

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**AUDIT & STANDARDS COMMITTEE**

**12<sup>th</sup> March 2024**

A meeting of the Audit & Standards Committee was held on Tuesday, 12<sup>th</sup> March 2024 in the Council Chamber, Town Hall, Nuneaton. The meeting was recorded for publication on the Council website.

**Present**

Councillor R Baxter Payne – Chair

Councillors: T. Cooper, L. Cvetkovic, J. Hartshorn, J. Sheppard, R. Tromans and B. Hammersley (substitute for Councillor D. Brown),

Apologies: D. Brown and N. Phillips.

**PART I – PUBLIC BUSINESS**

ASC26 **Minutes**

**RESOLVED** that the minutes of the Audit and Standards Committee meeting held on 9<sup>th</sup> January 2024 be approved and signed by the Chair.

ASC27 **Declarations of Interest**

As Councillor B. Hammersley was a substitute Councillors for this meeting, his declarations were not detailed in the Schedule attached to the agenda, but are available to view on the NBBC website.

**RESOLVED** that the declarations of interest are as set out in the Schedule attached to these minutes, with the addition of the Declarations of Interest for Councillor B. Hammersley who was a substitute Councillor for this meeting.

ASC28 **Internal Audit Plan 2024-25**

A Report of the Head of Audit and Governance to set out the proposed Internal Audit Plan for 2024-25.

**Public Speaker: Councillor K. Kondakor**

**RESOLVED** that the Internal Audit Plan be approved.

ASC29 **Member Induction And Training Programme 2024-2025**

The Assistant Director – Governance and Democracy presented a report which gave Members the opportunity to review the draft Elected Member Induction and Training programme for the next municipal year, and highlight the additional guidance, support and training offered by third party organisations.

**Public Speaker: Councillor K. Kondakor**

**RESOLVED** that

- a) the draft Elected Member Induction and Training programme for the next municipal year be noted;

- b) the suggested amendments to the draft Elected Member Induction and Training programme be reviewed by Officers; and
- c) the programme be refined and finalised by the Assistant Director – Governance and Democracy and Chair of the Audit and Standards Committee.

Chair \_\_\_\_\_

## Audit and Standards Committee - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> <li>- Housing matters</li> <li>- Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992</li> <li>- An allowance, payment given to members</li> <li>- An indemnity given to members</li> <li>- Any ceremonial honour given to members</li> <li>- Setting council tax or a precept under the Local Government Finance Act 1992</li> <li>- Planning and Licensing matters</li> <li>- Allotments</li> <li>- Local Enterprise Partnership</li> </ul>
	R. Baxter-Payne (Chair)	Employed by Vinci Construction Major Projects UK Ltd (VCMP UK Ltd); County Councillor - WCC	Spouse: Self-employed childminder  Member of the following Outside Bodies: <ul style="list-style-type: none"> <li>• West Midlands Combined Audit, Risk and Assurance Committee</li> <li>• Warwickshire Adult Social Care and Health Overview and Scrutiny Committee (substitute)</li> </ul>	
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> <li>• Camp Hill Urban Village: Pride in Camp Hill Board</li> <li>• Committee of Management of Hartshill and Nuneaton Recreation Ground</li> </ul>	
	D. Brown	Employed by H.M Land Registry	Regional Coordinator, Ragdoll Rescue Charity.  Representative on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Exhall Education Foundation (Council appointment).</li> </ul>	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Camp Hill Urban</li> </ul>	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Village: Pride in Camp Hill Board <ul style="list-style-type: none"> <li>• Committee of Management of Hartshill and Nuneaton Recreation Ground</li> </ul>	
	L. Cvetkovic	Head of Geography (Teacher), Sidney Stringer Academy, Coventry	The Bulkington Volunteers (Founder); Bulkington Sports and Social Club (Trustee)  Member on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Building Control Partnership Steering Group</li> </ul>	
	L. Downs	River Bars Limited; Coventry Plus Beyond the Plane Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> <li>• Hammersley, Smith and Orton Charity</li> </ul>	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	J. Kennaugh	County Councillor W.C.C.  Employed by FedEx Express UK Limited.	Member of the W.C.C. Regulatory Committee Member of the Conservative Party Member of UNITE the Union  Member on the following Outside Bodies: <ul style="list-style-type: none"> <li>• EQulP</li> </ul>	
	N. Phillips	Employee of DWP	Member of: <ul style="list-style-type: none"> <li>• Nuneaton Labour CLP</li> <li>• The Fabian Society</li> <li>• The George Eliot Society</li> <li>• The PCS Union</li> <li>• Central Credit Union</li> <li>• Stockingford Sports and Allotment Club</li> <li>• Haunchwood Sports and Social Club</li> </ul>	
	J. Sheppard (Vice-Chair)		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of Labour Party.	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre
	R. Tromans	Compliance, GIM, Coventry  Warwickshire County Councillor	Member of the Conservative Party  Member of the Chartered Institute of Credit Management	

	<b>Name of Councillor</b>	<b>Disclosable Pecuniary Interest</b>	<b>Other Personal Interest</b>	<b>Dispensation</b>
		(Weddington) Share in a rental property in Hydes Pastures, Nuneaton	Represents WCC on the West Midlands Combined Authority Transport Board	