


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO  
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)  
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &  
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Procurement for Traffic Management Provider	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u>
DO/117/2024 (AB)	Constitution 3D.1 b) and c)
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
3 <sup>rd</sup> April 2024	<u>Alastair Blunkett – Assistant Director Environment and Enforcement</u>
	
<u>RECORD OF THE DECISION</u>	
<p>a) <b>The Issue:</b> We currently do not have a Traffic Management provider for scheduled or emergency works within the borough where road closures are required.</p> <p>b) <b>The Decision:</b> The first ranked call off option be pursued, in order to appoint a suitable Traffic Management Provider to support NBBC cleansing requirements throughout the borough.</p> <p>Subject to compliance with the Councils Contracts Procedures Rules, the first ranked named and most economically advantageous supplier be appointed.</p>	
<u>REASON FOR THE DECISION</u>	
To ensure a suitable supplier is appointed to support NBBC cleansing requirements, whilst maintaining cost efficiency and safety.	

ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION

**Training of current staff to complete work**

- 1) limited staff numbers.
- 2) Increased project costs for additional training.
- 3) Increased costs to purchase all necessary equipment.

WARD RELEVANCE

All

FINANCIAL AND BUDGET IMPLICATIONS

Projected 5 year (3+1+1) estimated contract costs based on average year on year price per litre (PPL) market price fluctuations for 22/23 and 23/24\* at £15,000 equalling a lifetime contract cost of **£75,000** contained within GF and HRA fleet revenue budgets.

\*Estimated to end of 2024 based on previous spend

CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS

Discussions with relevant operations waste and transport supervisors, portfolio holder and procurement management

ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED

None

IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE (Note if the decision is a non-executive decision, no dispensation can be given).

None

EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)

None

HUMAN RESOURCES IMPLICATIONS

None

FINANCIAL IMPLICATIONS

As per Financial and Budget Implications above

<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>None</p>
<p><u>SECTION 17 CRIME &amp; DISORDER IMPLICATIONS</u></p> <p>None</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u></p> <p>Failure to award suitable supplier could severely disrupt Scheduled and emergency works across the borough leading to higher overall costs when areas become available to work alongside subcontractors provided by highways or WCC .</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) &amp; LOCAL ECONOMY IMPLICATIONS</u></p> <p>None</p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u></p> <p>Increased carbon emissions, increased fuel consumption.</p>
<p><u>LEGAL IMPLICATIONS</u></p> <p><u>Potential legal challenges</u></p>
<p><u>ANY OTHER COMMENTS</u></p> <p><b><u>None</u></b></p>

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER**