


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Appoint a contractor to provide re-roofing and associated works on NBBC housing stock.	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/05/2024 (NB)	Cabinet meeting 21 February 2024 CB105
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
31 May 2024	 Nicola Botterill - Assistant Director for Social Housing and Community Safety
<u>RECORD OF THE DECISION</u>	
a) The issue NBBC require external support from a competent contractor to carry out re-roofing and associated works on its housing stock. b) The Decision Following a robust procurement process, approve the appointment of an external contractor to provide re-roofing and associated works on NBBC housing stock.	
<u>REASON FOR THE DECISION</u>	
NBBC have an obligation to ensure its properties, including GP and ILU blocks, are kept to a decent standard. Part of this obligation relates to re-roofing and associated works. In order to do this an external contractor competent in these areas is required to be appointed.	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
A closed tender process was considered but due to the value of the contract and the need to ensure value for money this was rejected.	
<u>WARD RELEVANCE</u>	
All.	
<u>FINANCIAL AND BUDGET IMPLICATIONS</u>	
The cost of the works have been included in the budget setting process for the Capital Programme.	

<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u> Capital Investment Service Manager and Procurement Officer have both been consulted.</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u> None.</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given). N/A</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u> N/A</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u> None.</p>
<p><u>FINANCIAL IMPLICATIONS</u> None.</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u> None.</p>
<p><u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u> None.</p>
<p><u>RISK MANAGEMENT IMPLICATIONS</u> None.</p>
<p><u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u> None.</p>
<p><u>ENVIRONMENTAL IMPLICATIONS</u> None.</p>
<p><u>LEGAL IMPLICATIONS</u> None.</p>
<p><u>ANY OTHER COMMENTS</u> None.</p>

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER