



**AGENDA
for
ANNUAL MEETING OF
THE COUNCIL**

to be held on

Wednesday, 18th May, 2022

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Date: 10th May 2022

Our Ref: KB

To: All Members of the Borough Council

THE ANNUAL MEETING OF THE COUNCIL will be held at the Town Hall, Council Chamber, on **Wednesday, 18th May, 2022 at 6.00 p.m.**

All members of the Council are summoned to attend to determine the business as set out below.

A G E N D A

1. **EVACUATION PROCEDURE**

A fire drill is not expected, so if the alarm sounds, please evacuate the building quickly and calmly. Exit by the nearest emergency exit; do not collect belongings. Follow exit signs and meet in the carpark nearest to the recreational area; the assembly point is on the far side top end of the car park. If the wind is blowing towards that area, please go to the bottom car park, nearest the road and wait for further instructions.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

Meetings may be recorded for future broadcast.

2. **ELECTION OF CHAIR (THE MAYOR)** – for the ensuing year.

3. **VOTE OF THANKS**

4. **ELECTION OF VICE-CHAIR (THE DEPUTY MAYOR)** for the ensuing year.

5. **APOLOGIES** - to receive apologies for absence from the meeting.

6. **MINUTES** - to confirm the minutes of the meeting held on 20th April 2022 (**to follow**)

7. DECLARATIONS OF INTEREST - To receive declarations of disclosable pecuniary interests and other interests in matters under consideration pursuant to Council procedure Rule 4A.2(iii).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by the 17 Members who were not up for re-election, to be appended to the agenda **(to follow)**. Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule. For newly elected Members, who have not declared their interests yet, they will declare them at the meeting.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit and Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

8. ANNOUNCEMENTS - to receive announcements from the Mayor, Leader, Members of the Cabinet or the Chief Executive.

9. RETURNING OFFICERS REPORT –

Council be advised that, following the election on the 5th May 2022, the composition of the Council is now:

Conservative Members = 27

Labour Members = 5

Green Member = 2

10. ELECTION OF LEADER for the ensuing 4-year term in accordance with Article 7 of the Council's Constitution.

11. COMPOSITION AND MEMBERSHIP OF COMMITTEES AND APPOINTMENTS TO OUTSIDE BODIES FOR 2022/2023

(a) **The Cabinet** – to note the Leader's appointments to and allocation of responsibilities for the Cabinet Portfolios **(to follow)**

(b) **Composition of Committees and Overview and Scrutiny Panels** – to note the current political composition of the Council and, having regard to the political balance, to receive recommendations regarding the number of members on each committee **(to follow)**

(c) **Membership of Committees and Overview and Scrutiny Panels** – to receive recommendations on the membership of committees and panels and the appointment of Chairs and Vice Chairs where appropriate **(to follow)**

(d) **Representatives on Outside Bodies** – to receive recommendations on appointments to outside bodies **(to follow)**

(e) **Appointment of Co-opted Members** – to receive the recommendations on the appointment of co-opted members **(to follow)**

12. SCHEME OF DELEGATION

(a) to agree the scheme of delegation from Council excluding those functions which are executive functions (Part 3 of the Constitution attached) **(to follow)**; and

- (b) to note the scheme of delegation from the Leader for those functions which are executive functions (Part 3 of the Constitution attached) **(to follow)**.



Brent Davis
Chief Executive