
BRENT DAVIS
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Our Ref: MM

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Date: 22nd January 2024

Dear Sir/Madam,

A meeting of the **HOUSING, ENVIRONMENT AND HEALTH OVERVIEW AND SCRUTINY
PANEL** will be held in the Council Chamber, Town Hall, Nuneaton on
Thursday, 1st February 2024 at 6.00 p.m.

Please note that meetings will be recorded for future publication on the Council's website.

Yours faithfully,

Brent Davis

Chief Executive

To: All Members of the Housing
Environment and Health Overview and
Scrutiny Panel

Councillors K. Evans (Chair), E. Shiers (Vice-Chair),
B. Beetham, C. Cape, T. Cooper, S. Harbison,
K. Kondakor, B. Pandher and J. Singh.

A G E N D A

PART 1 – PUBLIC BUSINESS

1. ANNOUNCEMENTS AND EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

The meeting will be live streamed to YouTube and will be available to view via the NBBC website.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES - To confirm the minutes of the meeting of the Housing, Environment and Health Overview and Scrutiny Panel held on 23rd November 2023 (**Page 6**).

4. DECLARATIONS OF INTEREST/PARTY WHIP - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct and of the Party Whip in accordance with the Overview and Scrutiny Procedure Rules 4E, Paragraph 16(b).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 15**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair. The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. QUESTIONS TO CABINET – In accordance with Overview & Scrutiny Procedure Rule 4.E.8 c) 20 minutes shall be set aside for questions to a member of the Cabinet from the Panel in relation to matters in respect of which the Panel has powers or duties.
7. WARWICKSHIRE FIRE AND RESCUE SERVICE (WFRS) - RESOURCING TO RISK – An update from the WFRS Chief Fire Officer, attached **(Page 17)**.
8. AIR QUALITY MANAGEMENT – MONITORING OF THE 2 CURRENT AIR QUALITY MANAGEMENT AREAS AND WHAT IS BEING DONE TO MITIGATE THESE – A report of the Safety and Environmental Health Manager, attached **(Page 20)**.
9. INTEGRATED PERFORMANCE REPORT – SECOND QUARTER 2023-24 – a report of the Risk Management and Performance Officer, attached **(Page 84)**.
10. HOUSING, ENVIRONMENT AND HEALTH OVERVIEW AND SCRUTINY ANNUAL REPORT 2023-24 – attached **(Page 136)**.

11. FORWARD PLAN – attached for information (**Page 140**).
12. WORK PROGRAMME 2023/24 – for noting, attached (**Page 149**).
13. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).

THIS PAGE IS FOR INFORMATION ONLY

Nuneaton and Bedworth Borough Council

Building A Better Borough

Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough

AIM 1: LIVE

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Priority 3: Sponsor a sustainable green approach

Priority 4: Prioritise community safety and empowerment

AIM 2: WORK

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

Priority 1: Grow a strong and inclusive economy

Priority 2: Champion education and skills

Priority 3: Embrace new and emerging technology

Priority 4: Support local businesses

AIM 3: VISIT

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

Priority 1: Create vibrant and diverse town centres

Priority 2: Stimulate regeneration

Priority 3: Celebrate and promote our heritage

Priority 4: Improve the physical environment

NUNEATON AND BEDWORTH BOROUGH COUNCIL

**HOUSING, ENVIRONMENT AND HEALTH OVERVIEW
AND SCRUTINY PANEL**

23rd November 2023

A meeting of the Housing, Environment and Health Overview and Scrutiny Panel was held on Thursday, 23rd November in the Council Chamber, Town Hall Nuneaton, the meeting was recorded for publication on the Council's website.

Present

Councillor K. Evans (Chair)

Councillors: E. Shiers (Vice-Chair), S. Harbison, K. Kondakor and B. Pandher.

Apologies: Councillors C. Cape and T. Cooper.

PART I – PUBLIC BUSINESS

HEH22 **Minutes**

RESOLVED that the minutes of the meetings held on 29th June 2023 and 5th October 2023 be approved and signed by the Chair.

HEH23 **Declarations of Interest**

Councillor K. Evans declared that in November 2023 he attended the Commonwealth Local Government Conference in Kigali, Rwanda. His flights, accommodation, and expenses were covered by the Commonwealth Local Government Forum, and he wished for it to be recorded that his attendance was at no expense to Nuneaton and Bedworth Borough Council.

RESOLVED that the declarations of interest are as set out in the Schedule attached to these Minutes.

HEH24 **Questions to Cabinet**

The portfolio holder for Health and Environment (Councillor J. Gutteridge) and the portfolio holder for Housing and Communities (Councillor C. Golby) were in attendance to answer questions from the Panel.

Councillor Evans asked the Portfolio Holder for Housing and Communities:

It was it was widely reported in February, following our budget process, that as part of the Housing Revenue Account we had to make amendments to our charges with respect to garages in the HR Account. I just wondered, is retention in garages an issue to the Housing Department and what is the demand? Has that demand reduced since the amendments to the charges?

The Portfolio Holder for Housing and Communities replied:

I'll give you actually a broader overview, so it provides a bit of context to the background as well as the 'yes no' because it's not necessarily a binary answer. So there was a question raised, I believe at Cabinet, about terminations, of how many people have handed keys back effectively, how has the increase in charges affected the retention like you say. So we've got 135 terminations since April and juxtapose that against the fact that we have 319 applicants on the waiting list, it's actually quite positive. 205 of those tenants are private tenants, so will pay the top rate should we give them tenancy in the garage. We've also recently carried out a waiting list review, and all of those applicants still want to rent a garage off us, so again that is a real positive. So we're working through the list and we're going to allocate the garages that we've got accordingly. But in total we've got 1,300 garages, there or there thereabouts. We've got 640 that are currently void, 709

that are occupied and we're working through the applications as I've said for any that we've got, that we can fill. So the increase in charges hasn't actually really adversely affected what we're doing, in fact quite the opposite. The increase in charges has actually seen that we've gone from a weekly charge rate for garages round about £7,500 and it's now consistently between £11,500 and £12,500 per week. So we're looking at around an increase of just short of £4,000 per week, based on the numbers, and that is from the point of when we increased the charges. So I hope that provides a bit of context and clarity.

Councillor Evans followed up with:

So any commentary that we've lost money as a result of these changes, that is clearly not the case.

The Portfolio Holder for Housing and Communities replied:

Absolutely, any claims made to that effect are totally false and completely demonstrably false also.

Councillor Kondakor asked the Portfolio Holder for Health and Environment:

Thank you very much. Can I start with a couple questions to Councillor Gutteridge? The first one I sort of gave a bit of pre-warning to him. I was interested in flooding in Whittleford Park, where there's potential to have a flood scheme. I know several of his Officers went to the Stakeholder event a year ago, so I just wanted to ask Councillor Gutteridge's views on what we know about existing flooding in the park over the last, like there was a big rainfall event a month ago. And if the Officers have briefed him on the possibilities of having some flood schemes to keep the flood water in the park, rather than let it go into the industrial estate or on to Queen Elizabeth Road. Thank you.

The Portfolio Holder for Health and Environment replied:

Thank you Councillor Kondakor, I think you've pre-empted yourself because I believe you've got it on item 13 of this agenda for the Work Programme for the flood alleviation, so I'll leave it until item 13.

Councillor Kondakor then asked:

Thank you Chair. The reason I ask now is we're not supposed to ask Cabinet Members questions necessarily later on, but if Council Gutteridge is staying that'll be great.

My second question was about Bermuda Physical Activity Centre which is being built on Miners Welfare Park. I believe that's got the go-ahead effectively, almost now, bar sorting out Planning. But what I wanted to check was, were plans being progressed to plant new trees for the ones that we lost, because obviously the first thing we need to do is remove trees to allow the centre to be built. And the second thing was is there any progress on the time scales for the new skate park? Thank you.

The Portfolio Holder for Health and Environment replied:

Thank you Councillor Kondakor. I think I just have to start with that I think Bermuda is in Nuneaton, and Bedworth is in Bedworth, and I think the project you're on about is in Bedworth, the Physical Activity Hub, is that correct? Thank you Bermuda is Councillor Golby's. Yes we will be removing some trees unfortunately, but we will be planting more than we are taking out eventually. We are looking at that. We might start to look to take the trees out early part of next year before bird nesting season, if we're going to take them out. Going on to the

skate park, yes the skate park is progressing nicely and that will be all intertwined with the Physical Activity Hub in Bedworth.

Councillor Kondakor asked the Portfolio Holder for Health and Environment:

The third area I wanted to just ask you about was the adoption of outdoor areas on the new estates in Weddington. I believe Matt Crosby and his team keep working with developers, but we seem to get very little progress on those adoptions of the open spaces by the Borough Council, so I wanted to just check we had the capacity in the team to be progressing those, and if there's any news.

The Portfolio Holder for Health and Environment replied:

Thank you Councillor Kondakor. Yes we are progressing. If you'd like to put your full question on Customer Services we can get one of our Officers to come back with notification, and I do have capacity to do the snagging lists and looking at various sites across the Borough.

Councillor Kondakor asked the Portfolio Holder for Housing and Communities:

I've now got two questions for Councillor Golby. The first one is about people presenting as homeless, because obviously it's an ongoing battle this Council has, to obviously keep housing these people. So I was hoping we could have a quick update on how the process is going in terms of our temporary accommodation, and what the size of people, the effective numbers of families we've got currently being housed in our accommodation and Bed and Breakfast.

My second question was just related to the empty garages. If we've got over 640 empty I wondered what the hold-up has been in refilling them and if we're doing any refurbishment to make them rentable? Thank you.

The Portfolio Holder for Housing and Communities replied:

I can answer the garage one off the top of my head. I mean that that has been well documented that we're actually reviewing what we've got, to see what we need to refurbish, what we need to demolish, and what we can use for other things. That has been said time and time and time again. We are under the process of doing a capital project review, and we are reviewing our estate, which again has been mentioned time and time again. It's all part of the overall housing review that's currently taking place, which I believe you asked me for an end date for last time I was here, or was it in Cabinet, and which I said measure twice, cut once, was my response. So that's again, I can't really offer you any more on that other than it's an ongoing situation that we're reviewing.

It was agreed that Councillor Golby would respond to the question relating to Homelessness under Any Other Business, to allow her time to gather the information in order to provide a more comprehensive answer.

Councillor Evans asked the Portfolio Holder for Housing and Communities:

We've done a lot of work on this Committee around Antisocial Behaviour and the impact that has on the Housing Revenue Account. I just wondered if there was any data within the Council or perhaps data that's collected nationally, around the correlation between ASB that is reported to us in the Housing Department, and evictions that we are successful in carrying out.

The Portfolio Holder for Housing and Communities replied:

Yes actually, though we were mentioned in a news article not that long ago, and that was off the back of a nationwide, or certainly in England FoI that was sent out

to all Councils asking for some information, and the response that we gave back actually pitched us in, basically the FoI was based around how many complaints of ASB do we have within our Council housing stock, what were our responses, and how many evictions came off the back of it. The purpose of the article was to try and see who's dealing with ASB in the strictest manner, and out of 78 Councils, and that includes some of the really large Councils as well like Birmingham, we are number five in performance nationally for dealing with ASB. So the numbers are aren't massive, we've got 414 as of, this is up to June this year, so it's 22-23. We got 414 ASB complaints, we dealt with them in the best way possible and seven of those complaints led to a complete eviction of trouble causing tenants. So, and I hope this actually, so we were fifth in numbers, we were also fifth in per complaint evictions per complaint as well. And that pitches us again against the same bigger Councils like Birmingham and, you know Sandwell. I'm looking down the list that I was sent. Actually Sandwell got 7,500 complaints and evicted one person. We are punching well above our weight and it's testament to the changes that we've implemented in the Housing and Communities team, and the team are working really well, and I can't thank them for the amount of work they're putting in to make communities better.

Councillor K. Evans responded:

Well that's incredibly good and if we're top five then we are almost certainly leading the national fight against antisocial behaviour and evicting those housing tenants who wish to cause misery to other housing tenants. And it's obviously the extreme small minority, but it's only a small minority that causes absolute hell for the people, and our Officers in the Housing Department should be commended for their work in making us one of the Country's leading Housing Departments in tackling antisocial behaviour.

HEH25 **Emotional Well-Being and Mental Health Support for Children and Young People in Warwickshire**

A report of the Commissioner for Children and Young People's Mental Health and Emotional Well-Being to provide the Panel with an update on the Warwickshire Children and Young People's Emotional Well-being and Mental Health Services including the Rise Service.

The Panel discussed and asked questions on the following:

- Technology can be an opportunity and a threat – with young people spending more time on technology.
- The need for pro-active approaches to get young people interacting with others, especially outside the house.
- Getting young people to engage with, and feel part of their community – including the proven benefits of physical activity in health and wellbeing.
- Working with Schools and groups, including the voluntary sector. Multi-agency working is important.
- Engaging with parents and providing support to whole family units – giving consideration to home environments (including finances, parents home working etc).
- Self-referrals and wrap around support being available.
- Panel Members felt information around waiting times would be useful, and data around children in crisis (how many are long term, or leave and come back).
- Information relating to staffing can be found in the Local Transformation Plan.

- They are required to keep data on the demographics of those using the service.

RESOLVED that the contents of the report be noted.

HEH26 **Petition – Closure of Pool Bank Street Carpark**

A petition was received in relation to the closure of Pool Bank Street carpark.

The Panel discussed and asked questions on the following:

- The Panel discussed what had changed since the petition had been started – including the fact certain relevant organisations and groups have access to the carpark whenever required (including the Abbey Theatre, Scouts/Cadets)
- Positive feedback has been received from local residents as ASB has reduced. The Police also supported the scheme.

RESOLVED that the petition be noted.

HEH27 **Community and Voluntary Sector (WVACA and CAB) Performance Report**

The Director for Housing and Community Safety provided a report which gave the Panel an opportunity to scrutinise information pertaining to Warwickshire Community and Voluntary Action (WCAVA) and the Citizens Advice Bureau (CAB) during the first two quarters of 2023/23.

Public Speaker: Mr P. Smith

The Panel discussed and asked questions on the following:

- Homeless provision
- Useful to have a timeline over the past few years – now have a bigger workload due to national influences such as fuel and cost of living crisis – to see how this impacts on them.
- The need for education, especially in relation to issues such as the cost of living crisis,
- A request for representatives to attend in person in the future.
- The need for partnership working – such as with Rise.
- Diversifying funding moving forward, to ensure they are sustainable, and meeting the needs of residents.
- A breakdown of the figures was requested – Members were asked to get more information and specific requests to Committee Services so information can be added (where possible) to future reports.
- Members are welcome to visit the organisations by appointment.

RESOLVED that the contents of the report be noted.

HEH28 **Damp and Mould Inspection Performance**

The Assistant Director – Social Housing and Community Safety and the Responsive Repairs Manager presented a report which updated the Panel on the Social Housing (Regulation) Act 2023 and the Council's management of damp and mould in their properties.

The Panel asked a number of questions and discussed a variety of issues including:

- Staff are being more proactive rather than reactive.
- Structural issues of 1970's buildings and ongoing maintenance programmes.
- Capital programme in line with work relating to repairs.
- The need to look at property types (including age and type of building) as this has an impact on priorities.

- Positive feedback is being received, residents are pleased with responses and action from NBBC.
- The Committee wished for their thanks to be passed onto staff members.

RESOLVED that the contents of the report be reviewed and noted.

HEH29 **Tenant Satisfaction Measures**

A report of The Assistant Director – Social Housing and Community Safety provided the Panel with information relating to the outcome of the new Tenant Satisfaction Measures, required as part of the Social Housing (Regulation) Act 2023.

The Panel asked a number of questions and discussed a variety of issues including:

- Improvement of the complaints process.
- ASB – NBBC have, and will continue to evict residents if required. Positive work is taking place in the department.
- Suggestion to look at ensuring digital responses can be received.
- An external company was commissioned to carry out the work, and collate the data. In future keeping the work inhouse will be considered, but factors such as capacity and cost benefits will be taken into account. Lots of learning has taken place this year.
- The Communications Team can be used to promote their work.
- Resident engagement is one area that is being looked at to improve, including the use of a van to allow Officers to be more visible.

RESOLVED that the contents of the report be considered and noted.

HEH30 **Forward Plan**

The Forward Plan showing the key decisions that will be made in the four months commencing 1st December 2023, was provided to the Panel for information.

RESOLVED: that the Forward Plan be noted.

HEH31 **Work Programme Suggestion Form**

Councillor Kondakor submitted a Work Programme Suggestion Form relating to Flood Alleviation - 'We need urgently to look at the new flood risks to Nuneaton town centre, Abbey, Camp Hill and Weddington Wards as a result of cancellation of Flood alleviation project'.

The Panel discussed a variety of issues including:

- Nuneaton's history in relation to flooding.
- Floodplains and flood relief initiatives.
- Areas that cause issues, and areas that are at risk.
- Suggestions to reduce risk, including delaying the speed water travels from certain areas, such as Camp Hill. Looking at options where water can be held back.
- The possibility of getting WCC to attend a meeting and form a Working Group to look at long term options and solutions.
- Money is a factor, WCC is the responsible authority and the Environment Agency could be a funding provider.
- The Scrutiny Panel at WCC was suggested as an appropriate avenue to pursue as NBBC has no authority in relation to some of the suggestions.
- Members requested more information in relation to funding, budgeting and the Capital Programme. Once this additional information is received, it was

generally agreed that Members would be happy to invite representatives from the WCC Flood Team to a future Scrutiny Meeting to discuss generic concerns across the Borough.

RESOLVED that

- a) the Leader of the Green Party be invited to present a Capital Programme during the 2024 Budget setting process, detailing how such a project could come to fruition, taking into account the Councils Medium Term Financial Strategy; and
- b) the Work Programme Suggestion Form not be reviewed or approved until this additional information be received.

HEH32 **Work Programme**

The Panel were presented with the Work Programme for the municipal year 2023-2024.

RESOLVED that the Work Programme be noted.

HEH33 **Any Other Items**

Councillor K. Kondakor repeated the question he had asked under Questions to Cabinet, which had been deferred:

Councillor Kondakor asked the Portfolio Holder for Housing and Communities:

Can we have an update on the current people becoming homeless and how many are in B&B and how many are in our various bits of temporary accommodation?

The Portfolio Holder for Housing and Communities replied:

I'm not going to break it down too much because I don't want to give away who's staying where, because some people are there because of domestic abuse etc. So we've got 103 households in temporary accommodation at the moment, three of those have been decanted because of repairs to their homes so are not actually homeless. The breakdown out of that, we've got 43 who are single families so, consisting of one person. We've got a total of 16 pets that we are currently looking after. Out of all the people who are currently in in our properties 20 have got offers of housing. We've got 85 void properties, of that 48 of them are ready to let, and in total we only have five houses in bed and breakfast accommodation, the rest is being accommodated internally by the Council.

It was agreed that the process to recruit a new independent Co-Opted Member of the Scrutiny Panel should begin.

Chair

Housing, Environment and Health Overview And Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	K. Evans (Chair)	Employed the Local Government Association	Sponsorship: Election Expenses – North Warwickshire Conservative Association Membership of Other Bodies: <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Member of the Bedworth Conservative Club Member of the Conservative Party.	
	S. Harbison	Self-employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: • Astley Charity	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	B. Pandher		Member of Warwickshire County Council Treasurer & Trustee of Nanaksar Gurdwara Gursikh Temple; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: Foleshill Charity Trustee – Proffitt's Charity	
	E. Shiers (Vice-Chair)	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board for Camp Hill Primary School. Member of the Board of Trustees of Camp Hill Community Association Volunteer for the Coventry and Warwickshire district RSPCA	
	J. Singh	Self-employed at Sedgie's News Agents.		

**Housing, Environment and Health Overview And Scrutiny Panel -
Schedule of Declarations of Interests – 2023/2024**

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	S. Harbison	Self-employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Astley Charity 	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	B. Pandher		Member of Warwickshire County Council President & Trustee of Nanaksar Gurdwara Gursikh Temple Coventry; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: <ul style="list-style-type: none"> • Foleshill Charity • Trustee – Proffitt's Charity • Conservative Party 	
	E. Shiers (Vice-Chair)	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board for Camp Hill Primary School. Member of the Board of Trustees of Camp Hill Community Association Volunteer for the Coventry and Warwickshire district RSPCA Director Community Interest Company Chill (alternative education provision for young people)	
	J. Singh	Self-employed at Sedgie's News Agents.		

Warwickshire Fire and Rescue Service

Resourcing to risk

Project overview

Resourcing to Risk is a programme to identify how we can best position our resources to make the biggest difference to our communities. Put simply, to deliver on our Prevention, Protection and Response Strategy we need to have the right people in the right place, with the right skill and the right equipment, at the right time.

There are three key reasons why we need to change how we do things:

Our resource availability doesn't align to activity levels

The current operating model doesn't allow the service to use resources in the most efficient way, nor does it align with service activity levels. There are more fire appliances (engines) and resources available at night when activity levels are lowest, and fewer fire engines and resources available in the day when activity levels are at the highest.

We aren't meeting the attendance time targets we have agreed with our communities

The aim is to arrive at the most serious of incidents within 10 minutes. This is only achieved in 64% of occasions against a target of 75%, with an average attendance time of 10 minutes and 37 seconds.

Our on-call fire appliance availability is reducing

On-call fire appliance availability continues to decline even after significant interventions, and on average are only available one-third of the time.

Despite the commitment and hard work of our on-call firefighters, many of whom have other jobs and commitments whilst also serving their communities, the on-call duty system has become increasingly challenging to sustain. This is not only a challenge for WFRS, but also for other services across the UK.

What's happening now?

The public consultation on the Resourcing to Risk proposal is now live and will remain open until 10 March 2024. Please visit warwickshire.gov.uk/ask where you will find a summary of the reasons

for the Resourcing to Risk proposal, the benefits that we believe the proposed approach offers in improving how we keep Warwickshire's communities and people safe and a link to the online survey.

If you need a paper copy of the survey, or an alternative format or language, please call 01926 410410 or email wfrsr2r@warwickshire.gov.uk.

We are also holding a series of information sessions across Warwickshire to which you are welcome to attend. For a full list of events and to book your place, please [visit Eventbrite](#).

If you have an idea on how the proposals could be adjusted or amended, then we'd love to hear from you. We've set up a panel, to be chaired by CFO Ben Brook, to hear suggestions from staff. It will meet twice during the consultation:

- 1 February (1.30pm - 4.00pm) at Leamington HQ
- 26 February (1.00pm - 4.00pm) at Leamington HQ

You will be given a maximum of 20 minutes to present your suggestions, with up to 10 minutes of questions from the panel to confirm understanding. This presentation can take any format, and no-one should feel like they cannot present their suggestion or idea - we just want to hear your voice.

Please email Sharon Kite to book a slot to present your ideas. Within this email please can you provide a brief outline of your suggestion and let us know if you will need any digital facilities to present your suggestion/ideas (e.g., a screen).

Keeping up to date

At every step of the process, we will update this page with the latest information. You may want to bookmark it, so that you can return here easily.

We've also added a Resourcing to Risk section in Fire Matters, which is distributed via email every two weeks. Please do look out for programme updates included there too.

There is also a selection of the [frequently asked questions available](#), organised by theme. We'll be updating these and added new themes as often as possible.

Finally, you are also welcome to join the CFO's regular Chat with the Chief sessions, which take place monthly. If you don't have the calendar invite and would like to join, please contact sharonkite@warwickshire.gov.uk.

Reference documents

Now the consultation is live, the best place to look at all the data on our current response times and availability is the warwickshire.gov.uk/ask website.

You can also:

- [refer back to the paper that Cabinet considered on 9 November](#)
- [watch a recording of the meeting](#)

Contact us

We'd encourage you to submit your feedback formally as part of the public consultation. However, you can also use one of these two ways to get in touch with us:

- We have a bespoke email address, which is WFRSR2R@warwickshire.gov.uk
- If you'd prefer to send us a message anonymously, you can do so using this [online form](#).

Wellbeing and support

Although we hope that the changes will bring new opportunities to further develop your career with WFRS, we're also aware that change brings uncertainty. So please do access the help that is available to you if needed. This includes:

- Wellbeing ambassadors - wellbeingambassadors@warwickshire.gov.uk
- Your line manager
- [Occupational health](#), who can provide advice and guidance on fitness for work, including general physical and psychological wellbeing.

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Housing, Environment and Health OSP

Date: 1st February 2024

From: Rachel Fleeson – Safety and Environmental Health Manager

Subject: Air Quality Management – Monitoring of the 2 current Air Quality Management Areas and What is Being Done to Mitigate These

Portfolio: Health and Environment

Building a Better Borough Aim: 1

Building a Better Borough Priority: 1

1.0 OBJECTIVES OF SCRUTINY

1) To scrutinise the Air Quality Management at NBBC including monitoring and mitigation as set out in the most recent Annual Status Report (2023).

2.0 WHAT IS THE PANEL BEING ASKED TO CONSIDER?

1) Part IV of the Environment Act 1995 requires local authorities, through the Local Air Quality Management (LAQM) system, to assess air quality in their area and designate Air Quality Management Areas (AQMAs) if improvements are necessary.

2) NBBC carries out monitoring of nitrogen dioxide concentrations using a network of diffusion tubes. The Council has declared two Air Quality Management Areas (AQMAs), both within Nuneaton, for exceedances of the annual mean nitrogen dioxide (NO₂) objective. These AQMAs are Leicester Road gyratory and Midland Road/Central Avenue/Corporation Street. Where an AQMA is designated local authorities are required to produce an Air Quality Action Plan (AQAP) describing the pollution reduction measures it will put in place.

3) Members should consider the 2023 Annual Status Report, the update on current national and local air quality matters and respond accordingly.

4) Members should also consider recommending that AQMA 1 is revoked as per the requirement set out by Defra in the review of the 2023 Annual Status Report (Appendix B).

In its review, Defra have commented that nitrogen dioxide concentrations within AQMA 1 have been below the objective for 10 years and have not been within 10% of the objective in the past 5 years. They acknowledge the AQMA was previously retained to monitor any increases due to local housing developments, but now state,

“following a strengthened approach in 2023, it is now recommended that the revocation of this AQMA progresses in the upcoming reporting year unless there is sufficient evidence that the proposed development(s) will cause significant impacts on air quality.

The revocation of an AQMA should be considered following three consecutive years of compliance with the relevant objective as evidenced through monitoring. Where there have been no exceedances for the past five years, local authorities must proceed with plans to revoke the AQMA. The LAQM Technical Guidance 2022 is clear in this respect:

“There should not be any declared AQMAs for which compliance with the relevant objective has been achieved for a consecutive five-year period.” (Point 3.57, page 50).

Please be aware that unless a likely exceedance has been identified in the area, Defra will not appraise AQAPs for AQMAs that have been in compliance for five years. Local Authorities will instead be advised to revoke the AQMA.

AQMAs should identify areas where air quality objectives are not being met or are likely to be at risk of not meeting them. Keeping AQMAs in place longer than required risks diluting their meaning and impacting public trust in LAQM”

The panel should note that revoking the AQMA would not mean any reduction the nitrogen dioxide monitoring in the AQMA area. Monitoring would continue as it does currently and would therefore identify any increase in nitrogen dioxide levels in future.

3.0 WHO/ WHAT CAN THE PANEL INFLUENCE?

The outcomes of the panels debate will be considered at a meeting of the Air Quality Steering Group at its next meeting.

The panel can also decide if it wants to give a recommendation that the process for revoking AQMA 1 be initiated.

4.0 WHAT INFORMATION WILL BE PRESENTED?

The Panel is asked to consider the information included within the following appendices:

Appendix A) Annual Screening Report 2023

Appendix B) Defra review and commentary of Annual Screening Report 2023

Appendix C) Links to Defra Local Air Quality guidance

A Senior Environmental Health Officer will attend the Panel to assist with queries relating to the document.

Appendix A

Appendix B

Appendix C

Defra Local Air Quality Management guidance available at the links below;

Technical Guidance 22 (TG22)

[LAQM-TG22-August-22-v1.0.pdf \(defra.gov.uk\)](#)

Policy Guidance 22 (PG22)

[LAQM-Policy-Guidance-2022.pdf \(defra.gov.uk\)](#)

Nuneaton & Bedworth



2023 Air Quality Annual Status Report (ASR)

In fulfilment of Part IV of the Environment Act 1995
Local Air Quality Management, as amended by the
Environment Act 2021

Date: August 2023

Information	Nuneaton and Bedworth Details
Local Authority Officer	Sara Warne
Department	Environmental Protection Team, Regeneration and Public Protection
Address	Town Hall Coton Road Nuneaton CV11 5AA
Telephone	02476 376 405
E-mail	envhealth@nuneatonandbedworth.gov.uk
Report Reference Number	J10/12361D/10/F2
Date	01/08/23

Executive Summary: Air Quality in Our Area

Nuneaton and Bedworth Borough Council's (NBBC's) 2023 Air Quality Annual Status Report has been reviewed and approved by the Director of Public Health for Warwickshire County Council (WCC), Dr Shade Agboola on 27th July 2023.

Air Quality in Nuneaton and Bedworth

Air pollution is associated with a number of adverse health impacts. It is recognised as a contributing factor in the onset of heart disease and cancer. Additionally, air pollution particularly affects the most vulnerable in society: children, the elderly, and those with existing heart and lung conditions. There is also often a strong correlation with equalities issues because areas with poor air quality are also often less affluent areas^{1,2}.

The mortality burden of air pollution within the UK is equivalent to 29,000 to 43,000 deaths at typical ages³, with a total estimated healthcare cost to the NHS and social care of £157 million in 2017⁴.

The main sources of air pollution within Nuneaton and Bedworth are from road traffic, contributing to elevated concentrations of nitrogen dioxide (NO₂) and fine particulate matter (PM₁₀ and PM_{2.5}). Currently, there are two designated Air Quality Management Areas (AQMA) in the borough, both of which have been declared in relation to exceedances of the Air Quality Strategy (AQS) annual mean objective for NO₂ and both are adjacent to busy roads and interchanges within Nuneaton. The boundaries of the two AQMAs can be viewed online at [Local Authority Details - Defra, UK](#), details are provided in **Table 2.1** and maps are presented in Figures D.1 to D.5 (Appendix D).

Compared to 2021 levels, air pollutant concentrations experienced an overall decrease across Nuneaton and Bedworth in 2022. Air pollutant concentrations in Nuneaton and

¹ Public Health England. Air Quality: A Briefing for Directors of Public Health, 2017

² Defra. Air quality and social deprivation in the UK: an environmental inequalities analysis, 2006

³ Defra. Air quality appraisal: damage cost guidance, January 2023

⁴ Public Health England. Estimation of costs to the NHS and social care due to the health impacts of air pollution: summary report, May 2018

Bedworth are generally demonstrating a long-term reduction. Consistently low NO₂ concentrations in the Leicester Road Gyratory AQMA led to Defra recommending its revocation in 2018; this revocation is currently pending. Pollutant concentrations remained above the objective within the Midland Road / Corporation Street AQMA up until 2019, although exceedances were restricted to the section of Midland Road between Manor Court and Stanley Road; there were no recorded exceedances in this AQMA since 2019.

Actions to Improve Air Quality

Whilst air quality has improved significantly in recent decades, health effects are apparent even below air quality objectives and therefore local action continues, in order to protect people and the environment from the effects of air pollution.

The Environmental Improvement Plan⁵ sets out actions that will drive continued improvements to air quality and to meet the new national interim and long-term PM_{2.5} targets. The National Air Quality Strategy, published in 2023, provides more information on local authorities' responsibilities to work towards these new targets and reduce PM_{2.5} in their areas. The Road to Zero⁶ details the approach to reduce exhaust emissions from road transport through a number of mechanisms; this is extremely important given that the majority of AQMAs are designated due to elevated concentrations heavily influenced by transport emissions, including those in Nuneaton.

In 2022, a revised Action Plan for Nuneaton and Bedworth outlined the actions that have been developed to address the exceedance of the annual mean NO₂ objective along Midland Road in Nuneaton, and also more strategic issues to reduce emissions of both NO₂ and PM_{2.5} across the borough, to improve health in a more equitable way. The measures are presented under five broad topics:

- Support and Collaborate with WCC on Traffic Management Measures Directly Impacting Midland Road;
- Promotion of Behaviour Change away from Single Occupancy Private Vehicle Use;
- Promotion of the Use of Alternatively Fuelled Vehicles;

⁵ Defra. Environmental Improvement Plan 2023, January 2023

⁶ DfT. The Road to Zero: Next steps towards cleaner road transport and delivering our Industrial Strategy, July 2018

- Developing Policies to Support Better Air Quality; and
- Controlling Domestic Emissions.

The Plan recognises that concentrations of NO₂ are reducing and therefore, to be proportionate, focusses on actions which can be implemented within the next few years, with costs that are proportionate to the level of exceedance.

The Action Plan was written in collaboration with a Steering Group which included WCC, as Highways Authority, planning and climate change colleagues and the Consultant in Public Health, Warwickshire. The Transforming Nuneaton team were also consulted with.

Conclusions and Priorities

In 2022, measured concentrations were below relevant air quality objectives, although it is acknowledged that the health impacts of air pollution exposure occur even below the objectives. Our priorities are therefore to ensure that the air quality objectives continue to be met along Midland Road in Nuneaton, largely through traffic management measures as well as encouragement of alternatively fuelled vehicles (in particular electric cars and buses).

Secondly, the Nuneaton and Bedworth Borough Council Air Quality Action Plan (AQAP) aims to reduce emissions more generally across the borough through collaborative working with other policy areas such as County transport, public health, planning and work underway to tackle the Climate Emergency declared in Nuneaton and Bedworth. We will ensure that air quality is considered within transport schemes, the Borough Plan and within other policy areas which are looking to reduce vehicle use, either by encouraging active travel, by reducing travel demand, encouraging freight onto different modes, or increasing the use of non-diesel and petrol vehicles. By taking this more strategic approach, air quality and the associated health outcomes should improve across the district.

Local Engagement and How to get Involved

The main source of air pollution within Nuneaton and Bedworth originates from road traffic emissions. Therefore, the best way for members of the public to help improve air quality within the borough is to adjust travel patterns to more sustainable methods of transport. There are online tools available to help you plan your journey, including WCC's car share database ([Carshare Warwickshire community - part of the Liftshare network](#)), How You

Move website and Facebook page <https://www.facebook.com/ChooseMoveCW/>, local bus timetables ([Public transport – Warwickshire County Council](#)) and cycling information ([Cycling – Warwickshire County Council](#)). The following are suggested alternatives to private travel:

- Use public transport where available – this reduces the number of private vehicles in operation, thereby reducing pollutant concentrations through a reduction in the number of vehicles and reducing congestion;
- Walk or cycle if your journey allows – from choosing to walk or cycle for your journey, the number of vehicles is reduced and also there is the added benefit of keeping fit and healthy. In addition, many of the cycle routes are off-road meaning you are not in close proximity to emissions from road traffic sources;
- Car / lift sharing – where a number of individuals are making similar journeys, such as travelling to work or to school, car sharing reduces the number of vehicles on the road and therefore the amount of emissions being released. This can be promoted via travel plans through the workplace and within schools;
- Alternative fuel / more efficient vehicles – choosing a vehicle that meets the specific needs of the owner. Fully electric, hybrid fuel and more fuel-efficient cars are available, and all have different benefits by reducing emissions; and
- Home working – choosing to work from home can help to alleviate congestion on the roads during peak times and therefore reduce the amount of emissions being released.

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1 Local Air Quality Management

This report provides an overview of air quality in Nuneaton and Bedworth during 2022. It fulfils the requirements of Local Air Quality Management (LAQM) as set out in Part IV of the Environment Act (1995), as amended by the Environment Act (2021), and the relevant Policy and Technical Guidance documents.

The LAQM process places an obligation on all local authorities to regularly review and assess air quality in their areas, and to determine whether or not the air quality objectives are likely to be achieved. Where an exceedance is considered likely the local authority must declare an AQMA and prepare an AQAP setting out the measures it intends to put in place to achieve and maintain the objectives and the dates by which each measure will be carried out. This Annual Status Report (ASR) is an annual requirement showing the strategies employed by Nuneaton and Bedworth Borough Council to improve air quality and any progress that has been made.

The statutory air quality objectives applicable to LAQM in England are presented in Table E.1.

NBBC's 2023 Air Quality Annual Status Report has been reviewed and approved by the Director of Public Health for WCC, Dr Shade Agboola on 27th July 2023.

2 Actions to Improve Air Quality

Air Quality Management Areas

AQMAs are declared when there is an exceedance or likely exceedance of an air quality objective. After declaration, the authority should prepare an AQAP within 18 months. The AQAP should specify how air quality targets will be achieved and maintained, and provide dates by which measures will be carried out.

A summary of AQMAs declared by Nuneaton and Bedworth Borough Council can be found in Table 2.1. The table presents a description of the two AQMAs that are currently designated within Nuneaton and Bedworth. Appendix D: Maps of Monitoring Locations and AQMAs provides maps of the AQMAs and also shows the air quality monitoring locations in relation to these areas. Both AQMAs are designated for exceedances of the annual mean NO₂ air quality objective.

There were no exceedances of the annual mean NO₂ objective recorded at any monitoring site in Nuneaton and Bedworth in 2022.

Annual mean NO₂ concentrations in 2022 were overall lower than those measured in 2021 (average reduction of 1.5%). Out of the 38 monitoring sites in 2022:

- 22 sites showed a decrease in annual mean NO₂ concentrations compared to 2021 (maximum decrease of 9.7%);
- 13 sites showed an increase in annual mean NO₂ concentrations compared to 2021 (maximum increase of 7.8%);
- 2 sites showed no change in annual mean NO₂ concentrations compared to 2021; and
- A comparison to 2021 data was not available for the remaining site (NB27) as it was installed in January 2022⁷.

Exceedances of the annual mean NO₂ objective were measured prior to 2020 within the existing Midland Road / Corporation Street AQMA (AQMA 2). Measured concentrations for

⁷ Data for 2018 and 2019 are available for this monitor, but not 2020 and 2021 data, due to the monitor being temporarily uninstalled.

the last three years of monitoring have been below 90% of the annual mean NO₂ objective value of 40 µg/m³ (i.e. below 36 µg/m³); however, it is recommended that concentrations within AQMA 2 are reviewed in the 2024 ASR and a decision taken as to whether to revoke the AQMA.

NO₂ concentrations measured in the Leicester Road Gyratory AQMA (AQMA 1) have not been within 10% of the annual mean objective since 2016; concentrations in 2022 (as well as in 2020 and 2021) were all below 75% of the annual mean objective. Revocation of AQMA 1 was recommended by Defra upon review of the 2018 ASR, although this decision was delayed due to growth in house building to the north of Nuneaton, which may impact upon the road network within the AQMA. Currently, this revocation is still pending.

Table 2.1 – Declared Air Quality Management Areas

AQMA Name	Date of Declaration	Pollutants and Air Quality Objectives	One Line Description	Is air quality in the AQMA influenced by roads controlled by Highways England?	Level of Exceedance: Declaration	Level of Exceedance: Current Year	Number of Years Compliant with Air Quality Objective	Name and Date of AQAP Publication	Web Link to AQAP
AQMA 1 – Leicester Road Gyratory, Nuneaton	01/03/2007	Annual Mean NO ₂	An area of Nuneaton centred on the Leicester Gyratory system and incorporating sections of the Leicester, Old Hinckley and Weddington Roads	No	43.0 µg/m ³	26.2 µg/m ³	>10	Nuneaton and Bedworth Borough Council, Air Quality Action Plan 2022	Link to AQAP
AQMA 2 – Midland Road / Corporation Street, Nuneaton	01/10/2009	Annual Mean NO ₂	Centred on Midland Road and Corporation Street but also includes parts of Central Avenue and Manor Court Road	No	53.0 µg/m ³	34.5 µg/m ³	3	Nuneaton and Bedworth Borough Council, Air Quality Action Plan 2022	Link to AQAP

Nuneaton and Bedworth Borough Council confirm the information on UK-Air regarding their AQMAs is up to date.

Nuneaton and Bedworth Borough Council confirm that all current AQAPs have been submitted to Defra.

Progress and Impact of Measures to address Air Quality in Nuneaton and Bedworth

Defra's appraisal of last year's ASR concluded that the conclusions reached are accepted for all sources and pollutants, and that the report overall was well structured, detailed and provided the information specified in the Guidance. Defra's appraisal also stated that the figures included in the report were well-presented and consistent. The AQMAs were also shown on the figures and the labels clearly distinguished between monitoring sites. The following comments were raised, which are designed to help inform future reports:

- *"It is stated on Table 2.1 within the supporting Excel file that the level of exceedance in the current year for both AQMAs are 25 $\mu\text{g}/\text{m}^3$ and 34 $\mu\text{g}/\text{m}^3$ respectively. However, these values are stated in the report as 25.9 $\mu\text{g}/\text{m}^3$ and 35.2 $\mu\text{g}/\text{m}^3$ respectively. The Council should be mindful of this discrepancy and ensure that the report and supporting Excel file have the same information.*
- *It is not clear which monitoring site has duplicate diffusion tubes. It is suggested on Page 11 that site NB23 is the duplicate site, while in Table B.1 site AQM is highlighted as the duplicate site. The Council states that there is only one duplicate site within the network.*
- *A good discussion on QA/QC procedures has been provided, including the relevant annualisation calculations. A screen capture of the relevant national bias adjustment factor spreadsheet has been provided. However, the border has not been cropped from this screen capture. The Council should ensure that images are neat and professional, and do not include unnecessary borders or toolbars.*
- *The Council have highlighted that the revocation of AQMA 1 is to be delayed due to the construction of new housing developments. This demonstrates that the Council is committed to maintaining good air quality and ensuring that areas of concern are highlighted. The Council could consider additional monitoring around this area to further support the revocation of the AQMA and to gather information on the impacts of the new housing developments."*

Nuneaton and Bedworth Borough Council has taken forward a number of direct measures during the current reporting year of 2022 in pursuit of improving local air quality. Details of all measures completed, in progress or planned are set out in Table 2.2. Five measures are included within Table 2.2, with the type of measure and the progress Nuneaton and

Bedworth Borough Council have made during the reporting year of 2022 presented. Where there have been, or continue to be, barriers restricting the implementation of the measure, these are also presented within Table 2.2.

More detail on these measures can be found in the Nuneaton and Bedworth Air Quality Action Plan, which was updated in 2022, and can be found [here](#)⁸. This Action Plan aims to progress air quality in Nuneaton and Bedworth Borough Council's AQMAs through the following means:

- Enhancing cycling infrastructure, along with creating new infrastructure to encourage sustainable travel;
- Reducing congestion;
- Promoting active travel and alternatively fuelled vehicles; and
- Ongoing implementation of the Air Quality Supplementary Planning Document (SPD), which was adopted in 2020, to ensure air quality is fully considered in the development control process.

Nuneaton and Bedworth Borough Council expects the following measures to be taken forward over the course of the next reporting year:

- Support and collaborate with WCC on traffic management measures directly impacting Midland Road, particularly the continuation of the Ring Road upgrades (with first schemes on site in Summer 2023);
- Promote behaviour change away from single occupancy private vehicle use;
- Promote the use of alternatively fuelled vehicles;
- Develop policies to support better air quality; and
- Control domestic emissions.

The principal challenges and barriers to implementation that Nuneaton and Bedworth Borough Council anticipates facing are issues concerning funding. Whilst the costly upgrades to the ring road have largely been secured, improvements to the cycling infrastructure outside the scope of the Transforming Nuneaton Project have yet to secure funding. Beyond this, WCC have not received funding from the Department for Transport (DfT) for the Warwickshire Bus Service Improvement Plan, currently resulting in a barrier in delivering EV bus priority measures in Warwickshire.

⁸ Nuneaton and Bedworth Borough Council. Air Quality Action Plan, April 2022

Nuneaton and Bedworth Borough Council anticipate that the measures stated above and in Table 2.2 will help maintain compliance in AQMA 2 – Midland Road / Corporation Street.

Table 2.2 – Progress on Measures to Improve Air Quality

Measure No.	Measure	Category	Classification	Year Measure Introduced in AQAP	Estimated / Actual Completion Date	Organisations Involved	Funding Source	Defra AQ Grant Funding	Funding Status	Estimated Cost of Measure	Measure Status	Reduction in Pollutant / Emission from Measure	Key Performance Indicator	Progress to Date	Comments / Barriers to Implementation
1	Support and Collaborate with WCC on Traffic Management Measures Directly Impacting Midland Road	Traffic Management	Strategic Highway Improvements	2021 onwards	The scheme will be phased with the first phase due to be completed 2024. The whole scheme is anticipated to be completed by the end of 2025	WCC and NBBC	Developer contributions, Transforming Nuneaton Programme (TNP)	No	Funding secured by WCC	>£10 million (including existing programme)	In planning phase	Reductions large enough to achieve the annual mean NO ₂ at all relevant monitoring locations	Traffic flows on Midland Road, Nuneaton, and resulting NO ₂ concentrations	<p>The TNP includes significant highway improvement schemes, which are predicted to have a positive impact on the Midland Road AQMA (AQMA2). Air quality modelling has been conducted for all of the schemes, and as a whole will improve the flow of the traffic and improve air quality.</p> <p>Works are progressing. The Abbey Green cycleway is due to be constructed in 2023. The Wheat Street scheme will follow and is due to commence in 2024. The remainder of the Corporation Street works (AQMA2) are due to commence in 2024.</p> <p>The Leicester Road gyratory part of the scheme (AQMA 1) has gone through a value engineering exercise and is progressing.</p>	Upgrades to the Ring Road are high cost. Significant funding has been secured for the majority of the scheme.
2	Promote Behaviour Change away from Single Occupancy Private Vehicle Use	Promoting Travel Alternatives	Encourage/facilitate home working, active travel campaign & infrastructure, Personalised Travel Planning, Promotion of Cycling, Promotion of Walking, School Travel Plans, Workplace Travel Planning	Ongoing and 2021 onwards	Ongoing for the measure as a whole	WCC and NBBC	WCC	Possible	Ongoing	>£10 million for all aspects of the measure	Ongoing projects	N/A – strategic measure which will also assist in achievement of air quality objective in AQMA	Monitoring strategy for Local Transport Plan (LTP)	<p>Ongoing work with schools and businesses, and travel plans through planning system.</p> <p>WCC have committed a significant amount of money to improve cycle routes, including in NBBC. Funding has been secured for future (programmed) delivery within Nuneaton town centre, as part of TNP.</p> <p>Planning permission has been granted for a segregated pedestrian and cyclist pathway along a section of Corporation Street which is located in AQMA 2 and is due to be constructed in 2023.</p> <p>There are several funded</p>	<p>A number of initiatives across the borough encourage walking and cycling. Not costed specifically as wider measures to reduce emissions.</p> <p>The TNP incorporates cycling infrastructure improvements, but at the moment none extend as far as Midland Road.</p> <p>There is currently no funding secured for further development of cycle routes within Nuneaton Town centre</p>

Measure No.	Measure	Category	Classification	Year Measure Introduced in AQAP	Estimated / Actual Completion Date	Organisations Involved	Funding Source	Defra AQ Grant Funding	Funding Status	Estimated Cost of Measure	Measure Status	Reduction in Pollutant / Emission from Measure	Key Performance Indicator	Progress to Date	Comments / Barriers to Implementation
														<p>walking/cycling schemes outside the town centre, which are programmed for the North of Nuneaton (an area of significant residential development) along major routes into the town.</p> <p>WCC have released the Draft 'Local Cycling and Walking Infrastructure Plan' (LCWIP)- which identifies proposed schemes (with funding secured) and potential schemes for Nuneaton and Bedworth. Following a period of public consultation, the finalised LCWIP is planned to be presented at WCC cabinet for final approval.</p> <p>WCC run 'Cars and Kids Don't Mix' campaign which encourages walking to school. 2022 saw the launch of a new campaign #JustOneJourney, which includes an online platform to help & encourage residents choose more active travel. Officers are working with, supporting and promoting active travel interventions in Schools, Work Places and local community groups. An Award Programme has been introduced in schools to decrease the number of car journeys, increase walking, cycling and scooting and educate on the benefits of active travel on health and the environment.</p>	

Measure No.	Measure	Category	Classification	Year Measure Introduced in AQAP	Estimated / Actual Completion Date	Organisations Involved	Funding Source	Defra AQ Grant Funding	Funding Status	Estimated Cost of Measure	Measure Status	Reduction in Pollutant / Emission from Measure	Key Performance Indicator	Progress to Date	Comments / Barriers to Implementation
3	Promote the use of Alternatively Fuelled Vehicles	Promoting Low Emission Transport	Priority Parking for LEVs, procuring alternative refuelling infrastructure to promote Low Emission Vehicles, EV recharging, Gas fuel recharging, taxi emission incentives, taxi licensing conditions	Ongoing and 2021 onwards	Ongoing with aim to become carbon neutral by 2030	WCC and NBBC	DfT, Office for Low Emission Vehicles (OLEV), Energy Savings Trust (EST), WCC	Possible	Ongoing	£1-10 million	Ongoing – some EV charging points already completed	N/A – strategic measure which will also assist in achievement of air quality objective in AQMA	Proportion of alternatively fuelled vehicles in the fleet on Warwickshire's roads	<p>EV charging points increasing in NBBC as funding will allow.</p> <p>All new developments are required to have EV charging points in line with the Air Quality SPD.</p> <p>National Express Coventry are now operating 50 all electric buses on several routes, some of which are cross boundary into NBBC.</p> <p>National Express Coventry will be ordering an additional 150 all electric buses in 2023, some of which may be cross boundary into NBBC.</p> <p>WCC have secured funding through the Towns Fund for EV charging points. An additional 10 charging points are to be installed in Abbey Street by summer 2024. Rapid charging points are to be installed at the Pingles Leisure Centre and the Town Hall Carpark. WCC have been awarded an allocation of Local Electric Vehicle (LEVI) funding from Central Government which will be used to rollout on and off-street charging infrastructure in the coming years.</p> <p>WCC officers commissioned a consultant to carry out Options Appraisal work to assess 4 potential off-street sites, (one of which was in Nuneaton) to hold charging infrastructure for utilisation by all-electric cross boundary tendered services operated under contract to the County Council. None of the 4 sites were deemed suitable. Subsequently, WCC and TfWM are working with bus</p>	<p>EV charging infrastructure to be implemented over next few years in line with Carbon Reduction Strategy. High cost, but grants and private sector funding available and will be actively targeted.</p> <p>WCC did not receive funding from DfT for the Warwickshire Bus Service Improvement Plan, currently resulting in a barrier in delivering EV bus priority measures in Warwickshire.</p>

Measure No.	Measure	Category	Classification	Year Measure Introduced in AQAP	Estimated / Actual Completion Date	Organisations Involved	Funding Source	Defra AQ Grant Funding	Funding Status	Estimated Cost of Measure	Measure Status	Reduction in Pollutant / Emission from Measure	Key Performance Indicator	Progress to Date	Comments / Barriers to Implementation
														<p>companies with a view of agreeing a shared arrangement whereby cross boundary services are permitted to use charging infrastructure at Warwickshire depots (including Nuneaton)</p> <p>Consultation on the Vehicle Policy relating to taxis took place in 2021/2022 recommending that Euro 4 vehicles are no longer accepted to replace hackney carriage and private hire vehicles. The document is being taken to committee for final approval in 2023.</p>	
4	Develop Policies to Support Better Air Quality	Policy Guidance and Development Control	Air Quality Planning and Policy Guidance, Low emission strategy, other policy, regional groups	Ongoing and 2021 onwards	N/A – ongoing collaborative working	NBBC	Mainly from existing budgets at both Borough and County level. Planning system generates funding, which could be used for measures within this Action Plan.	Possible	Ongoing	<£10K unless significant projects are progressed	Ongoing, SPD already completed	N/A – strategic measure which will also assist in achievement of air quality objective in AQMA	N/A – no specific projects identified as yet	<p>Air Quality SPD adopted and being implemented. Working closely with Warwickshire Public Health, mainly through the Warwickshire and Coventry Air Quality Alliance.</p> <p>Discussions have been instigated with Development Control Officers, to develop Planning Policy for the allocation of damage costs money obtained through the planning process.</p>	Non statutory function will require additional resources to implement. No specific budget for this work as ongoing collaborative work.
5	Control Domestic Emissions	Promoting Low Emission Plant	Regulations for fuel quality for stationary and mobile sources	2022	N/A	NBBC	NBBC	Possible		<£10K unless a significant project on solid fuel burning is progressed		N/A – strategic measure which will also assist in achievement of air quality objective in AQMA	Level of solid fuel burning	<p>2022 saw the completion of 88 external wall insulations, 301 central heating system replacements and 128 loft insulations.</p> <p>The Council has secured just over £2 million from the Energy Security and Net Zero's Social Housing Decarbonisation Fund. This will be used over the next two years to improve the energy efficiency of approx. 200 homes, including external wall insulation, replacement</p>	Very difficult to quantify any change in the level of solid fuel burning without detailed survey work. Cost of measure already within existing budgets.

Measure No.	Measure	Category	Classification	Year Measure Introduced in AQAP	Estimated / Actual Completion Date	Organisations Involved	Funding Source	Defra AQ Grant Funding	Funding Status	Estimated Cost of Measure	Measure Status	Reduction in Pollutant / Emission from Measure	Key Performance Indicator	Progress to Date	Comments / Barriers to Implementation
														windows, door and boilers where require.	

PM_{2.5} – Local Authority Approach to Reducing Emissions and/or Concentrations

As detailed in Policy Guidance LAQM.PG22 (Chapter 8), local authorities are expected to work towards reducing emissions and/or concentrations of PM_{2.5} (particulate matter with an aerodynamic diameter of 2.5 µm or less). There is clear evidence that PM_{2.5} has a significant impact on human health, including premature mortality, allergic reactions, and cardiovascular diseases.

The 2018-based background pollutant maps published by Defra⁹, which predict concentrations across the UK on a 1 x 1km grid, show that concentrations of PM_{2.5} are well below the annual mean air quality objective of 25 µg/m³, alongside the annual mean targets published in the Environment Act 2021, corresponding to an interim target of 12 µg/m³ to be achieved by the start of 2028¹⁰, and a long-term target of 10 µg/m³ to be achieved by the end of 2040. The highest concentration is predicted to be 12.0 µg/m³ (in 2018), located in Bedworth close to the junction of the A444 and the M6 motorway. Background concentrations of PM_{2.5} are predicted to decrease into the future.

The Public Health Outcomes Framework tool¹¹, compiled by Public Health England, quantifies the fraction of mortality attributable to particulate air pollution in England on a county and local authority basis. The fraction of mortality attributable to particulate air pollution in Nuneaton and Bedworth in 2021 was 5.4%, slightly lower than the England average of 5.5%.

Nuneaton and Bedworth Borough Council is working to reduce emissions of air pollution across the borough, with many of the measures designed to reduce emissions of NO₂ also reducing emissions of PM₁₀ and PM_{2.5}. The following pollutant emission reduction

⁹ Defra. Local Air Quality Management Support Website, 2023. Available: [Air Quality Assessment | LAQM \(defra.gov.uk\)](https://www.defra.gov.uk/air-quality/assessment/laqm/)

¹⁰ Meaning that it will be assessed using measurements from 2027. The 2040 target will be assessed using measurements from 2040. National targets are assessed against concentrations expressed to the nearest whole number, for example a concentration of 10.4 µg/m³ would not exceed the 10 µg/m³ target.

¹¹ Public Health England. Public Health Outcomes Framework tool, 2023. Available: [Public Health Outcomes Framework - Data - OHID \(phe.org.uk\)](https://www.phe.org.uk/public-health-outcomes-framework-data)

measures included within Nuneaton and Bedworth Borough Council's AQAP are also likely to reduce emissions of PM_{2.5}:

- Traffic management measures targeted at Midland Road;
- Behaviour change away from single occupancy private vehicle use;
- Promoting the use of alternatively fuelled vehicles;
- Developing planning policies to support better air quality; and
- Controlling domestic emissions.

3 Air Quality Monitoring Data and Comparison with Air Quality Objectives and National Compliance

This section sets out the monitoring undertaken within 2022 by Nuneaton and Bedworth Borough Council and how it compares with the relevant air quality objectives. In addition, monitoring results are presented for a five-year period between 2018 and 2022 to allow monitoring trends to be identified and discussed.

Summary of Monitoring Undertaken

3.1.1 Automatic Monitoring Sites

Nuneaton and Bedworth Borough Council does not undertake automatic (continuous) monitoring.

3.1.2 Non-Automatic Monitoring Sites

Nuneaton and Bedworth Borough Council undertook non-automatic (i.e. passive) monitoring of NO₂ at 38 sites during 2022. Table A.1 in Appendix A presents the details of the non-automatic sites.

Since 2021, the roadside monitor AQM has changed from a duplicate to a single monitoring site. One new monitoring site was reinstalled in January 2022 (NB27) at 90 Corporation Street within the Midland Road / Corporation Street AQMA (AQMA 2), after being decommissioned by the previous homeowner in 2019. Site NB21, located on 36 Old Hinckley Road, was removed by new occupants in May 2021 and there are currently no plans to reinstall this site at this address. Additionally, another new monitoring site (NB54) has been positioned on 139 The Longshoot to monitor the potential air quality impact of the strategic housing allocation to the north of Nuneaton; this was a concern raised by local residents. Additionally, Defra's 2021 Appraisal of last year's ASR stated *"the Council have highlighted that the revocation of AQMA 1 is to be delayed due to the construction of new housing developments. This demonstrates that the Council is committed to maintaining good air quality and ensuring that areas of concern are highlighted. The Council could consider additional monitoring around this area to further support the revocation of the AQMA and to gather information on the impacts of the new housing*

developments". The installation of monitoring site NB54 will assist in addressing both issues. Monitoring commenced in November 2022; thus, there are not enough data to report for the calendar year of 2022.

Maps showing the location of the monitoring sites are provided in Appendix D. Further details on Quality Assurance/Quality Control (QA/QC) for the diffusion tubes, including bias adjustments and any other adjustments applied (e.g. annualisation and/or distance correction), are included in Appendix C.

Individual Pollutants

3.1.3 Nitrogen Dioxide (NO₂)

Table A.1 and Table A.2 in Appendix A compare the ratified and adjusted monitored NO₂ annual mean concentrations for the past five years with the air quality objective of 40µg/m³. Note that the concentration data presented represents the concentration at the location of the monitoring site, following the application of bias adjustment (i.e. the values are exclusive of any consideration to fall-off with distance adjustment). There are no monitoring sites in 2022 requiring annualisation (where the annual mean data capture is below 75% and greater than 25%). Additionally, no monitoring sites required distance correction in 2022.

The full 2022 dataset of monthly mean values for diffusion tubes is provided in Appendix B. Annual mean concentrations experienced an average decrease of 1.5% when compared with 2021. There were no recorded exceedances of the annual mean NO₂ objective, or concentrations within 10% of the objective, at any of the monitoring sites in Nuneaton and Bedworth in 2022.

The highest concentrations in 2022 were recorded at roadside sites NB29 and NB30 within the Midland Road / Corporation Street AQMA (AQMA 2), which both measured a concentration of 34.5 µg/m³. These two sites have previously measured exceedances of the annual mean objective (in 2019); it is recommended that concentrations within AQMA 2 are reviewed in the 2024 ASR and a decision taken as to whether to revoke the AQMA.

Within the Leicester Road Gyratory AQMA (AQMA 1), the highest concentration in 2022 was recorded at roadside site NB23, with a value of 26.2 µg/m³. Concentrations have

remained below the objective within AQMA 1 for at least ten years. It has therefore been recommended that this AQMA is revoked; however, this revocation is still pending.

Figures A.1 and A.2 present the trend in measured annual mean NO₂ concentrations over the past five years (2018 to 2022) at monitoring sites within AQMA 1 and AQMA 2, respectively. Figure A.3 presents the trend in measured annual mean NO₂ concentrations over the same period at the remainder of the monitoring sites located within Nuneaton, while Figure A.4 presents the trend for monitoring sites within Bedworth.

No monitoring site measured an annual mean NO₂ concentration greater than 60 µg/m³ in 2022, indicating that an exceedance of the 1-hour mean NO₂ objective was highly unlikely.

Appendix A: Monitoring Results

Table A.1 – Details of Non-Automatic Monitoring Sites

Diffusion Tube ID	Site Name	Site Type	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Pollutants Monitored	In AQMA? Which AQMA?	Distance to Relevant Exposure (m) ^{(1) (2)}	Distance to kerb of nearest road (m) ⁽²⁾	Tube Co-located with a Continuous Analyser?	Tube Height (m)
AQM	AQ Monitor, Leicester Rd	Roadside	436844	292251	NO ₂	YES - AQMA 1	1.5	4.2	No	1.3
NB01	142 Norman Avenue	Urban Background	435969	291303	NO ₂	NO	N/A	N/A	No	1.8
NB02	5 Conifer Close	Urban Background	436427	287646	NO ₂	NO	N/A	N/A	No	2.1
NB04	Leisure Ctr 72 Coventry Rd	Roadside	435793	286545	NO ₂	NO	0.0	3.6	No	3.2
NB06	Tudor Ct Bowling Green Ln	Roadside	434313	285292	NO ₂	NO	11.0	0.9	No	2.9
NB07	115 Newtown Rd Bedworth	Roadside	435345	286992	NO ₂	NO	6.0	4.4	No	2.4
NB09	Church, Manor Ct Rd	Roadside	435634	292280	NO ₂	YES - AQMA 2	1.5	2.2	No	2.4
NB15	Bridge Grove, Leicester Rd	Roadside	436883	292302	NO ₂	YES - AQMA 1	8.0	1.4	No	2.3
NB17	Balti Hut, 41 Bond Gate	Roadside	436393	291987	NO ₂	NO	0.0	1.3	No	2.3
NB18	Wheat St	Roadside	436525	291863	NO ₂	NO	23.0	4.0	No	2.3

Diffusion Tube ID	Site Name	Site Type	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Pollutants Monitored	In AQMA? Which AQMA?	Distance to Relevant Exposure (m) ^{(1) (2)}	Distance to kerb of nearest road (m) ⁽²⁾	Tube Co-located with a Continuous Analyser?	Tube Height (m)
NB20	17 Old Hinckley Rd	Roadside	436604	292202	NO ₂	YES - AQMA 1	0.0	6.9	No	2.0
NB21	36 Old Hinckley Rd	Roadside	436691	292271	NO ₂	YES - AQMA 1	0.0	8.6	No	2.0
NB22	58 Old Hinckley Rd	Roadside	436810	292306	NO ₂	YES - AQMA 1	0.0	8.8	No	1.9
NB23	46 Leicester Rd Nuneaton	Roadside	436841	292280	NO ₂	YES - AQMA 1	0.0	4.5	No	2.1
NB24	Lodge, 31 Leicester Rd	Roadside	436812	292196	NO ₂	YES - AQMA 1	0.0	11.0	No	2.2
NB25	25 Central Avenue	Roadside	435814	292274	NO ₂	YES - AQMA 2	0.0	6.4	No	2.1
NB26	26 Central Avenue	Roadside	435759	292311	NO ₂	YES - AQMA 2	0.0	4.6	No	2.1
NB27	90 Corporation St	Roadside	435950	292113	NO ₂	YES - AQMA 2	0.0	4.8	No	2.4
NB28	138 Corporation St	Roadside	435893	292205	NO ₂	YES - AQMA 2	0.0	4.7	No	2.4
NB29	16 Midland Road	Roadside	435626	292343	NO ₂	YES - AQMA 2	0.0	4.0	No	2.1
NB30	52 Midland Road	Roadside	435554	292378	NO ₂	YES - AQMA 2	0.0	3.8	No	2.1
NB31	376 Longford Road	Roadside	435146	284563	NO ₂	NO	0.0	12.7	No	2.5
NB35	60 Watling St	Roadside	439268	293457	NO ₂	NO	0.0	11.7	No	1.9

Diffusion Tube ID	Site Name	Site Type	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Pollutants Monitored	In AQMA? Which AQMA?	Distance to Relevant Exposure (m) ^{(1) (2)}	Distance to kerb of nearest road (m) ⁽²⁾	Tube Co-located with a Continuous Analyser?	Tube Height (m)
NB36	78 Coventry Rd Exhall	Roadside	435217	285246	NO ₂	NO	0.0	2.3	No	2.3
NB37	19 Croft Road Nuneaton	Roadside	435051	291594	NO ₂	NO	0.0	5.8	No	2.0
NB38	115 Highfield Rd	Roadside	437198	290732	NO ₂	NO	0.0	7.2	No	1.8
NB41	11 Newtown Rd (Salon)	Roadside	435619	287042	NO ₂	NO	0.0	4.8	No	2.0
NB42	18 George Street Bedworth	Roadside	435655	287135	NO ₂	NO	0.0	8.3	No	1.8
NB43	43 Hanover Glebe	Roadside	436303	290796	NO ₂	NO	0.0	11.6	No	2.0
NB44	503 Heath End Rd	Roadside	434298	290930	NO ₂	NO	2.0	2.3	No	2.2
NB45	80 Heath End Rd	Roadside	435593	290728	NO ₂	NO	4.6	2.5	No	2.4
NB46	30 Bermuda Rd	Roadside	435135	290583	NO ₂	NO	0.0	9.2	No	2.0
NB47	6 The Bridleway	Roadside	435452	290087	NO ₂	NO	0.0	4.6	No	2.0
NB48	288 Heath End Rd	Roadside	435066	290689	NO ₂	NO	0.0	8.5	No	2.1
NB49	Co-op Coventry Rd	Roadside	435231	285236	NO ₂	NO	0.0	4.2	No	2.5
NB50	66 Coventry Rd Exhall	Roadside	435201	285198	NO ₂	NO	0.0	8.3	No	2.3

Diffusion Tube ID	Site Name	Site Type	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Pollutants Monitored	In AQMA? Which AQMA?	Distance to Relevant Exposure (m) ^{(1) (2)}	Distance to kerb of nearest road (m) ⁽²⁾	Tube Co-located with a Continuous Analyser?	Tube Height (m)
NB51	Abbey Green School	Roadside	435638	292357	NO ₂	YES - AQMA 2	0.0	5.0	No	2.2
NB52	Bridge St, Mower Shop	Roadside	436147	290868	NO ₂	NO	3.0	7.2	No	2.2
NB53	McDonnell Drive	Roadside	434846	284736	NO ₂	NO	39	16	No	2.1

Notes:

(1) 0 m if the monitoring site is at a location of exposure (e.g. installed on the façade of a residential property).

(2) N/A if not applicable.

Table A.2 – Annual Mean NO₂ Monitoring Results: Non-Automatic Monitoring (µg/m³)

Diffusion Tube ID	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Site Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture 2022 (%) ⁽²⁾	2018	2019	2020	2021	2022
AQM	436844	292251	Roadside	99.5	99.5	29.9	30.2	24.5	25.8	25.8
NB01	435969	291303	Urban Background	99.5	99.5	18.5	19.3	14.6	15.5	15.0
NB02	436427	287646	Urban Background	99.5	99.5	18.1	18.9	14.3	14.7	14.0
NB04	435793	286545	Roadside	99.5	99.5	30.9	30.1	26.2	27.0	25.5
NB06	434313	285292	Roadside	99.5	99.5	32.0	31.0	25.1	26.4	26.5
NB07	435345	286992	Roadside	99.5	99.5	32.1	30.9	26.0	26.1	24.8
NB09	435634	292280	Roadside	89.9	89.9	28.5	29.9	22.8	23.8	24.7
NB15	436883	292302	Roadside	99.5	99.5	29.2	26.9	21.7	23.3	22.2
NB17	436393	291987	Roadside	91.8	91.8	29.3	28.4	21.5	24.9	25.3
NB18	436525	291863	Roadside	99.5	99.5	32.9	31.6	24.9	27.1	27.0
NB20	436604	292202	Roadside	99.5	99.5	27.7	26.8	21.3	23.0	22.0
NB22	436810	292306	Roadside	99.5	99.5	24.9	24.8	18.4	20.3	19.9
NB23	436841	292280	Roadside	99.5	99.5	31.2	31.0	24.4	25.9	26.2

Diffusion Tube ID	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Site Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture 2022 (%) ⁽²⁾	2018	2019	2020	2021	2022
NB24	436812	292196	Roadside	99.5	99.5	24.4	23.9	18.0	19.8	19.4
NB25	435814	292274	Roadside	99.5	99.5	31.1	30.5	24.0	25.2	25.9
NB26	435759	292311	Roadside	84.1	84.1	29.8	28.5	22.9	24.8	25.6
NB27	435950	292113	Roadside	99.5	99.5	36.6	36.0	-	-	31.5
NB28	435893	292205	Roadside	99.5	99.5	35.2	35.7	28.5	29.8	30.2
NB29	435626	292343	Roadside	99.5	99.5	41.0	41.0	33.7	35.2	34.5
NB30	435554	292378	Roadside	99.5	99.5	41.1	42.4	33.0	35.2	34.5
NB31	435146	284563	Roadside	91.8	91.8	30.2	29.1	23.5	25.3	23.7
NB35	439268	293457	Roadside	99.5	99.5	22.9	23.0	16.7	16.8	17.6
NB36	435217	285246	Roadside	99.5	99.5	33.8	33.4	26.6	28.1	27.3
NB37	435051	291594	Roadside	99.5	99.5	31.3	32.3	24.8	28.3	27.5
NB38	437198	290732	Roadside	99.5	99.5	28.9	27.4	22.2	23.1	22.7
NB41	435619	287042	Roadside	99.5	99.5	32.4	30.5	24.9	27.1	25.2
NB42	435655	287135	Roadside	73.2 ⁽³⁾	73.2 ⁽³⁾	25.0	26.7	20.5	21.6	19.5

Diffusion Tube ID	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Site Type	Valid Data Capture for Monitoring Period (%) ⁽¹⁾	Valid Data Capture 2022 (%) ⁽²⁾	2018	2019	2020	2021	2022
NB43	436303	290796	Roadside	99.5	99.5	26.7	25.0	18.6	20.5	20.1
NB44	434298	290930	Roadside	91.8	91.8	30.0	29.2	22.5	24.9	24.0
NB45	435593	290728	Roadside	99.5	99.5	34.8	32.6	26.6	26.4	27.2
NB46	435135	290583	Roadside	99.5	99.5	19.8	19.1	13.8	14.1	15.2
NB47	435452	290087	Roadside	99.5	99.5	19.1	18.0	14.4	14.9	15.0
NB48	435066	290689	Roadside	89.9	89.9	23.2	22.7	18.3	19.8	18.5
NB49	435231	285236	Roadside	99.5	99.5	29.2	29.1	23.7	25.0	24.2
NB50	435201	285198	Roadside	99.5	99.5	30.6	30.9	25.3	27.0	25.3
NB51	435638	292357	Roadside	99.5	99.5	26.5	27.4	19.7	20.9	21.2
NB52	436147	290868	Roadside	99.5	99.5	-	32.1	26.2	26.6	26.6
NB53	434846	284736	Roadside	99.5	99.5	-	-	-	23.2	23.6

Annualisation has been conducted where data capture is <75% and >25% in line with LAQM.TG22.

Diffusion tube data has been bias adjusted.

Reported concentrations are those at the location of the monitoring site (bias adjusted and annualised, as required), i.e. prior to any fall-off with distance correction.

Notes:

N/A if not applicable.

The annual mean concentrations are presented as $\mu\text{g}/\text{m}^3$.

Exceedances of the NO_2 annual mean objective of $40\mu\text{g}/\text{m}^3$ are shown in **bold**.

NO_2 annual means exceeding $60\mu\text{g}/\text{m}^3$, indicating a potential exceedance of the NO_2 1-hour mean objective are shown in **bold and underlined**.

Means for diffusion tubes have been corrected for bias. All means have been “annualised” as per LAQM.TG22 if valid data capture for the full calendar year is less than 75%. See Appendix C for details.

Concentrations are those at the location of monitoring and not those following any fall-off with distance adjustment.

(1) Data capture for the monitoring period, in cases where monitoring was only carried out for part of the year.

(2) Data capture for the full calendar year (e.g. if monitoring was carried out for 6 months, the maximum data capture for the full calendar year is 50%).

(3) Nine calendar months’ worth of data were recorded at this monitoring site; as such, annualisation is not required. This data capture value (73.2%) is based on the exposure period dates, whereas in reality, 75% of data was captured at this site over the calendar year.

Figure A.1 – Trends in Annual Mean NO₂ Concentrations – Leicester Road Gyratory AQMA 1

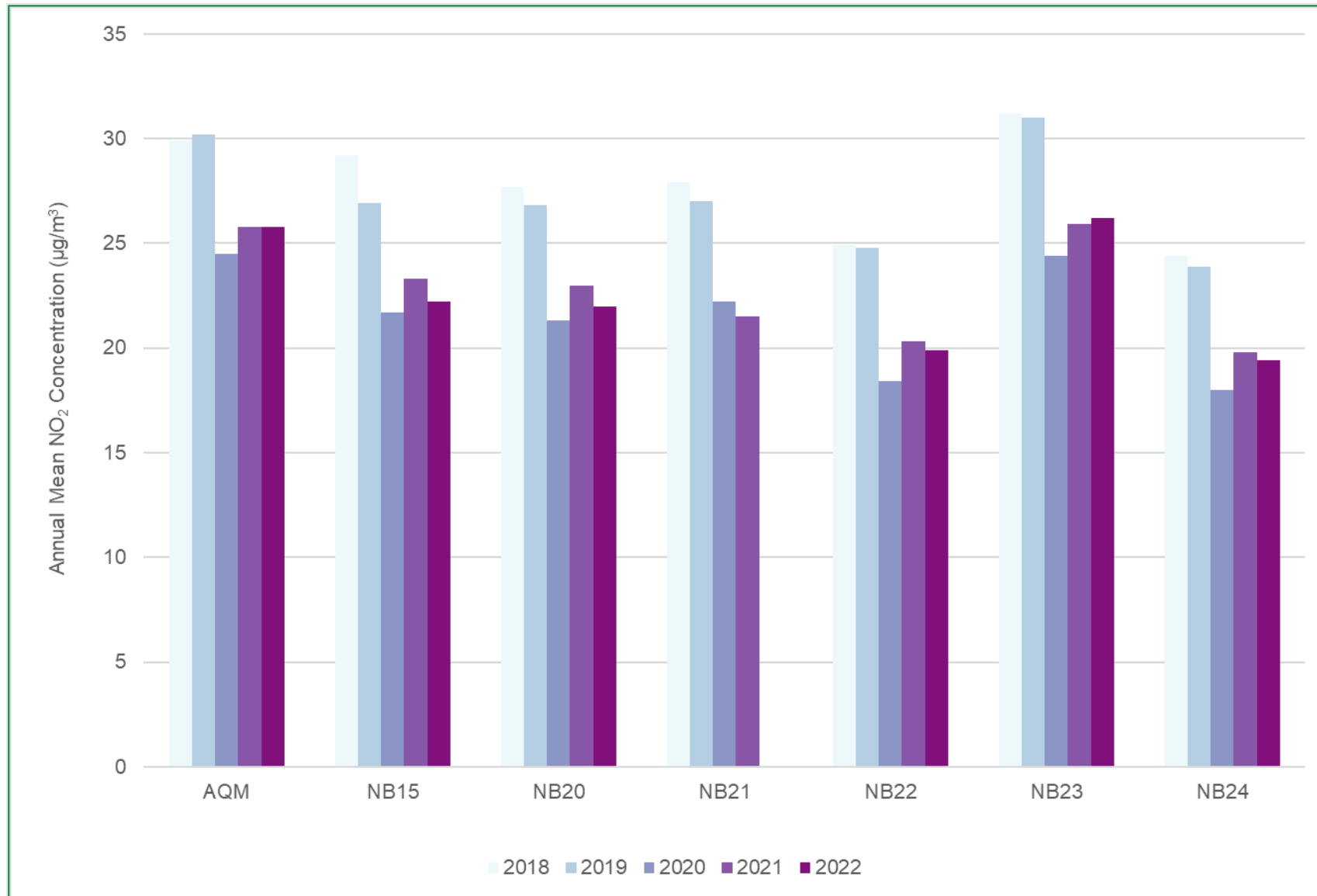


Figure A.2 – Trends in Annual Mean NO₂ Concentrations – Midland Road / Corporation Street AQMA 2



Figure A.3 – Trends in Annual Mean NO₂ Concentrations – Outside of AQMAs: Nuneaton

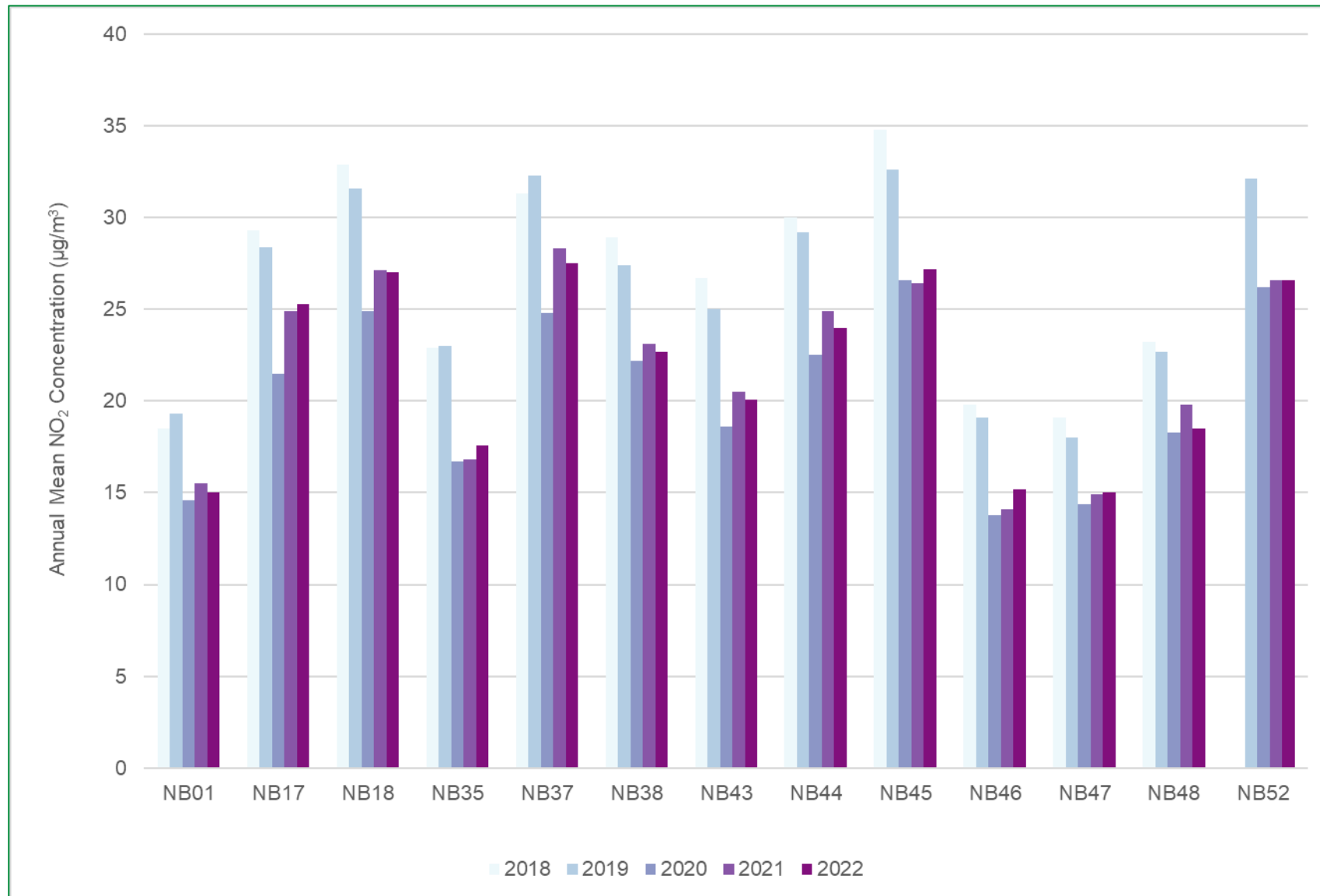
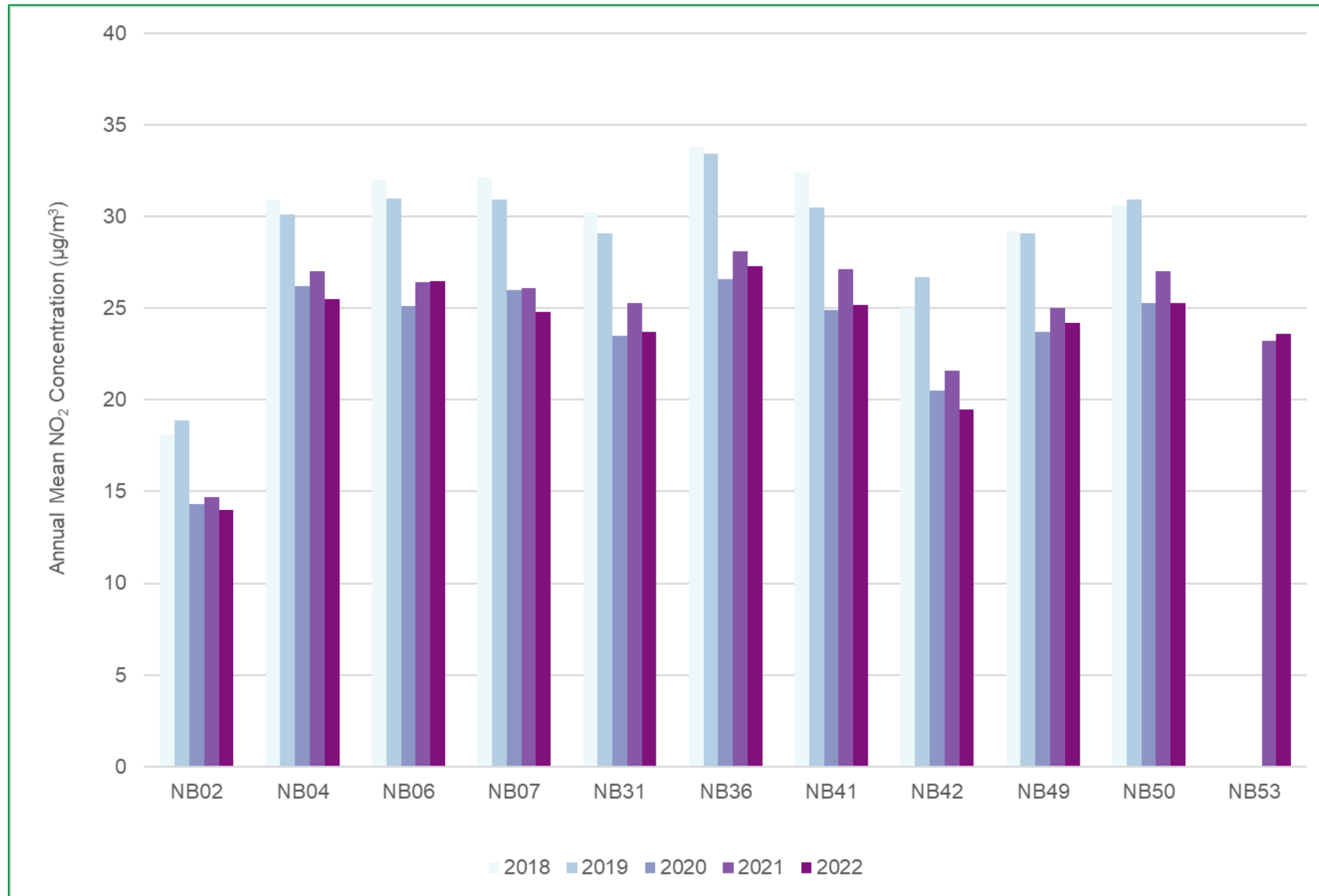


Figure A.4 – Trends in Annual Mean NO₂ Concentrations – Outside of AQMAs: Bedworth



Appendix B: Full Monthly Diffusion Tube Results for 2022

Table B.1 – NO₂ 2022 Diffusion Tube Results (µg/m³)

DT ID	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Mean: Raw Data	Annual Mean: Annualised and Bias Adjusted 0.83	Annual Mean: Distance Corrected to Nearest Exposure	Comment
AQM	436844	292251	37.1	31.8	36.1	26.8	28.6	28.4	26.2	28.5	27.7	28.3	36.0	36.8	31.0	25.8	-	There is now only one tube at this location; in previous years, there have been two.
NB01	435969	291303	26.7	16.4	24.2	15.6	11.1	11.0	12.0	14.6	17.3	20.2	22.9	25.0	18.1	15.0	-	
NB02	436427	287646	25.0	16.1	20.3	13.4	10.3	10.9	11.2	13.0	16.0	18.2	22.5	25.6	16.9	14.0	-	
NB04	435793	286545	39.9	28.3	35.0	30.0	25.0	25.2	25.9	31.5	27.3	30.3	33.3	37.1	30.7	25.5	-	
NB06	434313	285292	36.2	33.6	33.9	27.0	28.7	28.8	30.1	27.0	31.5	32.7	36.8	36.4	31.9	26.5	-	
NB07	435345	286992	39.0	29.7	35.9	27.6	23.9	23.4	24.3	28.8	26.9	27.4	34.6	37.1	29.9	24.8	-	
NB09	435634	292280	41.4	26.2	34.2	27.0	-	20.1	22.8	26.4	29.1	29.3	33.7	37.9	29.8	24.7	-	
NB15	436883	292302	40.6	28.8	30.7	23.4	21.3	21.2	20.7	21.9	22.7	24.9	31.7	33.2	26.8	22.2	-	
NB17	436393	291987	39.7	25.3	38.5	29.5	22.3	-	24.2	26.7	29.7	27.2	34.9	37.0	30.4	25.3	-	
NB18	436525	291863	49.5	31.3	32.1	26.5	26.3	26.4	27.7	25.7	33.0	34.7	39.4	37.7	32.5	27.0	-	
NB20	436604	292202	29.7	25.2	33.9	25.9	22.1	20.8	22.0	24.8	26.2	25.6	29.3	32.6	26.5	22.0	-	
NB22	436810	292306	33.8	23.7	26.7	20.3	19.8	19.0	18.4	19.9	20.5	25.6	28.9	31.2	24.0	19.9	-	
NB23	436841	292280	43.3	36.6	29.5	26.4	28.3	28.2	28.6	25.9	29.0	32.8	36.1	33.6	31.5	26.2	-	
NB24	436812	292196	34.0	21.7	23.4	20.3	19.4	18.2	18.3	22.9	21.8	22.0	27.7	30.3	23.3	19.4	-	
NB25	435814	292274	41.9	33.3	32.2	26.0	27.3	28.2	28.1	25.5	29.4	31.1	35.3	35.7	31.2	25.9	-	
NB26	435759	292311	-	-	34.9	29.7	37.7	23.0	25.0	32.9	32.9	26.3	32.2	33.8	30.8	25.6	-	
NB27	435950	292113	49.4	36.0	39.1	35.3	33.5	34.7	38.4	36.6	37.9	37.3	39.0	38.2	37.9	31.5	-	

DT ID	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Mean: Raw Data	Annual Mean: Annualised and Bias Adjusted 0.83	Annual Mean: Distance Corrected to Nearest Exposure	Comment
NB28	435893	292205	47.3	38.4	37.5	31.4	31.4	30.4	34.1	33.1	34.7	36.8	40.5	40.6	36.3	30.2	-	
NB29	435626	292343	53.6	43.1	42.5	37.5	24.9	37.8	44.0	38.7	41.7	43.1	46.2	45.2	41.5	34.5	-	
NB30	435554	292378	51.2	42.3	47.5	35.1	36.4	33.3	41.5	37.8	39.9	41.6	47.6	45.1	41.6	34.5	-	
NB31	435146	284563	37.0	21.8	32.7	26.6	21.0	-	25.8	31.6	32.1	25.4	27.8	31.8	28.5	23.7	-	
NB35	439268	293457	29.9	18.0	25.5	18.4	16.5	15.1	17.3	19.0	20.5	21.8	25.4	27.7	21.3	17.6	-	
NB36	435217	285246	47.7	30.0	35.1	28.4	23.8	27.0	27.5	27.7	32.6	34.7	41.1	39.5	32.9	27.3	-	
NB37	435051	291594	46.5	30.8	35.8	34.9	27.5	28.4	29.1	32.8	34.9	28.2	33.1	35.5	33.1	27.5	-	
NB38	437198	290732	38.2	27.3	27.7	24.8	21.9	23.5	23.9	23.7	27.1	26.8	30.3	33.1	27.3	22.7	-	
NB41	435619	287042	38.9	25.7	39.3	33.0	22.0	21.7	24.5	32.9	32.3	26.4	30.6	37.0	30.4	25.2	-	
NB42	435655	287135	34.5	23.8	29.0	21.6	19.8	19.1	19.4	21.4	22.7	-	-	-	23.5	19.5	-	
NB43	436303	290796	33.0	23.2	29.7	21.4	18.0	16.7	18.4	23.4	25.2	23.7	26.1	31.1	24.2	20.1	-	
NB44	434298	290930	38.0	23.1	37.3	30.5	22.6	21.0	-	31.2	29.6	24.0	26.7	34.7	29.0	24.0	-	
NB45	435593	290728	44.8	34.6	38.1	28.2	25.1	25.3	27.3	26.5	30.8	33.2	38.9	40.1	32.7	27.2	-	
NB46	435135	290583	44.9	13.2	23.1	15.5	11.3	10.8	11.4	14.9	16.7	16.5	18.6	23.5	18.4	15.2	-	
NB47	435452	290087	22.0	14.7	22.5	16.5	11.6	10.5	12.7	15.7	20.8	17.0	23.2	29.0	18.0	15.0	-	This residential road had been reduced down to one lane for the majority of the calendar year and is controlled by traffic lights as part of the Bermuda Bridge development.
NB48	435066	290689	31.8	22.5	16.3	-	17.6	18.2	19.2	20.5	20.0	23.5	26.5	29.9	22.3	18.5	-	
NB49	435231	285236	38.9	26.4	32.0	24.0	22.6	23.6	25.7	26.1	29.9	31.5	33.8	36.1	29.2	24.2	-	
NB50	435201	285198	38.7	33.4	34.6	25.8	21.9	26.7	27.2	24.8	30.5	33.2	34.8	34.6	30.5	25.3	-	
NB51	435638	292357	35.4	27.0	32.3	21.0	16.4	18.0	20.4	20.2	23.9	22.5	40.0	30.2	25.6	21.2	-	
NB52	436147	290868	33.3	25.9	43.7	29.3	26.2	25.5	26.8	33.3	29.6	35.1	38.8	36.8	32.0	26.6	-	

DT ID	X OS Grid Ref (Easting)	Y OS Grid Ref (Northing)	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Mean: Raw Data	Annual Mean: Annualised and Bias Adjusted 0.83	Annual Mean: Distance Corrected to Nearest Exposure	Comment
NB53	434846	284736	38.4	28.8	32.5	27.1	21.5	21.2	22.6	25.8	27.3	28.9	31.8	35.4	28.4	23.6	-	

- All erroneous data has been removed from the NO₂ diffusion tube dataset presented in Table B.1.
- Annualisation has been conducted where data capture is <75% and >25% in line with LAQM.TG22.
- Local bias adjustment factor used.
- National bias adjustment factor used.
- Where applicable, data have been distance corrected for relevant exposure in the final column.
- Nuneaton and Bedworth Borough Council confirm that all 2022 diffusion tube data has been uploaded to the Diffusion Tube Data Entry System.

Notes:

Exceedances of the NO₂ annual mean objective of 40µg/m³ are shown in **bold**.

NO₂ annual means exceeding 60µg/m³, indicating a potential exceedance of the NO₂ 1-hour mean objective are shown in **bold and underlined**.

See Appendix C for details on bias adjustment and annualisation.

Appendix C: Supporting Technical Information / Air Quality Monitoring Data QA/QC

New or Changed Sources Identified Within Nuneaton and Bedworth During 2022

Nuneaton and Bedworth Borough Council has not identified any new sources relating to air quality within the reporting year of 2022.

Additional Air Quality Works Undertaken by Nuneaton and Bedworth Borough Council During 2022

Nuneaton and Bedworth Borough Council has not completed any additional works within the reporting year of 2022.

QA/QC of Diffusion Tube Monitoring

Diffusion tubes throughout 2022 were supplied and analysed by Gradko International using the 20% triethanolamine (TEA) in water preparation method. Gradko International is a UKAS accredited laboratory and participates in the AIR-PT Scheme (a continuation of the Workplace Analysis Scheme for Proficiency (WASP)) for NO₂ diffusion tube analysis and the Annual Field Inter-Comparison Exercise. Strict performance criteria are required to be met by participating laboratories, ensuring reported NO₂ data are of a high standard.

In the latest AIR-PT laboratory summary performance report, between May 2020 and June 2022, Gradko International scored 100% in five of the nine rounds reported (AR043, AR045, AR046, AR049 and AR050), 75% in one round (AR040) and 25% in one round (AR042); two rounds (AR037 and AR039) were cancelled due to the Covid-19 pandemic and have no reported data. The percentage score reflects the results deemed to be satisfactory based upon a z-score of $\leq \pm 2$. Gradko International also follows the procedures set out in the Harmonisation Practical Guidance.

All diffusion tube changeovers occurred within two days of the dates of the 2022 Diffusion Tube Monitoring Calendar.

All results in Table A.2 have been bias adjusted using the national adjustment factor; further details are described below.

Diffusion Tube Annualisation

No diffusion tube NO₂ monitoring locations within Nuneaton and Bedworth required annualisation during 2022 as all sites recorded >75% data capture for the calendar year.

Diffusion Tube Bias Adjustment Factors

The diffusion tube data presented within the 2022 ASR have been corrected for bias using an adjustment factor. Bias represents the overall tendency of the diffusion tubes to under or over-read relative to the reference chemiluminescence analyser. LAQM.TG22 provides guidance with regard to the application of a bias adjustment factor to correct diffusion tube monitoring. Triplicate co-location studies can be used to determine a local bias factor based on the comparison of diffusion tube results with data taken from NO_x/NO₂ continuous analysers. However, Nuneaton and Bedworth Borough Council do not undertake any automatic monitoring with which to derive a local bias adjustment factor. As a result, a bias adjustment factor was taken from the national database of diffusion tube co-location surveys.

A national bias adjustment factor of 0.83 to the 2022 monitoring data, as derived from the national adjustment calculator (spreadsheet version number: 03/23, based on 27 studies and captured below). A summary of bias adjustment factors used by Nuneaton and Bedworth Borough Council over the past five years is presented in Table C.1.

Table C.1 – Bias Adjustment Factor

Monitoring Year	Local or National	If National, Version of National Spreadsheet	Adjustment Factor
2022	National	03/23	0.83
2021	National	03/22	0.84
2020	National	06/21	0.81
2019	National	06/20	0.91
2018	National	03/19	0.89

National Diffusion Tube Bias Adjustment Factor Spreadsheet						Spreadsheet Version Number: 03/23				
<p>Follow the steps below in the correct order to show the results of relevant co-location studies</p> <p>Data only apply to tubes exposed monthly and are not suitable for correcting individual short-term monitoring periods</p> <p>Whenever presenting adjusted data, you should state the adjustment factor used and the version of the spreadsheet</p> <p>This spreadsheet will be updated every few months; the factors may therefore be subject to change. This should not discourage their immediate use.</p> <p>The LAQM Helpdesk is operated on behalf of Defra and the Devolved Administrations by Bureau Veritas, in conjunction with contract partners AECOM and the National Physical Laboratory.</p>						<p>This spreadsheet will be updated at the end of June 2023</p> <p>LAQM Helpdesk Website</p> <p>Spreadsheet maintained by the National Physical Laboratory. Original compiled by Air Quality Consultants Ltd.</p>				
Step 1:	Step 2:	Step 3:	Step 4:							
Select the Laboratory that Analyses Your Tubes from the Drop-Down List	Select a Preparation Method from the Drop-Down List	Select a Year from the Drop-Down List	<p>Where there is only one study for a chosen combination, you should use the adjustment factor shown with caution.</p> <p>Where there is more than one study, use the overall factor shown in blue at the foot of the final column.</p>							
If a laboratory is not shown, we have no data for this laboratory.	If a preparation method is not shown, we have no data for this method at this laboratory.	If a year is not shown, we have no data.	<p>If you have your own co-location study then see footnote¹. If uncertain what to do then contact the Local Air Quality Management Helpdesk at LAQMHelpdesk@bureauveritas.com or 0800 0327953</p>							
Analysed By ¹	Method	Year	Site Type	Local Authority	Length of Study (months)	Diffusion Tube Mean Conc. (Dm) (µg/m ³)	Automatic Monitor Mean Conc. (Cm) (µg/m ³)	Bias (B)	Tube Precision ²	Bias Adjustment Factor (A) (Cm/Dm)
Gradko	20% TEA in water	2022	R	Gateshead Council	11	23	20	14.2%	G	0.88
Gradko	20% TEA in water	2022	R	Gateshead Council	12	23	21	12.7%	G	0.89
Gradko	20% TEA in water	2022	R	Gateshead Council	12	25	23	10.1%	G	0.91
Gradko	20% TEA in water	2022	R	Gateshead Council	11	30	23	29.0%	G	0.77
Gradko	20% TEA in water	2022	R	Gateshead Council	9	31	36	-14.0%	G	1.16
Gradko	20% TEA in Water	2022	R	Lisburn & Castlereagh City Council	12	24	19	23.7%	G	0.81
Gradko	20% TEA in Water	2022	R	Monmouthshire County Council	12	35	28	23.8%	G	0.81
Gradko	20% TEA in water	2022	KS	Marylebone Road Intercomparison	12	52	42	22.8%	G	0.81
Gradko	20% TEA in Water	2022	UB	Plymouth City Council	12	18	18	3.2%	G	0.97
Gradko	20% TEA in water	2022	UC	Belfast City Council	12	26	20	30.7%	G	0.76
Gradko	20% TEA in water	2022	R	Belfast City Council	12	47	36	28.1%	G	0.78
Gradko	20% TEA in water	2022	R	Belfast City Council	12	25	22	14.0%	G	0.88
Gradko	20% TEA in water	2022	R	Belfast City Council	12	36	28	29.0%	G	0.78
Gradko	20% TEA in water	2022	R	Brighton & Hove City Council	10	37	23	62.8%	G	0.61
Gradko	20% TEA in water	2022	UB	Hertsmere Borough Council	12	16	15	7.1%	G	0.93
Gradko	20% TEA in water	2022	R	Southampton City Council	12	36	28	30.6%	G	0.77
Gradko	20% TEA in water	2022	UC	Southampton City Council	12	28	24	15.4%	G	0.87
Gradko	20% TEA in water	2022	R	Southampton City Council	12	34	31	8.4%	G	0.92
Gradko	20% TEA in water	2022	R	Worcestershire	11	13	12	4.2%	G	0.96
Gradko	20% TEA in water	2022	R	Lancaster City Council	13	34	27	25.8%	G	0.79
Gradko	20% TEA in water	2022	R	Lancaster City Council	12	28	24	15.2%	G	0.87
Gradko	20% TEA in water	2022		Overall Factor³ (27 studies)					Use	0.83

NO₂ Fall-off with Distance from the Road

No diffusion tube NO₂ monitoring locations within Nuneaton and Bedworth required distance correction during 2022.

Appendix D: Maps of Monitoring Locations and AQMAs

Figure D.1 – Monitoring Locations – Leicester Road Gyrotray AQMA (AQMA 1)

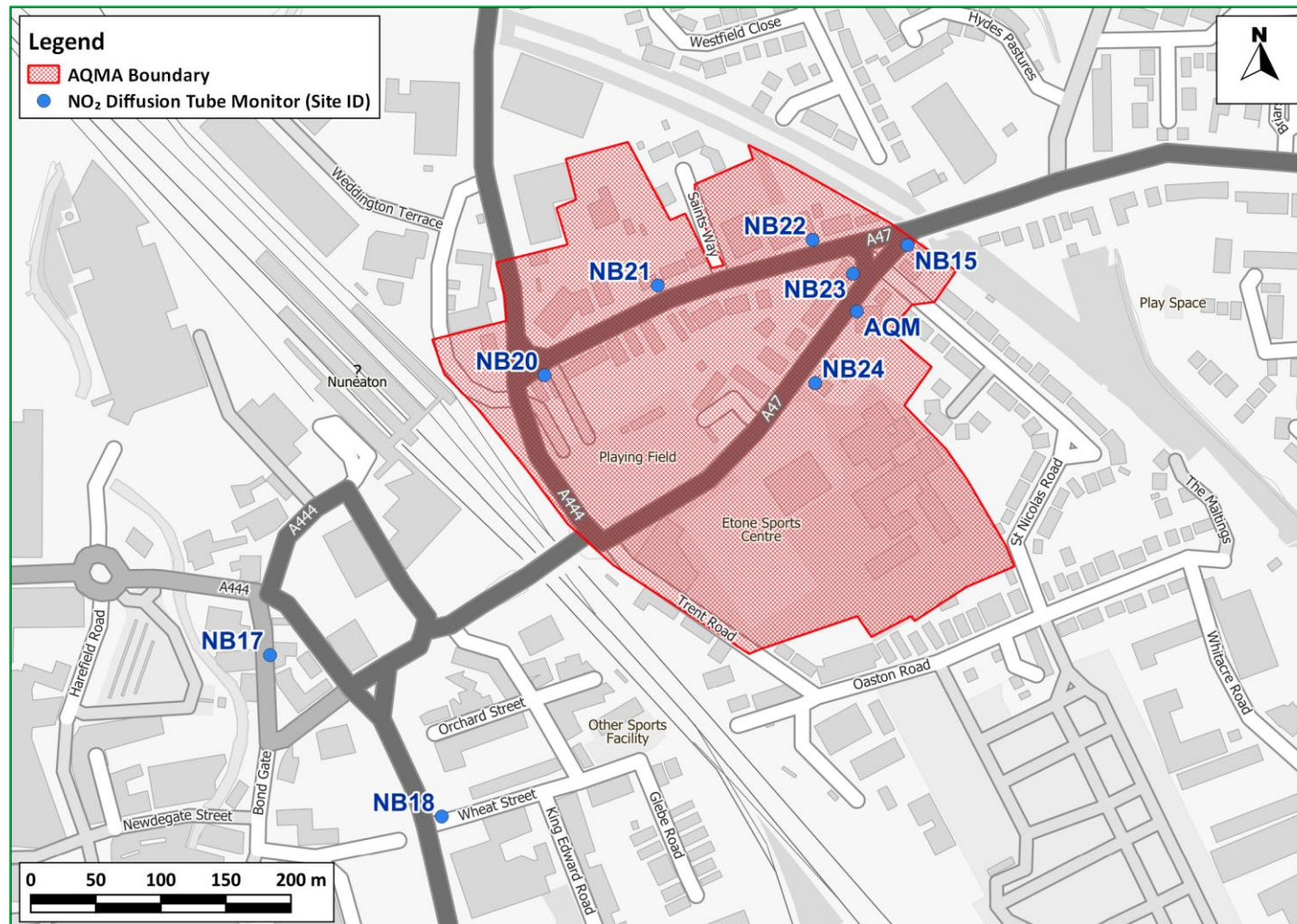


Figure D.2 – Monitoring Locations – Midland Road / Corporation Street AQMA (AQMA 2)

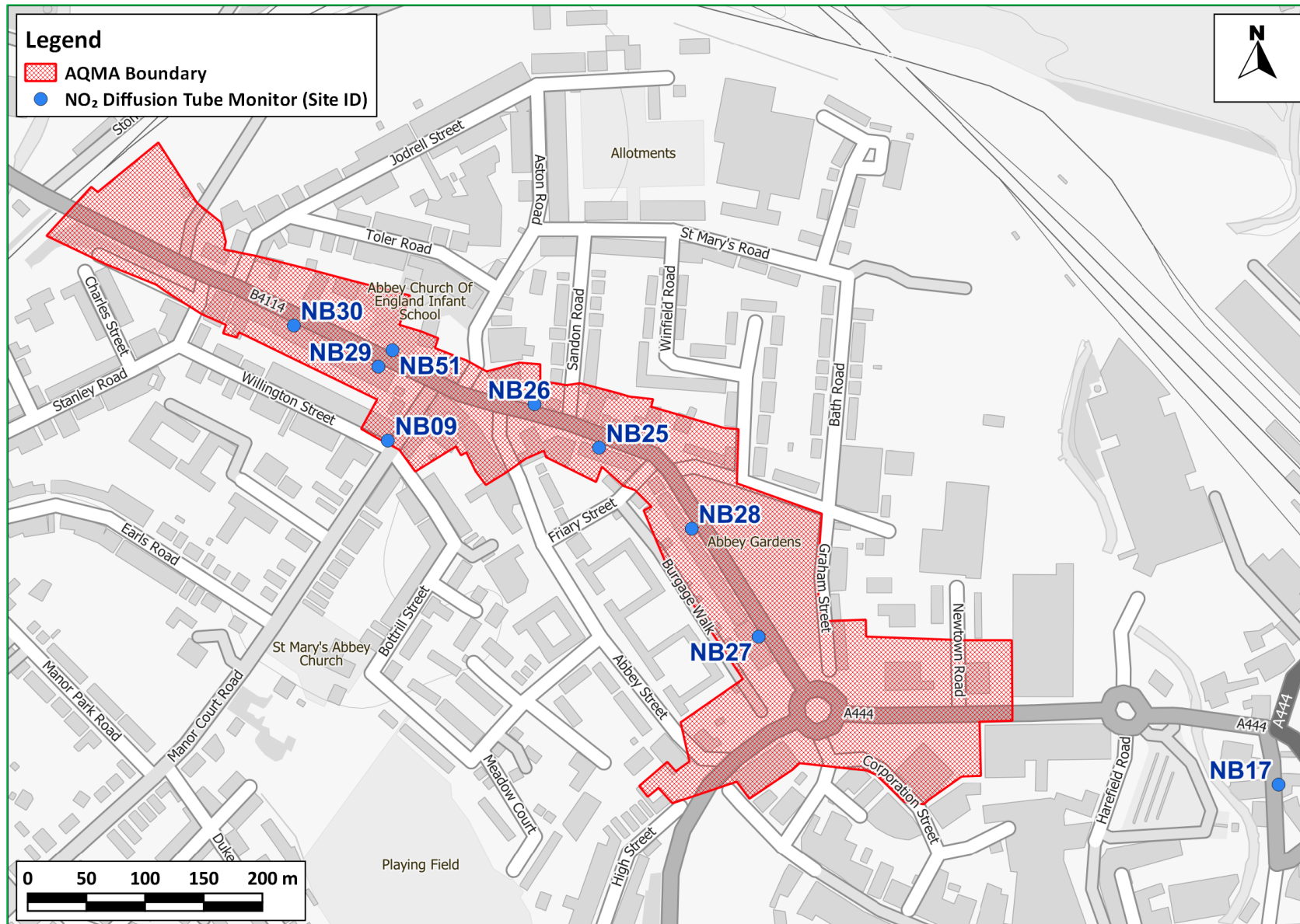


Figure D.3 – Monitoring Locations – South Nuneaton

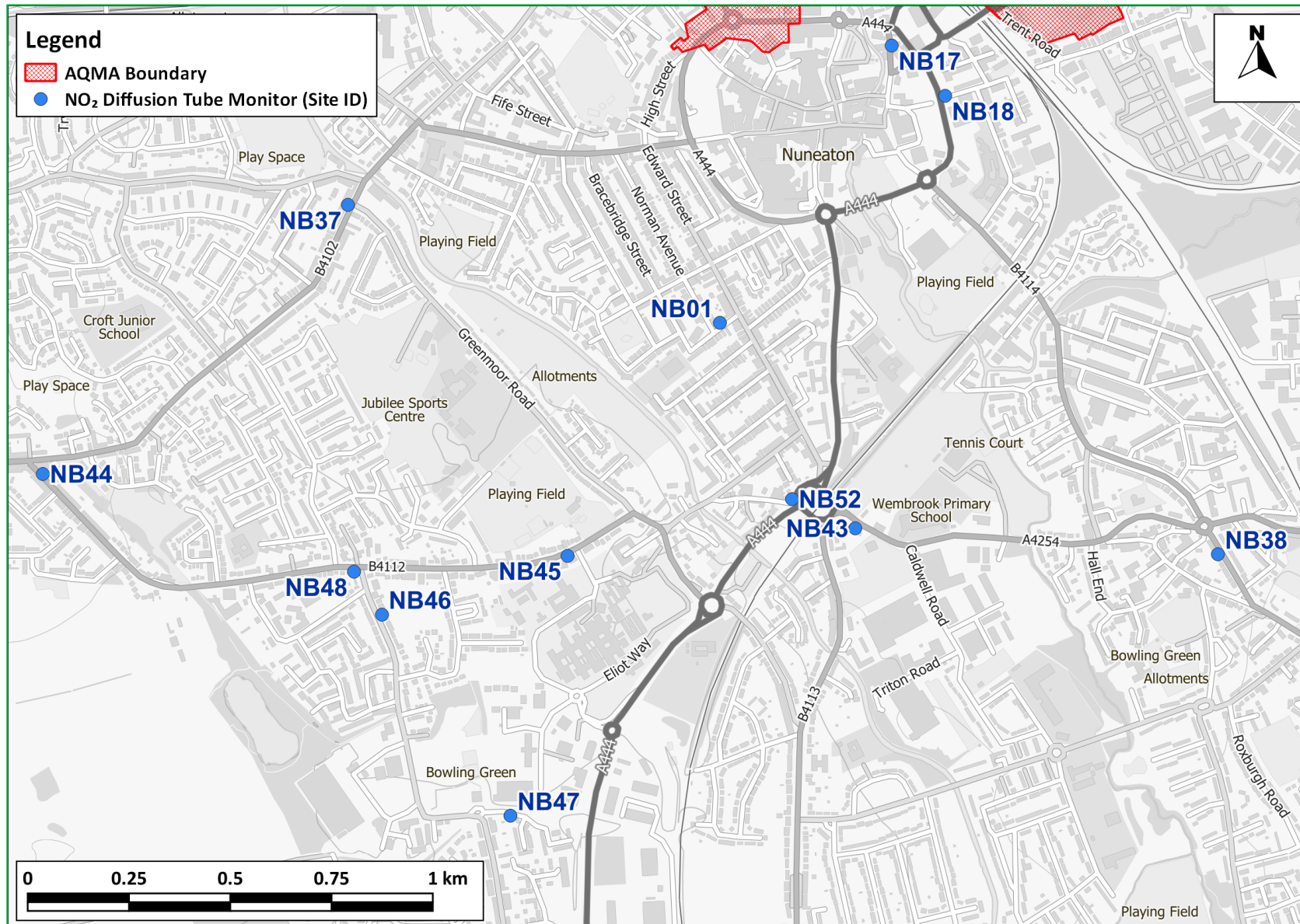


Figure D.4 – Monitoring Location NB35

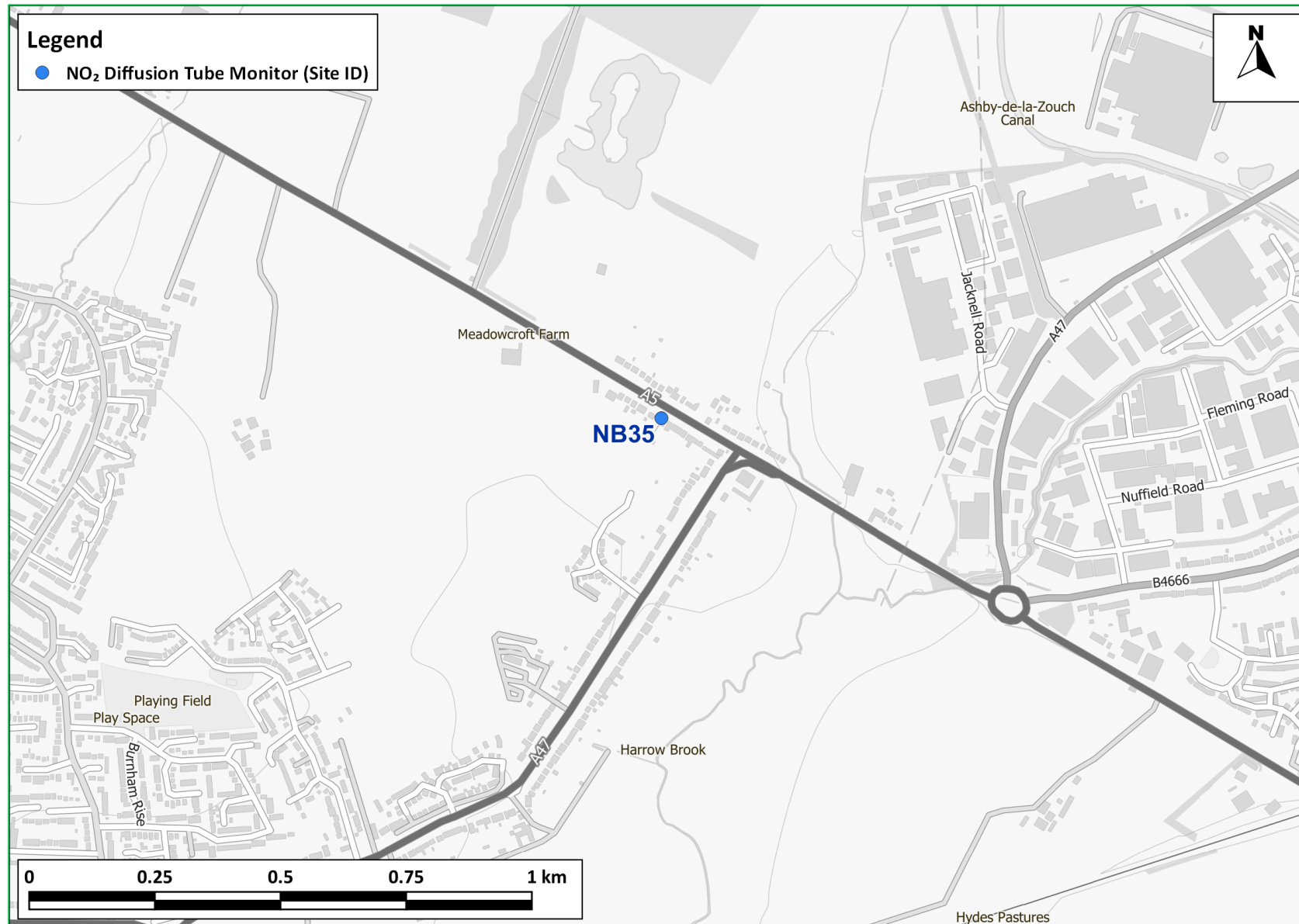
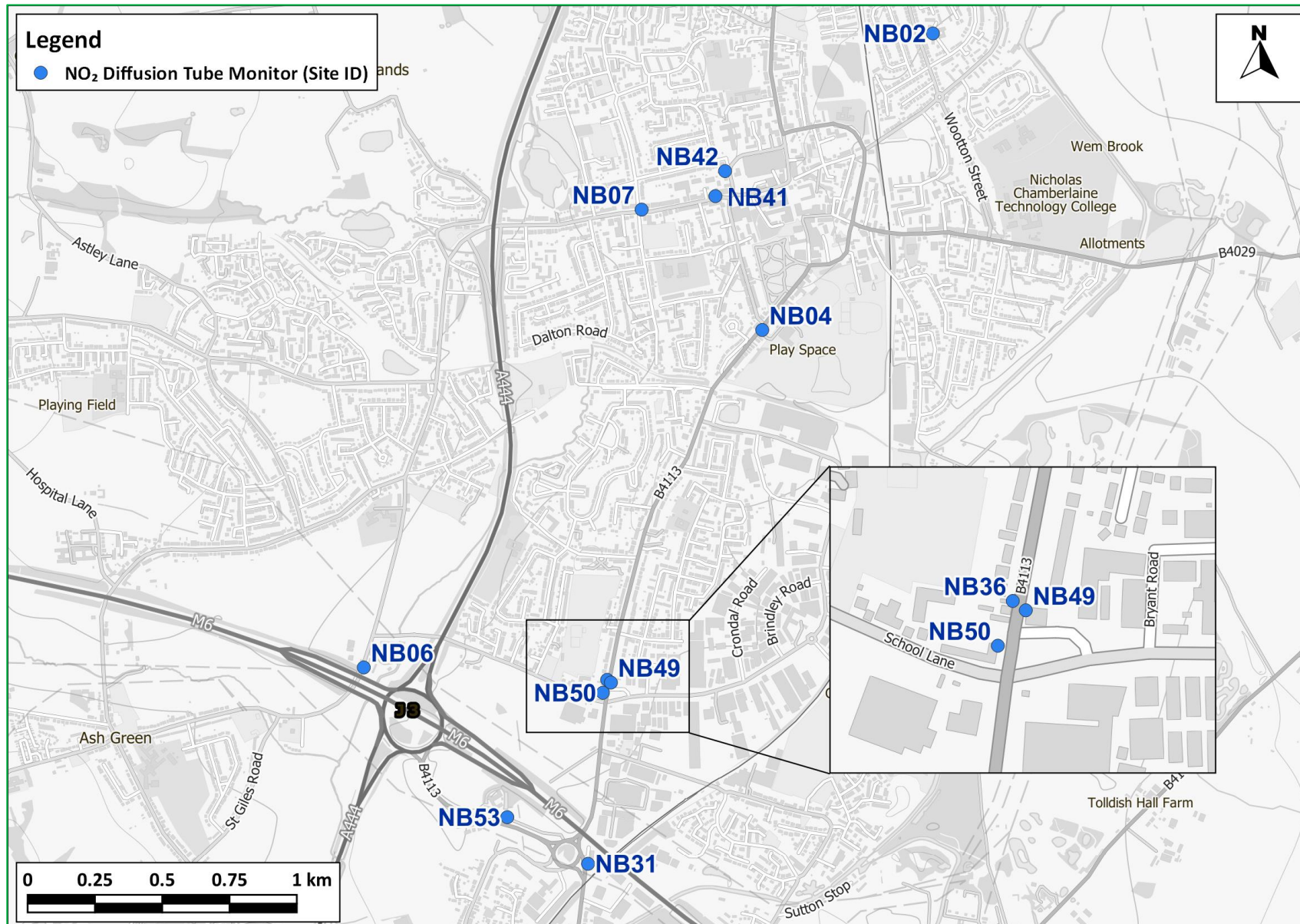


Figure D.5 – Monitoring Locations - Bedworth



Appendix E: Summary of Air Quality Objectives in England

Table E.1 – Air Quality Objectives in England¹²

Pollutant	Air Quality Objective: Concentration	Air Quality Objective: Measured as
Nitrogen Dioxide (NO ₂)	200µg/m ³ not to be exceeded more than 18 times a year	1-hour mean
Nitrogen Dioxide (NO ₂)	40µg/m ³	Annual mean
Particulate Matter (PM ₁₀)	50µg/m ³ , not to be exceeded more than 35 times a year	24-hour mean
Particulate Matter (PM ₁₀)	40µg/m ³	Annual mean
Sulphur Dioxide (SO ₂)	350µg/m ³ , not to be exceeded more than 24 times a year	1-hour mean
Sulphur Dioxide (SO ₂)	125µg/m ³ , not to be exceeded more than 3 times a year	24-hour mean
Sulphur Dioxide (SO ₂)	266µg/m ³ , not to be exceeded more than 35 times a year	15-minute mean

¹² The units are in microgrammes of pollutant per cubic metre of air (µg/m³).

Glossary of Terms

Abbreviation	Description
AQAP	Air Quality Action Plan - A detailed description of measures, outcomes, achievement dates and implementation methods, showing how the local authority intends to achieve air quality limit values'
AQMA	Air Quality Management Area – An area where air pollutant concentrations exceed / are likely to exceed the relevant air quality objectives. AQMAs are declared for specific pollutants and objectives
AQS	Air Quality Strategy
ASR	Annual Status Report
Defra	Department for Environment, Food and Rural Affairs
DfT	Department for Transport
EST	Energy Savings Trust
EU	European Union
EV	Electric Vehicle
LAQM	Local Air Quality Management
LEV	Low Emission Vehicle
LTP	Local Transport Plan
$\mu\text{g}/\text{m}^3$	Microgrammes per cubic metre of air
NBBC	Nuneaton and Bedworth Borough Council
NO_2	Nitrogen Dioxide
NO_x	Nitrogen Oxides
OLEV	Office for Low Emission Vehicles
PM_{10}	Airborne particulate matter with an aerodynamic diameter of $10\mu\text{m}$ or less
$\text{PM}_{2.5}$	Airborne particulate matter with an aerodynamic diameter of $2.5\mu\text{m}$ or less
QA/QC	Quality Assurance and Quality Control
SO_2	Sulphur Dioxide
SPD	Supplementary Planning Document
TNP	Transforming Nuneaton Programme
WCC	Warwickshire County Council

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- Estimation of costs to the NHS and social care due to the health impacts of air pollution: summary report. May 2018. Published by Public Health England.
- Local Air Quality Management Technical Guidance LAQM.TG22. August 2022. Published by Defra in partnership with the Scottish Government, Welsh Assembly Government and Department of the Environment Northern Ireland.
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- Public Health Outcomes Framework tool. 2023. Public Health England. Available: [Public Health Outcomes Framework - Data - OHID \(phe.org.uk\)](#)
- The Road to Zero: Next steps towards cleaner road transport and delivering our Industrial Strategy. July 2018. Published by the Department for Transport.

Local Authority:	Nuneaton and Bedworth Borough Council
Reference:	ASR23-1863
Date of issue	August 2023

Annual Status Report Appraisal Report

The Annual Status Report sets out new information on air quality obtained by Nuneaton and Bedworth Council (NBC) as part of the Review & Assessment process required under the Environment Act 1995 (as amended by the Environment Act 2021) and subsequent Regulations.

NBC currently have two AQMAs within their jurisdiction:

- AQMA 1 (Leicester Road Gyratory, Nuneaton), declared in 2007 for exceedances in the annual mean NO₂ objective; and
- AQMA 2 (Midland Road/Corporation Street, Nuneaton), declared in 2009 for exceedances in the annual mean NO₂ objective.

Concentrations within AQMA 1 have been below the objective for 10 years and have not exceeded 10% of the objective in (at least) the past 5 years. It is acknowledged that the Council intend to the revoke this AQMA but are yet to do so due to housing developments within the area. However, following a strengthened approach in 2023, it is now recommended that the revocation of this AQMA progresses in the upcoming reporting year unless there is sufficient evidence that the proposed development(s) will cause significant impacts on air quality. Monitoring within the area of the proposed development should continue following this revocation to determine if a new AQMA should be declared. The Council should refer to the Local Air Quality Management Helpdesk with any queries.

The Council have stated that a review of AQMA 2 will be undertaken in the upcoming reporting year to determine whether revocation is necessary. As concentrations within this AQMA have not exceeded the objective since 2019, and concentrations are not within 10% of the objective, this review is supported.

The revocation of an AQMA should be considered following three consecutive years of compliance with the relevant objective as evidenced through monitoring. Where there have been no exceedances for the past five years, local authorities must proceed with plans to revoke the AQMA. The LAQM Technical Guidance 2022 is clear in this respect:

"There should not be any declared AQMAs for which compliance with the relevant objective has been achieved for a consecutive five-year period." (Point 3.57, page 50).

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Please be aware that unless a likely exceedance has been identified in the area, Defra will not appraise AQAPs for AQMAs that have been in compliance for five years. Local Authorities will instead be advised to revoke the AQMA.

AQMAs should identify areas where air quality objectives are not being met or are likely to be at risk of not meeting them. Keeping AQMAs in place longer than required risks diluting their meaning and impacting public trust in LAQM.

Local authorities that do not have an AQMA should continue to monitor for exceedances and should still have a local air quality strategy in place to ensure air quality remains a high-profile issue, thereby enabling a quick response should there be any deterioration in condition. See LAQM Statutory Policy Guidance 2022 for more information.

NBC did not undertake any automatic monitoring in 2022. Monitoring was undertaken at 38 passive monitoring sites within Borough in 2022, including 6 sites within AQMA 1 and 8 sites in AQMA 2. There were no exceedances of the annual mean NO₂ objective in 2022, and no site recorded a concentration within 10% of the objective. A maximum concentration of 34.5 µg/m³ was recorded at NB29 and NB30 within AQMA 2. This is a decrease on concentrations recorded in 2021 and is well below the concentrations recorded in 2019 (pre-COVID). Within AQMA 1, a maximum concentration of 26.2 µg/m³ was recorded at site NB23.

An additional monitoring site has been installed to assess the impacts of proposed housing developments near AQMA 1. Site AQM was installed in November 2022, and therefore does not have sufficient data to be present within this report. The Council should include monitoring results from this site in future ASRs and provide discussion on the significance of the results with relation to AQMA 1.

QA/QC procedures have been discussed in full. No annualisation or distance correction calculations were required for any monitoring site. A national bias adjustment factor of 0.83 has been used for adjustment of monitoring data. This is due to no available automatic monitoring site, and therefore no local bias adjustment factor could be calculated.

On the basis of the evidence provided by the local authority the conclusions reached in the report are **accepted** for all sources and pollutants, on the provision that the grammatical and formatting errors in the report are corrected prior to publication on the council's website. ASRs are public facing documents that serve to keep local communities informed of the steps being taken by their local authority to improve air quality, and as such it is important that they are accessible and easy

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to read. Following the completion of this report, Nuneaton and Bedworth Borough Council should submit an Annual Status Report in 2024.

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Commentary

The report is well structured, detailed, and provides the information specified in the Guidance.

The following comments are designed to help inform future reports:

1. It has been noted that AQMA 1 has been compliant for 10 years. Following a strengthened approach in 2023, it is now recommended that this AQMA is revoked in the upcoming year. Monitoring should continue at site AQM to highlight the possible impacts of housing development(s) surrounding the AQMA. Where possible, details of the housing development(s) and any submitted air quality assessments could be included in future ASRs to support the decision to revoke.
2. Graphs highlighting the trends of monitored concentrations at diffusion tube sites have been provided. These are clear and well-formatted. It may be useful to include a line highlighting the annual mean objective for easy comparison.
3. Excellent figures have been provided demonstrating the locations of AQMAs and monitoring sites. Monitoring sites are easy to distinguish, and the labels are clear to read. The Council should continue to produce figures of the same standard in future ASRs.
4. The Council have addressed the comments from the previous ASR appraisal. This demonstrates good practice, and the Council should continue to address all future appraisal comments in future reports.
5. It should be confirmed within the report, underneath Table B.1, whether the diffusion tube data has been uploaded into the DTDES.
6. Overall, the report is well structured and provides a good amount of detail. The Council is commended for their hard work in improving air quality across the Borough.

This commentary is not designed to deal with every aspect of the report. It highlights a number of issues that should help the local authority either in completing the Annual Status Report adequately (if required) or in carrying out future Review & Assessment work.

Issues specifically related to this appraisal can be followed up by returning the attached comment form to Defra, Welsh Government, Scottish Government or DOE.

For any other queries please contact the Local Air Quality Management Helpdesk:

Telephone: 0800 0327 953

Email: LAQMHelpdesk@bureauveritas.com

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Notice for 2023

Changes to the Local Air Quality Management Framework

Through the Environment Act 2021 and updated Local Air Quality Management Statutory Policy Guidance 2022, the Local Air Quality Management (LAQM) framework has been considerably strengthened. This page highlights some of the changes for delivery to help you prioritise action for improved air quality:

1. Strengthened Criteria for Air Quality Action Plans (AQAPs)

Where a Local Authority is not meeting air quality objectives, they must create an AQAP setting out their intentions to improve air quality in the area. Without current action plans in place, Local Authorities risk negatively impacting their communities by not proactively working to reduce air pollution in the area.

The requirements and guidance around AQAPs were recently strengthened under the Environment Act 2021 and revised LAQM Statutory policy guidance, which Local Authorities must have regard to. The key criteria for action plans are that they:

- set out the measures they will take to secure the achievement, and maintenance, of air quality standards and objectives
- specify a date by which each measure will be carried out
- are revised no later than every five years

2. New Escalation Process for Reporting

Government is committed to increasing transparency by requiring timely and accurate publication of Annual Status Reports (ASRs) and AQAPs by local authorities, as set out in the [Environmental Improvement Plan 2023](#). These documents are public-facing and serve to keep local communities informed of the steps being taken by their local authority to improve air quality.

To ensure ASRs and AQAPs are delivered on time, Defra has introduced a new reminder and warning letter system for Local Authorities. This system was set out in the [LAQM Statutory Policy Guidance 2022](#) and started to apply from 30 June 2023.

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If reporting requirements continue to be missed, the matter can be escalated to a Section 85 Secretary of State direction to the relevant Local Authority Chief Executive specifying action. You are therefore advised to ensure all statutory reporting duties for LAQM are met on time.

3. Public Bodies Required to Contribute to Action Plans

The Environment Act 2021 amended the Environment Act 1995 to increase the number of public bodies that have a duty to co-operate with Local Authorities for LAQM. Air quality partners are certain other public bodies that a Local Authority identifies as having responsibility for a source of emissions contributing to an exceedance of local air quality objectives. This could be a neighbouring authority, National Highways, or the Environment Agency. Once identified, there is a statutory requirement for such public bodies to engage and to contribute actions they will take to secure achievement of the local air quality objective and to maintain achievement thereafter.

All tiers of local Government are also now required by law to collaborate to address exceedances of Air Quality Objectives. County councils, the Mayor of London and combined authorities have similar duties to air quality partners. The difference is that, when requested, they must contribute to an action plan being prepared by a Local Authority, regardless of whether the local authority has identified them as being responsible for a source of emissions.

Under the new legislation, you may choose to request the support of another public body in the development of an AQAP and the same may be requested of your organisation.

Please refer to the LAQM Statutory Policy Guidance 2022 for more information. Should you require further assistance, please contact the LAQM Helpdesk: <https://laqm.defra.gov.uk/air-quality/featured/england-exc-london-policy-guidance/>

Web: <http://laqm.defra.gov.uk/helpdesks.html>

FAQs: <http://laqm.defra.gov.uk/laqm-faqs/>

Tel: 0800 032 7953

Email: laqmhlpdesk@uk.bureauveritas.com

The Air Quality Hub also provides free online information and is a knowledge sharing resource for local authority air quality professionals: <https://www.airqualityhub.co.uk/>

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Appraisal Response Comment Form

Contact Name:	
Contact Telephone number:	
Contact email address:	UKLAQMAppraisals@aecom.com

Comments on appraisal/Further information:

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: **Housing, Environment and Health Scrutiny Panel, 1st February 2024**

From: **Risk Management and Performance Officer**

Subject: **INTEGRATED PERFORMANCE REPORT - SECOND QUARTER 2023-24**

1. Purpose of Report

- 1.1 This integrated report seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of this Panel
- 1.2 The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements) whilst still providing the Panel with sufficient information to monitor results to address issues arising

2. Format of Report

The report consists of three parts:

- 2.1 **Appendix A** shows the results available as at the end of the latest quarter:
- The first page provides a summary of financial / performance / strategic risk register data within the remit of the panel and Freedom of Information / complaints.
 - The following finance table give(s) a breakdown of budgets by service areas and the “key” ones are highlighted in bold text.
 - Subsequent pages provide more detailed information on performance in these key areas. Charts have been introduced for each indicator and “smiley / sad / neutral faces”, as appropriate, to indicate the performance trend.
 - The last page provides an overall conclusion for the key areas and, when applicable, exception reporting of performance information for the other (“non-key”) areas to ensure that Elected Members are made aware of issues / under-performance.
- 2.2 The Strategic Risk Register summary then follows (**Appendix B**). This shows the latest quarter status summary of the full register followed by the summary and current details of those risks **within the remit** of the panel.
- 2.3 Next is the latest Strategic Performance Report Executive Summary (**Appendix C**).
The Strategic Performance report has been developed to provide an overview of the Council’s position using the following categories:
- Finance
 - People and Service Delivery
 - Processes
 - Improvement

The report is reviewed monthly by Management Team.
It provides concise information on positive performance, areas of improvement and where performance is on or around target - comparing to best practice, and/or target and/or previous year, as appropriate.

2.4 Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints

Members have requested summaries of the (anonymised) details of FOI / EIR requests and Complaints outside of their relevant response timescales - these are shown at **Appendix D** and **Appendix E**, respectively. Please note that EIR provides a statutory right of access to environmental information held by UK public authorities.

3. Regulation of Investigatory Powers Act (RIPA) 2000 (covert surveillance)

An inspection report by the Office of Surveillance Commissioners highlighted the following recommendation:

“The importance of keeping the elected Councillors aware of any activity [or non-activity] under RIPA was appreciated and it was accepted that a minimal observation would be incorporated at regular intervals into officer’s reports”

Consequently, Elected Members should be aware that, as at the end of this quarter, there have been no surveillance operations.

4. Recommendation

The panel is asked to scrutinise the performance information contained in this report and make any recommendations to the relevant Cabinet portfolio holder.

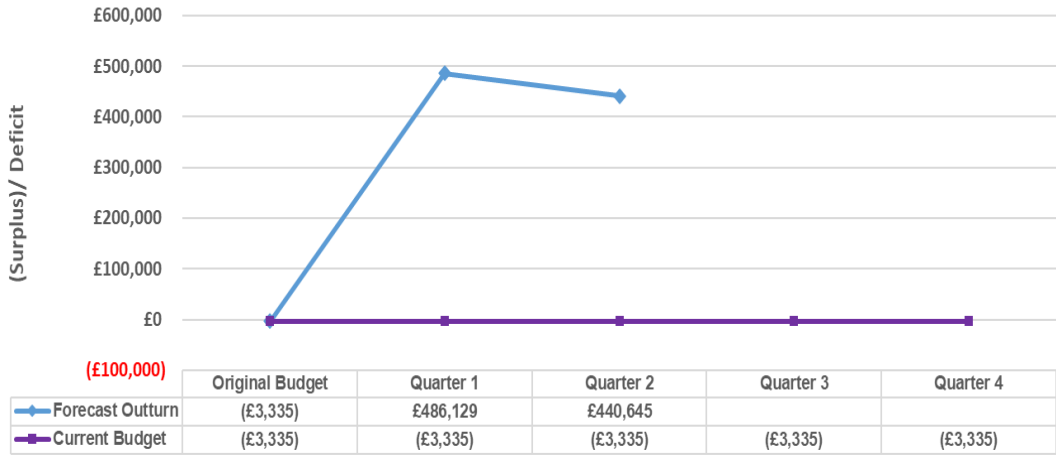
STEVE GORE

Housing, Environment & Health OSP - Finance and Performance Report 2023/24

Appendix A

Second Quarter 2023/24

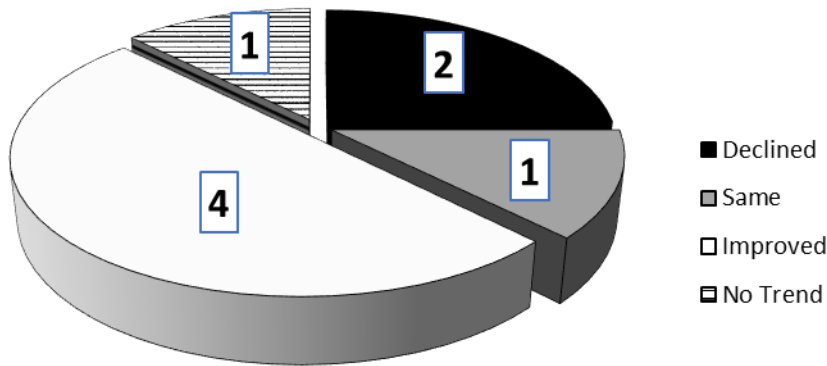
2023/24 Quarterly Forecast Outturn Tracker



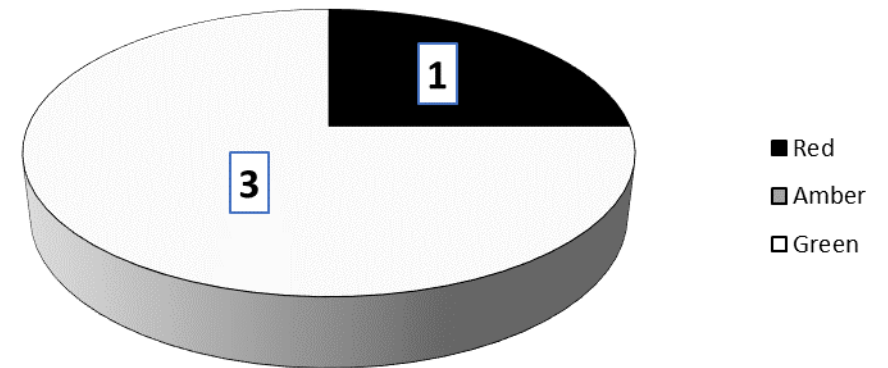
Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summary

	Number Received	Completed	Late	Outstanding
FOI / EIR Request (20-day target)	396	396	82	0
Complaints (10-day target)	847	841	98	6

Performance Indicators / Measures Summary



Strategic Risk Register Summary - Housing, Environment and Health OSP



HOUSING, ENVIRONMENT & HEALTH OSP FINANCIAL SUMMARY (GENERAL FUND)

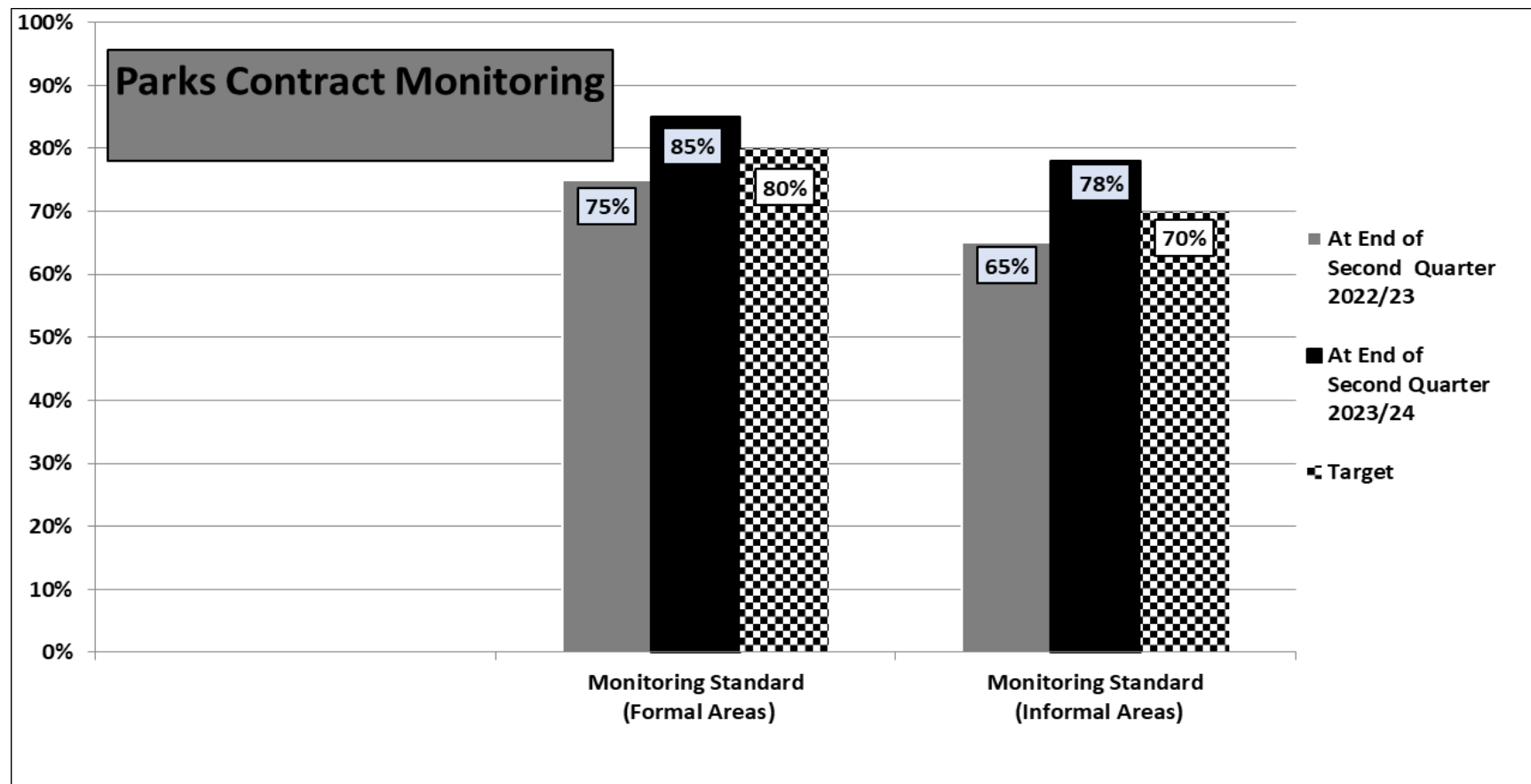
	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
<u>HEALTH & ENVIRONMENT</u>				
ENVIRONMENTAL PROTECTION	408,390	388,929	409,082	20,153
FOOD & OCCUPATIONAL SAFETY	372,248	352,545	354,074	1,529
HEALTH PROMOTION & INEQUALITIES	9,482	7,220	7,220	0
FOOTPATH LIGHTING	9,253	12,570	12,570	0
ENVIRONMENTAL PROJECTS	84,491	94,200	94,200	0
CEMETERIES	(64,923)	(39,276)	(35,100)	4,176
ALLOTMENTS	860	464	464	0
PARKS	2,193,183	2,319,198	2,329,346	10,148
ENVIRONMENTAL SUSTAINABILITY	13,028	71,050	56,050	-15,000
	3,026,012	3,206,900	3,227,906	21,006
<u>HOUSING & COMMUNITIES</u>				
HOUSING ADVICE CENTRE	330,895	158,216	255,585	97,369
PRIVATE SECTOR GRANTS	347,820	393,270	393,270	0
HOUSING STRATEGY	47,825	360,651	360,651	0
PRIVATE SECTOR HOUSING STANDARDS	328,985	241,711	301,151	59,440
MOBILE HOME SITES	(88,054)	(92,726)	(146,395)	(53,669)
COMMUNITY DEVELOPMENT	21,189	46,450	46,450	0
VOLUNTARY BODIES	149,982	157,130	157,130	0
COMMUNITY SAFETY	235,918	291,275	290,545	(730)
	1,374,560	1,555,977	1,658,387	102,410
<u>BUSINESS & REGENERATION TOTAL</u>	1,324,868	1,920,663	1,848,278	(72,385)
<u>FINANCE & CORPORATE TOTAL</u>	4,978,402	4,527,564	4,371,386	(156,178)
<u>PLANNING & REGULATION TOTAL</u>	(563,464)	(224,928)	(308,027)	(83,099)
<u>PUBLIC SERVICES TOTAL</u>	7,859,782	7,594,458	8,054,881	460,423

	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
CENTRAL SUPPORT SERVICES	0	0	168,468	168,468
PORTFOLIOS	18,000,160	18,580,634	19,021,279	440,645
CENTRAL PROVISIONS	898,662	1,235,500	1,235,500	-
DEPRECIATION & IMPAIRMENT	(3,096,624)	(3,096,530)	(3,096,530)	-
TREASURY MANAGEMENT	(57,700)	652,721	652,721	-
CAPITAL FINANCING	946,810	470,000	470,000	-
CONTRIBUTIONS TO/ (FROM) EARMARKED RESERVES	(2,368,124)	(936,251)	(936,251)	-
COUNCIL NET EXPENDITURE	14,323,182	16,906,074	17,346,719	440,645
FUNDING				
COUNCIL TAX	(9,743,704)	(10,039,237)	(10,039,237)	-
NEW HOMES BONUS	(644,711)	(1,361,266)	(1,361,266)	-
BUSINESS RATES RETENTION	(2,765,019)	(5,124,733)	(5,124,733)	-
OTHER GRANTS	(423,384)	(143,405)	(143,405)	-
(SURPLUS)/DEFICIT FROM COLLECTION FUND	(49,720)	(241,167)	(241,163)	-
TOTAL FUNDING	(13,626,538)	(16,909,808)	(16,909,804)	0
(SURPLUS)/ DEFICIT	696,644	(3,734)	436,915	440,645

Parks - (Housing, Environment & Health OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
2,319,198	893,419	2,329,346		☹️

Main measures of performance: **Contract Monitoring**

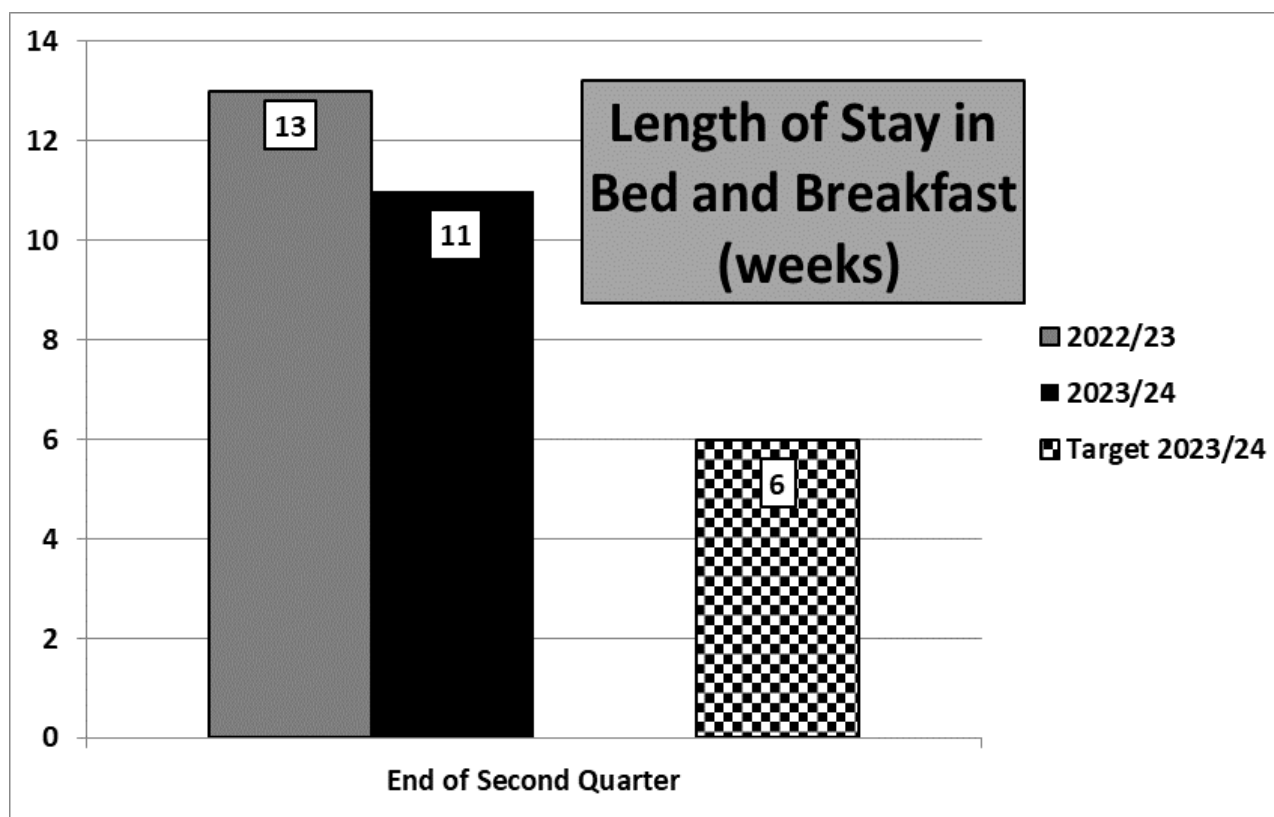


Measure details	End of Second Quarter Performance (Formal Areas, target 80%)	End of Second Quarter Performance (Informal Areas, target 70%)	Comments	Trend indicator
2022/23	75%	65%	A marked improvement in both monitoring measures compared to the second quarter 2022/23.	😊
2023/24	85%	78%		😊

Housing Advice Centre – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
158,216	328,601	255,585	Reduced income from Eaton House expected, based on current year income.	☹️

Main measure of performance: **Length of Stay in Bed and Breakfast**

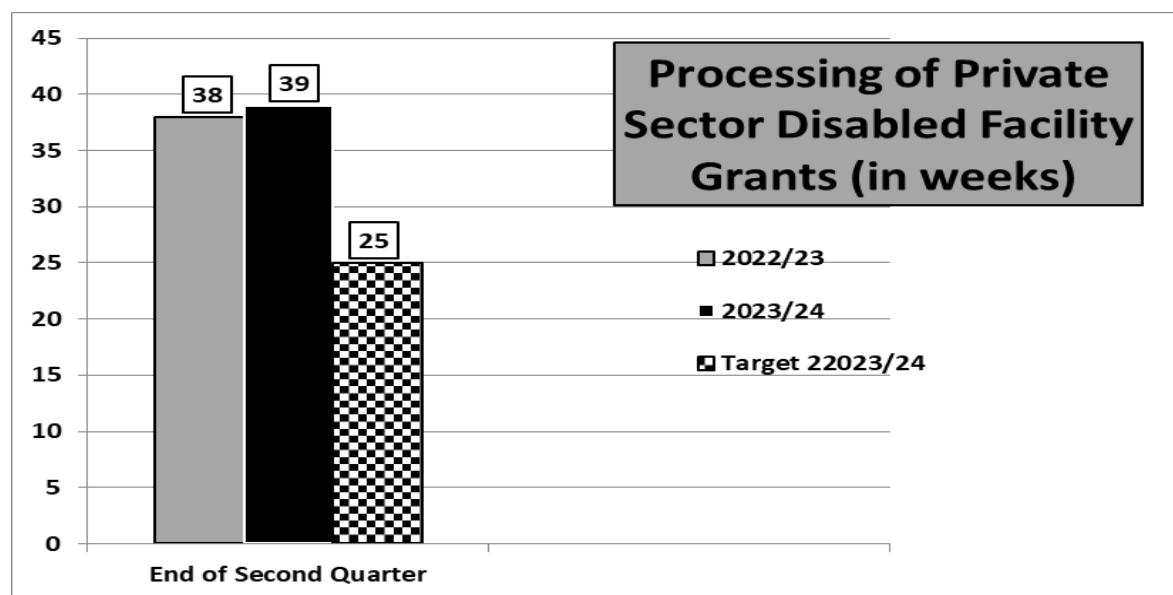


Measure details	End of Second Quarter Performance 2023/24 (2022/23)	Comments	Trend
<p>Length of Stay in Bed and Breakfast Accommodation</p>	<p>11 weeks (13 weeks)</p>	<p>The NBBC target of 6 weeks, is based on the Government’s requirement that families with children are not left in B&Bs any longer than 6 weeks. It should be noted however, that not all of our residents in B&Bs are families with children.</p> <p>The Council continues to experience high numbers of Homeless presentations requiring temporary accommodation. As at end September 2023, we had 121 households in Temporary Accommodation, compared to 115 at the end of Quarter one. 12 of which were in privately run Hotels/B&Bs.</p> <p>In addition to the lack of social housing available, we also have a situation in the private rented sector that means our clients are unable to secure private rentals - every property currently being advertised has in the region of 70 applicants, and due to private rent levels, they are largely unaffordable.</p> <p>To mitigate the situation, we continue to direct match 50% of available council housing voids to households in Temporary Accommodation.</p>	<p>😊</p>

Private Sector Grants & Other Housing Services – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
393,270	65,087	393,270		☹️

Main measure of performance: **Processing Private Sector Disabled Facility Grants**

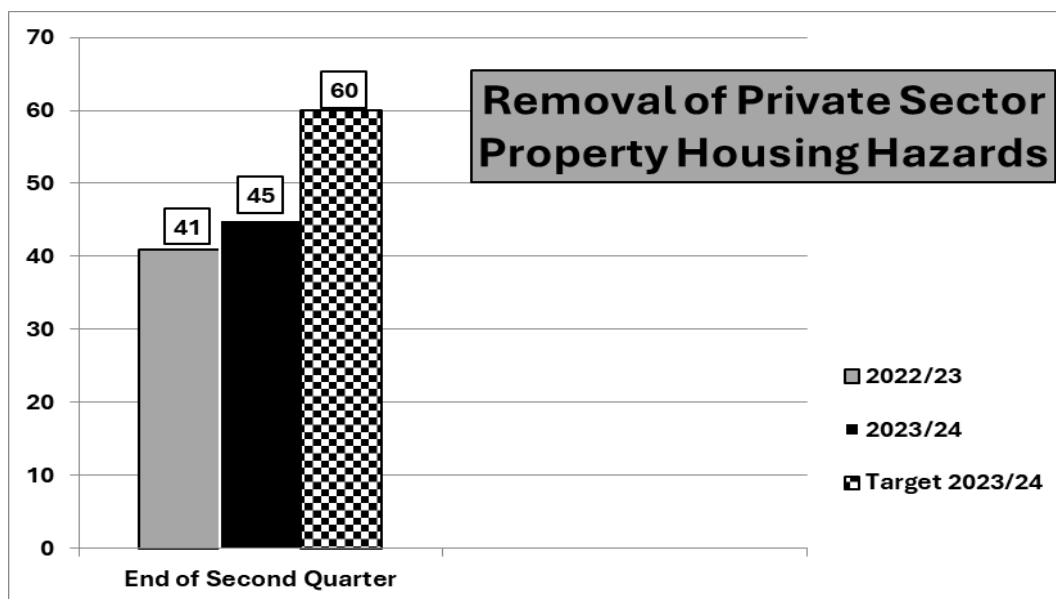


Measure details	End of Second Quarter Performance 2023/24 (2022/23)	Comments	Trend
Processing Private Sector Disabled Facility Grants	39 weeks (38 weeks)	The target for 2023/24 is 25 weeks. Demand is currently in excess of the ability to deliver planned services. A project is being developed that will seek to address the waiting list.	☹️

Private Sector Housing Standards – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
241,711	(21,291)	301,151		☹️

Main measure of performance: **Removal of Private Sector Property Housing Hazards**



Measure details	End of Second Quarter Performance 2023/24 (2022/23)	Comments	Trend
Removal of Private Sector Property Housing Hazards	45 (41)	There are hazards that may occur within housing that the Council has a duty to remove should they be rated as likely to cause injury or ill health using the national rating system. Examples of hazards include slips, trips, and falls, electrical, damp and mould, excess cold, food safety, personal hygiene, sanitation and drainage and entry by intruders. The target for 2023/24 is 60.	☺️

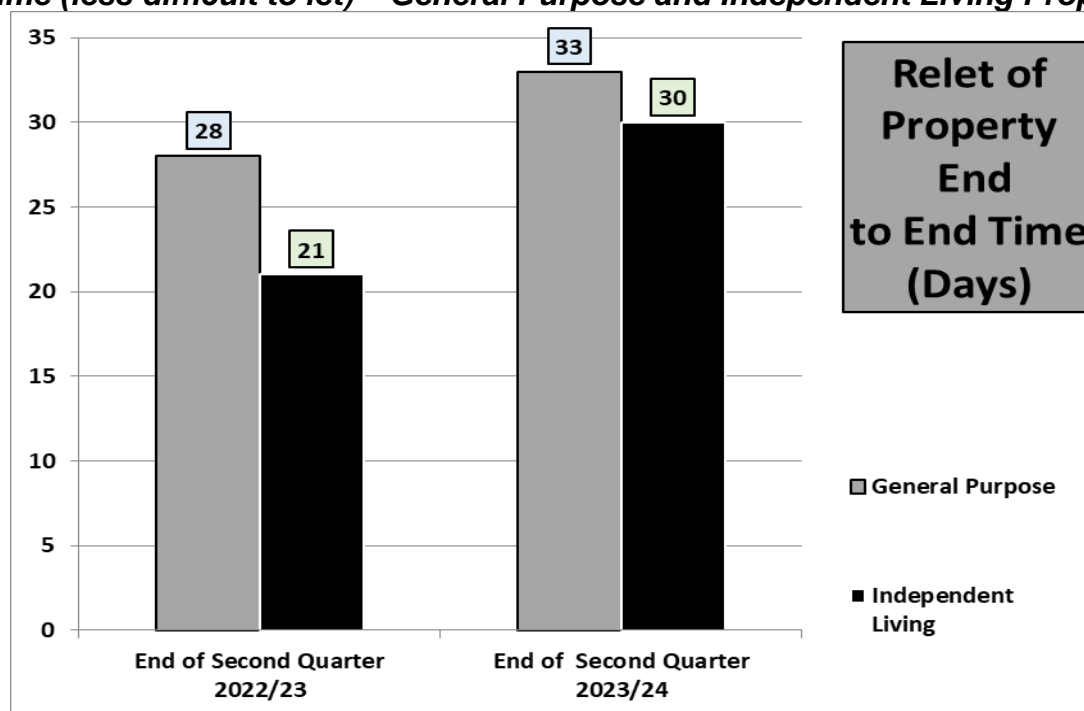
HRA Total – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
254,245	8,924,607	4,134		☹️

*Main measures of performance: **Rent Collection***

Measure details	End of Second Quarter Performance	Comments	Trend indicator
2022/23		No data is shown as an external validation / data quality check is being undertaken in relation to performance in this area. A report will be provided to a future meeting of the panel.	
2023/24			

Relet of Property End to End Time (less difficult to let) – General Purpose and Independent Living Properties

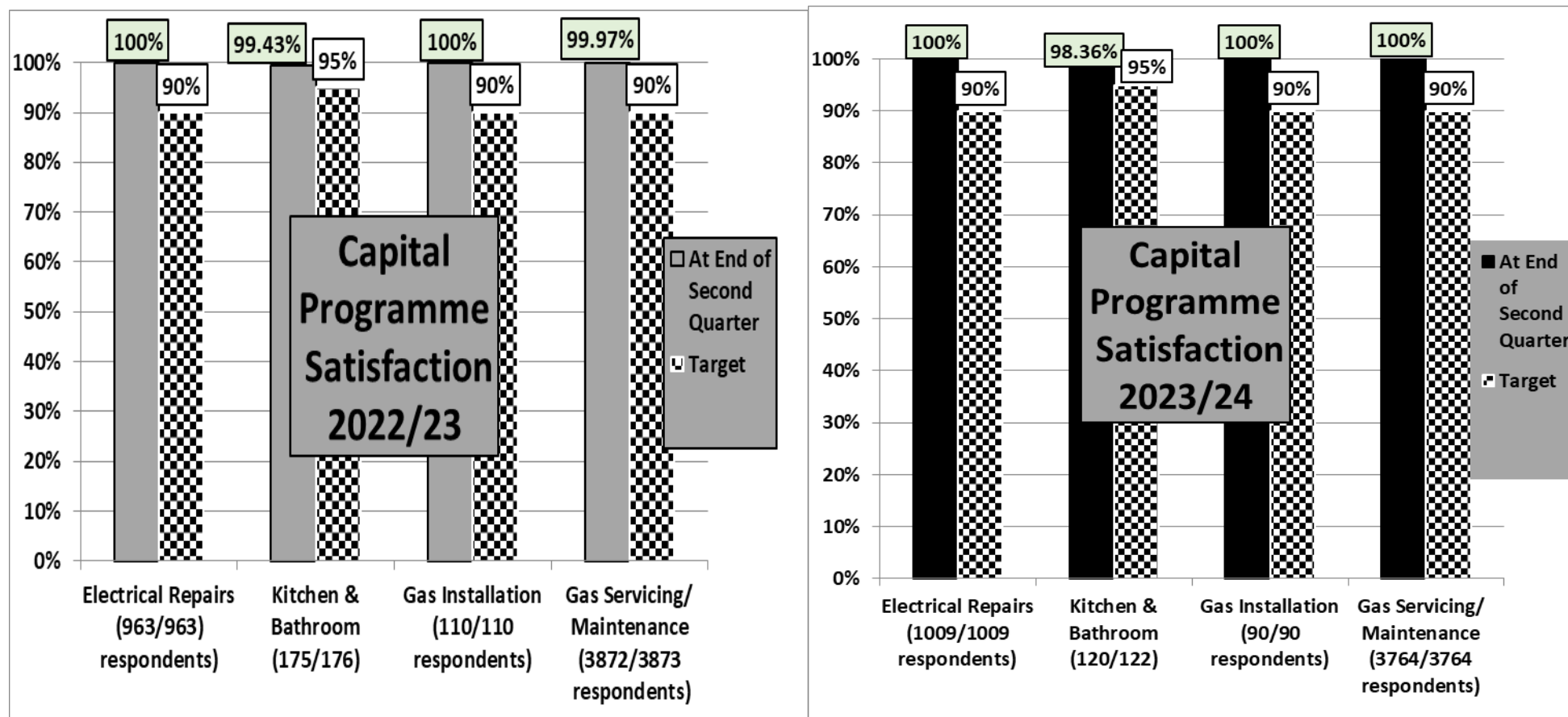



Measure details	End of Second Quarter Performance 2023/24 (2022/23)	Comments	Trend indicator
General Purpose	33 days (28 days)	The overall measure for relet property end to end times comprises two measures – one for General Purpose and one for Independent Living properties. No targets are applicable. The figures exclude those properties that are classed as “difficult to let”. During this period the Choice Based Lettings team had reduced staff due to holidays and recruitment issues. In addition, there were a number of properties that were extremely difficult to allocate due to the Local Lettings Plans at Lexington Court and Park Lane where, in some cases, we went down to the 30 th person on the list. There have also been a high number of registered provider (Housing Association) new builds where we have an obligation to give a nomination within 3 working days (managing around 20 shortlists). There have also been delays with Occupational Therapist assessments impacting on our performance within this period.	☹️
Independent Living	30 days (21 days)		

HRA CAPITAL – (Housing, Environment & Health OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
24,419,000	7,817,085	24,419,000	On target at present	😊

Main measure of performance: **Satisfaction with the Capital Work Programme**



Comments					Trend indicator	
<p>Performance is based on those respondents rating the service as good or better. All data available shows performance above targets. Excellent results in both 2022/23 and 2023/24. The following table provides clarity on the end of second quarter satisfaction performance / respondents. Overall response rates are also now included for 2023/24, as requested by the panel:</p>						
Area	2022/23		2023/24			
	Satisfaction Percentage	Satisfaction Respondents	Overall Response Rates	Satisfaction Percentage		Satisfaction Respondents
Electrical Repairs (target 90%)	100%	963/963	1009 / 1129 (89.37%)	100%		1009 / 1009
Kitchen and Bathroom (target 95%)	99.43%	175 / 176	120 / 136 (88.24%)	98.36%		120/122
Gas Installation (target 90%)	100%	110 / 110	90 / 98 (91.84%)	100%		90 / 90
Gas Servicing (target 90%)	99.97%	3872 / 3873	3764 / 3894 (96.66%)	100%	3764 / 3764	

Summary / Exception Reporting:

Finance data - There are no other areas of particular concern other than those commented on above.

The performance indicator trend data shows that 4 of the 8 key indicators have improved, 2 have declined, 1 stayed the same and one has no trend at end of the second quarter 2023/24

Appendix B**NBBC Strategic Risk Register Summary****Second Quarter 2023/24**

The total number of 'live' risks is now 22, as one risk has been deleted and five new risks have been added:

Deleted risk

- **R6** (Arson or accidental fire in NBBC corporate buildings, General Purpose flats and Independent Living Complexes) – replaced by two new risks, see R27 and R28 below

New Risks

- **R27** (Arson or accidental fire in NBBC corporate buildings)
- **R28** (Arson or accidental fire in General Purpose flats and Independent Living Complexes / bungalows / HRA-owned hostels)
- **R29** (Human Resources - failure to effectively manage workforce planning / comply with legislation and policies)
- **R30** (Ombudsman complaints - failure to meet customer expectation after completion of our complaints process)
- **R31** (Modern Slavery and Human Trafficking – failure to effectively monitor and comply with legislation)

At the end of September 2023, the breakdown according to net risk is:

- "Net red" 2 (9%)
- "Net amber" 5 (23%)
- "Net green" 15 (68%)

Therefore, 20 (91%) risks are deemed "satisfactorily managed".

Hence, the 'traffic light' reporting position is "Green".

The "net red" risks are:

- R1 - Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents
- R4 - Failure to maintain the economic vibrancy of the borough / town centres

Housing, Environment and Health OSP Risks

There are four strategic risks within the remit of the panel. One is "net red" and three are "net green". Details of these risks are shown below.

NBBC Strategic Risk Register

Current Version: 14th November 2023

Housing, Environment and Health OSP Risks

Risk Level Indicator Matrix and Descriptors

Key

Green	Green (acceptable)
Amber	Amber (tolerable)
Red	Red (unacceptable)

Likelihood

4	4	8	12	16
3	3	6	9	12
2	2	4	6	8
1	1	2	3	4
	1	2	3	4

Impact

Likelihood

- 4: **Very High** – occurrence is most likely or has already happened and will do so again if control measures are not introduced
- 3: **High** – occurrence is anticipated within the next 12 months
- 2: **Significant** – occurrence is probable in the next 3 years
- 1: **Low** – foreseeable, but not probable in the next 3 years

	Level of Impact	Service Delivery	Financial / Legal	Reputation / Community
4	Major	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship to people for a period of 3 to 4 weeks or more or 1 week for anyone that is vulnerable, or failure to meet a nationally mandated deadline • Loss of major stakeholder/partner. • Adverse outcome of a serious regulatory enquiry 	<ul style="list-style-type: none"> • Financial loss over £400,000 • Serious risk of legal challenge 	<ul style="list-style-type: none"> • Sustained adverse TV/radio coverage • Borough wide loss of public confidence • Major damage to local environment, health and economy • Multiple loss of life
3	Serious	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship for a period of 2 to 3 weeks or 3 to 7 calendar days for vulnerable people • Formal regulatory inquiry • Loss of a key partner or other partners 	<ul style="list-style-type: none"> • Financial loss between £200K and £399K • High risk of successful legal challenge 	<ul style="list-style-type: none"> • Significant adverse coverage in national press or equivalent low national TV coverage • Serious damage to local environment, health and economy • Extensive or multiple injuries &/or a fatality
2	Moderate	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship for 1 to 2 weeks or 1 -2 calendar days for vulnerable people • Loss of a significant non-key partner • Legal concerns raised • Loss of employees has moderate effect on service provision 	<ul style="list-style-type: none"> • Financial loss between £50K and £199K • Informal regulatory enquiry 	<ul style="list-style-type: none"> • Significant adverse coverage in local press or regional TV • Large number of customer complaints • Moderate damage to local environment, health and economy • Moderate injuries to an individual
1	Low	<ul style="list-style-type: none"> • Disruption to services for up to 1 week • Minor legal implications • Loss of employees not significantly affecting service provision 	<ul style="list-style-type: none"> • Financial loss up to £49K 	<ul style="list-style-type: none"> • Minor adverse media coverage • Minor environmental, health and economy damage • Minor increase in number of customer complaints • One or more minor injuries to an individual

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
NET RED RISKS							
R1	<p>Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents</p> <p>NOTE: See also R20, Pandemic – services, social and economic implications</p>	Very High / Major (RED)	<p>1. Housing / Homelessness Strategy.</p> <p>2. Warwickshire Heads of Housing Group (WHOH).</p> <p>3. Affordable Housing Supplementary Planning Document (Borough Plan).</p>	Assistant Director (Strategic Housing) - unless stated	Very High / Serious (RED)	<p>1. Housing Needs Survey, Strategic Housing Market Assessment, Housing and Economic Development Needs Assessment (HEDNA), Sustainable 30 Year HRA Business Plan.</p> <p>2. Minutes of WHOH meetings.</p> <p>3. Document in place.</p>	Strategic Director (H&CS) / PH – H&C and P&R / HEH OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>4. Housing Revenue Account (HRA) Development and Acquisition Strategy.</p> <p>5. Investment Partner status with Homes England.</p> <p>6. Development Team for HRA new builds.</p> <p>7. Funds identified for HRA Business Plan for acquisitions and new builds.</p> <p>8. Nominations agreements with registered providers.</p> <p>9. Annual review of HRA Business Plan</p> <p>10. Landlord Liaison Officers to support sustainable tenancies in private sector housing.</p>	<p>4 – 7: Strategic Director (H&CS)</p> <p>9: Strategic Director (H&CS)</p>		<p>4– 5. Documents / minutes of meetings</p> <p>6. Management Team minutes</p> <p>7. HRA Business Plan</p> <p>8. Agreement records.</p> <p>9. Approved plan in place.</p> <p>10. Landlord Forum minutes and casework.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>Planned:</p> <p>1. HRA / GF development programme .</p> <p>2. Consultation and formulation of a Town Centre Strategy (2024/25).</p> <p>3. Review of Borough Plan (Revised plan early 2024, approval and sign-off fully by 2025).</p> <p>4. Review of Housing Revenue Account Development and Acquisition Strategy.</p>	<p>1: Head of Housing Development / Strategic Director (H&CS)</p> <p>2: Assistant Director (Economy)</p> <p>3: Assistant Director (Planning)</p> <p>4: Assistant Director (Social Housing and Community Safety)</p>		<p>1. Programmes in place.</p> <p>2. Strategy in place.</p> <p>3. Publication of revised plan.</p> <p>4. Elected Member - approved document in place.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			5.Researching of new initiatives to promote the best use of housing stock (December 2023).	5: Assistant Directors (Strategic Housing) / (Social Housing and Community Safety)		5. Associated research / reports and new policies.	
			6.Review of Housing and Homelessness Strategy (April 2024).	6: Assistant Director (Strategic Housing)		6. Revised strategy in place.	
			7.Fundamental review of HRA Business Plan to identify options for increased social housing delivery (March 2024).	7: Strategic Director (H&CS)		7.Revised plan in place.	
			8. Up-to-date Strategic Housing Marketing Assessment (SHMA) evidence (in 2024/25).	8: Assistant Director (Planning)		8. Local Plan.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
NET GREEN RISKS							
R5	Failure to reduce the fear of crime and disorder.	High /- Serious (RED)	<p>1. Nuneaton and Bedworth Safer Communities Partnership (NABSCOP). Meets monthly. Action points identified & regularly reviewed. Has own Risk Register.</p> <p>2. Police & Crime Commissioner (PCC) grants.</p> <p>3. Annual strategic assessment of crime, the level of crime & its impact on the community.</p> <p>4. Corporate Community safety Group.</p>	1-6: Head of Economic Development and Communities	Sig / Moderate (GREEN)	<p>1 & 3. Minutes of NABSCOP meetings, including crime performance statistics. External OSP reports.</p> <p>2. Financial accounts (PCC grant receipt and usage). External OSP reports.</p> <p>3. Confidential strategic document in place.</p> <p>4. Minutes of Corporate Community safety Group.</p>	Strategic Director (H&CS) / PH – H&C / HEH OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>5. Anti-Social Behaviour & Harassment Policy / Anti-Social Behaviour Strategy</p> <p>6. Communities Officer (anti-social behaviour).</p> <p>7. CCTV coverage.</p> <p>8. Replacement of DPPPOs with Public Space Protection Orders.</p> <p>9. Public Space Protection Order (PSPO) relating to begging control.</p>	<p>7: Assistant Director (Economy)</p> <p>8: Assistant Director (Planning)</p> <p>9: Head of Economic Development and Communities</p>		<p>5. Relevant case management records in Flare system / ASB Case Management Group minutes.</p> <p>6. Officer in place.</p> <p>7. CCTV records / British Standard BS7958 Certification / Police Tasking Group minutes.</p> <p>8. Minutes of internal meetings.</p> <p>9. Cabinet meeting minutes.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>10. Dedicated ASB team for Landlord Services.</p> <p><u>Planned:</u></p> <p>1. Implementation of the serious violence duty strategy (March 2024).</p> <p>2. Establish initiatives via the UK Shared Prosperity Fund (SPF) – 3-year plan ends March 2025.</p> <p>3. Review capacity within the Community Safety team to ensure appropriate delivery of all initiatives (March 2024).</p>	<p>10: Assistant Director (Social Housing and Community Safety)</p> <p>1: Head of Economic Development and Communities</p> <p>2: Head of Economic Development and Communities</p> <p>3: Head of Economic Development and Communities</p>		<p>10. Performance reports to Director (R&H) and portfolio holder.</p> <p>1. Cabinet report / minutes.</p> <p>2. Cabinet approval / initiatives in place.</p> <p>3. Options identified and presented to Management Team</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
R12	Safeguarding children and adults with care and support needs from abuse, neglect and harm	Significant / Serious (AMBER)	<p>1. Safeguarding Policy and Guidance.</p> <p>2. Corporate safeguarding lead officer and single point of contact for Warwickshire Front Door.</p> <p>3. NBBC Recruitment & selection procedure.</p> <p>4. Disclosure & Barring Service policy and checks (DBS).</p> <p>5. Warwickshire Front Door and Adult Social Care (ASC).</p> <p>6. Safeguarding refresher training (every 3 years).</p>	<p>Head of People and Culture (unless stated)</p> <p>3: Strategic Director (E&T)</p>	Low / Serious (GREEN)	<p>1. Policy in place and training records.</p> <p>2. Job description and person specification.</p> <p>3. Recruitment records.</p> <p>4. DBS check records.</p> <p>5. NBBC and WCC Website</p> <p>6. Training records (“DELTA”).</p>	Strategic Director (E&T) / PH – F&C / HEH OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>7. Warwickshire Safeguarding partnership best practice guidelines.</p> <p>8. Warwickshire Housing safeguarding lead officer.</p> <p>9. Multi Agency Public Protection Authority (MAPPA).</p> <p>10. Referrals and requests for information (separate ones for Children and Adults).</p> <p><u>Planned:</u></p> <p>1. Analysis of financial data to better inform the funding decision made by the Portfolio Holder (March 2024).</p>	<p>8&9: Assistant Director (Strategic Housing)</p> <p>1: Head of People and Culture</p>		<p>7. Warwickshire Safeguarding website</p> <p>8. Correspondence / meeting minutes.</p> <p>9. Minutes of meetings.</p> <p>10. Referrals and requests records.</p> <p>1. Balance Sheet and Income and Expenditure Account.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>2. Update sharing agreement with Warwickshire Front Door/Warwickshire Safeguarding Partnership (March 2024).</p> <p>3. Review and update safeguarding guidance / policy (March 2024).</p>	<p>2: Head of People and Culture / Equalities and Safeguarding Officer</p> <p>3: Equalities and Safeguarding Officer</p>		<p>2. Revised agreement in place.</p> <p>3. Updated guidance / policy in place,</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
R28	Arson or accidental fire in General Purpose flats and Independent Living Complexes / bungalows / HRA-owned hostels	Significant / Major (AMBER)	<p>1. Fire Management Groups (Operational / Strategic / Governance).</p> <p>2. Regularly serviced fire detection & alarm systems / fire extinguishers and appropriate Fire Risk Assessments (FRA) regularly reviewed.</p> <p>3. Regular Health & Safety inspections give attention to fire risks.</p> <p>4. Annual Capital Fire Safety Work Programme in Housing Revenue Account stock.</p>	<p>1: Strategic Director (PS)</p> <p>Strategic Director (H&CS) / Assistant Director (Social Housing and Community Safety) unless stated</p>	Low / Major (GREEN)	<p>1. FMG meeting minutes. HASCOG reports.</p> <p>2. Service records, Fire extinguisher service records & records of FRA outcomes. External report (review of arrangements).</p> <p>3. Quarterly Health & Safety inspection records.</p> <p>4. Cabinet reports and Capital Projects Meeting Minutes.</p>	Strategic Director (H&CS) / PH – H&C / HEH OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>5. External Wall Insulation specification reviewed.</p> <p>6. Maglock doors fitted to communal areas of Independent Living Complexes.</p> <p>7. Certified fire doors.</p> <p>8: Review of evacuation policy in complexes (signed off January 2023).</p> <p>9. Implementation of housing white paper regulations and other legislation related to fire detection and carbon monoxide detection systems.</p>	<p>9: Senior Health and Safety Officer (Housing)</p>		<p>5. Property records.</p> <p>6. Doors in place.</p> <p>7. Doors / Certification in place.</p> <p>8. Report in place.</p> <p>9. Effective detection systems in place.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>10.External risk audit report by insurers (Gallagher Bassett) February 2023.</p> <p>11. Existing property insurance policy documents (expire 31/12/23).</p> <p>12. Liaison with Warwickshire Fire and Rescue Service Fire Prevention Team.</p> <p>13. On-going fire safety training (internal and external).</p> <p><u>Planned:</u></p> <p>1. Implement periodic Internal Audit report recommendations.</p>	<p>10: Senior Health and Safety Officer (Housing)</p> <p>11: Audit and Governance Manager</p> <p>12: Senior Health and Safety Officer (Housing)</p> <p>13: Senior Health and Safety Officer (Housing)</p> <p>1: Head of Safety and Environmental Health</p>		<p>10.Action plan and MT minutes.</p> <p>11. Policy documents in place.</p> <p>12. E-mail records and meeting minutes / outcomes.</p> <p>13. Training records.</p>	

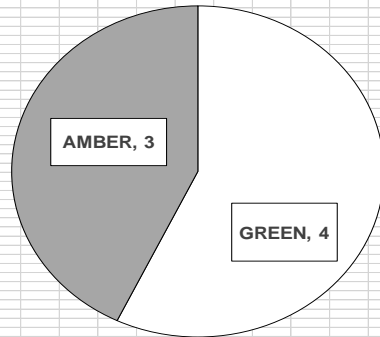
<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>2. Act on appropriate recommendations arising from public enquiries / legislation changes (on-going).</p> <p>3. Review and refresh Business Continuity Plans (December 2023).</p> <p>4. Establish new property insurance policy documents with effect from 1/1/24.</p>	<p>2: Strategic Director (H&CS) / Assistant Director (Social Housing and Community Safety) / Head of Safety and Environmental Health</p> <p>3: Strategic / Assistant Directors</p> <p>4: Audit and Governance Manager</p>		<p>4. Policy documents in place.</p>	

Strategic Performance Report – Executive Summary October 2023

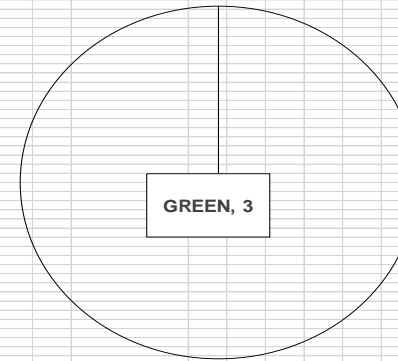
(Data as at the end of September 2023)

Charts Summary

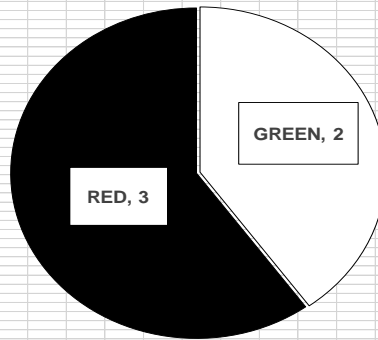
1. FINANCE



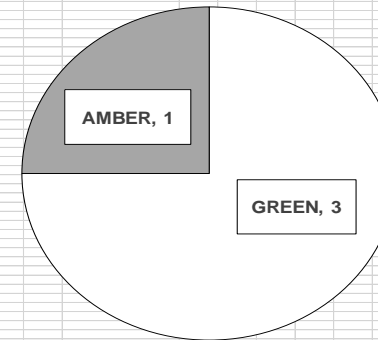
2. PEOPLE AND SERVICE DELIVERY (P&SD)



3. PROCESSES



4. IMPROVEMENT



RED AND AMBER MEASURES BY CATEGORY *

CATEGORY	RED	AMBER
FINANCE	0	3
P & S D	0	0
PROCESSES	3	0
IMPROVEMENT	0	1

* = see Executive Summary narrative (areas for improvement).

Strategic Performance Report – Executive Summary

October 2023

(Data as at the end of September 2023)

Positive Aspects (Chart reference shown in brackets)

- **Processing of new benefits claims** is 21.22 days against the 22 days good performance benchmark
- **The percentage of invoices paid on time** is 97.67% at the end of September - well within the target range of 95 – 100% and compared to 96.44% in September 2022
- **Agency staff spend** £386,075 as at the end of September compared to £599,517 at the end of September 2022:

General Fund	£	303,392	79%
HRA	£	82,683	21%
Total	£	386,075	100%

This is netted against an estimated (£1,096,640) salary underspend, creating a NET underspend of (£710k) across the general and HRA budgets.

	Underspend	Net Underspend
General Fund	- 757,872	- 422,504
HRA	- 338,768	- 288,051
Total	- 1,096,640	- 710,555

NOTE: This year a 5% pay award provision has been included in the budget. As such, any actual salary/agency spend figures have been increased by 5% to give a more realistic view of the underspend.

The top three cost areas are:

DEVELOPMENT CONTROL APPLICATIONS	£93,669
FINANCE AND PROCUREMENT	£47,138
DOMESTIC REFUSE	£43,767
TOTAL	£184,574 (48% of total agency spend)

- **Strategic Risk Register monitoring** is 91% against the 80% target at the end of the second quarter (89% last quarter)

Strategic Performance Report – Executive Summary

October 2023

(Data as at the end of September 2023)

Areas for Improvement (Chart reference shown in brackets)

- **General Fund Revenue** is showing an overspend of approximately £465k compared to budget. Key points:

Homelessness and HB subsidy losses £354k – hostel income and HB subsidy losses have a specific project in progress and will be reported to Cabinet later in the year.

Potential legal costs relating to planning appeals £180k offset against increased planning application fees (£444k).

Recycling and refuse costs £325k. Reduced recycling income £310k due to material price plummeting, £195k increased kerbside recycling contract offset by (£140k) saving on recycling processing contract. Savings are also being seen on transportation (£40k).

Agency/ staffing costs £195k (in refuse £60k, planning £120k and markets £15k)

There is a saving within Elections as there is no election this year (£111k).

An increase in recovery of legal charges for NDR and CT (£30k).

External audit costs, due to changing to accounting standards / increased scrutiny of the standards and delays in the audit timetable, have increased overall against budget (£40k).

The overspend against budget is to be funded from earmarked reserves set aside for the ongoing impact of the pandemic and financial resilience.

- **General Fund Capital Programme** is currently forecasting an underspend variance of approximately £49m. The underspend is predicted due to Bedworth Physical Activity Hub linked to a revised plan due for consideration at Planning Committee in February 2024 (£18.8m), Bridge to Living project on hold pending review of regeneration programme (£6.2m). Grayson Place is still undergoing its final procurement process which will delay the expenditure (£18m). This situation will be monitored, and any changes noted.

Strategic Performance Report – Executive Summary

October 2023

(Data as at the end of September 2023)

Areas for Improvement (Chart reference shown in brackets)

- **Working days lost to short term sickness absence** is 2.22 days per full time equivalent (FTE) against the profiled target of 1.74 days/FTE at the end of September
- **Working days lost to long term sickness absence** is 2.79 days per full time equivalent (FTE) against the profiled target of 2.63 days days/FTE at the end of September
- **Short term return to work interview compliance** is 78.40% within 3 days (79.68% last month). The average time to complete all interviews is 3.67 days (3.69 days last month)

Breakdown of Short Term Return to Work Interview Compliance

DIRECTORATE	COMPLIANCE WITHIN 3 DAYS (ROLLING MONTHS)	DAYS TO COMPLETE ALL INTERVIEWS (ROLLING MONTHS)
Chief Executive	100.00	1.14
Finance and Governance	63.23	5.26
Economy and Transformation	76.49	3.53
Housing and Community Safety	89.41	1.75
Public Services	62.53	5.33

- **Annual Development Reviews completed** is 91% (94% last quarter) against the 95-100% target at the end of the second quarter

NOTES

1. **Rent Collection data** - the responsibility for the collection of rent arrears has been passed back to the Housing department from September 2023. Before any performance figures are reported to MT, a full arrears validation process is taking place to ensure that the future reported figures are accurate. Its latest status is included in the charts summary.

2. There are 19 performance indicators within the Strategic Performance Report, reported by exception with performance being on or around target / good performance benchmark unless otherwise stated in this summary.

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI534583813	26/07/2023	20/10/2023	62	Council Property
FI533403553	21/07/2023	09/10/2023	56	Finance
FI535967801	01/08/2023	12/10/2023	52	Transport and Infrastructure
FI539026347	13/08/2023	24/10/2023	51	Environmental Protection
FI543156206	30/08/2023	27/10/2023	42	Environmental Protection
FI512974830	04/05/2023	30/06/2023	41	Transport and Infrastructure
FI542568785	28/08/2023	20/10/2023	39	Environmental Protection
FI542568591	28/08/2023	20/10/2023	39	Environmental Protection
FI541978836	25/08/2023	18/10/2023	38	Leisure and Culture
FI539536167	15/08/2023	05/10/2023	37	Housing
FI506815714	11/04/2023	31/05/2023	36	Management
FI509320231	20/04/2023	09/06/2023	36	Consumer Affairs

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI508975370	19/04/2023	07/06/2023	35	Democracy
FI523615547	13/06/2023	01/08/2023	35	Human Resources
FI509092217	19/04/2023	06/06/2023	34	Environmental Protection
FI541162855	22/08/2023	09/10/2023	34	Housing
FI523350634	12/06/2023	27/07/2023	33	Legal
FI538357810	10/08/2023	26/09/2023	33	Finance
FI540082922	17/08/2023	02/10/2023	32	Finance
FI541503487	23/08/2023	06/10/2023	32	Transport and Infrastructure
FI524169975	15/06/2023	28/07/2023	31	Finance
FI529426068	05/07/2023	17/08/2023	31	Democracy
FI534599792	26/07/2023	07/09/2023	31	Procurement
FI538936502	13/08/2023	26/09/2023	31	Finance

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI547994180	18/09/2023		31	Economic Development
FI518739379	24/05/2023	05/07/2023	30	Finance
FI540922374	21/08/2023	02/10/2023	30	Finance
FI523986576	14/06/2023	25/07/2023	29	Council Property
FI533186390	20/07/2023	30/08/2023	29	Housing
FI538616827	11/08/2023	21/09/2023	29	Finance
FI542790771	29/08/2023	09/10/2023	29	Finance
FI506621979	11/04/2023	19/05/2023	28	Consumer Affairs
FI520099966	30/05/2023	07/07/2023	28	Consumer Affairs
FI527754368	29/06/2023	08/08/2023	28	Finance
FI531092307	12/07/2023	21/08/2023	28	Finance
FI510283592	24/04/2023	31/05/2023	27	Finance

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI512620358	03/05/2023	09/06/2023	27	Consumer Affairs
FI529963993	07/07/2023	15/08/2023	27	IT and C
FI530738222	11/07/2023	17/08/2023	27	Council Property
FI539590951	15/08/2023	21/09/2023	27	Finance
FI540275184	18/08/2023	26/09/2023	27	Environmental Protection
FI543446778	31/08/2023	09/10/2023	27	Democracy
FI546786044	13/09/2023	20/10/2023	27	Consumer Affairs
FI516991636	18/05/2023	23/06/2023	26	Finance
FI522056685	07/06/2023	13/07/2023	26	Housing
FI529731278	06/07/2023	11/08/2023	26	Finance
FI532185876	17/07/2023	22/08/2023	26	Housing
FI545679219	08/09/2023	16/10/2023	26	Waste Management

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI505090907	04/04/2023	09/05/2023	25	Management
FI510729783	26/04/2023	31/05/2023	25	Finance
FI512627906	03/05/2023	07/06/2023	25	Environmental Protection
FI520904270	02/06/2023	07/07/2023	25	Finance
FI521001275	02/06/2023	07/07/2023	25	Finance
FI531285697	13/07/2023	17/08/2023	25	Finance
FI539573997	15/08/2023	19/09/2023	25	Housing
FI547410239	15/09/2023	20/10/2023	25	Directors
FI508480242	17/04/2023	19/05/2023	24	Democracy
FI511282082	27/04/2023	31/05/2023	24	Transport and Infrastructure
FI544578469	05/09/2023	09/10/2023	24	Council Property
FI511031181	27/04/2023	30/05/2023	23	Economic Development

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI511399480	28/04/2023	31/05/2023	23	Finance
FI520903668	02/06/2023	05/07/2023	23	Finance
FI522839788	09/06/2023	12/07/2023	23	Management
FI523902969	14/06/2023	17/07/2023	23	Housing
FI535966875	01/08/2023	01/09/2023	23	Leisure and Culture
FI539715542	16/08/2023	18/09/2023	23	Community Safety
FI540946452	21/08/2023	21/09/2023	23	Finance
FI549798014	26/09/2023	28/10/2023	23	Leisure and Culture
FI519311395	26/05/2023	27/06/2023	22	Leisure and Culture
FI522193351	07/06/2023	07/07/2023	22	Finance
FI537504875	07/08/2023	06/09/2023	22	Democracy
FI546428589	12/09/2023	12/10/2023	22	Democracy

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI508662322	18/04/2023	17/05/2023	21	Consumer Affairs
FI521490241	05/06/2023	04/07/2023	21	Leisure and Culture
FI522644838	09/06/2023	10/07/2023	21	Housing
FI532875150	19/07/2023	17/08/2023	21	Housing
FI533817409	24/07/2023	22/08/2023	21	Housing
FI535974838	01/08/2023	30/08/2023	21	Housing
FI537858250	08/08/2023	06/09/2023	21	Crematoria and Cemeteries
FI537684735	08/08/2023	06/09/2023	21	Management
FI545674113	08/09/2023	09/10/2023	21	Council Property
FI548832948	21/09/2023	20/10/2023	21	Council Property

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF534477969	26/07/2023		62	Planning and Building Control
CF512253615	02/05/2023	03/07/2023	44	Waste Management All other Waste Services
CF527553670	28/06/2023	17/08/2023	36	Housing Property Services
CF544879244	06/09/2023		32	Council Property
CF514225605	09/05/2023	21/06/2023	31	Housing Property Services
CF516912153	18/05/2023	29/06/2023	30	Housing Property Services
CF506715351	11/04/2023	18/05/2023	27	Planning and Building Control
CF526786667	26/06/2023	01/08/2023	26	Human Resources HR
CF534785962	27/07/2023	31/08/2023	25	Crematoria and Cemeteries
CF523956990	14/06/2023	19/07/2023	25	Leisure and Culture Parks and Greenspace
CF520647077	01/06/2023	05/07/2023	24	Waste Management All other Waste Services
CF520954318	02/06/2023	06/07/2023	24	Waste Management Recycling
CF548482661	20/09/2023		22	Council Property
CF548505681	20/09/2023		22	Leisure and Culture Parks and Greenspace
CF548865509	21/09/2023	20/10/2023	21	Economic Development Town Centres and Markets

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF509101505	19/04/2023	18/05/2023	21	Finance Revenues
CF546403493	12/09/2023	11/10/2023	21	Housing Property Services
CF548734329	21/09/2023		21	Housing Strategic Housing Services
CF517144584	18/05/2023	16/06/2023	21	Waste Management Recycling
CF528904034	04/07/2023	01/08/2023	20	Finance Revenues
CF536314884	02/08/2023	30/08/2023	20	Housing Property Services
CF530882023	11/07/2023	07/08/2023	19	Environmental Protection Environmental protection
CF541235966	22/08/2023	18/09/2023	19	Finance Revenues
CF505240454	05/04/2023	02/05/2023	19	Housing Property Services
CF549340397	24/09/2023		19	Housing Property Services
CF508626496	18/04/2023	15/05/2023	19	Leisure and Culture Parks and Greenspace
CF542854529	29/08/2023	25/09/2023	19	Leisure and Culture Parks and Greenspace
CF542642137	29/08/2023	25/09/2023	19	Leisure and Culture Parks and Greenspace
CF543303703	31/08/2023	27/09/2023	19	Leisure and Culture Parks and Greenspace
CF520873722	02/06/2023	29/06/2023	19	Waste Management Recycling

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF540335660	18/08/2023	13/09/2023	18	Economic Development Town Centres and Markets
CF544596925	05/09/2023	29/09/2023	18	Leisure and Culture Parks and Greenspace
CF521316131	04/06/2023	29/06/2023	18	Waste Management All other Waste Services
CF549629962	25/09/2023	18/10/2023	17	Crematoria and Cemeteries
CF509646117	21/04/2023	16/05/2023	17	Housing Landlord Services
CF515228929	12/05/2023	06/06/2023	17	Housing Property Services
CF505342603	05/04/2023	28/04/2023	17	Leisure and Culture Parks and Greenspace
CF529431406	05/07/2023	28/07/2023	17	Leisure and Culture Parks and Greenspace
CF541232090	22/08/2023	14/09/2023	17	Transport and Infrastructure Car Parks and Infrastructure
CF519469384	27/05/2023	20/06/2023	16	Housing Landlord Services
CF523349663	12/06/2023	04/07/2023	16	Housing Property Services
CF505526015	05/04/2023	27/04/2023	16	Leisure and Culture Parks and Greenspace
CF533196696	20/07/2023	11/08/2023	16	Leisure and Culture Parks and Greenspace
CF534005721	24/07/2023	15/08/2023	16	Leisure and Culture Parks and Greenspace
CF536567304	03/08/2023	25/08/2023	16	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF522136130	07/06/2023	29/06/2023	16	Waste Management All other Waste Services
CF522349049	08/06/2023	29/06/2023	15	Housing Property Services
CF544368963	04/09/2023	25/09/2023	15	Leisure and Culture Parks and Greenspace
CF548828933	21/09/2023	12/10/2023	15	Leisure and Culture Parks and Greenspace
CF548890540	21/09/2023	12/10/2023	15	Waste Management All other Waste Services
CF506443195	10/04/2023	28/04/2023	14	Economic Development Town Centres and Markets
CF550391346	28/09/2023	18/10/2023	14	Economic Development Town Centres and Markets
CF533402663	21/07/2023	10/08/2023	14	Finance Revenues
CF514621691	10/05/2023	30/05/2023	14	Housing HEART
CF529004652	04/07/2023	24/07/2023	14	Housing Property Services
CF546814931	13/09/2023	03/10/2023	14	Legal
CF507881879	14/04/2023	04/05/2023	14	Leisure and Culture Parks and Greenspace
CF522046138	07/06/2023	27/06/2023	14	Leisure and Culture Parks and Greenspace
CF534063299	24/07/2023	11/08/2023	14	Leisure and Culture Parks and Greenspace
CF541641574	24/08/2023	13/09/2023	14	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF516815991	17/05/2023	06/06/2023	14	Planning and Building Control
CF511119606	27/04/2023	17/05/2023	14	Waste Management All other Waste Services
CF508653430	18/04/2023	05/05/2023	13	Consumer Affairs Licensing
CF540530591	19/08/2023	07/09/2023	13	Housing Private Sector Housing
CF522351042	08/06/2023	27/06/2023	13	Leisure and Culture Parks and Greenspace
CF544607065	05/09/2023	22/09/2023	13	Leisure and Culture Parks and Greenspace
CF520012597	30/05/2023	16/06/2023	13	Waste Management All other Waste Services
CF550265853	27/09/2023	16/10/2023	13	Waste Management All other Waste Services
CF531295453	13/07/2023	31/07/2023	12	Economic Development Town Centres and Markets
CF518302079	23/05/2023	08/06/2023	12	Finance Accounts
CF516003041	15/05/2023	31/05/2023	12	Finance Revenues
CF522789591	09/06/2023	27/06/2023	12	Leisure and Culture Parks and Greenspace
CF522798038	09/06/2023	27/06/2023	12	Leisure and Culture Parks and Greenspace
CF520221609	31/05/2023	16/06/2023	12	Waste Management All other Waste Services
CF543012470	30/08/2023	16/09/2023	12	Waste Management All other Waste Services

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF527266235	27/06/2023	13/07/2023	12	Waste Management Recycling
CF539171111	14/08/2023	29/08/2023	11	Community Safety
CF539277294	14/08/2023	29/08/2023	11	Community Safety
CF544012920	03/09/2023	19/09/2023	11	Crematoria and Cemeteries
CF536591607	03/08/2023	18/08/2023	11	Democracy Democratic Services
CF527393029	28/06/2023	13/07/2023	11	Finance Revenues
CF546156771	11/09/2023	26/09/2023	11	Finance Revenues
CF542881126	29/08/2023	13/09/2023	11	Housing Private Sector Housing
CF511999880	01/05/2023	16/05/2023	11	Housing Property Services
CF507137998	12/04/2023	27/04/2023	11	Leisure and Culture Parks and Greenspace
CF510861626	26/04/2023	11/05/2023	11	Leisure and Culture Parks and Greenspace
CF511416090	28/04/2023	15/05/2023	11	Leisure and Culture Parks and Greenspace
CF511397805	28/04/2023	15/05/2023	11	Leisure and Culture Parks and Greenspace
CF520085619	30/05/2023	14/06/2023	11	Leisure and Culture Parks and Greenspace
CF522445076	08/06/2023	23/06/2023	11	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF523327399	12/06/2023	27/06/2023	11	Leisure and Culture Parks and Greenspace
CF541277782	22/08/2023	06/09/2023	11	Leisure and Culture Parks and Greenspace
CF547147324	14/09/2023	29/09/2023	11	Leisure and Culture Parks and Greenspace
CF549493624	25/09/2023	10/10/2023	11	Leisure and Culture Parks and Greenspace
CF518592820	24/05/2023	08/06/2023	11	Waste Management All other Waste Services
CF546436046	12/09/2023	27/09/2023	11	Waste Management All other Waste Services
CF549538238	25/09/2023	10/10/2023	11	Waste Management All other Waste Services
CF512668929	03/05/2023	18/05/2023	11	Waste Management Recycling

Report to: Housing, Environment and Health Overview & Scrutiny Panel - 1st February 2024

Title: Housing, Environment and Health Overview & Scrutiny Annual Report 2023/24 (For Full Council on 17th April 2024)

Date Made	OSP	Item	Added Value - Social, Policy or Financial	Outcome	Date Implemented	Date of next Review	Recommendations
29/06/2023	HEH OSP	Warwickshire Health and Wellbeing Board Strategy Annual Review (including JSNA). A presentation of the Director of Public Health provided the Panel with an update on strategy priorities, progress and plans for 2023/24.		a) the contents of the presentation be noted; and b) the HWBB Chair at WCC be contacted in relation to concerns raised about loneliness.	N/A	Jun-24	Contact with the NWBB Chair at WCC
29/06/2023	HEH OSP	Autism Waits Progress Report A progress report from the Medical Director (CWPT), Senior Joint Commissioner for Learning Disabilities and Autism, Director of Joint Commissioning and General Manager of Community Learning Disabilities and Neurodevelopment (CWPT), provided the Panel with an update on the Neurodevelopmental Services waiting list for Autism assessments.		The contents of the report be noted.	N/A	-	None
29/06/2023	HEH OSP	The Impact of Anti-Social Behaviour on the Housing Revenue Account A report of the Assistant Director – Social Housing and Community Safety provided an update on the impact of Anti-Social Behaviour (ASB) on the Housing Revenue Account (HRA), in particular the monetary impact.		The contents of the report be noted.	N/A	Jun-24	None
a) 29/06/2023 b) 05/10/2023 c) 01/12/2024 d) 18/04/2024	HEH OSP	Integrated Performance Report A report of the Audit and Governance Manager and Governance, Risk Management and Performance Officer.		a) The contents of the report be noted b) The contents of the report be noted c) tbc d) tbc	N/A	Jun-24	None
June 2023	HEH OSP	Improving Stroke Services in Coventry and Warwickshire Briefing Note Update (via Email)		Briefing note received via email for information	N/A		None

October 2024	HEH OSP	Arboriculture Update To receive an update on the arboriculture/tree strategy (Via Email)		Update received via email.	N/A		None
05/10/2023	HEH OSP	Monitoring of the Grounds Maintenance Contract A report of the Parks and Greenspace Manager and Glendale Grounds Management Ltd provided the Panel with information on the performance of the Ground's Maintenance Contract.		The contents of the report be noted	N/A	Oct-24	Thanks were passed onto staff and Glendale operatives for substantial improvements over the last year.
05/10/2023	HEH OSP	NABSCOP Community Safety Report – Quarter One (2023/24) A report of the Head of Economic Development and Communities provided an opportunity for the Panel to scrutinise the Community Safety information provided for Quarter one (2023/24). Police Inspector K. Shore was also in attendance.		The contents of the report were noted	N/A	Oct-24	None
05/10/2023	HEH OSP	Empty Property Update – Private Sector A report of the Head of Home Environment Services presented by the Assistant Director for Strategic Housing, provided an update following the June 2022 report, allowing Panel Members an opportunity to scrutinise the information provided.		The contents of the report were noted	N/A		None
23/11/2024	HEH OSP	Emotional Well-Being and Mental Health Support for Children and Young People in Warwickshire A report of the Commissioner for Children and Young People's Mental Health and Emotional Well-Being to provide the Panel with an update on the Warwickshire Children and Young People's Emotional Well-being and Mental Health Services including the Rise Service.		The contents of the report were noted	N/A		None
23/11/2024	HEH OSP	Petition – Closure of Pool Bank Street Carpark A petition was received in relation to the closure of Pool Bank Street carpark.		The petition was noted	N/A		None

23/11/2024	HEH OSP	<p>Community and Voluntary Sector (WVACA and CAB) Performance Report</p> <p>The Director for Housing and Community Safety provided a report which gave the Panel an opportunity to scrutinise information pertaining to Warwickshire Community and Voluntary Action (WCAVA) and the Citizens Advice Bureau (CAB) during the first two quarters of 2023/23.</p>		The contents of the report were noted	N/A	Nov-25	None
23/11/2024	HEH OSP	<p>Damp and Mould Inspection Performance</p> <p>The Assistant Director – Social Housing and Community Safety and the Responsive Repairs Manager presented a report which updated the Panel on the Social Housing (Regulation) Act 2023 and the Council's management of damp and mould in their properties.</p>		The contents of the report were reviewed and noted.	N/A	Nov-25	None
23/11/2024	HEH OSP	<p>Tenant Satisfaction Measures</p> <p>A report of The Assistant Director – Social Housing and Community Safety provided the Panel with information relating to the outcome of the new Tenant Satisfaction Measures, required as part of the Social Housing (Regulation) Act 2023.</p>			N/A		None
01/02/2024	HEH OSP	<p>Air Quality Management – Monitoring of the 2 current Air Quality Management Areas and What is Being Done to Mitigate These</p> <p>A report of the Safety and Environmental Health Manager gave Panel Members the opportunity to scrutinise the Air Quality Management at NBBC including monitoring and mitigation as set out in the most recent Annual Status Report (2023).</p>					

01/02/2024	HEH OSP	WFRS - Resourcing to Risk Warwickshire Fire and Rescue Service are currently consulting on a proposed new delivery model which aligns resources to risk. The consultation started in December and closes on the 10th March. This is an opportunity to learn more about the proposals and ask any questions Members may have.					
18/04/2024	HEH OSP	Healthwatch The concerns and priorities for Healthwatch					
18/04/2024	HEH OSP	George Eliot Hospital Update presentation from the GEH on the current services and funding situation, including the provision of additional hospice beds					
18/04/2024	HEH OSP	Primary Care/General Practice An email update to inform the Panel of the future plans for Primary Care.		Email update briefing report			
18/04/2024	HEH OSP	Armed Forces Covenant An update including highlights about what NBBC are doing in relation to the Armed Forces Covenant.					
18/04/2024	HEH OSP	Addressing Teen Conception in Nuneaton and Bedworth Update in the current rates of teenage conception in the Borough together with the Address Teenage Conception Task and Finish Group Action Plan update.					
18/04/2024	HEH OSP	Warwickshire Police and Crime Plan To bring an update on the Police and Crime Plan.					
Deferred Reports							
NABSCOP Strategic Assessment (due Nov 24 - report every two years)							

Nuneaton and Bedworth Borough Council

FORWARD PLAN SHOWING THE KEY DECISIONS THAT WILL BE MADE IN THE 4 MONTHS BEGINNING 1ST FEBRUARY 2024 AND EXEMPT INFORMATION DECISIONS THAT ARE TO BE MADE DURING FEBRUARY, 2024.

The table below shows the likely date the listed key decisions will be made and by whom and also lists the subject of decisions to be made under Exempt Information rules. Please contact the officer mentioned in the seventh column if you wish to know:-

- ◆ the groups or organisations whom the decision maker will consult before making the decision;
- ◆ how such consultation will be undertaken;
- ◆ what documents the decision maker will consider in making that decision; or
- ◆ how, and by when, you can make any representations about the proposed decision.

Items highlighted in **yellow** are new or amended items for this publication.

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
30/09/20	Local Government Devolution	Cabinet	No		January 2024	Brent Davis ☎02476 376347	Brent Davis ☎02476376347	Business & Regeneration	Business, Regen & Planning
31/05/23	Share Enforcement Agency Contract	Cabinet	No		January 2024	Jade Fuller ☎02476 376165	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance & Public Service
30/11/23	Safeguarding Policy	Cabinet	No		January 2024	Linda Downes ☎0247637 6260	Vicki Summerfield ☎02476376002	Finance and Corporate	Finance & Public Services

25/09/23	Bedworth Physical Activity Hub Update	Cabinet	No		February 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services
30/09/23	Article 4 Directions	Cabinet & Council	No		January/February 2024	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning & Regulation	Business, Regen & Planning
20/12/23	Planning Software Procurement	Cabinet	No		February 2024	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning & Regulation	Business, Regen & Planning
11/01/24	Dog Control – Public Space Protection Order Extension	Cabinet	No		February 2024	Rachel Fleeson ☎02476 376402	Kevin Hollis ☎02476 376143	Health & Environment	Housing, Env & Health
21/02/23	General Fund Budget 2024/25	Cabinet/Council	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	HRA Budget 2024/25	Cabinet/Council	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

21/02/23	Treasury Strategy 2024/25	Cabinet/Council	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476 376002	Finance and Corporate	Finance and Public Services
30/11/23	Capital Budget 2024/25	Cabinet/Council	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/06/23	Bedworth Civic Hall - Update	Cabinet	No		February 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Public Services	Finance and Public Services
07/08/23	Co-Mingled, New refuse collection Routes and New MRF (recycling)	Cabinet	No		February 2024	Glen McGrandle ☎02476 376049	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
30/11/23	Nuneaton Business Improvement District	Cabinet	No		February 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
11/10/23	Delivery of Phase 2 Reimagining Nuneaton Museum & Art Gallery	Cabinet	No		February 2024	Catherine Nisbet ☎02476 376483	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services

31/03/23	Parks & Green Spaces Strategy	Cabinet	No		March 2024	David Truslove ☎02476 376569	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
21/02/23	General Fund Budget Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476 376002	Finance and Corporate	Finance and Public Services
21/02/23	HRA Budget Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	Capital Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/10/23	Housing Strategy 2024-29	Cabinet	No		March 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env & Health
31/10/23	Homelessness and Rough sleeping Strategy 2024-29	Cabinet	No		March 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env & Health

30/11/23	Update on Play Areas	Cabinet	No		March 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476 376143	Health and Environment	Finance and Public Services
20/12/23	Creative Explorer Update	Cabinet	No		March 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
21/12/23	Car parking system upgrade	Cabinet/Council	No		March/April 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
31/05/23	Capital Strategy and Asset Management Plan	Cabinet	No		March/April 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
22/08/22	Johnson Road, Bedworth – Housing Development / Community Use proposal	Cabinet	No		June 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Service
11/10/23	Supported Housing (Regulatory) Act 2023- NBBC Strategy	Cabinet	No		June 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env and Health

31/07/23	General Fund Revenue Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	HRA Revenue Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Capital Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Collection Fund 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Treasury Annual Report 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
25/09/23	General Fund Budget Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

25/09/23	HRA Budget Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
25/09/23	Capital Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	General Fund Budget Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	HRA Budget Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	Capital Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

Cabinet – Exempt Items

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
06/05/22	Regeneration Projects Update	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	January 2024	Les Snowdon ☎02476 376249	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning

Individual Cabinet Member Decisions

Date entered:	Item - Description	Portfolio Holder	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	OSP

Individual Cabinet Member Decisions – Exempt Items

	None							
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Officer Decisions									
Date entered:	Item - Description	Directorate	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
	None								
Officer Decisions – Exempt Items									

The Cabinet Members are:

- Business and Regeneration (Leader) - Councillor K. Wilson
- Housing and Communities (Deputy Leader) - Councillor C. Golby
- Finance and Corporate - Councillor S. Croft
- Public Services - Councillor S. Markham
- Planning and Regulation - Councillor R. Smith
- Health and Environment - Councillor J. Gutteridge

Observer:

- Leader of the Main Opposition Group - Councillor C. Watkins

Dated: 11th January 2024

Signed: K. Wilson (Leader of the Council)

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

Date Added	NBBC Contact	Title	Description	Scrutiny/Overview	Proposed Committee Date	Include in 24/25 Work Programme	On 23/24 Agenda
	Steve Gore	Integrated Performance Report			29 th June 2023 5 th Oct 2023 1 st February '24 18 th April 2024	Yes	Yes Yes Yes
Annual	WCC/Kevin Hollis	HWBB Annual Report	Annual Report from Health and Wellbeing Board		29 th June 2023	Yes	Yes
23 rd June 2022		The impact of ASB on the Council's Revenue Account	To establish the monetary impact of ASB on the Council's Revenue Account, and its impact on tenants and the Council's Housing Department.		29 th June 2023	Yes	Yes
Annual	Kevin Hollis	JSNA & Public Health Update	Update Presentation and report from Public Health on the priorities for health.		29 th June 2023	(Included in HWBB Report)	Yes
	Kevin Hollis/CAMHS	Neurodevelopmental Service's Wait Lists for Autism Assessments	To scrutinise the Neurodevelopmental Service's increasingly long waiting list for Autism assessments.		29 th June 2023		Yes

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

Annual	Katherine Orton	Pride in Camp Hill	Annual report of PINCH to update and provide performance information for Members		29 th June 2023	No - Unable to report/attend	No
	Kevin Hollis/NHS	Improving Stroke Services in Coventry and Warwickshire	Briefing note update	Briefing Report	Briefing Note sent to Councillors June 2023		No
	David Truslove	Monitoring the Ground Maintenance Contract	Performance report on the Glendale contract for grounds maintenance.	Performance Monitoring	5 th October 2023	Yes	Yes
3 rd Feb 2022	David Truslove	Arboriculture Update	To receive an update on the arboriculture/tree strategy	Briefing Report	Briefing note emailed to Councillors 10/06/2023		No
	Paul Coopey/ Sarah Harper	Review of reducing empty homes both in private ownership and NABCEL voids			5 th October 2023		Yes
	Abu Malek	NABSCOP Community Safety Partnership Performance Report	Performance report from the Community Safety Partnership for monitoring.		5 th October 2023 18 th April 2024	Yes	Yes
Annual	NHS	CAMHS	Update on Mental Health matters and the provision of services in the borough.		23 rd November 2023		Yes
	Abu Malek	Voluntary and Community Sector	Voluntary and Community Sector Monitoring reports.		23 rd November 2023	Yes	Yes

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

		Performance Reports	Includes audit of performance by Communities Team as part of SLA.				
Annual	Nicola Botterill	Damp and Mould Performance	A report to provide information and updates to the Panel		23rd November 2023	Yes	Yes
	Nicola Botterill	Tenant Satisfaction Measures results.	A report to provide information and updates to the Panel		23rd November 2023		Yes
	Rachel Fleeson/ Andrew Snowden	Air Quality Management	Monitoring of the 2 current AQMAs and what is being done to mitigate these,		1 st February 2024		
		OSP Annual Review			1 st February 2024		
Annual	Chris Bain/Carla Searle	Healthwatch	The concerns and priorities for Healthwatch		18 th April 2024		
Annual	GEH/Kevin Hollis/ Jenni Northcote/ Samantha Young	George Eliot Hospital	Update presentation from the GEH on the current services and funding situation, including the provision of additional hospice beds		18 th April 2024		
	Kevin Hollis/ Rose Uwins	Primary Care/General Practice	A report to inform the Panel of the future plans for Primary Care.	Briefing Report	18 th April 2024		
April 2023	Abu Malek	Armed Forces Covenant	An update including highlights about what NBBC are		18 th April 2024		

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

			doing in relation to the Armed Forces Covenant.				
Annual	Abu Malek / Helen Earp (WCC)	Addressing Teen Conception in Nuneaton and Bedworth	Update in the current rates of teenage conception in the Borough together with the Address Teenage Conception Task and Finish Group Action Plan update.		18 th April 2024		
Annual	Abu Malek	Warwickshire Police and Crime Plan	To bring an update on the Police and Crime Plan.		18 th April 2024		
Every two Years	Abu Malek	NABSCOP Strategic Assessment	To ensure that the Council's priorities are considered and included in the Community Safety Partnership's priorities for the area.		November 2024		

Joint Item with Business, Regeneration and Planning OSP - A yearly monitoring report including details of spend of Section 106 monies and biodiversity net gain within and external to the sites/ Oversight of the allocation of monies for environmental offsetting and mitigation included in planning applications S.106 contributions – February 2023.