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Date: 1<sup>st</sup> March 2024

Our Ref: KB

Dear Sir/Madam,

A meeting of the **CIVIC HONOURS SUB-COMMITTEE** will be held in the Council Chamber, Town Hall, Nuneaton, on **Monday 11<sup>th</sup> March 2024** at 6.00 p.m.

Please note that meetings are recorded for future broadcast.

Yours faithfully,

BRENT DAVIS

Chief Executive

To: All Members of the Civic  
Honours Sub-Committee

Councillor K. Wilson (Chair)  
Councillors S. Croft, C. Golby, M.  
Walsh and C. Watkins.

## AGENDA

### 1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Lloyds Bank building on the opposite side of the road.

Please exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

### 2. APOLOGIES - to receive apologies for absence from the meeting.

### 3. MINUTES – to confirm the minutes of the Civic Honours Sub-Committee held on 6<sup>th</sup> November 2023. **(Page 4)**

### 4. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

#### **Declaring interests at meetings**

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda **(Page 10)**. Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Democratic Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring

Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

**Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.**

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

**Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.**

**Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.**

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items if notice has been given.
6. RENAMING OF SHERBOURNE PARK – report of the Communications and Marketing Manager attached (**Page 13**)
7. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).
8. EXCLUSION OF PUBLIC AND PRESS  
**RECOMMENDED** that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraph 1 of Part I of Schedule 12A to the Act.
9. PUBLIC NOMINATIONS OF CIVIC HONOURS – report of the Communications and Marketing Manager

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**CIVIC HONOURS SUB-COMMITTEE**

**6<sup>th</sup> November 2023**

A meeting of the Civic Honours Sub-Committee was held on Monday, 6<sup>th</sup> November 2023. This meeting was held in the Council Chamber and was recorded.

**Present**

Councillor K. Wilson (Chair)

Councillors S. Croft, C. Golby, M. Walsh, C. Watkins and K. Wilson

**PART I – PUBLIC BUSINESS**

CHSC01 **Minutes**

The minutes of the meeting of the Civic Honours Sub-committee held on 5<sup>th</sup> December 2022 were submitted for approval.

**RESOLVED** that the minutes of the meeting held on 5<sup>th</sup> December 2022 be confirmed and signed by the Chair.

CHSC02 **Declarations of Interest**

**RESOLVED** that the Declarations of Interest for this meeting are as set out in the schedule attached to these minutes.

CHSC03 **Civic Recognition: Street Naming and Numbering Report – Clinic Drive**

The Assistant Director – Governance & Democracy presented the Sub-Committee with a report to consider the renaming of Clinic Drive (both the named and unnamed section of the public highway) following a submission of two requests.

**RESOLVED** that

- a) the officers be granted approval to investigate, in accordance with the street naming and numbering policy for each request in respect of:
  - i) the named road of Clinic Drive to be renamed ‘Fusilier Louis Carter Drive’; and
  - ii) the unnamed section of the public highway be named ‘Angels Way’
- b) subject to compliance with the policy, a report be submitted to Cabinet for approval.

CHSC04 **Renaming Sherbourne Avenue Park**

The Assistant Director – Governance & Democracy presented the Sub-Committee with a report to consider arrangements for the renaming of Sherbourne Avenue Park after Lewis Stevens MBE

**RESOLVED** that approval be given for consultation to commence with residents of the Borough to rename Sherbourne Avenue Park after Lewis Stevens MBE

CHSC05 **Appointment of Honorary Aldermen/Alderwomen and Honorary Freemen/Freewoman**

The Assistant Director – Governance & Democracy presented a report to the Sub-Committee outlining the procedure for the appointment of Honorary Aldermen/Alderwomen and Honorary Freemen/Freewoman by the Council.

**RESOLVED** that

- a) the contents of the report be noted; and
- b) the following nominations were made and approved:

Honorary Aldermen/Honorary Alderwomen

- Sonja Wilson
- Geoff Ashford
- Sheila Hancox
- Bob Hicks

Honorary Freemen/Women

- Frank Parker
- Murray Richards
- Julie Earnshaw
- Martin Bradley
- Gareth Edwards
- Carol Valentine
- Paul Gough

- c) IT BE RECOMMENDED TO CABINET that the Head of Paid Service be requested to convene an Extraordinary Council for the purposes of voting upon the nominated Honorary Aldermen/Honorary Alderwomen and Honorary Freemen/Women

CHSC06 **Public Nominations for Civic Honours**

The Communications and Marketing Manager presented a report to the sub-committee to update on the process of which members of the public will need to follow to nominate other for a Civic Award from Nuneaton and Bedworth Borough Council

**RESOLVED** that the proposals and approach adopted in section 4 of the report be endorsed.

CHSC07 **Any Other Items**

**Proposal of Road Renaming**

Councillor S. Croft proposed that a report be submitted to Cabinet outlining a proposal to rename the section of Coton Road directly outside the Town Hall leading up to the roundabout to 'Royal Way' in honour of the King's Coronation held in May 2023. Councillor K. Wilson seconded the proposal.

**RESOLVED** that a report to Cabinet be submitted outlining a proposal to rename a section of Coton Road to 'Royal Way' in honour of the King's Coronation earlier this year.

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Chair

## Civic Honours Sub-Committee - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> <li>- Housing matters</li> <li>- Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992</li> <li>- An allowance, payment given to members</li> <li>- An indemnity given to members</li> <li>- Any ceremonial honour given to members</li> <li>- Setting council tax or a precept under the Local Government Finance Act 1992</li> <li>- Planning and Licensing matters</li> <li>- Allotments</li> <li>- Local Enterprise Partnership</li> </ul>
	S. Croft	Employed at Holland & Barrett Retail Ltd	Treasurer of the Conservative Association Member of the following Outside Bodies: <ul style="list-style-type: none"> <li>• Champion for Safeguarding (Children and Adults)</li> <li>• Local Government Superannuation Scheme Consultative Board</li> <li>• West Midlands Employers</li> </ul>	
	C. Golby		Member of Warwickshire County Council	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<p>Membership of Other Bodies:</p> <ul style="list-style-type: none"> <li>• Nuneaton and Bedworth Safer and Stronger Communities Partnership</li> <li>• Nuneaton and Bedworth Community Enterprises Ltd.</li> <li>• Nuneaton and Bedworth Home Improvement Agency</li> <li>• Safer Warwickshire Partnership Board</li> <li>• Warwickshire Housing and Support Partnership</li> <li>• Warwickshire Police and Crime Panel</li> <li>• George Eliot Hospital NHS Trust – Public/User Board</li> <li>• George Eliot Hospital NHS Foundation Trust Governors</li> <li>• District Leaders (substitute)</li> <li>• Local Enterprise Partnership (substitute)</li> <li>• Coventry, Warwickshire and Hinckley and Bosworth Joint Committee (substitute)</li> </ul>	
	K.D. Wilson	Delivery Manager, Nuneaton and Warwick County Courts, HMCTS, Warwickshire Justice Centre, Nuneaton	<p>Deputy Chairman – Nuneaton Conservative Association</p> <p>Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director.</p> <p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> <li>• Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL)</li> <li>• Coventry, Warwickshire and Hinckley &amp; Bosworth Joint Committee</li> <li>• District Council Network</li> <li>• Local Government Association</li> <li>• Director of Coventry and Warwickshire Local Enterprise Partnership Ltd (CWLEP)</li> </ul>	



	<b>Name of Councillor</b>	<b>Disclosable Pecuniary Interest</b>	<b>Other Personal Interest</b>	<b>Dispensation</b>
			<ul style="list-style-type: none"> <li>West Midlands Combined Authority</li> </ul>	
	M. Walsh	Employed by MacInnes Tooling Ltd. – UK Sales Manager		
	C.M. Watkins	Employee of Nutri Pack	Representative on the following outside bodies: Nuneaton and Bedworth Community Enterprises Ltd. (NABCEL)	

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**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Report to:** Civic Honours sub-committee  
**From:** Communications and Marketing Manager  
**Subject:** Sherbourne Park Re-naming  
**Portfolio:** Finance and Corporate services

**Building a Better Borough Aim: Live**

**Building a Better Borough Priority:** We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

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1. Purpose of Report

1.1 This report updates the sub-committee on the process which has enabled members of the public to respond to a consultation concerning the naming of Sherbourne Avenue Park from Nuneaton and Bedworth Borough Council.

2. Recommendation

2.1 The sub-committee considers its response to this report.

3. Background

3.1 The sub-committee approved at their meeting in November 2023 the principles of a scheme which allows members of the public to respond to a consultation concerning the naming of Sherbourne Avenue Park from Nuneaton and Bedworth Borough Council.

4. Body of Report

4.1 A suitable form was published in the Borough Council website and was promoted in social media and the local media.

4.2 More than 70 responses were received to the form, which is shown at Appendix 1.

4.3 The feedback received is summarised at Appendix 2.

4.4 One additional comment received within a number of responses, and also in social media comments responding to posts about this consultation, was to re-

name the play area after Lewis Stevens, leaving the name of the Park unchanged.

5. Recommendation

5.1 Members are invited to consider their response to the consultation.

## **Appendix 1**

### **Questionnaire**

Sherbourne Avenue Park consultation

The Borough Council would like to re-name Sherbourne Avenue Park after former Nuneaton MP Lewis Stevens, who lived nearby. Give us your views about the proposal to re-name this park.

Required

1. Please let us know which of these names you prefer, if any

- Lewis Stevens MBE Community Park
- Lewis Stevens MBE Park
- Lewis's Park
- None of the above

2. Please let us know your preferred name for this park

3. Name

4. Address

5 Email address

## Appendix 2

### Responses received

<b>Lewis Stevens MBE Community Park</b>	<b>2</b>
<b>Lewis Stevens MBE Park</b>	<b>0</b>
<b>Lewis's Park</b>	<b>4</b>
<b>None of the above</b>	<b>67</b>

These were as follows:

Sherbourne Avenue Park	14
Sherbourne Park	24
Don't rename it	12
Stanley Park	6
Brickworks Park	3
Others	8