


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Procurement of contractor to manage the repair and maintenance of electrical appliances and EICRs on NBBC domestic properties, GP Blocks and ILU Schemes.	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/125/2024 (NB)	Portfolio Holder, Housing & Communities authorisation – 19 th April 2024
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
15 April 2024	 Nicola Botterill – Assistant Director – Housing and Community Safety
<u>RECORD OF THE DECISION</u>	
<p>a) The issue NBBC is a Landlord via its Housing Revenue Account (HRA) and operationally it is required to repair and maintain electrical appliances and replace where the appliances are beyond economical repair or inefficient. In addition NBBC needs to carry out regular EICR checks on all its properties.</p> <p>Currently, this service is provided by NABCEL and the Council must now agree a mechanism to continue the provision of these services.</p>	
<p>b) The Decision Reprocure NABCEL to manage the repair and maintenance of electrical appliances and carrying out EICRs on all NBBC properties.</p>	
<u>REASON FOR THE DECISION</u>	
NBBC is required to ensure electrical appliances are repaired and maintained appropriately and EICR checks are carried out to protect our tenants. NABCEL are managing the current EICR programme and	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
An open tender process was considered. However, NBBC are delivering a programme of EICR works which NABCEL is managing and an open tender would require that programme to stop to enable the procurement process to take place. This was, therefore, not a feasible option.	

<p><u>WARD RELEVANCE</u> All.</p>
<p><u>FINANCIAL AND BUDGET IMPLICATIONS</u> The cost of the works have been included in the budget setting process for the HRA.</p>
<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u> The Strategic Director – Housing and Communities would normally have been consulted but due to issues regarding conflict of interest relating to the provision of this service, they have not been on this occasion. Capital Investment Service Manager and Procurement Officer have both been consulted.</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u> None.</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given). None.</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u> None.</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u> None.</p>
<p><u>FINANCIAL IMPLICATIONS</u> None.</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u> None.</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u> None.</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u> None.</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u> None.</p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u> None.</p>

LEGAL IMPLICATIONS

None.

ANY OTHER COMMENTS

None.

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS
MADE OR AS REASONABLY PRACTICABLE THEREAFTER**