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Date: 17<sup>th</sup> July 2024

**INDIVIDUAL CABINET  
MEMBER DECISION**

Dear Sir/Madam,

The Cabinet Member for Leisure, Communities and Health (Councillor T. Jenkins) is to consider the following reports and make a decision on **Thursday, 25<sup>th</sup> July 2024** at **2.30pm** in the Council Chamber, Town Hall, Nuneaton.

Yours faithfully,

TOM  
SHARDLOW  
Chief Executive

# A G E N D A

## PART 1

### PUBLIC BUSINESS

#### 1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds, please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

#### 2. PUBLIC CONSULTATION - Members of the public will be given the opportunity to speak on specific agenda items if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair. The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

#### 3. DECLARATIONS OF INTEREST - To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

##### **Declaring interests at meetings**

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 4**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is

engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room. Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

4. UPDATE TO SERVICE LEVEL AGREEMENT WITH EXHALL BOXING ACADEMY a report of the Parks and Green Space Manager attached **(Page 5)**

**Councillor T. Jenkins - Schedule of Declarations of Interests – 2024/2025**

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> <li>- Housing matters</li> <li>- Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992</li> <li>- An allowance, payment given to members</li> <li>- An indemnity given to members</li> <li>- Any ceremonial honour given to members</li> <li>- Setting council tax or a precept under the Local Government Finance Act 1992</li> <li>- Planning and Licensing matters</li> <li>- Allotments</li> <li>- Local Enterprise Partnership</li> </ul>
	T. Jenkins	Managing Partner – Gribblybugs LLP	The Labour Party (sponsorship) - Committee Member of Warwickshire Amphibian & Reptile Team - Member of Warwickshire Wildlife Trust - Member of Equity – Trade Union Members of National Trust and English Heritage  Representative on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Nuneaton and Bedworth Sports Forum,</li> <li>• Safer Warwickshire Partnership Board,</li> <li>• Warwickshire Health and Wellbeing Board,</li> <li>• Warwickshire Police and Crime Panel,</li> <li>• Biodiversity Champion</li> <li>• Committee of Management of Hartshill and Nuneaton Recreation Ground</li> <li>• Exhall Education Foundation</li> <li>• Foleshill Charity Trustee – Proffitt's Charity</li> </ul>	



**Individual Cabinet Member Decision**

**Report Summary Sheet**

**Date:** 25<sup>th</sup> July 2024

**Subject:** Update to Service Level Agreement with Exhall Boxing Academy

**Portfolio:** Councillor T Jenkins – Portfolio Holder Leisure, Communities and Health

**From:** David Truslove – Parks and Green Space Manager

**Summary:**

To seek approval to update the service level agreement between the Council and Exhall Boxing Academy in relation to Heatley Pavilion.

**Recommendations:**

That the updated agreement be accepted, in order to support the long term management of pavilion and the changing rooms within Heatley Pavilion, to supporting Council Pitch Bookings onsite.

**Options:**

1. To approve an updated service level agreement, in order to support the long term management of pavilion and the changing rooms within Heatley Pavilion, to supporting Council Pitch Bookings onsite.
2. Not approve the above changes

**Reasons:** The Council have an existing service level agreement with Exhall Boxing Academy who manage the pavilion and facilities within. Additional to the services the Boxing academy deliver from the site, they support the council through opening, closing and cleaning the changing facilities onsite, the grant paid to support this hasn't been uplifted since the SLA was created and is in need to increasing in line with changes to inflation.

**Consultation undertaken with Members/Officers –**

Portfolio Holder – Leisure, Communities and Health

Strategic Director - Public Services

Assistant Director – Recreation and Culture

**Subject to call-in:** YES

**Ward relevance:** Exhall

**Forward plan:** N/A

**Building a Better Borough Priorities:**

**Aim 1:** Live

**Priority 1:** Promote residents' health and wellbeing

**Aim 3:** Visit

**Priority 4:** Improve the physical environment

**Relevant statutes or policy:**

Playing Pitch Strategy

**Equalities Implications:** N/A

**Human resources implications:** N/A

**Financial implications:**

A grant payment will be paid to the Boxing academy for them to deliver the operation of the Heatley Pavilion site in it being opened, closed and cleaned to meet NBBC booking requirements and that the site is left secure at all times.

The grant is accommodated for within agreed council budgets.

**Health Inequalities Implications:**

Enabling the long term management of these facilities will support Borough residents to continue to participate in sport at the site.

**Section 17 Crime & Disorder Implications:**

Increase activity and usage at the site, will reduce the opportunities for crime or disorder to occur.

**Risk management implications:**

There is risk that the delivery of changing rooms at the site will be impacted if there is no provision in place for opening / closing / cleaning which will impact the provision of sports pitches as per the Strategy.

**Environmental implications:** N/A

**Legal implications:** The current service level agreement will be updated to reflect the changes via council Legal officers.

Contact details: David Truslove – Parks and Green Space Manager

## **NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Report to:** Councillor T. Jenkins  
**From:** David Truslove – Parks and Green Space Manager  
**Subject:** Update to Service Level Agreement with Exhall Boxing Academy  
**Portfolio:** Recreation and Culture – Public Services

### 1. Purpose of Report

To seek approval to update the service level agreement between the Council and Exhall Boxing Academy in relation to Heatley Pavilion.

### 2. Recommendation

- 2.1 That the updated agreement be accepted, in order to support the long term management of pavilion and the changing rooms within Heatley Pavilion, to supporting Council Pitch Bookings onsite.

### 3. Background

- 3.1 Exhall Boxing Academy have an existing service level agreement with the Council that that was agreed in 2017.
- 3.2 The agreement and grant is in place to enable site development around a range of sporting activities that are being delivered from this community sporting hub facility, it also includes facilitating the management of the pavilion and changing rooms at the site for Council pitch bookings on Heckley Fields.
- 3.3 The Boxing academy will be required to report back annually to the council on key objectives.

### 4. Financial Implications

- 4.1 A grant payment will be paid to the Boxing academy for them to deliver the operation of the Heatley Pavilion site in it being opened, closed and cleaned to meet NBBC booking requirements and that the site is left secure at all times.
- 4.2 The grant is accommodated for within agreed council budgets.

David Truslove  
Parks and Green Space Manager