
BRENT DAVIS
CHIEF EXECUTIVE
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Our Ref: MM

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Date: 9th April 2024

Dear Sir/Madam,

A meeting of the **HOUSING, ENVIRONMENT AND HEALTH OVERVIEW AND SCRUTINY
PANEL** will be held in the Council Chamber, Town Hall, Nuneaton on
Thursday, 18th April 2024 at **6.00 p.m.**

Please note that meetings will be recorded for future publication on the Council's website.

Yours faithfully,

Brent Davis

Chief Executive

To: All Members of the Housing
Environment and Health Overview and
Scrutiny Panel

Councillors K. Evans (Chair), E. Shiers (Vice-Chair),
B. Beetham, C. Cape, T. Cooper, S. Harbison,
K. Kondakor, B. Pandher and J. Singh.

A G E N D A

PART 1 – PUBLIC BUSINESS

1. ANNOUNCEMENTS AND EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

The meeting will be live streamed to YouTube and will be available to view via the NBBC website.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES - To confirm the minutes of the meeting of the Housing, Environment and Health Overview and Scrutiny Panel held on 1st February 2024 (**Page 6**).

4. DECLARATIONS OF INTEREST/PARTY WHIP - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct and of the Party Whip in accordance with the Overview and Scrutiny Procedure Rules 4E, Paragraph 16(b).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 15**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items if notice has been received.
Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.
The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair. The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.
6. QUESTIONS TO CABINET – In accordance with Overview & Scrutiny Procedure Rule 4.E.8 c) 20 minutes shall be set aside for questions to a member of the Cabinet from the Panel in relation to matters in respect of which the Panel has powers or duties.
7. GEORGE ELIOT HOSPITAL UPDATE - A report of the Director of Strategy, Service Improvement & Partnerships **(To Follow)**.
8. HEALTHWATCH – An update from the Chief Executive & Company Secretary, attached **(Page 17)**.
9. ARMED FORCES COVENANT – A report of the Strategic Director – Housing and Community Safety, attached **(Page 25)**.
10. INTEGRATED PERFORMANCE REPORT – THIRD QUARTER 2023-24 – a report of the Risk Management and Performance Officer, attached **(Page 28)**.
11. FORWARD PLAN – attached for information **(Page 88)**.

12. WORK PROGRAMME 2023/24 for noting, attached (**Page 96**).
13. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).

THIS PAGE IS FOR INFORMATION ONLY

Nuneaton and Bedworth Borough Council

Building A Better Borough

Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough

AIM 1: LIVE

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Priority 3: Sponsor a sustainable green approach

Priority 4: Prioritise community safety and empowerment

AIM 2: WORK

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

Priority 1: Grow a strong and inclusive economy

Priority 2: Champion education and skills

Priority 3: Embrace new and emerging technology

Priority 4: Support local businesses

AIM 3: VISIT

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

Priority 1: Create vibrant and diverse town centres

Priority 2: Stimulate regeneration

Priority 3: Celebrate and promote our heritage

Priority 4: Improve the physical environment

NUNEATON AND BEDWORTH BOROUGH COUNCIL

**HOUSING, ENVIRONMENT AND HEALTH OVERVIEW
AND SCRUTINY PANEL**

1st February 2024

A meeting of the Housing, Environment and Health Overview and Scrutiny Panel was held on Thursday, 1st February 2024 in the Council Chamber, Town Hall Nuneaton, the meeting was recorded for publication on the Council's website.

Present

Councillor K. Evans (Chair)

Councillors: E. Shiers (Vice-Chair), C. Cape, T. Cooper, S. Harbison, K. Kondakor, J. Singh and J. Hartshorn (substituting for Councillor B. Beetham).

Apologies: Councillors B. Pandher and B. Beetham

PART I – PUBLIC BUSINESS

HEH34 **Minutes**

RESOLVED that the minutes of the meetings held on 23rd November 2023 be approved and signed by the Chair.

HEH35 **Declarations of Interest**

As Councillor J. Hartshorn was a substitute Councillor for this meeting, his declarations were not listed in the schedule attached to the agenda.

RESOLVED that the declarations of interest are as set out in the Schedule attached to these Minutes, with the addition of the declarations of interest for Councillor J. Hartshorn.

HEH36 **Questions to Cabinet**

The portfolio holder for Health and Environment (Councillor J. Gutteridge) and the portfolio holder for Housing and Communities (Councillor C. Golby) were in attendance to answer questions from the Panel.

Councillor Kondakor asked the Portfolio Holder for Housing and Communities:

The housing budget and the medium-term housing plan we had a Forward Plan updated today, when the housing strategies slipped back from March to June. So your policy of measuring twice and cut once is taking an awfully long while. So can we have an indication of what's happening with the housing strategy and the business case obviously that goes alongside that? Thank you.

The Portfolio Holder for Housing and Communities replied:

The strategy of measuring twice and cutting once does take quite a while, and I've been very open in this Council about when we've been looking into everything that's going on in housing, everything that's going on in the finance of housing, we are finding historic things that need correcting. And before those things are corrected we have to sort those out before we can move on. I cannot and will not put a strategy together until I have all the information that I am comfortable with in order to build a long-term sustainable plan for the housing, the social housing in this Borough, and I don't think that should be a bone of contention. I think it's actually prudent, which wasn't done previously. We know it wasn't done previously because we've we found out all the finances for the houses that were, we've had to refinance some of the stock. We brought all that information to the Council, it's

in the public domain and it will take as long as it takes for us to get a plan together that is thorough, fully funded and sustainable.

Councillor Kondakor followed up with:

Following up on that a fairly short while, you keep blaming the last Administration but you've been in charge for three years now, so is there interim plans going on as to what to do until you make up your mind, or your successor makes up their mind what's going on. You've been in charge three years, we've got hundreds and hundreds of empty garages, we've got housing projects that need some idea of where they're going, we need more housing. So is there any interim measures in place until you produce your plan.

The Portfolio Holder for Housing and Communities replied:

There is no change to what we've already put out there in previous strategies from last year. That is the interim measure. You keep going on about the garages and I keep telling you about the garages, and you keep going on about housing and I keep telling you about housing, this is literally a circular conversation and I've told you time and time again, you keep asking the same questions you will get the same answer. I am not going to budge on this and if you think that's irresponsible, if you think being fiscally responsible to be able to put a sustainable long-term plan together. If you think that's irresponsible, I don't. I think that's what has what has been needed to happen for a long time. Yes we've been in charge for three years and the amount of stuff we've had to unpick in those three years is unbelievable. I have said publicly, and more than once, had we not taken over this Council when we did, we would be bankrupt. One hundred percent convinced this Council would have gone bankrupt had we not taken over and taken some of the interim measures that we've done to change the financial direction, and if you want to carry on with that conversation take it to the Finance Overview and Scrutiny Committee, but as far as housing is concerned, until I am satisfied that I have a way forward that is fully fundable and sustainable, we won't be moving forwards. I don't think that's an issue.

Councillor K. Evans asked:

Were does it say that's miscellaneous expenditure?

Councillor K. Kondakor stated:

On page 95, it says HRA total, and it's got budget, a quarter of a billion pounds which I think is wrong. Second quarter spending 8.9 billion pound. I'd just like a nice table of what the position is.

The Portfolio Holder for Housing and Communities replied:

It's quite clearly not billion, if it was then we'd be all right wouldn't we. I mean all I can say is welcome to my world, because this is what I've been dealing with for the last three years, and it's unpicking stuff. If you want a table that's different, put a request in through the Chair. The Chair can sort that out, but you know you're misleading in what you're saying there. I don't really know how to answer that.

Councillor K. Kondakor asked the Portfolio Holder for Housing and Communities:

The Right to Buy Policy, which is a policy that I absolutely support and I think it's important that we try and get people onto the property ladder. As per the policy of right to buy, when we sell a property we retain a receipt but under normal circumstances we only retain a small percentage of that. Over the last two years Councils have been able to temporarily retain 100% of that receipt, but unfortunately that is coming to an end. Would you, on behalf of the Council

consider writing to the Secretary of State to request that 100% right to buy receipts is maintained, so that we have the financial ability in our HRA to continue building more social housing.

The Portfolio Holder for Housing and Communities replied:

I will. I haven't got a problem with that because the 100% receipts of right to buy is a big help when we sell the properties, and right to buy is a big help to people that are buying properties who maybe not ordinarily, or wouldn't ordinarily be able to afford the house prices that we've got currently. So yeah, I'd be happy to write to the Secretary of State on that.

Councillor K. Kondakor asked the Portfolio Holder for Health and Environment:

In the paperwork it mentions how much, or how tiny amount we're spending on environmental sustainability, and that we're underspending that by £15,000. We also have all the cycling projects stalled in Nuneaton and Bedworth, and last year the flood alleviation project for Camp Hill was sabotaged and scrapped with the money being reallocated, as is the cycling money being reallocated to other stuff. Considering the floods on the 2nd January, how are we getting on with the Warwickshire Climate Change Committees you go to in terms of getting some decent mitigation funding for Nuneaton and Bedworth, and particularly for the flooding, because we were due quite significant flood alleviation works. We were due quite significant cycle improvements, and Warwickshire is slowly moving ahead and there's obviously this climate change meeting you go to hopefully, where are we with getting these adaptations in Nuneaton and Bedworth.

The Portfolio Holder for Health and Environment replied:

Thank you. Yes I have attended the Climate Change Committee and we are looking at getting a substantial grant for the EV charges in the Borough, which I have, working with County, and it will be many charges put across the centre of both towns. Going back to the flood alleviation system, I believe that is County Councils, so that's that thank you.

Councillor K. Evans added:

We had a long discussion last time about who's got responsibility for flooding and I don't see it as a difficult subject, so can we try and move on to something else.

Councillor K. Kondakor followed up with:

EV charging points will help rich people, poor people will use cycle lanes, they'll want their houses not flooded. We are not getting our share of the climate change mitigation funding, we're not getting our share of the flood alleviation projects, and as we've got a Cabinet Member who sits on these Committees and attends them, he should be shouting hopefully, to get some of the flood alleviation projects. Not just for my part of the Borough, but also in Bedworth. There are areas where a lot more work needs doing on maintenance and mitigation to cope with increasingly wet winters. So I think it is fair to ask Councillor Gutteridge what's happening about the funding for flood alleviation. I know we don't fund it, but we are the Planning Authority, and we attend these meetings hopefully standing up for our Borough and the residents to risk from flooding.

The Portfolio Holder for Health and Environment replied:

Thank you, I don't know whether he understands, but we have Warwickshire County Council who have responsibilities, and there's Nuneaton and Bedworth, we don't have that. Right, going back to your cycle lane, yes we are looking at cycle lanes. In fact at this present time we have a new cycle lane in a park, not far

from yourselves, which when we are ready to open it, we will open it. So there is a new cycle lane going in there in the parks, and we are looking to put cycle lanes across most of our parks eventually when I have the funding.

Councillor K. Evans asked the Portfolio Holder for Health and Environment:

I have a very arcane subject around drainage ditches. Now I know that in the vast majority of cases we're not responsible for the maintenance of them, but is the Park Department putting any pressure on the Environment Agency and also Warwickshire County Council, where they hold responsibility to clear out drainage ditches, some of which haven't been maintained for quite some time now.

The Portfolio Holder for Health and Environment replied:

We are putting pressure on the Environment Agency to clean out their ditches, but probably a lot of the ditches that you refer to are probably owned by the County Council and we are putting pressure on the County Council. And where we have problems with our ditches we look at cleaning them. In fact we only just cleaned out a ditch last year that was, well back end of last year, which was very severe, and we will keep them clean where we can and when we've got costs effectively.

Councillor K. Kondakor asked the Portfolio Holder for Health and Environment:

Thank you, its the cemeteries, but obviously you get water coming on from other land. Did we have a better drainage of our cemeteries during the 2nd January flooding, because I didn't get any reports, so hopefully that is getting better. Thank you.

The Portfolio Holder for Health and Environment replied:

We do have a problem in certain cemeteries with drainage, and in fact we have spoken with the land owner who adjoins us, where the water is coming from. In fact we've also had a meeting with our MP and briefed him about it, and we are looking at taking this further. He's asking questions down at Westminster about certain areas that we are having problems with water.

Councillor Golby then provided an update on the Communities Team, which is now an 'award winning' team. Congratulations were given to Officers who won awards, and thanks were given for their efforts.

HEH37 Warwickshire Fire and Rescue Service (WFRS) – Resourcing to Risk

A presentation of the Chief Fire Officer (WFRS) to outline the consultation on a proposed new delivery model which aligns to risk. The consultation started in December and closes on the 10th March 2024, and the Panel Members were given an opportunity to learn more about the proposals and ask any questions.

Public Speaker: Michele Kondakor

The Panel discussed and asked questions on the following:

- The planned changes to resourcing the service within the Borough, including the difference between the current and proposed appliances and operational times within each area.
- Response times, on call facilities and challenges to the shift systems.
- The aim of reconfiguring of resources to try and have the best impact and response.
- The impact the proposed changes will have on local residents.

- The times when the service is most in demand, and how the demand is currently covered, and will change under the proposals (including response times).
- The issues and challenges the service have with resourcing appliances, including on-call requirements.
- Concerns over resourcing incidents where more than once appliance is required, and response times associated with this.
- Contingencies when there is more than one incident, including calling back resources, moving resources around and backfilling. Resource configuration is important.
- The number of appliances that are required at different types of incidents, and the number of firefighters that are required on each appliance – and concerns over the number required to use certain equipment/deal with certain incidents (including breathing apparatus policy).
- Dealing with road traffic accidents and responding effectively.
- Fire and rescue – including floods and fires – and the capacity of the service to be able to cope under the new proposals.
- Concerns certain services may be lost due to proposals. It was confirmed all resources will still belong to Warwickshire, there will be reconfiguration rather than cuts (putting the right resources in the right place and the right time – looking at demand). Concerns included the reconfiguration would lead to less resources being based in the Borough which may impact response times.
- Different options including alternative crewing models have been considered.
- Retention issues relating to on-call firefighters and what is being done to try and retain them. There are no issues relating to the recruitment and retention of fulltime firefighters.
- The new hotel being built in Nuneaton – will be built to building regulations, but there is no sprinkler system.
- Resources from the whole County can be called on if required for a major incident, and even other Fire and Rescue services if required.
- Coventry Airport – have their own Fire and Rescue services, but WFRS can support them.
- Fire Station locations, and a review of locations.
- Blue light collaboration with Police and Ambulance services.
- The service and resources are under constant review, and things will never be ‘set in stone’ so they can be flexible and respond to changes in demand.
- Panel Members and all residents are encouraged to respond to the consultation, and individual suggestions can be put forward as part of the consultation.

RESOLVED that the presentation and report be noted.

HEH38 **Air Quality Management - Monitoring of the Two Current Air Quality Management Areas and What is Being Done to Mitigate These**

A report of the Safety and Environmental Health Manager gave the Panel the opportunity to scrutinise the Air Quality Management at NBBC, including monitoring and mitigation as set out in the most recent Annual Status Report (2023).

Public Speaker: Michele Kondakor

The Panel discussed and asked questions on the following:

- DEFRA monitoring and World Health Organisation recommendations.

- The need to watch/monitor sites where levels have increased.
- Emission levels impacted by congestion and rush hour – the need to test at different times. Highways do regularly review but this can be put forward to the Steering Group.
- Traffic lights that hold traffic, technology can be used to spread traffic. Stop and start traffic can have a negative impact on air quality. There are lots of pedestrian crossings in certain areas, and it was felt syncing traffic lights may assist with keeping traffic moving. These queries can be put to Steering Group (WCC are responsible for traffic lights).
- Need monitoring points in Nuneaton and Bedworth to measure trends.
- Health impact of children walking near roads to Schools.
- The impact of electric buses and insulation in homes.

RESOLVED that

- a) the report be noted;
- b) any recommendations or suggestions given at this meeting be considered at the next meeting of the Air Quality Steering Group;
- c) In light of the evidence provided to the Committee that Nitrogen Dioxide concentrations have not passed the objective threshold in the last ten years, the revocation of Air Quality Management Area 1 be endorsed by the Panel. Further, the continuation of Air Quality Monitoring in the areas of new and proposed housing be supported by the Panel.

Councillor Kondakor asked for his vote against resolution C) to be recorded.

HEH39 **Integrated Performance Report – Second Quarter 2023-24**

A report of the Risk Management and Performance Officer. The Panel were presented with a report which seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of the Panel. The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements), whilst still providing the Panel with sufficient information to monitor results to address issues arising.

Public Speaker: Michele Kondakor

The Panel asked a number of questions and discussed a variety of issues including:

- FOI requests – comparisons to see if the figures are good or bad would be useful.
- The figures in the report will be amended and corrected to be consistent throughout.
- Health and environment clarifications (under finance) would be useful to see a breakdown of what comes under each item.
- Occupancy data would be useful to see any shortfalls.

RESOLVED that the contents of the report be noted.

HEH40 **Housing Environment and Health Overview and Scrutiny Panel Annual Report 2023-24**

The Panel were presented with an annual report, which set out the work undertaken by the Overview and Scrutiny Panel in 2023-24.

RESOLVED that the contents of the report be noted.

HEH41 **Forward Plan**

The Forward Plan showing the key decisions that will be made in the four months commencing 1st February 2024, was provided to the Panel for information.

RESOLVED: that the Forward Plan be noted.

HEH42 **Work Programme**

The Panel were presented with the Work Programme for the municipal year 2023-2024.

RESOLVED that

- a) the Work Programme be noted; and
- b) a meeting be arranged between the relevant Director and Councillors Evans, Shiers and Cooper in relation to Pride in Camp Hill.

HEH43 **Any Other Items**

The Briefing Update Report from the NHS relating to Primary Care/General Practice which was emailed to Panel Members on 31st January 2024 be noted.

Housing, Environment and Health OSP Members were reminded that they are welcome to attend the Business, Regeneration and Planning OSP which is being held on 8th February 2024, to take part in the discussion relating to S.106.

Thanks were given to the Housing Officers for their work in relation to the flooding on 2nd January 2024.

Chair

Housing, Environment and Health Overview And Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	B. Beetham	Senior PowerBi Lead at Wye Valley Hospital Trust; Warwickshire County Council – Camp Hill	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> • Armed Forces Covenant Meeting 	
	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
	K. Evans (Chair)	Employed the Local Government Association	Sponsorship: Election Expenses – North Warwickshire Conservative Association Membership of Other Bodies: <ul style="list-style-type: none"> • Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Member of the Bedworth Conservative Club Member of the Conservative Party.	
	S. Harbison	Self-employed	Member of Conservative and Unionist Party. Member on the following Outside Bodies: • Astley Charity	
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd Green Party (E&W)	
	B. Pandher		Member of Warwickshire County Council President & Trustee of Nanaksar Gurdwara Gursikh Temple Coventry; Coordinator of Council of Sikh Temples in Coventry; Secretary of Coventry Indian Community; Trustee of Sikh Monument Trust Vice Chair Exhall Multicultural Group Member of the following Outside Bodies: • Foleshill Charity Trustee – Proffitt's Charity • Conservative Party	
	E. Shiers (Vice-Chair)	Employed by and Director of Cannon Enterprise Ltd. Director of The Fresh Dessert Company	The Labour Party Coventry East Credit Union Member of the Pride in Camp Hill Board. Member of the governing board for Camp Hill Primary School. Member of the Board of Trustees of Camp Hill Community Association Volunteer for the Coventry and Warwickshire district RSPCA Director Community Interest Company Chill (alternative education provision for young people)	
	J. Singh	Self-employed at Sedgie's News Agents.		

Housing, Environment and Health Overview And Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

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	T. Cooper	None	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Camp Hill Urban Village: Pride in Camp Hill Board • Committee of Management of Hartshill and Nuneaton Recreation Ground 	
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	J. Singh	Self-employed at Sedgie's News Agents.		

Chris Bain
Chief Executive



About Healthwatch Warwickshire

Healthwatch Warwickshire is your health and social care champion. If you use health services or need care, we want to hear about your experiences. We can also help you to find reliable and trustworthy information and support. Last year, we helped 28,298 people to have their say or get the support they need. Visit our [website](#) to find out more.

Healthwatch Warwickshire Priorities 2023-2024

Improving care over time.

Promoting continuous engagement.

Developing and promoting Enter and View.

Our aims are:

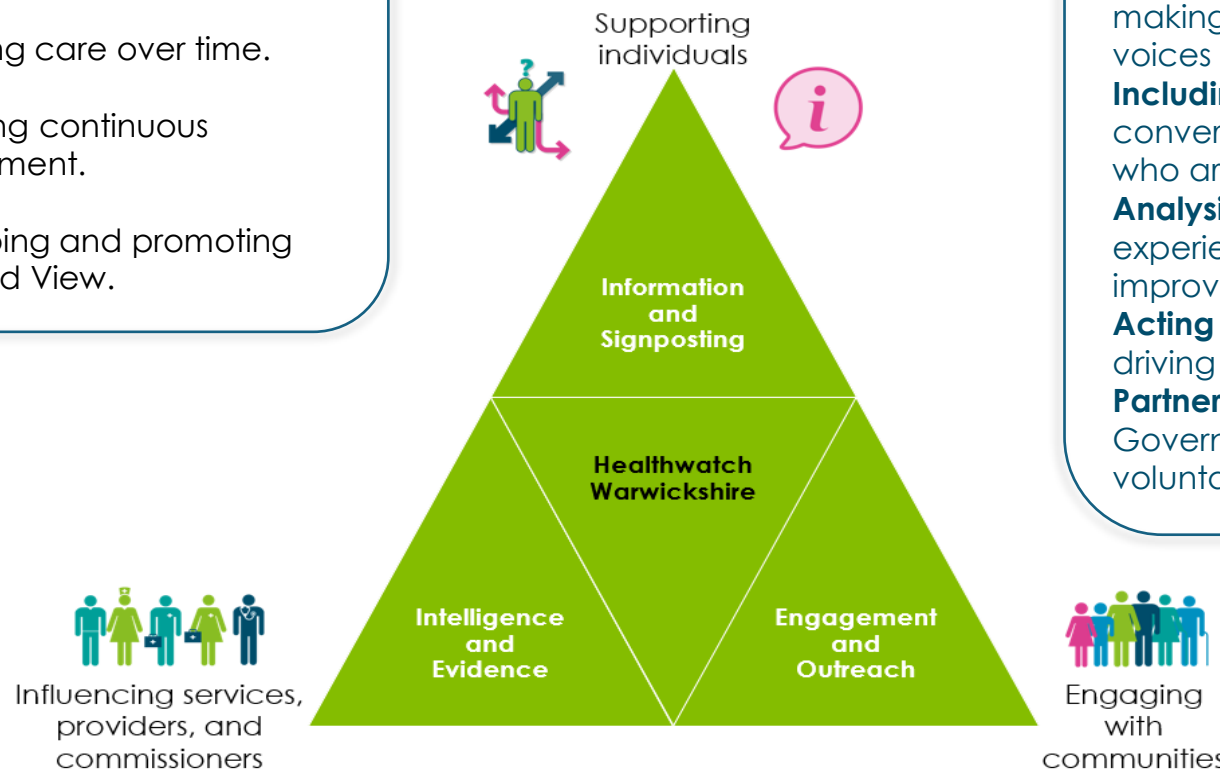
Listening to people and making sure their voices are heard.

Including everyone in the conversation especially those who are frequently ignored.

Analysing different people's experiences to learn how to improve care.

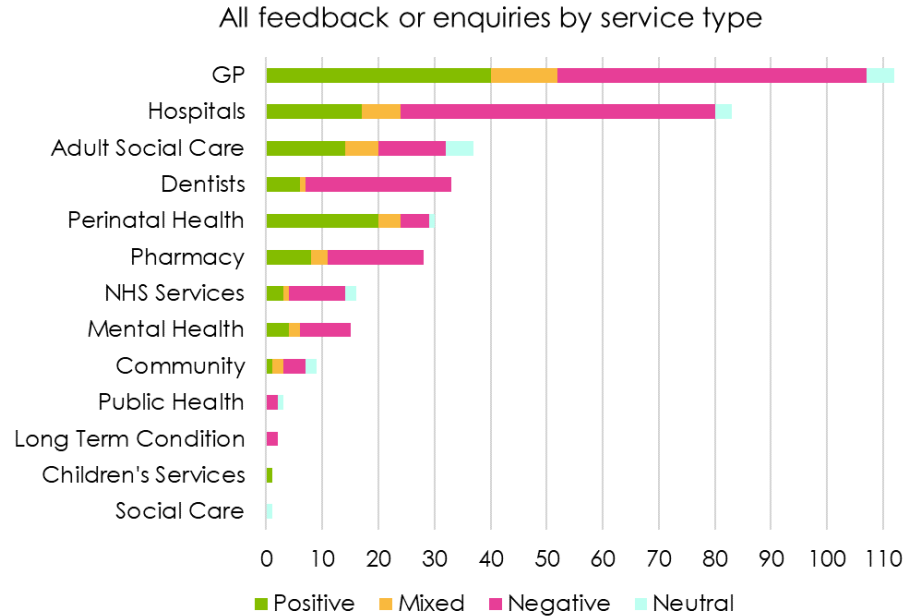
Acting on feedback and driving change

Partnering with care providers, Government, and the voluntary sector.



What we heard

Between November 2023 and January 2024, we received 370 pieces of feedback about local services.



HWW often hear the most feedback about GPs and Hospitals across Warwickshire. We encourage people to tell us about their experiences, either good or bad, in any health or care setting.

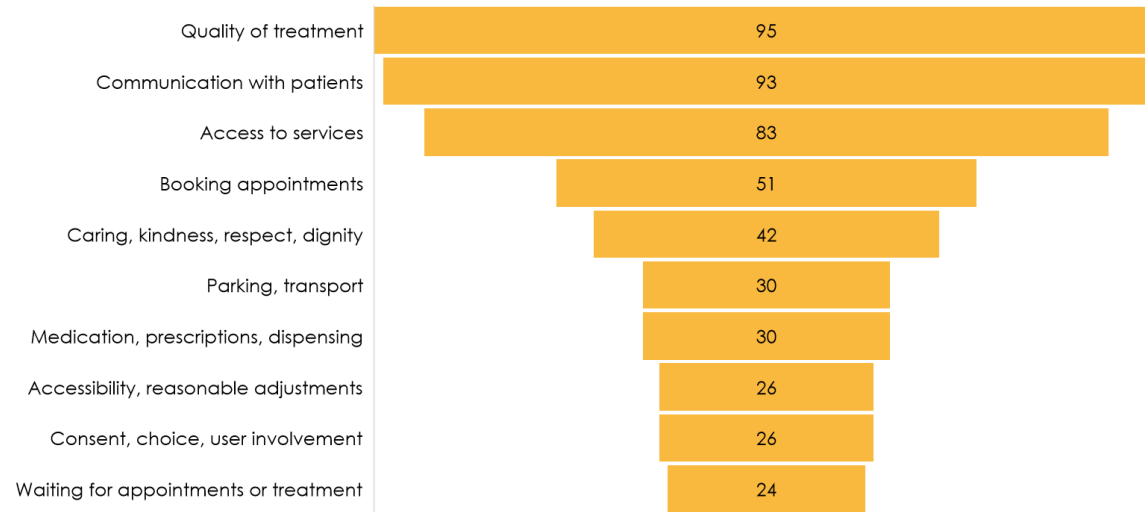
We categorise the feedback into themes.

“When I got home after birth, I could tell my baby hadn't fed well. I called the infant feeding team and spoke to an amazing lady who came to my house within the hour. If I needed support, I was able to call for the first month. My health visitor is fab!”
Warwick District resident

“I couldn't get an appointment with an NHS dentist, so I signed up to a private plan. Treatments are hit and miss; when there were problems after the treatment, they gave me extra charges like it was my fault that more appointments were needed.”

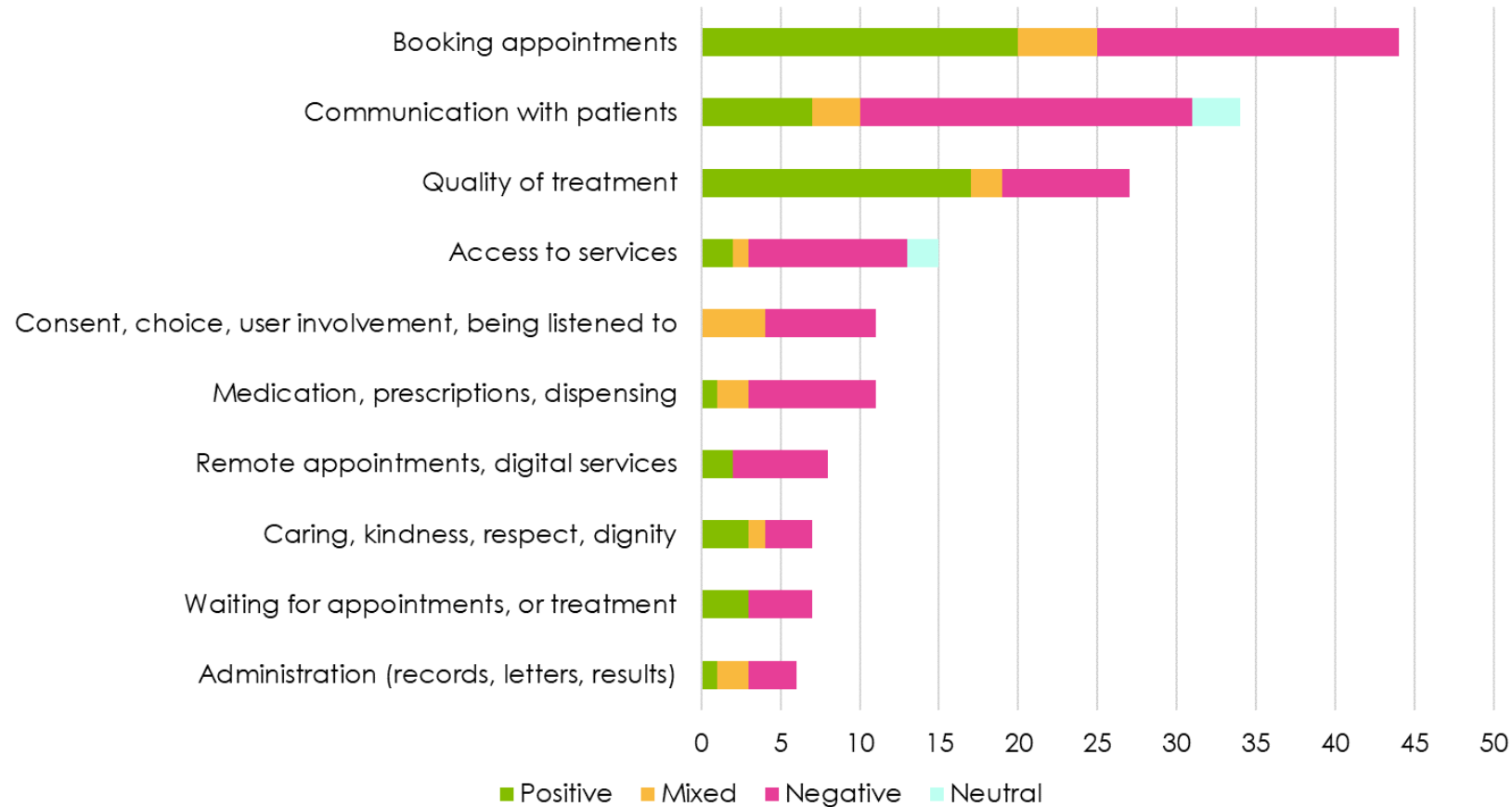
Stratford District resident

Top Ten most common themes discussed with HWW across all services



What we heard about GPs

Top Ten themes discussed with HWW about GPs



“My surgery is good; I can get an appointment the same day. I can go in and make an appointment in person, and they are generally on time. The receptionists are good.”

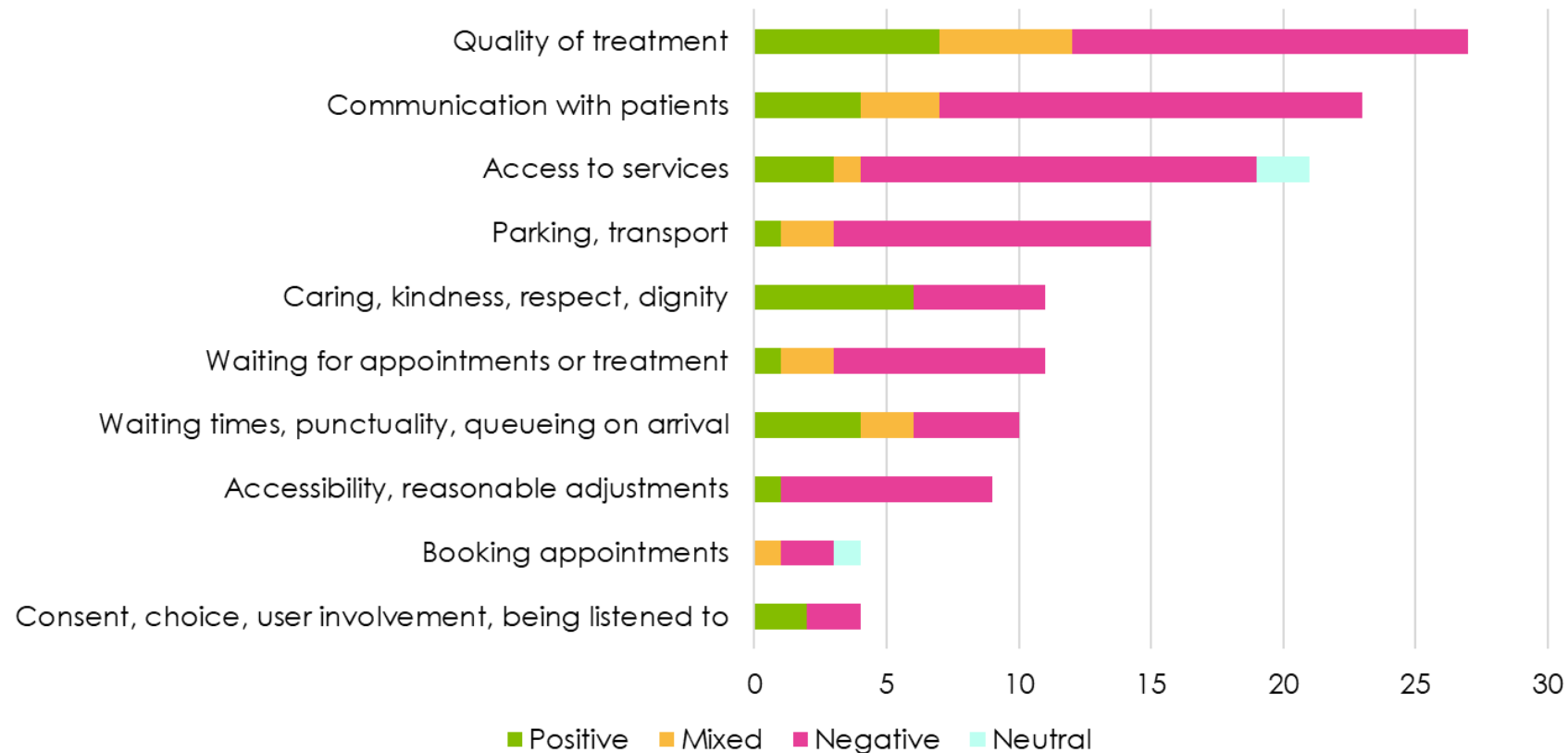
Rugby resident

“When I was really ill, they sent a GP out to see me which was good. They sent me a text recently asking me to fill in an online form, but I don’t really use online services, I don’t know how they got my number, and I don’t know who is watching if I fill it in. I don’t know if the text is from my surgery or a scam.”

Rugby resident

What we heard about Hospitals

Top Ten themes discussed with HWW about Hospitals



“I have mental health conditions and the staff were not compassionate or empathetic. I felt they had not read my notes. I had an anxiety attack and was told off by the nurse. They tried 6 times to take blood from me, but anxiety made it worse. It was really frightening, there was no customer care. Doctors need to listen more, they don’t hear what I am saying, and it is hard for me to communicate.”

Warwickshire resident

“Staff at George Eliot Hospital were wonderful . The wait for the Plaster Room was long but that was due to two fracture clinics running. Access was very good, and my experience was good.”

Nuneaton resident

Focus on Warwickshire North

- **67 people gave us feedback about services in Warwickshire North this quarter. We attended 23 meetings, outreach or events.**

58% of the feedback we heard from people in Warwickshire North was negative.

The most common themes we heard about were:

- Communication with patients, treatment explanation, verbal advice
- Quality of treatment
- Caring, kindness, respect, dignity
- Medication, prescriptions, dispensing
- Consent, choice, user involvement, being listened to



[Place Plan, on Happy Healthy Lives website](#)

"I was advised when ordering my prescription through POD that the service is closing, and I need to order through NHS App. There were problems with my account. I contacted someone by e-mail but was becoming quite distressed. I can manage basic IT, but I did not understand the extra instructions. There is no telephone help or anything other than online help, and no suggestions as to how I contact someone who can talk me through it."

North Warwickshire resident

"I waited in A&E for 13 hours and got results 12 weeks after the MRI scan. Very stressful. Can't get in to see GP so seeing the nurse instead. I used 111 around this time, explaining I had been feeling lightheaded and about my condition, and was advised to lie down and go to sleep. I was a bit flummoxed by this."

Nuneaton resident

"I am a carer for my partner with dementia who is bed ridden and can't feed himself, we are both in our 80s. I have not been able to care well for him for the last few years."

North Warwickshire Resident



Assistance we gave this quarter:

- Attended Community Networking Events in both Nuneaton (Abbey Theatre) & Bedworth (St Michael's Children and Family Centre)
- Presented about our work at the Access to Health Services Presentation aimed at the Hong Kong & BNO (British Nationals Overseas) Community

Carla, Engagement & Outreach Officer for Warwickshire North

Next quarter: [Armed Forces Veterans Health](#) engagement and survey

North Warwickshire: Veteran's Health Check project

- Working with the armed forces covenant officer at WCC.
- Bid was accepted by the ICB last month for us to provide engagement and to promote access to healthcare for veterans in North Warwickshire.



Special Mentions

- **Pharmacy**
- **Communication**
- **Transport**
- **Quality of treatment**
- **The impact of delays**
- **Technology**
- **Adult Social Care**

- **Cost of living**

AGENDA ITEM NO. 9

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Housing, Environment and Health Overview & Scrutiny Panel

Date: 18 April 2024

From: Councillor Clare Golby, Dawn Dawson – Director Housing and Community Safety)

Subject: Armed Forces Covenant

Portfolio: Housing and Communities

Building a Better Borough Aim: Aim One

Building a Better Borough Priority: Priority Four

1.0 OBJECTIVES OF SCRUTINY

To take note and feedback on the work being carried out in respect of the Armed Forces Covenant.

2.0 WHAT IS THE PANEL BEING ASKED TO CONSIDER?

The Members of the Panel will bear in mind the context of the corporate priorities and importance of this workstream:-

- a) Members note the update provided and respond accordingly.

3.0 WHO CAN THE PANEL INFLUENCE?

The outcomes of the Panel's debate will guide the continued work delivered across the authority to meet the requirements of the Armed Forces Covenant.

4.0 WHAT INFORMATION WILL BE PRESENTED

The Panel is asked to consider the summary report (Appendix A).

The item relates specifically to the work of the (Housing, Health and Environment Overview & Scrutiny Panel and includes details of current and emerging workstreams to support our Armed Forces community.

The Communities and Community Safety Manager will attend the Panel to assist with operational queries relating to the item.

The Overview & Scrutiny Support Officer will provide any additional information as appropriate or as requested by the Panel Members.

Background

Nuneaton and Bedworth Borough Council, along with other local authorities across Coventry, Warwickshire and Solihull pledged its commitment to the Armed Forces community via the Coventry, Warwickshire and Solihull Armed Forces Community Covenant in 2012. Nuneaton and Bedworth Borough Council then re-signed the Armed Forces Community Covenant as an individual organisation in October 2023, re-affirming it's ongoing commitment to the Armed Forces Community.

The Armed Forces Covenant recognises those who put their lives on the line to defend our country deserve fair treatment. The Armed Forces Covenant is our commitment to the men and women who serve this nation at home and abroad. A pledge to our veterans, our regulars, our reservists and all our service families, that together we will recognise their service and show them our support.

The Covenant's two principles are that:

- 1. the Armed Forces community should not face disadvantage compared to other citizens in the provision of public and commercial services in the area where they live*
- 2. special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved.*

Data from the 2021 census revealed that there were 1,853,112 people who had previously served in the UK armed forces in England and Wales in 2021, 3.8% of the population aged 16 years and over. This is almost 1 in 25 people aged 16 years and over in England and Wales. In Warwickshire, this figured is just over 14,000 (having served in either regular armed forces, reserves or both). Nuneaton and Bedworth this equated to 4442, with around 1200 (27%) over the age of 80. Just 8.3% (368) of veterans in the borough were under the age of 35.

Employee Recognition Scheme (ERS)

NBBC is a proud holder of the Defence Employee Recognition scheme Gold award and will be re-applying for the award in August 2024.

Gold award holders:

- Must have signed the Armed Forces Covenant
- Employers must have an existing relationship with their National Account Manager/Regional Employer Engagement Director/appropriate defence representative
- The employer must already be accredited as a holder of ERS Silver Award and held it with sufficient time to develop suitable plans and policies and evidence to support the ERS Gold application
- The employer must proactively demonstrate their forces-friendly credentials as part of their recruiting and selection processes. Where possible, they should be engaged with Career Transition Partnership (CTP) in the recruitment of service leavers and have registered for the Forces Families Jobs (FFJ) portal
- The employer must actively ensure that their workforce is aware of their positive policies towards defence people issues. For example, an employer nominated for

support to the Reserves must have an internally publicised and positive human resources policy on Reserves

- The employer must be an exemplar within their market sector, advocating support to defence people issues to partner organisations, suppliers and customers with tangible positive results
- Within the context of Reserves the employer must have demonstrated support to mobilisations or have a framework in place. They must provide at least 10 days' additional leave for training, fully paid, to the Reservist employee
- The employer must actively encourage a positive environment for Reservists by ensuring that positive policies in support of Reservists within the workforce are communicated to line managers
- The employer must not have been the subject of any negative public relations or media activity
- The employer should be an exemplar in demonstrating support to the Cadet movement. This could, for example, be through mentoring cadets in key employment skills, by providing guaranteed interviews for cadets, by direct investment in equipment and infrastructure for a local cadet unit, or by funding and sponsoring competitions, events, and specific activities for cadets such as overseas expeditions
- The employer promotes volunteering with the cadet forces from their workforce, by providing additional leave for employees who are Cadet Force Adult Volunteers (CFAVs)

Work undertaken has included:

- Re-signed Armed Forces Covenant in October 2023
- Ongoing support for Partnership meeting at (both county and Borough level)
- Support to armed forces community including donating various clothing to over 25 armed forces veterans
- Supporting WCC and Warwickshire Skills Hub with employment and engagement events specifically for veterans
- Armed Forces Champion training being arranged for NBBC staff
- Ongoing commitment and support to veterans and armed forces families via our recruitment practices and policies
- Ongoing commitment and support to veterans and armed forces families via our housing policies
- Engagement activity being planned for Armed Forces Week in June
- Information being collated to submit ERS application in August 2024

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: **Housing, Environment and Health Scrutiny Panel, 18TH April 2024**

From: **Risk Management and Performance Officer**

Subject: **INTEGRATED PERFORMANCE REPORT - THIRD QUARTER 2023-24**

1. Purpose of Report

- 1.1 This integrated report seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of this Panel
- 1.2 The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements) whilst still providing the Panel with sufficient information to monitor results to address issues arising

2. Format of Report

The report consists of three parts:

- 2.1 **Appendix A** shows the results available as at the end of the latest quarter:
- The first page provides a summary of financial / performance / strategic risk register data within the remit of the panel and Freedom of Information / complaints.
 - The following finance table give(s) a breakdown of budgets by service areas and the “key” ones are highlighted in bold text.
 - Subsequent pages provide more detailed information on performance in these key areas. Charts have been introduced for each indicator and “smiley / sad / neutral faces”, as appropriate, to indicate the performance trend.
 - The last page provides an overall conclusion for the key areas and, when applicable, exception reporting of performance information for the other (“non-key”) areas to ensure that Elected Members are made aware of issues / under-performance.
- 2.2 The Strategic Risk Register summary then follows (**Appendix B**). This shows the latest quarter status summary of the full register followed by the summary and current details of those risks **within the remit** of the panel.
- 2.3 Next is the latest Strategic Performance Report Executive Summary (**Appendix C**). The Strategic Performance report has been developed to provide an overview of the Council’s position using the following categories:
- Finance
 - People and Service Delivery
 - Processes
 - Improvement

The report is reviewed monthly by Management Team.
It provides concise information on positive performance, areas of improvement and where performance is on or around target - comparing to best practice, and/or target and/or previous year, as appropriate.

2.4 Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints

Members have requested summaries of the (anonymised) details of FOI / EIR requests and Complaints outside of their relevant response timescales - these are shown at **Appendix D** and **Appendix E**, respectively. Please note that EIR provides a statutory right of access to environmental information held by UK public authorities.

3. Regulation of Investigatory Powers Act (RIPA) 2000 (covert surveillance)

An inspection report by the Office of Surveillance Commissioners highlighted the following recommendation:

“The importance of keeping the elected Councillors aware of any activity [or non-activity] under RIPA was appreciated and it was accepted that a minimal observation would be incorporated at regular intervals into officer’s reports”

Consequently, Elected Members should be aware that, as at the end of this quarter, there have been no surveillance operations.

4. Recommendation

The panel is asked to scrutinise the performance information contained in this report and make any recommendations to the relevant Cabinet portfolio holder.

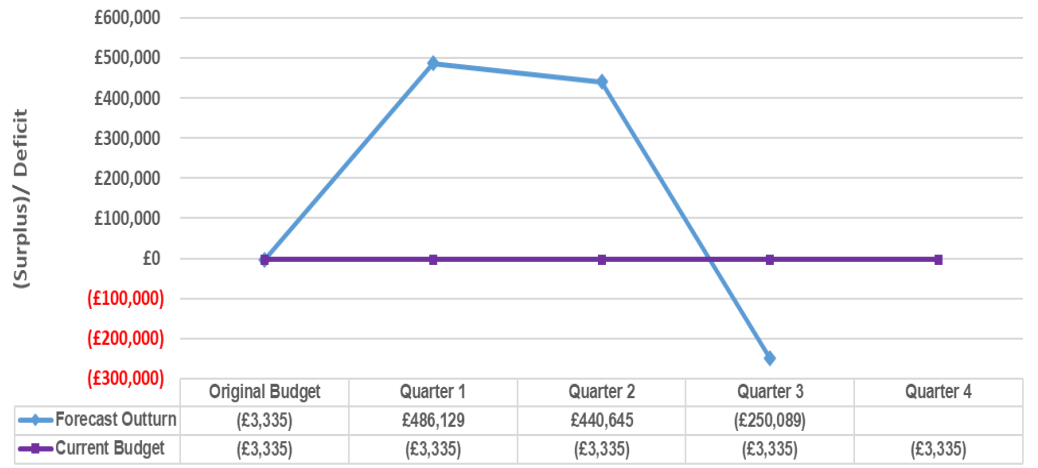
STEVE GORE

Housing, Environment & Health OSP - Finance and Performance Report 2023/24

Appendix A

Third Quarter 2023/24

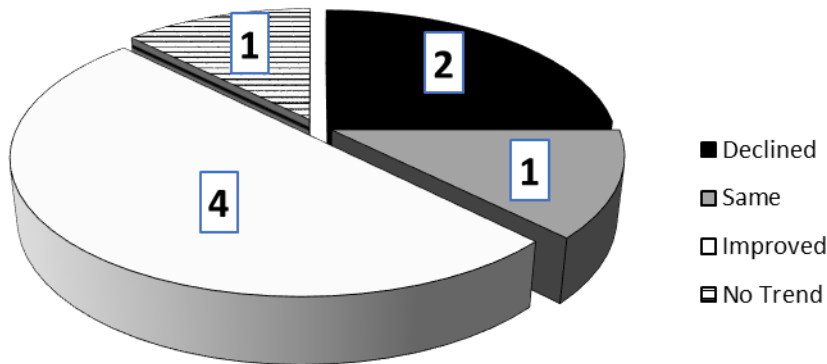
2023/24 Quarterly Forecast Outturn Tracker



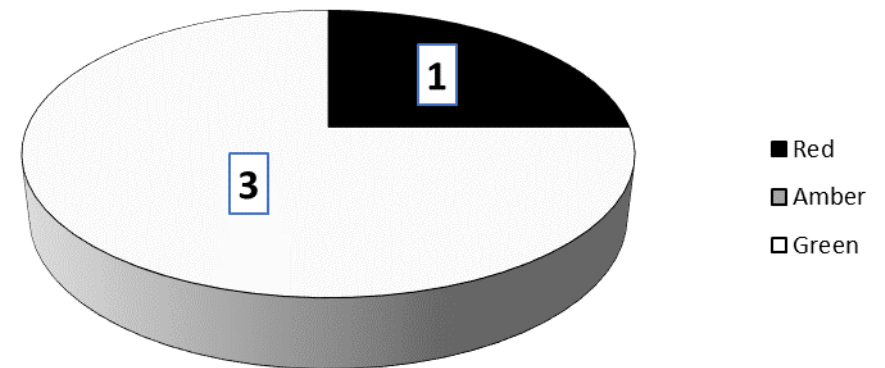
Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summary

	Number Received 2023/24 (2022/23)	Completed 2023/24 (2022/23)	Late 2023/24 (2022/23)	Outstanding 2023/24 (2022/23)
FOI / EIR Requests - 20-day target	525 (534)	525 (532)	102 (112)	0 (2)
Complaints -10-day target	1,270 (770)	1,267 (759)	142 (207)	3 (11)

Performance Indicators / Measures Summary



Strategic Risk Register Summary - Housing, Environment and Health OSP



HOUSING, ENVIRONMENT & HEALTH OSP FINANCIAL SUMMARY (GENERAL FUND)

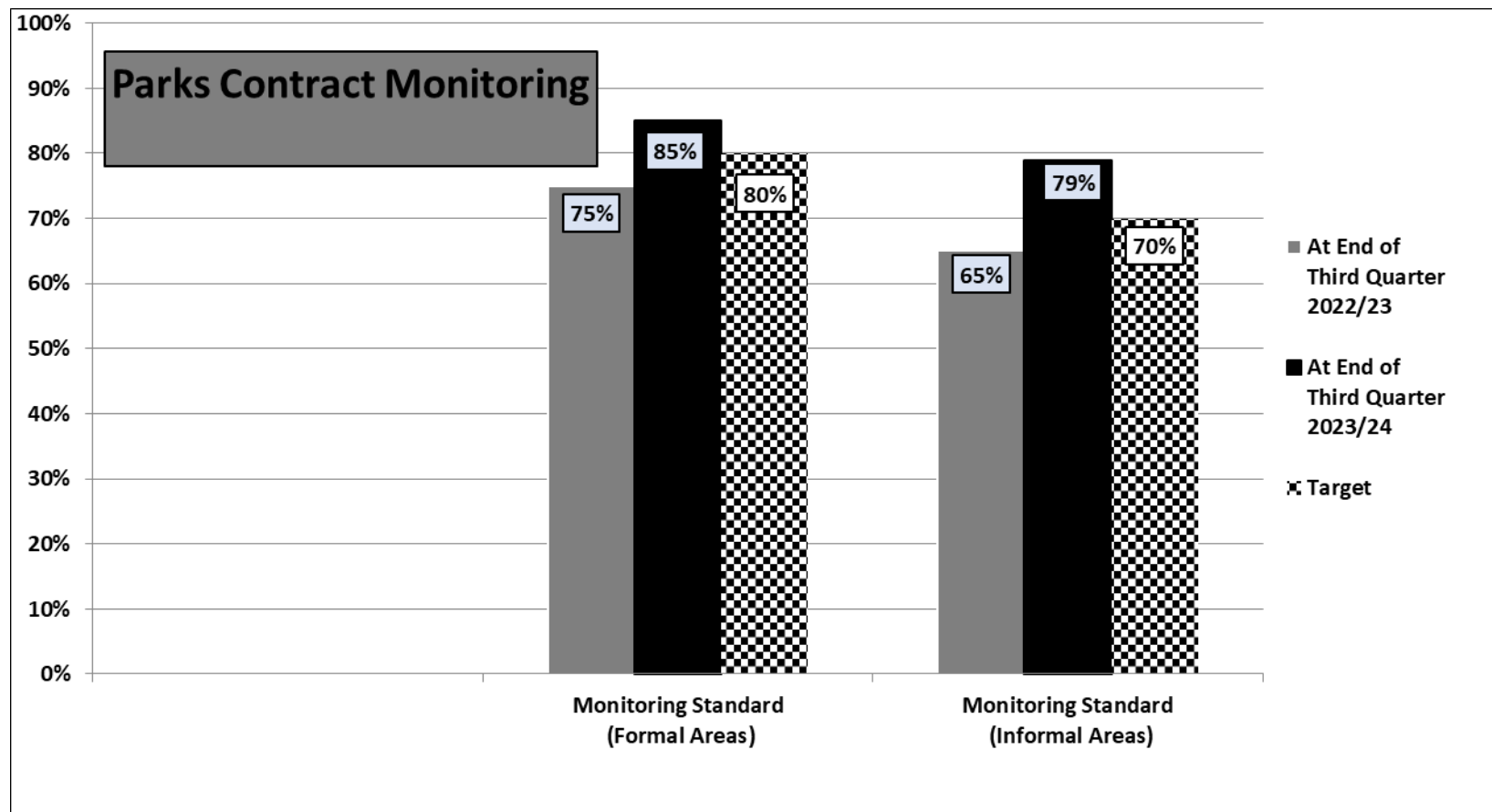
	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
<u>HEALTH & ENVIRONMENT</u>				
ENVIRONMENTAL PROTECTION	408,390	388,928	444,307	55,379
FOOD & OCCUPATIONAL SAFETY	372,248	352,544	367,549	15,005
HEALTH PROMOTION & INEQUALITIES	9,482	7,220	8,109	889
FOOTPATH LIGHTING	9,253	12,570	13,475	905
ENVIRONMENTAL PROJECTS	84,491	94,200	97,932	3,732
CEMETERIES	(64,923)	(39,276)	78,597	117,873
ALLOTMENTS	860	464	816	352
PARKS	2,193,183	2,319,194	2,360,478	41,284
ENVIRONMENTAL SUSTAINABILITY	13,028	71,050	27,411	-43,639
	3,026,012	3,206,894	3,398,675	191,781
<u>HOUSING & COMMUNITIES</u>				
HOUSING ADVICE CENTRE	330,895	158,217	283,669	125,452
PRIVATE SECTOR GRANTS	347,820	393,270	431,086	37,816
HOUSING STRATEGY	47,825	360,651	405,042	44,391
PRIVATE SECTOR HOUSING STANDARDS	328,985	241,711	287,564	45,853
MOBILE HOME SITES	(88,054)	(92,726)	(146,391)	(53,665)
COMMUNITY DEVELOPMENT	21,189	46,450	51,956	5,506
VOLUNTARY BODIES	149,982	157,130	157,682	552
COMMUNITY SAFETY	235,918	291,275	319,817	28,542
	1,374,560	1,555,978	1,790,424	234,446
<u>BUSINESS & REGENERATION TOTAL</u>	1,324,870	1,920,660	1,992,141	71,481
<u>FINANCE & CORPORATE TOTAL</u>	4,978,403	4,527,564	4,866,156	338,592
<u>PLANNING & REGULATION TOTAL</u>	(563,465)	(224,929)	(111,771)	113,158
<u>PUBLIC SERVICES TOTAL</u>	7,859,782	7,594,458	7,610,437	15,979

	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
CENTRAL SUPPORT SERVICES	0	0	185,473	185,473
PORTFOLIOS	17,238,757	18,580,625	19,731,536	1,150,911
CENTRAL PROVISIONS	898,662	1,235,500	334,500	(901,000)
DEPRECIATION & IMPAIRMENT	(3,096,624)	(3,096,530)	(3,096,530)	-
TREASURY MANAGEMENT	(57,700)	653,120	153,120	(500,000)
CAPITAL FINANCING	946,810	470,000	470,000	-
CONTRIBUTIONS TO/ (FROM) EARMARKED RESERVES	(2,368,124)	(936,251)	(936,251)	-
COUNCIL NET EXPENDITURE	14,323,182	16,906,464	16,656,375	(250,089)
FUNDING				
COUNCIL TAX	(9,743,704)	(10,039,237)	(10,039,237)	-
NEW HOMES BONUS	(644,711)	(1,361,266)	(1,361,266)	-
BUSINESS RATES RETENTION	(2,765,019)	(5,124,733)	(5,124,733)	-
OTHER GRANTS	(423,384)	(143,405)	(143,405)	-
(SURPLUS)/DEFICIT FROM COLLECTION FUND	(49,720)	(241,167)	(241,167)	-
TOTAL FUNDING	(13,626,538)	(16,909,808)	(16,909,808)	0
(SURPLUS)/ DEFICIT	696,644	(3,344)	(253,433)	(250,089)

Parks - (Housing, Environment & Health OSP)

Budget 2023/24	Third Quarter Outturn	End of Year Forecast	Comments	Trend
£2,319,194	£1,748,340	£2,360,478		☹️

Main measures of performance: **Contract Monitoring**

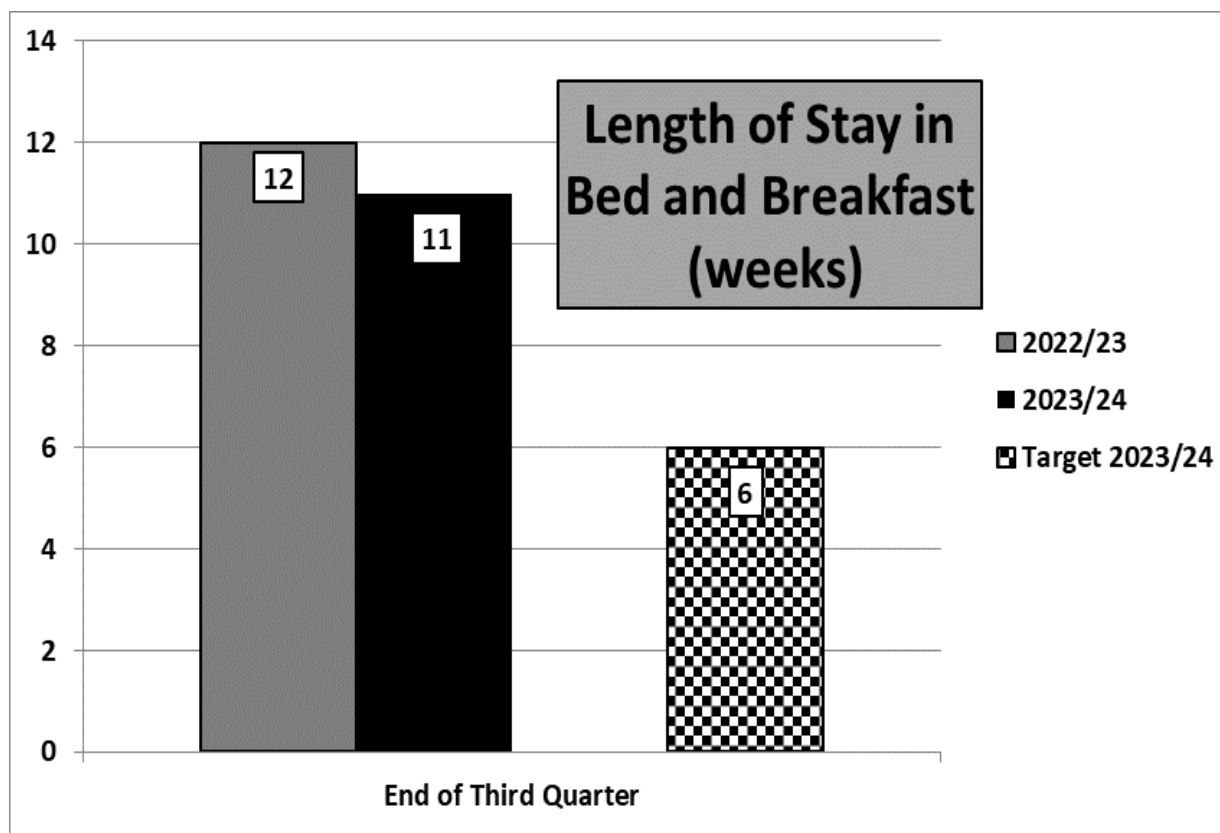


Measure details	End of Third Quarter Performance (Formal Areas, target 80%)	End of Third Quarter Performance (Informal Areas, target 70%)	Comments	Trend indicator
2022/23	75%	65%	A marked improvement in both monitoring measures compared to the third quarter 2022/23.	😊
2023/24	85%	79%		😊

Housing Advice Centre – (Housing, Environment & Health OSP)

Budget 2023/24	Third Quarter Outturn	End of Year Forecast	Comments	Trend
£158,217	£1,156,668	£283,669	Reduced income from Eaton House expected, based on current year income. Not all anticipated income has reached the accounts by the end of the third quarter in comparison to what is expected by year end.	☹️

Main measure of performance: **Length of Stay in Bed and Breakfast**

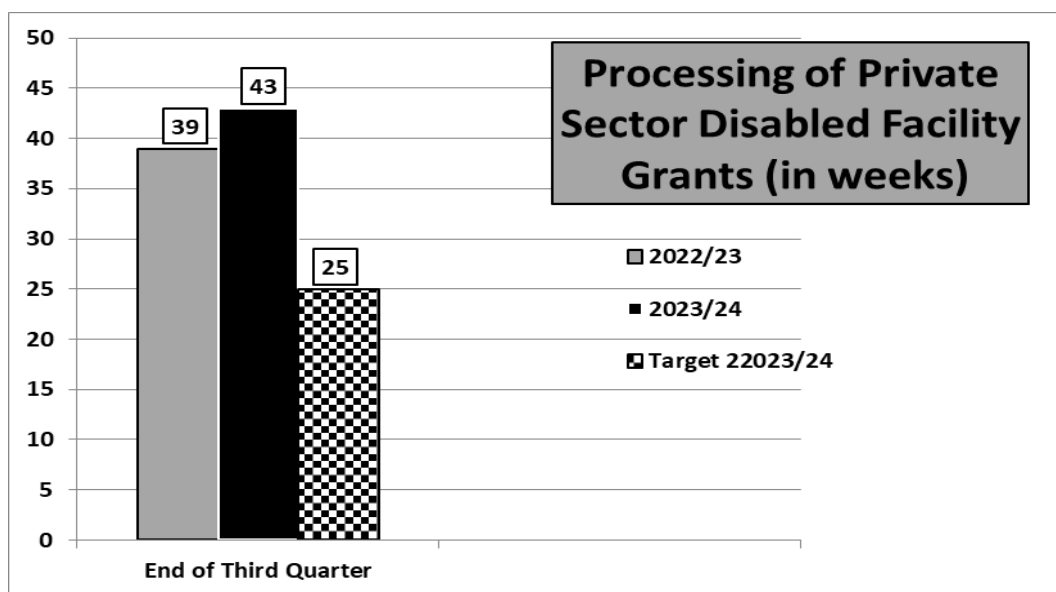


Measure details	End of Third Quarter Performance 2023/24 (2022/23)	Comments	Trend
<p>Length of Stay in Bed and Breakfast Accommodation</p>	<p>11 weeks (12 weeks)</p>	<p>The NBBC target of 6 weeks, is based on the Government’s requirement that families with children are not left in B&Bs any longer than 6 weeks. It should be noted however, that not all of our residents in B&Bs are families with children. Where we do need to place a family with children into a Hotel or B&B, we will prioritise moving them into alternative available temporary accommodation at the earliest opportunity.</p> <p>The Council continues to experience high numbers of Homeless presentations requiring temporary accommodation. At the end of December 2023, we had 102 households in temporary accommodation, compared to 121 at the end of quarter 2. (6 of which were privately run Hotels/B&Bs.) 54 of the households were families with children.</p> <p>In addition to the lack of social housing available, we also have a situation in the private rented sector that means our clients are unable to secure private rentals - every property currently being advertised has in the region of 70 applicants, and due to private rent levels, they are largely unaffordable.</p> <p>To mitigate the situation, we continue to direct match 50% of available council housing voids to households in Temporary Accommodation.</p>	<p>😊</p>

Private Sector Grants & Other Housing Services – (Housing, Environment & Health OSP)

Budget 2023/24	Third Quarter Outturn	End of Year Forecast	Comments	Trend
£393,270	£343,906	£431,086		☹️

Main measure of performance: **Processing Private Sector Disabled Facility Grants**

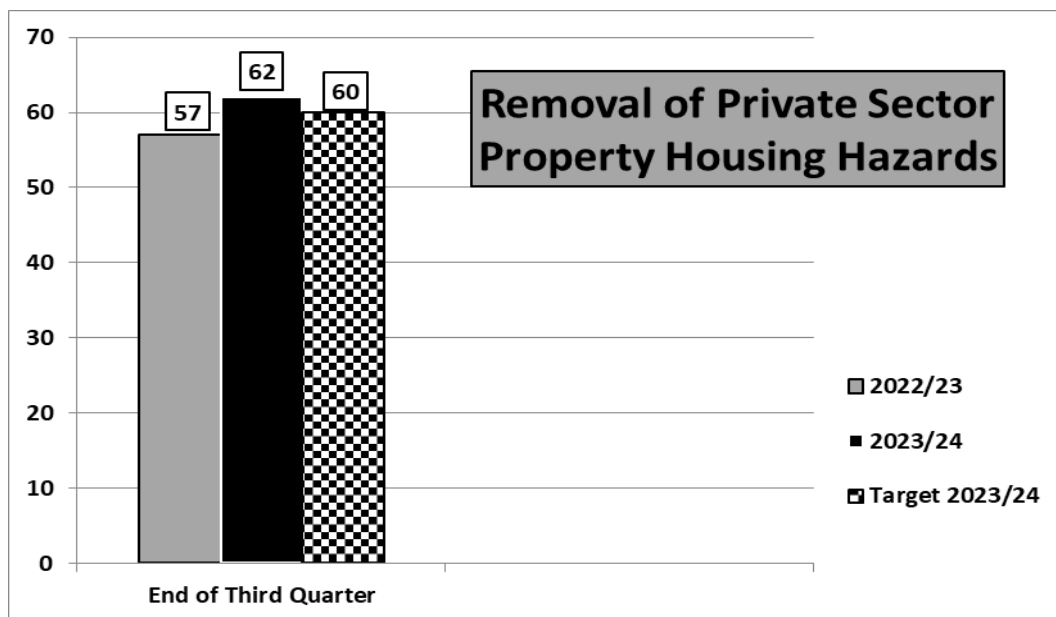


Measure details	End of Third Quarter Performance 2023/24 (2022/23)	Comments	Trend
Processing Private Sector Disabled Facility Grants	43 weeks (39 weeks)	The target for 2023/24 is 25 weeks. Demand is currently in excess of the ability to deliver planned services. A project is being developed that will seek to address the waiting list.	☹️

Private Sector Housing Standards – (Housing, Environment & Health OSP)

Budget 2023/24	Third Quarter Outturn	End of Year Forecast	Comments	Trend
£241,711	£180,465	£287,564		☹️

Main measure of performance: **Removal of Private Sector Property Housing Hazards**



Measure details	End of Third Quarter Performance 2023/24 (2022/23)	Comments	Trend
Removal of Private Sector Property Housing Hazards	62 (57)	There are hazards that may occur within housing that the Council has a duty to remove should they be rated as likely to cause injury or ill health using the national rating system. Examples of hazards include slips, trips, and falls, electrical, damp and mould, excess cold, food safety, personal hygiene, sanitation and drainage and entry by intruders. The target for 2023/24 is 60.	😊

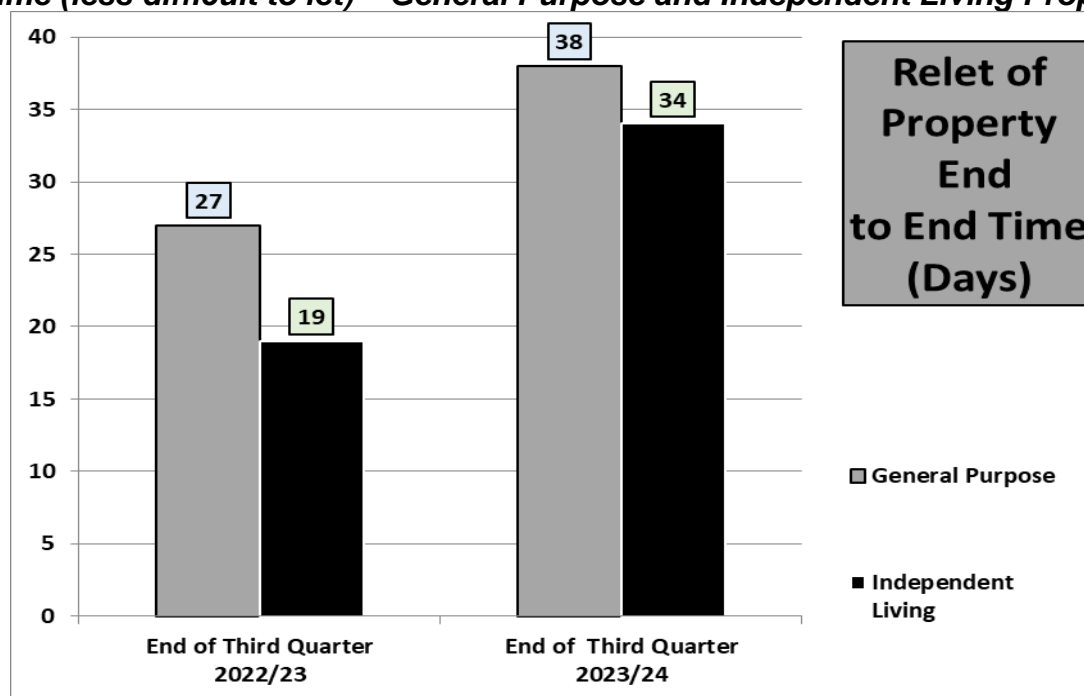
HRA Total – (Housing, Environment & Health OSP)


Budget 2023/24	Third Quarter Outturn	End of Year Forecast	Comments	Trend
£254,245	£(4,229,030)	£(143,867)	Not all anticipated expenditure has reached the accounts by the end of the third quarter in comparison to what is expected by year end.	😊

*Main measures of performance: **Rent Collection***

Measure details	End of Third Quarter Performance	Comments	Trend indicator
2022/23		Rent collection - no data is shown as an external validation / data quality check is being undertaken in relation to performance in this area. An update will be provided to a future meeting of the panel.	
2023/24			

Relet of Property End to End Time (less difficult to let) – General Purpose and Independent Living Properties

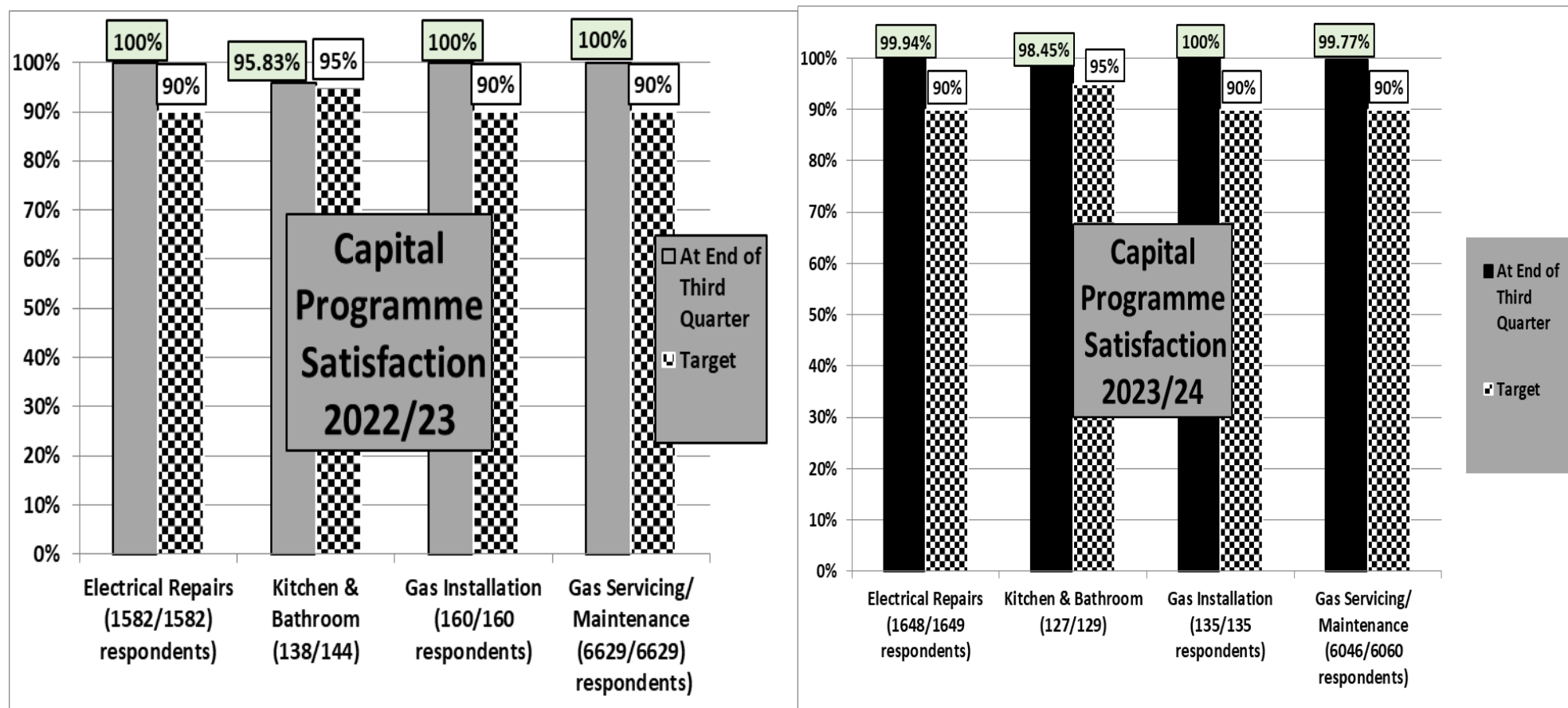



Measure details	End of Third Quarter Performance 2023/24 (2022/23)	Comments	Trend indicator
General Purpose	38 days (27 days)	The overall measure for relet property end to end times comprises two measures – one for General Purpose and one for Independent Living properties. No targets are applicable. The figures exclude those properties that are classed as “difficult to let”. During this period, the Choice Based Lettings team had reduced staff due to holiday and sickness absence. Registered provider (Housing Associations) allocation needs increased in terms of new builds and general allocations, placing a demand on the reduced staff to meet our obligation (to give a nomination within 3 working days - managing around 73 shortlists). There have also been delays due to customers refusing properties, resulting in increased verification checks to allocate the properties.	
Independent Living	34 days (19 days)		

HRA CAPITAL – (Housing, Environment & Health OSP)

Budget 2023/24	Third Quarter Outturn	End of Year Forecast	Comments	Trend
£24,419,000	£9,443,554	£24,419,000	On target at present	😊

Main measure of performance: **Satisfaction with the Capital Work Programme**



Comments					Trend indicator	
<p>Performance is based on those respondents rating the service as good or better. All data available shows performance above targets. Excellent results in both 2022/23 and 2023/24. The following table provides clarity on the end of third quarter satisfaction performance / respondents. Overall response rates are also now included for 2023/24, as requested by the panel:</p>						
Area	2022/23		2023/24			
	Satisfaction Percentage	Satisfaction Respondents	Overall Response Rates	Satisfaction Percentage		Satisfaction Respondents
Electrical Repairs (target 90%)	100%	1582 / 1582	1649 / 1799 (91.66%)	99.94%		1648 / 1649
Kitchen and Bathroom (target 95%)	95.83%	138 / 144	129 / 145 (88.97%)	98.45%		127 / 129
Gas Installation (target 90%)	100%	160 / 160	135 / 143 (94.41%)	100%		135 / 135
Gas Servicing (target 90%)	100%	6629 / 6629	6060 / 6279 (96.51%)	99.77%	6046 / 6060	

Summary / Exception Reporting:

Finance data - There are no other areas of particular concern other than those commented on above.

The performance indicator trend data shows that 4 of the 8 key indicators have improved, 2 have declined, 1 stayed the same and 1 has no trend at end of the third quarter 2023/24.

NBBC Strategic Risk Register Summary

Third Quarter 2023/24

The total number of 'live' risks is now 23, as one new risk has been added:

New Risk

- **R32** (Financial implications to NBBC following appeals / hearings processes for planning applications)

At the end of December 2023, the breakdown according to net risk is:

- "Net red" 2 (9%)
- "Net amber" 6 (26%)
- "Net green" 15 (65%)

Therefore, 21 (91%) risks are deemed "satisfactorily managed".

Hence, the 'traffic light' reporting position is "Green".

The "net red" risks are:

- R1 - Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents
- R4 - Failure to maintain the economic vibrancy of the borough / town c

Housing, Environment and Health OSP Risks

There are four strategic risks within the remit of the panel. One is "net red" and three are "net green". Details of these risks are shown below.



NBBC Strategic Risk Register

Current Version: 9th January 2024

Housing, Environment and Health OSP Risks

Risk Level Indicator Matrix and Descriptors

Key

	Green (acceptable)
	Amber (tolerable)
	Red (unacceptable)

Likelihood	4	4	8	12	16
	3	3	6	9	12
	2	2	4	6	8
	1	1	2	3	4
		1	2	3	4
		Impact			

Likelihood

- 4: **Very High** – occurrence is most likely or has already happened and will do so again if control measures are not introduced
- 3: **High** – occurrence is anticipated within the next 12 months
- 2: **Significant** – occurrence is probable in the next 3 years
- 1: **Low** – foreseeable, but not probable in the next 3 years

	Level of Impact	Service Delivery	Financial / Legal	Reputation / Community
4	Major	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship to people for a period of 3 to 4 weeks or more or 1 week for anyone that is vulnerable, or failure to meet a nationally mandated deadline • Loss of major stakeholder/partner. • Adverse outcome of a serious regulatory enquiry 	<ul style="list-style-type: none"> • Financial loss over £400,000 • Serious risk of legal challenge 	<ul style="list-style-type: none"> • Sustained adverse TV/radio coverage • Borough wide loss of public confidence • Major damage to local environment, health and economy • Multiple loss of life
3	Serious	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship for a period of 2 to 3 weeks or 3 to 7 calendar days for vulnerable people • Formal regulatory inquiry • Loss of a key partner or other partners 	<ul style="list-style-type: none"> • Financial loss between £200K and £399K • High risk of successful legal challenge 	<ul style="list-style-type: none"> • Significant adverse coverage in national press or equivalent low national TV coverage • Serious damage to local environment, health and economy • Extensive or multiple injuries &/or a fatality
2	Moderate	<ul style="list-style-type: none"> • A service delivery failure causes significant hardship for 1 to 2 weeks or 1 -2 calendar days for vulnerable people • Loss of a significant non-key partner • Legal concerns raised • Loss of employees has moderate effect on service provision 	<ul style="list-style-type: none"> • Financial loss between £50K and £199K • Informal regulatory enquiry 	<ul style="list-style-type: none"> • Significant adverse coverage in local press or regional TV • Large number of customer complaints • Moderate damage to local environment, health and economy • Moderate injuries to an individual
1	Low	<ul style="list-style-type: none"> • Disruption to services for up to 1 week • Minor legal implications • Loss of employees not significantly affecting service provision 	<ul style="list-style-type: none"> • Financial loss up to £49K 	<ul style="list-style-type: none"> • Minor adverse media coverage • Minor environmental, health and economy damage • Minor increase in number of customer complaints • One or more minor injuries to an individual

NET RED RISKS

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
R1	Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents	Very High / Major (RED)	1. Housing / Homelessness Strategy.	1: Assistant Director (Strategic Housing)	Very High / Serious (RED)	1. Housing Needs Survey, Strategic Housing Market Assessment, Housing and Economic Development Needs Assessment (HEDNA), Sustainable 30 Year HRA Business Plan.	Strategic Director (H&CS) / PH – H&C and P&R / HEH OSP
			2. Warwickshire Heads of Housing Group (WHOH).	2: Assistant Director (Strategic Housing)		2. Minutes of WHOH meetings.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			3. Affordable Housing Supplementary Planning Document (Borough Plan).	3: Assistant Director (Strategic Housing)		3. Document in place.	
			4. Housing Revenue Account (HRA) Development and Acquisition Strategy.	4: Strategic Director (H&CS)		4. Documents / minutes of meetings.	
			5. Investment Partner status with Homes England.	5: Strategic Director (H&CS)		5. Documents / minutes of meetings.	
			6. Development Team for HRA new builds.	6: Strategic Director (H&CS)		6. Management Team minutes	
			7. Funds identified for HRA Business Plan for acquisitions and new builds.	7: Strategic Director (H&CS)		7. HRA Business Plan	
			8. Nominations agreements with registered providers.	8: Assistant Director (Strategic Housing)		8. Agreement records.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			9. Annual review of HRA Business Plan	9: Strategic Director (H&CS)		9. Approved plan in place.	
			10.Landlord Liaison Officers to support sustainable tenancies in social housing.	10: Assistant Director (Strategic Housing)		10. Landlord Forum minutes and casework.	
			11.Tenancy Support Officer for HRA stock.	11: Assistant Director (Social Housing and Community Safety)		11.Officer in place / casework notes.	
			Planned:				
			1. HRA / GF development programme.	1: Head of Housing Development / Strategic Director (H&CS)		1. Programmes in place	
			2. Consultation and formulation of a Town Centre Strategy (2024/25).	2: Assistant Director (Economy)		2. Strategy in place	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			3. Review of Borough Plan (Revised plan early 2024, approval and sign-off fully by 2025).	3: Assistant Director (Planning)		3. Publication of revised plan	
			4. Review of Housing Revenue Account Development and Acquisition Strategy.	4: Assistant Director (Social Housing and Community Safety)		4. Elected Member – approved document in place.	
			5. Researching of new initiatives to promote the best use of housing stock (December 2023).	5: Assistant Directors (Strategic Housing) / (Social Housing and Community Safety)		5. Associated research / reports and new policies.	
			6. Review of Housing and Homelessness Strategy (April 2024).	6: Assistant Director (Strategic Housing)		6. Revised strategy in place	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			7. Fundamental review of HRA Business Plan to identify options for increased social housing delivery (March 2024).	7: Strategic Director (H&CS)		7. Revised plan in place	
			8. Up-to-date Strategic Housing Marketing Assessment (SHMA) evidence (in 2024/25).	8: Assistant Director (Planning)		8. Local Plan.	
			9. Creation of Homelessness Prevention Team (January 2024).	9: Assistant Director (Strategic Housing)		9. Team in place.	

NET GREEN RISKS

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
R5	Failure to reduce the fear of crime and disorder.	High /- Serious (RED)	1. Nuneaton and Bedworth Safer Communities Partnership (NABSCOP). Meets monthly. Action points identified & regularly reviewed. Has own Risk Register.	1: Head of Economic Development and Communities	Sig / Moderate (GREEN)	1. Minutes of NABSCOP meetings, including crime performance statistics. External OSP reports.	Strategic Director (H&CS) / PH – H&C / HEH OSP
			2. Police & Crime Commissioner (PCC) grants.	2: Head of Economic Development and Communities		2. Financial accounts (PCC grant receipt and usage). External OSP reports.	
			3. Annual strategic assessment of crime, the level of crime & its impact on the community.	3: Head of Economic Development and Communities		3. Confidential strategic document in place / Minutes of NABSCOP meetings.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			4. Corporate Community safety Group.	4: Head of Economic Development and Communities		4. Minutes of Corporate Community safety Group.	
			5. Anti-Social Behaviour & Harassment Policy / Anti-Social Behaviour Strategy	5: Head of Economic Development and Communities		5. Relevant case management records in Flare system / ASB Case Management Group minutes.	
			6. Communities Officer (anti-social behaviour).	6: Head of Economic Development and Communities		6. Officer in place.	
			7. CCTV coverage.	7: Assistant Director (Economy)		7.CCTV records / British Standard BS7958 Certification / Police Tasking Group minutes.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			8. Public Space Protection Order (PSPO) relating to begging control.	8: Head of Economic Development and Communities		8. Cabinet meeting minutes.	
			9. Dedicated ASB team for Landlord Services.	9: Assistant Director (Social Housing and Community Safety)		9. Performance reports to Director (R&H) and portfolio holder.	
			10. Additional full time Community Safety Officer role within the Council's establishment.	10: Head of Economic Development and Communities		10. Officer in place.	
			<u>Planned:</u>				
			1. Implementation of the serious violence duty strategy (March 2024).	1: Head of Economic Development and Communities		1. Cabinet report / minutes.	
			2. Establish initiatives via the UK Shared Prosperity Fund (SPF) – 3-year plan ends March 2025.	2: Head of Economic Development and Communities		2. Cabinet approval / initiatives in place.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			3.Review capacity within the Community Safety team to ensure appropriate delivery of all initiatives (March 2024).	3: Head of Economic Development and Communities		3. Options identified and presented to Management Team	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
R12	Safeguarding children and adults with care and support needs from abuse, neglect and harm	Significant / Serious (AMBER)	1. Safeguarding Policy and Guidance	1: Head of People and Culture	Low / Serious (GREEN)	1. Policy in place and training records.	Strategic Director (E&T) / PH – F&C / HEH OSP
			2. Corporate safeguarding lead officer and single point of contact for Warwickshire Front Door.	2: Head of People and Culture		2. Job description and person specification.	
			3. NBBC Recruitment & selection procedure.	3: Strategic Director (E&T)		3. Recruitment records.	
			4. Disclosure & Barring Service policy and checks (DBS).	4: Head of People and Culture		4. DBS check records.	
			5. Warwickshire Front Door and Adult Social Care (ASC).	5: Head of People and Culture		5. NBBC and WCC Website	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			6. Safeguarding refresher training (every 3 years).	6: Head of People and Culture		6. Training records ("DELTA").	
			7. Warwickshire Safeguarding partnership best practice guidelines.	7: Head of People and Culture		7. Warwickshire Safeguarding website	
			8. Warwickshire Housing safeguarding lead officer.	8: Assistant Director (Strategic Housing)		8. Correspondence / meeting minutes.	
			9. Multi Agency Public Protection Authority (MAPPA).	9: Assistant Director (Strategic Housing)		9. Minutes of meetings.	
			10. Referrals and requests for information (separate ones for Children and Adults).	10: Head of People and Culture		10. Referrals and requests records.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			<u>Planned:</u>				
			1. Analysis of financial data to better inform the funding decision made by the Portfolio Holder (March 2024).	1: Head of People and Culture		1. Balance Sheet and Income and Expenditure Account.	
			2. Update sharing agreement with Warwickshire Front Door/Warwickshire Safeguarding Partnership (March 2024).	2: Head of People and Culture / Equalities and Safeguarding Officer		2. Revised agreement in place.	
			3. Review and update safeguarding guidance / policy (March 2024).	3: Equalities and Safeguarding Officer		3. Updated guidance / policy in place.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
R28	Arson or accidental fire in General Purpose flats and Independent Living Complexes / bungalows / HRA-owned hostels	Significant / Major (AMBER)	1. Fire Management Groups (Operational / Strategic / Governance).	1: Strategic Director (PS)	Low / Major (GREEN)	1. FMG meeting minutes. HASCOG reports.	Strategic Director (H&CS)/ PH – H&C / HEH OSP
			2. Regularly serviced fire detection & alarm systems / fire extinguishers and appropriate Fire Risk Assessments (FRA) regularly reviewed.	2: Assistant Director (Social Housing and Community Safety) /Capital Projects Investment Manager		2. Service records, Fire extinguisher service records & records of FRA outcomes. External report (review of arrangements).	
			3. Regular Health & Safety inspections give attention to fire risks.	3: Assistant Director (Social Housing and Community Safety) /Capital Projects Investment Manager		3. Quarterly Health & Safety inspection records.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			4. Annual Capital Fire Safety Work Programme in Housing Revenue Account stock.	4: Assistant Director (Social Housing and Community Safety) / Capital Projects Investment Manager		4. Cabinet reports and Capital Projects Meeting Minutes.	
			5. External Wall Insulation specification reviewed.	5: Assistant Director (Social Housing and Community Safety) / Capital Projects Investment Manager		5. Property records.	
			6. Maglock doors fitted to communal areas of Independent Living Complexes.	6: Assistant Director (Social Housing and Community Safety) / Capital Projects Investment Manager		6. Doors in place.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			7. Certified fire doors.	Assistant Director (Social Housing and Community Safety) /Capital Projects Investment Manager		7. Doors / Certification in place.	
			8:Review of evacuation policy in complexes (signed off January 2023).	8: Assistant Director (Social Housing and Community Safety)		8. Report in place.	
			9. Implementation of housing white paper regulations and other legislation related to fire detection and carbon monoxide detection systems.	9: Capital Projects Investment Manager / Senior Health and Safety Officer (Housing)		9. Effective detection systems in place.	
			10.External risk audit report by insurers (Gallagher Bassett) February 2023.	10: Capital Projects Investment Manager / Senior Health and Safety Officer (Housing)		10.Action plan and MT minutes.	

Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			11. Existing property insurance policy documents (expire 31/12/23).	11: Audit and Governance Manager		11. Policy documents in place.	
			12. Liaison with Warwickshire Fire and Rescue Service Fire Prevention Team.	12: Capital Projects Investment Manager / Senior Health and Safety Officer (Housing)		12. E-mail records and meeting minutes / outcomes.	
			13. On-going fire safety training (internal and external).	13: Capital Projects Investment Manager / Senior Health and Safety Officer (Housing)		13. Training records.	

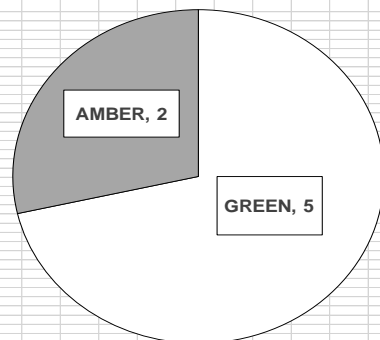
Risk Ref	Risk Description	Gross Risk	Mitigation Control Existing / Ongoing	Mitigation Owner	Net Risk / Status	Sources of Assurance	Risk Owner / Portfolio (PH) / OSP
			<u>Planned:</u>				
			1. Implement periodic Internal Audit report recommendations.	1: Head of Safety and Environmental Health			
			2. Act on appropriate recommendations arising from public enquiries / legislation changes (on-going).	2: Strategic Director (H&CS) / Assistant Director (Social Housing and Community Safety) / Head of Safety and Environmental Health			
			3. Review and refresh Business Continuity Plans (December 2023).	3: Strategic / Assistant Directors			
			4. Establish new property insurance policy documents with effect from 1/1/24.	4: Audit and Governance Manager		4. Policy documents in place.	

Strategic Performance Report – Executive Summary January 2024

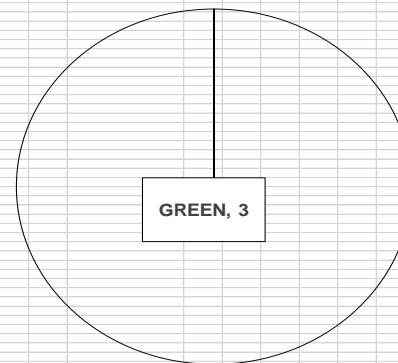
(Data as at the end of December 2023)

Charts Summary

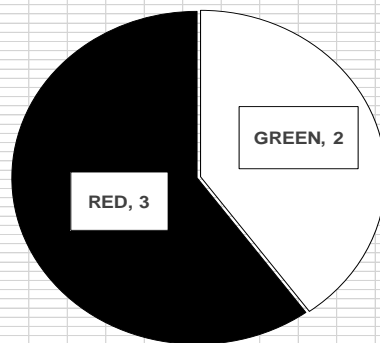
1. FINANCE



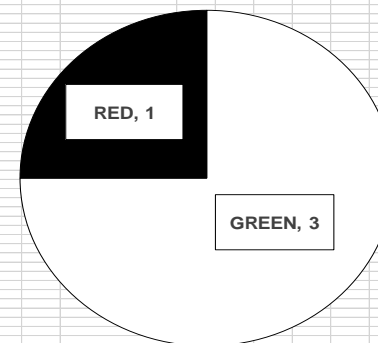
2. PEOPLE AND SERVICE DELIVERY (P&SD)



3. PROCESSES



4. IMPROVEMENT



RED AND AMBER MEASURES BY CATEGORY *		
CATEGORY	RED	AMBER
FINANCE	0	2
P & S D	0	0
PROCESSES	3	0
IMPROVEMENT	1	0

* = see Executive Summary narrative (areas for improvement).

Strategic Performance Report – Executive Summary

January 2024

(Data as at the end of December 2023)

Positive Aspects (Chart reference shown in brackets)

- **Processing of new benefits claims** is 21.11 days against the 22 days good performance benchmark (compared to 25.51 days in December 2022)
- **The percentage of invoices paid on time** is 97.69% at the end of December - well within the target range of 95 – 100% and compared to 95.95% in December 2022
- **Agency staff spend** £577,435 as at the end of December compared to £886,007 at the end of December 2022:

General Fund	£	442,181	77%
HRA	£	135,254	23%
Total	£	577,435	100%

This is netted against an estimated (£1,893,033) salary underspend, creating a NET underspend of (£1,316K) across the general and HRA budgets.

	Underspend	Net Underspend
General Fund	- 1,346,711	- 905k
HRA	- 546,322	- 411k
Total	- 1,893,033	- 1,316k

NOTE: The pay award was distributed in December, therefore the 5% estimation has been removed now that we have the actual spend.

The top three cost areas are:

DEVELOPMENT CONTROL APPLICATIONS	£137,453
DOMESTIC REFUSE	£96,713
PRIVATE SECTOR HOUSING STANDARDS	£53,061
TOTAL	£287,227 (50% of total agency spend)

- **Strategic Risk Register monitoring** is 91% against the 80% target at the end of the third quarter (91% last quarter)
- **Health and Safety monitoring** is 100% (80% last quarter) against the 80% target at the end of the third quarter. All monitoring targets have been met.

Strategic Performance Report – Executive Summary

January 2024

(Data as at the end of December 2023)

Areas for Improvement (Chart reference shown in brackets)

- **General Fund Capital Programme** is currently forecasting an underspend variance of approximately £49m. The underspend is predicted due to Bedworth Physical Activity Hub linked to a revised plan due for consideration at Planning Committee in February 2024 (£18.8m), Bridge to Living project on hold pending review of regeneration programme (£6.2m). Grayson Place is still undergoing its final procurement process which will delay the expenditure (£18m). This situation will be monitored, and any changes noted.
- **Working days lost to short term sickness absence** is 3.42 days per full time equivalent (FTE) against the profiled target of 2.61 days/FTE at the end of December
- **Working days lost to long term sickness absence** is 5.27 days per full time equivalent (FTE) against the profiled target of 3.95 days days/FTE at the end of December
- **Short term return to work interview compliance** rolling average is 85.60% within 3 days (83.80% last month). The average time to complete all interviews is 3.67 days (3.67 days last month). Please note that, due to system issues, 100% achievement has been applied to each Directorate performance for the month of December and the average time to complete all interviews mirrors the September, October and November results.

Breakdown of Short Term Return to Work Interview Compliance

DIRECTORATE	COMPLIANCE WITHIN 3 DAYS (ROLLING MONTHS)	DAYS TO COMPLETE ALL INTERVIEWS (ROLLING MONTHS)
Chief Executive	100%	1.14
Finance and Governance	75.49%	5.26
Economy and Transformation	84.33%	3.53
Housing and Community Safety	92.94%	1.75
Public Services	75.02%	5.33

Strategic Performance Report – Executive Summary **January 2024**

(Data as at the end of December 2023)

Areas for Improvement (Chart reference shown in brackets)

- **Building a Better Borough (BaBB) monitoring** is 68% against the 80% target at the end of the third quarter % (79% last quarter)

NOTES

1. **Rent Collection data** - the responsibility for the collection of rent arrears has been passed back to the Housing department from September 2023. Before any performance figures are reported to MT, a full arrears validation process is taking place to ensure that the future reported figures are accurate. Consequently, September - December data is not yet available. The latest status is included in the charts summary.

2. There are 19 performance indicators within the Strategic Performance Report, reported by exception with performance being on or around target / good performance benchmark unless otherwise stated in this summary.

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI534583813	26/07/2023	20/10/2023	62	Council Property
FI533403553	21/07/2023	09/10/2023	56	Finance
FI535967801	01/08/2023	12/10/2023	52	Transport and Infrastructure
FI539026347	13/08/2023	24/10/2023	51	Environmental Protection
FI543156206	30/08/2023	27/10/2023	42	Environmental Protection
FI560486003	08/11/2023	04/01/2024	41	Housing
FI512974830	04/05/2023	30/06/2023	41	Transport and Infrastructure
FI542568785	28/08/2023	20/10/2023	39	Environmental Protection
FI542568591	28/08/2023	20/10/2023	39	Environmental Protection
FI541978836	25/08/2023	18/10/2023	38	Leisure and Culture
FI539536167	15/08/2023	05/10/2023	37	Housing
FI563250279	20/11/2023	10/01/2024	37	Legal

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI509320231	20/04/2023	09/06/2023	36	Consumer Affairs
FI547994180	18/09/2023	07/11/2023	36	Economic Development
FI506815714	11/04/2023	31/05/2023	36	Management
FI508975370	19/04/2023	07/06/2023	35	Democracy
FI523615547	13/06/2023	01/08/2023	35	Human Resources
FI509092217	19/04/2023	06/06/2023	34	Environmental Protection
FI541162855	22/08/2023	09/10/2023	34	Housing
FI570620200	19/12/2023		33	Democracy
FI569358228	14/12/2023	30/01/2024	33	Economic Development
FI538357810	10/08/2023	26/09/2023	33	Finance
FI523350634	12/06/2023	27/07/2023	33	Legal
FI540082922	17/08/2023	02/10/2023	32	Finance

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI541503487	23/08/2023	06/10/2023	32	Transport and Infrastructure
FI529426068	05/07/2023	17/08/2023	31	Democracy
FI538936502	13/08/2023	26/09/2023	31	Finance
FI524169975	15/06/2023	28/07/2023	31	Finance
FI534599792	26/07/2023	07/09/2023	31	Procurement
FI518739379	24/05/2023	05/07/2023	30	Finance
FI540922374	21/08/2023	02/10/2023	30	Finance
FI523986576	14/06/2023	25/07/2023	29	Council Property
FI542790771	29/08/2023	09/10/2023	29	Finance
FI538616827	11/08/2023	21/09/2023	29	Finance
FI555264294	18/10/2023	28/11/2023	29	Housing
FI533186390	20/07/2023	30/08/2023	29	Housing

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI520099966	30/05/2023	07/07/2023	28	Consumer Affairs
FI506621979	11/04/2023	19/05/2023	28	Consumer Affairs
FI531092307	12/07/2023	21/08/2023	28	Finance
FI527754368	29/06/2023	08/08/2023	28	Finance
FI552472164	06/10/2023	15/11/2023	28	Human Resources
FI546786044	13/09/2023	20/10/2023	27	Consumer Affairs
FI512620358	03/05/2023	09/06/2023	27	Consumer Affairs
FI530738222	11/07/2023	17/08/2023	27	Council Property
FI543446778	31/08/2023	09/10/2023	27	Democracy
FI540275184	18/08/2023	26/09/2023	27	Environmental Protection
FI539590951	15/08/2023	21/09/2023	27	Finance
FI510283592	24/04/2023	31/05/2023	27	Finance

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI529963993	07/07/2023	15/08/2023	27	IT and C
FI529731278	06/07/2023	11/08/2023	26	Finance
FI516991636	18/05/2023	23/06/2023	26	Finance
FI522056685	07/06/2023	13/07/2023	26	Housing
FI532185876	17/07/2023	22/08/2023	26	Housing
FI545679219	08/09/2023	16/10/2023	26	Waste Management
FI567709086	07/12/2023	11/01/2024	25	Community Safety
FI551388944	02/10/2023	06/11/2023	25	Consumer Affairs
FI567373375	06/12/2023	10/01/2024	25	Consumer Affairs
FI556961279	25/10/2023	29/11/2023	25	Crematoria and Cemeteries
FI547410239	15/09/2023	20/10/2023	25	Directors
FI512627906	03/05/2023	07/06/2023	25	Environmental Protection

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI521001275	02/06/2023	07/07/2023	25	Finance
FI531285697	13/07/2023	17/08/2023	25	Finance
FI520904270	02/06/2023	07/07/2023	25	Finance
FI510729783	26/04/2023	31/05/2023	25	Finance
FI539573997	15/08/2023	19/09/2023	25	Housing
FI505090907	04/04/2023	09/05/2023	25	Management
FI544578469	05/09/2023	09/10/2023	24	Council Property
FI508480242	17/04/2023	19/05/2023	24	Democracy
FI511282082	27/04/2023	31/05/2023	24	Transport and Infrastructure
FI539715542	16/08/2023	18/09/2023	23	Community Safety
FI511031181	27/04/2023	30/05/2023	23	Economic Development
FI572649989	29/12/2023	31/01/2024	23	Finance

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI540946452	21/08/2023	21/09/2023	23	Finance
FI520903668	02/06/2023	05/07/2023	23	Finance
FI511399480	28/04/2023	31/05/2023	23	Finance
FI523902969	14/06/2023	17/07/2023	23	Housing
FI549798014	26/09/2023	28/10/2023	23	Leisure and Culture
FI535966875	01/08/2023	01/09/2023	23	Leisure and Culture
FI522839788	09/06/2023	12/07/2023	23	Management
FI562811310	17/11/2023	20/12/2023	23	Planning and Building Control
FI552466502	06/10/2023	07/11/2023	22	Council Property
FI546428589	12/09/2023	12/10/2023	22	Democracy
FI537504875	07/08/2023	06/09/2023	22	Democracy
FI554003208	12/10/2023	13/11/2023	22	Finance

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI522193351	07/06/2023	07/07/2023	22	Finance
FI562042664	14/11/2023	14/12/2023	22	Housing
FI557603030	27/10/2023	28/11/2023	22	Housing
FI519311395	26/05/2023	27/06/2023	22	Leisure and Culture
FI508662322	18/04/2023	17/05/2023	21	Consumer Affairs
FI548832948	21/09/2023	20/10/2023	21	Council Property
FI545674113	08/09/2023	09/10/2023	21	Council Property
FI537858250	08/08/2023	06/09/2023	21	Crematoria and Cemeteries
FI570299143	18/12/2023	16/01/2024	21	Finance
FI557484361	27/10/2023	27/11/2023	21	Finance
FI532875150	19/07/2023	17/08/2023	21	Housing
FI569595447	15/12/2023	15/01/2024	21	Housing

Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – December 2023 (Total of 102)

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI571044907	21/12/2023	19/01/2024	21	Housing
FI522644838	09/06/2023	10/07/2023	21	Housing
FI535974838	01/08/2023	30/08/2023	21	Housing
FI533817409	24/07/2023	22/08/2023	21	Housing
FI521490241	05/06/2023	04/07/2023	21	Leisure and Culture
FI537684735	08/08/2023	06/09/2023	21	Management

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF534477969	26/07/2023		126	Planning and Building Control
CF548482661	20/09/2023	20/12/2023	65	Council Property
CF544879244	06/09/2023	05/12/2023	64	Economic Development Economic development
CF555544198	19/10/2023	11/01/2024	60	Economic Development Economic development
CF512253615	02/05/2023	03/07/2023	44	Waste Management All other Waste Services
CF527553670	28/06/2023	17/08/2023	36	Housing Property Services
CF558313999	31/10/2023	18/12/2023	34	Housing Property Services
CF549340397	24/09/2023	08/11/2023	32	Housing Property Services
CF514225605	09/05/2023	21/06/2023	31	Housing Property Services
CF565082774	27/11/2023	09/01/2024	31	Housing Property Services
CF516912153	18/05/2023	29/06/2023	30	Housing Property Services
CF554150013	13/10/2023	23/11/2023	29	Waste Management All other Waste Services
CF568733285	12/12/2023		27	Housing Property Services
CF506715351	11/04/2023	18/05/2023	27	Planning and Building Control
CF526786667	26/06/2023	01/08/2023	26	Human Resources HR

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF534785962	27/07/2023	31/08/2023	25	Crematoria and Cemeteries
CF523956990	14/06/2023	19/07/2023	25	Leisure and Culture Parks and Greenspace
CF520647077	01/06/2023	05/07/2023	24	Waste Management All other Waste Services
CF554624948	16/10/2023	17/11/2023	24	Waste Management All other Waste Services
CF520954318	02/06/2023	06/07/2023	24	Waste Management Recycling
CF569491749	14/12/2023	16/01/2024	23	Housing Property Services
CF548505681	20/09/2023	23/10/2023	23	Leisure and Culture Parks and Greenspace
CF548865509	21/09/2023	20/10/2023	21	Economic Development Town Centres and Markets
CF509101505	19/04/2023	18/05/2023	21	Finance Revenues
CF546403493	12/09/2023	11/10/2023	21	Housing Property Services
CF517144584	18/05/2023	16/06/2023	21	Waste Management Recycling
CF528904034	04/07/2023	01/08/2023	20	Finance Revenues
CF536314884	02/08/2023	30/08/2023	20	Housing Property Services
CF555818328	20/10/2023	16/11/2023	19	Economic Development Town Centres and Markets
CF530882023	11/07/2023	07/08/2023	19	Environmental Protection Environmental protection

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF541235966	22/08/2023	18/09/2023	19	Finance Revenues
CF505240454	05/04/2023	02/05/2023	19	Housing Property Services
CF543303703	31/08/2023	27/09/2023	19	Leisure and Culture Parks and Greenspace
CF508626496	18/04/2023	15/05/2023	19	Leisure and Culture Parks and Greenspace
CF542854529	29/08/2023	25/09/2023	19	Leisure and Culture Parks and Greenspace
CF542642137	29/08/2023	25/09/2023	19	Leisure and Culture Parks and Greenspace
CF559955621	06/11/2023	01/12/2023	19	Waste Management All other Waste Services
CF520873722	02/06/2023	29/06/2023	19	Waste Management Recycling
CF570128606	18/12/2023	11/01/2024	18	Community Safety
CF540335660	18/08/2023	13/09/2023	18	Economic Development Town Centres and Markets
CF544596925	05/09/2023	29/09/2023	18	Leisure and Culture Parks and Greenspace
CF570823154	20/12/2023	15/01/2024	18	Waste Management All other Waste Services
CF521316131	04/06/2023	29/06/2023	18	Waste Management All other Waste Services
CF549629962	25/09/2023	18/10/2023	17	Crematoria and Cemeteries
CF509646117	21/04/2023	16/05/2023	17	Housing Landlord Services

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF515228929	12/05/2023	06/06/2023	17	Housing Property Services
CF553684665	11/10/2023	03/11/2023	17	Leisure and Culture Parks and Greenspace
CF553564353	11/10/2023	03/11/2023	17	Leisure and Culture Parks and Greenspace
CF553717083	11/10/2023	03/11/2023	17	Leisure and Culture Parks and Greenspace
CF505342603	05/04/2023	28/04/2023	17	Leisure and Culture Parks and Greenspace
CF529431406	05/07/2023	28/07/2023	17	Leisure and Culture Parks and Greenspace
CF541232090	22/08/2023	14/09/2023	17	Transport and Infrastructure Car Parks and Infrastructure
CF560922255	09/11/2023	01/12/2023	16	Crematoria and Cemeteries
CF570237109	18/12/2023	09/01/2024	16	Finance Revenues
CF519469384	27/05/2023	20/06/2023	16	Housing Landlord Services
CF569601968	15/12/2023	08/01/2024	16	Housing Property Services
CF523349663	12/06/2023	04/07/2023	16	Housing Property Services
CF505526015	05/04/2023	27/04/2023	16	Leisure and Culture Parks and Greenspace
CF534005721	24/07/2023	15/08/2023	16	Leisure and Culture Parks and Greenspace
CF533196696	20/07/2023	11/08/2023	16	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF536567304	03/08/2023	25/08/2023	16	Leisure and Culture Parks and Greenspace
CF522136130	07/06/2023	29/06/2023	16	Waste Management All other Waste Services
CF522349049	08/06/2023	29/06/2023	15	Housing Property Services
CF548828933	21/09/2023	12/10/2023	15	Leisure and Culture Parks and Greenspace
CF544368963	04/09/2023	25/09/2023	15	Leisure and Culture Parks and Greenspace
CF564169266	23/11/2023	14/12/2023	15	Waste Management All other Waste Services
CF548890540	21/09/2023	12/10/2023	15	Waste Management All other Waste Services
CF553390952	10/10/2023	30/10/2023	14	Crematoria and Cemeteries
CF506443195	10/04/2023	28/04/2023	14	Economic Development Town Centres and Markets
CF550391346	28/09/2023	18/10/2023	14	Economic Development Town Centres and Markets
CF533402663	21/07/2023	10/08/2023	14	Finance Revenues
CF514621691	10/05/2023	30/05/2023	14	Housing HEART
CF529004652	04/07/2023	24/07/2023	14	Housing Property Services
CF569865756	16/12/2023	05/01/2024	14	Housing Property Services
CF546814931	13/09/2023	03/10/2023	14	Legal

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF522046138	07/06/2023	27/06/2023	14	Leisure and Culture Parks and Greenspace
CF553854394	12/10/2023	01/11/2023	14	Leisure and Culture Parks and Greenspace
CF541641574	24/08/2023	13/09/2023	14	Leisure and Culture Parks and Greenspace
CF569749666	15/12/2023	04/01/2024	14	Leisure and Culture Parks and Greenspace
CF534063299	24/07/2023	11/08/2023	14	Leisure and Culture Parks and Greenspace
CF507881879	14/04/2023	04/05/2023	14	Leisure and Culture Parks and Greenspace
CF516815991	17/05/2023	06/06/2023	14	Planning and Building Control
CF511119606	27/04/2023	17/05/2023	14	Waste Management All other Waste Services
CF564625879	24/11/2023	14/12/2023	14	Waste Management All other Waste Services
CF508653430	18/04/2023	05/05/2023	13	Consumer Affairs Licensing
CF558341597	31/10/2023	17/11/2023	13	Finance Revenues
CF570750448	20/12/2023	08/01/2024	13	Housing Landlord Services
CF540530591	19/08/2023	07/09/2023	13	Housing Private Sector Housing
CF558436469	31/10/2023	17/11/2023	13	Housing Property Services
CF571027360	21/12/2023	09/01/2024	13	Housing Property Services

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF551517086	03/10/2023	20/10/2023	13	Housing Property Services
CF559668416	05/11/2023	23/11/2023	13	Housing Property Services
CF522351042	08/06/2023	27/06/2023	13	Leisure and Culture Parks and Greenspace
CF544607065	05/09/2023	22/09/2023	13	Leisure and Culture Parks and Greenspace
CF520012597	30/05/2023	16/06/2023	13	Waste Management All other Waste Services
CF550265853	27/09/2023	16/10/2023	13	Waste Management All other Waste Services
CF572643443	29/12/2023	17/01/2024	13	Waste Management All other Waste Services
CF572896343	30/12/2023		13	Waste Management All other Waste Services
CF531295453	13/07/2023	31/07/2023	12	Economic Development Town Centres and Markets
CF518302079	23/05/2023	08/06/2023	12	Finance Accounts
CF516003041	15/05/2023	31/05/2023	12	Finance Revenues
CF561724358	13/11/2023	29/11/2023	12	Housing Landlord Services
CF566781560	04/12/2023	20/12/2023	12	Housing Property Services
CF522789591	09/06/2023	27/06/2023	12	Leisure and Culture Parks and Greenspace
CF522798038	09/06/2023	27/06/2023	12	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF567469343	06/12/2023	22/12/2023	12	Leisure and Culture Parks and Greenspace
CF562273677	15/11/2023	01/12/2023	12	Waste Management All other Waste Services
CF520221609	31/05/2023	16/06/2023	12	Waste Management All other Waste Services
CF543012470	30/08/2023	16/09/2023	12	Waste Management All other Waste Services
CF554039137	12/10/2023	30/10/2023	12	Waste Management All other Waste Services
CF564077117	22/11/2023	08/12/2023	12	Waste Management Recycling
CF527266235	27/06/2023	13/07/2023	12	Waste Management Recycling
CF564454159	24/11/2023	12/12/2023	12	Waste Management Recycling
CF539171111	14/08/2023	29/08/2023	11	Community Safety
CF539277294	14/08/2023	29/08/2023	11	Community Safety
CF567445016	06/12/2023	21/12/2023	11	Crematoria and Cemeteries
CF544012920	03/09/2023	19/09/2023	11	Crematoria and Cemeteries
CF567176053	05/12/2023	20/12/2023	11	Crematoria and Cemeteries
CF536591607	03/08/2023	18/08/2023	11	Democracy Democratic Services
CF527393029	28/06/2023	13/07/2023	11	Finance Revenues

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF567140871	05/12/2023	20/12/2023	11	Finance Revenues
CF546156771	11/09/2023	26/09/2023	11	Finance Revenues
CF542881126	29/08/2023	13/09/2023	11	Housing Private Sector Housing
CF564490125	24/11/2023	11/12/2023	11	Housing Property Services
CF564574756	24/11/2023	11/12/2023	11	Housing Property Services
CF511999880	01/05/2023	16/05/2023	11	Housing Property Services
CF522445076	08/06/2023	23/06/2023	11	Leisure and Culture Parks and Greenspace
CF523327399	12/06/2023	27/06/2023	11	Leisure and Culture Parks and Greenspace
CF507137998	12/04/2023	27/04/2023	11	Leisure and Culture Parks and Greenspace
CF541277782	22/08/2023	06/09/2023	11	Leisure and Culture Parks and Greenspace
CF547147324	14/09/2023	29/09/2023	11	Leisure and Culture Parks and Greenspace
CF549493624	25/09/2023	10/10/2023	11	Leisure and Culture Parks and Greenspace
CF553276930	10/10/2023	25/10/2023	11	Leisure and Culture Parks and Greenspace
CF510861626	26/04/2023	11/05/2023	11	Leisure and Culture Parks and Greenspace
CF520085619	30/05/2023	14/06/2023	11	Leisure and Culture Parks and Greenspace

Appendix E - Complaints Outside 10 Day Response Timescale: April – December 2023 (Total of 142)

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF511416090	28/04/2023	15/05/2023	11	Leisure and Culture Parks and Greenspace
CF511397805	28/04/2023	15/05/2023	11	Leisure and Culture Parks and Greenspace
CF554281198	13/10/2023	30/10/2023	11	Waste Management All other Waste Services
CF518592820	24/05/2023	08/06/2023	11	Waste Management All other Waste Services
CF546436046	12/09/2023	27/09/2023	11	Waste Management All other Waste Services
CF549538238	25/09/2023	10/10/2023	11	Waste Management All other Waste Services
CF512668929	03/05/2023	18/05/2023	11	Waste Management Recycling

Nuneaton and Bedworth Borough Council

FORWARD PLAN SHOWING THE KEY DECISIONS THAT WILL BE MADE IN THE 4 MONTHS BEGINNING 1ST MAY 2024 AND EXEMPT INFORMATION DECISIONS THAT ARE TO BE MADE DURING MAY, 2024.

The table below shows the likely date the listed key decisions will be made and by whom and also lists the subject of decisions to be made under Exempt Information rules. Please contact the officer mentioned in the seventh column if you wish to know:-

- ◆ the groups or organisations whom the decision maker will consult before making the decision;
- ◆ how such consultation will be undertaken;
- ◆ what documents the decision maker will consider in making that decision; or
- ◆ how, and by when, you can make any representations about the proposed decision.

Items highlighted in **yellow** are new or amended items for this publication.

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
20/12/23	Creative Explorer Update	Cabinet	No		April 2024	Katie Memetovi c-Bye ☎02476 376147	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
30/06/23	Bedworth Civic Hall - Update	Cabinet	No		April 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Public Services	Finance and Public Services
29/02/24	Suicide Prevent Report	Cabinet	No		April 2024	Katie Memetovi c-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Service

30/09/20	Local Government Devolution	Cabinet	No		May 2024	Brent Davis ☎02476 376347	Brent Davis ☎02476376347	Business & Regeneration	Business, Regen & Planning
30/11/23	Safeguarding Policy	Cabinet	No		May 2024	Linda Downes ☎0247637 6260	Vicki Summerfield ☎02476376002	Finance and Corporate	Finance & Public Services
30/11/23	Update on Play Areas	Cabinet	No		June 2024	Katie Memetovi c-Bye ☎02476 376147	Kevin Hollis ☎02476 376143	Health and Environment	Finance and Public Services
31/10/23	Housing Strategy 2024-29	Cabinet	No		June 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env & Health
11/10/23	Supported Housing (Regulatory) Act 2023- NBBC Strategy	Cabinet	No		June 2024	Jane Grant ☎02476 376483	Dawn Dawson ☎02476376408	Housing and Communities	Housing, Env and Health
12/02/24	Revised Local Development Scheme	Cabinet	No		June 2024	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning & Regulation	Business, Regen & Planning

29/02/24	Planning Applications Validation List	Cabinet	No		June 2024	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning & Regulation	Business, Regen & Planning
31/03/23	Parks & Green Spaces Strategy	Cabinet	No		July 2024	David Truslove ☎02476 376569	Kevin Hollis ☎02476 376143	Public Services	Finance and Public Services
11/10/23	Delivery of Phase 2 Reimagining Nuneaton Museum & Art Gallery	Cabinet	No		July 2024	Catherine Nisbet ☎02476 376483	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services
31/07/23	General Fund Revenue Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	HRA Revenue Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Capital Outturn 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

31/07/23	Collection Fund 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	Treasury Annual Report 2023/24	Cabinet	No		July 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
22/08/22	Johnson Road, Bedworth – Housing Development / Community Use proposal	Cabinet	No		September 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Service
31/05/23	Capital Strategy and Asset Management Plan	Cabinet	No		September 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning
25/09/23	General Fund Budget Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
25/09/23	HRA Budget Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

25/09/23	Capital Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	General Fund Budget Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	HRA Budget Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
30/11/23	Capital Monitoring Q2	Cabinet	No		November 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
29/02/24	General Fund Budget 2024/25	Cabinet/Council	No		February 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
29/02/24	HRA Budget 2024/25	Cabinet/Council	No		February 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

29/02/24	Treasury Strategy 2024/25	Cabinet/Council	No		February 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476 376002	Finance and Corporate	Finance and Public Services
29/02/24	Capital Budget 2024/25	Cabinet/Council	No		February 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
29/03/24	General Fund Budget Monitoring Q3	Cabinet	No		March 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476 376002	Finance and Corporate	Finance and Public Services
29/03/24	HRA Budget Monitoring Q3	Cabinet	No		March 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
29/03/24	Capital Monitoring Q3	Cabinet	No		March 2025	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

Cabinet – Exempt Items

Date entered:	Item - Description	Committee	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
06/05/22	Regeneration Projects Update	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	May 2024	Jonathan White ☎02476 376549	Tom Shardlow ☎02476 376004	Business & Regeneration	Business, Regen & Planning

Individual Cabinet Member Decisions

Date entered:	Item - Description	Portfolio Holder	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	OSP

Individual Cabinet Member Decisions – Exempt Items

	None							
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Officer Decisions									
Date entered:	Item - Description	Directorate	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabin et Portfolio	OSP
	None								
Officer Decisions – Exempt Items									

The Cabinet Members are:

- Business and Regeneration (Leader) - Councillor K. Wilson
- Housing and Communities (Deputy Leader) - Councillor C. Golby
- Finance and Corporate - Councillor S. Croft
- Public Services - Councillor S. Markham
- Planning and Regulation - Councillor R. Smith
- Health and Environment - Councillor J. Gutteridge

Observer:

- Leader of the Main Opposition Group - Councillor C. Watkins

Dated: 28th March 2024

Signed: K. Wilson (Leader of the Council)

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

Meeting Dates: 29/06/23, 05/10/23, 23/11/23, 01/02/24, 18/04/24

Date Added	NBBC Contact	Title	Description	Scrutiny/Overview	Proposed Committee Date	Include in 24/25 Work Programme	On 23/24 Agenda
	Steve Gore	Integrated Performance Report			29 th June 2023 5 th Oct 2023 1 st February '24 18 th April 2024	Yes	Yes Yes Yes Yes
Annual	WCC/Kevin Hollis	HWBB Annual Report	Annual Report from Health and Wellbeing Board		29 th June 2023	Yes	Yes
23 rd June 2022		The impact of ASB on the Council's Revenue Account	To establish the monetary impact of ASB on the Council's Revenue Account, and its impact on tenants and the Council's Housing Department.		29 th June 2023	Yes	Yes
Annual	Kevin Hollis	JSNA & Public Health Update	Update Presentation and report from Public Health on the priorities for health.		29 th June 2023	(Included in HWBB Report)	Yes
	Kevin Hollis/CAMHS	Neurodevelopmental Service's Wait Lists for Autism Assessments	To scrutinise the Neurodevelopmental Service's increasingly long waiting list for Autism assessments.		29 th June 2023		Yes

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

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Annual	Katherine Orton	Pride in Camp Hill	Annual report of PINCH to update and provide performance information for Members		29 th June 2023 2024/2025 report due	No - Unable to report/attend	No
	Kevin Hollis/NHS	Improving Stroke Services in Coventry and Warwickshire	Briefing note update	Briefing Report	Briefing Note sent to Councillors June 2023		No
	David Truslove	Monitoring the Ground Maintenance Contract	Performance report on the Glendale contract for grounds maintenance.	Performance Monitoring	5 th October 2023	Yes	Yes
3 rd Feb 2022	David Truslove	Arboriculture Update	To receive an update on the arboriculture/tree strategy	Briefing Report	Briefing note emailed to Councillors 10/06/2023		No
	Paul Coopey/ Sarah Harper	Review of reducing empty homes both in private ownership and NABCEL voids			5 th October 2023		Yes
	Abu Malek	NABSCOP Community Safety Partnership Performance Report	Performance report from the Community Safety Partnership for monitoring.		5 th October 2023 18 th April 2024/Jul 2024	Yes	Yes
Annual	NHS	CAMHS	Update on Mental Health matters and the provision of services in the borough.		23 rd November 2023		Yes
	Abu Malek	Voluntary and Community Sector	Voluntary and Community Sector Monitoring reports.		23 rd November 2023	Yes	Yes

Housing, Environment and Health Overview and Scrutiny Panel – Work Programme 2023/24

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		Performance Reports	Includes audit of performance by Communities Team as part of SLA.				
Annual	Nicola Botterill	Damp and Mould Performance	A report to provide information and updates to the Panel		23rd November 2023	Yes	Yes
	Nicola Botterill	Tenant Satisfaction Measures results.	A report to provide information and updates to the Panel		23rd November 2023		Yes
	Rachel Fleeson/ Andrew Snowden	Air Quality Management	Monitoring of the 2 current AQMAs and what is being done to mitigate these,		1 st February 2024		
		OSP Annual Review			1 st February 2024		
	Kevin Hollis/ Rose Uwins	Primary Care/General Practice Update	A report to inform the Panel of the future plans for Primary Care.		Briefing update report emailed 31/01/2024		
Annual	Chris Bain/Carla Searle	Healthwatch	The concerns and priorities for Healthwatch		18 th April 2024		Yes
Annual	GEH/Kevin Hollis/ Jenni Northcote/ Samantha Young	George Eliot Hospital	Update presentation from the GEH on the current services and funding situation, including the provision of additional hospice beds		18 th April 2024		Yes
April 2023	Abu Malek	Armed Forces Covenant	An update including highlights about what NBBC are		18 th April 2024		Yes

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			doing in relation to the Armed Forces Covenant.				
Annual	Abu Malek / Helen Earp (WCC)	Addressing Teen Conception in Nuneaton and Bedworth	Update in the current rates of teenage conception in the Borough together with the Address Teenage Conception Task and Finish Group Action Plan update.		18 th April 2024/July 2024 (Briefing report update)		
Annual	Abu Malek	Warwickshire Police and Crime Plan	To bring an update on the Police and Crime Plan.		July 2024		
Every two Years	Abu Malek	NABSCOP Strategic Assessment	To ensure that the Council's priorities are considered and included in the Community Safety Partnership's priorities for the area.		November 2024		

Joint Item with Business, Regeneration and Planning OSP - A yearly monitoring report including details of spend of Section 106 monies and biodiversity net gain within and external to the sites/ Oversight of the allocation of monies for environmental offsetting and mitigation included in planning applications S.106 contributions – February 2023.