

Enquiries to:
Kelly Baxter

Direct Dial: 024 7637 6619

Email: Kelly.baxter@nuneatonandbedworth.gov.uk

Date: 19th July 2023

Our Ref: KB

Dear Sir/Madam,

A meeting of the **NUNEATON AND BEDWORTH COMMUNITY ENTERPRISE LIMITED SHAREHOLDER COMMITTEE** will be held in the Council Chamber, Town Hall, on **Thursday 27th July 2023 at 6.00pm.**

Please note that meetings may be recorded for future broadcast.

Yours faithfully,

BRENT DAVIS

Chief Executive

To: All Members of the
NABCEL Shareholder
Committee

Councillors J. Gutteridge (Chair), J. Clarke, L. Downs,
B. Hammersley, S. Harbison and J. Sheppard.

A G E N D A

PART I - PUBLIC BUSINESS

1. ANNOUNCEMENTS

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Lloyds bank building on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also ensure that mobile phones are turned off or set to silent.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES – to confirm the minutes of the meeting held on 4th May 2023 (**Page 4**).

4. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 8**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Democratic Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the public will be given the opportunity to speak on specific public agenda items, if notice has been received.
6. ANY OTHER ITEMS - which in the opinion of the Chair should be discussed as a matter of urgency because of special circumstances (which must be specified).
7. EXCLUSION OF THE PUBLIC AND PRESS

RECOMMENDED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 3 of Part I of Schedule 12A to the Act.

PART II – EXEMPT ITEMS

8. NABCEL Q1 FINANCIAL FORECAST 2023-24 – a report of the NABCEL Managing Director
9. NABCEL BUSINESS PERFORMANCE REPORT 2023 – 2024 Q1 – a report of the NABCEL Managing Director

NUNEATON AND BEDWORTH BOROUGH COUNCIL

**NUNEATON & BEDWORTH COMMUNITY ENTERPRISE
LIMITED SHAREHOLDER COMMITTEE**

4th May 2023

A meeting of the Nuneaton and Bedworth Community Enterprise Limited Shareholder Committee was held in the Council Chamber, Nuneaton on Thursday 4 May, 2023.

Present

Councillors J. Clarke, L. Downs, J. Gutteridge (Chair), B. Hammersley and S. Harbison.

PART I – PUBLIC BUSINESS

NSC22 **Minutes**

To confirm the minutes of the meeting held on 24th January 2023.

RESOLVED that the minutes of the Nuneaton and Bedworth Community Enterprise Limited (NABCEL) Shareholder Committee meeting held on 24th January 2023 be noted and signed by the Chair.

NSC23 **Declarations of Interest**

Councillor Downs declared that he has a shared Limited Company with his wife (Little Caser's Donuts) and has a contract with Nuneaton and Bedworth Borough Council for a market pitch..

RESOLVED that the Declarations of Interest for this meeting are as set out in the schedule attached to these minutes, with the amendments as set out above.

NSC24 **Exclusion of the Public and Press**

RESOLVED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 3 of Part I of Schedule 12A to the Act.

PART II – EXEMPT ITEM

NSC25 **NABCEL Q4 Financial Forecast Report 2022 – 2023**

A report from the Managing Director of NABCEL to provide the Committee with an update of the financial position of NABCEL for 2022/23 based on the position at the end of March 2023.

RESOLVED that the contents of the report be noted.

NSC26 **NABCEL Business Performance Report 2022 – 2023 Q4**

A report of the Managing Director of NABCEL to provide the Committee with the performance of the various business steams within NABCEL and ensure that Key Performance Indicators (KPI's) are being monitored and met.

RESOLVED that the contents of the report be noted.

NSC27 **Any Other Business**

The Managing Director of NABCEL asked whether the meetings scheduled for 23rd January 2024 and 23rd April 2024 can be changed to allow more time for the data to be collated and reports created. The NABCEL Shareholder Committee were advised that Committee Services, in conjunction with the Strategic Director- Housing & Community Safety and the Managing Director of NABCEL to investigate potential alternative dates for these meetings.

NABCEL Shareholder Committee - Schedule of Declarations of Interests – 2022/2023

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton Member of the following Outside Bodies: <ul style="list-style-type: none"> • Nuneaton Festival of Arts 	
	L. Downs	River Bars Limited; Coventry Plus Beyond the Plane Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	J. Gutteridge (Chair)		Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Warwickshire Health and Wellbeing Board • Age UK (Warwickshire Branch) • Committee of Management of Hartshill and Nuneaton Recreation Ground • West Midlands Combined Authority Wellbeing Board 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Member of NABCEL	
	B. Hammersley	County Councillor – W.C.C.	Member on the following Outside Bodies: <ul style="list-style-type: none"> Hammersley, Smith and Orton Charity 	
	S. Harbison	Self-employed.	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> Astley Charity 	
	J. Sheppard		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of the Management Committee at the Mental Health Drop in	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre

NABCEL Shareholder Committee - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton Member of the following Outside Bodies: <ul style="list-style-type: none"> • Nuneaton Festival of Arts 	
	L. Downs	River Bars Limited; Coventry Plus Beyond the Plane Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	J. Gutteridge (Chair)		Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Warwickshire Health and Wellbeing Board • Age UK (Warwickshire Branch) • Committee of Management of Hartshill and Nuneaton Recreation Ground • West Midlands Combined Authority Wellbeing Board 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Member of NABCEL	
	B. Hammersley	County Councillor – W.C.C.	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	S. Harbison	Self-employed.	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Astley Charity 	
	J. Sheppard		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of the Labour Party	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre