA), Lindsey Randle (Local Business Sector), Les Ratcliffe (CWLEP), Alison Thompson (WCAVA), Patricia Willoughby (WMCA) and Councillor K. Wilson (NBBC).

Officers in attendance: I. Andrew (NBBC), W. Bolton (NBBC), B. Davis (NBBC), D. Dawson (NBBC), Tom Hobbs (NBBC) and Catherine Marks (WCC).

Apologies: Marion Plant (Education Sector) and Councillor C. Watkins.

TDB106 Chair's welcome and announcements

The Chair welcomed Board Members to the meeting and also welcomed Councillor K. Kondakor who attended the meeting as a public observer.

TDB107 Minutes

RESOLVED that the minutes of the meeting held on 1st October, 2021, be confirmed and signed by the Chair.

TDB108 Declarations of Interests

Board Members' interests for the meeting were as set out in a Schedule of Declarations of Interests, attached to the agenda.

The Chair advised members that his interests had changed and therefore the schedule required updating.

RESOLVED that declarations of interest be as set out in the schedule attached to these minutes, as amended.

TDB109 Introduction: New Programme Manager

The Chair welcomed and introduced Tom Hobbs, the newly appointed Towns Fund/Future High Street Fund Programme Manager (NBBC).

TDB110 Communications and Engagement Plan

The Director – Regeneration and Housing (NBBC) submitted a report to provide the Board with a proposed plan for external communications and engagement with the local community, including the management of associated social media for the Towns Fund Programme, as set out at section 4 of the report.

RESOLVED that

- a) the Board approve the proposed Communication and Engagement approach, as detailed at Section 4 of the report; and
- b) the Communications and Engagement Plan be added as a substantive item on the agenda of future Board meetings.

TB111 Exclusion of the public and press

RESOLVED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items, it being likely that there would be disclosure of exempt information of the description specified in paragraph (iii) of Part I of Schedule 12A to the Act.

TDB112 Communication Provider

The Director – Regeneration and Housing (NBBC) submitted a report to provide the Board with a proposal for external Communications support for the Towns Fund Programme.

RESOLVED that the Board approve the appointment of Advent Communications for a 2 year period, on the terms specified at Section 4 of the report.

TDB113 Town Investment Plan Delivery Update

The Director – Regeneration and Housing (NBBC) submitted a confidential report to provide the Board with an update in relation to the progress of delivering the business cases, following the successful Town Deal application for funding.

With reference to paragraph 5.3 of the report, the Board was informed that a site meeting was anticipated with the Environment Agency in January 2022.

RESOLVED that

- a) the Board note the report;
- b) the Board agree the proposed amendment to the business case assurance process, outlined at paragraphs 4.1 to 4.2 of the report;

- c) the Board agree that a formal request be made to combine the Parks Revival and Reimaging Nuneaton Museum and Art Gallery projects into one project, extending the Business Case submission to June/July; and
- d) subject to confirmation of City Fibre Board approval and successful negotiations with Government, delegated authority be given to the Director, Regeneration and Housing, in consultation with the Town Deal Board Chair, to withdraw the Digital Evolution project.

TDB114 Any other business

a) Publication of project RAG Ratings

At a meeting of NBBC Full Council held on 1st December, 2021, a request was made that the Board consider the publication of project RAG ratings.

RESOLVED that due to commercial sensitivity which could endanger the deliverability of projects, RAG Ratings be added as a substantive item on the agenda of future Board meetings, to be considered in confidential session.

b) Business Cases

With reference to Minute TDB113 above, the Board was informed that two first draft project business cases would be completed before the Christmas break with others being on track for submission, although timeframes were tight.

RESOLVED that a detailed update be presented to the Board at its next meeting.

(Chair)

SCHEDULE OF DECLARATIONS OF INTERESTS - TOWN DEAL BOARD

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
Amanda Bourne	<ul style="list-style-type: none"> • Managing Director, FindaBiz Ltd 	<ul style="list-style-type: none"> • Vice Chair, Nuneaton BID Steering Group • Secretary, Nuneaton Business Alliance • FSB Representative Nuneaton and Bedworth • Representative Warwickshire Town Forum 	
Councillor Peter Butlin	<ul style="list-style-type: none"> • Elected Member: Warwickshire County Council 	<p>Appointed to the following outside bodies:</p> <ul style="list-style-type: none"> • Coventry & Warwickshire Local Enterprise Partnership (CWLEP) • Eastern Shires Purchasing Organisation (ESPO) Management Committee • Eastern Shires Purchasing Organisation - Finance and Audit Sub-Committee • Local Government Association (LGA) • Local Government Association County Councils Network (CCN) • Warwickshire Solihull and Coventry Local Access Forum 	
Councillor Jeffrey Clarke	<ul style="list-style-type: none"> • Senior Caseworker, Office of Marcus Jones MP • Elected Member Warwickshire County Council – Cabinet Member for Transport and Planning • Owner of a property in Nuneaton 	<ul style="list-style-type: none"> • Chairman A5 Partnership • Member A46 Partnership • Coventry Station Masterplan Partnership/ Knuckle Board • Executive Member Nuneaton Conservative Association 	
Sean Farnell FCA (Chair)	<ul style="list-style-type: none"> • Burgis & Bullock, Chartered Accountants • Burgis & Bullock Management Ltd (dormant) • Burgis & Bullock Ltd (dormant) • CCWP Ltd (dormant) • Burgis & Bullock (Audit) Ltd (dormant) • Burgis & Bullock Corporate Finance Ltd • BB-BMG Limited 	<ul style="list-style-type: none"> • Coventry & Warwickshire Reinvestment Trust Ltd • Coventry & Warwickshire Local Enterprise Partnership Ltd • Growth Hub Business Solutions Ltd 	
Councillor C. Golby	<ul style="list-style-type: none"> • IPT Administration Manager, Galliford Try • Elected Member of Warwickshire County Council 	<ul style="list-style-type: none"> • Bermuda Bridge Action Group • Bermuda Phoenix Community Centre Management <p>Member of the following Outside Bodies:</p>	

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	<ul style="list-style-type: none"> • Spouse: employed by RS Components 	<ul style="list-style-type: none"> • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee • District Leaders • Local Enterprise Partnership • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) • Nuneaton and Bedworth Home Improvement Agency • NBBC representative on the George Eliot Hospital NHS Trust – Public/User Board • NBBC representative on George Eliot Hospital NHS Foundation Trust Governors 	
Jet Jones	<ul style="list-style-type: none"> • Director of Regeneration and Community Transformation of the Diocesan Board of Finance, Church of England. • CEO of Together for Change - Together for Change lease Saints, Nuneaton • Director Renovate Solutions Ltd • Spouse/Partner: Director of Renovate Solutions Ltd • Funeral celebrant/minister – self-employed and contracted via Devalls Funeral Services 	<ul style="list-style-type: none"> • Nexus ICA 	
Marcus Jones MP	<ul style="list-style-type: none"> • Member of Parliament for Nuneaton • HM Government Whip • Lessee: 13-17 Hollybush House, Nuneaton • Owner of a property in Nuneaton • Spouse/Partner: e-ppl, 	<ul style="list-style-type: none"> • Patron of Mary Ann Evans Hospice • Honorary Member of Nuneaton Rotary Club 	
Ulysses Lyons	<ul style="list-style-type: none"> • CEO, Better Futures Multi Academy Trust 		
Jenni Northcote	<ul style="list-style-type: none"> • George Eliot Hospital NHS Trust - Director of Strategy, Service Improvement and Primary Care • NHS Warwickshire North and NHS Coventry & Rugby Clinical Commissioning Group - Chief Strategy & Primary Care Officer WNCCG & CRCCG 		

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Marion Plant (Vice-Chair)	<ul style="list-style-type: none"> • Principal & Chief Executive, North Warwickshire and South Leicestershire College • North Warwickshire and South Leicestershire College Property/land • Nuneaton academies within the Midlands Academies Trust: Hartshill School, The Nuneaton Academy and George Eliot School • Long lease for part of the site from Warwickshire County Council for The Nuneaton Academy • Spouse/Partner: Relations Relations Manager, Christian Aid 	<ul style="list-style-type: none"> • Chief Executive Officer, The Midland Academies Trust • Director, South Leicestershire Colleges Enterprises Ltd • Director, NWHC Services Ltd • Director, The Learning Chain Ltd • Director, Coventry & Warwickshire Local Enterprise Partnership Ltd • Director, The Skills Show Ltd • Director & Deputy Chair, Worldskills UK • Board Member, National Society Council, Church of England • Member, Colleges West Midlands • Member, Skills Advisory Panel, WMCA • Programme Board Member, Leicester and Leicestershire Local Enterprise Partnership Ltd • Member, ESFA Skills Advisory Group • Governor & Chair of Academic Affairs Committee, Coventry University 	
Lindsey Randle	<ul style="list-style-type: none"> • MIRA • Spouse/Partner: MIRA • Owner of a property in Hartshill 		
Les Ratcliffe	<ul style="list-style-type: none"> • Managing Director - Community Engagement Limited • Director - Engineering in Motion Ltd. • Non Executive Director - Verity Housing • Spouse/Partner: Director Community Engagement Ltd. 	<ul style="list-style-type: none"> • Chairman – Coventry & Warwickshire Place Board • Board Member – CWLEP Growth HUB • Deputy Lieutenant – West Midlands Lieutenancy • Board Member – Coventry & Warwickshire NSPCC Business Group 	
Alison Thompson	<ul style="list-style-type: none"> • Area Manager, Warwickshire Community and Voluntary Action • WCAVA NBBC Lease Newtown Centre • Service Level Agreement between WCAVA and NBBC for services to support the voluntary and community sector • Leases: Newtown Centre, Newtown Road, Nuneaton, CV11 4HG and 1 Donnithorne Avenue, 	<ul style="list-style-type: none"> • Trustee, Milby Nursery and Kids Club 	

Name of Board Member	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	Nuneaton, CV10 7AF <ul style="list-style-type: none"> • Spouse/Partner: A-Dec Dental UK Ltd • Owner of a property in Nuneaton 		
Councillor C.M. Watkins	<ul style="list-style-type: none"> • Landlord of a privately rented property 	Representative on the following outside bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) 	
Councillor K. Wilson	<ul style="list-style-type: none"> • Acting Delivery Manager HMCTS – Nuneaton & Warwick County Courts • Elected Member of Nuneaton and Bedworth Borough Council • Election Expenses Paid By Nuneaton Conservative Association • HMCTS has a lease With The Warwickshire Police And Crime Commissioner for the Warwickshire Justice Centre • As Deputy Chairman Of Nuneaton Conservatives we have a lease to occupy an office at Hollybush House, Bond Gate, Nuneaton 	<ul style="list-style-type: none"> • Director Of Nuneaton And Bedworth Community Enterprises Ltd • Representative on Transforming Nuneaton Board • Deputy Chairman Of Nuneaton Conservative Association 	
Patricia Willoughby	<ul style="list-style-type: none"> • Head of Policy (Housing & Regeneration), West Midlands Combined Authority • Spouse: Director, Process Technique Ltd 	<ul style="list-style-type: none"> • Wolverhampton Town Fund Board 	