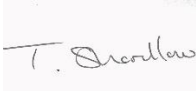


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Procurement of services to implement Sharepoint as our Corporate Intranet	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc. Part 3D paragraphs 3D.2 a) and b) of the Council's Constitution
DO/99/2024 (TS)	
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
5 March 2024	Tom Shardlow – Deputy Chief Executive and Strategic Director – Economy and Transformation 
<u>RECORD OF THE DECISION</u>	
<p>a) The issue NBBC has been without a corporate intranet for a number of years and communication has been conducted using emails and other less effective tools. The Sharepoint platform forms part of NBBC's Microsoft estate and can be utilised with no additional on-going hosting or licensing costs.</p> <p>b) The Decision In order to facilitate more effective communication and increased engagement, a decision has been taken to appoint a third party supplier to assist in the implementation of Sharepoint as our corporate Intranet and to deliver a low level design to migrate network shares into the environment.</p>	
<u>REASON FOR THE DECISION</u>	
Provision of a corporate Intranet will increase the efficiency of internal communication and engagement. Migration of network shares to Sharepoint will reduce the current costs associated with file storage.	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
We could choose to not have a corporate Intranet and continue with less effective methods of communication and engagement. This would also result in the ongoing costs for azure storage for network shares.	

WARD RELEVANCE

None

FINANCIAL AND BUDGET IMPLICATIONS

None

CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS

Modernisation of Business and ICT Programme Steering Group
Corporate Programmes Strategic Board

ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED

N/A

IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE (Note if the decision is a non-executive decision, no dispensation can be given).

N/A

EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)

N/A

HUMAN RESOURCES IMPLICATIONS

None

FINANCIAL IMPLICATIONS

None

HEALTH EQUALITIES IMPLICATIONS

None

SECTION 17 CRIME & DISORDER IMPLICATIONS

None

RISK MANAGEMENT IMPLICATIONS

None

SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS

None

ENVIRONMENTAL IMPLICATIONS

None

LEGAL IMPLICATIONS

None

ANY OTHER COMMENTS

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS
MADE OR AS REASONABLY PRACTICABLE THEREAFTER**