



**AGENDA
for
MEETING OF
THE COUNCIL**

to be held on

Wednesday, 5th July, 2023

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Date: 27th June 2023

Our Ref: KB

To: All Members of the Borough Council

A MEETING OF THE COUNCIL will be held on **Wednesday, 5th July, 2023**
at 6.00 p.m.

All members of the Council are summoned to attend to determine the business as set out below.

Public and press can follow the decision making online at
www.nuneatonandbedworth.gov.uk/virtual-meeting.

Please note that meetings will be recorded for future broadcast.

AGENDA

1. **EVACUATION PROCEDURE**

A fire drill is not expected, so if the alarm sounds, please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Lloyds Bank on the opposite side of the road.

Please exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please make sure all your mobile phones are turned off or set to silent.

2. **APOLOGIES** - to receive apologies for absence from the meeting.

3. MINUTES - to confirm the minutes of the Annual Council held on 17th May 2023 (**Page 6**)
4. DECLARATIONS OF INTEREST - To receive declarations of disclosable pecuniary interests and other interests in matters under consideration pursuant to Council procedure Rule 4A.2(iii).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 26**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit and Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. ANNOUNCEMENTS - to receive announcements from the Mayor, Leader, Members of the Cabinet or the Chief Executive.
6. PUBLIC PARTICIPATION - (maximum 20 minutes).
to hear and answer questions by any resident of the Borough concerning the work of the Council where notice has been given (maximum 20 minutes). A copy of the Procedure Rule 9 is attached (**Page 33**) and this is not subject to debate. A question or statement can be submitted using the link below which will send your submission to the Chief Executive and Member Services: [Ask a question at meetings of Full Council | Public participation at meetings | Nuneaton & Bedworth \(nuneatonandbedworth.gov.uk\)](https://www.nuneatonandbedworth.gov.uk/ask-a-question-at-meetings-of-full-council-public-participation-at-meetings-nuneaton-bedworth)
7. QUESTIONS BY MEMBERS - (Council Procedure Rule 10). A copy of Procedure Rule 10 is attached (**Page 34**) and this is not subject to debate.
8. SPECIAL URGENCY DECISIONS - (Access to Information Procedure Rule 4B.16)

Updates to the Local Development Scheme Timetable – 21st June 2023

9. CABINET – report by Leader of the Council (**to follow**)
Members may ask questions on the report and receive answers from the Leader or other Cabinet members, and this is not subject to debate.
10. THE SERIOUS VIOLENCE DUTY – a report of the Strategic Director – Housing and Community Safety attached (**Page 36**)
11. RECOMMENDATIONS FROM CABINET OR OTHER COMMITTEE

Cabinet – 21st June 2023

a) LOCAL DEVELOPMENT SCHEME – UPDATED TIMETABLE

At its meeting held on 21st June 2023 a report (**copy attached page 41**) by the Assistant Director – Planning was considered and the following recommendation were agreed for Council approval

i) IT BE RECOMMENDED TO COUNCIL THAT the amendments to the Local Development Scheme be approved, and the amended LDS be adopted.

NOTE: Points of Order and Personal Explanation can only be raised in accordance with Council Procedure Rules which are set out below:-

Point of order

A Member may raise a point of order at any time. The Mayor will hear them at the end of the speech of the Member speaking at the time the point is raised. A point of order may only relate to an alleged breach of these Council Rules of Procedure or the law. The Member must indicate the rule of law and the way in which he/she considers it has been broken. The Mayor shall consider the Point of Order and, if necessary, take advice on the matter from the Monitoring Officer and, shall then rule on the Point of Order raised. There shall be no discussion or challenge to the advice given or the Mayor's decision in the meeting. If a Member persistently seeks to raise a Point of Order but is unable to identify the procedure rule or legal principle infringed then, after having been warned by the Mayor, any further abuse of this procedure rule shall not be tolerated and the Mayor shall move that the Member not be heard further pursuant to Procedure Rule 4.19.13. The ruling of the Mayor on the matter will be final.

Personal explanation

A Member may make a point of personal explanation at any time. The Mayor will hear them at the end of the speech of the Member speaking at the time the point is raised. A personal explanation may only relate to some material part of an earlier speech by the Member which may appear to have been misunderstood in the present debate. The ruling of the Mayor on the admissibility of a personal explanation will be final.

NUNEATON AND BEDWORTH BOROUGH COUNCIL

ANNUAL COUNCIL

17th May 2023

The meeting of the Nuneaton and Bedworth Borough Council was held on Wednesday, 17th May 2023 and live streamed.

Present

The Mayor (Councillor J. Clarke)
The Deputy Mayor (Councillor M. Walsh)

Councillors D. Brown, B. Beetham, C. Cape, T. Cooper, J. Coventry-Moreton, S. Croft, L. Cvetkovic, L. Downs, K. Evans, C. Golby, M. Green, J. Gutteridge, B. Hammersley, S. Harbison, J. Kennaugh, K. Kondakor, S. Markham, G. Moreton, B. Pandher, R. Baxter-Payne, N. Phillips, J. Sheppard, T. Sheppard, E. Shiers, J. Singh, R. Smith, M. Tromans, C. Watkins, K. Wilson and M. Wright

Apologies were received for Councillors J. Hartshorn and N. Phillips

CL1 **Election of Chair (The Mayor)**

It was proposed by Councillor K. Evans and seconded by Councillor D. Brown that Councillor M. Walsh be appointed Chair of the Borough Council of Nuneaton and Bedworth (to be styled Mayor) for the ensuing municipal year.

It was proposed by Councillor C. Watkins and seconded by Councillor J. Sheppard that Councillor E. Shiers be appointed Chair of the Borough Council of Nuneaton and Bedworth (to be styled Mayor) for the ensuing municipal year.

A vote was taken.

It was **RESOLVED** that Councillor M. Walsh be elected Chair of the Borough Council of Nuneaton and Bedworth (to be styled Mayor) for the ensuing municipal year.

Councillor J. Clarke then vacated the Chair and invested the newly elected Mayor with the Chain of office.

Having accepted the appointment, Councillor M. Walsh, made and subscribed the declaration of acceptance of office and thanked the Council for the honour conferred upon him in electing him to the office of Mayor.

THE MAYOR (COUNCILLOR M. WALSH) IN THE CHAIR

CL2 **Vote of Thanks**

It was **RESOLVED** that the best thanks of this Council be tendered to Councillor J. Clarke and Mayoress for the able and courteous manner in which they fulfilled the duties of Mayor and Mayoress during the past Municipal Year.

CL3 **Election of Vice-Chair (The Deputy Mayor)**

It was proposed by Councillor J. Coventry-Moreton and seconded by Councillor G. Moreton that Councillor B. Hammersley be appointed Vice-Chair of the Borough Council of Nuneaton and Bedworth (to be styled Deputy Mayor) for the ensuing municipal year.

It was proposed by E. Shiers and seconded by Councillor J. Sheppard that Councillor C. Watkins be appointed Vice-Chair of the Borough Council of Nuneaton and Bedworth (to be styled Deputy Mayor) for the ensuing municipal year.

A vote was taken.

It was **RESOLVED** that Councillor B. Hammersley be appointed Vice-Chair of Nuneaton and Bedworth Borough Council (to be styled Deputy Mayor) for the ensuing Municipal Year.

The Mayor then invested the Deputy Mayor with the Deputy Mayor's badge. Having accepted the appointment, Councillor B. Hammersley made and subscribed the declaration of acceptance of the office and thanked the Council for the honour conferred upon him in appointing him to the office of Deputy Mayor.

CL4 **Minutes**

RESOLVED that the minutes of the Ordinary Council meeting held on 19th April 2023, were confirmed, and signed by the Mayor.

Councillors K. Kondakor and M. Wright requested that their vote against the minutes be recorded.

CL5 **Declarations of Interests**

RESOLVED that the Declarations of Interests for this meeting are as set out in the schedule attached to these minutes.

CL6 **Announcements**

The Leader of the Council, Councillor K. Wilson, announced that Monitoring Officer and Director – Phil Richardson who has worked for the council for nearly 20 years will be retiring at the end of June therefore the Council

expressed their thanks for his guidance and constant assurance to members and staff during his time at the council.

The Mayor announced that the Mayor's Appeal for 2023/2024 will be for Zoe's Place. A representative from Zoe's Place gave a presentation on the support that Zoe's Place provides.

CL7 Composition and Membership of Committees and Appointments to Outside Bodies for 2023/2024

It was **RESOLVED** that

- a) The Leader's appointments to and allocation of responsibilities for the Cabinet Portfolios, as given below, be noted:

A vote of hands was taken, and this was carried.

Portfolio Holder	Member Appointed
Leader (Business and Regeneration)	Councillor Kris Wilson
Deputy Leader (Housing and Communities)	Councillor Clare Golby
Finance and Corporate	Councillor Sam Croft
Public Services	Councillor Sue Markham
Planning and Regulation	Councillor Richard Smith
Health and Environment	Councillor Julian Gutteridge

- b) The composition of Committees and Overview and Scrutiny Panels were presented to Council as below:

Committee Size	Seats to Allocate	Conservative	Labour	Green		Total Membership
Cabinet	6	6				
Business, Regeneration & Planning OSP	9	7	1	1		9
Finance & Public Services OSP	9	7	1	1		9
Housing, Environment & Health OSP	9	7	1	1		9
Employment	5	4	1	0		5
Audit & Standards (Excl co-optees)	11	9	2	0		11

Planning	11	9	2	0		11
Licensing	11	9	2	0		11
Appeals	10	8	1	1		10
NABCEL	6	5	1	0		6
Borough Plan	9	7	1	1		9
Total	90	72	13	5		90

The composition of Committees and Overview and Scrutiny Panels as presented in the table be noted.

c) The Membership of Committees and Overview and Scrutiny Panels for 2023/2024 be approved as shown below.

Appeals (10)

Councillors: B. Beetham, K. Evans, M. Green, C. Golby, K. Kondakor, S. Markham, R. Smith, T. Sheppard, M. Tromans, and M. Walsh

Notes:

1. 5 members will be selected from the pool as required.
2. The Chair will be appointed at each particular meeting.

Audit and Standards Committee (11)

Councillor R. Baxter-Payne (Chair),
Councillor J. Sheppard (Vice-chair)

Councillors: B. Beetham, D. Brown, T. Cooper, L. Cvetkovic, L. Downs, J. Hartshorn, J. Kennaugh, N. Phillips and R. Tromans

Licensing (11)

Councillor R. Tromans (Chair),
Councillor T. Sheppard (Vice-Chair)

Councillors: J. Clarke, S. Croft, K. Evans, J. Gutteridge, J. Coventry-Moreton, G. Moreton, N. Phillips, J. Singh, and M. Tromans.

Planning Applications (11)

Councillor L. Cvetkovic (Chair),
Councillor J. Sheppard (Vice-Chair)

Councillors: C. Cape, M. Green, B. Hammersley, J. Hartshorn, S. Markham
B. Pandher, E. Shiers, R. Smith, and K. Wilson

Business, Regeneration and Planning Overview and Scrutiny (9)

Councillor J. Clarke (Chair)

Councillor N. Phillips (Vice-Chair)

Councillors: C. Cape, J. Coventry-Moreton, M. Green, J. Hartshorn, G. Moreton
M. Walsh and M. Wright

Finance & Public Services Overview and Scrutiny (9)

Councillor D. Brown (Chair)

Councillor C. Watkins (Vice-Chair)

Councillors: R . Baxter-Payne, L. Downs, K. Kondakor, B. Hammersley, S.
Harbison, J. Kennaugh, and M. Tromans

Housing, Environment & Health Overview and Scrutiny (9)

Councillor K. Evans(Chair)

Councillor E. Shiers (Vice-Chair)

Councillors: B. Beetham, C. Cape, T. Cooper, S. Harbison, K. Kondakor, B.
Pandher, and J. Singh

Borough Plan (9)

Councillor R. Smith (Chair)

Councillors: R. Baxter-Payne, L. Cvetkovic, J. Kennaugh, K. Kondakor, N.
Phillips, J. Singh, R. Tromans and M. Walsh.

Employment Committee

Councillor S. Croft (Chair)

Councillors: D. Brown, M. Green, T. Sheppard and M. Tromans

**Nuneaton and Bedworth Community Enterprise Limited Shareholder
Committee (NABCEL) (6)**

Councillor J. Gutteridge (Chair)

Councillors: J. Clarke, L. Downs, B. Hammersley, S. Harbison and J.
Sheppard

d) The representatives on Outside Bodies Schedule A, B and C were
amended and approved as attached to these minutes.

e) i) The appointment of the following co-opted members is as follows:

Audit and Standards Committee

Vacancy

Finance & Public Services Overview and Scrutiny Panel

Mrs D. Ross

Business, Regeneration and Planning Overview and Scrutiny Panel

Vacancy

Housing, Environment & Health Overview and Scrutiny Panel

Vacancy

ii) a recruitment exercise be undertaken to fulfil the current vacancies.

CL8 Appointment of Monitoring Officer

The Chief Executive submitted a report for Council approval to appoint Waheeda Sheikh to the role of Monitoring Officer with effect from 1st July 2023.

Councillor K. Kondakor moved an amendment that the start date be brought forward to 16th June to facilitate a hand over period for the role.

Councillor M. Wright seconded the amendment.

A vote was taken.

The amendment was lost.

A vote was taken on the substantive motion.

The substantive motion was carried.

It was **RESOLVED** that Waheeda Sheikh be appointed to the role of Monitoring Officer with effect from 1st July 2023.

CL9 Scheme of Delegation

RESOLVED that the Scheme of Delegation for the Executive functions, as set out in item 11 of the agenda as determined by the by the Leader be noted; and the Council functions, as set out in item 11 of the agenda, be approved.

Mayor

Council - Schedule of Declarations of Interests – 2022/2023

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	R. Baxter-Payne	Manager Brinklow Quarry Ltd, Brinklow; County Councillor - WCC	Spouse: Self-employed childminder Member of the following Outside Bodies: <ul style="list-style-type: none"> • West Midlands Combined Audit, Risk and Assurance Committee • Warwickshire Adult Social Care and Health Overview and Scrutiny Committee (substitute) 	
	B. Beetham	Employed at The George Eliot Hospital; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	D. Brown	Employed by H.M Land Registry	Regional Coordinator, Ragdoll Rescue Charity. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Exhall Education Foundation (Council appointment). 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton Member of the following Outside Bodies: <ul style="list-style-type: none"> • Nuneaton Festival of Arts 	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	J. Coventry-Moreton		Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	S. Croft	Employed at Holland & Barrett Retail Ltd	Treasurer of the Conservative Association Member of the following Outside Bodies: <ul style="list-style-type: none"> • Champion for Safeguarding (Children and Adults) • Local Government Superannuation Scheme Consultative Board • West Midlands Employers 	
	L. Cvetkovic	Head of Geography (Teacher), Sidney Stringer Academy, Coventry	The Bulkington Volunteers (Founder); Bulkington Sports and Social Club (Trustee) Member on the following Outside Bodies: <ul style="list-style-type: none"> • Building Control Partnership Steering Group 	
	L. Downs	River Bars Limited; Coventry Plus Beyond the Plane Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	K. Evans	Employed by the Local Government	Sponsorship: Election Expenses – North	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
		Association	Warwickshire Conservative Association Membership of Other Bodies: <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee Member of the Bedworth Conservative Club Member of the Conservative Party.	
	C. Golby		Member of Warwickshire County Council. Membership of Other Bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Safer and Stronger Communities Partnership • Nuneaton and Bedworth Community Enterprises Ltd. • Nuneaton and Bedworth Home Improvement Agency • Safer Warwickshire Partnership Board • Warwickshire Housing and Support Partnership • Warwickshire Police and Crime Panel • George Eliot Hospital NHS Trust – Public/User Board • George Eliot Hospital NHS Foundation Trust Governors • District Leaders (substitute) • Local Enterprise Partnership (substitute) • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee (substitute) 	
	M. Green	Employed by Horiba Mira – Engineering Technician	Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton, Member of the George Eliot Fellowship Member of Other Bodies: <ul style="list-style-type: none"> • Friendship Project for 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Children. <ul style="list-style-type: none"> • Nuneaton Education Strategy Group 	
	J. Gutteridge		Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Warwickshire Health and Wellbeing Board • Age UK (Warwickshire Branch) • Committee of Management of Hartshill and Nuneaton Recreation Ground • West Midlands Combined Authority Wellbeing Board 	
	B. Hammersley	County Councillor – W.C.C.	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	S. Harbison	Self Employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Astley Charity 	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	J. Kennaugh	County Councillor W.C.C. Employed by FedEx Express UK Ltd	Member of the W.C.C. Regulatory Committee Member of the Conservative Party Member of UNITE the Union Member on the following Outside Bodies: <ul style="list-style-type: none"> • EQUiP 	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	S. Markham	County Councillor – W.C.C.	Governor at Ash Green School Member of the following Outside Bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Sports Forum • Warwickshire Direct Partnership • Warwickshire Waste Partnership • Sherbourne Asset Co Shareholder Committee 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	G. Moreton	Member of School Appeals Panels at Warwickshire County Council	Share in rental dwellings at Sealand Drive, Bedworth and Tresillian Road, Exhall. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Bedworth Neighbourhood Watch Committee 	
	B. Pandher		Member of Warwickshire County Council Treasurer & Trustee of Nanaksar Gurdwara Gursikh Temple; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: <ul style="list-style-type: none"> • Foleshill Charity Trustee – Proffitt's Charity 	
	N. Phillips	Employee of DWP	Member of: <ul style="list-style-type: none"> • Nuneaton Labour CLP • The Fabian Society • The George Eliot Society • The PCS Union • Central Credit Union • Stockingford Sports and Allotment Club • Haunchwood Sports and Social Club 	
	J. Sheppard		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of Labour Party	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre
	T. Sheppard		Member of Unite Union Member of Labour Party	
	E. Shiers	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board for Camp Hill Primary School.	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Member of the Board of Trustees of Camp Hill Community Association. Volunteer for the Coventry and Warwickshire district RSPCA	
	J. Singh			
	R. Smith		Chairman of Volunteer Friends, Bulkington; Trustee of Bulkington Sports and Social Club; Member of the following Outside Bodies: <ul style="list-style-type: none"> • A5 Member Partnership; • PATROL (Parking and Traffic Regulation Outside of London) Joint Committee; • Building Control Partnership Steering Group • Bulkington Village Community and Conference Centre • West Midlands Combined Authority and Land Delivery Board 	
	M. Tromans	RTC Ltd, Nuneaton; WCC, Warwick Share in a rental property in Hydes Pastures, Nuneaton	Nuneaton Acorns WI	
	R. Tromans	Director of RTC Ltd, Nuneaton Compliance, GIM, Coventry Warwickshire County Councillor (Weddington) Share in a rental property in Hydes Pastures, Nuneaton	W.C.C Warwick Member of the Conservative Party Member of the Chartered Institute of Credit Management	
	M. Walsh	Employed by MacInnes Tooling Ltd. – UK Sales Manager		

