


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
Procurement of a contractor to undertake General Builder works on various types of projects and property.	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/16/2024 (NB)	Cabinet meeting - 21 st Feb 2024 – CB105
<u>DATE OF DECISION</u>	<u>DECISION MAKER</u> (Name and Job Title)
16 th July 2024	 Nicola Botterill Assistant Director – Social Housing & Community Safety
<u>RECORD OF THE DECISION</u>	
a) The issue General building works and small projects are required to be undertaken regularly by Capital Projects resulting in sperate tenders being undertaken. This procurement is to award a contract to one contractor to undertake these works ad-hoc as required.	
b) The Decision Approve the procurement of the appointed contractor following a competitive tender process	
<u>REASON FOR THE DECISION</u>	
To allow ad-hoc general builder works to be completed.	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
Lack of suitable frameworks to procure contractors from	

WARD RELEVANCE

Delays caused by lack of contract would cause disruption

FINANCIAL AND BUDGET IMPLICATIONS

The cost of the work has been accounted for within the budget setting process

CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS

Procurement Officers have been consulted.

ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED

Not applicable

IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE (Note if the decision is a non-executive decision, no dispensation can be given).

Not applicable

EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)

Not applicable

HUMAN RESOURCES IMPLICATIONS

None

FINANCIAL IMPLICATIONS

See financial and budget implications above

HEALTH EQUALITIES IMPLICATIONS

None

SECTION 17 CRIME & DISORDER IMPLICATIONS

None

RISK MANAGEMENT IMPLICATIONS

None

SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS

Contractor is an SME and have local labour available.

ENVIRONMENTAL IMPLICATIONS

Not applicable

LEGAL IMPLICATIONS

Not applicable

ANY OTHER COMMENTS

None

**PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS
MADE OR AS REASONABLY PRACTICABLE THEREAFTER**