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Date: 9<sup>th</sup> November 2023

Our Ref: KB

Dear Sir/Madam,

**Addendum Extraordinary Council – 15<sup>th</sup> November 2023**

I refer to agenda item 6: **Review of Polling Districts and Polling Places** (report attached **Page 2**) and after the Cabinet meeting held on Wednesday 8<sup>th</sup> November the following recommendations were put forward for Council approval:

- 2.1 That Cabinet recommend to council, that the scheme of polling districts and polling places at Appendix A to this report is approved**
- 2.2 That delegated authority is given to the Chief Executive in their role as Returning Officer to make minor amendments to this scheme in order to provide suitable facilities for voting at short notice, following consultation with group leaders**

In addition, I refer to agenda item 5 – **Public Participation** and replace the version included in the agenda with the attached version as written in the constitution that includes information on the submission of questions/statements for Extraordinary Council meetings. **(Page 14)**

Yours faithfully,

BRENT DAVIS

Chief Executive

To: Members of the Council

## AGENDA ITEM NO. 6

### NUNEATON AND BEDWORTH BOROUGH COUNCIL

**Report to:** Cabinet -  
**From:** Chief Executive  
**Subject:** Review of Polling Districts and Polling Places  
**Portfolio:** Finance and Corporate (Councillor S. Croft)

**Building a Better Borough Aim: 1 – Live**

**Building a Better Borough Priority: N/A**

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#### 1. Purpose of Report

- 1.1 Under the Representation of the People Act 1983, the Council is now required to carry out a review of polling districts, polling places and polling station
- 1.2 This review is also required now due to the implementation of the Local Government Boundary Commission's (LGBCE) review of the borough's ward boundaries, which will be implemented at the elections on 2<sup>nd</sup> May 2024.
- 1.3 This report sets out a new scheme of polling districts and polling places to be used at all elections going forward.

#### 2. Recommendations

- 2.1 That Cabinet recommend to council, that the scheme of polling districts and polling places at Appendix A to this report is approved
- 2.2 That delegated authority is given to the Chief Executive in their role as Returning Officer to make minor amendments to this scheme in order to provide suitable facilities for voting at short notice, following consultation with group leaders

#### 3. Background

- 3.1 The council is required to publish a scheme of polling districts and polling places. The last full review of this scheme was carried out in 2019.

3.2 The LGBCE review of ward boundaries has necessitated a review of polling district boundaries based on the new ward boundaries.

3.3 The Council is also required to revise its scheme of polling districts and polling places as per Electoral Commission guidance, which also sets out the relevant definitions and considerations for this kind of review, which officers have followed.

#### 4. Body of Report

4.1 A polling district is a geographical sub-division of an electoral area, i.e. a UK Parliamentary constituency, a ward or an electoral division.

4.2 A polling place is a geographical area in which a polling station is located, usually the relevant building, or location where a temporary building will be situated during an election. Both the polling districts and polling places are the responsibility of the council to allocate, via the scheme of polling districts and polling places.

4.3 A polling station is the actual area where the process of voting takes place, and must be located within the polling place designated for the particular polling district. The arrangements for particular polling stations are the responsibility of the Returning Officer.

4.4 Officers have engaged in several rounds of consultation with members on what they believe the future polling districts for their wards should be. Where wards would be created, changed or deleted as part of the LGBCE review, officers have consulted with the relevant members for that geographical area.

4.5 This involved setting out an initial set of polling places for each ward, based on previous locations and feedback from previous elections.

4.6 A number of changes were then made at the suggestion of ward councillors. These included some merging of polling districts, alternative locations explored and in a small number of cases, additional polling places being used.

4.7 Following this stage, officers sent out communications to previous candidates, parties and agents as the relevant stakeholders in the electoral process, as well as launching a limited public consultation on these proposals, via the Council's website.

4.8 At the point of writing, there are a small number of locations where the exact location of a polling station (for example the exact location of a temporary polling station) is to be decided and agreed with the relevant landowners and highway authority. These are indicated within Appendix A.

- 4.9 The Electoral Commission guidance on carrying out these reviews also highlights the need for the Council to consult groups representing local disabled people, and officers have requested feedback from a number of locally-based organisations on our draft scheme of polling places and polling districts.
- 4.10 Delegated authority is sought for the Chief Executive to make minor amendments as necessary to the scheme. This is necessary due to the possibility of some venues being unavailable at short notice. Group leaders would be consulted in this eventuality.
- 4.11 Following the decision by council, electors will be informed in a number of ways if their allocated polling station has changed.

5. Conclusion

- 5.1 That Cabinet recommend to Council that the proposed scheme is approved and implemented at all elections from 1<sup>st</sup> December 2023.

6. Appendices (if none, state none)

- 6.1 Appendix A – proposed scheme of polling districts and polling places

7. Background Papers (if none, state none)

- 7.1 none

Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
ARA	Arbury	The Nuneaton Academy		Arbury
ARB	Arbury	Glendale Infant School		Arbury
ARC	Arbury	Frederick Warr House		Arbury
ARD	Arbury	Frederick Warr House		Arbury
ARE	Arbury	Bermuda Community Centre		Arbury
ARF	Arbury	Jubilee Centre		Stockingford
ARG	Arbury	Jubilee Centre		Nuneaton Abbey
ATA	Attleborough	Stan Williams Court		Attleborough
ATB	Attleborough	James Diskin Court		Attleborough
ATC	Attleborough	Hall End Housing Complex		Attleborough
ATD	Attleborough	Wem Brook Community Centre		Attleborough
ATE	Attleborough	Wem Brook Community Centre		Attleborough

Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
BEA	Bede	Pine Tree Centre		Bedworth Central
BEB	Bede	Pine Tree Centre		Bedworth Central
BEC	Bede	Pine Tree Centre		Bedworth East
BED	Bede	The Grove		Bedworth Central
BEE	Bede	The Canons CofE School		Bedworth Central
BEF	Bede	Eddie Miller Court		Bedworth Central
BEG	Bede	Bedworth Cricket Club		Bedworth Central
BEH	Bede	Armson Road/Butler Crescent - Cabin		Bedworth Central
BUA	Bulkington	St James CofE Academy		Bulkington & Whitestone
BUB	Bulkington	St James CofE Academy		Bulkington & Whitestone
BUC	Bulkington	Catholic Parish Hall		Bulkington & Whitestone
BUD	Bulkington	Bulkington Village Centre		Bulkington & Whitestone
BUE	Bulkington	Oakham Hall		Bulkington & Whitestone
BUF	Bulkington	Oakham Hall		Bulkington & Whitestone

Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
CCA	Chilvers Coton	Chilvers Coton School		Nuneaton Abbey
CCB	Chilvers Coton	Chilvers Coton School		Nuneaton Abbey
CCC	Chilvers Coton	Middlemarch School		Arbury
CCD	Chilvers Coton	All Saints Primary School		Arbury
CCE	Chilvers Coton	Wem Brook Community Centre		Attleborough
CCF	Chilvers Coton	Wem Brook Community Centre		Attleborough
CHA	Camp Hill	Community of Christ		Camp Hill
CHB	Camp Hill	Community of Christ		Camp Hill
CHC	Camp Hill	Craddock Court		Camp Hill
CHD	Camp Hill	Craddock Court		Camp Hill
CHE	Camp Hill	The CHESS Centre		Camp Hill
CHF	Camp Hill	The CHESS Centre		Camp Hill
CHG	Camp Hill	The CHESS Centre		Camp Hill

Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
EAA	Eastboro	To Be Confirmed		Weddington
EAB	Eastboro	To Be Confirmed		Nuneaton East
EAC	Eastboro	Cabin at Poplars Farm		Nuneaton East
EAD	Eastboro	Cabin at The Acorn		Nuneaton East
EAE	Eastboro	To Be Confirmed		Nuneaton East
EAF	Eastboro	To Be Confirmed		Nuneaton East
EXA	Exhall	Keresley Village Community Centre		Bedworth West
EXB	Exhall	Alwynne Freeman Court		Bedworth West
EXC	Exhall	Wheelwright Lane Primary School		Bedworth West
EXD	Exhall	Wheelwright Lane Primary School		Bedworth West
EXE	Exhall	John Haynes Court		Bedworth East



Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
GCA	Galley Common	Haunchwood Club		Galley Common
GCB	Galley Common	Haunchwood Club		Galley Common
GCC	Galley Common	Community of Christ		Camp Hill
GCD	Galley Common	Community of Christ		Galley Common
GCE	Galley Common	Community of Christ		Galley Common
GCF	Galley Common	Community of Christ		Galley Common
HEA	Heath	Bedworth Heath Community Centre		Bedworth North
HEB	Heath	Bedworth Heath Community Centre		Bedworth West
HEC	Heath	Newdigate Primary School		Bedworth North
HED	Heath	Newdigate Primary School		Bedworth West
HEE	Heath	Goodyers End Primary School		Bedworth West
HEF	Heath	Goodyers End Primary School		Bedworth West
HEG	Heath	Goodyers End Primary School		Bedworth Central

Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
MIA	Milby	Milby Primary School		Weddington
MIB	Milby	Milby Primary School		Weddington
MIC	Milby	Nuneaton Christian Fellowship		Weddington
POA	Poplar	All Saints CE Infant School		Bedworth East
POB	Poplar	Poets Corner		Bedworth East
POC	Poplar	Exhall Cedars Infant School		Bedworth East
POD	Poplar	Exhall Cedars Infant School		Bedworth East
POE	Poplar	Hawkesbury Village Meeting Place		Bedworth East
SEA	Stockingford East	Black-a-Tree Court		Stockingford
SEB	Stockingford East	Sunnyside Court		Stockingford
SEC	Stockingford East	Sunnyside Court		Stockingford
SED	Stockingford East	Jubilee Centre		Stockingford
SEE	Stockingford East	The Veterans Contact Point		Nuneaton Abbey
SEF	Stockingford East	The Veterans Contact Point		Nuneaton Abbey

Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
SLA	Slough	Catherine Ward Hall		Bedworth North
SLB	Slough	Collycroft Methodist Church		Bedworth Central
SLC	Slough	Woodlands Working Mens Club		Bedworth North
SLD	Slough	Alderman Gee		Bedworth North
SLE	Slough	Alderman Gee		Bedworth Central
SMA	St Mary's	Camp Hill Family & Children Centre		Camp Hill
SMB	St Mary's	Windsor Court		Camp Hill
SMC	St Mary's	Abbey CE Infant School		Nuneaton Abbey
SMD	St Mary's	The Veterans Contact Point		Nuneaton Abbey
SME	St Mary's	Hatters Space Community Centre		Nuneaton Abbey
SMF	St Mary's	Sikh Mission Centre		Nuneaton Abbey
SMG	St Mary's	Town Hall		Nuneaton Abbey
SMH	St Mary's	Abbey CE Infant School		Weddington

Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
SNA	St Nicolas	Etone Sports Centre		Nuneaton East
SNB	St Nicolas	North Warks College		Nuneaton East
SNC	St Nicolas	North Warks College		Weddington
SND	St Nicolas	St Nicolas CE Academy		Weddington
SNE	St Nicolas	Horeston Grange		Nuneaton East
SWA	Stockingford West	Poppies Café		Galley Common
SWB	Stockingford West	Grove Farm Community Centre		Galley Common
SWC	Stockingford West	St Pauls Church		Galley Common
SWD	Stockingford West	Stockingford Academy		Stockingford
SWE	Stockingford West	Stockingford Community Centre		Stockingford
SWF	Stockingford West	Stockingford Community Centre		Stockingford

Polling District Reference	Ward	Proposed Polling Station	Notes - Polling Stations	County Division (for reference only)
WEA	Weddington	St James Church		Weddington
WEB	Weddington	St James Church		Weddington
WEC	Weddington	St James Church		Weddington
WED	Weddington	Weddington Primary School		Weddington
WEE	Weddington	Higham Lane School		Weddington
WEF	Weddington	Higham Lane School		Weddington
WHA	Whitestone	Pauls Land Pavillion, Lutterworth Road		Nuneaton East
WHB	Whitestone	Pauls Land Pavillion, Lutterworth Road		Nuneaton East
WHC	Whitestone	Portia Close		Nuneaton East
WHD	Whitestone	The White Stone		Bulkington & Whitestone
WHE	Whitestone	Whitestone Community Centre		Attleborough
WHF	Whitestone	Whitestone Community Centre		Bulkington & Whitestone
WHG	Whitestone	The White Stone		Bulkington & Whitestone

## **4A.9 PUBLIC PARTICIPATION**

### **4.9.1 General**

At each Ordinary Meeting or Extra Ordinary Meeting of the Council, 20 minutes (which can be extended at the discretion of the Mayor) shall be set aside for questions or statements from the public gallery by any resident of the Borough in relation to matters in respect of which the Council has powers or duties, or which affect the Borough. In the case of an Extra Ordinary Meeting the question or statement must relate to the business of that meeting.

### **4.9.2 Notice of Questions and Statements**

No such question shall be asked, or statement made, unless it shall have been delivered in writing to the Head of Paid Service no later than 12 noon on the day before the meeting of the Council.

### **4.9.3 Scope of Questions and Statements**

The Head of Paid Service may reject a question or statement if it:

- a) is not about a matter for which the Council has a responsibility or which doesn't affect the Borough;
- b) is defamatory, frivolous or offensive;
- c) is substantially the same as a question or statement which has been put at a meeting of the Council in the past six months;
- d) requires or involves the disclosure of confidential or exempt information; or
- e) It is not a question nor a statement, as provided for in these Procedure Rules.

- 4.9.4 The Mayor will invite the relevant Cabinet Member or Committee Chair to give a reply. Such reply shall not exceed five minutes. In the case of a question, on the discretion of the Mayor, a supplementary question may be asked if arising directly from the reply, provided that the original allocation of five minutes is not exceeded. The Mayor may reject a supplementary question on any of the grounds detailed in paragraph 4.9.3 above

#### **4.9.5 Time Limit and Number of Questions**

No question or statement shall exceed three minutes. In the event of there being more than one question or statement, the Head of Paid Service will ensure that questions and statements are dealt with in the order received. At the expiry of the 20 minute period, or such period as may be agreed by the Mayor, or after the reply to the final question or statement, whichever shall first occur, the Council will proceed to the next business.

#### **4.9.6 Record of Questions and Statements**

The question or statement and the reply given shall be minuted.

#### **4.9.7 Reference of Question to the Cabinet or a Committee**

Unless the Mayor decides otherwise, no discussion will take place on any question, but any Member may move that a matter raised by a question be referred to the Cabinet or the appropriate Committee. Once seconded, such a motion will be voted on without discussion.

4.9.8 Any question or statement which cannot be dealt with during Public Participation because of lack of time will be dealt with in writing, and recorded in accordance with paragraph 4.9.6.