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	C.M. Watkins	Employee of Nutri Pack	Representative on the following outside bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) 	
	K.D. Wilson	Acting Delivery Manager, Nuneaton and Warwick County Courts, HMCTS, Warwickshire Justice Centre, Nuneaton	Deputy Chairman – Nuneaton Conservative Association Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL) • Coventry, Warwickshire and Hinckley & Bosworth Joint Committee • District Council Network • Local Government Association • Director of Coventry and Warwickshire Local Enterprise Partnership Ltd (CWLEP) • West Midlands Combined Authority 	
	M. Wright			

SCHEDULE 'A'

APPOINTMENTS BY OFFICE (Period of Office 12 Months Commencing in May, 2023)

<u>Body</u>	<u>Present Representative</u>	<u>Number of Representatives</u>	<u>Travel and Subsistence</u>	<u>Indemnity</u>
A5 Member partnership	Cabinet Member for Planning and Regulation	1	Yes	Indemnity Applies
Champion for Safeguarding (Children and Adults)	Cabinet Member for Finance and Corporate	1	Yes	Indemnity Applies
Coventry, Warwickshire and Hinckley and Bosworth Joint Committee	Leader (Deputy Leader as substitute)	1	Yes	Indemnity Applies
District Leaders	Leader (Deputy Leader as substitute)	1	Yes	Indemnity Applies
Local Government Association	Leader (Cabinet Member as Substitute)	1	Yes	Indemnity Applies
Local Government Superannuation Scheme Consultative Board	Cabinet Member for Finance and Corporate	1	Yes	Indemnity Applies
Nuneaton and Bedworth Home Improvement Agency	Cabinet Member for Housing and Communities	1	Yes	Indemnity Applies
Nuneaton and Bedworth Safer and Stronger	Cabinet Member for Housing and Communities	1	Yes	Indemnity Applies

Communities Partnership				
Nuneaton and Bedworth Community Enterprises Ltd	Leader, Cabinet Member (Cllr Richard Smith) and Leader of the Opposition or his/her representative	1	Yes	Indemnity Applies
Sherbourne Asset Co Shareholder Committee	Cabinet Member for Public Services	1	Yes	
Nuneaton and Bedworth Sports Forum	Cabinet Member for Public Services	1	Yes	No indemnity – Member decision
Nuneaton Festival of Arts	The Mayor	1	Yes	No Indemnity – Member decision
PATROL (Parking and Traffic Regulations Outside of London) Joint Committee Services	Cabinet Member for Planning and Regulation	1	Yes	Indemnity Applies
Safer Warwickshire Partnership Board	Cabinet Member for Housing and Communities	1	No	No Indemnity – Member Decision
Warwickshire Direct Partnership	Cabinet Member for Public Services	1	Yes	Indemnity Applies
Warwickshire Health and Wellbeing Board	Cabinet Member for Health and Environment	1	Yes	Indemnity Applies
Warwickshire Housing Support Partnership	Cabinet Member for Housing and Communities	1	Yes	Indemnity Applies
Warwickshire Police and Crime Panel	Cabinet Member for Housing and Communities	1	Yes	Indemnity Applies
Warwickshire Waste Partnership	Cabinet Member for Public Services	1	Yes	Indemnity Applies

West Midlands Combined Authority Board	Leader (Cabinet Member as Substitute)	1	Yes	Indemnity Applies
West Midlands Employers	Cabinet Member for Finance and Corporate	1	Yes	No Indemnity - Member Decision
Warwickshire Adult Social Care and Health Overview and Scrutiny Committee	Member of Housing, Environment and Health OSP – Cllr Colin Cape Sub – Cllr Richard Baxter Payne	1	Yes	No Indemnity - Member Decision

SCHEDULE 'B'

APPOINTMENTS NOT NECESSARILY BY OFFICE

Body	Representation	Terms of Office	Present Representative (s)	Travel and Subsistence	Indemnity
Age UK (Warwickshire Branch)	1 Councillor	1 Yr	Councillor J. Gutteridge	No	No indemnity - Member decision
Armed Forces Covenant Meeting	1 Councillor	1 Yr	Councillor C. Cape	No	No indemnity Member decision
Astley Charity	1 Councillor	1 Yr	Councillor S. Harbison	No	No indemnity Member decision
Biodiversity Champion	1 Councillor	1 Yr	Councillor D. Brown	Yes	Indemnity Applies
Building Control Partnership Steering Group	Cabinet Member for Planning and Regulation plus 1 Councillor	1 Yr	Cabinet Member for Planning and Regulation, Councillor R. Smith, and Councillor L. Cvetkovic	Yes	Indemnity Applies
Bulkington Village Centre Project	1 Representative (not necessarily a Councillor)	1 Yr	Councillor R. Smith	Yes	No Indemnity – Member Decision
Camp Hill Urban Village: Pride in Camp Hill Board	1 Councillor	1Yr	Councillors T. Cooper and B. Beetham	Yes	Indemnity applies
Committee of Management of Hartshill and Nuneaton Recreation Ground	Portfolio Holder for Health and Environment + 2 Councillors	1 Yr	Councillors J. Gutteridge, T. Cooper and B. Beetham	No	No Indemnity – Member Decision

Exhall Education Foundation	Trustee (not necessarily a Councillor and preferably from Exhall Parish)	1 Yr	Councillor D. Brown	No	No Indemnity – Member Decision
Friendship Project for Children	1 Councillor	1 Yr	Councillor M. Green	No	No Indemnity – Member decision
George Eliot Hospital NHS Trust – Public/User Board	1 Councillor	1 Yr	Councillor C. Golby	Yes	Indemnity Applies
George Elliot Hospital NHS Foundation Trust Governors	1 councillor	1 Yr	Councillor B. Beetham	Yes	Indemnity Applies
Nuneaton and Bedworth Older People’s Forum	1 Councillor	1 Yr	Councillor R. Smith	Yes	Indemnity Applies
Nuneaton Neighbour Watch Committee	1 Councillor	1 Yr	Councillor R. Tromans	No	No Indemnity – Member decision
Bedworth Neighbourhood Watch Committee	1 Councillor	1 Yr	Councillor G. Moreton	No	No Indemnity – Member decision
Warwickshire Joint Overview and Scrutiny Committee	1 Councillor	1 Yr	Councillor D. Brown	Yes	Indemnity Applies
EQuIP:	1 Councillor	1 Yr	Councillor J. Kennaugh	No	No Indemnity

Equality and Inclusion Partnership					- Member decision
West Midlands Combined Audit, Risk and Assurance Committee	1 Councillor (plus 1 substitute)	1 Yr	Councillors R Baxter-Payne and K. Evans (Sub)	Yes	Indemnity Applies
West Midlands Combined Authority Housing and Land Delivery Board	1 Councillor	1 Yr	Councillor R. Smith		
West Midlands Combined Authority Wellbeing Board	1 Councillor	1 Yr	Councillor J. Gutteridge		
Foleshill Charity Trustee – Proffitt's Charity	1 Trustee (not necessarily a Councillor)		Councillor B. Pandher	No	No indemnity – Member decision
NABCEL – Appointment of Executive Directors	2 Officer Representatives		Deputy Chief Executive – Tom Shardlow Strategic Director for Housing & Community Safety – Dawn Dawson		
Nicholas Chamberlaine's School Foundation Nicholas Chamberlaine's Hospital and Sermon Charity	1 Representative (Not necessarily a Councillor)	4 Yrs to May 2027	Vacancy	Yes	No Indemnity – Member decision

Hammersley Smith and Orton Charity	2 Representatives (not necessarily Councillors)	4 Yrs to May 2027	Cllr M. Walsh and Cllr S. Markham	Yes	No indemnity – Member decision
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SCHEDULE 'C'

TERMS OF OFFICE NOT YET EXPIRED

<u>Body</u>	<u>Representation</u>	<u>Term of Office</u>	<u>Present Representative (s)</u>	<u>Travel and Subsidence</u>	<u>Indemnity</u>
Hammersley Smith and Orton Charity	2 Representatives (not necessarily Councillors)	4 Yrs to Oct 2025	Councillor B. Hammersley and Councillor L. Downs	Yes	No indemnity – Member decision
Hospice Charity	1 Representative (not necessarily a Councillor)	4 Yrs to May 2026	Councillor R. Tromans	No	No indemnity – Member decision

Council - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	R. Baxter-Payne	Manager Brinklow Quarry Ltd, Brinklow; County Councillor - WCC	Spouse: Self-employed childminder Member of the following Outside Bodies: <ul style="list-style-type: none"> • West Midlands Combined Audit, Risk and Assurance Committee • Warwickshire Adult Social Care and Health Overview and Scrutiny Committee (substitute) 	
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	D. Brown	Employed by H.M Land Registry	Regional Coordinator, Ragdoll Rescue Charity. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Exhall Education Foundation (Council appointment). 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton Member of the following Outside Bodies: <ul style="list-style-type: none"> • Nuneaton Festival of Arts 	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	J. Coventry-Moreton	School Receptionist – St Nicholas Chamberlain School, Bedworth	Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	S. Croft	Employed at Holland & Barrett Retail Ltd	Treasurer of the Conservative Association Member of the following Outside Bodies: <ul style="list-style-type: none"> • Champion for Safeguarding (Children and Adults) • Local Government Superannuation Scheme Consultative Board • West Midlands Employers 	
	L. Cvetkovic	Head of Geography (Teacher), Sidney Stringer Academy, Coventry	The Bulkington Volunteers (Founder); Bulkington Sports and Social Club (Trustee) Member on the following Outside Bodies: <ul style="list-style-type: none"> • Building Control Partnership Steering Group 	
	L. Downs	River Bars Limited; Coventry Plus Beyond the Plane Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	K. Evans	Employed by the	Sponsorship:	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
		Local Government Association	Election Expenses – North Warwickshire Conservative Association Membership of Other Bodies: <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee Member of the Bedworth Conservative Club Member of the Conservative Party.	
	C. Golby		Member of Warwickshire County Council. Membership of Other Bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Safer and Stronger Communities Partnership • Nuneaton and Bedworth Community Enterprises Ltd. • Nuneaton and Bedworth Home Improvement Agency • Safer Warwickshire Partnership Board • Warwickshire Housing and Support Partnership • Warwickshire Police and Crime Panel • George Eliot Hospital NHS Trust – Public/User Board • George Eliot Hospital NHS Foundation Trust Governors • District Leaders (substitute) • Local Enterprise Partnership (substitute) • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee (substitute) 	
	M. Green	Employed by Horiba Mira – Engineering Technician	Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton, Member of the George Eliot Fellowship Member of Other Bodies:	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<ul style="list-style-type: none"> • Friendship Project for Children. • Nuneaton Education Strategy Group 	
	J. Gutteridge		<p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> • Warwickshire Health and Wellbeing Board • Age UK (Warwickshire Branch) • Committee of Management of Hartshill and Nuneaton Recreation Ground • West Midlands Combined Authority Wellbeing Board <p>Member of NABCEL</p>	
	B. Hammersley	County Councillor – W.C.C.	<p>Member on the following Outside Bodies:</p> <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	S. Harbison	Self Employed	<p>Member of Conservative and Unionist Party.</p> <p>Member on the following Outside Bodies:</p> <ul style="list-style-type: none"> • Astley Charity 	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	J. Kennaugh	<p>County Councillor W.C.C.</p> <p>Employed by FedEx Express UK Ltd</p>	<p>Member of the W.C.C. Regulatory Committee</p> <p>Member of the Conservative Party</p> <p>Member of UNITE the Union</p> <p>Member on the following Outside Bodies:</p> <ul style="list-style-type: none"> • EQUiP 	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	<p>Unpaid Director of 100% Renewables UK Ltd</p> <p>Green Party (E&W)</p>	
	S. Markham	County Councillor – W.C.C.	<p>Governor at Ash Green School</p> <p>Member of the following Outside Bodies:</p> <ul style="list-style-type: none"> • Nuneaton and Bedworth Sports Forum • Warwickshire Direct Partnership • Warwickshire Waste Partnership • Sherbourne Asset Co 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Shareholder Committee	
	G. Moreton	Member of School Appeals Panels at Warwickshire County Council	Share in rental dwellings at Sealand Drive, Bedworth and Tresillian Road, Exhall. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Bedworth Neighbourhood Watch Committee 	
	B. Pandher		Member of Warwickshire County Council Treasurer & Trustee of Nanaksar Gurdwara Gursikh Temple; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: <ul style="list-style-type: none"> • Foleshill Charity Trustee – Proffitt's Charity 	
	N. Phillips	Employee of DWP	Member of: <ul style="list-style-type: none"> • Nuneaton Labour CLP • The Fabian Society • The George Eliot Society • The PCS Union • Central Credit Union • Stockingford Sports and Allotment Club • Haunchwood Sports and Social Club 	
	J. Sheppard		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of Labour Party	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre
	T. Sheppard		Member of Unite Union Member of Labour Party	
	E. Shiers	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			for Camp Hill Primary School. Member of the Board of Trustees of Camp Hill Community Association. Volunteer for the Coventry and Warwickshire district RSPCA	
	J. Singh			
	R. Smith		Chairman of Volunteer Friends, Bulkington; Trustee of Bulkington Sports and Social Club; Member of the following Outside Bodies: <ul style="list-style-type: none"> • A5 Member Partnership; • PATROL (Parking and Traffic Regulation Outside of London) Joint Committee; • Building Control Partnership Steering Group • Bulkington Village Community and Conference Centre • West Midlands Combined Authority and Land Delivery Board 	
	M. Tromans	Warwickshire County Councillor (Galley Common) Share in a rental property in Hydes Pastures, Nuneaton	Member of WI Member of the Conservative Party	
	R. Tromans	Compliance, GIM, Coventry Warwickshire County Councillor (Weddington) Share in a rental property in Hydes Pastures, Nuneaton	Member of the Conservative Party Member of the Chartered Institute of Credit Management	
	M. Walsh	Employed by MacInnes Tooling Ltd. – UK Sales Manager		

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	C.M. Watkins	Employee of Nutri Pack	Representative on the following outside bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL) 	
	K.D. Wilson	Acting Delivery Manager, Nuneaton and Warwick County Courts, HMCTS, Warwickshire Justice Centre, Nuneaton	Deputy Chairman – Nuneaton Conservative Association	
Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director.				
Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL) • Coventry, Warwickshire and Hinckley & Bosworth Joint Committee • District Council Network • Local Government Association • Director of Coventry and Warwickshire Local Enterprise Partnership Ltd (CWLEP) • West Midlands Combined Authority 				
	M. Wright			

9. PUBLIC PARTICIPATION

9.1 General

At each ordinary meeting of the Council, [20] minutes (which can be extended at the discretion of the Mayor) shall be set aside for questions or statements from the public gallery by any resident of the borough in relation matters in respect of which to which the Council has powers or duties or which affect the Borough.

9.2 Notice of questions and statements

No such question shall be asked or statement made unless it shall have been delivered in writing to the Chief Executive no later than 12 noon on the day before the meeting of the Council.

9.3 Scope of questions and statements

The Chief Executive may reject a question or statement if it:

- is not about a matter for which the Council has a responsibility or which doesn't affect the borough;
- is defamatory, frivolous or offensive;
- is substantially the same as a question or statement which has been put at a meeting of the Council in the past six months; or
- requires or involves the disclosure of confidential or exempt information.

9.4 The Mayor will invite the relevant Cabinet Member or Committee Chair to give a reply. Such reply shall not exceed 5 minutes. In the case of a question, on the discretion of the Mayor, a supplementary question may be asked if arising directly from the reply, provided that the original allocation of 5 minutes is not exceeded. The Mayor may reject a supplementary question on any of the grounds detailed in paragraph 9.3 above.

9.5 Time Limit and Number of questions

No question or statement shall exceed 3 minutes. In the event of there being more than one question or statement, the Chief Executive will draw lots to determine the order in which the questions shall be asked or statements made. At the expiry of the 20 minute period, or such period as may be agreed by the Mayor, or after the reply to the final question or statement, whichever shall first occur, the Council will proceed to the next business.

4A.10 QUESTIONS BY COUNCILLORS

4.10.1 A Member of the Council may ask the Leader of the Council or the Chair of a Committee any question without notice upon an item of the report of the Cabinet or a Committee (respectively) when that item is being received or under consideration by the Council.

4.10.2 Questions on Notice at Full Council

At each meeting a Member of the Council may ask no more than one question (but see 10.3(b) below) on any matter in relation to which the Council has powers or duties, or which affects the Borough. For questions from Members, Paragraph 4.9.4 shall apply. A Member may choose to ask their permitted question of either:

- a Member of the Cabinet; or
- the Chair of any Committee, Panel or Sub-Committee

4.10.3 No such question under paragraphs 10.2 or 10.3 shall be asked unless: (a) the question has been delivered in writing to the Head of Paid Service and Leader before 12 noon on the day before the meeting of the Council; or (b) where the question relates to urgent matters, they have the consent of the Mayor or the Leader of the Council or the Portfolio Holder to whom the question is to be put or in the case of a Committee, Panel or Sub-Committee, the Chair, and the content of the question is given to the Head of Paid Service at least three hours before the time that the meeting is due to start.

4.10.4 Response

An answer may take the form of:

- (a) a direct oral answer;
- (b) where the desired information is in a publication of the Council or other published work, a reference to that publication; or
- (c) where the reply cannot conveniently be given orally, a written answer circulated later to the questioner.

4.10.5 Time Limit

The maximum time for Members' questions shall not normally exceed 24 minutes, and the Mayor shall have discretion to limit the questions as he or she shall see fit.

4.10.6 Reference of Question to the Cabinet or a Committee

Any Member may move that a matter raised by a question be referred to the Cabinet or the appropriate Committee. Once seconded, such a motion will be voted on without discussion.

4.10.7 Any question or statement which cannot be dealt with because of lack of time will be dealt with in writing in accordance with paragraph 10.5 (c).

4.10.8 Questions on Notice at Committees, Panels or Sub- Committees

A Member of a Committee, Panel or Sub-Committee may, upon giving notice, ask the Chair of it one question on any matter in relation to which the Council has powers or duties, or which affect the Borough and which falls within the Terms of Reference of that Committee, Panel or Sub-Committee

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Council – 5th July 2023
From: Dawn Dawson, Strategic Director – Housing and Community Safety
Subject: Serious Violence Duty
Portfolio: Housing and Communities (Cllr C Golby)

1. Purpose of Report

1.1 This report requests Council’s approval to amend the Terms of Reference of the Housing, Environment and Health Overview and Scrutiny Panel, to include a specific reference to the Serious Violence Duty as set out in the Police Crime Sentencing and Courts Act 2022.

2. Recommendations

2.1 That the Terms of Reference for the Housing, Environment and Health Overview and Scrutiny Panel be amended to include specific reference to the scrutiny of the Council’s serious violence duties.

3. Background

3.1 The Police Crime Sentencing and Courts Act 2022 introduces a new statutory requirement referred to as the Serious Violence Duty. It places the new duty on ‘specified authorities’, including Nuneaton and Bedworth Borough Council, to;

- (1) conduct a Strategic Needs Assessment;
- (2) develop a Serious Violence Prevention Strategy;
- (3) develop and implement a Serious Violence Delivery Plan for the local area.

The Duty requires specified authorities to work together to share information, target their interventions, collaborate and plan to prevent and reduce serious violence within their local communities. The Specified Authorities are:

- Local authorities – District/Borough and County Councils
- Police - Chief Officers of police for police areas in England and Wales
- Justice - Probation Services and Youth Offending Teams
- Fire and rescue authorities - Operating in England and Wales
- Health - Integrated Care Boards including Public Health

There is also a requirement that educational authorities (schools, colleges, independent educational establishments and approved premises) and secure estates (prisons and youth custody), must collaborate with specified authorities to prevent and reduce serious violence in the area. These are referred to as Relevant Authorities.

- 3.2 The Act also introduces Serious Violence Homicide Reviews, which requires specified authorities to carry out a review into the circumstances of certain homicides where the victim was aged 18 or over, and the events surrounding their death involved, or were likely to have involved the use of an offensive weapon. These reviews will be similar to safeguarding Serious Case Reviews or Domestic Homicide Reviews.
- 3.3 The Home Office has amended sections 5, 6, 17 and 19 of the Crime and Disorder Act 1998 to require Community Safety Partnerships to prepare strategies to prevent people from becoming involved in serious violence in the area and reducing instances of serious violence in that area.
- 3.4 Section 19 of the Police and Justice Act 2006 19 (11) has been amended to ensure that local authority scrutiny of crime and disorder matters also includes reference to the serious violence duty. Hence, the recommendation to amend the terms of reference for the Housing Health and Environment Overview and Scrutiny Panel for that purpose, as follows (additional wording underlined):

Housing, Environment & Health Overview and Scrutiny Panel	Portfolio
<ul style="list-style-type: none"> • Housing Revenue Account operation • Strategic Housing and Homelessness • Communities • Grants to Voluntary Sector • Private Sector Housing • HEART • NABSCOP • <u>Serious Violence Duty</u> 	Housing & Communities

- 3.5 It is recognised that serious violence has a devastating impact on the lives of victims and families and instils fear within communities and is extremely costly to society. Incidents of serious violence involving knives and other weapons has increased significantly, with regular media broadcasts of young people sustaining life changing injuries or death as a result. The Duty is a key part of the Government’s programme of work to collaborate and plan to prevent and reduce serious violence: taking a multi-agency approach to understand the causes and consequences of serious violence, focusing on prevention and early intervention, and informed by evidence.
- 3.6 In addition to tough law enforcement, there needs to be an understanding in order to address the factors that cause someone to commit violent crime in the first place, this includes where coercion is a factor regarding vulnerable children and adults, in particular where they are groomed, exploited or cuckooed. The Duty aims to ensure that agencies are focussed on their own activity and multi-agency work to prevent and reduce serious violence in their area.
- 4.0 **Proposed Approach**
- 4.1 The legislation allows two or more specified authorities to collaborate to prevent and reduce serious violence in a “local area”. This means that authorities are permitted to work across local government boundaries and in doing so, collaborate on strategies which cover areas greater than that which they primarily provide services in.

- 4.2 The Duty does not specify a ‘lead’ authority to be responsible for coordinating activity. However, there is a general consensus across partner agencies, including District and Borough Council community safety leads, that the Warwickshire County Council are best placed to take the lead on behalf of all the specified authorities for the strategic and analytical work and responses to the Home Office on how the Duty is being met, with local CSPs, Districts and Boroughs leading on local multi-agency delivery plans and interventions.
- 4.3 The Office of the Police and Crime Commissioner has specific functions granted to them through the legislation, including a requirement to administer and distribute funding provided by the Home Office. The funding allocated to Warwickshire PCC is £575,214 over three years.
- 4.4 Warwickshire County Council, as the lead authority, will undertake the following on behalf of all the specified authorities in order to discharge the Duty:
- Undertake a countywide Strategic Needs Assessment but with deep dives into areas most affected by serious violence, or where the causal factors related to serious violence are evident.
 - Agreeing a joint Warwickshire Delivery Plan that provides all the specified authorities and Community Safety Partnerships with the evidence that they are meeting the requirements of the Serious Violence Duty.
 - Funding a dedicated Countywide lead officer to support all the specific partners to meet the duty. This approach is similar to the Prevent Co-ordinator post already hosted by Warwickshire County Council.
 - Development and implementation of a Contextual Safeguarding, Common Assessment Framework for serious violence interventions, delivered to all specified authorities and relevant authorities.
 - Training programme for front line teams on the Duty, signs and symptoms of serious violence involvement, intervention options and clear referral pathways. This will include ensuring specified authorities have processes in place for data protection compliance, designated lead officers and referral pathways.
 - Expansion of the current Whole Schools Violence Prevention programme, accessible by all secondary schools in the county.
 - Develop bespoke interventions that improve pathways into support, such as access to mental health, employment or vocational attainment.

5. Conclusion

- 5.1 The Council has prioritised community safety and empowerment within the Corporate Plan – Building a Better Borough. The Public Safety and Communities Team already hold statutory duties as contained within Section 17 of the Crime and Disorder Act 1998. The introduction of the Serious Violence Duty via the Police Crime Sentencing and Courts Act 2022, places additional duties upon the Council to work partnership with the Police and other key agencies to formulate and implement local crime reduction strategies.
- 5.2 Whilst the additional duties will place a greater demand upon the Public Safety and Communities Team, additional funding was identified at Cabinet in May 2023, to increase capacity within this team. The Council has well established

partnerships and excellent working relationships which will stand it in good stead to meet these new requirements.

DAWN DAWSON

Cabinet

Report Summary Sheet

Date: 21st June 2023
Subject: Updates to timetable to the Local Development Scheme
Portfolio: Cabinet Member for Planning and Regulation (Councillor. R. Smith)
From: Assistant Director – Planning
Summary: The purpose of this report is to propose new timetables to the Local Development Scheme (LDS) for the Borough Plan Review and for the Gypsy and Traveller Site Allocations Development Plan Document.
Recommendations: The amendments to the Local Development Scheme be noted; and IT BE RECOMMENDED TO COUNCIL THAT: The amendments to the Local Development Scheme be approved and the amended LDS be adopted.
Options: <ul style="list-style-type: none">• To endorse the recommendations.• To recommend an alternative timetable.• Not to endorse the recommendations
Reasons: To enable the Council to comply with the requirements of the Planning and Compulsory

Purchase Act 2004 (as amended) and national planning practice guidance.
<p>Consultation undertaken with Members and Officers:</p> <p>Consultation with the portfolio holder – Planning and Regulation.</p>
Subject to call-in: No.
Ward relevance: All.
Forward plan: No. However, the LDS will need to be added to the Forward Plan.

Building a Better Borough Aim: 1 and 3.
Building a Better Borough Priority: 1 and 2.
<p>Relevant statutes or policy:</p> <p>Planning and Compulsory Purchase Act 2004 (as amended) and the associated Town And Country Planning (Local Planning) (England) Regulations 2012 (as amended).</p> <p>National Planning Policy Framework (NPPF)/National Planning Policy Guidance (NPPG).</p>
Equalities implications: None.
Human resources implications: The proposed LDS timetable accounts for existing known staffing and resource levels.
<p>Financial implications: None for the amendments to the Local Development Scheme. The costs associated with progressing the Borough Plan Review and Gypsy and Traveller Site Allocations Development Plan Document would be met within existing budgets. If any additional evidence base is required/necessary, this has not been accounted for and may result in a budget pressure for 2023/24.</p>

Health Inequalities Implications: N/A.

Section 17 - Crime and Disorder Implications: N/A.

Risk management implications: None to the amendments to the Local Development Scheme.

Environmental implications: None within the Local Development Scheme, but the Borough Plan Review and Gypsy and Traveller Site Allocations Development Plan Document will need to align with the latest Government guidance on preserving and enhancing the natural environment.

Legal implications: The Borough Plan Review, and publication of the Local Development Scheme LDS, is statutory requirement under the Planning & Compulsory Purchase Act 2004 and the associated Town And Country Planning (Local Planning) (England) Regulations 2012 (as amended).

Contact details:

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Jacqui Padbury
Principal Planning Policy Officer
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AGENDA ITEM NO.11a

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet - 21st June 2023

From: Assistant Director - Planning

Subject: Updates to timeframes within the Local Development Scheme

Portfolio: Planning and Regulation (Cllr R. Smith)

Building A Better Borough

Aim 1: Live

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Aim 3: Visit

Priority 1: Grow a strong and inclusive economy

1. Purpose of Report

1.1 The purpose of this report is to seek approval to update the timetables for the Borough Plan Review and Gypsy and Traveller Site Allocations Development Plan Documents within the Local Development Scheme (LDS) for adoption by Council at its 5th July 2023 meeting. The proposed LDS is set out in appendix A of this agenda.

2. Recommendations

2.1 The amendments to the Local Development Scheme be noted; and

2.2 It be recommended to Cabinet that the amendments to the Local Development Scheme be approved and the amended LDS be adopted.

3. Background

3.1 Background to request the timetable amendments for the Borough Plan Review

3.2 The Preferred Options consultation was carried out from the 13th June to 22nd July 2022. The intention was for the Publication document to be consulted upon in April 2023. However, the delay with the sub regional Housing and Economic Development Needs Assessment (HEDNA) has subsequently delayed the Strategic Flood Risk Assessment level 2, Strategic Transport Assessment, Employment Land Review and other related documents. Proceeding without these key documents meant

the Council would have been at substantial risk of the Plan being considered unsound if the Publication proceeded without this information. The HEDNA provided details that fed into the housing and employment needs and number of sites required for the final Borough Plan. This subsequently fed into delays with other evidence base documents.

3.3 Due to this ongoing delay, it is proposed that the Publication version is put back until September 2023 which will then have a subsequent impact in submitting the document to the Secretary of State.

3.4 Background to the request for the timetable amendments for the Gypsy and Traveller Site Allocations Development Plan Document

3.5 The consultation for the Issues and Options for the Gypsy and Traveller Site Allocations Development Plan Document (DPD) was carried out from the 11th June 2021 until the 6th August 2021 and the Publication document was consulted upon between the 28th January 2022 and 25th March 2022. The current LDS states that Examination of the DPD would be carried out in October 2022 which was duly carried out but that the Inspectors report was predicted to be received in December 2022 with a likely adoption in January 2023. Discussions have been ongoing with the Inspector including Main Modifications which will require re-assessment against the Sustainability Appraisal and Habitat Regulation Assessment. The Main Modifications are likely to be finalised in June 2023 but will necessitate a new period of public consultation. After the completion of this, the responses will need to be evaluated by the Inspector before the Inspector will issue their report.

4 Timetable implications

4.1 The existing timetable for the Borough Plan production is set out in the Council's published Local Development Scheme (LDS). (Appendix B). This was adopted at Full Council on the 14th December 2022.

4.2 Having regard to the issues raised, the work to address them and outstanding evidence base work to be updated and finalised; the alternative timetable for the Borough Plan Review work is proposed to be as follows:

Borough Plan Review DPD

Stage	Timescale	Opportunity for Public Involvement
Commencement/ scoping	June 2019 – May 2021	No
Issues and Options Consultation	May 2021	Yes
Consultation on Preferred Options	June 2022	Yes
Publication (Regulation 19) consultation	September 2023	Yes
Submission to Secretary of State	December 2023	No
Examination in Public (dependent on Planning Inspectorate's work programme)		Yes
Receipt of Inspector's Report (dependent on Planning Inspectorate's work programme)		No
Adoption (prediction only – dependent on Planning Inspectorate's work programme)	June 2024 (subject to no Main Modifications consultation)	No

4.3 The existing timetable for the Publication of the Gypsy and Traveller Site Allocations Development Plan Document is also set out in the Council's published Local Development Scheme (LDS). It is proposed to change the last three stages of the timetable as follows:

Gypsy and Traveller Site Allocation DPD

Stage	Timescale	Opportunity for Public Involvement
Issues and Options consultation	May 2021	Yes
Publication (Regulation 19) consultation	Jan 2022	Yes
Submit to Secretary of State	June 2022	No
Examination in Public	October 2022	Yes
Consultation on Main Modifications	July/August 2023	Yes
Receipt of Inspector's Report (Prediction only – dependent on Planning Inspectorate's work programme)	October 2023	No
Adoption (Prediction only – dependent on Planning	December 2023 (subject to no issues	No

Stage	Timescale	Opportunity for Public Involvement
Inspectorate's work programme)	with the Main Modifications consultation).	

5 Conclusion

- 5.1 The amendments to the Local Development Scheme be noted; and it be recommended to Council that: The amendments to the Local Development Scheme be approved and the new Local Development Scheme be adopted.

6 Appendices

Appendix A – Proposed Local Development Scheme (June 2023).

Appendix B – Current Local Development Scheme (December 2022).

7 Background Papers

The existing adopted Local Development Scheme can be found at: https://www.nuneatonandbedworth.gov.uk/downloads/download/410/local_development_scheme

Nuneaton and Bedworth Borough Council

Local Development Scheme June 2023

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1. INTRODUCTION

1.1 This Local Development Scheme (LDS) has been prepared in accordance with the requirements of the Planning and Compulsory Purchase Act 2004 (as amended). The LDS has two main functions:

1. To identify the current planning policy documents that are being applied in Nuneaton and Bedworth.
2. To provide a three year project plan that outlines what the replacement planning policy documents will be and their stages of preparation.

1.2 The document is divided into the following sections:

- ***Existing Planning Policy***

Section 2 of the document provides an overview of the existing planning policy documents and guidance that cover the Borough.

- ***Documents to be Prepared***

Section 3 outlines the type and function of the documents that the Council will produce in forthcoming years.

- ***Supporting Statement***

Section 4 makes reference to the evidence base which will be used to inform emerging policy along with the Sustainability Appraisal work that will be required. A programme for monitoring and reviewing documents, the political framework for approval, the resources available and an assessment of the risks associated with the delivery of the LDS are also identified.

1.3 The Council's Authority Monitoring Report is produced annually and is required to assess Development Plan Document progress against the targets and milestones in the LDS. Where the milestones have not been met, up-to-date information will be provided on the Council's webpages.

2. EXISTING PLANNING POLICY DOCUMENTS

Local planning policies

- 2.1 The Nuneaton and Bedworth Borough Plan was adopted on 11th June 2019. On adoption, the Borough Plan superseded the saved policies of the 2006 Nuneaton and Bedworth Local Plan. The Council has committed to a review of the Plan following its adoption in order to consider the implications of the updated National Planning Policy Framework and associated guidance.
- 2.2 There are adopted Supplementary Planning Documents (SPD) and Guidance (SPG) documents providing additional information or guidance on certain matters. These include:
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https://warwickshire-consult.objective.co.uk/portal/warwickshire_minerals_plan_examination_website

3. THE EMERGING PLANNING POLICY FRAMEWORK

- 3.1 This section identifies how the Council will deliver its future planning policy framework which comprises Development Plan Documents. The timetable forecasts provided below are the best estimates available at the time of publication. Where the milestones have not been met, up-to-date information will be provided on the Council's webpages. Periodic updates will also be provided to the Council's Borough Plan Committee, which meets on a quarterly basis.

Development Plan Documents

Borough Plan Review

- 3.2 The Council has committed to undertaking a review of the adopted Borough Plan following updates to the National Planning Policy Framework. All aspects of the updated NPPF will need to be re-examined, but in particular the updated 'standard method' for assessing housing need and associated Housing Delivery Test have changed how Local Plans calculate housing requirements and will be central to the Borough Plan Review.
- 3.3 The Borough Plan Review 'Issues and Options' consultation document explored key policy issues in detail as well as potential options for addressing the issues. Such issues included meeting housing and employment needs, infrastructure delivery, town centre regeneration, Green Belt, climate change adaptation/mitigation, biodiversity, sustainable transportation and design. The Council also undertook a 'call for sites' which informed the Preferred Options. The Borough Plan Review will need to be underpinned by robust and up-to-date evidence to ensure 'soundness' and legal compliance for the examination stage. On that basis, officers have considered the evidence requirements and are updating and recommissioning the evidence base. Some of this evidence informed the Preferred Options stage, which was consulted upon in June and July 2022. Some of the evidence base is still outstanding and together with the responses from the Preferred Options stage will feed into the Publication version. The amended timetable will also allow some flexibility for the Council to review any potential changes to the planning system. The Council will continue to monitor any proposed legislative or policy changes.

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Consultation on Preferred Options	June 2022	Yes
Publication (Regulation 19) consultation	September 2023	Yes
Submission to Secretary of	December 2023	No

Stage	Timescale	Opportunity for Public Involvement
State		
Examination in Public (dependent on Planning Inspectorate's work programme)		Yes
Receipt of Inspector's Report (dependent on Planning Inspectorate's work programme)		No
Adoption (prediction only – dependent on Planning Inspectorate's work programme)	June 2024 (subject to no Main Modifications consultation)	No

Table 1: Borough Plan Review Timetable

Policies Map

- 3.4 The purpose of the Policies Map is to illustrate the main proposals, designations and area based policies covering the Borough. The Policies Map will be developed alongside the Borough Plan Review and other DPDs. The map will be reviewed as each additional new policy document is produced.

Gypsy and Traveller Site Allocations DPD

- 3.5 The purpose of this policy document is to allocate sites to meet the Borough's identified need. The estimated timetable for developing the document is:

Stage	Timescale	Opportunity for Public Involvement
Issues and Options consultation	May 2021	Yes
Publication (Regulation 19) consultation	Jan 2022	Yes
Submit to Secretary of State	June 2022	No
Examination in Public	October 2022	Yes
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Receipt of Inspector's Report (Prediction only – dependent on Planning Inspectorate's work programme)	October 2023	No
Adoption (Prediction only – dependent on Planning Inspectorate's work programme)	December 2023 (subject to no issues with the Main Modifications consultation)).	No

Table 2: Gypsy and Traveller Site Allocations Timetable

Community Infrastructure Levy

- 3.6 The Community Infrastructure Levy (CIL) is a charge which can be levied by local authorities on new development in their area.
- 3.7 In 2020, consultants Dixon Searle Partnership were appointed to develop a draft charging schedule of rates, based on updated viability analysis. The proposed charging rates were included in a Draft Charging Schedule and this was consulted on in October 2020.
- 3.8 Further detailed analysis was undertaken following the consultation process to compare how the proposed CIL rates would compare with the existing 'section 106' (s106) arrangements by assessing different planning applications of various types and sizes. It was concluded that for strategic scale developments, existing s106 processes would generate significantly more infrastructure funding than CIL, although CIL may generate more funding for smaller scale developments. Given the administrative burdens and costs associated with CIL implementation, it was considered that CIL may not be beneficial in the round compared to existing s106 arrangements. On the 26th May 2021, the Council's Cabinet resolved¹ that the CIL Charging Schedule should not be submitted to the Secretary of State for independent examination. The Council will continue to monitor emerging legislation and policy changes (e.g. the potential National Infrastructure Levy proposed as part of the 'Planning for the Future') and review whether a revised Levy approach is appropriate for the Council to pursue.

Supplementary Planning Documents (SPDs)

- 3.9 The Council is also preparing a number of SPDs that provide more detailed advice and guidance in relation to the implementation and interpretation of planning policies set out in the Borough Plan/DPDs. SPDs are not subject to examination but are subject to public consultation. Currently, the following SPDs are due to be progressed:
- Town Centres SPD (to be progressed alongside the Borough Plan Review).
 - Heritage SPD.
- 3.10 If it becomes apparent that additional SPDs are required (i.e. to provide necessary clarity to adopted policies), further information will be provided on the Council's Planning Policy webpages.

4. EVIDENCE, RESOURCING AND RISK

Evidence Base

¹ <https://www.nuneatonandbedworth.gov.uk/meetings/meeting/2293/cabinet>

4.1 Development Plan Documents must be based on up-to-date, robust evidence for them to be considered sound. In preparing the policy documents there is a need to undertake technical research and other background work. This work will be undertaken by the Council as well as external consultants on behalf of the Council where information of a specialist nature is required or where the time needed to undertake the work is not available in-house. All background/technical documents will be made available alongside the policy document to which they relate. Details of the existing evidence base can be found on the Council's Planning Policy webpages.

Sustainability Appraisal (SA) / Strategic Environmental Assessment (SEA)

4.2 Notwithstanding the planning reforms proposed in the 'Planning for the Future' White Paper, existing legislation requires that all DPDs will be subject to a SA (which incorporates SEA). The purpose of SA/SEA is to assess the likely environmental, economic and social implications of the policies/ proposals in the documents. External groups and organisations are consulted on the SA and invited to contribute to the appraisal. The key stages of SA preparation are provided in table 5 below.

Stage	Key tasks
<u>Stage A</u> – Development of the SA framework and production of Scoping Report	<ul style="list-style-type: none"> • Identify other relevant policies, plans, programmes and sustainability objectives • Collect baseline information • Identify sustainability issues and problems • Develop the SA framework • Consult on the scope of the sustainability appraisal
<u>Stage B</u> – Appraisal of plan options	<ul style="list-style-type: none"> • Test the Plan objectives against the SA framework • Develop the plan options including reasonable alternatives • Assess the likely effects of each of the options • Consider ways of mitigating adverse effects and maximising beneficial effects • Propose measures to monitor the significant effects of implementing the plan
<u>Stage C</u> – Preparation of the final SA report	<ul style="list-style-type: none"> • Produce the final SA report based on the final plan ('Publication' version), documenting the appraisal process
<u>Stage D</u> – Consultation on the SA report	<ul style="list-style-type: none"> • Consult on the options/policies and SA report at the 'Publication' (regulation 19) stage
<u>Stage E</u> – Post adoption monitoring	<ul style="list-style-type: none"> • Prepare and publish post adoption statement • Monitor significant effects of implementing the Plan • Respond to adverse effects

Table 5: SA process

4.3 SPDs are exempt from the requirements for SA. Unless significant environmental effects are likely to result from implementation of the SPD, SEA is not required.

Monitoring

- 4.4 The process of monitoring and review is an important part of the current planning system. Central to this is an Authority Monitoring Report (AMR) which will be published by December each year. The AMR will:
- Identify how well the Council is performing when assessed against the targets/ milestones set out in the LDS.
 - Examine the success of planning policies through the use of key indicators and targets.
 - Advise on the need to review the LDS and amend/ revise policies contained in policy documents.

Political Framework

- 4.5 Before submission to the Secretary of State for consideration, or formal adoption by the Council (in the case of SPDs), each document in the planning policy framework will require political approval. The level of approval will be determined by the status of the document and the stage it has reached in the preparation process. Listed in table 6 below are the levels of approval different types of document will require at different stages of their preparation.

Document	Stage of Preparation	Level of Approval
Local Development Scheme	Publication	Cabinet Full Council
Development Plan Documents	Issues and Options consultation Publication consultation Submission to Secretary of State Adoption	Cabinet Cabinet Cabinet & Full Council Cabinet & Full Council
Supplementary Planning Documents	Consultation on Draft SPD Adoption	Cabinet Full Council
Authority Monitoring Report	Publication	-

Table 6: Political Approval Framework

Resources

- 4.6 The work associated with the production of the planning policy framework, its monitoring and review will primarily be undertaken by the Planning Policy team with contributions from other services within the Council as and when required. Input from the Council's other services will be particularly valuable at the evidence gathering stage of policy development to help ensure that the Council's other Plans/ Strategies are integrated into the planning policy

framework. In preparing documents, specialist services provided by consultants will also be utilised where necessary.

- 4.7 The cost of producing the planning policy framework is currently being met through the existing service budget. Both staffing and budgetary resources will need to be monitored to ensure that there is adequate provision to enable the delivery of the LDS.

Risk Assessment

- 4.8 This LDS has been drafted on the basis of what is considered deliverable, based on information available at the time of drafting. Nevertheless there are a number of risks which could jeopardise the Council's ability to deliver the documents that make up the planning policy framework within the timeframe identified (such as the proposed Government planning reforms). The Council has however attempted to minimise the risks by putting in place mitigation measures. The risks, their rating (in terms of likelihood and impact) and the mitigation measures that have been put in place to moderate and manage the risks are summarised in the table 7. The risk rating scores included are net risk scores and account for risk control and mitigation measures.

Risk	Likelihood (L)	Impact (I)	Rating (L x I)	Mitigation Measures
Internal Resources	2	3	6	<ul style="list-style-type: none"> • Early identification of budget requirements. • Keep budget under review.
Staff Turnover (Loss of staff and difficulty to recruit replacements, reflecting national shortage)	3	2	6	<ul style="list-style-type: none"> • Advertise posts as soon as possible to minimise length of vacancy. • Appoint consultants.
Additional Unforeseen Work/ Pressure on Staff Time	3	2	6	<ul style="list-style-type: none"> • Work associated with delivery of DPDs and SPDs prioritised within work programme.
Lack of In House Expertise for Specialist Areas of Work (E.g. Sustainable Appraisal, background work)	2	3	6	<ul style="list-style-type: none"> • Employ consultants to undertake work. • Train staff where appropriate.
Capacity of External Organisations (Planning Inspectorate (PINs) and Statutory Consultees)	2	3	6	Capacity is outside the Council's control but will minimise impact by: <ul style="list-style-type: none"> • Sending organisations a copy of LDS so aware of timetable. • Maintain Service Level Agreement with PINs. • Consult statutory consultees as early as possible.
New/ Replacement Government Policies and Guidance (E.g. Planning for the Future White Paper, revised NPPF/NPPG)	3	3	9	<ul style="list-style-type: none"> • Keep up to date on emerging policies and guidance to enable early response to changes
Political Decision Making	3	3	9	<ul style="list-style-type: none"> • Early involvement of Members in preparation of documents to maximise support.
Significant Opposition to Policy or Proposal	3	3	9	<ul style="list-style-type: none"> • Early and effective engagement in the consultation process (however it is unlikely that consensus will be reached between all stakeholders).
Timing of Committee Meetings (Dates of meetings only set on annual basis)	3	1	3	<ul style="list-style-type: none"> • Where necessary special meetings can be called.
Soundness of DPDs	3	3	9	<ul style="list-style-type: none"> • Documents to be based on robust evidence. • Community engagement undertaken in line with the Statement of Community Involvement. • Sustainability Appraisal undertaken. • Carry out soundness self assessment. • Work closely with PINs.
Legal Challenge	3	3	9	<ul style="list-style-type: none"> • Ensure 2004 Act and associated regulations followed. • Implement audit trail of processes and procedures.

Table 7: Risks associated with delivery of LDS

Key to Scoring

Likelihood

1. Low
2. Significant
3. High
4. Very High

Impact

1. Low
2. Moderate
3. Serious
4. Major

Rating

- 1 - 4 Low (green)
- 5 - 9 Medium (orange)
- 10+ High (red)

5. CONTACT DETAILS

5.1 For more information on this Local Development Scheme please contact: -

Planning Policy Team
Nuneaton and Bedworth Borough Council
Town Hall
Coton Road
Nuneaton
CV11 5AA

Tel: 024 7637 6328

Email: planning.policy@nuneatonandbedworth.gov.uk.

5.2 This document, and all other documents that make up the Planning Policy Framework, can be made available to view upon request at the Town Hall reception. Please check the Council's webpages² for the latest opening times and whether appointments are required. All documents will also be available on the Council's website: www.nuneatonandbedworth.gov.uk

²

https://www.nuneatonandbedworth.gov.uk/info/20052/get_involved_with_us/271/contacting_and_visiting_us

Nuneaton and Bedworth Borough Council

Local Development Scheme December 2022

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Table 1: Borough Plan Review Timetable

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- 3.4 The purpose of the Policies Map is to illustrate the main proposals, designations and area based policies covering the Borough. The Policies Map will be developed alongside the Borough Plan Review and other DPDs. The map will be reviewed as each additional new policy document is produced.

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Adoption (Prediction only – dependent on Planning Inspectorate's work programme)	January 2023 (subject to no Main Modifications consultation) and dates of Cabinet and Full Council).	No

Table 2: Gypsy and Traveller Site Allocations Timetable

Community Infrastructure Levy

- 3.6 The Community Infrastructure Levy (CIL) is a charge which can be levied by local authorities on new development in their area.

- 3.7 In 2020, consultants Dixon Searle Partnership were appointed to develop a draft charging schedule of rates, based on updated viability analysis. The proposed charging rates were included in a Draft Charging Schedule and this was consulted on in October 2020.
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4.2 Notwithstanding the planning reforms proposed in the ‘Planning for the Future’ White Paper, existing legislation requires that all DPDs will be subject to a SA (which incorporates SEA). The purpose of SA/SEA is to assess the likely environmental, economic and social implications of the policies/ proposals in the documents. External groups and organisations are consulted on the SA and invited to contribute to the appraisal. The key stages of SA preparation are provided in table 5 below.

Stage	Key tasks
<u>Stage A</u> – Development of the SA framework and production of Scoping Report	<ul style="list-style-type: none"> • Identify other relevant policies, plans, programmes and sustainability objectives • Collect baseline information • Identify sustainability issues and problems • Develop the SA framework • Consult on the scope of the sustainability appraisal
<u>Stage B</u> – Appraisal of plan options	<ul style="list-style-type: none"> • Test the Plan objectives against the SA framework • Develop the plan options including reasonable alternatives • Assess the likely effects of each of the options • Consider ways of mitigating adverse effects and maximising beneficial effects • Propose measures to monitor the significant effects of implementing the plan
<u>Stage C</u> – Preparation of the final SA report	<ul style="list-style-type: none"> • Produce the final SA report based on the final plan (‘Publication’ version), documenting the appraisal process
<u>Stage D</u> – Consultation on the SA report	<ul style="list-style-type: none"> • Consult on the options/policies and SA report at the ‘Publication’ (regulation 19) stage
<u>Stage E</u> – Post adoption monitoring	<ul style="list-style-type: none"> • Prepare and publish post adoption statement • Monitor significant effects of implementing the Plan • Respond to adverse effects

Table 5: SA process

4.3 SPDs are exempt from the requirements for SA. Unless significant environmental effects are likely to result from implementation of the SPD, SEA is not required.

Monitoring

- 4.4 The process of monitoring and review is an important part of the current planning system. Central to this is an Authority Monitoring Report (AMR) which will be published by December each year. The AMR will:
- Identify how well the Council is performing when assessed against the targets/ milestones set out in the LDS.
 - Examine the success of planning policies through the use of key indicators and targets.
 - Advise on the need to review the LDS and amend/ revise policies contained in policy documents.

Political Framework

- 4.5 Before submission to the Secretary of State for consideration, or formal adoption by the Council (in the case of SPDs), each document in the planning policy framework will require political approval. The level of approval will be determined by the status of the document and the stage it has reached in the preparation process. Listed in table 6 below are the levels of approval different types of document will require at different stages of their preparation.

Document	Stage of Preparation	Level of Approval
Local Development Scheme	Publication	Cabinet Full Council
Development Plan Documents	Issues and Options consultation Publication consultation Submission to Secretary of State Adoption	Cabinet Cabinet Cabinet & Full Council Cabinet & Full Council
Supplementary Planning Documents	Consultation on Draft SPD Adoption	Cabinet Full Council
Authority Monitoring Report	Publication	-

Table 6: Political Approval Framework

Resources

- 4.6 The work associated with the production of the planning policy framework, its monitoring and review will primarily be undertaken by the Planning Policy team with contributions from other services within the Council as and when required. Input from the Council's other services will be particularly valuable at the evidence gathering stage of policy development to help ensure that the Council's other Plans/ Strategies are integrated into the planning policy framework. In preparing documents, specialist services provided by consultants will also be utilised where necessary.
- 4.7 The cost of producing the planning policy framework is currently being met through the existing service budget. Both staffing and budgetary resources

will need to be monitored to ensure that there is adequate provision to enable the delivery of the LDS.

Risk Assessment

- 4.8 This LDS has been drafted on the basis of what is considered deliverable, based on information available at the time of drafting. Nevertheless there are a number of risks which could jeopardise the Council's ability to deliver the documents that make up the planning policy framework within the timeframe identified (such as the proposed Government planning reforms). The Council has however attempted to minimise the risks by putting in place mitigation measures. The risks, their rating (in terms of likelihood and impact) and the mitigation measures that have been put in place to moderate and manage the risks are summarised in the table 7. The risk rating scores included are net risk scores and account for risk control and mitigation measures.

Risk	Likelihood (L)	Impact (I)	Rating (L x I)	Mitigation Measures
Internal Resources	2	3	6	<ul style="list-style-type: none"> • Early identification of budget requirements. • Keep budget under review.
Staff Turnover (Loss of staff and difficulty to recruit replacements, reflecting national shortage)	3	2	6	<ul style="list-style-type: none"> • Advertise posts as soon as possible to minimise length of vacancy. • Appoint consultants.
Additional Unforeseen Work/ Pressure on Staff Time	3	2	6	<ul style="list-style-type: none"> • Work associated with delivery of DPDs and SPDs prioritised within work programme.
Lack of In House Expertise for Specialist Areas of Work (E.g. Sustainable Appraisal, background work)	2	3	6	<ul style="list-style-type: none"> • Employ consultants to undertake work. • Train staff where appropriate.
Capacity of External Organisations (Planning Inspectorate (PINs) and Statutory Consultees)	2	3	6	Capacity is outside the Council's control but will minimise impact by: <ul style="list-style-type: none"> • Sending organisations a copy of LDS so aware of timetable. • Maintain Service Level Agreement with PINs. • Consult statutory consultees as early as possible.
New/ Replacement Government Policies and Guidance (E.g. Planning for the Future White Paper, revised NPPF/NPPG)	3	3	9	<ul style="list-style-type: none"> • Keep up to date on emerging policies and guidance to enable early response to changes
Political Decision Making	3	3	9	<ul style="list-style-type: none"> • Early involvement of Members in preparation of documents to maximise support.
Significant Opposition to Policy or Proposal	3	3	9	<ul style="list-style-type: none"> • Early and effective engagement in the consultation process (however it is unlikely that consensus will be reached between all stakeholders).
Timing of Committee Meetings (Dates of meetings only set on annual basis)	3	1	3	<ul style="list-style-type: none"> • Where necessary special meetings can be called.
Soundness of DPDs	3	3	9	<ul style="list-style-type: none"> • Documents to be based on robust evidence. • Community engagement undertaken in line with the Statement of Community Involvement. • Sustainability Appraisal undertaken. • Carry out soundness self assessment. • Work closely with PINs.
Legal Challenge	3	3	9	<ul style="list-style-type: none"> • Ensure 2004 Act and associated regulations followed. • Implement audit trail of processes and procedures.

Table 7: Risks associated with delivery of LDS

Key to Scoring

Likelihood

1. Low
2. Significant
3. High
4. Very High

Impact

1. Low
2. Moderate
3. Serious
4. Major

Rating

- 1 - 4 Low (green)
- 5 - 9 Medium (orange)
- 10+ High (red)

5. CONTACT DETAILS

5.1 For more information on this Local Development Scheme please contact: -

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Tel: 024 7637 6328

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5.2 This document, and all other documents that make up the Planning Policy Framework, can be made available to view upon request at the Town Hall reception. Please check the Council's webpages² for the latest opening times and whether appointments are required. All documents will also be available on the Council's website: www.nuneatonandbedworth.gov.uk

²

https://www.nuneatonandbedworth.gov.uk/info/20052/get_involved_with_us/271/contacting_and_visiting_us