

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
The transfer of archaeological finds from a council owned site on Abbey Street to Warwickshire Museum Service	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No.
DO/16/2023 (KM)	NBBC Constitution: 3E.8.M <i>Manage the Museums in accordance with any associated Policies.</i>
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
20/07/2023	Katie Memetovic-Bye, Assistant Director – Recreation & Culture <i>K. M-Bye</i>
<u>RECORD OF THE DECISION</u>	
<p>a) The issue A number of archaeological finds have been made at Abbey Street Nuneaton. The developer now needs the material to be transferred to an appropriate body for its long-term care.</p> <p>b) The Decision To allow a Transfer of Title for new finds to Warwickshire Museum as the acknowledged repository for archaeological finds in the County.</p>	
<u>REASON FOR THE DECISION</u>	
The Councils Collections Development Policy states that we do not have trained museum archaeologist staff at current and therefore no further additions will be made to the collections for the life of the Collections' Development Policy as approved by Single Member Decision. The Warwickshire Museum as the acknowledged repository for archaeological finds in the County have the requisite experienced staff to care for archaeological archive material.	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
Retention by Nuneaton Museum & Art Gallery in line with the current Collections Development Policy precludes this due to lack of expertise, staff capacity and storage capacity in the service currently.	

<p><u>WARD RELEVANCE</u></p> <p>All Wards</p>
<p><u>FINANCIAL AND BUDGET IMPLICATIONS</u></p> <p>None</p>
<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u></p> <p>Portfolio Holder – Public Services</p> <p>Strategic Director – Public Services & Economy & Transformation Head of Legal Services</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></p> <p>None</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p> <p>N/A</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>None identified.</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u></p> <p>Lack of trained museum archaeologist staff within the Council impacts the decision to be made.</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>None identified</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>None identified</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u></p> <p>None identified</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u></p> <p>If the Council were not to transfer items, it is precluded through the Collections Development Policy due to a lack of expertise, staff capacity and storage capacity within NBBC at current and alternative support would be required.</p>

<u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u> N/A
<u>ENVIRONMENTAL IMPLICATIONS</u> None identified
<u>LEGAL IMPLICATIONS</u> A Transfer of Title will be completed for the transfer of items to Warwickshire Museum
<u>ANY OTHER COMMENTS</u> None

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER