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Date: 15th April 2024

Our Ref: KB

Dear Sir/Madam,

A meeting of the **NUNEATON AND BEDWORTH COMMUNITY ENTERPRISE LIMITED SHAREHOLDER COMMITTEE** will be held in the Council Chamber, Town Hall, on **Tuesday 23rd April 2024 at 6.00pm.**

Please note that meetings may be recorded for future broadcast.

Yours faithfully,

BRENT DAVIS

Chief Executive

To: All Members of the
NABCEL Shareholder
Committee

Councillors J. Gutteridge (Chair), J. Clarke, L. Downs,
B. Hammersley, S. Harbison and J. Sheppard.

AGENDA

PART I - PUBLIC BUSINESS

1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside the Lloyds bank building on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also ensure that mobile phones are turned off or set to silent.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. MINUTES – to confirm the minutes of the meeting held on 23rd January 2024 (**Page 5**).

4. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 9**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Democratic Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the public will be given the opportunity to speak on specific public agenda items, if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The Chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The Chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the Chair, the speaker persists, they will be asked to stop speaking by the Chair. The Chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the Chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. ANY OTHER ITEMS - which in the opinion of the Chair should be discussed as a matter of urgency because of special circumstances (which must be specified).

7. EXCLUSION OF THE PUBLIC AND PRESS

RECOMMENDED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following

item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 3 of Part I of Schedule 12A to the Act.

PART II – EXEMPT ITEMS

8. NABCEL Q4 DRAFT FINANCE REPORT FOR 2023-24 – a report of the NABCEL Managing Director
9. NABCEL BUSINESS PERFORMANCE REPORT 2023 – 2024 Q4 – a report of the NABCEL Managing Director
10. NEW BUSINESS TEMPORARY ACCOMMODATION SERVICES UPDATE – a report of the NABCEL Managing Director

NUNEATON AND BEDWORTH BOROUGH COUNCIL

**NUNEATON & BEDWORTH COMMUNITY ENTERPRISE
LIMITED SHAREHOLDER COMMITTEE**

23rd January 2024

A meeting of the Nuneaton and Bedworth Community Enterprise Limited Shareholder Committee was held in the Council Chamber, Nuneaton on Tuesday 23rd January 2024.

Present

Councillors: J. Clarke, J. Gutteridge (Chair), B. Hammersley and S. Harbison.

Apologies were received for Councillors J. Sheppard and L. Downs.

PART I – PUBLIC BUSINESS

NSC11 **Minutes**

To confirm the minutes of the meeting held on 24th October 2023.

RESOLVED that the minutes of the Nuneaton and Bedworth Community Enterprise Limited (NABCEL) Shareholder Committee meeting held on 24th October 2023 be approved and signed by the Chair.

NSC12 **Declarations of Interest**

RESOLVED that the Declarations of Interest for this meeting are as set out in the schedule attached to these minutes.

NSC13 **Exclusion of the Public and Press**

RESOLVED that under section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 3 of Part I of Schedule 12A to the Act.

PART II – EXEMPT ITEMS

NSC14 **NABCEL Q3 Financial Forecast Report 2023 – 2024**

A report from the Managing Director of NABCEL to provide the Committee with an update of the financial position of NABCEL for 2023/24 based on the position at the end of Q3.

RESOLVED that the contents of the report be noted.

NSC15 **NABCEL Business Performance Report 2023 – 2024 Q3**

A report of the Managing Director of NABCEL to provide the Committee with information on the performance of the various business streams within NABCEL and ensure that Key Performance Indicators (KPI's) are being monitored and met.

RESOLVED that the contents of the report be noted.

NSC16 **NABCEL Business Plan 2021 – 2025 update**

The Managing Director of NABCEL provided the Board with an update of NABCEL's Business Plan 2021 – 2025.

RESOLVED that

- a) the contents of the report be noted; and
- b) the proposed new business streams provisionally be approved, subject to a further report being presented to the Committee at the next meeting, which will provide more information on the proposed new business streams.

NABCEL Shareholder Committee - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton	
	L. Downs	Little Caesars Donuts Limited NBBC Council Contract for market pitch	Member on the following Outside Body: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	J. Gutteridge (Chair)		Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Warwickshire Health and Wellbeing Board • Age UK (Warwickshire Branch) • Committee of Management of Hartshill and Nuneaton Recreation Ground • West Midlands Combined Authority Wellbeing Board 	
	B. Hammersley	County Councillor – W.C.C.	Member on the following Outside Bodies: <ul style="list-style-type: none"> • Hammersley, Smith and Orton Charity 	
	S. Harbison	Self-employed.	Member of Conservative and	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Unionist Party. Member on the following Outside Bodies: <ul style="list-style-type: none"> • Astley Charity 	
	J. Sheppard		Partnership member of the Hill Top and Caldwell Big Local. Director of Wembrook Community Centre. Member of the Labour Party	Dispensation to speak and vote on any matters of Borough Plan that relate to the Directorship of Wembrook Community Centre

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