

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO  
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &  
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Local Housing Benefit Modified Scheme 2024/25	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/101/2024 (LB)	
<u>DATE OF DECISION</u>	<u>DECISION MAKER</u> (Name and Job Title)
11 <sup>th</sup> March 2023	Liam Brown – Assistant Director for Finance
<u>RECORD OF THE DECISION</u>	
<p>a) Approval for the Housing Benefit Modified scheme for 2024-25 to continue with the disregarding of War Pensions from the benefit calculations in the new financial year as in previous years.</p> <p>b) The Decision</p> <p>To approve the policies as above</p>	
<u>REASON FOR THE DECISION</u>	
To ensure compliance the Housing Benefit Modified scheme for 2024-25	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
None	
<u>WARD RELEVANCE</u>	
<u>None</u>	
<u>FINANCIAL AND BUDGET IMPLICATIONS</u>	
The proposed scheme for 2024/25 can be managed within existing budgets.	
<u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u>	
None	

<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></p> <p>None</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>None</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u></p> <p>None</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>The proposed scheme for 2024/25 can be managed within existing budgets.</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>None</p>
<p><u>SECTION 17 CRIME &amp; DISORDER IMPLICATIONS</u></p> <p>None</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u></p> <p>The Council may be open to legal challenge if appropriate consultation is not carried out and the scheme is not published prior to the 11 March each year.</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) &amp; LOCAL ECONOMY IMPLICATIONS</u></p> <p>None</p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u></p> <p>None</p>
<p><u>LEGAL IMPLICATIONS</u></p> <p>The Council may be open to legal challenge if appropriate consultation is not carried out and the scheme is not published prior to the 11 March each year.</p>

ANY OTHER COMMENTS

This scheme is now required due to the Housing Benefit Subsidy audit requests, where authorisation is required to be shown for any modified scheme in place.

This scheme was previously in place locally.

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER**