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Date: 10th October 2023

Dear Sir/Madam,

## Audit and Standards Assessment Sub-Committee - 10th October 2023

I refer to the meeting of the Audit and Standards Assessment Sub-Committee which is due to take place on Tuesday, 10<sup>th</sup> October 2023 and wish to inform you that, with the agreement of the Chair, the meeting is to be cancelled due to a lack of quorum.

Yours faithfully,

**Brent Davis** 

**Chief Executive**