

**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
<p>Fees and Charges Policy to be used in conjunction with the Council's Housing Assistance Policy</p>	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. Etc.
DO/129/2024 (JG)	Individual Cabinet member Decision taken on 9.11.23 to adopt the Housing Assistance Policy With delegated Authority for the AD- Strategic Housing ICO8(d) to agree a Fees and Charges Policy.
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
17/04/24	Jane Grant- AD- Strategic Housing <i>J Grant</i>
<u>RECORD OF THE DECISION</u>	
<p>a)The issue The Councils Housing Assistance Policy (HIP) was adopted 9.11.23 A requirement to develop a Fees and Charges Policy to support the delivery of the HIP formed part of the HIP. The Fees and Charges Policy has now been delivered and agreed by the S 151 Officer and Portfolio Holder.</p> <p>Heart Board approved the Fees and Charges Policy along with our S151 on 6th February 2024</p>	
<p>b)The decision That the Fees and Charges Policy is now in place and can be utilised in conjunction with the HIP with immediate effect.</p>	
<u>WARD RELEVANCE</u>	
All wards within the Borough	
<u>FINANCIAL AND BUDGET IMPLICATION</u>	
No implications for the Councils GF Budget	

<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u> Portfolio Holder – Housing and Communities Finance S 151 Strategic Director- Housing and Community Safety</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u> n/a</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given). n/a</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u> none</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u> none</p>
<p><u>FINANCIAL IMPLICATIONS</u> No implications for NBBCs GF budget The Fees and Charges Policy will enable additional revenue income to HEART which will supplement financial resources to delivery DFGs</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u> The Fees and Charges Policy- linked to the FIP will enable additional DFG adaptations to take place- enabling increased number of residents to remain living in their homes independently for longer.</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u> none</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u> none</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u></p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u> none</p>
<p><u>LEGAL IMPLICATIONS</u></p>

none

ANY OTHER COMMENTS

This Policy will be utilised by the HEART service for Disabled Facilities Grants and other adaptations, home improvements to enable residents to live independently.

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER