



BRENT DAVIS
CHIEF EXECUTIVE
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Our Ref: MM

Date 29th January 2024

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Dear Sir/Madam,

A meeting of the **BUSINESS, REGENERATION AND PLANNING OVERVIEW AND SCRUTINY
PANEL** will be held in the Committee Room A, Town Hall, Nuneaton on
Thursday, 8th February 2024 at 6.00 p.m.

Please note that meetings will be recorded for future publication on the Council's website.

Yours faithfully,

Brent Davis

Chief Executive

To: All Members of the Business,
Regeneration and Planning Overview
and Scrutiny Panel

Councillors J. Clarke (Chair), N. Phillips (Vice-Chair),
C. Cape, J. Coventry-Moreton, M. Green,
J. Hartshorn, G. Moreton, M. Walsh and M. Wright.

A G E N D A

PART 1 – PUBLIC BUSINESS

1. ANNOUNCEMENTS AND EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs. If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

The meeting will be recorded and will be available to view via the NBBC website.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES - To confirm the minutes of the Business, Regeneration and Planning Overview and Scrutiny Panel held on 7th December 2023, attached (**Page 5**).

4. DECLARATIONS OF INTEREST/PARTY WHIP - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct and of the Party Whip in accordance with the Overview and Scrutiny Procedure Rules 4E, Paragraph 16(b).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 10**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Council Conduct permits public speaking on the item, after which the Member is required by Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items, if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair. The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. QUESTIONS TO CABINET – In accordance with Overview & Scrutiny Procedure Rule 4.E.8 c) 20 minutes shall be set aside for questions to a member of the Cabinet from the Panel in relation to matters in respect of which the Panel has powers or duties.
7. BIODIVERSITY OFFSETTING MONIES WITHIN S106 LEGAL AGREEMENTS – report of the Assistant Director - Planning, attached (**Page 12**).
8. NUNEATON BUSINESS IMPROVEMENT DISTRICT – report of the Assistant Director – Economy and Regeneration (**to follow**).
9. INTEGRATED PERFORMANCE REPORT – SECOND QUARTER 2023-2024 – report of the Risk Management and Performance Officer, attached (**Page 27**).
10. BUSINESS, REGENERATION AND PLANNING OVERVIEW AND SCRUTINY ANNUAL REPORT 2023-24 – attached (**Page 77**).
11. FORWARD PLAN – attached for information (**Page 80**).
12. WORK PROGRAMME 2023/24 – for noting, attached (**Page 89**).
13. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).

THIS PAGE IS FOR INFORMATION ONLY

Nuneaton and Bedworth Borough Council

Building A Better Borough

Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough

AIM 1: LIVE

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Priority 3: Sponsor a sustainable green approach

Priority 4: Prioritise community safety and empowerment

AIM 2: WORK

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

Priority 1: Grow a strong and inclusive economy

Priority 2: Champion education and skills

Priority 3: Embrace new and emerging technology

Priority 4: Support local businesses

AIM 3: VISIT

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

Priority 1: Create vibrant and diverse town centres

Priority 2: Stimulate regeneration

Priority 3: Celebrate and promote our heritage

Priority 4: Improve the physical environment

NUNEATON AND BEDWORTH BOROUGH COUNCIL

**BUSINESS, REGENERATION AND PLANNING
OVERVIEW & SCRUTINY PANEL**

7th December 2023

A meeting of the Business, Regeneration and Planning Overview & Scrutiny Panel was held on Thursday, 7th December 2023 in the Council Chamber, Town Hall Nuneaton. This meeting was recorded for later publication on the Council's website.

Present

Councillors J. Clarke (Chair)

Councillors: C. Cape, J. Coventry-Moreton, M. Green, J. Hartshorn, G. Moreton, and M. Wright.

Apologies: Councillors N. Phillips and M. Walsh.

PART I – PUBLIC BUSINESS

BRP 18 **Minutes**

RESOLVED that the minutes of the Business, Regeneration and Planning Overview and Scrutiny Panel meeting held on 19th October 2023 be approved and duly signed by the Chairman.

BRP 19 **Declarations of Interest**

RESOLVED that the declarations of interest are as set out in the Schedule attached to these minutes.

BRP 20 **Questions to Cabinet**

The Portfolio Holder for Business and Regeneration (Councillor K. Wilson) and the Portfolio Holder for Planning and Regulation (Councillor R. Smith) were in attendance. No questions were asked.

BRP 21 **Review of Planning Practices and Procedures**

A report of the Assistant Director – Planning provided the Panel with an opportunity to scrutinise the effectiveness of the measures being put in place in the Planning Service, in relation to the approval of extensions to properties to ensure they meet legislative and Policy requirements.

The Panel discussed and asked questions on the following:

- Members will get an opportunity to preview the new software.
- Consultation with neighbours – the new system should assist and improve this process (which is currently manual).
- NBBC do more than is required by legislation in relation to consultation/notifying about applications.

RESOLVED that

- a) the report be noted;
- b) it be noted that the Council is committed to improving the planning service through an ongoing restructure and investment in the planning service; and
- c) the specific measures being put in place to avoid similar costs against the Council in the future be noted.

BRP 22 Councillor Call for Action – The Kingsholme Site, Nuneaton

The Assistant Director - Planning submitted a briefing note to provide the Panel with background information in respect of the Kingsholme Public House, and an update on the situation in the light of the Councillor Call for Action that had been received. Councillors were advised that a demolition notice had been received by the site owner to the Planning Department. The completed Call for Action Request form was available to Panel members at the meeting, along with the previous Councillor Call for Action form that had been submitted in 2010.

The Panel discussed and asked questions on the following:

- Powers under Planning Legislation were discussed.
- Landowner has submitted an application to demolish the building. Application was permitted on 30th November 2023.
- The Agent for the landowner has confirmed they are keen to demolish.
- No conditions, but building regulations need to be complied with under building control.

RESOLVED that

- a) the contents of the report be noted; and
- b) the Panel and the Members who submitted the Call for Action be kept up to date, particularly in relation to demolition information and dates.

BRP 23 Update on Development in Nuneaton Town Centre

The Head of Regeneration and Estates updated Members on the continued work to promote and bring forward development opportunities in Nuneaton Town Centre.

Public Speaker: Councillor K. Kondakor

The Panel discussed and asked questions on the following:

- Schedule for the Hotel, including funding.
- Grayson Place, including the design of the carpark, disabled access and lifts. Carparking would be a planning issue.
- Leisure operator for the Cinema.
- Debenhams building – flooding concerns and if there is a need for parking.
- Bridge to Living – flood alleviation needs consideration.
- Professional advice was sought in relation to flooding and flood alleviation.
- Vicarage Street development and the rationale behind family homes being built in this area. Professional Consultants provided advice. The priority was bringing derelict land into use.
- Local Authorities and Severn Trent are involved with re-drawing flood maps.

RESOLVED that the contents of the report be noted.

BRP 24 Town Centres Update

The Assistant Director – Economy provided a report which advised Members on the Q2 2023-24 town centre KPI's, including information relation to footfall, car parking revenues and market stalls.

Public Speaker: Councillor K. Kondakor

The Panel discussed and asked questions on the following:

- Footfall is still behind pre-covid figures, but the time spent by people in town is up.
- Parking revenue was discussed alongside the use of RingGo and looking at payment methods including contactless, new parking machines and ANPR. The flexibility of car park charges and times was also discussed.
- Encouraging the use of public transport and cycling into the Town Centres, including the use of shared zones and busses dropping people off at different parts of the town (subject to WCC approval).
- Toilets – signage needs improvement (especially in Bedworth) and discussions around Changing Places toilets and locations.
- Markets – including retaining and encouraging new traders and continuing to work on increasing footfall. It was recognised the way people shop is changing. The reconfiguration of Bedworth market is being looked into.

RESOLVED that the contents of the report be noted.

BRP 25 **Forward Plan**

The Forward Plan showing the key decisions that will be made in the four months commencing 1st December 2023, was provided to the Panel for information.

RESOLVED that the Forward Plan be noted.

BRP 26 **Work Programme 2023-2024**

The Panel were presented with the Work Programme for the municipal year 2023-2024. There is likely to be a joint Overview and Scrutiny Panel agenda item relating to S. 106 payments at the February Business, Regeneration and Planning OSP, where Members of the Housing, Environment and Health OSP will be invited to attend.

RESOLVED that the 2023-2024 work programme be noted.

Chair

Business, Regeneration and Planning Overview and Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton	
	J. Coventry-Moreton	School Receptionist – St Nicholas Chamberlain School, Bedworth	Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	M. Green	Employed by Horiba Mira – Engineering Technician	Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton. Director – Holy Spirit Catholic Multi Academy Company. Member of the George Eliot Fellowship Member of Other Bodies: <ul style="list-style-type: none"> • Friendship Project for Children. • Nuneaton Education Strategy Group 	
	J. Hartshorn	Employed by Asda	Member of Nuneaton	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
		Nuneaton	Conservatives	
	G. Moreton	Member of School Appeals Panels at Warwickshire County Council	Share in rental dwellings at Sealand Drive, Bedworth and Tresillian Road, Exhall. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Bedworth Neighbourhood Watch Committee 	
	N. Phillips (Vice-Chair)	Employee of DWP	Member of: <ul style="list-style-type: none"> • Nuneaton Labour CLP • The Fabian Society • The George Eliot Society • The PCS Union • Central Credit Union • Stockingford Sports and Allotment Club • Haunchwood Sports and Social Club 	
	M. Walsh (Chair)	Employed by MacInnes Tooling Ltd. – UK Sales Manager		
	M. Wright			

Business, Regeneration and Planning Overview and Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

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	M. Walsh (Chair)	Employed by MacInnes Tooling Ltd. – UK Sales Manager		
	M. Wright			

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Internal Overview and Scrutiny Panels - Business, Regeneration and Planning Panel and Housing, Environment and Health Panel

Date: 8th February 2024

From: Maria Bailey - Assistant Director - Planning

Subject: Biodiversity offsetting monies within S106 legal agreements.

Portfolio: Planning and Regulation

Building a Better Borough Aim: 1 and 3

Building a Better Borough Priority: LIVE – Priorities 1, 2 and 3. VISIT - Priority 4.

1.0 OBJECTIVES OF SCRUTINY

- 1.1 This report is to cover Work Programme Suggestion form from June 2023 for Housing, Environment and Health OSP titled – ‘Oversight of the allocation of monies for environmental offsetting and mitigation included in planning applications S.106 contributions’ and Business, Regeneration and Planning OSP Work Programme for February 2024 for – ‘A yearly monitoring report including details of spend of Section 106 monies and biodiversity net gain within and external to the sites.’
- 1.2 The objective of the report is therefore to scrutinise the effectiveness of the Council’s use of monies for environmental offsetting and mitigation included in planning application S.106 contributions. This includes the scrutiny of what has been collected, when received and where spent. This is to ensure the Panels obtain a clear oversight of the operation of this offsetting system and to ensure that mitigation is acceptable and that monies are reasonably spent. (The application of Owl Housing and contributions to Windmill Hill Nature Reserve was given by Members as an example.)

2.0 **WHAT IS THE PANEL BEING ASKED TO CONSIDER?**

2.1 The view of the Panels in relation to the effectiveness and monitoring arrangements and spending of the monies.

3.0 **WHO CAN THE PANEL INFLUENCE?**

3.1 The Panels can express their view on the monitoring and effectiveness of the existing arrangements and confirm how this should be reported going forwards.

4.0 **WHAT INFORMATION WILL BE PRESENTED**

4.1 The Panels are asked to consider the background information in the report and appendices. The item relates specifically to the work of two Panels; The dealing with planning applications, Planning Policies and the annual monitoring of the S.106 contributions received (annual report known as the Infrastructure Funding Statement) sit with the Business, Regeneration and Planning Overview & Scrutiny Panel. The monitoring of works carried out on and off-site for biodiversity offsetting and the expenditure for offsetting given to the Council for this sit with Housing, Environment and Health Panel. The Panels will have an opportunity to question the Assistant Director of Planning at the meeting and to submit any questions on the expenditure to the Parks and Greenspace Manager.

5.0 **Appendices**

5.1 The Panel is asked to consider the information included within the following appendices:

- Appendix A -- Covering Report.
- Appendix B – Extracts and planning application references from Infrastructure Funding Statement for biodiversity offsetting report – 1st April 2022 to 31st March 2023.
- Appendix C - Monies allocated for projects - for the conversion of areas of ‘amenity’ grassland into wildflower meadows for Years 1 to 3 (commenced in 2023).
- Appendix D – Proposed Approved Projects – for biodiversity offsetting contributions for conversion of areas of ‘amenity’ grassland into wildflower meadows. (Years 1 – 3).

Appendix A – Covering Report

Internal Overview and Scrutiny Panels - Business, Regeneration and Planning Panel and Housing, Environment and Health Panel

1.0 Background

- 1.1 To fully consider a planning application, the Council deliberate on a broad spectrum of information, this includes the environmental impacts and impact on biodiversity. A no net loss is currently required under Local Policy NE3. The requirement for protecting and providing a biodiversity net gain is also entrenched in the Council's Open Space and Green Infrastructure Supplementary Planning Document.
- 1.2 National requirement is to change in the coming months to ensure that all applications (starting with major applications) will provide a minimum of 10% net gain of biodiversity. Part of the legislative requirement is that this figure is required to be reported upon in the Council's Government return figures. It is understood that the Council are the first Authority in Warwickshire to investigate, procure and implement new software to ensure this is carried out. Other Local Authorities in the region are now using the Council's experience of this as an example to look at and procure the same or similar software to fulfil their own requirements.
- 1.3 Biodiversity offsetting and/or provision of land is included in a S.106 legal agreement together with any other contributions such as that required for education, healthcare and accident/emergency care, strategic road improvements, parks, sports facilities, and other contributions that the development must fulfil to make the development acceptable.
- 1.4 In the event that biodiversity loss cannot be fully met through mitigation on the planning site, the Applicant can provide biodiversity offsetting on other land owned by the Applicant or alternatively on third party land. The Applicant can use a broker to provide mitigation off site. The Council are one such broker and a monetary contribution can be given to the Council to increase the biodiversity on land owned by the Council. To date, in many cases Developers have opted to use the Council as their offset provider. Schemes commenced for this in 2022 and these are discussed later in the report.

2.0 Infrastructure Funding Statement

- 2.1 Under regulation 121A of The Community Infrastructure Levy Regulations 2010 as amended by The Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019, a contribution receiving authority must publish by no later than 31st December in each calendar year an infrastructure funding statement. This lists all the

S.106 monies that have been signed and agreed within the previous financial year and details of all the S.106 monies received, retained or spent within that financial year. The full Infrastructure Funding Statement (IFS) for between 1st April 2022 and 31st March 2023 can be viewed on the Council's web site at: [Infrastructure Funding Statement | Section 106 \(S106\) and Community Infrastructure Levy \(CIL\) | Nuneaton & Bedworth \(nuneatonandbedworth.gov.uk\)](https://www.nuneatonandbedworth.gov.uk/infrastructure-funding-statement-section-106-s106-and-community-infrastructure-levy-cil-nuneaton-bedworth)

- 2.2 Appendix B has extracted the relevant tables for biodiversity offsetting from the IFS. The table numbering has been retained from the IFS Report for clarity and simplicity.
- 2.3 Two planning applications have been signed in the last financial year which include the Council to be the provider for biodiversity offsetting and which totals £222,026.95. Table 3 and 5 shows that a total of £21,319.02 has been received from approved planning applications within the last financial year. Table 7 shows that just over £15,000 was committed and spent/proposed on biodiversity offsetting schemes in the last financial year. Finally, table 8 provides the details of the applications from which monies have been received for biodiversity offsetting by the Council over the previous years but not yet spent.
- 3.0 Current schemes, expenditure and monies spent
 - 3.1 The current approved projects are for the proposed conversion of areas of 'amenity' grassland into wildflower meadows on Council owned land. Wildflower Meadow is one of the rarest UK habitats due to current agricultural practices and the conversion of areas of short mown grass to wildflower meadow has clear benefit for wildlife/pollinators such as bees, butterflies and moths as well as birds and mammals that predate on insects including bats. The payments include provision for a 30-year maintenance plan as well as the initial costs for habitat creation.
 - 3.2 Whilst many residents welcome the conversion of under-utilised areas and the provision of a rare UK habitat, it is also recognised some residents may be sensitive to the change and the less 'tidy' appearance of such areas of longer grassland and wildflowers. As such various strategies to manage a potential degree of sensitivity are planned and included pre and post habitat creation, these have included explanatory information signage, sensitive selection of areas within sites and retention of adequate areas of short mown grass for general recreational use.
 - 3.3 In the future the Council will require to utilise other forms of habitat creation/enhancement for S.106 payments. Pond, rivers, streams and wetland habitat creation and enhancement will likely be the next projects. Resolution of capacity issues and additional partnership working will be essential if NBBC wishes to offer future biodiversity offsetting as the easy options for this type of provision will be quickly

exhausted. In addition, private sector farming and landowners such as Arbury Estate are anticipated to increase opportunities for 'third party' habitat creation as offsetting in line with the post-Brexit agricultural environmental payments system and with the 'Nature Recovery' requirements of the approved Environment Bill.

- 3.4 Appendix C shows the three schemes that offsetting monies have been partly allocated and projects commenced in 2022 for the planting of wildflower meadows. The planning application schemes that payments were from are; the Primary School at Lower Farm, an extension to Caldwell Grange Home and the erection of an industrial employment unit at 1 St Georges Way. The work has been allocated over three years but the S106 fees will also pay for the management and maintenance of these projects for the next 30 years.
- 3.5 Appendix D shows the areas that this project is being used for which is for The Dingle which has received meadow overseeding and will shortly receive meadow creation (February 2024). Bayton Lake north-west and north-east have received meadow creation. Bayton Lake Central and South have received meadow overseeding; similarly to Bedworth Slough West Fields and Bedworth Slough South East corner. The appendix also provides details of the first and second Years spend for this.
- 3.6 In Year 1 (financial year 2022-2023) Meadow Creation works at allocated locations within The Dingle and Bayton Lake were all successfully completed in Year 1 besides the maintenance of this which extends to 30 years. Meadow Overseeding proposals at different allocated areas of The Dingle, Bayton Lake and Bedworth Sloughs were also started in Year 1. Overseeding works are due to take 3 years to complete (Years 1-3) with yellow rattle seeding in years 1 and 2 and meadow mix overseeding in Year 3. The spend for that year was £15,637.80 plus Vat.
- 3.7 Works delivered to date & ongoing review of delivery mechanisms.

Bedworth Sloughs

Year 1 (2022-2023) of the overseeding program proceeded on this site. The success of this overseeding had mixed results – there is improved yellow rattle establishment in areas with more diverse and less vigorous grass species.

Year 2 (2023-2024) overseeding has also taken place focussing on the areas with less successful uptake of the yellow rattle.

Year 3 (2024-2025) overseeding with meadow mix is anticipated to proceed as programmed.

The Dingle

Year 1 of the overseeding proceeded on this site. The success of this overseeding was disappointing. The yellow rattle did not appear to go to seed, (likely due to the vigorous grass type at this location).

Year 2 As a result of the yellow rattle failing to seed, we have amended the enhancement works at The Dingle so that the area that was originally overseeded will now be meadow created in February 2024 this financial year (Year 2). Meadow creation is initially more expensive than overseeding but more likely to be successful in this location.

Year 3 As meadow creation will now be completed in Year 2 there should be no requirement for further capital creation costs at The Dingle in year 3.

Bayton Lake

Year 1 overseeding area – year one overseeding within areas of Bayton Lake were completed and the results appear to be successful.

Year 2 Yellow rattle establishment was so successful that Year 2 of the yellow rattle overseeding was suspended as it is not required at the current time.

Year 3 it is anticipated that year 3 overseeding (with meadow mix) will proceed as planned in Year 3.

- 4.0 Development by Owl Housing Mancetter Road Nuneaton and S.106 monies spent from this on Windmill Nature Reserve and the surrounding area
- 4.1 Following enquiries from the Housing, Environment and Health OSP on the 29th June 2022 regarding the expenditure of S.106 contributions from Owl Housing a briefing note was circulated to Members after that meeting.
- 4.2 The planning application for Mancetter Road Nuneaton was approved at Outline in 2016 under reference number 033280. The description was for residential development for up to 40 dwellings and associated areas of open space and landscaping (outline to include access).
- 4.3 In terms of ecology and biodiversity, this application was atypical as there was an area of modified acid grassland (which is a UK habitat priority) above the underground tanks needing to be demolished and a buffer was required to lessen the impact to the Windmill Hill Nature Reserve (WHCNA) and to the Great Crested Newts (GCN) which are present within the Nature Reserve. The development site was also a potential Local Wildlife Site which also had to be considered against the wider gains of the development.

- 4.4 Similarly, the application was atypical as was completed before bio offsetting calculations were widely used – and there were no specific calculations for this site. The compensation measures on this application were related to protected species – and relate to the requirement for the Developer to have obtained a Natural England License. It therefore operated on a ‘slightly’ different system but did include biodiversity compensation sums.
- 4.5 It was acknowledged at the time that the GCN population within the Reserve were struggling so the development needed to be sympathetic in order not to exacerbate their decline. Due to the presence of the GCN, a Natural England licence was also required by the Developer to work on the site and the Council had to ensure that this could be obtained when considering the outcome for the site.
- 4.6 Various mitigation methods were agreed either via conditions or via the Legal Agreement (the specific parts of the Legal Agreement to address: biodiversity/ecology; to protect WHCNA; GCN and other wildlife priorities. The scheme required on and off-site mitigation both at WHCNA and at a local farm and included:
- To minimise disturbance to the GCN and to the WHCNA, the site area immediately adjacent to the reserve (totalling 0.53 hectares) would be retained and enhanced for wildlife.
 - The SUDS were to be provided in the wildlife area and include the use of swales to promote wildlife use for species such as GCN and Grass snakes.
 - The proposal also included both on and off-site provision of grassland, basking banks, compost heaps, hibernacula’s and refugia to provide areas for GCN, reptiles and invertebrates.
 - It was proposed that the mitigation would include improvement of hedgerows both on and off site as a green corridor for all wildlife but intentionally to give the GCN’s an opportunity to extend their area.
 - The proposal also included new fencing and two new ponds off site to enhance the biodiversity for GCN and other wildlife.
 - The acid grassland turf from the top of the reservoir to be demolished was to be relayed within WHCNA.
 - Provision of bird and bat boxes and bricks.
 - Specialist lighting and lighting plans to ensure no increased light to the WHCNA.
 - Construction Environmental Management Plan.
 - Biodiversity Monitoring Strategy.
 - Ecological Design Strategy.
 - Ecological clearance conditions.
 - Mitigation risk to controlled waters.
 - Tree and hedgerow protection scheme.
 - Ecological watching brief for habitat creation.
 - Natural grassland seeding.

In terms of the above some of the retained habit was partially buried and dry swales not wet swales were used in the end. In terms of improvement to hedgerows on and off-site corridor enhancement have now been agreed but not yet progressed on an adjacent farm. Unfortunately, one of the ponds failed and the relaying of the acid grassland was found to be impractical.

- 4.7 It was agreed that offsite mitigation and commuted sums of £22,222.95 (index linked) was required for ecology and to enhance biodiversity and protected species in the area. Biodiversity loss had to be closely considered on the site but be balanced against the likely excessive building costs for demolition and removal of the significant concrete reservoir; likely contamination issues; archaeological investigation; ecological costs to deal with protected species during development such as capturing the GCN and other reptiles and enhancement of land for ecology. The S.106 contribution was therefore described as for ecological work rather than biodiversity gain.
- 4.8 The money for the ecology offsetting for the Mancetter Road planning application was received by the Council within the financial year between 1st April 2019 and 31st March 2020 for £25,612.00. The payment is held by Finance until it will be utilised by the Parks & Greenspace Team to undertake the work required. They have confirmed that they have not yet utilised the offsite ecology/biodiversity sum linked to WHCNA at this time.
- 4.9 There were some issues with the development including the creation of a pond that failed and by the removal of some habitat onsite that was meant to be retained. In addition, another area is now managed as amenity grassland not wildflower grassland (as shown on the application) by the residents, so there were further ecological losses not predicted in the original scheme. This site has therefore been a learning project moving forwards and the experience of which will be used for future assessment and monitoring of sites.
- 5.0 On site monitoring
- 5.1 In terms of on-site monitoring, up to now there has been no formal process in place. However, moving forwards monitoring will be a requirement under the new national legislation and new software procured by the Planning Department which has just been implemented will be used as part of this and a monitoring plan is currently being developed to be led by the Planning Enforcement Team (the second Officer of which is now in post) and with the assistance of the Parks & Greenspace Team.
- 6.0 Background Papers
The Infrastructure Funding Statement for between 1st April 2022 and 31st March 2023 can be viewed on the Council's web site at:

[Infrastructure Funding Statement | Section 106 \(S106\) and Community Infrastructure Levy \(CIL\) | Nuneaton & Bedworth \(nuneatonandbedworth.gov.uk\)](#)

**Appendix B – Extracts and planning application references from
Infrastructure Funding Statement for biodiversity offsetting report –
1st April 2022 to 31st March 2023.**

Table 1 below: S106 contributions monies set out in signed planning obligations signed between 1st April 2022 and 31st March 2023.

Agreement Date	Site	Contribution Sum (£)	Contribution Sum Use
17/06/2022	187 Heath End Road, Nuneaton	£2,979.64	Biodiversity Offsetting Contribution
20/03/2023	Land at Wilsons Lane Exhall Coventry	£107,248.12	Biodiversity Offsetting Contribution (Employment)
		£111,799.19	Biodiversity Offsetting Contribution (Residential)
Sub Total			£222,026.95

Table 3 below: Total amount of S.106 contributions monies for biodiversity received between 1st April 2022 and 31st March 2023 from signed planning obligations which have been allocated but not spent.

Contribution Use	Monies Received (£)
Ecology & Biodiversity	£21,319.02

Table 5 below: Total amount of S.106 Contributions Monies received between 1st April 2022 and 31st March 2023 from signed planning obligations which have been allocated for biodiversity but not spent and the items of infrastructure it has been allocated to.

Contribution Use	Site	Monies Allocated (£)
Ecology & Biodiversity	Biodiversity Offsetting - Faultlands Farm	£19,000.00
Ecology & Biodiversity	Biodiversity Offsetting - Plough Hill Road	£2,319.02
Sub Total		£21,319.02

Table 7 below: Total amount of S.106 contributions monies spent between 1st April 2022 and 31st March 2023 from signed planning obligations for biodiversity.

Contribution Use	Site	Monies Allocated (£)
Ecology & Biodiversity	Biodiversity work	£15,637.79

Table 8 below: Total amount of monies received for biodiversity during any year from signed Section 106 planning obligations, but which were retained between 1st April 2022 and 31st March 2023.

Contribution Use	Site	Monies Allocated (£)
Ecology & Biodiversity	Biodiversity Offsetting - Faultlands Farm	£19,000.00
Ecology & Biodiversity	Biodiversity Offsetting - The Long Shoot, Nuneaton	£24,181.92
Ecology & Biodiversity	Ecological works - Mancetter Road	£25,612.00
Ecology & Biodiversity	Biodiversity Offsetting - Caldwell	£29,860.61
Ecology & Biodiversity	Biodiversity Offsetting - Plough Hill Road	£42,579.79"
Ecology & Biodiversity	Biodiversity Offsetting - St Georges Way	£72,056.17
Ecology & Biodiversity	Biodiversity Offsetting - South Milking Lane, Nuneaton	£73,884.67
Ecology & Biodiversity	Biodiversity Offsetting - Eastboro Way	£82,178.00
Ecology & Biodiversity	Biodiversity Offsetting - The Long Shoot, Nuneaton	£119,992.60
Sub Total		£489,345.76

" Figure is greater than that in Table 5 reflecting that some of the monies were received prior to 2022/23.

NB the figures given for offsetting are the total figures and include for 30 years maintenance which is in itself a significant part of the cost.

Appendix C – Monies allocated for projects - for conversion of areas of ‘amenity’ grassland into wildflower meadows for Year 1 to 3 (commenced in 2023).

Planning App Ref	Planning Application Description	Developer	Development Location
036394	Erection of two storey 2 form entry primary school for key stage 1 and 2 including 26 place nursery – Lower Farm	DoE, Clugston, Watson Batty	Weddington School, Milking Way
036298	Two storey extension to care home with associated car parking – Caldwell Grange	CS Architecture for Runwood	Caldwell Grange Home extension
036078	Erection of building for B1 (light industrial), B2 (general industrial) and B8 (storage and distribution) including ancillary office accommodation, access, servicing, parking and landscaping – 1 St Georges Way	Goodman logistics	St George's Way

Planning applications having allocated S106 biodiversity offsetting

Total for creation work and seed	Sum for creation/seed works Year 1	Sum for creation/seed works Year 2	Sum for creation/seed works Year 3	Sum for Maintenance (30 years)	10% Mgm't & Admin	5% , 10% or 15% Insurance against non delivery to target condition	Total Sums received
Total Available	17,514.35	2,826.96	2,826.96	50,906.35	7,709.82738	6,899.98287	88,684.42
Actual Spend (not incl VAT)	15,637.8	6,082.61					21,720.41

Allocated expenditure (NB: The proposals for Year 3 have changed slightly so that no capital spend is now predicted in Year 3.

Appendix D – Proposed Approved Projects – for biodiversity offsetting contributions for conversion of areas of ‘amenity’ grassland into wildflower meadows. Years 1 - 3

Site	Habitat Type	Area (m2)	Planning app Ref	Developer	Development Location	Date calculation prepared	Total Sum for creation works	Total sum for seed supply	Total for creation work and seed	Sum for creation/seed works year 1	Sum for creation/seed works year 2	Sum for creation/seed works year 3	Sum for Maintenance (30 years)	10% Mgmt & Admin	5% , 10% or 15% Insurance against non delivery to target condition	Total Sums received	Date Received
The Dingle	Meadow Overseeding	5881	36394	DoE, Clugston, Watson Batty	weddington school, milking way	23/09/2019	167.75	3,822.65	3,990.40	1,330.13	1,330.13	1,330.13	29,482.43	3347.283151	3937.259676	40,757.37	27/01/2021
The Dingle	Meadow Creation	3400	36298	cs architecture for Runwood	caldwell grange home extension	11/11/2019	7,305.46	2,210.00	9,515.46	9,515.46	0.00	0.00	17,044.76	2656.022229	1562.080163	30,778.33	27/05/2021
Bayton Lake north west 473+ 63 + 551 = 1087	Meadow Creation	1087	36078	goodman logistics	st george's way	02/04/2019	2,335.60	706.55	3,042.15	3,042.15	0.00	0.00	562.27	304.214795	357.8342768	4,266.46	13/06/2019
Bayton Lake north east 394 +291 + 76 = 761	Meadow Creation	761	36078	goodman logistics	st george's way	02/04/2019	1,635.13	494.65	2,129.78	2,129.78	0.00	0.00	393.64	212.9783431	250.5169132	2,986.92	13/06/2019
Bayton Lake Central and South 524 + 335 +410 +256 =1525	Meadow Overseeding	1525	36078	goodman logistics	st george's way	02/04/2019	43.50	991.25	1,034.75	344.92	344.92	344.92	788.83	274.0596132	182.5695149	2,280.21	13/06/2019
Bedworth Slough West Fields 4061	Meadow Overseeding	4061	36078	goodman logistics	st george's way	02/04/2019	115.84	2,639.65	2,755.49	918.50	918.50	918.50	2,100.61	729.8072717	486.1736393	6,072.07	13/06/2019
Bedworth Slough South East corner area 1032	Meadow Overseeding	1032	36078	goodman logistics	st george's way	02/04/2019	29.44	670.80	700.24	233.41	233.41	233.41	533.82	185.4619809	123.5486815	1,543.06	13/06/2019
									Total Available	17,514.35	2,826.96	2,826.96	50,906.35	7709.82738	6899.98287	88,684.42	
									Actual Spend (not incl VAT)	15637.8	6082.61					21720.41	

Allocated Projects – Actual spend Year 1-3

Order Number	Supplier	Title	Value	Trans date
NB043624	Emorsgate Seeds	Emorsgate Seeds - SO203584 Seed order (HL)		
NB43624	Emorsgate Seeds	Rhinanthus Minor (Yellow Rattle Seeds & Special General Purpose Meadow Mixture - Flat Rate Addition	£1,206	27/09/2022
NB43624	Emorsgate Seeds	Rhinanthus Minor (Yellow Rattle Seeds & Special General Purpose Meadow Mixture - Reduced Rate VAT line	£4,824	27/09/2022
NB044010	D J Whitlock	Wildflower meadow creation and enhancement at The Dingle, Bedworth Sloughs and Bayton Lake	£7,500	
?	Anker Timber	Anker Timber - Tanalised softwood posts, machine turned full round 300 / 1.8m - 75mm diam (HL)	£1,612.8	26/10/2022
?	Nuneaton Signs	Nuneaton Signs - wildflower meadow Signage (KW) 10 x Sign ref: 1 A3 Black backed ACM with channels (297mm x 420mm) and 1 x ARTWORK CREATION / ORIGINATION and 20	£495	24/10/2022
		Total spend	£15,637.80	

Year 1 Spend 2022-2023

Order Number	Supplier	Title	Value (not including VAT)	Trans date
NB049442	Emorsgate Seeds	16,685 grams EM3 Special General Purpose Meadow Mixture	£1,053.29	04/12/2023
NB049442	Emorsgate Seeds	3,468 grams Rhinanthus minor (Yellow Rattle)	£1,244.32	04/12/2023
tbc	D J Whitlock	Yellow rattle overseeding at Bedworth Sloughs	£850.00	
tbc	D J Whitlock	Spraying of grassland and reseeding with general mixture meadow mix	£2,935.00	
		Total spend	£6,082.61	

Year 2 Spend 2023-2024

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: **Business, Regeneration and Planning Scrutiny Panel, 8th February 2024**

From: **Risk Management and Performance Officer**

Subject: **INTEGRATED PERFORMANCE REPORT - SECOND QUARTER 2023-24**

1. Purpose of Report

- 1.1 This integrated report seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of this Panel
- 1.2 The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements) whilst still providing the Panel with sufficient information to monitor results to address issues arising

2. Format of Report

The report consists of three parts:

- 2.1 **Appendix A** shows the results available as at the end of the latest quarter:
- The first page provides a summary of financial / performance / strategic risk register data within the remit of the panel and Freedom of Information / complaints.
 - The following finance table give(s) a breakdown of budgets by service areas and the “key” ones are highlighted in bold text.
 - Subsequent pages provide more detailed information on performance in these key areas. Charts have been introduced for each indicator and “smiley / sad / neutral faces”, as appropriate, to indicate the performance trend.
 - The last page provides an overall conclusion for the key areas and, when applicable, exception reporting of performance information for the other (“non-key”) areas to ensure that Elected Members are made aware of issues / under-performance.
- 2.2 The Strategic Risk Register summary then follows (**Appendix B**). This shows the latest quarter status summary of the full register followed by the summary and current details of those risks **within the remit** of the panel.
- 2.3 Next is the latest Strategic Performance Report Executive Summary (**Appendix C**). The Strategic Performance report has been developed to provide an overview of the Council’s position using the following categories:
- Finance
 - People and Service Delivery
 - Processes
 - Improvement

The report is reviewed monthly by Management Team.
It provides concise information on positive performance, areas of improvement and where performance is on or around target - comparing to best practice, and/or target and/or previous year, as appropriate.

2.4 Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints

Members have requested summaries of the (anonymised) details of FOI / EIR requests and Complaints outside of their relevant response timescales - these are shown at **Appendix D** and **Appendix E**, respectively. Please note that EIR provides a statutory right of access to environmental information held by UK public authorities.

3. Regulation of Investigatory Powers Act (RIPA) 2000 (covert surveillance)

An inspection report by the Office of Surveillance Commissioners highlighted the following recommendation:

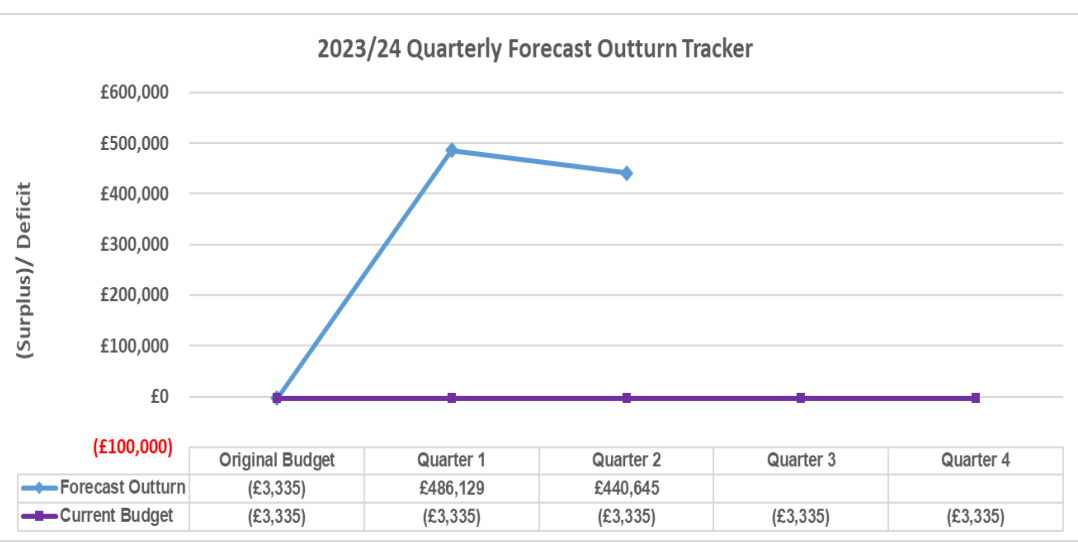
“The importance of keeping the elected Councillors aware of any activity [or non-activity] under RIPA was appreciated and it was accepted that a minimal observation would be incorporated at regular intervals into officer’s reports”

Consequently, Elected Members should be aware that, as at the end of this quarter, there have been no surveillance operations.

4. Recommendation

The panel is asked to scrutinise the performance information contained in this report and make any recommendations to the relevant Cabinet portfolio holder.

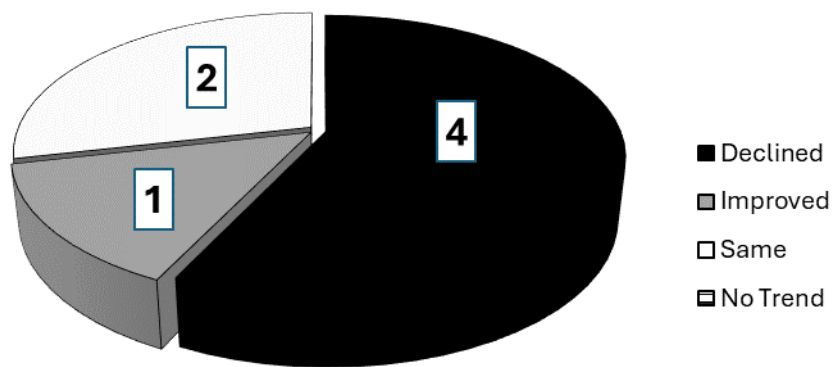
STEVE GORE



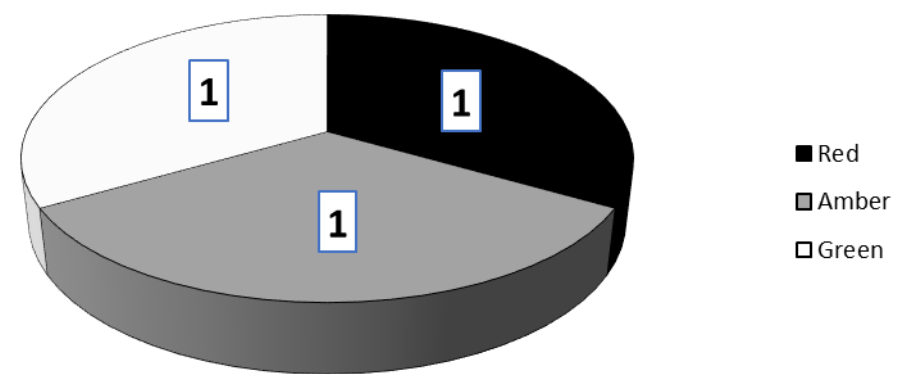
Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summary

	Number Received	Completed	Late	Outstanding
FOI / EIR Request (20-day target)	396	396	82	0
Complaints (10-day target)	847	841	98	6

Performance Indicators / Measures Summary



Strategic Risk Register Summary - Business, Regeneration and Planning OSP



BUSINESS, REGENERATION & PLANNING OSP FINANCIAL SUMMARY (GENERAL FUND)

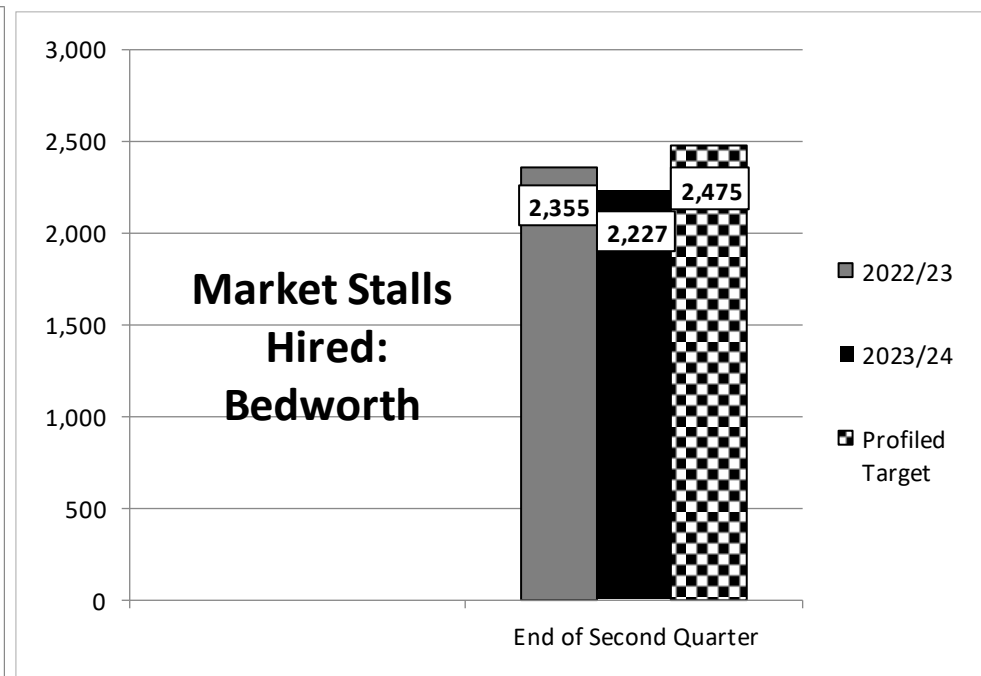
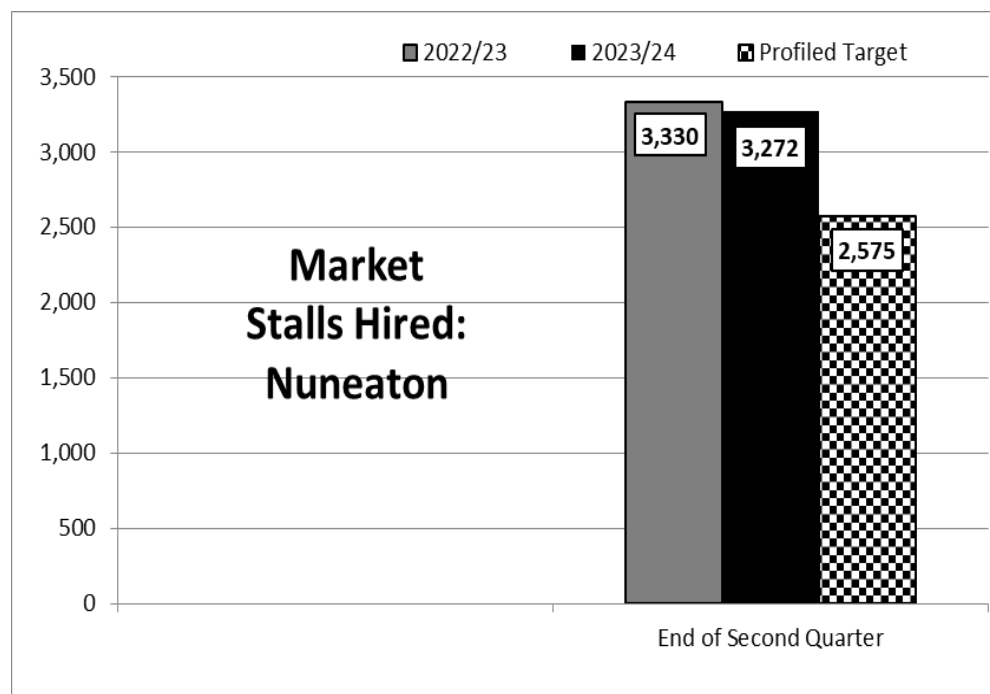
	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
<u>BUSINESS & REGENERATION</u>				
MARKETS & STREET TRADING	276,312	181,398	239,669	58,271
TOWN CENTRE MANAGEMENT	236,718	238,089	250,574	12,485
CHRISTMAS DECORATIONS	82,765	105,258	105,258	0
WEST MIDLANDS COMBINED AUTHORITY	30,000	25,000	30,000	5,000
CAR PARKS	(186,713)	340,085	199,574	(140,511)
PUBLIC PASSENGER TRANSPORT	52,208	25,653	25,653	0
PUBLIC CONVENIENCES	162,386	143,588	143,588	0
MARKETING, PROMOTIONS AND PUBLICITY	294,712	291,912	291,992	80
ECONOMIC DEVELOPMENT	376,482	569,680	561,970	(7,710)
	1,324,870	1,920,663	1,848,278	(72,385)
<u>PLANNING & REGULATION</u>				
LAND DRAINAGE WRKS	365	7,070	7,070	0
STREET NAMEPLATES	20,871	19,050	19,050	0
BUILDING CONTROL	68,148	49,060	107,000	57,940
DEVELOPMENT CONTROL	79,955	355,082	230,423	(124,659)
PLANNING POLICY & APPLICATIONS	401,492	542,947	543,985	1,038
COMMERCIAL PROPERTY	(984,215)	(1,025,325)	(1,050,393)	(25,068)
INDUSTRIAL ESTATES	(169,422)	(162,802)	(162,802)	0
LAND CHARGES	19,341	(10,010)	(2,360)	7,650
	(563,465)	(224,928)	(308,027)	(83,099)
<u>FINANCE & CORPORATE TOTAL</u>	4,978,402	4,527,564	4,371,386	(156,178)
<u>HEALTH & ENVIRONMENT TOTAL</u>	3,026,012	3,206,900	3,227,906	21,006
<u>HOUSING & COMMUNITIES TOTAL</u>	1,374,560	1,555,977	1,658,387	102,410
<u>PUBLIC SERVICES TOTAL</u>	7,859,782	7,594,458	8,054,881	460,423

	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
CENTRAL SUPPORT SERVICES	0	0	168,468	168,468
PORTFOLIOS	17,238,756	16,884,899	17,481,028	440,645
CENTRAL PROVISIONS	898,662	1,235,500	1,235,500	-
DEPRECIATION & IMPAIRMENT	(3,096,624)	(3,096,530)	(3,096,530)	-
TREASURY MANAGEMENT	(57,700)	652,721	652,721	-
CAPITAL FINANCING	946,810	470,000	470,000	-
CONTRIBUTIONS TO/ (FROM) EARMARKED RESERVES	(2,368,124)	(936,251)	(936,251)	-
COUNCIL NET EXPENDITURE	14,323,182	15,210,339	15,806,468	440,645
FUNDING				
COUNCIL TAX	(9,743,704)	(10,039,237)	(10,039,237)	-
NEW HOMES BONUS	(644,711)	(1,361,266)	(1,361,266)	-
BUSINESS RATES RETENTION	(2,765,019)	(5,124,733)	(5,124,733)	-
OTHER GRANTS	(423,384)	(143,405)	(143,405)	-
(SURPLUS)/DEFICIT FROM COLLECTION FUND	(49,720)	(241,167)	(241,163)	-
TOTAL FUNDING	(13,626,538)	(16,909,808)	(16,909,804)	-
(SURPLUS)/ DEFICIT	696,644	(1,699,469)	(1,103,336)	440,645

Markets and Street Trading – (Business, Regeneration & Planning OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
181,398	14,236	239,669	Increased salary and redundancy costs alongside a savings pressure which has not materialised.	☹️

Main measures of performance: **Market Stalls Hired**

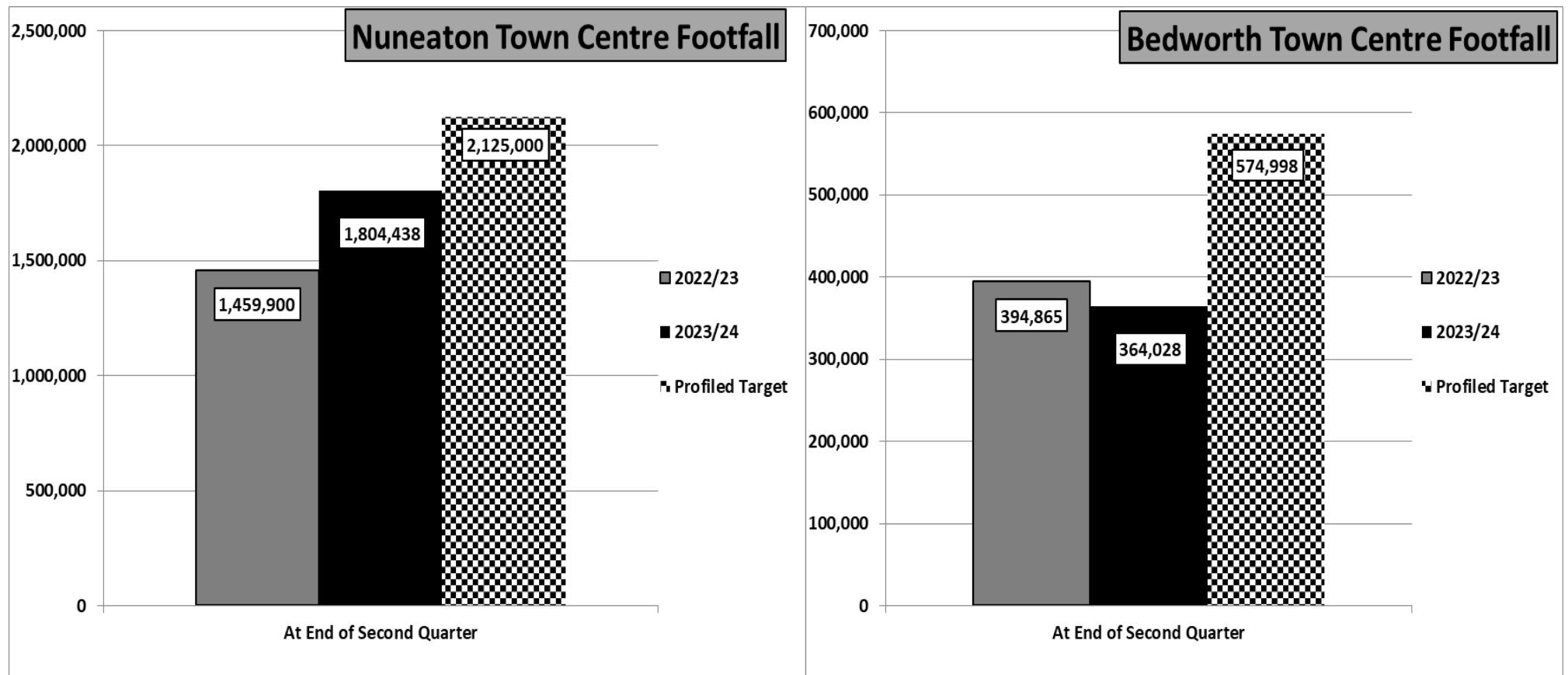


Measure details	End of Second Quarter Performance 2023/24 (2022/23)	Comments	Trend
Occupancy: The number of market stalls hired - Nuneaton	3,272 (3,330)	At Nuneaton , the street market varies in occupancy. Currently, there are 81 stalls on a Wednesday with a potential max of 110 and 86 Saturday with a potential of 110. The profiled target at the end of the second quarter is 2,575. The trend reflects within tolerance (2.50%) of last year's performance.	☹️
Occupancy: The number of market stalls hired - Bedworth	2,227 (2,355)	Bedworth currently trades 3 days per week – Tuesday, Friday & Saturday. There are 13 lock-up units currently in use and 25 open stalls. The occupancy of the open stalls varies, but on average it is 19 per day on Tuesday and Friday and 10 on Saturdays. The profiled target at the end of the second quarter is 2,475. Fall in demand in casual traders and loss of licenced trader.	☹️

Town Centre Management – (Business, Regeneration & Planning OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
238,089	112,753	250,574		☹️

Main measures of performance: **Footfall in town centres**

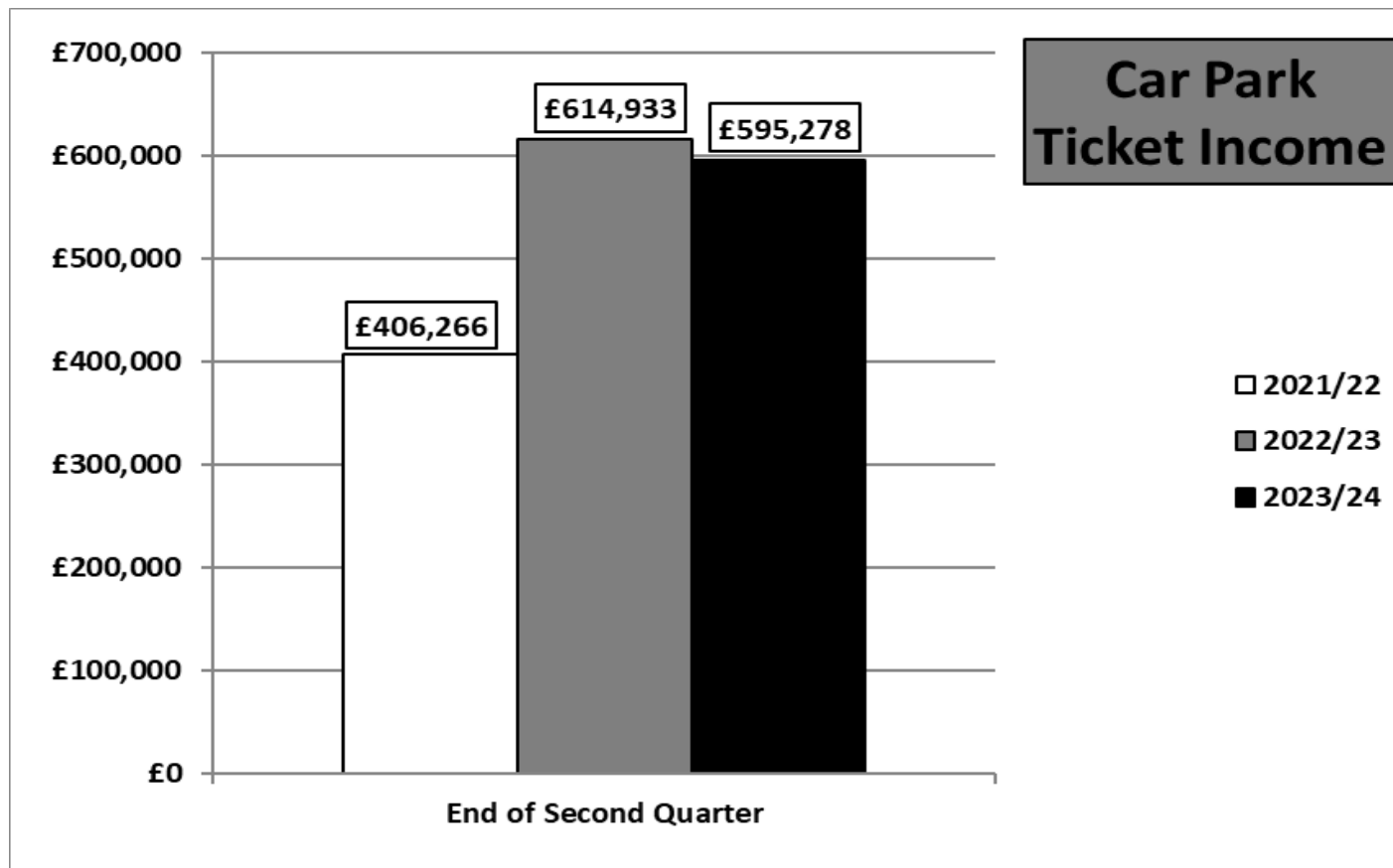


Measure details	End of Second Quarter Performance 2023/24 (2022/23)	Comments	Trend
Nuneaton	1,804,438 (1,459,900)	<p>Data is gathered using “GEO-Sense” - an automated system which is mobile ‘phone-based, linked to strategically located sensors in the town centre. The profiled target at the end of the second quarter for Nuneaton is 2,125,000.</p> <p>The decline in numbers is attributed to changes being seen on High Streets generally post-pandemic - linked to people continuing to work from home and increased online shopping. Even though performance is better than the comparable quarter 2022/23 (hence the positive trend indicator), it is still below the profiled second quarter target for 2023/24.</p>	☺
Bedworth	364,028 (394,865)	<p>Data is gathered using “GEO-Sense” - an automated system which is mobile ‘phone-based, linked to strategically located sensors in the town centre. The profiled target at the end of the second quarter for Bedworth is 574,998.</p> <p>The decline in numbers is attributed to changes being seen on High Streets generally post-pandemic - linked to people continuing to work from home and increased online shopping. 2023/24 performance is both below the comparable quarter 2022/ 23 and the profiled second quarter target for 2023/24.</p>	☹

Car Parks – (Business, Regeneration & Planning OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
340,085	38,500	199,574	Saving from NNDR and increased rent income.	😊

Main measures of performance: **Car Park Ticket Income**

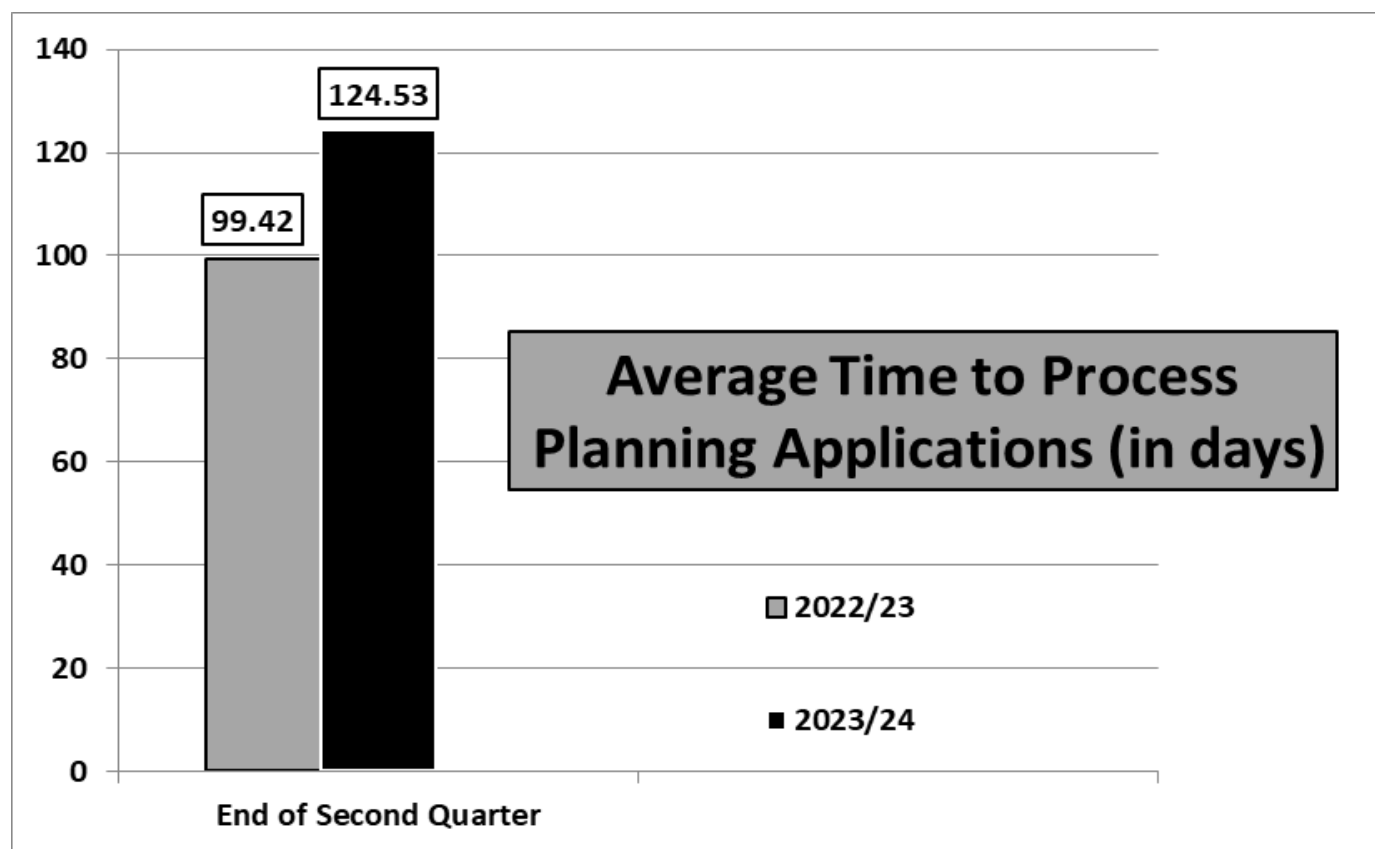


Measure details	End of Second Quarter Performance	Comments	Trend
2021/22	£406,266	Data for 2021/22 was impacted by Covid-19 pandemic restrictions. Similar to the town centres footfall data, the decline in income is attributed to changes being seen generally in town centres post-pandemic - linked to people continuing to work from home and increased online shopping.	☹️
2022/23	£614,933		
2023/24	£595,278		

Development Control – (Business, Regeneration & Planning OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
355,082	177,541	230,423	Increased court costs due to appeals offset by increased Planning application fees & S106 monitoring fees.	😊

Main measure of performance: Average Time to Process Planning Applications (Days)

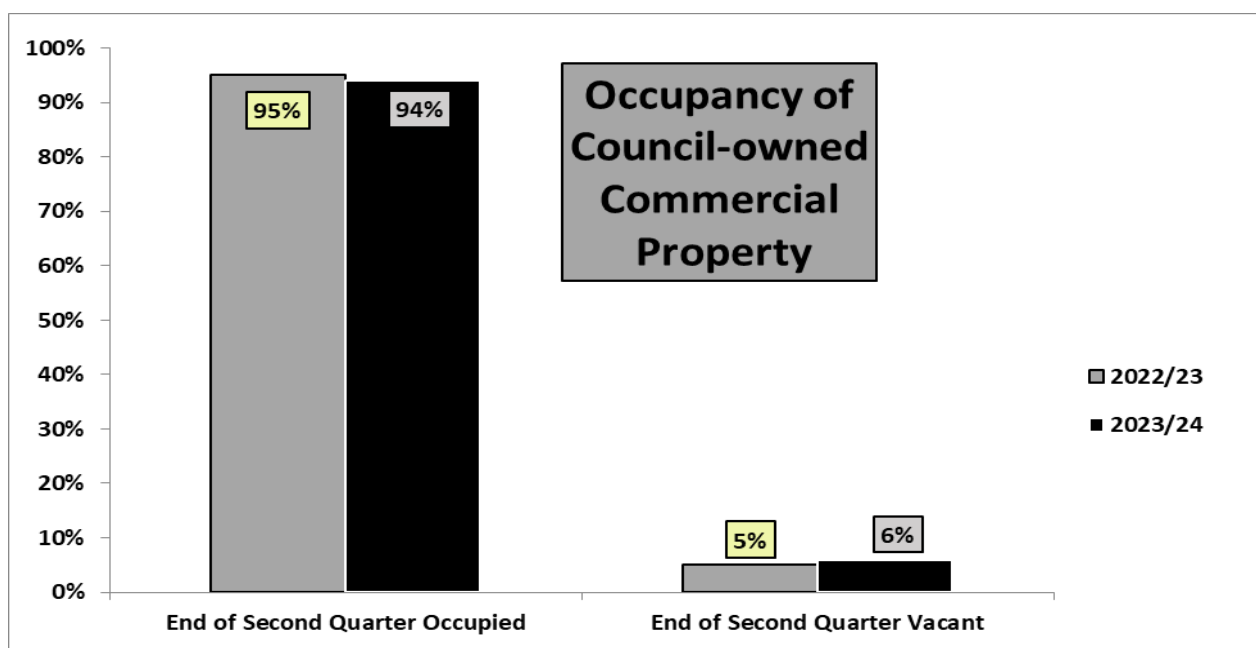


Measure details	End of Second Quarter Performance 2023/24 (2022/23)	Comments	Trend
<p>Average Time to Process Planning Applications (Days)</p>	<p>124.53 days (99.42 days)</p>	<p>No target. There were six applications that had an adverse impact on the average processing time at the end of the second quarter 2023/24. These ranged between 957 days and 1,819 days. Additional information relating to the second quarter 2023/24:</p> <p>Mean (The sum of adding all numbers in the data set and then dividing by the number of values in the set) = 124.53 days (51,680 days / 415 applications)</p> <p>Median (this is the middle value when the data set is ordered from least to greatest) = 63 days</p> <p>Mode (the number that occurs most often in the data set) = 56 days</p>	<p>☹️</p>

Commercial Property – (Business, Regeneration & Planning OSP)

Budget 2023/24 £'000	Second Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
(1,025,325)	(460,414)	(1,050,393)	Forecasts for increased costs in relation to valuations and utilities alongside a reduction for rental income is offset by reduced NNDR and recoverable charges.	😊

Main measures of performance: Occupied Council-owned Commercial Property



Measure details	End of Second Quarter Performance (vacant)	Comments	Trend
2022/23	95% (5%)	The target is 95%. 138/147 occupied as at the end September 2023 - 9 empty properties: 5 retail, 2 offices and 2 industrial. The trend indicator reflects within tolerance (2.50%) of 2022/23 performance.	😊
2023/24	94% (6%)		

Summary / Exception Reporting:

Finance data - There are no other areas of particular concern other than those commented on above.

The performance indicator trend data shows that 1 of the 7 key indicators has improved, 4 have declined and 2 have stayed the same at the end of the second quarter 2023/24.

NBBC Strategic Risk Register Summary

Second Quarter 2023/24

The total number of 'live' risks is now 22, as one risk has been deleted and five new risks have been added:

Deleted risk

- **R6** (Arson or accidental fire in NBBC corporate buildings, General Purpose flats and Independent Living Complexes) – replaced by two new risks, see R27 and R28 below

New Risks

- **R27** (Arson or accidental fire in NBBC corporate buildings)
- **R28** (Arson or accidental fire in General Purpose flats and Independent Living Complexes / bungalows / HRA-owned hostels)
- **R29** (Human Resources - failure to effectively manage workforce planning / comply with legislation and policies)
- **R30** (Ombudsman complaints - failure to meet customer expectation after completion of our complaints process)
- **R31** (Modern Slavery and Human Trafficking – failure to effectively monitor and comply with legislation)

At the end of September 2023, the breakdown according to net risk is:

- "Net red" 2 (9%)
- "Net amber" 5 (23%)
- "Net green" 15 (68%)

Therefore, 20 (91%) risks are deemed "satisfactorily managed".

Hence, the 'traffic light' reporting position is "Green".

The "net red" risks are:

- R1 - Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents
- R4 - Failure to maintain the economic vibrancy of the borough / town centres
-

Business, Regeneration and Planning OSP Risks

There are three strategic risks within the remit of the panel. One is "net red", one is "net amber" and one is "net green". Details of these risks are shown below.

NBBC Strategic Risk Register

Current Version: 14th November 2023

Business, Regeneration and Planning OSP Risks

Risk Level Indicator Matrix and Descriptors

Key

Green	Green (acceptable)
Amber	Amber (tolerable)
Red	Red (unacceptable)

Likelihood

4	4	8	12	16
3	3	6	9	12
2	2	4	6	8
1	1	2	3	4
	1	2	3	4

Impact

Likelihood

- 4: **Very High** – occurrence is most likely or has already happened and will do so again if control measures are not introduced
- 3: **High** – occurrence is anticipated within the next 12 months
- 2: **Significant** – occurrence is probable in the next 3 years
- 1: **Low** – foreseeable, but not probable in the next 3 years

	Level of Impact	Service Delivery	Financial / Legal	Reputation / Community
4	Major	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship to people for a period of 3 to 4 weeks or more or 1 week for anyone that is vulnerable, or failure to meet a nationally mandated deadline • Loss of major stakeholder/partner. • Adverse outcome of a serious regulatory enquiry 	<ul style="list-style-type: none"> • Financial loss over £400,000 • Serious risk of legal challenge 	<ul style="list-style-type: none"> • Sustained adverse TV/radio coverage • Borough wide loss of public confidence • Major damage to local environment, health and economy • Multiple loss of life
3	Serious	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship for a period of 2 to 3 weeks or 3 to 7 calendar days for vulnerable people • Formal regulatory inquiry • Loss of a key partner or other partners 	<ul style="list-style-type: none"> • Financial loss between £200K and £399K • High risk of successful legal challenge 	<ul style="list-style-type: none"> • Significant adverse coverage in national press or equivalent low national TV coverage • Serious damage to local environment, health and economy • Extensive or multiple injuries &/or a fatality
2	Moderate	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship for 1 to 2 weeks or 1 -2 calendar days for vulnerable people • Loss of a significant non-key partner • Legal concerns raised • Loss of employees has moderate effect on service provision 	<ul style="list-style-type: none"> • Financial loss between £50K and £199K • Informal regulatory enquiry 	<ul style="list-style-type: none"> • Significant adverse coverage in local press or regional TV • Large number of customer complaints • Moderate damage to local environment, health and economy • Moderate injuries to an individual
1	Low	<ul style="list-style-type: none"> • Disruption to services for up to 1 week • Minor legal implications • Loss of employees not significantly affecting service provision 	<ul style="list-style-type: none"> • Financial loss up to £49K 	<ul style="list-style-type: none"> • Minor adverse media coverage • Minor environmental, health and economy damage • Minor increase in number of customer complaints • One or more minor injuries to an individual

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
NET RED RISKS							
R4	Failure to maintain the economic vibrancy of the borough / town centres	Very High / Major (RED)	<p>1. Non-constituent member of West Midlands Combined Authority (WMCA)</p> <p>2. Cross Border Delivery Partnership.</p> <p>3. Economic Development Strategy.</p> <p>4 Partnership working with Chamber of Commerce and Federation of Small Businesses (FSB) and others.</p> <p>5. Maintain “Invest Warwickshire” – website for available commercial property.</p>	<p>1,5,7,9: Strategic Director (F&G)</p> <p>2,3,4, 6,7: Strategic Director (E&T)</p>	Very High / Major (RED)	<p>1 and 5. Minutes of WMCA meetings</p> <p>2. Minutes of meetings of the partnership</p> <p>3. Cabinet report</p> <p>4. Minutes of partner meetings, FSB awards</p> <p>5. Website in place</p>	Management Team / PH – B&R / BRP OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>6. Business Rates Local Discount scheme.</p> <p>7. Think Local First supporting local businesses.</p> <p>8. Transforming Nuneaton master plan.</p> <p>9. Employment land allocations in borough Plan.</p> <p>10. Government's "Future High Streets" funding obtained.</p> <p>11. Letting and further development of former Co-Op building.</p>	<p>8: Strategic Director ((E&T))</p> <p>9: Assistant Director (Planning)</p> <p>10: Management Team</p> <p>11: Management Team</p>		<p>6. Policy in place</p> <p>7. Corporate Governance Group report</p> <p>8 . Plan in place</p> <p>9. Borough Plan in place.</p> <p>10. Programme Board / Town Deal Board minutes and Government returns.</p> <p>11. Site development. Regular update reports to Cabinet.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>12. Delivery of Transforming Nuneaton master plan including “One Public Estate” grants.</p> <p>13. “Towns Fund” Government funding obtained.</p> <p>14. Bedworth visioning document completed and Transforming Bedworth Group established.</p> <p>15. Procured strategic development partner for Abbey Street, Nuneaton.</p>	<p>12: Strategic Director (E&T)</p> <p>13: Strategic Director (H&CS)</p> <p>14: Assistant Director (Economy)</p> <p>15: Strategic Director (E&T)</p>		<p>12. Programme Board minutes.</p> <p>13. Programme Board / Town Deal Board minutes and Government returns. Regular update reports to Cabinet.</p> <p>14. Records in place.</p> <p>15. Procurement and other programme management documentation</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>16. Appointed additional staff capacity for Nuneaton.</p> <p>17. Abbey Street development Phase 1 all approvals obtained and in progress.</p> <p>18. Local economic assessment completed.</p> <p>19. "Levelling Up Fund" application, for Bedworth Physical Activity Hub approved and letter received confirming £14.95m funding.</p>	<p>16: Strategic Director (E&T)</p> <p>17: Strategic Director (E&T)</p> <p>18: Head of Economic Development and Communities</p> <p>19: Chief Executive / Strategic Director (PS)</p>		<p>16. Staff in post / induction records.</p> <p>17. Cabinet / Planning Committee minutes. Branding and Management Agreement (BAMA) for hotel development.</p> <p>18. Assessment in place.</p> <p>19. Fund-related documentation / formal agreement in place. Regular update reports to Cabinet.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>20. Sport England funding (£2 million secured).</p> <p>21. UK Shared Prosperity Fund development programme.</p> <p>22. Leisure Strategy and Parks Concept Plans .</p> <p><u>Planned:</u></p> <p>1. Development of Business Improvement District (BID) proposal (March 2024).</p>	<p>20: Strategic Director (PS)</p> <p>21: Strategic Director (H&CS)</p> <p>22: Strategic Director (PS)</p> <p>1. Assistant Director (Economy)</p>		<p>20. The council is an invited applicant for funding. Grant agreement. Regular update reports to Cabinet.</p> <p>21. Investment Plan, Cabinet reports and monitoring data</p> <p>22.Strategy and plans in place / Cabinet progress reports.</p> <p>1. Study in place.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>2. Formulate town centres action plan (April 2024).</p> <p>3. Phase 2 Abbey Street development decision (January 2024).</p> <p>4. Details of Vicarage Street regeneration scheme to be formally agreed with WCC (December 2023).</p> <p>5. New Borough Plan provision to support and protect town centres / businesses in terms of redevelopment (Revised plan scheduled to be completed early 2024, to be approved and signed off fully by 2025).</p>	<p>2: Assistant Director (Economy)</p> <p>3: Strategic Director (E&T)</p> <p>4: Chief Executive</p> <p>5: Assistant Director (Planning)</p>		<p>2. Strategy in place.</p> <p>3. Cabinet / Planning Committee minutes.</p> <p>4. Cabinet reports.</p> <p>5. New plan in place.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
NET AMBER RISKS							
R8	Failure to deliver / refresh the key elements of “Building a Better Borough” (BaBB)	Very High / Moderate (AMBER)	<p>1. Member training programme.</p> <p>2. Annual Development Reviews.</p> <p>3. Management Development training.</p> <p>4. Performance management framework.</p> <p>5. BaBB Delivery Plan.</p> <p>6. Monitor and utilise external funding opportunities.</p>	<p>1: Chief Executive</p> <p>2: Strategic Directors</p> <p>3.: Strategic Director (E&T)</p> <p>4: Audit and Governance Manager</p> <p>5 - 7: Management Team</p>	High / Moderate (AMBER)	<p>1, 2 & 3. Records of all formal Employee & Member meetings and training.</p> <p>4 & 5. Strategic Performance Report (monthly to Management Team / quarterly to Overview and Scrutiny Panels).</p> <p>6. Capital Programme and Revenue Budgets.</p>	Management Team / PH - Leader and F&C / BRP OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>7. Partnership working arrangements.</p> <p>8. On-going annual review of BaBB delivery plan.</p> <p>9. Medium Term Financial Plan.</p> <p>10. HRA Business Plan.</p> <p><u>Planned:</u></p> <p>1. Review and update Medium Term Financial Plan (February 2024).</p>	<p>8: Audit and Governance Manager</p> <p>9: Strategic Director (F&G)</p> <p>10: Strategic Director (H&CS)</p> <p>1: Strategic Director (F&G)</p>		<p>7. Partnership board meeting minutes.</p> <p>8. Current plan in place.</p> <p>9. Current plan in place / Cabinet reports.</p> <p>10. Current plan in place / Cabinet reports</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>2. Review and update HRA Business Plan (March 2024).</p> <p>3. Annual (31st March) review of BaBB against external factors.</p>	<p>2: Strategic Director (H&CS)</p> <p>3: Management Team/ Cabinet.</p>			

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
NET GREEN RISKS							
R27	Arson or accidental fire in NBBC corporate buildings	Significant / Major (AMBER)	<p>1. Fire Management Group (FMG).</p> <p>2. Regularly serviced fire detection & alarm systems / fire extinguishers and appropriate Fire Risk Assessments (FRA) regularly reviewed.</p> <p>3. Quarterly Health & Safety inspections give attention to fire risks.</p> <p>4. Annual Capital Fire Safety Work Programme.</p> <p>5. Existing insurance policy documents.</p>	<p>1: Strategic Director (PS)</p> <p>2: Strategic Director (E&T) / Assistant Director (Economy)</p> <p>3: Respective Strategic / Assistant Directors.</p> <p>4: Strategic Director (E&T) / Assistant Director (Economy)</p> <p>5: Audit and Governance Manager</p>	Low / Major (GREEN)	<p>1. FMG meeting minutes. HASCOG reports.</p> <p>2. Service records, Fire extinguisher service records & records of FRA outcomes. External report (review of arrangements).</p> <p>3. Quarterly Health & Safety inspection records.</p> <p>4. Cabinet reports and Capital Projects Meeting Minutes.</p> <p>5. Policy documents in place.</p>	Management Team / PH – F&C, / BRP OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>6. Internal audit of fire risk arrangements (completed February 2022).</p> <p>7. Certified fire doors.</p> <p>8. Corporate review of Health and Safety arrangements (2023/24).</p> <p>9. Town Hall fire prevention arrangements (including upgrade of door entry system).</p>	<p>6: Audit and Governance Manager</p> <p>7: Strategic Director (E&T) / Assistant Director (Economy)</p> <p>8: Strategic Director (P&S)</p> <p>9: Strategic Director (E&T) / Assistant Director (Economy) / Head of Safety and Environment Health</p>		<p>6. Internal Audit report.</p> <p>7. Doors / Certification in place.</p> <p>8. MT Report / minutes.</p> <p>9. Monitored action plan in place / Updates to Fire Services.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>10.External consultancy support to identify and manage fire safety issues.</p> <p>11. External risk audit report by insurers (Gallagher Bassett) February 2023.</p> <p><u>Planned:</u></p> <p>1. On-going review of corporate assets.</p> <p>2. Implement periodic Internal Audit report recommendations.</p>	<p>10: Strategic / Assistant Directors</p> <p>11: Strategic Director (PS)</p> <p>1: Management Team</p> <p>2: Head of Safety and Environmental Health</p>		<p>10. Consultant reports and monitored action plan.</p> <p>11.Action plan and MT minutes.</p>	

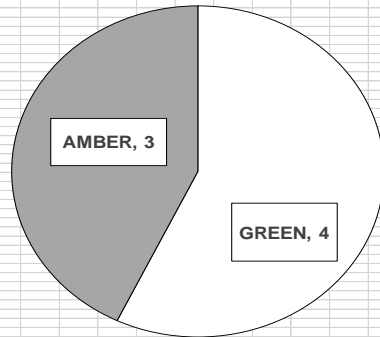
<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>3. Act on appropriate recommendations arising from public enquiries / legislation changes (on-going).</p> <p>4. Review and refresh Business Continuity Plans (December 2023).</p> <p>5. Leasehold commercial properties – review and establish landlord checks for structure / electrical / gas / fire safety and security of empty purchased properties pending redevelopment (March 2024).</p>	<p>3: Strategic Director (E&T) / Assistant Director (Economy) / Head of Safety and Environment Health</p> <p>4: Strategic / Assistant Directors</p> <p>5: Assistant Director (Economy)</p>			

Strategic Performance Report – Executive Summary October 2023

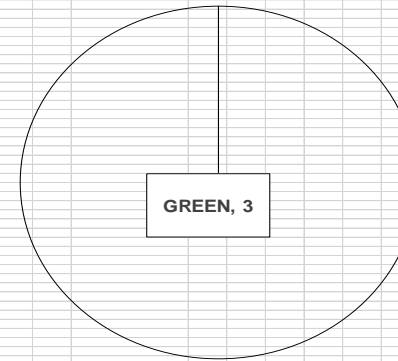
(Data as at the end of September 2023)

Charts Summary

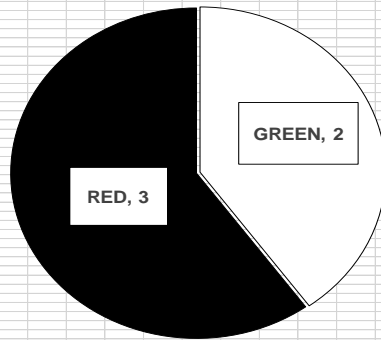
1. FINANCE



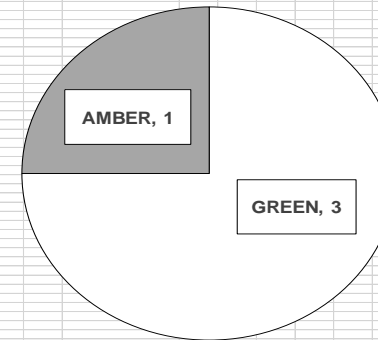
2. PEOPLE AND SERVICE DELIVERY (P&SD)



3. PROCESSES



4. IMPROVEMENT



RED AND AMBER MEASURES BY CATEGORY *

CATEGORY	RED	AMBER
FINANCE	0	3
P & S D	0	0
PROCESSES	3	0
IMPROVEMENT	0	1

* = see Executive Summary narrative (areas for improvement).

Strategic Performance Report – Executive Summary

October 2023

(Data as at the end of September 2023)

Positive Aspects (Chart reference shown in brackets)

- **Processing of new benefits claims** is 21.22 days against the 22 days good performance benchmark
- **The percentage of invoices paid on time** is 97.67% at the end of September - well within the target range of 95 – 100% and compared to 96.44% in September 2022
- **Agency staff spend** £386,075 as at the end of September compared to £599,517 at the end of September 2022:

General Fund	£	303,392	79%
HRA	£	82,683	21%
Total	£	386,075	100%

This is netted against an estimated (£1,096,640) salary underspend, creating a NET underspend of (£710k) across the general and HRA budgets.

	Underspend	Net Underspend
General Fund	- 757,872	- 422,504
HRA	- 338,768	- 288,051
Total	- 1,096,640	- 710,555

NOTE: This year a 5% pay award provision has been included in the budget. As such, any actual salary/agency spend figures have been increased by 5% to give a more realistic view of the underspend.

The top three cost areas are:

DEVELOPMENT CONTROL APPLICATIONS	£93,669
FINANCE AND PROCUREMENT	£47,138
DOMESTIC REFUSE	£43,767
TOTAL	£184,574 (48% of total agency spend)

- **Strategic Risk Register monitoring** is 91% against the 80% target at the end of the second quarter (89% last quarter)

Strategic Performance Report – Executive Summary

October 2023

(Data as at the end of September 2023)

Areas for Improvement (Chart reference shown in brackets)

- **General Fund Revenue** is showing an overspend of approximately £465k compared to budget. Key points:

Homelessness and HB subsidy losses £354k – hostel income and HB subsidy losses have a specific project in progress and will be reported to Cabinet later in the year.

Potential legal costs relating to planning appeals £180k offset against increased planning application fees (£444k).

Recycling and refuse costs £325k. Reduced recycling income £310k due to material price plummeting, £195k increased kerbside recycling contract offset by (£140k) saving on recycling processing contract. Savings are also being seen on transportation (£40k).

Agency/ staffing costs £195k (in refuse £60k, planning £120k and markets £15k)

There is a saving within Elections as there is no election this year (£111k).

An increase in recovery of legal charges for NDR and CT (£30k).

External audit costs, due to changing to accounting standards / increased scrutiny of the standards and delays in the audit timetable, have increased overall against budget (£40k).

The overspend against budget is to be funded from earmarked reserves set aside for the ongoing impact of the pandemic and financial resilience.

- **General Fund Capital Programme** is currently forecasting an underspend variance of approximately £49m. The underspend is predicted due to Bedworth Physical Activity Hub linked to a revised plan due for consideration at Planning Committee in February 2024 (£18.8m), Bridge to Living project on hold pending review of regeneration programme (£6.2m). Grayson Place is still undergoing its final procurement process which will delay the expenditure (£18m). This situation will be monitored, and any changes noted.

Strategic Performance Report – Executive Summary

October 2023

(Data as at the end of September 2023)

Areas for Improvement (Chart reference shown in brackets)

- **Working days lost to short term sickness absence** is 2.22 days per full time equivalent (FTE) against the profiled target of 1.74 days/FTE at the end of September
- **Working days lost to long term sickness absence** is 2.79 days per full time equivalent (FTE) against the profiled target of 2.63 days days/FTE at the end of September
- **Short term return to work interview compliance** is 78.40% within 3 days (79.68% last month). The average time to complete all interviews is 3.67 days (3.69 days last month)

Breakdown of Short Term Return to Work Interview Compliance

DIRECTORATE	COMPLIANCE WITHIN 3 DAYS (ROLLING MONTHS)	DAYS TO COMPLETE ALL INTERVIEWS (ROLLING MONTHS)
Chief Executive	100.00	1.14
Finance and Governance	63.23	5.26
Economy and Transformation	76.49	3.53
Housing and Community Safety	89.41	1.75
Public Services	62.53	5.33

- **Annual Development Reviews completed** is 91% (94% last quarter) against the 95-100% target at the end of the second quarter

NOTES

1. **Rent Collection data** - the responsibility for the collection of rent arrears has been passed back to the Housing department from September 2023. Before any performance figures are reported to MT, a full arrears validation process is taking place to ensure that the future reported figures are accurate. Its latest status is included in the charts summary.

2. There are 19 performance indicators within the Strategic Performance Report, reported by exception with performance being on or around target / good performance benchmark unless otherwise stated in this summary.

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI534583813	26/07/2023	20/10/2023	62	Council Property
FI533403553	21/07/2023	09/10/2023	56	Finance
FI535967801	01/08/2023	12/10/2023	52	Transport and Infrastructure
FI539026347	13/08/2023	24/10/2023	51	Environmental Protection
FI543156206	30/08/2023	27/10/2023	42	Environmental Protection
FI512974830	04/05/2023	30/06/2023	41	Transport and Infrastructure
FI542568785	28/08/2023	20/10/2023	39	Environmental Protection
FI542568591	28/08/2023	20/10/2023	39	Environmental Protection
FI541978836	25/08/2023	18/10/2023	38	Leisure and Culture
FI539536167	15/08/2023	05/10/2023	37	Housing
FI506815714	11/04/2023	31/05/2023	36	Management
FI509320231	20/04/2023	09/06/2023	36	Consumer Affairs

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI508975370	19/04/2023	07/06/2023	35	Democracy
FI523615547	13/06/2023	01/08/2023	35	Human Resources
FI509092217	19/04/2023	06/06/2023	34	Environmental Protection
FI541162855	22/08/2023	09/10/2023	34	Housing
FI523350634	12/06/2023	27/07/2023	33	Legal
FI538357810	10/08/2023	26/09/2023	33	Finance
FI540082922	17/08/2023	02/10/2023	32	Finance
FI541503487	23/08/2023	06/10/2023	32	Transport and Infrastructure
FI524169975	15/06/2023	28/07/2023	31	Finance
FI529426068	05/07/2023	17/08/2023	31	Democracy
FI534599792	26/07/2023	07/09/2023	31	Procurement
FI538936502	13/08/2023	26/09/2023	31	Finance

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI547994180	18/09/2023		31	Economic Development
FI518739379	24/05/2023	05/07/2023	30	Finance
FI540922374	21/08/2023	02/10/2023	30	Finance
FI523986576	14/06/2023	25/07/2023	29	Council Property
FI533186390	20/07/2023	30/08/2023	29	Housing
FI538616827	11/08/2023	21/09/2023	29	Finance
FI542790771	29/08/2023	09/10/2023	29	Finance
FI506621979	11/04/2023	19/05/2023	28	Consumer Affairs
FI520099966	30/05/2023	07/07/2023	28	Consumer Affairs
FI527754368	29/06/2023	08/08/2023	28	Finance
FI531092307	12/07/2023	21/08/2023	28	Finance
FI510283592	24/04/2023	31/05/2023	27	Finance

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI512620358	03/05/2023	09/06/2023	27	Consumer Affairs
FI529963993	07/07/2023	15/08/2023	27	IT and C
FI530738222	11/07/2023	17/08/2023	27	Council Property
FI539590951	15/08/2023	21/09/2023	27	Finance
FI540275184	18/08/2023	26/09/2023	27	Environmental Protection
FI543446778	31/08/2023	09/10/2023	27	Democracy
FI546786044	13/09/2023	20/10/2023	27	Consumer Affairs
FI516991636	18/05/2023	23/06/2023	26	Finance
FI522056685	07/06/2023	13/07/2023	26	Housing
FI529731278	06/07/2023	11/08/2023	26	Finance
FI532185876	17/07/2023	22/08/2023	26	Housing
FI545679219	08/09/2023	16/10/2023	26	Waste Management

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI505090907	04/04/2023	09/05/2023	25	Management
FI510729783	26/04/2023	31/05/2023	25	Finance
FI512627906	03/05/2023	07/06/2023	25	Environmental Protection
FI520904270	02/06/2023	07/07/2023	25	Finance
FI521001275	02/06/2023	07/07/2023	25	Finance
FI531285697	13/07/2023	17/08/2023	25	Finance
FI539573997	15/08/2023	19/09/2023	25	Housing
FI547410239	15/09/2023	20/10/2023	25	Directors
FI508480242	17/04/2023	19/05/2023	24	Democracy
FI511282082	27/04/2023	31/05/2023	24	Transport and Infrastructure
FI544578469	05/09/2023	09/10/2023	24	Council Property
FI511031181	27/04/2023	30/05/2023	23	Economic Development

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI511399480	28/04/2023	31/05/2023	23	Finance
FI520903668	02/06/2023	05/07/2023	23	Finance
FI522839788	09/06/2023	12/07/2023	23	Management
FI523902969	14/06/2023	17/07/2023	23	Housing
FI535966875	01/08/2023	01/09/2023	23	Leisure and Culture
FI539715542	16/08/2023	18/09/2023	23	Community Safety
FI540946452	21/08/2023	21/09/2023	23	Finance
FI549798014	26/09/2023	28/10/2023	23	Leisure and Culture
FI519311395	26/05/2023	27/06/2023	22	Leisure and Culture
FI522193351	07/06/2023	07/07/2023	22	Finance
FI537504875	07/08/2023	06/09/2023	22	Democracy
FI546428589	12/09/2023	12/10/2023	22	Democracy

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – September 2023 (Total of 82)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI508662322	18/04/2023	17/05/2023	21	Consumer Affairs
FI521490241	05/06/2023	04/07/2023	21	Leisure and Culture
FI522644838	09/06/2023	10/07/2023	21	Housing
FI532875150	19/07/2023	17/08/2023	21	Housing
FI533817409	24/07/2023	22/08/2023	21	Housing
FI535974838	01/08/2023	30/08/2023	21	Housing
FI537858250	08/08/2023	06/09/2023	21	Crematoria and Cemeteries
FI537684735	08/08/2023	06/09/2023	21	Management
FI545674113	08/09/2023	09/10/2023	21	Council Property
FI548832948	21/09/2023	20/10/2023	21	Council Property

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF534477969	26/07/2023		62	Planning and Building Control
CF512253615	02/05/2023	03/07/2023	44	Waste Management All other Waste Services
CF527553670	28/06/2023	17/08/2023	36	Housing Property Services
CF544879244	06/09/2023		32	Council Property
CF514225605	09/05/2023	21/06/2023	31	Housing Property Services
CF516912153	18/05/2023	29/06/2023	30	Housing Property Services
CF506715351	11/04/2023	18/05/2023	27	Planning and Building Control
CF526786667	26/06/2023	01/08/2023	26	Human Resources HR
CF534785962	27/07/2023	31/08/2023	25	Crematoria and Cemeteries
CF523956990	14/06/2023	19/07/2023	25	Leisure and Culture Parks and Greenspace
CF520647077	01/06/2023	05/07/2023	24	Waste Management All other Waste Services
CF520954318	02/06/2023	06/07/2023	24	Waste Management Recycling
CF548482661	20/09/2023		22	Council Property
CF548505681	20/09/2023		22	Leisure and Culture Parks and Greenspace
CF548865509	21/09/2023	20/10/2023	21	Economic Development Town Centres and Markets

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF509101505	19/04/2023	18/05/2023	21	Finance Revenues
CF546403493	12/09/2023	11/10/2023	21	Housing Property Services
CF548734329	21/09/2023		21	Housing Strategic Housing Services
CF517144584	18/05/2023	16/06/2023	21	Waste Management Recycling
CF528904034	04/07/2023	01/08/2023	20	Finance Revenues
CF536314884	02/08/2023	30/08/2023	20	Housing Property Services
CF530882023	11/07/2023	07/08/2023	19	Environmental Protection Environmental protection
CF541235966	22/08/2023	18/09/2023	19	Finance Revenues
CF505240454	05/04/2023	02/05/2023	19	Housing Property Services
CF549340397	24/09/2023		19	Housing Property Services
CF508626496	18/04/2023	15/05/2023	19	Leisure and Culture Parks and Greenspace
CF542854529	29/08/2023	25/09/2023	19	Leisure and Culture Parks and Greenspace
CF542642137	29/08/2023	25/09/2023	19	Leisure and Culture Parks and Greenspace
CF543303703	31/08/2023	27/09/2023	19	Leisure and Culture Parks and Greenspace
CF520873722	02/06/2023	29/06/2023	19	Waste Management Recycling

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF540335660	18/08/2023	13/09/2023	18	Economic Development Town Centres and Markets
CF544596925	05/09/2023	29/09/2023	18	Leisure and Culture Parks and Greenspace
CF521316131	04/06/2023	29/06/2023	18	Waste Management All other Waste Services
CF549629962	25/09/2023	18/10/2023	17	Crematoria and Cemeteries
CF509646117	21/04/2023	16/05/2023	17	Housing Landlord Services
CF515228929	12/05/2023	06/06/2023	17	Housing Property Services
CF505342603	05/04/2023	28/04/2023	17	Leisure and Culture Parks and Greenspace
CF529431406	05/07/2023	28/07/2023	17	Leisure and Culture Parks and Greenspace
CF541232090	22/08/2023	14/09/2023	17	Transport and Infrastructure Car Parks and Infrastructure
CF519469384	27/05/2023	20/06/2023	16	Housing Landlord Services
CF523349663	12/06/2023	04/07/2023	16	Housing Property Services
CF505526015	05/04/2023	27/04/2023	16	Leisure and Culture Parks and Greenspace
CF533196696	20/07/2023	11/08/2023	16	Leisure and Culture Parks and Greenspace
CF534005721	24/07/2023	15/08/2023	16	Leisure and Culture Parks and Greenspace
CF536567304	03/08/2023	25/08/2023	16	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF522136130	07/06/2023	29/06/2023	16	Waste Management All other Waste Services
CF522349049	08/06/2023	29/06/2023	15	Housing Property Services
CF544368963	04/09/2023	25/09/2023	15	Leisure and Culture Parks and Greenspace
CF548828933	21/09/2023	12/10/2023	15	Leisure and Culture Parks and Greenspace
CF548890540	21/09/2023	12/10/2023	15	Waste Management All other Waste Services
CF506443195	10/04/2023	28/04/2023	14	Economic Development Town Centres and Markets
CF550391346	28/09/2023	18/10/2023	14	Economic Development Town Centres and Markets
CF533402663	21/07/2023	10/08/2023	14	Finance Revenues
CF514621691	10/05/2023	30/05/2023	14	Housing HEART
CF529004652	04/07/2023	24/07/2023	14	Housing Property Services
CF546814931	13/09/2023	03/10/2023	14	Legal
CF507881879	14/04/2023	04/05/2023	14	Leisure and Culture Parks and Greenspace
CF522046138	07/06/2023	27/06/2023	14	Leisure and Culture Parks and Greenspace
CF534063299	24/07/2023	11/08/2023	14	Leisure and Culture Parks and Greenspace
CF541641574	24/08/2023	13/09/2023	14	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF516815991	17/05/2023	06/06/2023	14	Planning and Building Control
CF511119606	27/04/2023	17/05/2023	14	Waste Management All other Waste Services
CF508653430	18/04/2023	05/05/2023	13	Consumer Affairs Licensing
CF540530591	19/08/2023	07/09/2023	13	Housing Private Sector Housing
CF522351042	08/06/2023	27/06/2023	13	Leisure and Culture Parks and Greenspace
CF544607065	05/09/2023	22/09/2023	13	Leisure and Culture Parks and Greenspace
CF520012597	30/05/2023	16/06/2023	13	Waste Management All other Waste Services
CF550265853	27/09/2023	16/10/2023	13	Waste Management All other Waste Services
CF531295453	13/07/2023	31/07/2023	12	Economic Development Town Centres and Markets
CF518302079	23/05/2023	08/06/2023	12	Finance Accounts
CF516003041	15/05/2023	31/05/2023	12	Finance Revenues
CF522789591	09/06/2023	27/06/2023	12	Leisure and Culture Parks and Greenspace
CF522798038	09/06/2023	27/06/2023	12	Leisure and Culture Parks and Greenspace
CF520221609	31/05/2023	16/06/2023	12	Waste Management All other Waste Services
CF543012470	30/08/2023	16/09/2023	12	Waste Management All other Waste Services

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF527266235	27/06/2023	13/07/2023	12	Waste Management Recycling
CF539171111	14/08/2023	29/08/2023	11	Community Safety
CF539277294	14/08/2023	29/08/2023	11	Community Safety
CF544012920	03/09/2023	19/09/2023	11	Crematoria and Cemeteries
CF536591607	03/08/2023	18/08/2023	11	Democracy Democratic Services
CF527393029	28/06/2023	13/07/2023	11	Finance Revenues
CF546156771	11/09/2023	26/09/2023	11	Finance Revenues
CF542881126	29/08/2023	13/09/2023	11	Housing Private Sector Housing
CF511999880	01/05/2023	16/05/2023	11	Housing Property Services
CF507137998	12/04/2023	27/04/2023	11	Leisure and Culture Parks and Greenspace
CF510861626	26/04/2023	11/05/2023	11	Leisure and Culture Parks and Greenspace
CF511416090	28/04/2023	15/05/2023	11	Leisure and Culture Parks and Greenspace
CF511397805	28/04/2023	15/05/2023	11	Leisure and Culture Parks and Greenspace
CF520085619	30/05/2023	14/06/2023	11	Leisure and Culture Parks and Greenspace
CF522445076	08/06/2023	23/06/2023	11	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – September 2023 (Total of 98)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF523327399	12/06/2023	27/06/2023	11	Leisure and Culture Parks and Greenspace
CF541277782	22/08/2023	06/09/2023	11	Leisure and Culture Parks and Greenspace
CF547147324	14/09/2023	29/09/2023	11	Leisure and Culture Parks and Greenspace
CF549493624	25/09/2023	10/10/2023	11	Leisure and Culture Parks and Greenspace
CF518592820	24/05/2023	08/06/2023	11	Waste Management All other Waste Services
CF546436046	12/09/2023	27/09/2023	11	Waste Management All other Waste Services
CF549538238	25/09/2023	10/10/2023	11	Waste Management All other Waste Services
CF512668929	03/05/2023	18/05/2023	11	Waste Management Recycling

Report to: Business, Regeneration and Planning Overview & Scrutiny Panel - 8th February 2024									
Title: Business, Regeneration and Planning Overview & Scrutiny Annual Report 2023/24 (for Full Council on 17th April 2024)									
Date Made	OSP	Item	Added Value - Social, Policy or Financial	Outcome	Date Implemented	Date of next Review	Recommendations	Response	
a) 06/07/2023 b) 19/10/2023 c) 08/02/2024 d) 25/04/2024	BRP OSP	<u>Integrated Performance Report</u> A report of the Risk Management and Performance Officer.		a)The contents of the report be noted. b)The contents of the report be noted. c) tbc d) tbc	N/A	Jul-24	None	N/A	
06/07/2023	BRP OSP	<u>Town Centres Update</u> A report of the Assistant Director – Economy to provide the Panel with an update on the Q1 2023/24 Town Centre KPI's.		The Contents of the report be noted	N/A	Jul-24	None	N/A	
06/07/2023	BRP OSP	<u>CWLEP Update</u> An update was provided to the Panel		The contents of the report be noted.	N/A	N/A	None	N/A	
19/10/2023	BRP OSP	<u>Councillor Call for Action – The Kingsholme Site, Nuneaton</u> The Head of Regeneration and Estates submitted a briefing note to provide the Panel with background information in respect of the Kingsholme Public House, and an update on the situation in the light of the Councillor Call for Action that had been received. The completed Call for Action Request form was available to Panel members at the meeting, along with the previous Councillor Call for Action form that had been submitted in 2010.		a) he contents of the report be noted; and b) this item be deferred to the next Business, Regeneration and Planning Overview and Scrutiny Panel, to allow for a representative from Planning to attend alongside the Head of Regeneration and Estates.	07/12/2023	Dec-23	More information on S. 79 required	at Dec 2023 meeting	
19/10/2023	BRP OSP	<u>Removal of Lily Pad Water Feature</u> A report of the Principal Building Surveyor (Corporate Assets) provided an opportunity for the Panel to review the process of the removal of the Lily Pad water feature and additional seating.		The contents of the report be noted	N/A	N/A	None	N/A	

19/10/2023	BRP OSP	<p><u>Public Space Protection Orders Review</u></p> <p>The Head of Economic Development and Communities provided a report which gave the Panel an opportunity to give their views on the effectiveness and monitoring arrangements of the orders.</p>		The contents of the report be noted.	N/A	Oct-24	None	N/A
07/12/2023	BRP OSP	<p><u>Review of Planning Practices and Procedures</u></p> <p>A report of the Assistant Director – Planning provided the Panel with an opportunity to scrutinise the effectiveness of the measures being put in place in the Planning Service, in relation to the approval of extensions to properties to ensure they meet legislative and Policy requirements.</p>		<p>a) the report be noted;</p> <p>b) it be noted that the Council is committed to improving the planning service through an ongoing restructure and investment in the planning service; and</p> <p>c) the specific measures being put in place to avoid similar costs against the Council in the future be noted.</p>	N/A	N/A	Members to get an opportunity to preview the new software.	N/A
07/12/2023	BRP OSP	<p><u>Councillor Call for Action – The Kingsholme Site, Nuneaton</u></p> <p>The Assistant Director - Planning submitted a briefing note to provide the Panel with background information in respect of the Kingsholme Public House, and an update on the situation in the light of the Councillor Call for Action that had been received. Councillors were advised that a demolition notice had been received by the site owner to the Planning Department. The completed Call for Action Request form was available to Panel members at the meeting, along with the previous Councillor Call for Action form that had been submitted in 2010.</p>		<p>a) the contents of the report be noted; and</p> <p>b) the Panel and the Members who submitted the Call for Action be kept up to date, particularly in relation to demolition information and dates.</p>	N/A	N/A	Panel Members to be kept up-to-date	N/A
07/12/2023	BRP OSP	<p><u>Nuneaton Town Centre Development Update</u></p> <p>The Head of Regeneration and Estates updated Members on the continued work to promote and bring forward development opportunities in Nuneaton Town Centre.</p>		The contents of the report be noted.	N/A	Dec-24	None	N/A

07/12/2023	BRP OSP	Town Centres Update The Assistant Director – Economy provided a report which advised Members on the Q2 2023-24 town centre KPI's, including information relation to footfall, car parking revenues and market stalls.		The contents of the report be noted.	N/A	Dec-24	None	N/A
08/02/2024	BRP OSP	Biodiversity offsetting monies within S106 legal agreements The objective of the report is therefore to scrutinise the effectiveness of the Council's use of monies for environmental offsetting and mitigation included in planning application S.106 contributions.		tbc		Feb-25		
08/02/2024		Nuneaton BID (Business Improvement District) A report present the Business Plan for the proposed Nuneaton BID (Business Improvement District) that will be going to ballot on the 20th February		tbc		Feb-25		
08/02/2024	BRP OSP	BRP OSP Annual Report An Overview of the items looked at by the OSP		tbc		Feb-25		
25/04/2024	BRP OSP	Council Owned Land and Leases		tbc		Apr-25		

Nuneaton and Bedworth Borough Council

FORWARD PLAN SHOWING THE KEY DECISIONS THAT WILL BE MADE IN THE 4 MONTHS BEGINNING 1ST FEBRUARY 2024 AND EXEMPT INFORMATION DECISIONS THAT ARE TO BE MADE DURING FEBRUARY, 2024.

The table below shows the likely date the listed key decisions will be made and by whom and also lists the subject of decisions to be made under Exempt Information rules. Please contact the officer mentioned in the seventh column if you wish to know:-

- ◆ the groups or organisations whom the decision maker will consult before making the decision;
- ◆ how such consultation will be undertaken;
- ◆ what documents the decision maker will consider in making that decision; or
- ◆ how, and by when, you can make any representations about the proposed decision.

Items highlighted in **yellow** are new or amended items for this publication.

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
30/09/20	Local Government Devolution	Cabinet	No		January 2024	Brent Davis ☎02476 376347	Brent Davis ☎02476376347	Business & Regeneration	Business, Regen & Planning
31/05/23	Share Enforcement Agency Contract	Cabinet	No		January 2024	Jade Fuller ☎02476 376165	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance & Public Service
30/11/23	Safeguarding Policy	Cabinet	No		January 2024	Linda Downes ☎0247637 6260	Vicki Summerfield ☎02476376002	Finance and Corporate	Finance & Public Services

25/09/23	Bedworth Physical Activity Hub Update	Cabinet	No		February 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services
30/09/23	Article 4 Directions	Cabinet & Council	No		January/February 2024	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning & Regulation	Business, Regen & Planning
20/12/23	Planning Software Procurement	Cabinet	No		February 2024	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning & Regulation	Business, Regen & Planning
11/01/24	Dog Control – Public Space Protection Order Extension	Cabinet	No		February 2024	Rachel Fleeson ☎02476 376402	Kevin Hollis ☎02476 376143	Health & Environment	Housing, Env & Health
21/02/23	General Fund Budget 2024/25	Cabinet/Council	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	HRA Budget 2024/25	Cabinet/Council	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

21/02/23	Treasury Strategy 2024/25	Cabinet/Council	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476 376002	Finance and Corporate	Finance and Public Services
30/11/23	Capital Budget 2024/25	Cabinet/Council	No		February 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/06/23	Bedworth Civic Hall - Update	Cabinet	No		February 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Public Services	Finance and Public Services
07/08/23	Co-Mingled, New refuse collection Routes and New MRF (recycling)	Cabinet	No		February 2024	Glen McGrandle ☎02476 376049	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
30/11/23	Nuneaton Business Improvement District	Cabinet	No		February 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
11/10/23	Delivery of Phase 2 Reimagining Nuneaton Museum & Art Gallery	Cabinet	No		February 2024	Catherine Nisbet ☎02476 376483	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services

31/03/23	Parks & Green Spaces Strategy	Cabinet	No		March 2024	David Truslove ☎02476 376569	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
21/02/23	General Fund Budget Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476 376002	Finance and Corporate	Finance and Public Services
21/02/23	HRA Budget Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	Capital Monitoring Q3	Cabinet	No		March 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/10/23	Housing Strategy 2024-29	Cabinet	No		March 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env & Health
31/10/23	Homelessness and Rough sleeping Strategy 2024-29	Cabinet	No		March 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env & Health

30/11/23	Update on Play Areas	Cabinet	No		March 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476 376143	Health and Environment	Finance and Public Services
20/12/23	Creative Explorer Update	Cabinet	No		March 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
21/12/23	Car parking system upgrade	Cabinet/Council	No		March/April 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
31/05/23	Capital Strategy and Asset Management Plan	Cabinet	No		March/April 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
22/08/22	Johnson Road, Bedworth – Housing Development / Community Use proposal	Cabinet	No		June 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Service
11/10/23	Supported Housing (Regulatory) Act 2023- NBBC Strategy	Cabinet	No		June 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env and Health

31/07/23	General Fund Revenue Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	HRA Revenue Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Capital Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Collection Fund 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Treasury Annual Report 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
25/09/23	General Fund Budget Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

25/09/23	HRA Budget Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
25/09/23	Capital Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	General Fund Budget Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	HRA Budget Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	Capital Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

Cabinet – Exempt Items

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
06/05/22	Regeneration Projects Update	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	January 2024	Les Snowdon ☎02476 376249	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning

Individual Cabinet Member Decisions

Date entered:	Item - Description	Portfolio Holder	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	OSP

Individual Cabinet Member Decisions – Exempt Items

	None							
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Officer Decisions									
Date entered:	Item - Description	Directorate	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
	None								
Officer Decisions – Exempt Items									

The Cabinet Members are:

- Business and Regeneration (Leader) - Councillor K. Wilson
- Housing and Communities (Deputy Leader) - Councillor C. Golby
- Finance and Corporate - Councillor S. Croft
- Public Services - Councillor S. Markham
- Planning and Regulation - Councillor R. Smith
- Health and Environment - Councillor J. Gutteridge

Observer:

- Leader of the Main Opposition Group - Councillor C. Watkins

Dated: 11th January 2024

Signed: K. Wilson (Leader of the Council)

Business, Regeneration and Planning Overview and Scrutiny Panel – Work Programme 2023/24

Meeting dates: 6th July 2023, 19th October 2023, 7th December 2023, 8th February 2024, 25th April 2024

Date Added	Lead Officer	Title	Description	Scrutiny/ Overview	Proposed Committee Date	Include in 2024/25 Work Programme	On Agenda 2023/2024
	Steve Gore	Integrated Performance Report	Quarterly Benchmarking Report		6 th July 2023 19 th Oct 2023 8 th February '24 25 th April 2024	Yes	Yes
April 2017		Local Enterprise Partnership	Annual report of activities in NBBC of the CWLEP		July 2023	No	Yes
	Jonathan White	Town Centres Update	Update on footfall, events and parking		July 2023	Yes	Yes
June 2022	Abu Malek/ Andrew Snowden	PSPO review	Update on the effectiveness of the current PSPOs	Overview	October 2023	Yes	Yes
	Glenn Hooper	Lilypad Fountain	Update on the lilypad Fountain, including costs and replacement seating		October 2023	No	Yes
April 2016 Ongoing	Les Snowden/ Jonathan White	Town Centre Development and Project Update	To provide an update for Members on the current progress being made with the Town Centre Development and the progress on Abbey Street and Vicarage Street projects. Also, any other future proposed redevelopment in the Town Centres	Performance Monitoring	December 2023		Yes
June 2022	Tom Shardlow/ Les Snowden	Regeneration in Bedworth Town Centre	To provide members with an update on the regeneration efforts in Bedworth	Performance Monitoring	December 2023 Verbal Update		Verbal update
October 2022	Jonathan White	Town Centres Update (inc Christmas and Markets)	To provide members with an update on the markets, footfall and Christmas	Update	December 2023		Yes
June 2022	Maria Bailey/ Jacqui Padbury	Monitoring delivery of the Borough	*A yearly monitoring report including details of spend of Section 106 monies and biodiversity net gain within and external to the sites.	Overview	February 2024	Yes	

		Plan and consideration of the data around the land supply targets.					
	Jonathan White	Nuneaton BID (Business Improvement District)	Update for the Panel		February 2024		
2015/16	Les Snowden/ Jonathan White	Council Owned Land and Leases	Select Committees request for further work to be undertaken regarding the land that the Council holds and the Leases in place with a view to increasing income through sales/lettings.	Scrutiny	April 2024		

*The Housing, Environment and Health OSP Members will be invited to the February meeting to have a joint item relating to S.106 monies.