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**BRENT DAVIS**  
**CHIEF EXECUTIVE**  
Town Hall, Nuneaton,  
Warwickshire, CV11 5AA

Our Ref: MM

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Date 27<sup>th</sup> June 2023

Dear Sir/Madam,

A meeting of the **BUSINESS, REGENERATION AND PLANNING OVERVIEW AND SCRUTINY  
PANEL** will be held in the Committee Room A, Town Hall, Nuneaton on  
**Thursday, 6<sup>th</sup> July 2023 at 6.00 p.m.**

Please note that meetings will be recorded for future publication on the Council's website.

Yours faithfully,

Brent Davis

Chief Executive

To: All Members of the Business,  
Regeneration and Planning Overview  
and Scrutiny Panel

Councillors J. Clarke (Chair), N. Phillips (Vice-Chair),  
C. Cape, J. Coventry-Moreton, M. Green,  
J. Hartshorn, G. Moreton, M. Walsh and M. Wright.

# A G E N D A

## PART 1 – PUBLIC BUSINESS

### 1. ANNOUNCEMENTS AND EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

The meeting will be live streamed to YouTube and will be available to view via the NBBC website.

### 2. APOLOGIES - To receive apologies for absence from the meeting.

### 3. MINUTES - To confirm the minutes of the meeting of the Business, Regeneration and Planning Overview and Scrutiny Panel held on 27th April 2023, attached **(Page 5)**.

### 4. DECLARATIONS OF INTEREST/PARTY WHIP - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct and of the Party Whip in accordance with the Overview and Scrutiny Procedure Rules 4E, Paragraph 16(b).

#### Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda **(Page 12)**. Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation

needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Council Conduct permits public speaking on the item, after which the Member is required by Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items, if notice has been received.
6. QUESTIONS TO CABINET – In accordance with Overview & Scrutiny Procedure Rule 4.E.8 c) 20 minutes shall be set aside for questions to a member of the Cabinet from the Panel in relation to matters in respect of which the Panel has powers or duties.
7. INTEGRATED PERFORMANCE REPORT – END OF YEAR FOURTH QUARTER 2022-2023 – report of the Risk Management and Performance Officer, attached **(Page 14)**.
8. TOWN CENTRE UPDATE – report of the Assistant Director – Economy **(to follow)**.
9. CWLEP UPDATE – report attached for information **(Page 78)**.
10. FORWARD PLAN – attached for information **(Page 102)**.
11. WORK PROGRAMME 2023/24 – for approval, attached **(Page 113)**.
12. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified)

**THIS PAGE IS FOR INFORMATION ONLY**

**Nuneaton and Bedworth Borough Council**

**Building A Better Borough**

*Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough*

**AIM 1: LIVE**

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

**Priority 1: Promote residents' health and wellbeing**

**Priority 2: Enable appropriate housing development**

**Priority 3: Sponsor a sustainable green approach**

**Priority 4: Prioritise community safety and empowerment**

**AIM 2: WORK**

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

**Priority 1: Grow a strong and inclusive economy**

**Priority 2: Champion education and skills**

**Priority 3: Embrace new and emerging technology**

**Priority 4: Support local businesses**

**AIM 3: VISIT**

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

**Priority 1: Create vibrant and diverse town centres**

**Priority 2: Stimulate regeneration**

**Priority 3: Celebrate and promote our heritage**

**Priority 4: Improve the physical environment**

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**BUSINESS, REGENERATION AND PLANNING  
OVERVIEW & SCRUTINY PANEL**

**27<sup>th</sup> April 2023**

A meeting of the Business, Regeneration and Planning Overview & Scrutiny Panel was held on Thursday, 27<sup>th</sup> April 2023 in the Council Chamber, Town Hall Nuneaton. This meeting was live streamed and recorded for publication on the Council's website.

**Present**

Councillors M. Walsh (Chair)

Councillors: D. Brown, C. Cape, K. Kondakor, M Green (substituting for Councillor J. Coventry-Moreton) and S. Harbison (substituting for Councillor G. Moreton).

Apologies: Councillors J. Coventry-Moreton, G. Moreton, K. Evans, J. Hartshorn, N. Phillips and Councillor K. Wilson (Portfolio Holder for Planning and Regulation).

**PART I – PUBLIC BUSINESS**

**BRP 36 Minutes**

**RESOLVED** that the minutes of the Business, Regeneration and Planning Overview and Scrutiny Panel meeting held on 9<sup>th</sup> March 2023 be approved and duly signed by the Chairman.

**BRP 37 Declarations of Interest**

As Councillor M. Green and S. Harbison were substitute Councillors for this meeting, their declarations were not detailed in the Schedule attached to the agenda.

**RESOLVED** that the declarations of interest are as set out in the Schedule attached to these minutes, with the addition of the Declarations of Interest for Councillor M. Green and S. Harbison.

**BRP 38 Questions to Cabinet**

The Portfolio Holder for Business and Regeneration (Councillor K. Wilson) had tendered his apologies and was not present at the meeting. The Portfolio Holder for Planning and Regulation (Councillor R. Smith) was in attendance to answer the following questions put forward by the panel members.

**Councillor K. Kondakor asked the Portfolio Holder for Planning and Regulation:**

Thank you very much Chair. I actually pre-warned Councillor Smith of these questions to get a better answer, I hope that's okay. So there's two questions, the first one I was talking by email to Councillor Smith about a month ago, about another Council that's having a new policy of ensuring that developments have to have enough sewage capacity in the network, before they're allowed to operate. So we know we've got problems in Weddington, Bulkington and various other places, where the sewage network hasn't yet been upgraded. So I would like Councillor Smith to maybe to give us an update on having such a policy in this Borough, because we've got quite a few applications coming in. I mean there's a new one on Top Farm that's going to

put more sewage into the Weddington network at Milby drive, and our pumping systems haven't yet been upgraded. They're promising us upgrades but the water companies have to allow connections, there's all sorts of regulations. But we should actually try and hold off development or ensure developers have extra large tanks, so that they're not overloading the system before we get the upgrade. So if Councillor Smith could explain if he's accepted the idea of having such a policy and how we progress it, thank you Chair.

**The Portfolio Holder for Planning and Regulation responded:**

Thanks for the question, and thank you for sending this through earlier, it really does help. As you know, at the moment there's no policy basis to make a request of developers to do upfront sewerage works before they commence, but we are aware it's an issue and it has been a problem on occasion I have to admit. It's a good point you raise. So I can confirm we are considering it and we've had a look at policy work we're doing as part of the Borough Plan Review, and we feel that's the best vehicle to get this done, because any policy we introduce will need to be authorised by an Inspector there. So I can also confirm we've been in touch with Severn Trent Water, as well as comparing notes with another Authority I think you gave us the lead on. They're trying to address the same problem, West Oxfordshire District Council, as part of their plan review, they're following the same process we are.

So I am hopeful we can create a policy. We're very positive that we want to do this, that would stand scrutiny by the Inspector when he considers our plan review, hopefully in the not too distant future. Just before I came to this meeting tonight, I saw an email come through from Severn Trent with some quite positive comments. I haven't read through it properly yet, but I'll share some of those outcomes with you apart from this meeting, when I've had chance to sort of absorb. But, they're making positive overtures at the moment so I'm hopeful we can deliver a policy on this, and it will be part of the Borough Plan Review.

**Councillor K. Kondakor then added:**

Thanks for that, and just to follow up it would be useful if it was mentioned a bit more in planning applications as to whether the sewage network can or can't yet cope, because it's a useful thing to get clarity, because Severn Trent haven't been very good in the past at responding to planning.

**Councillor K. Kondakor asked the Portfolio Holder for Planning and Regulation:**

My second question which I also gave you notice for. The hotel development on Abbey Street, there's a new application in May, a year ago actually, to actually just make minute new changes. A lot of it's fairly trivial things, like safety railings on the roof etcetera. But one of the things that's caused a problem is they wanted to raise it up slightly more, and put it on a pedestal which changes all the slopes and pavements, and bizarrely that still hasn't been approved. I believe the problem is with County rather than the Borough, but it seems bizarre that we're building a hotel which is probably being built to plans that don't match what's got permission. So, it would be really good Councillor Smith, if we could have some clarity on where that's got to and, my concern was by raising the hotel up, we've made the pavements extra slopey, because we obviously then need to contour up. It's what they call a cross fall, so as you raise things up you then have a, so it's not a big issue you know,

should be able to just design it out, but it seems to have fallen between the cracks. So, if Councillor Smith could give us an update and undertake to try and get the issues sorted around the hotel. Thank you.

**The Portfolio Holder for Planning and Regulation replied:**

Unfortunately I can't give you much of an update, because as you said the problem isn't with us it's with Warwick County Council. I mean it is, you're right, it's a non-material amendment, and as such we don't usually consult on those unless specifically, as in this case, it's with another sort of regulatory authority. So it is a non-material minor amendment. Because it's a County issue we have put it to them, but we all know the problems we're having with County Highways at the moment in terms of their capacity issues. The fact that they can't recruit to post, and they are way behind with lots of issues that are affecting us, with lots of development. So I can't give you much of an improved view of this, other than to say they are in discussion with the agents. We are constantly chasing them, because we want this result as much as the developers do. We will keep on to it, but further than that I actually can't comment on it because it's not in our gift to do so.

**Councillor C. Cape then asked a follow up question:**

It's just a point of clarification on the first question, following on. Am I right in saying that until there's a policy in place, that on Planning we wouldn't be able to condition anything, such as putting a tank in, which is what the Councillor requested which I actually think is quite a good idea, but we can't condition that until such time as there is a policy is that correct?

**The Portfolio Holder for Planning and Regulation responded:**

Yes absolutely correct. Items like this do need a policy in place, a local policy, and it is something we're seriously looking at. I think Councillor Kondakor raised and pushed on a very pertinent issue, and we are looking to do something that will make it easier for the Planning Committee, to do this sort of thing, but more importantly it's better for everybody. It's ultimately better for the developer as well if these things are sorted out in advance. So yes, we're on it.

**Councillor K. Kondakor then added:**

Thank you for those answers, and it's bizarre that we can condition them not discharging surface water, and have to have a tank for surface water, but we can't make them do think about the sewage, which is far worse.

**Councillor K. Kondakor asked the following question for the attention of Portfolio Holder for Business and Regeneration:**

We've had various things like the museum being closed for the refurbishment etcetera, and I was going to ask the Council Leader if he could produce a timetable of when the various things are now expected to happen. So we can see like when the hotel is due to actually open, when the museum's due to be closed, when the library is due to be moved to its new site, because if we could have a timetable off the Leader, even a rough timetable, we could then look at what mitigations would make sense. For example, if the museum was going to be closed and we had the spare library building come available about the same time, we could actually have a temporary exhibition in the old library. So I'll say if you could ask for a timetable of these developments, so we roughly know over the next couple years what's been built, when, and the sort of phasing. Thank you Chair.

### **BRP 39 Integrated Performance Report**

A report of the Risk Management and Performance Officer. The Panel were presented with a report which seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of the Panel. The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements), whilst still providing the Panel with sufficient information to monitor results to address issues arising.

**Public Speakers: Ms Anne Taylor  
Mr Peter Smith**

The Panel discussed and asked questions on the following:

- Concerns about the reduction in footfall within the market, and any plans for reviving the market.
- Rent increase for market traders and the fact the number of stalls is also reducing.
- Closure of Abbey Street carpark – usage hasn't transferred to other carparks. Concerns about losing footfall due to carpark closures and the carparks that are available are not where people wish to park.
- Other carparks need to be made to feel safer, and the cost of carparking is expensive for those who want a short stay (30 minutes to an hour).
- The loss of some market stalls has had a big impact, and residents and market traders should perhaps be surveyed to see what they want and need.
- People now shop online more, and people need a reason to come into the towns as the way people shop has changed.
- Speaking to market traders about their issues, such as the electricity supply for the traders, and the flexibility available for traders may be helpful.
- Nuneaton was voted the most investible Borough with big opportunities, but the Council needs to ensure the opportunities are taken.
- The risk register requires an update, but this is in hand

**RESOLVED** that

- a) the contents of the report be noted; and
- b) the Chair will speak to the Town Centres Manager about the possibility of setting up a Working Group.

### **BRP 40 Lilypad Fountain Update**

An update on the Lilypad Fountain had been received from the Principal Building Surveyor.

**Public Speaker: Mr Peter Smith**

The Panel discussed and asked questions on the following:

- The information provided was a 'vision' of the potential layout and not the final plans.
- The possibility of street furniture, including planters, being movable so the space can be configured to suit (including a space for the Knife Angel which is coming to Nuneaton on a temporary basis and Christmas tree etc.).
- An open sewer was discovered when the fountain was removed.



- Seating was discussed, and it was generally agreed seating doesn't need to be 'like for like', but it is felt that plenty of seating is required, and there should be some seating accessible at all times (even when the market is on). However, standardised seating is more cost effective.
- It was felt this item could be brought to the new Working Group which was discussed under the last agenda item, to ensure the space is versatile but also a useable space.

**RESOLVED** that the contents of the report be noted.

**BRP 41 Business, Regeneration and Planning Overview and Scrutiny Panel Annual Report 2022-23**

The Panel were presented with an annual report, which set out the work undertaken by the Overview and Scrutiny Panel in 2022-23.

**Public Speaker: Mr Peter Smith**

**RESOLVED** that the contents of the report be noted.

**BRP 42 Forward Plan**

The Forward Plan showing the key decisions that will be made in the four months commencing 1<sup>st</sup> May 2023, was provided to the Panel for information.

**RESOLVED** that the Forward Plan be noted.

**BRP 43 Work Programme 2022-2023**

The Panel were presented with the Work Programme for the municipal year 2022-2023.

**RESOLVED** that the work programme be noted.

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Chair

## Business, Regeneration and Planning Overview and Scrutiny Panel - Schedule of Declarations of Interests – 2022/2023

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> <li>- Housing matters</li> <li>- Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992</li> <li>- An allowance, payment given to members</li> <li>- An indemnity given to members</li> <li>- Any ceremonial honour given to members</li> <li>- Setting council tax or a precept under the Local Government Finance Act 1992</li> <li>- Planning and Licensing matters</li> <li>- Allotments</li> <li>- Local Enterprise Partnership</li> </ul>
	D. Brown	Employed by H.M Land Registry	Regional Coordinator, Ragdoll Rescue Charity.  Representative on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Exhall Education Foundation (Council appointment).</li> </ul>	
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> <li>• Armed Forces Covenant Meeting</li> </ul>	
	J. Coventry-Moreton	School Receptionist – St Nicholas Chamberlain School, Bedworth	Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	K. Evans	Employed by the Local Government Association	Sponsorship: Election Expenses – North Warwickshire Conservative Association  Membership of Other Bodies: <ul style="list-style-type: none"> <li>• Substitute Member of the West Midlands Combined Audit, Risk and Assurance Committee</li> </ul> Member of the Bedworth Conservative Club Member of the Conservative Party.	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	K.A. Kondakor	Electronic and Embedded Software Design Engineer (self-employed)	Unpaid Director of 100% Renewables UK Ltd  Green Party (E&W)	
	G. Moreton	Member of School Appeals Panels at Warwickshire County Council	Share in rental dwellings at Sealand Drive, Bedworth and Tresillian Road, Exhall.  Member on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Bedworth Neighbourhood Watch Committee</li> </ul>	
	N. Phillips (Vice-Chair)	Employee of DWP	Member of: <ul style="list-style-type: none"> <li>• Nuneaton Labour CLP</li> <li>• The Fabian Society</li> <li>• The George Eliot Society</li> <li>• The PCS Union</li> <li>• Central Credit Union</li> <li>• Stockingford Sports and Allotment Club</li> <li>• Haunchwood Sports and Social Club</li> </ul>	
	M. Walsh (Chair)	Employed by MacInnes Tooling Ltd. – UK Sales Manager		

**Business, Regeneration and Planning Overview and Scrutiny Panel -  
Schedule of Declarations of Interests – 2023/2024**

	<b>Name of Councillor</b>	<b>Disclosable Pecuniary Interest</b>	<b>Other Personal Interest</b>	<b>Dispensation</b>
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> <li>- Housing matters</li> <li>- Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992</li> <li>- An allowance, payment given to members</li> <li>- An indemnity given to members</li> <li>- Any ceremonial honour given to members</li> <li>- Setting council tax or a precept under the Local Government Finance Act 1992</li> <li>- Planning and Licensing matters</li> <li>- Allotments</li> <li>- Local Enterprise Partnership</li> </ul>
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> <li>• Armed Forces Covenant Meeting</li> </ul>	
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton Member of the following Outside Bodies: Nuneaton Festival of Arts	
	J. Coventry-Moreton	School Receptionist – St Nicholas Chamberlain School, Bedworth	Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	M. Green	Employed by Horiba Mira – Engineering Technician	Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton, Member of the George Eliot Fellowship Member of Other Bodies: <ul style="list-style-type: none"> <li>• Friendship Project for Children.</li> <li>• Nuneaton Education Strategy Group</li> </ul>	

	<b>Name of Councillor</b>	<b>Disclosable Pecuniary Interest</b>	<b>Other Personal Interest</b>	<b>Dispensation</b>
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	G. Moreton	Member of School Appeals Panels at Warwickshire County Council	Share in rental dwellings at Sealand Drive, Bedworth and Tresillian Road, Exhall.  Member on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Bedworth Neighbourhood Watch Committee</li> </ul>	
	N. Phillips (Vice-Chair)	Employee of DWP	Member of: <ul style="list-style-type: none"> <li>• Nuneaton Labour CLP</li> <li>• The Fabian Society</li> <li>• The George Eliot Society</li> <li>• The PCS Union</li> <li>• Central Credit Union</li> <li>• Stockingford Sports and Allotment Club</li> <li>• Haunchwood Sports and Social Club</li> </ul>	
	M. Walsh (Chair)	Employed by MacInnes Tooling Ltd. – UK Sales Manager		
	M. Wright			

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: **Business, Regeneration and Planning Scrutiny Panel, 6<sup>th</sup> July 2023**

From: **Risk Management and Performance Officer**

Subject: **INTEGRATED PERFORMANCE REPORT - END OF YEAR (FOURTH QUARTER) 2022/23**

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**1. Purpose of Report**

- 1.1 This integrated report seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of this Panel
- 1.2 The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements) whilst still providing the Panel with sufficient information to monitor results to address issues arising

**2. Format of Report**

The report consists of three parts:

- 2.1 **Appendix A** shows the results available as at the end of the latest quarter:
- The first page provides a summary of financial / performance / strategic risk register data within the remit of the panel and Freedom of Information / complaints.
  - The following finance table give(s) a breakdown of budgets by service areas and the “key” ones are highlighted in bold text.
  - Subsequent pages provide more detailed information on performance in these key areas. Charts have been introduced for each indicator and “smiley / sad / neutral faces”, as appropriate, to indicate the performance trend.
  - The last page provides an overall conclusion for the key areas and, when applicable, exception reporting of performance information for the other (“non-key”) areas to ensure that Elected Members are made aware of issues / under-performance.

**NOTE:** Finance data is not available for the fourth quarter. The final outturn will be reported to Cabinet in July and a subsequent finance report will be provided to scrutiny panels.

- 2.2 The Strategic Risk Register summary then follows (**Appendix B**). This shows the latest quarter status summary of the full register followed by the summary and current details of those risks **within the remit** of the panel.
- 2.3 Next is the latest Strategic Performance Report Executive Summary (**Appendix C**). The Strategic Performance report has been developed to provide an overview of the Council’s position using the following categories:

- Finance
- People and Service Delivery
- Processes
- Improvement

The report is reviewed monthly by Management Team. It provides concise information on positive performance, areas of improvement and where performance is on or around target - comparing to best practice, and/or target and/or previous year, as appropriate.

#### 2.4 Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints

Members have requested summaries of the (anonymised) details of FOI / EIR requests and Complaints outside of their relevant response timescales - these are shown at **Appendix D** and **Appendix E**, respectively. Please note that EIR provides a statutory right of access to environmental information held by UK public authorities.

### 3. **Regulation of Investigatory Powers Act (RIPA) 2000 (covert surveillance)**

An inspection report by the Office of Surveillance Commissioners highlighted the following recommendation:

“The importance of keeping the elected Councillors aware of any activity [or non-activity] under RIPA was appreciated and it was accepted that a minimal observation would be incorporated at regular intervals into officer’s reports”

Consequently, Elected Members should be aware that, as at the end of this quarter, there have been no surveillance operations.

### 4. **Recommendations**

The panel is asked to scrutinise the performance information contained in this report and make any recommendations to the relevant Cabinet portfolio holder.

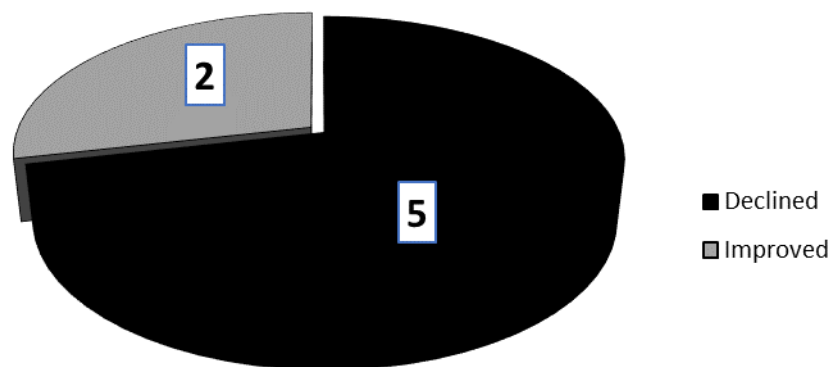
STEVE GORE

Finance data not available this quarter.

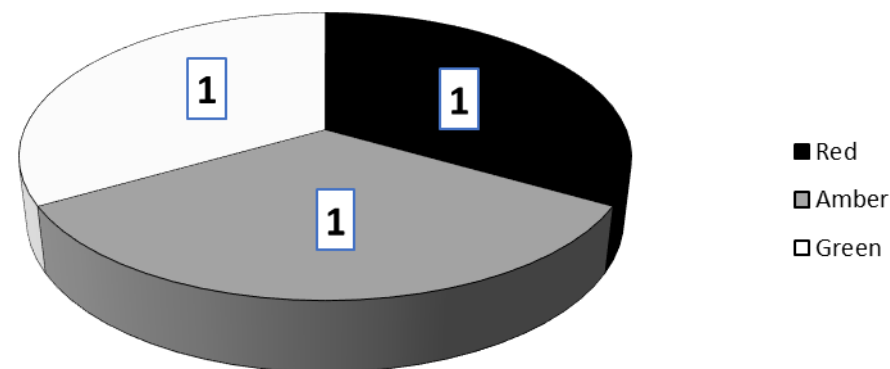
**Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summary**

	Number Received	Completed	Late	Outstanding
<b>FOI / EIR Request (20-day target)</b>	761	755	143	6
<b>Complaints (10-day target)</b>	1102	1092	262	10

**Performance Indicators / Measures Summary**



**Strategic Risk Register Summary - Business, Regeneration and Planning OSP**





**BUSINESS, REGENERATION & PLANNING OSP FINANCIAL SUMMARY (GENERAL FUND)**

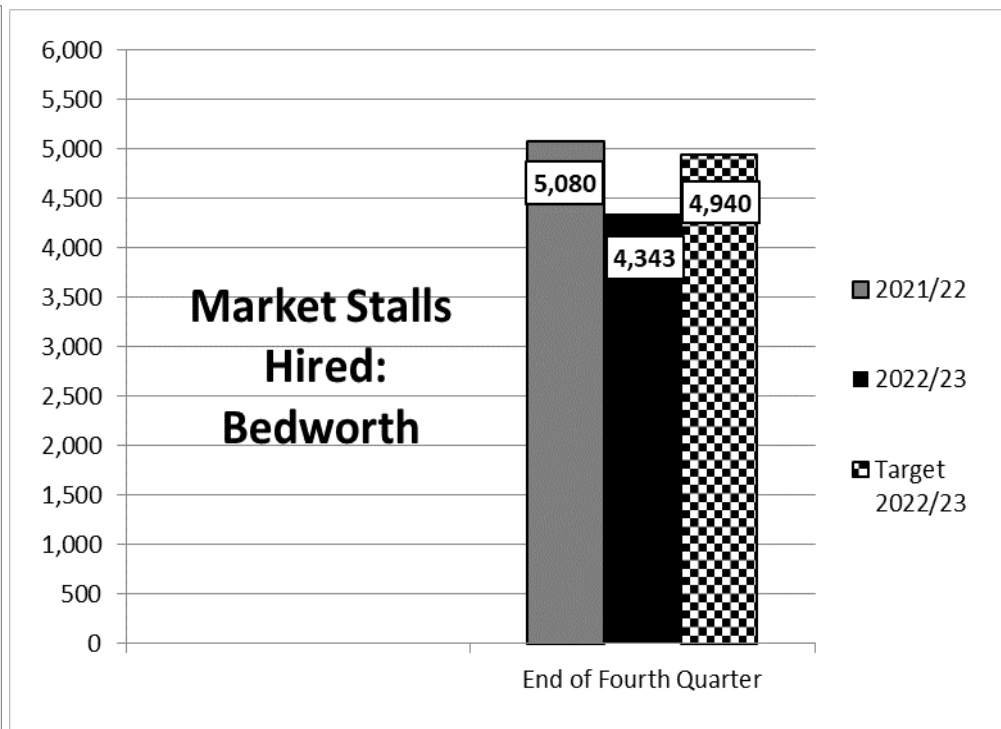
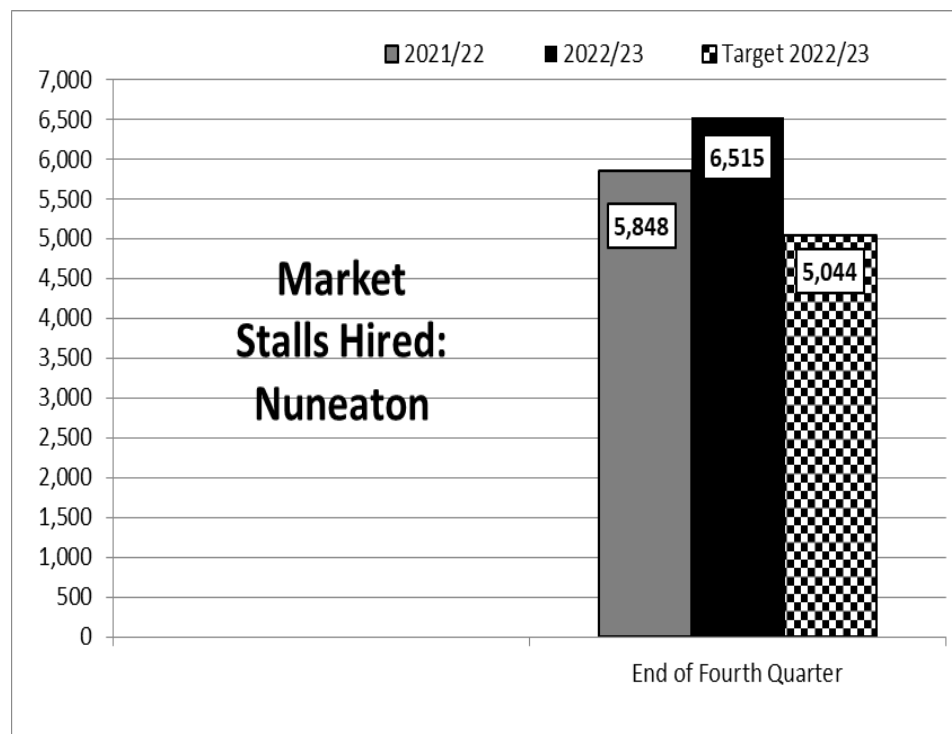
	2021/22 Outturn £	2022/23 Current Budget £	2022/23 Current Forecast £	2022/23 Forecast Variance £
<b><u>BUSINESS &amp; REGENERATION</u></b>				
MARKETS & STREET TRADING				
TOWN CENTRE MANAGEMENT				
CHRISTMAS DECORATIONS				
WEST MIDLANDS COMBINED AUTHORITY				
<b>CAR PARKS</b>				
PUBLIC PASSENGER TRANSPORT				
PUBLIC CONVENIENCES				
MARKETING, PROMOTIONS AND PUBLICITY				
ECONOMIC DEVELOPMENT				
<b><u>PLANNING &amp; REGULATION</u></b>				
LAND DRAINAGE WRKS				
STREET NAMEPLATES				
BUILDING CONTROL				
<b>DEVELOPMENT CONTROL</b>				
PLANNING POLICY & APPLICATIONS				
<b>COMMERCIAL PROPERTY</b>				
INDUSTRIAL ESTATES				
LAND CHARGES				
<b><u>FINANCE &amp; CORPORATE TOTAL</u></b>				
<b><u>HEALTH &amp; ENVIRONMENT TOTAL</u></b>				
<b><u>HOUSING &amp; COMMUNITIES TOTAL</u></b>				
<b><u>PUBLIC SERVICES TOTAL</u></b>				

	2021/22 Outturn £	2022/23 Current Budget £	2022/23 Current Forecast £	2022/23 Forecast Variance £
CENTRAL SUPPORT SERVICES				
<b>PORTFOLIOS</b>				
CENTRAL PROVISIONS				
DEPRECIATION & IMPAIRMENT				
TREASURY MANAGEMENT				
CAPITAL FINANCING				
CONTRIBUTIONS TO/ (FROM) EARMARKED RESERVES				
<b>COUNCIL NET EXPENDITURE</b>				
<b>FUNDING</b>				
COUNCIL TAX				
NEW HOMES BONUS				
BUSINESS RATES RETENTION				
OTHER GRANTS				
(SURPLUS)/DEFICIT FROM COLLECTION FUND				
<b>TOTAL FUNDING</b>				
<b>(SURPLUS)/ DEFICIT</b>				

## Markets and Street Trading – (Business, Regeneration & Planning OSP)

Budget 2022/23 £'000	End of Year Outturn £'000	Comments	Trend
		Finance data not available this quarter.	

Main measures of performance: **Market Stalls Hired**

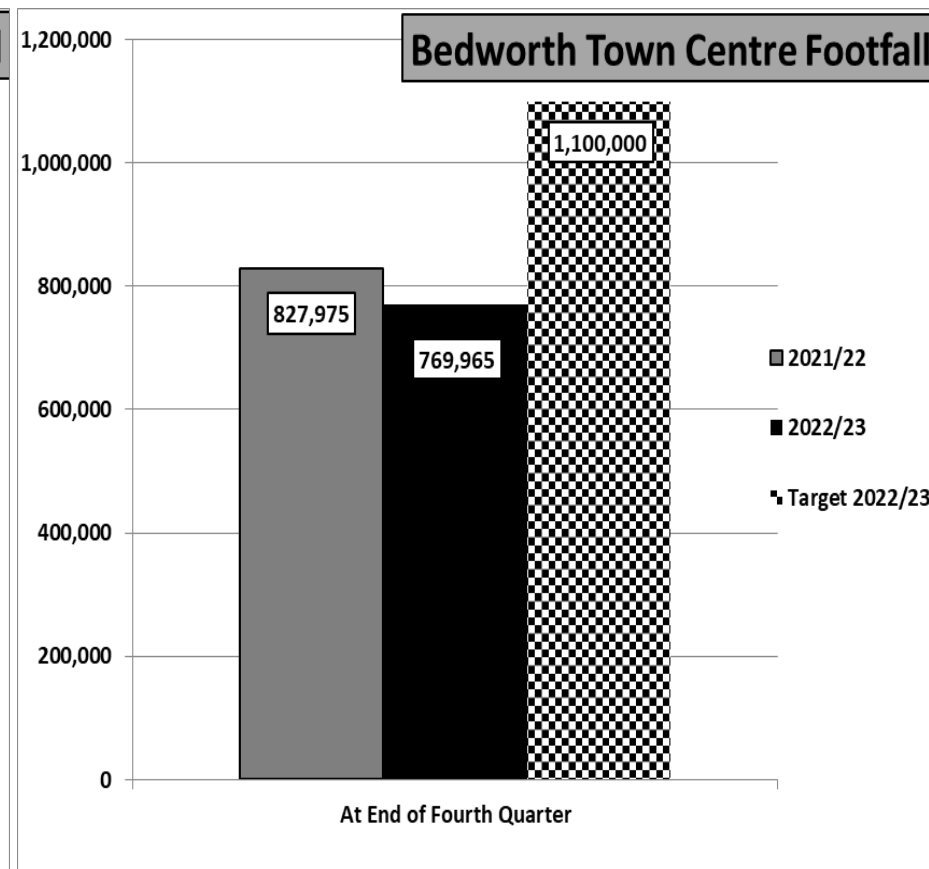
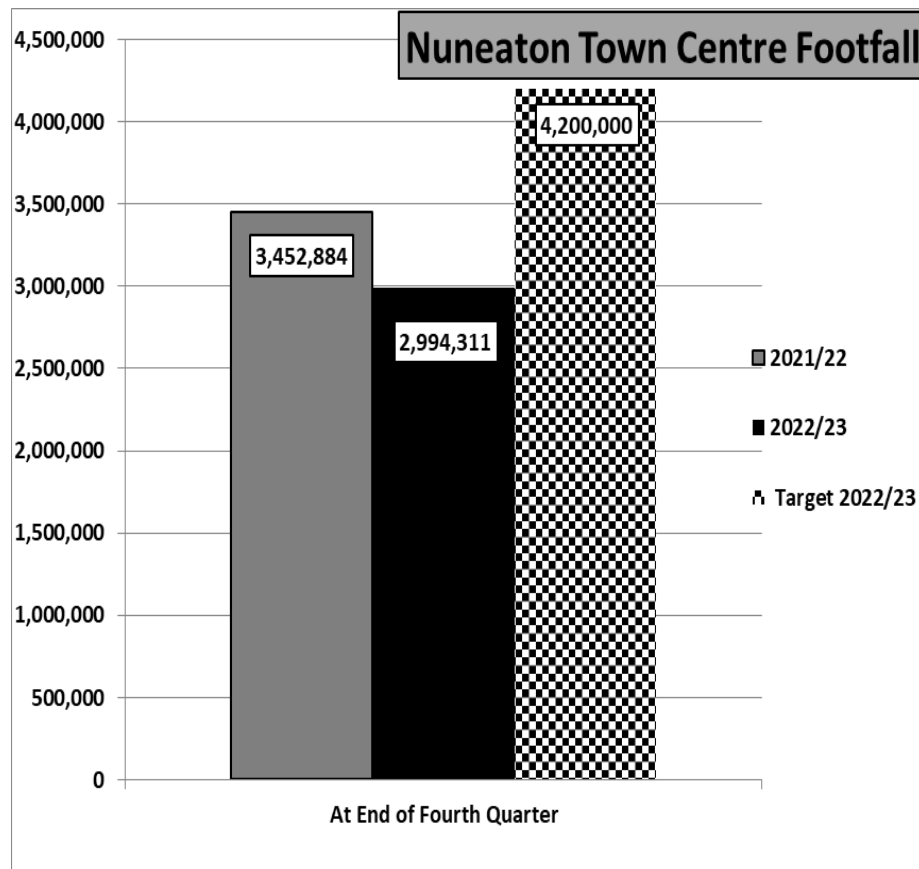


Measure details	End of Year Performance 2022/23 (2021/22)	Comments	Trend
Occupancy: The number of market stalls hired - Nuneaton	6,515 (5,848)	At <b>Nuneaton</b> , the street market varies in occupancy. Currently, there are 81 stalls on a Wednesday with a potential max of 110 and 86 Saturday with a potential of 110. The annual target for 2022/23 is 5,044.	😊
Occupancy: The number of market stalls hired - Bedworth	4,343 (5,080)	<b>Bedworth</b> currently trades 3 days per week – Tuesday, Friday & Saturday. There are 13 lock-up units currently in use and 25 open stalls. The occupancy of the open stalls The annual target for 2022/23 is 4,940. Long term Officer absence in the fourth quarter. Footfall down 7% against 2022 which appears to have had a negative impact on demand for market stalls in Bedworth.	☹️

**Town Centre Management – (Business, Regeneration & Planning OSP)**

Budget 2022/23 £'000	End of Year Outturn £'000	Comments	Trend
		Finance data not available this quarter.	

*Main measures of performance: Nuneaton Town Centre Footfall*



Measure details	End of Year Performance 2022/23 (2021/22)	Comments	Trend
Nuneaton	2,994,311 (3,452,884)	Data is gathered using "GEO-Sense" - an automated system which is mobile 'phone-based, linked to strategically located sensors in the town centre. The annual target is 4,200,000. Footfall is down 13% on 2021/22.	☹️
Bedworth	769,965 (827,975)	Data is gathered using "GEO-Sense" - an automated system which is mobile 'phone-based, linked to strategically located sensors in the town centre. annual target is 1,100,000. Footfall is down 7% on 2021/22.	☹️

### **Comments in relation to declined footfall**

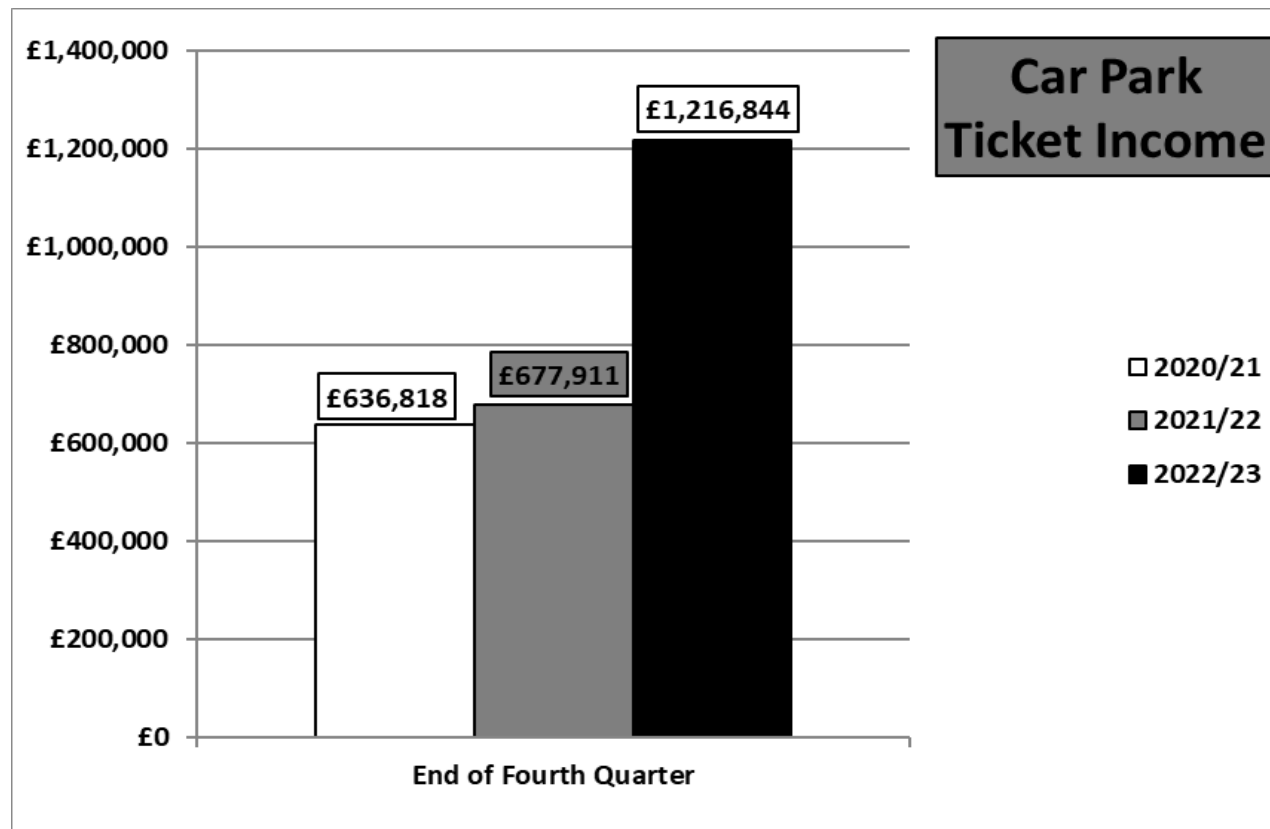
Contributing factors nationally include:

- increasing maturity of hybrid working since the Covid-19 pandemic (56% of workers now work some or all of the week from home)
- on-line sales remain high following the pandemic but are slowly falling back to pre-pandemic levels (2021, 36%, 2023, 25%)
- shift in footfall; week days falling linked to hybrid working but increasing at weekends as the desire for leisure and social activities increases
- 12% of visitors are visiting the "High Street" less frequently since 2019
- consumer confidence is down 27% since 2019 linked to the cost of living crisis

**Car Parks – (Business, Regeneration & Planning OSP)**

Budget 2022/23 £'000	End of Year Outturn £'000	Comments	Trend
		Finance data not available this quarter.	

Main measures of performance: **Car Park Ticket Income**



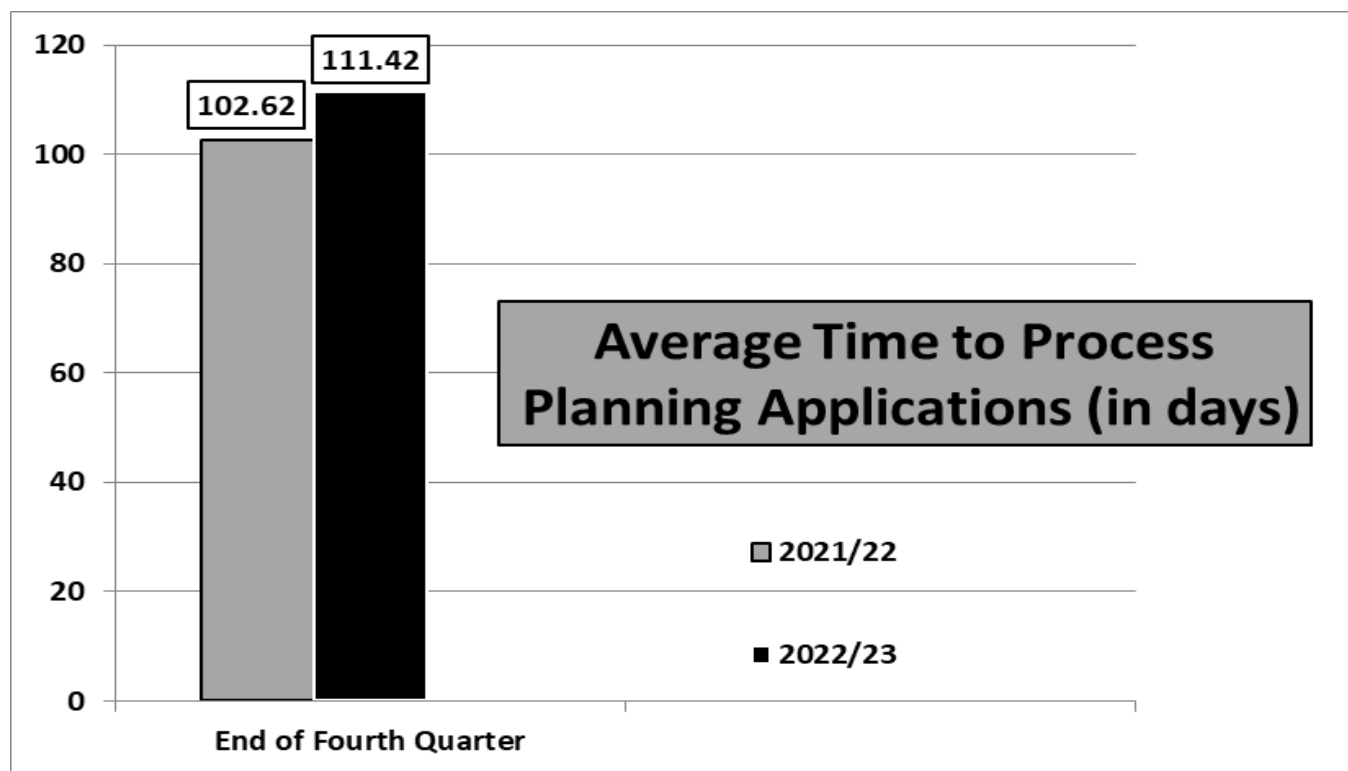
Measure details	End of Year Performance	Comments	Trend
<b>2020/21</b>	£636,818	Figures for 2020/21 and 2021/22 were impacted by Covid-19 pandemic restrictions. From 1st April 2022 the parking charge was £1.50 for 3 hours, followed by normal charges. Abbey Street car park closed on 24 <sup>th</sup> July 2022.	😊
<b>2021/22</b>	£677,911		
<b>2022/23</b>	£1,216,844		




**Development Control – (Business, Regeneration & Planning OSP)**

Budget 2022/23 £'000	End of Year Outturn £'000	Comments	Trend
		Finance data not available this quarter.	

*Main measure of performance: Average Time to Process Planning Applications (Days)*

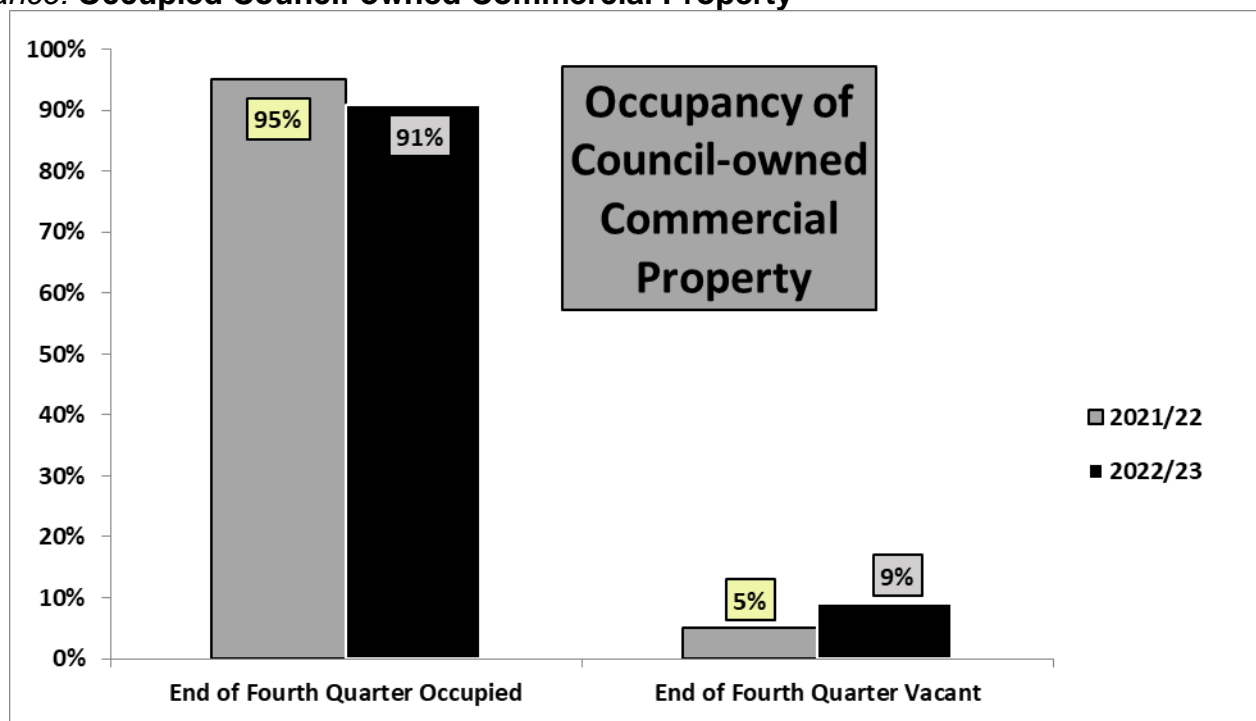


Measure details	End of Year Performance 2022/23 (2021/22)	Comments	Trend
<b>Average Time to Process Planning Applications (Days)</b>	111.42 days (102.62 days)	No target. There were six applications that took an unusually long time to resolve. (all over 700 days). These have severely impacted the average processing time. The times to process these six were: 706, 835, 1083, 1227, 1685 and 1819 days.	

## Commercial Property – (Business, Regeneration & Planning OSP)

Budget 2022/23 £'000	End of Year Outturn £'000	Comments	Trend
		Finance data not available this quarter.	

### Main measures of performance: Occupied Council-owned Commercial Property



Measure details	End of Year Performance (vacant)	Comments	Trend
2021/22	95% (5%)	The target is 95%. 134 / 137 occupied as at the end of March 2023	☹️
2022/23	91% (9%)		

**Summary / Exception Reporting:**

**The performance indicator trend data** shows that 2 of the 7 key indicators have improved and 5 have declined at the end of 2022/23.

**Appendix B****NBBC Strategic Risk Register Summary****Fourth Quarter 2022/23**

The total number of 'live' risks is 17. As at the end of March 2023, the breakdown according to net risk is:

- "Net red" 2 (12%)
- "Net amber" 5 (29%)
- "Net green" 10 (59%)

Therefore, 15 (88%) risks are deemed "satisfactorily managed".

Hence, the 'traffic light' reporting position is "Green".

The "net red" risks are:

- R1 - Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents
- R4 - Failure to maintain the economic vibrancy of the borough / town centres

**Business, Regeneration and Planning OSP Risks**

There are three strategic risks within the remit of the panel. One is "net red", one is "net amber" and one is "net green". Details of these risks are shown below.

# NBBC Strategic Risk Register

Current Version: 13<sup>th</sup> April 2023

**Business, Regeneration and Planning OSP Risks**

**Risk Level Indicator Matrix and Descriptors**

**Key**

Green	Green (acceptable)
Amber	Amber (tolerable)
Red	Red (unacceptable)

Likelihood

4	4	8	12	16
3	3	6	9	12
2	2	4	6	8
1	1	2	3	4
	1	2	3	4

Impact

**Likelihood**

- 4: **Very High** – occurrence is most likely or has already happened and will do so again if control measures are not introduced
- 3: **High** – occurrence is anticipated within the next 12 months
- 2: **Significant** – occurrence is probable in the next 3 years
- 1: **Low** – foreseeable, but not probable in the next 3 years

	<b>Level of Impact</b>	<b>Service Delivery</b>	<b>Financial / Legal</b>	<b>Reputation / Community</b>
4	Major	<ul style="list-style-type: none"> <li>• A service delivery failure causes significant hardship to people for a period of 3 to 4 weeks or more or 1 week for anyone that is vulnerable, or failure to meet a nationally mandated deadline</li> <li>• Loss of major stakeholder/partner.</li> <li>• Adverse outcome of a serious regulatory enquiry</li> </ul>	<ul style="list-style-type: none"> <li>• Financial loss over £400,000</li> <li>• Serious risk of legal challenge</li> </ul>	<ul style="list-style-type: none"> <li>• Sustained adverse TV/radio coverage</li> <li>• Borough wide loss of public confidence</li> <li>• Major damage to local environment, health and economy</li> <li>• Multiple loss of life</li> </ul>
3	Serious	<ul style="list-style-type: none"> <li>• A service delivery failure causes significant hardship for a period of 2 to 3 weeks or 3 to 7 calendar days for vulnerable people</li> <li>• Formal regulatory inquiry</li> <li>• Loss of a key partner or other partners</li> </ul>	<ul style="list-style-type: none"> <li>• Financial loss between £200K and £399K</li> <li>• High risk of successful legal challenge</li> </ul>	<ul style="list-style-type: none"> <li>• Significant adverse coverage in national press or equivalent low national TV coverage</li> <li>• Serious damage to local environment, health and economy</li> <li>• Extensive or multiple injuries &amp;/or a fatality</li> </ul>
2	Moderate	<ul style="list-style-type: none"> <li>• A service delivery failure causes significant hardship for 1 to 2 weeks or 1 -2 calendar days for vulnerable people</li> <li>• Loss of a significant non-key partner</li> <li>• Legal concerns raised</li> <li>• Loss of employees has moderate effect on service provision</li> </ul>	<ul style="list-style-type: none"> <li>• Financial loss between £50K and £199K</li> <li>• Informal regulatory enquiry</li> </ul>	<ul style="list-style-type: none"> <li>• Significant adverse coverage in local press or regional TV</li> <li>• Large number of customer complaints</li> <li>• Moderate damage to local environment, health and economy</li> <li>• Moderate injuries to an individual</li> </ul>
1	Low	<ul style="list-style-type: none"> <li>• Disruption to services for up to 1 week</li> <li>• Minor legal implications</li> <li>• Loss of employees not significantly affecting service provision</li> </ul>	<ul style="list-style-type: none"> <li>• Financial loss up to £49K</li> </ul>	<ul style="list-style-type: none"> <li>• Minor adverse media coverage</li> <li>• Minor environmental, health and economy damage</li> <li>• Minor increase in number of customer complaints</li> <li>• One or more minor injuries to an individual</li> </ul>



<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
<b>NET RED RISKS</b>							
R4	<p>Failure to maintain the economic vibrancy of the borough / town centres</p> <p>NOTE: See also R20, Pandemic – services, social and economic implications</p>	Very High / Major <b>(RED)</b>	<p>1. Non-constituent member of West Midlands Combined Authority (WMCA)</p> <p>2. Member of Coventry &amp; Warwickshire Local Enterprise Partnership (CWLEP).</p> <p>3. Cross Border Delivery Partnership.</p> <p>4. Economic Development Strategy.</p> <p>5. Partnership working with Chamber of Commerce and Federation of Small Businesses (FSB) and others.</p>	<p>1,2,6,8,10: Director (F&amp;E)</p> <p>3,4,5, 7: Director (R&amp;H)</p>	Very High / Major <b>(RED)</b>	<p>1,2,6. Minutes of WMCA meetings</p> <p>3, 4, 5. Minutes of meetings of CWLEP and Joint Committee</p> <p>3. Minutes of meetings of the partnership</p> <p>4. Cabinet report</p> <p>5. Minutes of partner meetings, FSB awards</p> <p>1 – 5. Papers relating to Economic Growth</p>	Management Team / PH – B&R / BRP OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>6. Maintain “Invest Warwickshire” – website for available commercial property.</p> <p>7. Business Rates Local Discount scheme.</p> <p>8. Think Local First supporting local businesses.</p> <p>9. WMCA employment support pilot in Camp Hill.</p> <p>10. Transforming Nuneaton master plan.</p> <p>11. Employment land allocations in borough Plan.</p>	<p>8: Director (R&amp;H)</p> <p>9: Head of Communities / Economic Development Officer</p> <p>10: Head of Regeneration and Estates</p> <p>11: Head of Planning</p>		<p>Programme Board</p> <p>6. Website in place</p> <p>7. Policy in place</p> <p>8. Corporate Governance Group report</p> <p>9. Support in place</p> <p>10. Plan in place</p> <p>11. Borough Plan in place.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			12. Government's "Future High Streets" funding obtained.	12: Management Team		12. Programme Board / Town Deal Board minutes and Government returns.	
			13. Letting and further development of former Co-Op building.	13: Management Team		13. Site development. Regular update reports to Cabinet.	
			14. Delivery of Transforming Nuneaton master plan including spend against CWLEP and "One Public Estate" grants.	14: Head of Regeneration and Estates		14. Programme Board minutes.	
			15. "Towns Fund" Government funding obtained.	15: Director (R&H)		15. Programme Board / Town Deal Board minutes and Government returns. Regular update reports to Cabinet.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>16. Bedworth visioning document completed and Transforming Bedworth Group established.</p> <p>17. Procured strategic development partner for Abbey Street, Nuneaton.</p> <p>18. Appointed additional staff capacity for Nuneaton.</p> <p>19. Abbey Street development Phase 1 all approvals obtained and work to commence by February 2022.</p>	<p>16: Town Centres and Marketing Manager</p> <p>17: Head of Regeneration and Estates</p> <p>18. Director (R&amp;H)</p> <p>19: Head of Regeneration and Estates</p>		<p>16. Records in place.</p> <p>17. Procurement and other programme management documentation</p> <p>18. Staff in post / induction records.</p> <p>19. Cabinet / Planning Committee minutes. Branding and Management Agreement (BAMA) for hotel development.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>20. Local economic assessment completed.</p> <p>21. "Levelling Up Fund" application, for Bedworth Physical Activity Hub and Green Corridor approved and letter received confirming £14.95m funding. Project paused – awaiting review of funding.</p> <p>22. Sport England funding (£2 million secured).</p>	<p>20: Head of Economic Development and Communities</p> <p>21: Chief Executive / Director (PS)</p> <p>22: Director (PS)</p>		<p>20. Assessment in place.</p> <p>21. Fund-related documentation / formal agreement in place. Regular update reports to Cabinet.</p> <p>22. The council is an invited applicant for funding. Grant agreement. Regular update reports to Cabinet.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p><b><u>Planned:</u></b></p> <p>1. Development of Business Improvement District (BID) proposal.</p> <p>2. Formulate town centres action plan.</p> <p>3. Leisure Strategy and parks concept plans.</p> <p>4. Phase 2 Abbey Street development approvals.</p> <p>5. Details of Vicarage Street regeneration scheme to be formally agreed with WCC.</p> <p>6. UK Shared Prosperity Fund.</p>	<p>1. Head of Town Centres and Marketing</p> <p>2: Director (R&amp;H)</p> <p>3: Director (PS)</p> <p>4: Head of Regeneration and Estates</p> <p>5: Chief Executive</p> <p>6: Director (R&amp;H)</p>		<p>1. Study in place.</p> <p>2. Strategy in place.</p> <p>3. Strategy and plans in place / Cabinet progress reports.</p> <p>4. Cabinet / Planning Committee minutes.</p> <p>5. Cabinet reports.</p> <p>6. Investment Plan, Cabinet reports and monitoring data.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
<b>NET AMBER RISKS</b>							
R8	Failure to deliver / refresh the key elements of “Building a Better Borough” (BaBB)	Very High / Moderate <b>(AMBER)</b>	<p>1. Member training programme.</p> <p>2. Annual Development Reviews.</p> <p>3. Management Development training.</p> <p>4. Performance management framework.</p> <p>5. BaBB Delivery Plan.</p> <p>6. Monitor and utilise external funding opportunities.</p>	<p>1: Executive Directors</p> <p>2: Directors</p> <p>3.: Director (C&amp;CS)</p> <p>4: Audit and Governance Manager</p> <p>5 - 7: Management Team</p>	High / Moderate <b>(AMBER)</b>	<p>1, 2 &amp; 3. Records of all formal Employee &amp; Member meetings and training.</p> <p>4 &amp; 5. Strategic Performance Report (monthly to management / quarterly to Cabinet / Overview and Scrutiny Panels).</p> <p>6. Capital Programme and Revenue Budgets.</p>	Management Team / PH - Leader and F&C / BRP OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>7. Partnership working arrangements.</p> <p>8. On-going annual review of BaBB delivery plan.</p> <p>9. Medium Term Financial Plan.</p> <p>10. HRA Business Plan.</p> <p><b><u>Planned:</u></b></p> <p>1. Review and update Medium Term Financial Plan.</p> <p>2. Review and update HRA Business Plan.</p> <p>3. Periodic review of BaBB against external factors.</p>	<p>8: Audit and Governance Manager</p> <p>9: Director (F&amp;E)</p> <p>10: Director (R&amp;H)</p> <p>3: Management Team/ Cabinet.</p>		<p>7. Partnership board meeting minutes.</p> <p>8. Current plan in place.</p> <p>9. Current plan in place / Cabinet reports.</p> <p>10. Current plan in place / Cabinet reports</p>	



<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
<b>NET GREEN RISKS</b>							
R6	<p>Arson or an accidental fire in NBBC corporate buildings, General Purpose flats and Independent Living Complexes</p> <p>NOTE: Single council housing incidents do not constitute a strategic risk.</p>	Significant / Major <b>(AMBER)</b>	<p>1.Housing Fire Management Group (FMG).</p> <p>2. Regularly serviced fire detection &amp; alarm systems / fire extinguishers and appropriate Fire Risk Assessments (FRA) regularly reviewed.</p> <p>3. Quarterly Health &amp; Safety inspections give attention to fire risks.</p> <p>4. Annual Capital Fire Safety Work Programme in Housing Revenue account stock.</p>	<p>1: Director (R&amp;H))</p> <p>2: Plant Maintenance / Energy Officer, Director (P&amp;R), Head of Health and Safety and Environmental Health</p> <p>3: Respective Directors.</p> <p>4: Housing Property Services Manager</p>	Low / Major <b>(GREEN)</b>	<p>1. FMG meeting minutes. HASCOG reports.</p> <p>2. Service records, Fire extinguisher service records &amp; records of FRA outcomes. External report (review of arrangements).</p> <p>3. Quarterly Health &amp; Safety inspection records.</p> <p>4. Cabinet reports and Capital Projects Meeting Minutes.</p>	Management Team / PH – F&C, PH – H&C / HEH and BRP OSPs

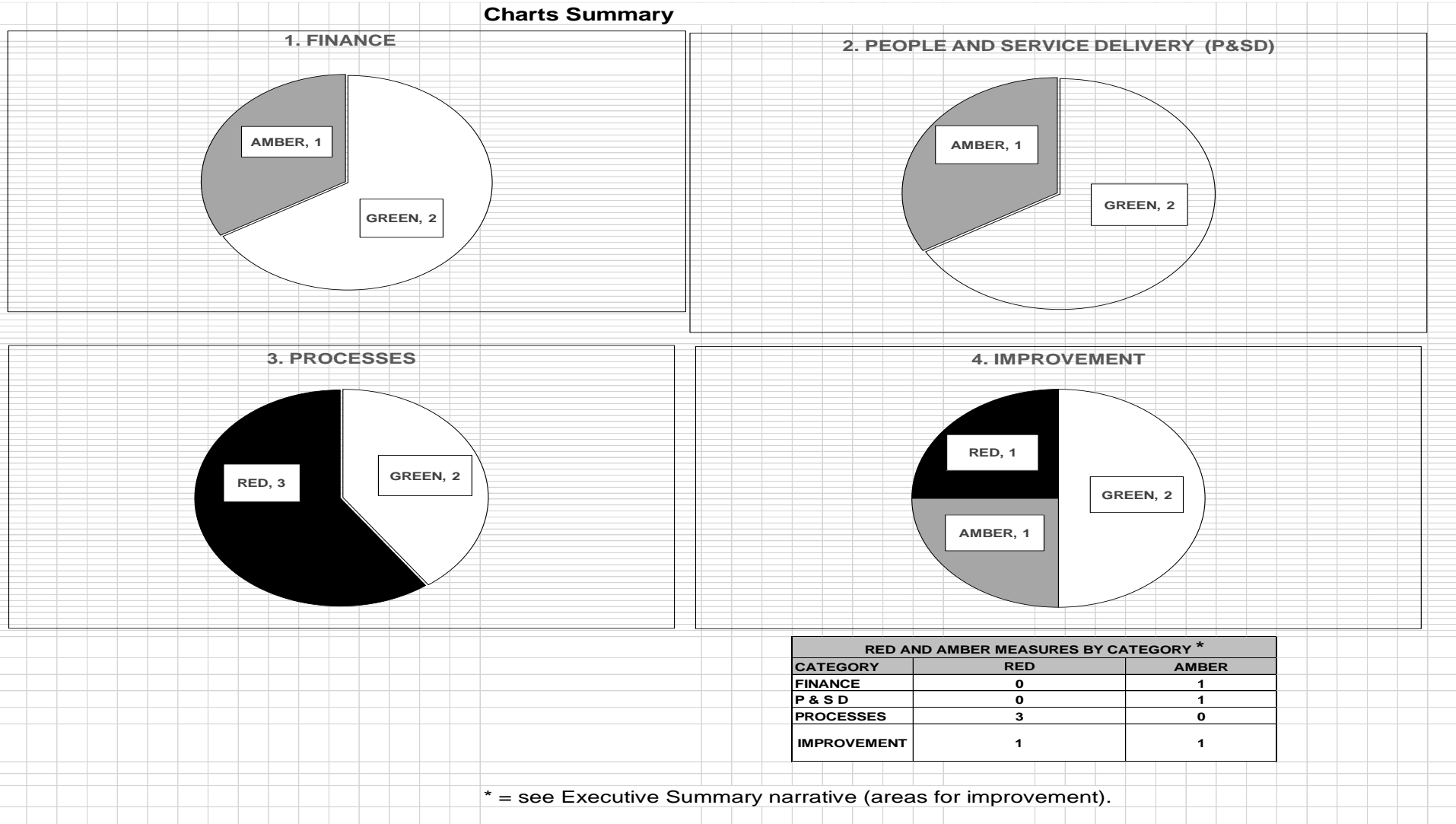
<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			5. Existing insurance policy documents.	5: Audit and Governance Manager		5. Policy documents in place.	
			6. Liaison with Warwickshire Fire and Rescue Service Fire Prevention Team.	6: Head of Health and Safety (Housing)		6. E-mail records and meeting minutes / outcomes.	
			7. External Wall Insulation specification reviewed.	7: Director (R&H)		7. Property records.	
			8. Internal audit of fire risk arrangements (completed February 2022).	8: Audit and Governance Manager		8. Internal Audit report.	
			9. Maglock doors fitted to communal areas of Independent Living Complexes.	9: Director (R&H)		9. Doors in place.	
			10. Certified fire doors.	10: Property Services Manager		10. Certification in place.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>11. Review of evacuation policy in complexes 2020/21).</p> <p>12. Review of fire arrangements in Independent Living and General-Purpose flats (2020/21).</p> <p>13. Corporate review of Health and Safety arrangements (2020/21).</p> <p>14. Town Hall fire prevention arrangements (including upgrade of door entry system).</p> <p>15. External consultancy support to identify and manage fire safety issues.</p>	<p>11: Director (R&amp;H)</p> <p>12: Director (R&amp;H) / Director (P&amp;R)</p> <p>13: Director (P&amp;R)</p> <p>14: Head of Safety and Environmental Health</p> <p>15: Housing Health and Safety Manager</p>		<p>11. Report in place.</p> <p>12. Report in place.</p> <p>13. Report in place.</p> <p>14. Monitored action plan in place / Updates to Fire Services.</p> <p>15. Consultant reports and monitored action plan.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>16. Implementation of housing white paper regulations related to fire detection and carbon monoxide detection systems.</p> <p><b><u>Planned:</u></b></p> <p>1. On-going review of corporate assets.</p> <p>2. Implement Internal Audit report action plan.</p> <p>3. Act on appropriate recommendations arising from public enquiries (i.e., Grenfell Tower).</p> <p>4. Review and refresh Business Continuity Plans.</p>	<p>16: Housing Health and Safety Manager</p> <p>1: Management Team</p> <p>2: Head of Safety and Environmental Health</p> <p>3: Director (R&amp;H)</p> <p>4: Respective Directors</p>		16. Detection systems in place.	

**Strategic Performance Report – Executive Summary April 2023**  
**(Data as at the end of March 2023)**

**Charts Summary**



RED AND AMBER MEASURES BY CATEGORY *		
CATEGORY	RED	AMBER
FINANCE	0	1
P & S D	0	1
PROCESSES	3	0
IMPROVEMENT	1	1

\* = see Executive Summary narrative (areas for improvement).

**Strategic Performance Report – Executive Summary April 2023**

**(Data as at the end of March 2023)**

**Positive Aspects**

- Planning permissions for affordable homes are 27% against the 25% target at the end of 2022/23.
- Agency staff spend is £1,116,259 as at the end of 2022/23 compared to £1,210,201 at the end of 2021/22. This is netted against an estimated (£1,579k) salary underspend, creating a NET underspend of (£463k) across the general and HRA budgets. The top three cost areas are:

<b>FINANCE &amp; PROCUREMENT</b>	£247,297
<b>PRIVATE SECTOR HOUSING STANDARDS</b>	£206,654
<b>REVENUES &amp; BENEFITS</b>	£115,955
<b>TOTAL</b>	£569,906 (51% of total agency spend)

**NOTE:** Agency spend outturn is subject to change linked to a retrospective pay award.

- Strategic Risk Register monitoring is 88% (88% last quarter) against the 80% target at the end of 2022/23

**Areas for Improvement**

- Rent collection is 93.41% against the 95.78% target at the end of 2022/23
- Processing of new benefits claims is 23.44 days (24.04 days last month) against the good performance benchmark of 22 days at the end of 2022/23
- Working days lost to short term sickness absence is 4.80 days per full time equivalent (FTE) against target of 3.50 days/FTE at the end of 2022/23
- Working days lost to long term sickness absence is 5.87 days per full time equivalent (FTE) against the target of 5.25 days/FTE at the end of 2022/23
- Short term return to work interview compliance is 75.06% within 3 days (74.61% last month). The average time to complete all interviews is 3.65 days (3.79 days last month)

**Strategic Performance Report – Executive Summary April  
2023**

**(Data as at the end of March 2023)**

**Areas for Improvement**

- Building a Better Borough monitoring is 71% (68% last quarter) against the 80% target at the end 2022/23
- Annual Development Reviews are 92% (91% last quarter) against the 95 – 100% target range at the end of 2022/23

**NOTES**

1. There are 19 performance indicators within the Strategic Performance Report, reported by exception with performance being on or around target / good performance benchmark unless otherwise stated in this summary.
2. Finance data is not available for the end of the fourth quarter pending closure of the final accounts. Consequently, these four measures are excluded from the charts summary.

### **Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

<b>Reference</b>	<b>Created</b>	<b>Completed</b>	<b>Days to complete / outstanding</b>	<b>Service Area</b>
FI440284884	28/07/2022	11/11/2022	76	Housing
FI420021600	05/05/2022	22/07/2022	56	IT and C
FI447073913	25/08/2022	10/11/2022	55	Council Property
FI468585533	29/11/2022	09/02/2023	52	Community Safety
FI433395018	30/06/2022	08/09/2022	50	Community Safety
FI473629513	23/12/2022	28/02/2023	47	Democracy
FI458393035	13/10/2022	16/12/2022	46	Planning and Building Control
FI421977554	13/05/2022	15/07/2022	45	Human Resources
FI424288190	23/05/2022	22/07/2022	44	IT and C
FI425511846	27/05/2022	22/07/2022	40	Finance
FI425682604	28/05/2022	22/07/2022	39	Finance
FI451164715	12/09/2022	02/11/2022	37	Finance



### **Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

<b>Reference</b>	<b>Created</b>	<b>Completed</b>	<b>Days to complete / outstanding</b>	<b>Service Area</b>
FI425497712	27/05/2022	19/07/2022	37	Leisure and Culture
FI466475196	19/11/2022	10/01/2023	36	Community Safety
FI426637027	01/06/2022	21/07/2022	36	Leisure and Culture
FI434705337	05/07/2022	23/08/2022	35	Economic Development
FI453168150	21/09/2022	09/11/2022	35	Economic Development
FI455197772	29/09/2022	17/11/2022	35	Economic Development
FI483577301	03/02/2023	25/03/2023	35	Housing
FI421709748	12/05/2022	30/06/2022	35	Transport and Infrastructure
FI414243092	08/04/2022	26/05/2022	34	Finance
FI461474562	27/10/2022	14/12/2022	34	IT and C
FI460726053	24/10/2022	09/12/2022	34	Transport and Infrastructure
FI447807616	30/08/2022	14/10/2022	33	Council Property

### **Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

<b>Reference</b>	<b>Created</b>	<b>Completed</b>	<b>Days to complete / outstanding</b>	<b>Service Area</b>
FI448770344	02/09/2022	19/10/2022	33	Council Property
FI491863232	28/02/2023	14/04/2023	33	Customer Services
FI458987519	16/10/2022	01/12/2022	33	Democracy
FI453825161	23/09/2022	09/11/2022	33	Housing
FI466855047	21/11/2022	05/01/2023	33	Housing
FI450427574	08/09/2022	25/10/2022	33	Planning and Building Control
FI457207455	07/10/2022	22/11/2022	32	Democracy
FI454311308	26/09/2022	09/11/2022	32	Housing
FI479617098	19/01/2023	03/03/2023	31	Crematoria and Cemeteries
FI444539631	15/08/2022	27/09/2022	31	Environmental Protection
FI420380078	06/05/2022	20/06/2022	31	Housing
FI439221098	24/07/2022	06/09/2022	31	Housing

### **Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

<b>Reference</b>	<b>Created</b>	<b>Completed</b>	<b>Days to complete / outstanding</b>	<b>Service Area</b>
FI456037594	03/10/2022	15/11/2022	31	Leisure and Culture
FI435626825	08/07/2022	22/08/2022	31	Transport and Infrastructure
FI451668626	14/09/2022	27/10/2022	31	Transport and Infrastructure
FI497983180	17/03/2023		30	Environmental Protection
FI428734883	10/06/2022	22/07/2022	30	Finance
FI460029800	20/10/2022	01/12/2022	30	Finance
FI460028635	20/10/2022	01/12/2022	30	Finance
FI440071498	27/07/2022	07/09/2022	30	Housing
FI423230347	18/05/2022	29/06/2022	30	Leisure and Culture
FI479196790	17/01/2023	28/02/2023	30	Management
FI423635441	20/05/2022	01/07/2022	30	Transport and Infrastructure
FI468850160	30/11/2022	10/01/2023	29	Consumer Affairs

### **Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

<b>Reference</b>	<b>Created</b>	<b>Completed</b>	<b>Days to complete / outstanding</b>	<b>Service Area</b>
FI450415584	08/09/2022	19/10/2022	29	Council Property
FI461411472	27/10/2022	07/12/2022	29	Economic Development
FI444428471	15/08/2022	23/09/2022	29	Environmental Protection
FI439844062	26/07/2022	05/09/2022	29	Housing
FI434732193	05/07/2022	15/08/2022	29	Planning and Building Control
FI454193970	26/09/2022	04/11/2022	29	
FI428511577	09/06/2022	19/07/2022	28	Community Safety
FI451035090	12/09/2022	20/10/2022	28	Consumer Affairs
FI413363906	05/04/2022	13/05/2022	28	Economic Development
FI461002138	25/10/2022	01/12/2022	27	Council Property
FI443924134	12/08/2022	20/09/2022	27	Economic Development
FI468551806	29/11/2022	05/01/2023	27	Economic Development

**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI473026692	20/12/2022	26/01/2023	27	Finance
FI496787816	14/03/2023	20/04/2023	27	Finance
FI433088616	29/06/2022	05/08/2022	27	Housing
FI439847522	26/07/2022	01/09/2022	27	Housing
FI461208047	26/10/2022	02/12/2022	27	Housing
FI454670907	27/09/2022	03/11/2022	27	Leisure and Culture
FI498009352	17/03/2023	25/04/2023	27	Leisure and Culture
FI484391258	06/02/2023	15/03/2023	27	Management
FI444663625	16/08/2022	22/09/2022	27	Planning and Building Control
FI428142493	08/06/2022	15/07/2022	27	Transport and Infrastructure
FI438586777	21/07/2022	26/08/2022	26	Community Safety
FI420385043	06/05/2022	13/06/2022	26	Economic Development

**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI472781482	19/12/2022	24/01/2023	26	Housing
FI500196990	23/03/2023		26	Legal
FI442417035	05/08/2022	12/09/2022	26	Planning and Building Control
FI485097496	08/02/2023	16/03/2023	26	Waste Management
FI498145888	17/03/2023	21/04/2023	25	Consumer Affairs
FI468997954	01/12/2022	05/01/2023	25	Crematoria and Cemeteries
FI466059244	17/11/2022	22/12/2022	25	Finance
FI472039735	15/12/2022	19/01/2023	25	Finance
FI497610476	16/03/2023	20/04/2023	25	Finance
FI430182305	16/06/2022	21/07/2022	25	Housing
FI444813850	16/08/2022	20/09/2022	25	Planning and Building Control
FI417636442	25/04/2022	30/05/2022	25	Transport and Infrastructure

**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI438167233	19/07/2022	22/08/2022	24	Council Property
FI473267440	21/12/2022	24/01/2023	24	Council Property
FI470541399	08/12/2022	11/01/2023	24	Democracy
FI440138905	27/07/2022	30/08/2022	24	Environmental Protection
FI463804308	07/11/2022	10/12/2022	24	Environmental Protection
FI416050573	18/04/2022	20/05/2022	24	Finance
FI458105904	12/10/2022	15/11/2022	24	Finance
FI501491984	27/03/2023		24	Legal
FI449475869	05/09/2022	07/10/2022	24	Planning and Building Control
FI437993707	19/07/2022	22/08/2022	24	Transport and Infrastructure
FI426570732	01/06/2022	04/07/2022	23	Community Safety
FI450132510	07/09/2022	10/10/2022	23	Community Safety

### **Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

<b>Reference</b>	<b>Created</b>	<b>Completed</b>	<b>Days to complete / outstanding</b>	<b>Service Area</b>
FI456955458	06/10/2022	08/11/2022	23	Council Property
FI421197763	10/05/2022	10/06/2022	23	Finance
FI472413890	17/12/2022	19/01/2023	23	Finance
FI479400873	18/01/2023	20/02/2023	23	Finance
FI448150161	31/08/2022	03/10/2022	23	Housing
FI466274552	18/11/2022	21/12/2022	23	Housing
FI502071931	28/03/2023		23	Housing
FI500758005	24/03/2023	26/04/2023	23	Transport and Infrastructure
FI502097990	28/03/2023	28/04/2023	23	Transport and Infrastructure
FI480085116	20/01/2023	21/02/2023	22	Consumer Affairs
FI440700568	29/07/2022	30/08/2022	22	Council Property
FI483678655	03/02/2023	07/03/2023	22	Democracy



**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI450401975	08/09/2022	10/10/2022	22	Economic Development
FI429932249	15/06/2022	15/07/2022	22	Finance
FI438322457	20/07/2022	19/08/2022	22	Finance
FI484329255	06/02/2023	08/03/2023	22	Finance
FI413482013	05/04/2022	05/05/2022	22	Housing
FI430875863	20/06/2022	20/07/2022	22	Housing
FI498992928	20/03/2023	19/04/2023	22	Housing
FI502706332	29/03/2023	28/04/2023	22	Housing
FI479069942	17/01/2023	16/02/2023	22	Human Resources
FI456278375	04/10/2022	03/11/2022	22	Leisure and Culture
FI485019291	08/02/2023	10/03/2023	22	Leisure and Culture
FI435114435	06/07/2022	05/08/2022	22	Management

**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI414002994	07/04/2022	09/05/2022	22	Transport and Infrastructure
FI441159637	01/08/2022	30/08/2022	21	Community Safety
FI464059610	08/11/2022	07/12/2022	21	Consumer Affairs
FI486998030	14/02/2023	15/03/2023	21	Consumer Affairs
FI431131868	21/06/2022	20/07/2022	21	Council Property
FI432056569	24/06/2022	25/07/2022	21	Crematoria and Cemeteries
FI472447523	17/12/2022	17/01/2023	21	Democracy
FI475463138	03/01/2023	01/02/2023	21	Democracy
FI442322586	05/08/2022	05/09/2022	21	Economic Development
FI459773734	19/10/2022	17/11/2022	21	Economic Development
FI492780944	02/03/2023	31/03/2023	21	Environmental Protection
FI414435553	09/04/2022	10/05/2022	21	Finance

**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April 2022 – March 2023 (Total of 143)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI417627500	25/04/2022	24/05/2022	21	Finance
FI441168905	01/08/2022	30/08/2022	21	Finance
FI441398541	02/08/2022	31/08/2022	21	Finance
FI445440545	18/08/2022	16/09/2022	21	Finance
FI487426564	15/02/2023	16/03/2023	21	Finance
FI499856940	22/03/2023	20/04/2023	21	Finance
FI417201782	22/04/2022	23/05/2022	21	Housing
FI503033619	30/03/2023		21	Housing
FI456479505	05/10/2022	03/11/2022	21	Leisure and Culture
FI426287347	31/05/2022	29/06/2022	21	Planning and Building Control
FI482826361	01/02/2023	02/03/2023	21	Waste Management

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF449988300	07/09/2022	22/09/2022	11	Crematoria and Cemeteries
CF459134243	17/10/2022	01/11/2022	11	Crematoria and Cemeteries
CF475491286	03/01/2023	18/01/2023	11	Crematoria and Cemeteries
CF456125186	03/10/2022	18/10/2022	11	Economic Development
CF448618597	01/09/2022	16/09/2022	11	Environmental Protection
CF494007316	06/03/2023	21/03/2023	11	Environmental Protection
CF424876673	25/05/2022	09/06/2022	11	Housing Landlord Services
CF459789478	19/10/2022	03/11/2022	11	Housing Landlord Services
CF461339437	27/10/2022	11/11/2022	11	Housing Property Services
CF438790878	21/07/2022	05/08/2022	11	Housing Property Services
CF447619784	29/08/2022	13/09/2022	11	Housing Property Services
CF462219078	31/10/2022	15/11/2022	11	Housing Property Services
CF462254246	31/10/2022	15/11/2022	11	Housing Property Services
CF492573769	02/03/2023	17/03/2023	11	Housing Property Services
CF445649315	19/08/2022	05/09/2022	11	Strategic Housing Services

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF415028024	12/04/2022	27/04/2022	11	Leisure and Culture
CF418486660	28/04/2022	13/05/2022	11	Leisure and Culture
CF414887973	12/04/2022	27/04/2022	11	Leisure and Culture
CF479067940	17/01/2023	01/02/2023	11	Sports and Arts
CF421311545	10/05/2022	25/05/2022	11	Parks and Greenspace
CF434313700	04/07/2022	19/07/2022	11	Parks and Greenspace
CF445385101	18/08/2022	02/09/2022	11	Parks and Greenspace
CF460046602	20/10/2022	04/11/2022	11	Parks and Greenspace
CF495314971	09/03/2023	24/03/2023	11	Parks and Greenspace
CF495314265	09/03/2023	24/03/2023	11	Parks and Greenspace
CF429803205	15/06/2022	30/06/2022	11	Parks and Greenspace
CF432810404	28/06/2022	13/07/2022	11	Parks and Greenspace
CF440724153	29/07/2022	15/08/2022	11	Parks and Greenspace
CF458237307	12/10/2022	27/10/2022	11	Parks and Greenspace
CF459685757	19/10/2022	03/11/2022	11	Parks and Greenspace

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF462471841	01/11/2022	16/11/2022	11	Parks and Greenspace
CF424499600	24/05/2022	08/06/2022	11	Planning and Building Control
CF437807785	18/07/2022	02/08/2022	11	Planning and Building Control
CF469567858	04/12/2022	20/12/2022	11	Planning and Building Control
CF456685500	05/10/2022	20/10/2022	11	Car Parks and Infrastructure
CF484674354	07/02/2023	22/02/2023	11	Car Parks and Infrastructure
CF414785089	11/04/2022	26/04/2022	11	Waste Management
CF414723065	11/04/2022	26/04/2022	11	Waste Management
CF417121372	22/04/2022	09/05/2022	11	Waste Management
CF417255382	22/04/2022	09/05/2022	11	Waste Management
CF427594407	06/06/2022	21/06/2022	11	Waste Management
CF430436270	17/06/2022	04/07/2022	11	Waste Management
CF431343821	21/06/2022	06/07/2022	11	Waste Management
CF434938848	06/07/2022	21/07/2022	11	Waste Management
CF441780652	03/08/2022	18/08/2022	11	Waste Management

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF451666504	14/09/2022	29/09/2022	11	Waste Management
CF460013836	20/10/2022	04/11/2022	11	Waste Management
CF461689179	28/10/2022	14/11/2022	11	Waste Management
CF468182190	28/11/2022	13/12/2022	11	Waste Management
CF473246806	21/12/2022	05/01/2023	11	Waste Management
CF474022110	26/12/2022	10/01/2023	11	Waste Management
CF475976035	04/01/2023	19/01/2023	11	Waste Management
CF475974771	04/01/2023	19/01/2023	11	Waste Management
CF479370065	18/01/2023	02/02/2023	11	All other Waste Services
CF474351203	28/12/2022	12/01/2023	11	All other Waste Services
CF475183847	01/01/2023	17/01/2023	11	All other Waste Services
CF480734674	24/01/2023	08/02/2023	11	All other Waste Services
CF474399704	28/12/2022	12/01/2023	11	Waste Management Recycling
CF457594494	10/10/2022	26/10/2022	12	Crematoria and Cemeteries
CF464104699	08/11/2022	24/11/2022	12	Crematoria and Cemeteries

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF426539384	01/06/2022	17/06/2022	12	Finance Revenues
CF449756629	06/09/2022	22/09/2022	12	Finance Revenues
CF416198927	19/04/2022	05/05/2022	12	Housing
CF445352401	18/08/2022	05/09/2022	12	Housing Landlord Services
CF490212674	23/02/2023	13/03/2023	12	Strategic Housing Services
CF428497522	09/06/2022	27/06/2022	12	Sports and Arts
CF428439480	09/06/2022	27/06/2022	12	Parks and Greenspace
CF430233745	16/06/2022	04/07/2022	12	Parks and Greenspace
CF438975368	22/07/2022	09/08/2022	12	Parks and Greenspace
CF466013812	17/11/2022	05/12/2022	12	Parks and Greenspace
CF495260480	09/03/2023	27/03/2023	12	Parks and Greenspace
CF442079225	04/08/2022	22/08/2022	12	Management Democratic Services
CF418609903	28/04/2022	16/05/2022	12	Risk Management
CF417718839	25/04/2022	11/05/2022	12	Waste Management
CF425015668	26/05/2022	13/06/2022	12	Waste Management



**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF430241068	16/06/2022	04/07/2022	12	Waste Management
CF434708980	05/07/2022	21/07/2022	12	Waste Management
CF445724698	20/08/2022	07/09/2022	12	Waste Management
CF450269976	08/09/2022	26/09/2022	12	Waste Management
CF453062096	21/09/2022	07/10/2022	12	Waste Management
CF475532298	03/01/2023	19/01/2023	12	Waste Management
CF432288142	25/06/2022	14/07/2022	13	Community Safety
CF417328396	23/04/2022	12/05/2022	13	Customer Services
CF473653541	23/12/2022	11/01/2023	13	Environmental Protection
CF414050508	07/04/2022	26/04/2022	13	Housing
CF459177058	17/10/2022	03/11/2022	13	Housing HEART
CF437240622	15/07/2022	03/08/2022	13	Housing Property Services
CF417930648	26/04/2022	13/05/2022	13	Leisure and Culture
CF439477094	25/07/2022	11/08/2022	13	Parks and Greenspace
CF438374577	20/07/2022	08/08/2022	13	Parks and Greenspace

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

CF459219553	17/10/2022	03/11/2022	13	Parks and Greenspace
CF430305645	17/06/2022	06/07/2022	13	Parks and Greenspace
CF430733631	19/06/2022	07/07/2022	13	Parks and Greenspace
CF417106443	22/04/2022	11/05/2022	13	Waste Management
CF413989031	07/04/2022	26/04/2022	13	Waste Management
CF413989930	07/04/2022	26/04/2022	13	Waste Management
CF414064316	07/04/2022	26/04/2022	13	Waste Management
CF430453053	17/06/2022	06/07/2022	13	Waste Management
CF471328897	12/12/2022	29/12/2022	13	Waste Management
CF478487932	14/01/2023	02/02/2023	13	All other Waste Services
CF492190499	01/03/2023	20/03/2023	13	All other Waste Services
CF473434885	22/12/2022	10/01/2023	13	Waste Management Recycling
CF472760491	19/12/2022	06/01/2023	14	Consumer Affairs Food and Health
CF501664335	27/03/2023	14/04/2023	14	Consumer Affairs Licensing
CF458483826	13/10/2022	02/11/2022	14	Council Property

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF460174511	21/10/2022	10/11/2022	14	Economic development
CF472684244	19/12/2022	06/01/2023	14	Environmental protection
CF457670066	10/10/2022	28/10/2022	14	Finance Revenues
CF413734738	06/04/2022	26/04/2022	14	Housing
CF423210313	18/05/2022	07/06/2022	14	Housing
CF466724354	21/11/2022	09/12/2022	14	Housing Property Services
CF467618887	24/11/2022	14/12/2022	14	Housing Property Services
CF425417898	27/05/2022	16/06/2022	14	Strategic Housing Services
CF426284636	31/05/2022	20/06/2022	14	Strategic Housing Services
CF426284636	31/05/2022	20/06/2022	14	Strategic Housing Services
CF430076807	16/06/2022	06/07/2022	14	Parks and Greenspace
CF428345769	09/06/2022	29/06/2022	14	Parks and Greenspace
CF448450179	01/09/2022	21/09/2022	14	Parks and Greenspace
CF454997678	28/09/2022	18/10/2022	14	Parks and Greenspace
CF433612254	30/06/2022	20/07/2022	14	Parks and Greenspace

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF449314154	05/09/2022	23/09/2022	14	Parks and Greenspace
CF449284576	05/09/2022	23/09/2022	14	Parks and Greenspace
CF486224292	11/02/2023	03/03/2023	14	Parks and Greenspace
CF413700046	06/04/2022	26/04/2022	14	Waste Management
CF467286689	23/11/2022	13/12/2022	14	Waste Management
CF473226906	21/12/2022	10/01/2023	14	Waste Management
CF491697654	28/02/2023	20/03/2023	14	All other Waste Services
CF496862502	14/03/2023	04/04/2023	15	Crematoria and Cemeteries
CF416637766	20/04/2022	11/05/2022	15	Finance
CF420154572	05/05/2022	26/05/2022	15	Housing
CF423382107	19/05/2022	09/06/2022	15	Housing
CF477798343	11/01/2023	01/02/2023	15	Housing Landlord Services
CF477799900	11/01/2023	01/02/2023	15	Housing Landlord Services
CF477801006	11/01/2023	01/02/2023	15	Housing Landlord Services
CF459945577	20/10/2022	10/11/2022	15	Private Sector Housing

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF420319638	06/05/2022	27/05/2022	15	Strategic Housing Services
CF457976941	11/10/2022	01/11/2022	15	Strategic Housing Services
CF429793635	15/06/2022	06/07/2022	15	Parks and Greenspace
CF431570895	22/06/2022	13/07/2022	15	Planning and Building Control
CF424132616	23/05/2022	13/06/2022	15	Car Parks and Infrastructure
CF413314807	05/04/2022	26/04/2022	15	Waste Management
CF416538668	20/04/2022	11/05/2022	15	Waste Management
CF434878142	06/07/2022	27/07/2022	15	Waste Management
CF452151800	16/09/2022	07/10/2022	15	Waste Management
CF452129891	16/09/2022	07/10/2022	15	Waste Management
CF472900740	20/12/2022	10/01/2023	15	All other Waste Services
CF494269160	07/03/2023	28/03/2023	15	All other Waste Services
CF496889788	14/03/2023	04/04/2023	15	All other Waste Services
CF491066724	26/02/2023	20/03/2023	15	Waste Management Recycling
CF460959396	25/10/2022	16/11/2022	16	Democracy Democratic Services

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF454363850	26/09/2022	18/10/2022	16	Town Centres and Markets
CF416671794	20/04/2022	12/05/2022	16	Finance
CF415020820	12/04/2022	04/05/2022	16	Housing
CF495596753	10/03/2023	03/04/2023	16	Housing Landlord Services
CF495602347	10/03/2023	03/04/2023	16	Housing Landlord Services
CF490182719	23/02/2023	17/03/2023	16	Housing Property Services
CF502592274	29/03/2023	20/04/2023	16	Housing Property Services
CF439933118	26/07/2022	17/08/2022	16	Sports and Arts
CF423192405	18/05/2022	09/06/2022	16	Parks and Greenspace
CF423094145	18/05/2022	09/06/2022	16	Parks and Greenspace
CF444729854	16/08/2022	07/09/2022	16	Parks and Greenspace
CF453952884	24/09/2022	18/10/2022	16	Parks and Greenspace
CF454244408	26/09/2022	18/10/2022	16	Parks and Greenspace
CF454367326	26/09/2022	18/10/2022	16	Parks and Greenspace
CF457597421	10/10/2022	01/11/2022	16	Parks and Greenspace

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF467062979	22/11/2022	14/12/2022	16	Parks and Greenspace
CF413664951	06/04/2022	28/04/2022	16	Transport and Infrastructure
CF472749498	19/12/2022	10/01/2023	16	Waste Management Recycling
CF425963030	30/05/2022	22/06/2022	17	Finance Revenues
CF422907736	17/05/2022	09/06/2022	17	Housing
CF430524739	17/06/2022	12/07/2022	17	Housing Property Services
CF451555723	14/09/2022	07/10/2022	17	Strategic Housing Services
CF432569735	27/06/2022	20/07/2022	17	Parks and Greenspace
CF452917186	20/09/2022	13/10/2022	17	Parks and Greenspace
CF422464956	16/05/2022	08/06/2022	17	Parks and Greenspace
CF428433633	09/06/2022	04/07/2022	17	Parks and Greenspace
CF449406157	05/09/2022	28/09/2022	17	Parks and Greenspace
CF467014811	22/11/2022	15/12/2022	17	Parks and Greenspace
CF442833895	08/08/2022	31/08/2022	17	Waste Management
CF459887697	20/10/2022	14/11/2022	17	Waste Management

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF459944755	20/10/2022	14/11/2022	17	Waste Management
CF496877657	14/03/2023	06/04/2023	17	All other Waste Services
CF448015144	30/08/2022	23/09/2022	18	Finance Benefits
CF417007569	21/04/2022	17/05/2022	18	Housing
CF418118210	27/04/2022	23/05/2022	18	Housing
CF439023341	22/07/2022	17/08/2022	18	Housing Property Services
CF489848897	22/02/2023	20/03/2023	18	Housing Property Services
CF473656733	23/12/2022	18/01/2023	18	Parks and Greenspace
CF480616040	23/01/2023	16/02/2023	18	Car Parks and Infrastructure
CF433246270	29/06/2022	25/07/2022	18	Waste Management
CF459677783	19/10/2022	14/11/2022	18	Waste Management
CF484240365	06/02/2023	02/03/2023	18	All other Waste Services
CF479770548	19/01/2023	15/02/2023	19	Crematoria and Cemeteries
CF414291504	08/04/2022	05/05/2022	19	Housing
CF472675211	19/12/2022	13/01/2023	19	Legal



**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF424247612	23/05/2022	17/06/2022	19	Parks and Greenspace
CF427118594	04/06/2022	01/07/2022	19	Management
CF471818369	14/12/2022	10/01/2023	19	Waste Management
CF483638029	03/02/2023	02/03/2023	19	Waste Management Recycling
CF473623913	23/12/2022	20/01/2023	20	Finance Revenues
CF416653616	20/04/2022	18/05/2022	20	Housing
CF430062531	16/06/2022	14/07/2022	20	Housing Property Services
CF464848205	11/11/2022	09/12/2022	20	Housing Property Services
CF418291549	27/04/2022	25/05/2022	20	Car Parks and Infrastructure
CF431291052	21/06/2022	19/07/2022	20	Waste Management
CF465488102	15/11/2022	13/12/2022	20	Waste Management
CF465630271	15/11/2022	13/12/2022	20	Waste Management
CF499494952	21/03/2023	19/04/2023	21	Crematoria and Cemeteries
CF479125659	17/01/2023	15/02/2023	21	Economic development
CF493822860	06/03/2023	04/04/2023	21	Planning and Building Control

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF471297417	12/12/2022	10/01/2023	21	Waste Management
CF499874004	22/03/2023		21	Waste Management All other Waste Services
CF441149069	01/08/2022	31/08/2022	22	Housing Strategic Housing Services
CF452804213	20/09/2022	20/10/2022	22	Legal
CF442914865	08/08/2022	07/09/2022	22	Parks and Greenspace
CF465240971	14/11/2022	14/12/2022	22	Parks and Greenspace
CF448318685	31/08/2022	30/09/2022	22	Parks and Greenspace
CF473583404	22/12/2022	23/01/2023	22	Planning and Building Control
CF490047630	23/02/2023	27/03/2023	22	Planning and Building Control
CF475484143	03/01/2023	02/02/2023	22	Waste Management
CF438090085	19/07/2022	19/08/2022	23	Town Centres and Markets
CF430064791	16/06/2022	19/07/2022	23	Finance Benefits
CF441426117	02/08/2022	02/09/2022	23	Parks and Greenspace
CF457659498	10/10/2022	10/11/2022	23	Parks and Greenspace
CF452244302	16/09/2022	19/10/2022	23	Planning and Building Control

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF498860865	20/03/2023		23	All other Waste Services
CF456842639	06/10/2022	09/11/2022	24	Car Parks and Infrastructure
CF464371685	09/11/2022	14/12/2022	25	Economic development
CF462196950	31/10/2022	06/12/2022	26	Democracy Democratic Services
CF497410812	15/03/2023		26	Town Centres and Markets
CF459193967	17/10/2022	22/11/2022	26	Housing Property Services
CF444844282	16/08/2022	21/09/2022	26	Parks and Greenspace
CF491782447	28/02/2023	05/04/2023	26	All other Waste Services
CF456117480	03/10/2022	09/11/2022	27	Economic development
CF495532825	10/03/2023	18/04/2023	27	Housing Property Services
CF471455134	13/12/2022	19/01/2023	27	Waste Management
CF429288781	13/06/2022	21/07/2022	28	Finance Benefits
CF468824807	30/11/2022	09/01/2023	28	Waste Management
CF484240860	06/02/2023	17/03/2023	29	Housing Property Services
CF468780300	30/11/2022	10/01/2023	29	Waste Management

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF488270065	17/02/2023	31/03/2023	30	Finance Benefits
CF482092413	29/01/2023	13/03/2023	30	Planning and Building Control
CF468193527	28/11/2022	09/01/2023	30	Waste Management
CF455458843	30/09/2022	14/11/2022	31	Waste Management
CF431465434	22/06/2022	08/08/2022	33	Parks and Greenspace
CF454987643	28/09/2022	14/11/2022	33	Waste Management
CF482292284	30/01/2023	17/03/2023	34	Housing Property Services
CF485031695	08/02/2023	30/03/2023	36	Housing Property Services
CF468210550	28/11/2022	19/01/2023	38	Waste Management
CF426637485	01/06/2022	26/07/2022	39	Housing Landlord Services
CF489678254	22/02/2023	19/04/2023	40	Housing Property Services
CF440714508	29/07/2022	26/09/2022	41	Economic development
CF473005786	20/12/2022	24/02/2023	48	Housing Property Services
CF484043901	05/02/2023		53	Crematoria and Cemeteries
CF454541831	27/09/2022	13/12/2022	55	Housing Property Services

**Appendix E - Complaints Outside 10 Day Response Timescale: April 2022 – March 2023 (Total of 262)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
CF480727837	24/01/2023		62	Housing Property Services
CF480165596	21/01/2023		63	Housing Property Services
CF477641277	11/01/2023		71	Housing Property Services
CF413990589	07/04/2022	26/09/2022	122	Economic development
CF450787016	10/09/2022		158	Housing Landlord Services
CF448626059	01/09/2022		165	Housing Property Services
CF447551557	28/08/2022		168	Parks and Greenspace

**Cabinet**

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**Report Summary Sheet**

**Date:**

24<sup>th</sup> May 2023

**Subject:**

Funding Arrangements – Economic Development and Public Safety

**Portfolio:**

Business & Regeneration (Councillor K Wilson) and Housing & Communities (Councillor C Golby)

**From:**

Strategic Director –Housing & Community Safety and Strategic Director – Economy & Transformation

**Summary:** This report proposes a redirection of discretionary funding previously provided to the Coventry and Warwickshire Local Enterprise Partnership (CWLEP) and the Coventry and Warwickshire Growth Hub (CWGH) to enable more support of locally focused economic growth and an increase in capacity within the Borough Council's Communities & Public Safety team.

**Recommendations:**

1. That approval be given to establish a Town Centres Business Grant Scheme;
2. That delegated authority be given to the Head of Economic Development and Communities, in conjunction with the Cabinet Member - Business & Regeneration to administer the Scheme;
3. That approval be given to increase capacity within the Communities & Public Safety team within the financial envelope detailed within the financial implications.

**Options:**

To accept the recommendations: – this will provide the opportunity to establish a locally focused business grant scheme that is able to support businesses to set up, relocate and / or grow within the borough’s administrative boundaries. Additionally, improving the capacity within the Communities & Public Safety Team will ensure that crime and ASB receive greater focus and therefore contribute both to the reduction of crime and the reduction of the fear of crime. When taken together, these initiatives will support an environment that is attractive to businesses of all sizes, supporting the economic growth of our borough; or

To reject the recommendations: - Members may reject the recommendations contained within this report and propose alternative recommendations and rationale.

**Reasons:**

The Local Enterprise Partnership (LEP) functions are now subsumed within Warwickshire County Council’s duties, negating the historical discretionary £20k annual funding contribution to the LEP that NBBC has made for many years. The Coventry & Warwickshire Growth Hub is an “add on” function set up by the LEP which has attracted annual discretionary funding of £15k from NBBC and the other four district and borough councils in Warwickshire [as well as larger annual contributions from Warwickshire County Council and Coventry City Council]. Coventry & Warwickshire Growth Hub has now been established as a Community Interest Company separate from the LEP functions that have been subsumed within the County Council. However, given the level of UK Shared Prosperity Fund (UKSPF) investment proposed to support businesses, coupled with existing local and regional arrangements, it is recommended that the £35k of funding contributions previously made to the LEP and the Growth Hub is redirected to provide more locally focused resources for the benefit of the borough.

**Consultation undertaken with Members/Officers/Stakeholders**

Consultation has taken place with the;

- Portfolio Holders, Business & Regeneration, Housing & Communities, Finance & Corporate, Public Services, Planning & Regulation and Health & Environment

**Subject to call-in:**

Yes

**Ward relevance:**

ALL

**Forward plan:**

Yes

**Building a Better Borough Theme:**

1 – Live  
2 - Work

**Building a Better Borough Priority:**

A1 – Priority 4: Prioritise Community Safety and Empowerment  
A2 – Priority 1: Grow a Strong and Inclusive Economy

**Relevant statutes or policy:**

**Crime and Disorder Act 1998**  
**Police Crime Sentencing and Courts Act 2022**

**Equalities Implications:**

**(Does this require an Equalities Impact Assessment? If so please append.)**

Improving the local economy and reducing crime and the fear of crime will positively impact all residents of the borough.

**Human resources implications:**

No direct human resources implications.

**Financial implications:**

It is proposed that £20k is set aside to establish a Small Grant for Businesses Scheme to support local businesses. It is proposed that £15k be set aside to increase capacity within the Communities & Public Safety Team to improve the reduction of crime and the fear of crime.

**Health Inequalities Implications:**

Residents of the borough overall experience poorer health and wellbeing to that of our Warwickshire neighbours. Health and Wellbeing is adversely impacted by crime and the fear of crime, and by low incomes and poor life chances. Improving the reduction of crime and the fear of crime will have a positive effect on residents' health and wellbeing. In addition, initiatives that strengthen our local economy will offer greater opportunity for employment, increasing disposable income and offering enhanced life chances for all residents, again, delivering a positive effect of residents' health and wellbeing.

**Section 17 Crime & Disorder Implications:**

Nuneaton and Bedworth Borough Council has a statutory duty under Section 17 of the Crime and Disorder Act 1998 to do all that it reasonably can to prevent crime and



disorder within its administrative boundary. Increasing capacity of the Communities and Public Safety Team will improve the Council's ability to meet this statutory requirement.

**Risk management implications:**

None

**Environmental implications:**

None

**Legal implications:**

The Council has a duty to comply with its statutory duty contained within Section 17 of the Crime & Disorder Act 1998.

**Contact details:**

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## **NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Report to: Cabinet – 24<sup>th</sup> May 2023**

**From: Strategic Director – Housing & Community Safety and Strategic Director – Economy & Transformation**

**Subject: Funding Arrangements – Economic Development and Community Safety**

**Portfolio: Business & Regeneration (Councillor K Wilson) and Housing & Communities (Councillor C Golby)**

**Building a Better Borough: 1 and 2**

**Building a Better Borough Aim: 1.4 and 2.1**

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### 1. Purpose of Report

- 1.1 To propose a redistribution of discretionary funding previously provided to the Coventry and Warwickshire Local Enterprise Partnership (CWLEP) and the Coventry and Warwickshire Growth Hub (CWGH) to enable more support of locally focused economic growth and an increase in capacity within the Borough Council's Communities & Public Safety team..

### 2.0 Recommendations

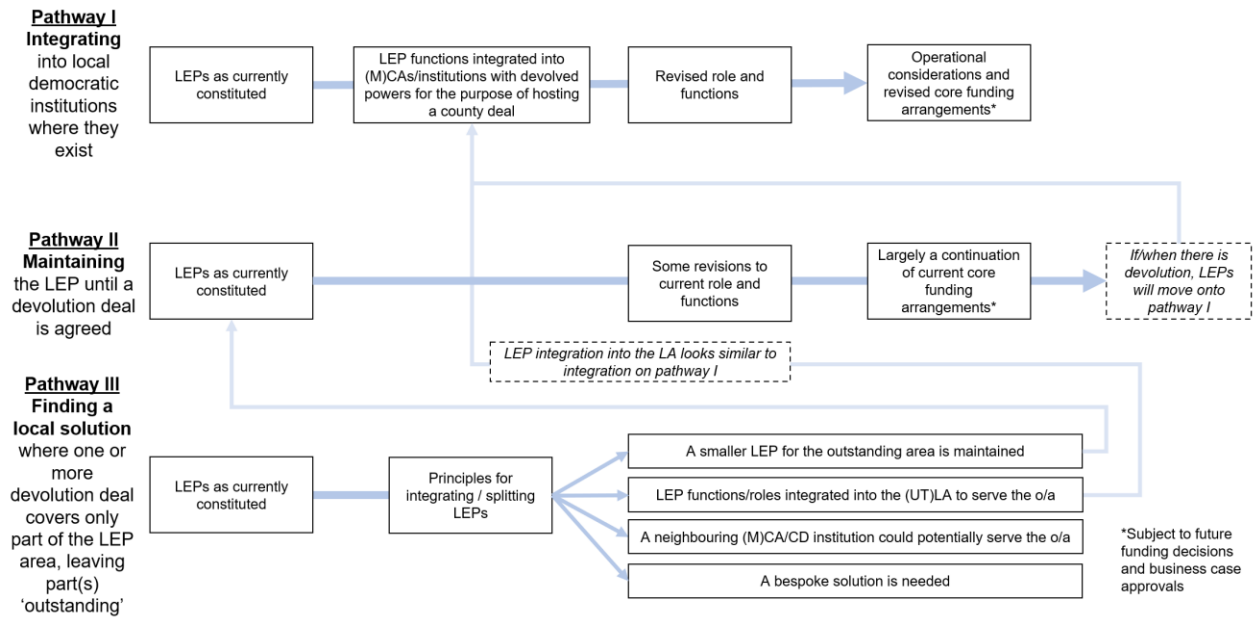
- 2.1 That approval be given to establish a Town Centres Business Grant Scheme;
- 2.2 That delegated authority be given to the Head of Economic Development and Communities, in conjunction with the Cabinet Member - Business & Regeneration to administer the Scheme;
- 2.3 That approval be given to increase capacity within the Communities & Public Safety team within the financial envelope detailed within the financial implications.

### 3. Background

- 3.1 Local Enterprise Partnerships were established in 2011 by the Department for Business Innovation and Skills, abolishing the Regional Development Agencies. Their remit was to determine local economic priorities and lead economic growth and job creation within the local area. Subsequently, the CWLEP was established, working across Coventry and Warwickshire. Nuneaton and Bedworth Borough Council has contributed £20k per annum to the operation of the CWLEP for a number of years.
- 3.2 The CWGH was established in 2014 with the purpose as acting as a single access point for businesses requiring support. The CWGH were established

to assess individual business needs and to signpost or refer to the most appropriate source of support. The CWGH formally became a subsidiary of CWLEP in 2015, as a company limited by shares. Nuneaton and Bedworth Borough Council has contributed £15k per annum to support the operation of CWGH for a number of years.

3.3 Following a review of LEPs as set out in the Levelling Up White Paper. The review identified 3 pathways to integrate LEPs into local democratic institutions, in line with the Government’s mission to everywhere that wants one by 2030. The integration pathways are set out below:



3.4 CWLEP has been identified as being on Pathway 3, meaning that a bespoke solution needed to be developed locally, due to the complexity of the geography. This is because part of the CWLEP was within the West Midlands Combined Authority (WMCA) and part within Warwickshire. Subsequently, functions and activities of the CWLEP will be transitioned into both the WMCA and Warwickshire County Council (WCC). This means that the Council will no longer be required to contribute £20k per annum to the operation of the LEP.

3.5 Following the outcome of the LEP review, at its meeting of 16<sup>th</sup> March 2023, WCC’s Cabinet were advised of the need to consider options for the functions of the CWGH to continue to be delivered as a separate entity. The current proposal under consideration is to maintain the CWGH as a separate company, with Coventry City Council (CCC) and WCC as joint shareholders. A report will be taken to WCC Cabinet setting out detailed proposals for the future of CWGH. Given that the operation and legal standing of the CWGH are to be decided by CCC and WCC as likely joint shareholders, and that there is a commitment by both Councils to maintain its core purpose, it is proposed that the Borough Council ceases its discretionary £15k per year payment to the CWGH and instead uses this to help deliver its Corporate Plan

“Building a Better Borough” high priority of increased community safety and empowerment.

#### 4.0 Future Arrangements

4.1 As noted at paragraph 3.5 above, there is a commitment from CCC and WCC to maintain the core function of the CWGH. This means that businesses operating within Nuneaton and Bedworth can continue to seek advice from the CWGH moving forward.

4.2 In addition to services offered by the CWGH, the Council has already increased capacity within its own Economic Development Team to forge greater links with local businesses, the Coventry and Warwickshire Chamber of Commerce and the Federation of Small Businesses, to offer appropriate support and signposting. The team also has a close and productive working relationship with the Inward Investment, Economic Development and Skills Hub teams at WCC. Taken together, there is and will remain, existing support available for businesses.

4.3 In order to further strengthen the offer to businesses, the UK Shared Prosperity Fund (UKSPF) has a standalone investment theme for ‘supporting local business’. For Nuneaton and Bedworth, the investment level for our local businesses, for the period 2023/24 and 2024/25 is £750,000. As part of this investment theme, Officers have been working in partnership across all Warwickshire councils to undertake a business support review, aimed at identifying the most advantageous locally tailored support for our businesses. The review has identified the need to provide services to businesses in the following areas:

- Start Up businesses;
- Resilience and Growth;
- High Growth and Innovation;
- Net Zero;
- Manufacturing;
- Tourism.

4.4 The final outcomes of this work will be completed by the end of April 2023, and a report, detailing the outcomes and full proposals is included within the agenda for Cabinet in June 2023.

#### 5.0 Town Centres Business Grant Scheme

5.1 The Council has prioritised support for businesses with the Building a Better Borough Corporate Plan. As described at Section 4, the Council continues to work across partners to maximise the opportunities and benefits for all businesses based within the borough. However, it is clear from discussions with town centres based businesses, that localised, focused support would provide much needed assistance, allowing them to remain viable, grow and support and benefit from regeneration projects.

5.2 It is therefore proposed to establish a Town Centres Business Grant Scheme, utilising the £20k previously contributed to the CWLEP. The proposed scheme combines the elements of the previously successful Shop Front grant scheme and the various business support grants administered during the pandemic. The list of eligible projects is not prescriptive as the Council recognises the entrepreneurship of its local businesses, and wishes to support rather than stifle business innovation. The proposed scheme is attached at Appendix A.

6.0 Public Safety and Communities Team

6.1 The Council has also prioritised community safety and empowerment within the Corporate Plan – Building a Better Borough. The Public Safety and Communities Team hold statutory duties as contained within Section 17 of the Crime and Disorder Act 1998 and the Police Crime Sentencing and Courts Act 2022. The Crime and Disorder Act 1998 places a duty upon the Council to work in partnership with the Police and other key agencies to formulate and implement local crime reduction strategies. The Police Crime Sentencing and Courts Act 2022 places a duty upon the Council to work with specified authorities to prevent and reduce serious violence in the local area.

6.2 The data contained within the table below is taken from the countywide Community Safety Performance metrics. It illustrates that the level of crime experienced per capita in the borough is consistently higher than the rest of Warwickshire;

Theme	Warwickshire	Nuneaton & Bedworth	N&B % of Warwickshire total
Knife related violence	297	116	39.06
Possession of article with blade or point	247	95	38.46
Possession of other weapons	246	115	46.75
Serious acquisitive crime	10,266	2,664	25.95
Drugs & Alcohol	2,186	621	28.41
Anti-Social Behaviour	18,976	6,045	31.86

6.3 The data is a small sample of the statistics collated, and do not include the impact of increasing levels of modern day slavery and County Lines cases. However, it does highlight the significant demand upon the Public Safety Team, both in terms of the level of partnership work required, and the level of demand for the use of the Council's powers.

6.4 In addition to the duties described at 6.1, and the demand identified at 6.2, it is anticipated that further legislation will be brought forward to strengthen the role of Community Safety Partnerships and introduce new powers and responsibilities to deal with Anti-Social Behaviour. The existing and emerging responsibilities are borne by a Public Safety Team comprising of 1.6 members of staff, and 1 Manager covering Public Safety, Community Development, Community Engagement, Third Sector Partnerships and community skills development and educational attainment.

6.4 Given the significant demand being placed on an extremely small team, it is proposed to utilise the £15,000 previously paid to the CWGH to enhance the Public Safety Team. Should the recommendation at 2.3 be approved, the team will be restructured and increased in consultation with the Portfolio Holder for Housing and Communities.

## 7.0 Conclusions

7.1 The proposals contained within this report are mutually beneficial. Reducing crime and the fear of crime positively impacts upon the perception of Place, leading to greater confidence for businesses to both remain and locate within Nuneaton town centre and Bedworth town centre, thus positively affecting our local economy.

7.2 The Council has prioritised support for businesses and community safety and empowerment via its corporate plan – Building a Better Borough. These proposals are a tangible demonstration of that support and prioritisation, to the benefit of residents and businesses alike.

## 8. Background Papers

None

DAWN DAWSON  
TOM SHARDLOW

## CWLEP - MEDIA RELEASE

A business leader celebrated leaving a double legacy as her organisation held its final annual meeting.

Sarah Windrum, Chair of Coventry and Warwickshire Local Enterprise Partnership (CWLEP), told its last annual meeting that the group had left a strong track record in delivering schemes from North Warwickshire to Stratford-upon-Avon and Coventry since it began in 2011 – and the Growth Hub it created would continue to provide nationally-recognised business support.

CWLEP will officially close on March 31, 2023 following the Government's Levelling Up White Paper, after 11 years of bringing the public and private sectors together to drive forward the local economy.

In CWLEP's 24-page celebration document, which was unveiled at the meeting, five infrastructure projects were spotlighted – the WMG Degree Apprenticeship Centre at the University of Warwick, Coventry Station Masterplan, Completing the Cultural Capital in Coventry, the Commonwealth Games 2022, and Catalyst in Nuneaton – which all received grants from the Government's Local Growth Fund, Growing Places, or Getting Building Fund.

Sarah said the organisation had worked tirelessly to boost Coventry and Warwickshire's economy.

"I am incredibly proud that we have had a positive impact on every part of our geography and in so many sectors including automotive, digital and creative, and culture and tourism," she said.

"We have brought £191 million of investment to Coventry and Warwickshire since 2011 which has been match-funded by £407.4 million.

"We have ensured value for money for every penny invested in capital projects and we have made sure skills and business support were at the forefront. I am also proud of the importance we have placed on improving the wellness of our communities.

"Evidence shows we have continued to perform at an exceptionally high standard when benchmarked with other LEP geographies, which has not been easy especially in the current economic climate. Our consistently strong performance has been thanks to the hard work and dedication of the past and current board members and the executive team working closely with our partners across the region."

She also praised the work of CWLEP Growth Hub and the West Midlands Made Smarter team who focus on helping SMEs to digitally transform their businesses.

The Growth Hub has helped nearly 1,440 businesses with both recovery from the pandemic and future growth plans since April 2021 as well as assisting Rugby Borough Council and

Stratford-on-Avon District Council to deploy £2.1 million of Additional Restrictions Grant funding to over 60 businesses.

Craig Humphrey, Managing Director of the CWLEP Growth Hub, said: "Our Growth Hub is nationally recognised by the Government for the strength in our delivery through our account management system.

"We were chosen to lead Made Smarter through the six LEP geographies in the region and are seen as the 'Gold standard' for our delivery which has led to being approached by BEIS regarding possible extra funding which is tremendous."

Martyn Hollingsworth, Chair of CWLEP Growth Hub, added: "As a collective, we have ensured Coventry and Warwickshire is a key location for inward investment and the cornerstone for achieving this has been our united and strong partnership working which we can all be incredibly proud of."



# CWLEP A CELEBRATION

# CREATING A LEGACY FOR FUTURE GROWTH IN COVENTRY & WARWICKSHIRE



Coventry & Warwickshire  
Local Enterprise Partnership

# I KNEW STEPPING UP INTO THE CWLEP CHAIR ROLE WOULD BE A PERSONAL CHALLENGE; BUT I HAD NO IDEA WHEN I PUT MY APPLICATION FORWARD IN 2019 HOW TURBULENT OUR WORLD WOULD BECOME!

SARAH WINDRUM CWLEP CHAIR

I was formally appointed in April 2021 with the priority to deliver our Strategic Reset Framework – developed through the shared intelligence of our Growth Hub and Business Groups – to build economic resilience and future growth in a post-EU Exit, post-pandemic Coventry & Warwickshire.

My in-tray also included Government’s LEP Review. As someone who welcomes positive change, I was ready to embrace the opportunity to evolve. We began by articulating CWLEP’s core values binding us together: endurance, leadership, influence, accountability, cohesion, and impact.

I took these CWLEP values on tour through our proactive network of business representative groups and organisations, and they resonated with all I spoke to. What mattered most to our businesses was that they played an integral part in the structure responsible for strategic economic planning and development in our area. Our voice was part of the leadership, the influence, the accountability, and the cohesion which enabled our collective enduring impact.

A great example of this is the work we did on the Freelancer Gap through the Digital Creative Business Group during Covid.

In May 2020, the group raised concerns that many creative freelancers had lost all income and were unable to access Government support. We sought evidence to demonstrate the value of freelancers to Coventry &

Warwickshire’s economy, with support from the Creative Industries Federation, and shared this with Government. Freelancers were then prioritised by our Local Authorities in the discretionary funding that followed and continue to be a crucial group for engagement on future economic priorities.

Our enduring impact is evident in our capital programme too. We have secured an impressive £598m in total match-funded investment over the past 11 years; and it has delivered ambitious, future-shaping projects.

Just one example is the UK Battery Industrialisation Centre (UKBIC), which is providing global-leading research and development into battery technologies and production.

If I had a magic wand, I would make sure every school-age student who lives in Coventry & Warwickshire visits UKBIC to see the future we are creating on their doorstep. Thankfully, we don’t actually need my magic wand! With CWLEP and wider private sector support, our Further Education colleges are working together to ‘Charge Up Your Future’ and ensure everyone who wants to engage with electrification in Coventry & Warwickshire has access to the skills and career pathways they need.

Alongside that our investments in Warwick Manufacturing Group, University of Warwick (WMG) Degree Apprenticeship Centre, Warwickshire College Group Trident Centre, Coventry University’s Advanced Manufacturing & Engineering facilities, and Stratford College’s Media & Broadcasting Studio all ensure we have state-of-the-art infrastructure for future skills development.



“We wanted to make a positive difference to everyone living, working, studying, or visiting our city and towns. From Transforming Nuneaton to Stratford’s Henley Street; from Coventry’s Cultural Capital to Leamington’s Lawn Bowls; from Kenilworth Station to North Warwickshire’s Arts Challenge; and from the transient beauty of Bedworth’s Sanctuary to a place of permanence with Rugby’s new social housing. I could go on! I hope you have all seen a positive change near you.”

The strength of our partnership working has been evident in the support we have had from Government – both in funding and from BEIS – and from pan-regional bodies such as the West Midlands Combined Authority and the Midlands Engine as well as with the Greater Birmingham & Solihull LEP, and Black Country LEP which has been phenomenal.

We have evolved behind the scenes too. As a recent Coventry University Data Science graduate, I am personally most proud that we have built a Data Dashboard to evaluate our impact using new techniques and measurements like household disposable income, Google mobility data, and business outlook. We want people to have more money in their pockets, move more efficiently around our region, and feel more confident about the future.

I remain confident in Coventry & Warwickshire to face the tough challenges of this winter and beyond. My tenure as CWLEP Chair has not gone as planned, yet I have found warmth and kindness across our region for which I am most grateful.

I want to thank everyone who has played a part in our story – whether you have engaged with CWLEP’s Business Groups or shared our work; whether you have contacted the Growth Hub for support or been a Director of our Board, and I particularly want to thank former and current members of the executive team for their unstinting work.

Thank you for continuing to be accountable, influential, enduring, cohesive, and impactful leaders and keeping the spirit of Coventry & Warwickshire alive.



**Pictured:**  
Main - Sarah Windrum, CWLEP Chair  
Inset - Ted and Kate Hunter (Bear Cleaning), Martin Nwangwa (CWLEP Growth Hub), Alexander Vill (CWRT), Gill Kam Kaur (Warwickshire County Council) and Sarah Windrum (CWLEP)

<sup>2</sup> Business, Regeneration and Planning Overview and Scrutiny Panel - 6th July 2023

# COVENTRY & WARWICKSHIRE LOCAL ENTERPRISE PARTNERSHIP

## OUR JOURNEY



Achieves £131 million of Local Growth Funding (LGF) across three rounds for key infrastructure projects to boost the area's economy. That leads to grants for 41 projects which build on the area's key strengths in advanced manufacturing, engineering, and digital, as well as its high-quality research and knowledge-based capabilities and a renewed focus on tourism and culture

2016 - 2022

Funding is secured from Government through its Getting Building Fund for "shovel-ready" projects, to be delivered within 18 months, to help local areas recover from the immediate impacts of the Covid-19 pandemic. In Coventry and Warwickshire, 11 capital projects secure £19.8 million

2020 2021

2011

CWLEP is launched and hosts a national LEP summit at Coventry Building Society Arena in Coventry

2012

The Place Board is established to provide leadership and governance for the Coventry & Warwickshire Champions events and activities and to raise the profile of Coventry and Warwickshire outside the region

2014

The Coventry & Warwickshire Strategic Economic Plan (CWSEP) is launched to establish an overall, long-term strategic vision for the area

2014

Creation of the CWLEP Growth Hub, boasting more than 200 years of combined professional business expertise within its team across automotive, manufacturing, technology, digital and financial sectors

2020

Creation of CWLEP's Strategic Reset Framework to reset the economy for a successful, inclusive, sustainable, and resilient future following the economic shock caused by Covid-19

2020 2021

2012

11 themed Business Groups are formed which over time evolve into: Productivity & Skills; Digital & Creative; Planning & Housing; Transport & Infrastructure; Culture & Tourism; and Small and Medium Businesses

2013 2014

The first CWLEP Skills Strategy is launched to promote the development of a highly-skilled workforce who can gain and keep a satisfying job in an increasingly competitive world

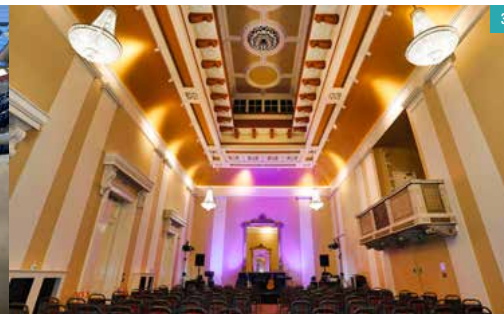
2016

The updated CWSEP details a pipeline of projects and schemes across Coventry and Warwickshire to unlock, enable, and deliver further growth

CWLEP Reset Taskforce oversees the development and delivery of the Framework's Implementation Plan and economic analysis through the Smart Region analysis and the CW Economic Recovery Data Dashboard

**Pictured:**

- 1) CWLEP's current executive team, (back, from the left) Iain Patrick, Kate Hughes, Andy Davis, (Centre, from the left) Nicky Cox, Nic Erskine, Stacy O'Connor. (Front, from the left) Martin Yardley, Paula Deas, Matt Alvarez.
- 2) Prime Minister's visit (left to right) - Denys Shortt OBE (former CWLEP Chair), David Cameron (former Prime Minister), Nick Clegg (former Deputy Prime Minister) and Daniel Gidney (former Chief Executive of the Ricoh Arena and former CWLEP Board director)
- 3) Drapers' Hall which has received funding from the Local Growth Fund and Getting Building Fund
- 4) UK Battery Industrialisation Centre (UKBIC) which is attracting highly-skilled jobs to the area



## COVENTRY & WARWICKSHIRE LOCAL ENTERPRISE PARTNERSHIP OUR FIRST CHAIRS



**SIR PETER RIGBY**  
CWLEP CHAIR  
2012 - 2014

## JONATHAN BROWNING CWLEP CHAIR 2014 – 2020 FROM FRICTION TO FIGHTING AS ONE FOR COVENTRY & WARWICKSHIRE'S SUCCESS

DENYS SHORTT OBE CWLEP CHAIR 2011-2012

Denys Shortt OBE was the first CWLEP Chair to be appointed in 2011. Here, he reflects on his 12 months leading the alliance of private and public sector organisations.

"I believed that LEPs were the right way forward and that the key to their success would be to engage with business, especially SMEs, which we did from the outset.

"It was also important to involve large businesses since they were the focus of LEPs but also SMEs and high-growth companies since they are the backbone of the local economy.

"CWLEP was a catalyst to focus on creating jobs and growth which has always been my mantra since the business eco-system needs these to thrive.

"I am proud of achieving our 100 Apprentices in 100 days campaign alongside the National Apprenticeship Service, and hosting the national LEP summit in Coventry with Prime Minister David Cameron and Deputy Prime Minister Nick Clegg which was a huge achievement for us.

"CWLEP's board had strong business leaders who were prepared to speak up and put in time and effort and I believe I brought private-sector energy and urgency which laid the foundations for its future success."

"Working well together produces results!"

Sir Peter Rigby, who was Chair of CWLEP from July 2012 to March 2014, said: "It was good to be involved at the inception of the LEP and to guide it through its formative years. I recall a positive time during my tenure and there were some real on the ground achievements as well as putting a structure in place with the various business groups which focused on specific sectors.

"Then there were huge efforts to bring various components – in particular the tiers of local government and universities – with business working together with help from the public sector to drive the recruitment of board members with the skills we needed to drive CWLEP forward.

"One of the highlights was signing the City Deal in 2014 alongside the then Minister for Cities, Greg Clark MP, to allow our area to have a greater role in helping to grow Coventry & Warwickshire's economy through added powers and responsibilities.

"That led to the creation of the CWLEP Growth Hub which simplified how businesses dealt with Government processes, a business model that has been copied and now been rolled out nationally.

"They were interesting and challenging times, which involved securing funding towards several major schemes including improvements to junction 12 of the M40, and the construction of the Friargate bridge over Coventry ring road to provide a level public boulevard to the railway station, all of which have resulted in real and ongoing investment into Coventry & Warwickshire."

**"As in life, sport and business, teams that make the most of all their assets do the best. CWLEP moved from a position of under-performing as a region, to delivering successfully for communities across Coventry & Warwickshire in investment, jobs and infrastructure.**

"By being clear about the economic goals we were striving for, having compelling plans, competing effectively for the resources required and then being relentless in working through the delivery of those plans with our partners, Coventry & Warwickshire went from being a place where Government saw too much disagreement and failure to deliver, to a high performing, collaborative group led by CWLEP, who were rated one of the top three LEPs for governance, strategy and delivery.

"Transformations like this don't happen by accident. People drive them and people need to be prepared to commit to common goals to make them a reality. Across the private sector, with local institutions such as our universities, and colleges, the leaders involved were brought together and committed to a Growth Plan.

**"As the economic and political landscape moves on, we should be careful not to lose the power of public and private collaboration, and the leadership role of those in the private sector who truly drive economic growth."**

Here's just a few examples of the vast range of achievements:

- **Won the Faraday Battery Challenge to establish the UK Battery Industrialisation Centre (UKBIC) to lead the process of scaling up manufacture of batteries for the future automotive industry**
- **Founder members of the West Midlands Combined Authority that led a successful Devolution bid**
- **Led West Midlands efforts to create the first regional Industrial Strategy**
- **Over 3,500 new jobs created in Coventry & Warwickshire during the 12-months to March 2018 due to foreign investment**

"Almost as important as these tangible results, were all the hours CWLEP and our partners put into promoting Coventry & Warwickshire. Just one example, CWLEP hosted the first visit of China's top 100 electric vehicle manufacturers to the region in 2017.

"This was their first visit outside China and was recognition of not only our region's engineering and manufacturing history but also how forward-thinking and progressive this region was regarded around the world."



<sup>6</sup> Business, Regeneration and Planning Overview and Scrutiny Panel - 6th July 2023

## NICK ABELL INTERIM CHAIR 2020 / CURRENT VICE CHAIR THE IMPORTANCE OF PARTNERSHIP WORKING PARTICULARLY DURING COVID-19



## TESTIMONIALS FROM LEADING FIGURES AND ORGANISATIONS

**“The strength of partnership working can hardly have been as tested as much as it was during the pandemic. Chairing our LEP during that time was a challenge to say the least, but the evolution of the organisation during its decade had provided a mature and collaborative enterprise that was able to deliver a significant contribution to the resilience of our sub-region during the crisis.**

“Our Growth Hub was instrumental in bringing businesses together to focus on providing much needed support to others and in identifying opportunities for all. The timely and efficient manufacture of PPE for our local hospitals by businesses not previously involved in its production was a stand-out example.

“The Growth Hub’s launch of the FinditCW portal to connect local firms with supply chain opportunities and enable businesses to promote their products and services to local businesses has proved to be the catalyst for companies to help each other thrive.

“Our local authority partners should be commended for their swift and effective delivery of the Government’s business support strategies.

“Current and relevant market intelligence collected by our teams at CWLEP and the Growth Hub meant that Coventry & Warwickshire was able to deliver meaningful feedback to Government about what was needed to help business and how the recovery should be focused.

“Frequent engagement with business also meant that Coventry & Warwickshire was able to offer many bids for “shovel-ready” schemes when Government announced recovery-focused funding. Nobody allowed the inability to meet in person to stand in the way of partnership working.

“The power of an effective partnership between private and public sector lies in all those involved believing that their contribution can make a true difference and a recognition of the need to engage with each other.

“Since our LEP’s inception, it has delivered great benefits to Coventry & Warwickshire as a result. It must be hoped that private sector involvement in influencing and delivering local economic growth continues as successfully under the latest Levelling-Up proposals.”



“[Coventry & Warwickshire] Local Enterprise Partnership plays a critical role in providing economic intelligence and strategic planning and channelling public and private funding to key cluster and local emerging industry needs. It is a key ‘linking organisation’ for local business, universities, and government helping co-ordinate prioritise and stimulate action.”

**Organisation for Economic Co-operation and Development (OECD), page 9**

“Without doubt, the LEP has evolved as the key linking organisation for most stakeholders. Local authorities admit that some of the key challenges, such as the lack of employment land, need to be solved in cooperation across authorities and businesses and the LEP is an important [enabler] for this. Furthermore, the LEP has helped colleges and other providers of vocational training and apprenticeships get together with employers in order to improve skill formation and the absorption of skills in the labour market. Finally, business voices appreciate that Coventry & Warwickshire LEP has a good business understanding.”

**OECD, page 95**

“Coventry & Warwickshire LEP... certainly serves as a role model of how inclusive collaboration and collective alignment of interests can be achieved.”

**OECD, page 99**

Quotes from OECD report ‘Local Entrepreneurship Ecosystems and Emerging Industries Case Study of Coventry and Warwickshire’, January 2019

“Coventry & Warwickshire LEP has a fantastic track record in creating the right conditions for enterprises in sectors making a difference in the UK and all corners of the globe of which the area can be rightly proud.”

**Kelly Tolhurst MP**  
Parliamentary Under Secretary of State, Minister for Small Business, Consumers and Corporate Responsibility, 2018

Quote from CWLEP Annual Review 2018

“Coventry & Warwickshire LEP is ambitious and works through its Strategic Economic Plan to create the conditions for businesses to flourish, grow the skills of its workforce, and increase productivity.

Coventry & Warwickshire Local Enterprise Partnership is crucial in leading the drive for continued sustainable growth and investment in our region.”

**Margot James MP**  
Parliamentary Under Secretary of State, Minister for Small Business, Consumers and Corporate Responsibility, 2017

Quote from CWLEP Annual Review 2017



# KEY INFRASTRUCTURE PROJECTS IN PLACE THANKS TO CWLEP 2021-2022



## WMG Degree Apprenticeship Centre, University of Warwick

£10m  
Local Growth Fund

Formally opened  
June 2021

**Total cost: £12.5m**



## Coventry Station Masterplan

£27.5m  
Local Growth Fund

Completed  
March 2022

**Total cost: £82m**



## Completing the Cultural Capital, Coventry

£6.1m  
Getting Building Fund

Completed  
May 2022

**Total cost: £38.4m**



## Commonwealth Games 2022

£1.6m  
Local Growth Fund & £200,000  
Growing Places

Completed July 2022

**Total cost: £4.4m**



## Catalyst, Nuneaton Town Centre

£896,000  
Getting Building Fund

Completed  
March 2022

**Total cost: £1.02m**

*Pictured:*  
(Inset) The Reel Store, Coventry

WMG Degree Apprenticeship Centre (From Left) - Rishi Chohan, Gillian Keegan MP, Prof Robin Clark (WMG), Tony Minhas (CWLEP), Margot James (WMG), and Beverley Ngo

Coventry Station Masterplan (From Left) - Maria McCarron (Avanti West Coast Station Manager at Coventry), Malcolm Holmes (director of rail Transport for West Midlands/West Midlands Combined Authority), Tony Minhas (CWLEP board director) and Cllr Jim O'Boyle (Cabinet Member for Jobs, Regeneration and Climate Change at Coventry City Council and CWLEP board director) outside the transformed Coventry Railway Station

Completing the Cultural Capital - St Mary's Guildhall, Coventry

Commonwealth Games 2022 (From Left) - Councillor Heather Timms, Portfolio Holder for Environment, Climate & Culture, Warwickshire County Council; Tony Minhas, CWLEP Board Director; Councillor Andrew Day, Warwick District Council Leader and CWLEP Board director; William Knighton, Stakeholder Manager, Chiltern Railways; Nigel Witheridge, Scheme Project Manager, Network Rail and Mavish Mehmood, Network Rail Sponsor, Network Rail

Catalyst (From Left) - Nuneaton MP Marcus Jones (left) and Cllr Kris Wilson (leader of Nuneaton and Bedworth Borough Council and CWLEP board director)

# CWLEP GROWTH HUB SETTING THE STANDARDS



# CWLEP GROWTH HUB TIMELINE AND ACHIEVEMENTS



CRAIG HUMPHREY MANAGING DIRECTOR

Since 2014, the CWLEP Growth Hub has created approximately 2,400 jobs, added £89 million in gross value to the local economy, secured more than £65 million in private sector investment for businesses, and provided invaluable mentoring, financial advice, growth planning and networking opportunities, along with Brexit preparations, Covid-19 resilience support, and Smart Region reporting.

The importance of the role of the CWLEP Growth Hub to provide one-to-one advice and ongoing support to businesses cannot be underestimated since it can now reach close to 10,000 companies in the area. Regionally, through collaboration, the Growth Hub can reach over 110,000 firms.

The Growth Hub plays the critical and essential role of navigating the complex and often-changing range of business support, bringing companies together with the appropriate source of local, regional and national support through skilful account management, while nurturing relationships with its own partners and stakeholders.

Craig Humphrey, Managing Director of the CWLEP Growth Hub, said: "With a clear understanding of this ever-changing and evolving support landscape, the Growth Hub has the skills to consult with clients, diagnose and understand their challenges and prescribe the best course of support to drive economic growth and assist with the ongoing and emerging challenges.

"Our Growth Hub has a clear role in the support of local and regional businesses, continuing the legacy established by CWLEP. This will be in close partnership with the Local Authorities who are committed to the Growth Hub as a key focal point for business support."

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## 2014

- CWLEP Growth Hub launches to build the foundations of a new and central business support hub for Coventry & Warwickshire
- Craig Humphrey is appointed Managing Director, who brings strong and experienced leadership
- Implements a team of nine on a one-year funding deal

## 2015

- Formally becomes a subsidiary of CWLEP, offering security for its staff
- A forward-thinking focus on employing commercially experienced and regionally dedicated Account Managers reaps rewards

## 2015-2017

- Momentum gathers and position is established in the regional business support eco-system
- Secures longer term, three-year funding deal with match funding, skilfully and carefully negotiated with Local Authorities to match the funding provided by central Government

## 2017

- Appointed West Midlands Growth Hubs Cluster lead by the Department for Business, Energy & Industrial Strategy (BEIS) since its model is acknowledged as an exemplary benchmark – the standards of which are emulated across the wider West Midlands.

## 2017-2019

- Three consecutive and successful Business Festivals
- Co-ordination and strategic planning for numerous inward investment opportunities across Coventry & Warwickshire, including Coventry Airport
- Brexit (Pre-EU Exit) Educational Project led on behalf of BEIS to gauge preparedness of regional businesses

## 2019-2022

- Almost 7,000 businesses are supported during Covid-19 whilst the Growth Hub's team quickly adjusts to home working and online business engagement
- Stratford-on-Avon District Council and Rugby Borough Council commission the Growth Hub to manage the distribution of £2.1 million of Government Additional Restriction Grants to businesses with a clear recovery strategy. This successful project leads to 60 companies receiving essential support, the creation of 244 new jobs and the safeguarding of a further 1,174.

**Pictured:**  
Top left - Craig Humphrey, Managing Director of the CWLEP Growth Hub

Top main - Profit from Training Partnership (from left) Alison Higginson (PFTP), Kierandeep Bal (Coventry City Council), Hazel Hawkes (PFTP), Gary Thyeson (CWLEP Growth Hub), David Higginson (PFTP) and Sharon Burbidge (PFTP)

Bottom - Whiteley Brooks Engineering: Made Smarter West Midlands – (from left) Paul Sullivan (Made Smarter), David Roddis (MTC) and Jat Purewal (Whiteley Brooks Engineering)



## 2022

- The West Midlands Growth Hubs work, alongside strategic partners WMG at the University of Warwick, and the Manufacturing Technology Centre in Ansty, leads to a three-year contract being awarded to manage the Made Smarter programme
- Project manages the West Midlands Business Support Review which makes eight clear recommendations for a business support eco-system for the entire West Midlands region. Successfully co-ordinates all the six Growth Hubs to analyse focus areas and make recommendations

## 2021

- Further expansion of FindItIn CW and Employment Solutions platforms
- EU Exit Project – assisting businesses across the West Midlands dealing with the consequences of the UK leaving the EU. Feed into the BEIS weekly headline reports
- The Made Smarter West Midlands pilot programme is rolled out, on behalf of the West Midlands Combined Authority and BEIS, to help manufacturing and engineering SMEs utilise digital technologies to drive growth. CWLEP Growth Hub leads its fellow West Midlands Growth Hubs

## 2020

- Delivery of Peer Networks Programme supporting over 130 companies
- Creating the FindItIn CW and Employment Solutions platforms
- Generating the widely circulated Smart Region reports
- Publication of weekly reports to BEIS highlighting the challenges, headlines and trends as they happen

# COVENTRY & WARWICKSHIRE CHAMPIONS FIRMLY ESTABLISHED AS A BUSINESS NETWORKING ORGANISATION OVER THE LAST DECADE



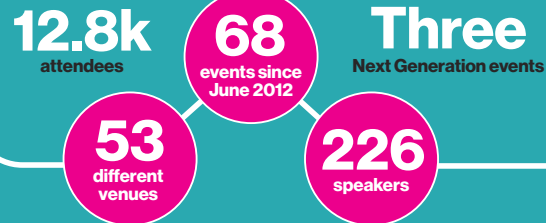
Les Ratcliffe MBE TD DL, Chair of Coventry & Warwickshire Champions and Place Board, says the Champions network has attracted widespread interest from areas right across the UK.

He said: "The Place Board and Champions was established as a result of an initiative instigated by Martin Reeves, the Chief Executive of Coventry City Council, who felt the area had a story which could be told not only more strongly but also to a wider audience, and our activity is based around four pillars.

"The Champions network allows us to do just that by keeping our Champions informed about what is happening here in Coventry & Warwickshire and also shining a light on some of the outstanding individuals who either come from the area, live here or have a strong connection with the patch, and we have unearthed some quite fascinating stories.

"Champions directly led to the establishing of initiatives such as MotoFest and the Rising peace and conflict resolution symposium, and we were very early supporters of the bid to become UK City of Culture.

"Our Champions are fully invested in the area, and want to see it succeed – and that is the point of Champions. There is a real energy and purpose about our meetings, and we regularly have regions and cities attend, because the organisation is seen as trail-blazing."



**Our objectives were:**

- Address the issue of a city and region 'punching below its weight'
- Need to connect Coventry & Warwickshire and change its neutral reputation
- To create a shared place ambition and story
- Develop a new model for place leadership
- Introduce a sustainable model for place marketing
- Transform external perceptions
- Provide a forward-looking story that encouraged economic growth

**Looking to the future:**

- Living through most profoundly challenging times
- Communities, public sector, universities, businesses, social enterprises, community/voluntary sector under unprecedented pressure
- Place-based collaborations more important than ever as highlighted by the fact our model has been followed elsewhere in the UK
- Never been a better time to stay close to the Champions network
- Now's the time to shout more convincingly, more confidently and more authentically than ever for our Place!

<sup>14</sup> Business, Regeneration and Planning Overview and Scrutiny Panel - 6th July 2023

# PLACE BOARD AND CW CHAMPIONS OUR FOUR PILLARS



**Event Central**

This draws on our central location at the heart of the UK and a great wealth of cultural, sporting and conference facilities which draw millions of visitors to the area every year and make a significant contribution to the economy.

**Peace & Reconciliation**

The area boasts the world-renowned Coventry Cathedral, symbol of its continuing role promoting peace and reconciliation. Coventry is a beacon of forgiveness and many have sought guidance and inspiration from the City's experiences.

**Connection**

When it comes to the question of location, Coventry & Warwickshire couldn't ask for more, at the very centre of the UK with a perfect balance between urban and rural living, proximity to Birmingham and just 50 minutes from London, our connectivity is unrivalled.

**Innovation, Technology & Learning**

Our Universities and Colleges are world-renowned and are home to more than 50,000 students. Knowledge transfer partnerships between business and education is just one of the reasons we are home to global brands such as Jaguar Land Rover, Aston Martin and PSA Group.



**Pictured (from top):**  
Eden Girls School (back, from left) - Sarah Windrum (CWLEP), Nic Erskine (CW Champions), Dr Khamees Elbayouk (UHCW), Mark Johnson (If Only Charity) Sean Rose (CW Chamber of Commerce), (Front, from left) - Ashley Raynor (Wear Mile's), Shazia Akram (Eden Girls' School, Coventry), Paula Deas (CWLEP), Louis Lewinson (Choreographer and director).

**Place Board (left to right back row) -** Martin Reeves (Coventry City Council), Keith Perry (Coventry University), Nic Erskine (CW Champions), Adam Dent (PLMR Advert), Sarah Windrum (CWLEP), Anna Clarke (CW Place Board), Paula Deas (CWLEP)  
**(left to right front row) -** Carol Thomas (Coventry College), Les Ratcliffe MBE TD DL (CW Place Board) and Monica Fogarty (Warwickshire County Council)

**Champions Next Gen -** Chloe Hollingsworth (Bottle Blonde Studio) with Tommy Donaldson (CW Young Professional of the year and Barclays)



## LOOKING BACK WITH PRIDE AT COVENTRY & WARWICKSHIRE



Pictured: The Anecdote Bar, CBS Arena

During the first national lockdown in March 2020, CWLEP set-up its partnership-focused Reset Taskforce, ably supported by Marion Plant OBE, to develop the CWLEP Strategic Reset Framework and its Implementation Plan. This supported the local economy as it emerged from the Covid-19 pandemic.

Six strategic pillars were identified: Good Jobs & Levelling-Up Opportunities, Leading Innovation, a Green Sustainable Future, Bold Approaches to Enterprise, Re-imagining our Communities & Forging Global Connections, and Transforming Infrastructure.

The importance of focusing on these pillars is highlighted by the Coventry & Warwickshire Careers Hubs, which were launched by The Careers & Enterprise Company, to give every school and college in the area the opportunity to work with universities, training providers, employers and career professional to improve careers support for young people.

Since the Careers Hubs were established in 2019, led by Matt Alvarez, they have worked with 77 schools and colleges out of 80 in Coventry & Warwickshire and the number who have fully achieved the Gatsby benchmarks – which are the best practice standards for careers support – has increased each year.

CWLEP worked closely with its six Business Groups to deliver the Strategic Reset Framework's objectives to provide the right conditions to foster the creation of next-generation jobs, innovative new enterprises, and imaginative new business models.

The collaborative approach in developing this has helped shape the strategic ambitions for Coventry & Warwickshire's future creative, innovative, and sustainable economic success.

This determination to focus on Coventry & Warwickshire's strengths and assets was also shown by Coventry's year as UK City of Culture.

The year of celebration was delayed due to the Covid-19 pandemic, meaning it started in May 2021, but that didn't deter the organisers, Coventry City of Culture Trust, even though it meant providing a very different UK City of Culture to those that had gone before and the one originally planned for Coventry.

Over 700 events attracted live and online audiences of over one million people for a wide-ranging programme including music, dance, theatre, digital experiences, and large-scale showpiece events, plus community activity in every neighbourhood in Coventry.

The UK City of Culture programme delivered major skills, training, volunteering, and sector development activities – and beyond the initial 12-months will continue to strengthen the cultural and community sector post-pandemic and as the city delivers further against its 10-year Cultural Strategy.

A fantastic example of this has been the opening of The Reel Store, in May 2022, housed within the former Coventry Evening Telegraph building in Coventry city centre. This became the UK's first permanent immersive digital art gallery and has already attracted thousands of visitors from



Pictured: City of Culture

across the country – made possible with funding from the Government's Getting Building Fund via CWLEP.

Further legacies can be seen through the Completing the Cultural Capital programme, which involved over £6 million from the Getting Building Fund. This investment in key venues and production spaces in Coventry includes a 5G digital space at the Belgrade Theatre and a new pavilion annexe at Coventry Cathedral which will house a contemporary education centre to also be used for community and external events.

Hot-on-the-heels of the end of Coventry's 12 months as UK City of Culture were the Birmingham 2022 Commonwealth Games this summer, which were a resounding success.

Victoria Park in Leamington Spa was chosen as the official venue for the Commonwealth Games' Lawn Bowls and Para Bowls competitions, which led to CWLEP awarding a total of £1.8 million, including nearly £1.6 million from the Government's Local Growth Fund, to Warwick District Council for venue improvements.

This funding also led to a series of infrastructure improvements including upgrading Leamington Spa railway station's forecourt and station underpass, introducing wayfinding signs around the town, and enhancing the existing bowling greens and buildings within Victoria Park to provide world-class facilities for players, officials, and visitors.

Coventry Building Society Arena played host to judo, rugby sevens, and wrestling during the Games and another legacy was the creation of the Commonwealth Convention

Centre, funded through £3.8 million granted to the venue by CWLEP, via the West Midlands Combined Authority as part of the Government's Getting Building Fund. An additional £1.4 million was also made available to the Arena via CWLEP from the Local Growth Fund and Growing Places Fund.

The Commonwealth Convention Centre is now hosting conferences and exhibitions after the venue's existing lower halls underwent major transformation to deliver cutting-edge digital and audio-visual technology and exhibition space.

CWLEP's funding also helped establish a state-of-the-art sports bar, The Anecdote, which is open at the Coventry Building Society Arena seven days a week.

Warwickshire became the perfect backdrop for the Games' Cycling Road Races as competitors were warmly welcomed by the county's residents and visitors, with thousands lining the streets towards the end of the Commonwealth Games.

Sarah Windrum, Chair of CWLEP, said: "CWLEP leaves a lasting legacy of which we can all be proud.

"CWLEP is, and always has been, one of the top performing LEPs in England, and Coventry & Warwickshire continues to outperform many other areas in the UK as an incredibly attractive location for new investment, as well as being a superb place to live, work, study, visit and play."



Pictured: Victoria Park, picture courtesy of Bowls England/My Sport Photos.

## SHINING A SPOTLIGHT ON SOME OF OUR FANTASTIC BUSINESSES

The strategic importance of ensuring private sector business leaders were an integral part of CWLEP's board is highlighted by their advice and knowledge helping to shape Coventry and Warwickshire's economy and the products and services which were set-up by CWLEP.

Here are just three businesses across the area who are making a difference in their sectors:

### PetShop.co.uk

The award-winning PetShop.co.uk is an online pet food retailer which sells a wide variety of branded products for many different pets, ranging from dogs and cats to birds and other small animals, and offers a monthly pet food delivery subscription service they coined **Bottomless Bowl**.

The Stratford-based company was founded in 2010 by husband and wife Alexandra and Adam Taylor, who were among the speakers at the first National LEP summit in Coventry a year later.

Adam, who was also a guest speaker at C&W Champions in July 2022, found a gap in the market around the lack of options to order pet food online, and with the help of the University of Warwick Science Park, PetShop.co.uk has grown from a simple idea into a multi-million-pound business, employing 100 people.



### ASG Arrowsmith

Based on the Bayton Road Industrial Estate in Exhall, ASG Arrowsmith supplies precision components – particularly to the aerospace industry.

The business, formed in 1967, which is part of a wider group of companies called Aero Services Global (ASG), is a specialist in precision turning, milling, thread rolling and grinding, providing Aeroengine components to aerospace tier ones and primes in titanium, nimonics, stainless steel, exotic metal and engineering plastics.

During the pandemic, Arrowsmith Engineering responded to the CWLEP Growth Hub's calls to pivot to produce thousands of precision parts to support the crucial work of the Ventilator Challenge UK Consortium.

Its marked growth in exports saw the firm secure the prestigious Queen's Award for International Trade 2020.

Managing Director Jason Aldridge was one of the pioneers of setting up CWLEP's advanced manufacturing group to help shape CWLEP's strategy in this sector.

**Pictured:**  
Left: Adam and Alexandra Taylor from PetShop.co.uk  
Top: Pictured (left to right): Jason Aldridge (ASG Arrowsmith), Louise Bennett OBE DL, Timothy Cox LL, Craig Tracey MP, Martin Porter (ASG Arrowsmith)  
Right: Adam Shuter and Karen Shuter, Joint Managing Directors at Exact Logistics

### Exact Logistics

Exact Logistics was established in Rugby in 2010 to supply a palletised freight distribution service across the UK and Europe and specialises in UK-Germany-UK.

Around 80 per cent of the business's turnover is attributed to exporting, and Exact Logistics imports and exports items ranging from play equipment to car parts, and from fitness mats to work benches for the British Museum.

Their innovative development and investment in a bespoke Customs Clearance Portal is making import and export declarations as easy as possible. They are helping many UK businesses, large and small to navigate new trading procedures following the UK's departure from the EU, with a specialist team trained to spot errors in paperwork which could potentially lead to delays or even fines, keeping business moving as effectively and efficiently as possible.

Nearer to home, Exact Logistics collects and delivers throughout Coventry & Warwickshire including Rugby, Southam, Leamington, Warwick, Stratford-upon-Avon and Bidford-upon-Avon and its aim is to be the freight delivery company of choice for all companies in the area.



# CWLEP'S MEMORABLE MOMENTS SUMMED UP BY OUR CURRENT BOARD DIRECTORS

"Coventry & Warwickshire was the fastest growing LEP geography pre-Covid-19, and with all that has happened in recent years, and the challenges ahead, there is still much to do to ensure we build a strong, resilient, innovative, and sustainable economy in Coventry & Warwickshire."

Sarah Windrum

"The strength of our partnership working has underpinned our past success - whether this be with our partners in Coventry & Warwickshire, collaboration between the three LEPs in the West Midlands, or engaging with central Government departments. This strength will also deliver our future economic success."

Nick Abell

"The CW Reset Strategy, developed by the Reset Taskforce I was pleased to chair, was brought together in the context of the pandemic and its impact on our local economy, but it's been built on much longer-term strategic objectives."

Marion Plant OBE

"Coventry has positively benefitted from the capital funds by CWLEP since its inception. Flagship schemes such as Coventry Station and Coventry Very Light Rail have secured in excess of £30m. This investment has been pivotal to the overall ambition of both Coventry & Warwickshire to lead the way in transport innovation."

Clr Jim O'Boyle

"As a local university we recognise it is vital for the long-term strategic ambitions of Coventry & Warwickshire's economy that we retain talented people in the area by ensuring employers have the skills their future workforces will need to drive forward the innovations to be globally competitive in a rapidly changing and uncertain world."

Professor Stuart Croft DL

"University Hospital Coventry & Warwickshire's (UHCW) position on the CWLEP Board emerged from strengthened working with the LEP through the Covid-19 pandemic. Since then, we have seen unparalleled benefits from this to enhance our innovation, employment, and skills requirements through closer working with decision makers from businesses, education, and government institutions."

Professor Andy Hardy/Justine Richards

"Coventry & Warwickshire are in the unique position to seize the opportunities from both the Coventry UK City of Culture 2021 and the Birmingham Commonwealth Games 2022 events to sustain growth in the creative, tourism, and hospitality sectors, but also more generally across all sectors locally. The challenge is how we can fully capitalise on these now that Coventry & Warwickshire's profile has been increased and improved following our hosting of these major events."

Helen Peters

"As North Warwickshire we have been pleased to play a pivotal role in partnership working with CWLEP, particularly in strategic infrastructure areas like energy, and to support important regional employers such as HORIBA MIRA and BMW"

Clr David Wright

"HORIBA MIRA has worked closely with CWLEP since its inception and have grown our business over the past decade with the strong support we have had. We are now really looking forward to enhancing and developing this relationship further with Coventry & Warwickshire Growth Hub as it evolves, to bring more global business to the Midlands."

Declan Allen

"I've been a member of the CWLEP Programme Delivery Board (PDB) since joining the board in 2018. The Board has overseen the delivery of our wide-ranging projects across Coventry & Warwickshire from Coton Arches in Nuneaton, to Tourism Information pods in Coventry, to the redevelopment of the RSC Costume Workshop in Stratford-upon-Avon."

Zamurad Hussain

"Coventry University has benefited from the very close partnership amongst key players working together to deliver regeneration in the city. Both CWLEP and other partnerships that we have bring real benefits for us in Coventry & Warwickshire in attracting new investment and redevelopment opportunities."

Professor John Latham CBE

"Rugby Borough Council is delighted to have been awarded £2m from the Getting Building Fund to enable delivery of Biar Place in Rugby, which will provide attainable and affordable homes for local people. It also contributes to wider help to councils in Coventry & Warwickshire to build the homes they need for the future to continue to develop sustainable communities across our area."

Clr Ian Pickers

"CWLEP made a real difference to our capacity to host the Commonwealth Games through key investments in vital infrastructure. The step-change legacy lives on, with improvements to Leamington Spa railway station, street Wayfinding and facilities at Victoria Park which will benefit both residents and visitors for years to come."

Clr Andrew Day

"Coventry & Warwickshire has so much to offer - accessible, vibrant and diverse locations, fantastic infrastructure, a highly skilled workforce, and exciting investment opportunities."

Mark Lee

"The £1m Local Growth Fund award to restore and redevelop the Royal Shakespeare Company's costume workshop highlighted CWLEP's commitment to culture and tourism in our region and has added another hugely important element to Coventry & Warwickshire's wealth of cultural and tourism assets for the future."

Clr Tony Jefferson

"Through the Local Growth Fund secured and managed by CWLEP, Transforming Nuneaton will bring investment and real change to the lives and livelihoods of our residents. In addition, the recent Getting Building Fund investment in the iconic Catalyst building will enable new creative businesses to locate to Nuneaton. It will also offer previously unavailable flexible meeting space for digital businesses."

Clr Kris Wilson

"We already had a strong business support eco-system, and this has deepened even further since the pandemic began to help build resilience for the future. This couldn't have been done without CWLEP using its significant influence on Government to secure wider investment and support."

Sheridan Sulskis

"It's great to see work progressing on our Getting Building Fund allocation from CWLEP for cycling improvements around Warwick. This forms part of our wider improvements to help us achieve our vision for a cleaner and more sustainable county for everyone."

Clr Martin Watson

"With both my business MD and CWLEP Director hats on, I think job sustainability is going to be really important in the future, as well as retaining skills in the region. The type of high-level skills that we want to increase and retain here is important as Coventry & Warwickshire looks to the long-term, where it will need to focus on, and deliver, more skilled jobs, enterprise, innovation, and levelling-up ambitions."

Tony Minhas

"It's been a privilege to chair the CWLEP SME Business Group. The Business Group's work has been key to recognising the strengths, challenges, and opportunities our SMEs have faced in recent years. I also continue to chair the Nuneaton Towns Board, delivering the ambitious and exciting Transforming Nuneaton programme."

Sean Farnell

"I think being on the CWLEP Board since 2019 has really helped in giving Coventry & Warwickshire a wider view into the East Midlands in addition to the West Midlands, has fostered cross-LEP working between our areas, and has been pivotal in developing joint opportunities on critical infrastructure such as the A5."

Clr David Bill

## TESTIMONIALS FROM LEADING POLITICAL FIGURES

"I was delighted to hear my honourable friend refer to the work of the Coventry & Warwickshire LEP in supporting suppliers of the electric vehicle supply chain. She talked about SMEs, and the Coventry & Warwickshire LEP has supported 5,500 businesses, organising a whole range of roundtables. Is not the great strength of LEPs that they bring private sector expertise into an area that was originally only for the public sector?"

"One strength of LEPs is that the functional geography was delivered by the LEPs themselves. It was left to people in their own areas to determine what makes a sound economic unit."

**Mark Pawsey,**  
MP for Rugby 16 March 2022, Westminster Hall debate on Local Enterprise Partnerships

"There is — from my conversations with Coventry & Warwickshire — a strong desire to continue to work together. We have said that we will respond to what local places want to do where LEPs straddle areas, being partly in an MCA and partly outside."

"I am conscious, from all my conversations with those involved in Coventry & Warwickshire, that they have found it useful to work together. .... we will continue to respond to what local places want and how they want to work together to drive forward their local economy and get more good jobs in all these different parts of the country."

**Neil O'Brien**  
Parliamentary Under-Secretary of State for Levelling-Up, Housing, and Communities, 16 March 2022, Westminster Hall debate on Local Enterprise Partnerships



## WITH THANKS TO FORMER BOARD DIRECTORS

Professor Dame Madeleine Atkins  
Amrik Bhabra MBE  
Cllr Linda Bigham  
Jonathan Browning (former Chair)  
Cllr Peter Butlin  
Cllr Les Caborn  
Cllr Chris Cade  
Cllr Alan Cockburn  
Mike Crone  
Karl Eddy (former Vice Chair)  
Cllr Alan Farnell  
Daniel Gidney  
Dr George Gillespie OBE  
Cllr Mike Hall  
Cllr Dennis Harvey OBE  
Martyn Hollingsworth

Craig Humphrey  
Cllr David Humphreys  
Dr Richard Hutchins  
Cllr Julie Jackson  
Jess Jeetley MBE  
Cllr Kam Kaur  
Paul Kehoe CBE  
Cllr Lynnette Kelly  
Cllr Abdul Khan  
Professor Koen Lamberts  
Cllr Ian Lloyd  
Cllr Ann Lucas OBE  
Catherine Mallyon CBE  
Cllr Kevin Maton  
Cllr Andrew Mobbs  
Cllr John Mutton (former Vice Chair)

Oliver Nicholls  
Derek Parkin  
Cllr Neil Phillips  
Parveen Rai  
Cllr Dave Riches  
Peter Richings  
Sir Peter Rigby (former Chair)  
Cllr Chris Saint  
Cllr Izzi Seccombe OBE  
Denys Shortt OBE (former Chair)  
Cllr Jill Simpson-Vince  
Nick Spencer  
Cllr June Tandy  
Professor Sir Nigel Thrift  
Bruce Undy  
Michael Woodhead

“Thank you for continuing to be accountable, influential, enduring, cohesive, and impactful leaders and keeping the spirit of Coventry & Warwickshire alive.”

Sarah Windrum  
CWLEP Chair



**Nuneaton and Bedworth Borough Council**

FORWARD PLAN SHOWING THE KEY DECISIONS THAT WILL BE MADE IN THE 4 MONTHS BEGINNING 1<sup>ST</sup> JULY 2023 AND EXEMPT INFORMATION DECISIONS THAT ARE TO BE MADE DURING JULY, 2023.

The table below shows the likely date the listed key decisions will be made and by whom and also lists the subject of decisions to be made under Exempt Information rules. Please contact the officer mentioned in the seventh column if you wish to know:-

- ◆ the groups or organisations whom the decision maker will consult before making the decision;
- ◆ how such consultation will be undertaken;
- ◆ what documents the decision maker will consider in making that decision; or
- ◆ how, and by when, you can make any representations about the proposed decision.

Items highlighted in **yellow** are new or amended items for this publication.

<b>Date entered:</b>	<b>Item - Description</b>	<b>Committee</b>	<b>In Private Session</b>	<b>Reason for Item being Considered in Private Session</b>	<b>Date</b>	<b>Report Author</b>	<b>Person Responsible</b>	<b>Cabinet Portfolio</b>	<b>OSP</b>
30/09/20	<b>Local Government Devolution</b>	Cabinet	No		June 2023	<b>Brent Davis</b> ☎02476 376347	<b>Brent Davis</b> ☎02476376347	Business & Regeneration	Business, Regen & Planning
23/06/22	<b>Playing Pitch Strategy</b>	Cabinet	No		<b>July 2023</b>	<b>Katie Memetovi c-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Services

22/08/22	<b>Johnson Road, Bedworth – Housing Development / Community Use proposal</b>	Cabinet	No		September 2023	<b>Katie Memetovi c-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Service
15/09/22	<b>Nuneaton and Bedworth Housing Strategy 2023-2028</b>	Cabinet	No		September 2023	<b>Jane Grant</b> ☎02476 376483	<b>Dawn Dawson</b> ☎02476376408	Housing and Communities	Housing, Env and Health
20/12/22	<b>Publication Version of Borough Plan Review</b>	Cabinet/Council	No		September 2023	<b>Maria Bailey</b> ☎02476 376144	<b>Kevin Hollis</b> ☎02476376143	Planning and Regulation	Business, Reg and Planning
31/01/23	<b>Corporate Enforcement Policy</b>	Cabinet	No		June 2023	<b>Linda Downes</b> ☎02476 376260	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
20/02/23	<b>Local Council Tax Support Scheme Consultation 2024/25</b>	Cabinet/Council	No		October 2023	<b>Katie Hines</b> ☎02476 376241	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>General Fund Revenue Outturn 2022/23</b>	Cabinet	No		July 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services

21/02/23	<b>HRA Revenue Outturn 2022/23</b>	Cabinet	No		July 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>Capital Outturn 2022/23</b>	Cabinet	No		July 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>Collection Fund 2022/23</b>	Cabinet	No		July 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>Treasury Annual Report 2022/23</b>	Cabinet	No		July 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>General Fund Budget Monitoring Q1</b>	Cabinet	No		September 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>HRA Budget Monitoring Q1</b>	Cabinet	No		September 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services



21/02/23	<b>Capital Monitoring Q1</b>	Cabinet	No		September 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>General Fund Budget Monitoring Q2</b>	Cabinet	No		November 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>HRA Budget Monitoring Q2</b>	Cabinet	No		November 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>Capital Monitoring Q2</b>	Cabinet	No		November 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>General Fund Budget 2024/25</b>	Cabinet	No		February 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>HRA Budget 2024/25</b>	Cabinet	No		February 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services

21/02/23	<b>Treasury Strategy 2024/25</b>	Cabinet	No		February 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>General Fund Budget Monitoring Q3</b>	Cabinet	No		March 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>HRA Budget Monitoring Q3</b>	Cabinet	No		March 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>Capital Monitoring Q3</b>	Cabinet	No		March 2024	<b>Lucy Bate</b> ☎02476 376088	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
28/02/23	<b>Corporate Building General Building Works Framework 2023 – 2027</b>	Cabinet	No		June 2023	<b>Glenn Hooper</b> ☎02476 376314	<b>Tom Shardlow</b> ☎02476 376004	Finance and Corporate	Finance and Public Services
27/03/23	<b>Leisure Operator Procurement</b>	Cabinet	No		July 2023	<b>Katie Memetovic-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Services

31/03/23	<b>The Serious Violence Duty</b> The Serious Violence Duty requires Specified Authorities in a “local government area to work together and plan to prevent and reduce serious violence, including identifying the kinds of serious violence that occur in the area, the causes of that violence (so far as it is possible to do so), and to prepare and implement a strategy for preventing, and reducing serious violence in the area.	Cabinet	No		June 2023	<b>Abu Malek</b> ☎02476 376358	<b>Dawn Dawson</b> ☎02476376408	Housing and Communities	Housing, Env, and Health
31/03/23	<b>Bedworth Civic Hall - Update</b>	Cabinet	No		June 2023	<b>Katie Memetovi c-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Services
31/03/23	<b>Parks &amp; Green Spaces Strategy</b>	Cabinet	No		October 2023	<b>David Truslove</b> ☎02476 376569	<b>Kevin Hollis</b> ☎02476 376143	Public Services	Finance and Public Services
31/03/23	<b>Lease Agreement - Bulkington Sports and Social Club</b>	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information	June 2023	<b>Katie Memetovi c-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Services

10/04/23	<b>Debt Recovery Policy (will be included within the Corporate Fraud Policy report)</b>	Cabinet	No		June 2023	<b>Linda Downes</b> ☎02476 376260	<b>Victoria Summerfield</b> ☎02476376002	Finance & Corporate	Finance and Public Services
10/04/23	<b>Local Levelling Up Plan</b>	Cabinet	No		July 2023	<b>Tom Shardlow</b> ☎02476 376004	<b>Tom Shardlow</b> ☎02476 376004	Business & Regeneration	Business, Regen & Planning
18/04/23	<b>Vehicle Tyre Replacement Contract</b>	Cabinet	No		June 2023	<b>Glen McGrandle</b> ☎02476 376049	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance & Public Service
24/05/23	<b>Local Development Scheme Review</b>	Cabinet/Council	No		September 2023	<b>Maria Bailey</b> ☎02476 376144	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance & Public Service
24/05/23	<b>Infrastructure Delivery Plan</b>	Cabinet	No		September 2023	<b>Maria Bailey</b> ☎02476 376144	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance & Public Service
24/05/23	<b>Statement of Community Involvement</b>	Cabinet	No		July 2023	<b>Maria Bailey</b> ☎02476 376144	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance & Public Service

24/05/23	<b>Bedworth Physical Activity Hub Update</b>	Cabinet	No		July 2023	<b>Katie Memetovic-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance & Public Service
23/05/23	<b>Procurement of Aids and Adaptations Framework</b>	Cabinet	No		July 2023	<b>Paul Coopey</b> ☎0247637 6400	<b>Dawn Dawson</b> ☎02476376408	Housing and Communities	Housing, Env and Health
31/05/23	<b>Shared Revenues and Benefits End of Year Printing/Postage Delivery Service contract</b>	Cabinet	No		November 2023	<b>Jade Fuller/Katie Hines</b> ☎0247637 6165	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance & Public Service
31/05/23	<b>Share Enforcement Agency Contract</b>	Cabinet	No		December 2023	<b>Jade Fuller</b> ☎0247637 6165	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance & Public Service
31/05/23	<b>Markets Review</b>	Cabinet	No		September 2023	<b>Jonathan White</b> 02476 376549	<b>Tom Shardlow</b> ☎02476 376004	Business & Regeneration	Business, Regen & Planning
31/05/23	<b>Capital Strategy and Asset Management Plan</b>	Cabinet	No		October 2023	<b>Jonathan White</b> 02476 376549	<b>Tom Shardlow</b> ☎02476 376004	Business & Regeneration	Business, Regen & Planning

31/05/23	<b>Polling District and Polling Place Review</b>	Cabinet/Council	No		November 2023	<b>Martyn Harris</b> ☎02476 376218	<b>Brent Davis</b> ☎02476376347	Finance and Corporate	Finance & Public Service
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<b>Cabinet – Exempt Items</b>									
<b>Date entered:</b>	<b>Item - Description</b>	<b>Committee</b>	<b>In Private Session</b>	<b>Reason for Item being Considered in Private Session</b>	<b>Date</b>	<b>Report Author</b>	<b>Person Responsible</b>	<b>Cabinet Portfolio</b>	<b>OSP</b>
06/05/22	<b>Regeneration Projects Update</b>	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	July 2023	<b>Les Snowdon</b> ☎02476 376249	<b>Dawn Dawson</b> ☎02476376408	Business & Regeneration	Business, Regen & Planning
31/03/23	<b>Lease Agreement - Bulkington Sports and Social Club</b>	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	June 2023	<b>Katie Memetovic-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Services

**Individual Cabinet Member Decisions**

Date entered:	Item - Description	Portfolio Holder	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	OSP
02/05/23	Housing Financial Assistance Policy	Housing and Communities	No		June 2023	Paul Coopey ☎02476376400	Dawn Dawson ☎02476376408	Housing, Env and Health

**Individual Cabinet Member Decisions – Exempt Items**

None								
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**Officer Decisions**

Date entered:	Item - Description	Directorate	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
None									

**Officer Decisions – Exempt Items**

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The Cabinet Members are:

- Business and Regeneration (Leader) - Councillor K. Wilson
- Housing and Communities (Deputy Leader) - Councillor C. Golby
- Finance and Corporate - Councillor S. Croft
- Public Services - Councillor S. Markham
- Planning and Regulation - Councillor R. Smith
- Health and Environment - Councillor J. Gutteridge

Observer:

- Leader of the Main Opposition Group - Councillor C. Watkins

Dated: 31<sup>st</sup> May, 2023

Signed: K. Wilson (Leader of the Council)



**Business, Regeneration and Planning Overview and Scrutiny Panel – Work Programme 2023/24**

Meeting dates: 6<sup>th</sup> July 2023, 19<sup>th</sup> October 2023, 7<sup>th</sup> December 2023, 8<sup>th</sup> February 2024, 25<sup>th</sup> April 2024

<b>Date Added</b>	<b>Lead Officer</b>	<b>Title</b>	<b>Description</b>	<b>Scrutiny/ Overview</b>	<b>Proposed Committee Date</b>	<b>Include in Work Programme</b>	<b>Report Submission to Chair</b>
	Steve Gore	Integrated Performance Report	Quarterly Benchmarking Report		6 <sup>th</sup> July 2023 19 <sup>th</sup> Oct 2023 8 <sup>th</sup> February '24 25 <sup>th</sup> April 2024		
April 2017		Local Enterprise Partnership	Annual report of activities in NBBC of the CWLEP		July 2023		
	Jonathan White	Town Centres Update	Update on footfall, events and parking		July 2023		
June 2022	Abu Malek/ Andrew Snowden	PSPO review	Update on the effectiveness of the current PSPOs	Overview	October 2023		
	Glenn Hooper	Lilypad Fountain	Update on the lilypad Fountain, including costs and replacement seating		October 2023		
April 2016 Ongoing	Abu Malek/ Les Snowden/ Tom Hobbs	Town Centre Development and Project Update	To provide an update for Members on the current progress being made with the Town Centre Development and the progress on Abbey Street and Vicarage Street projects. Also, any other future proposed redevelopment in the Town Centres	Performance Monitoring	December 2023		
June 2022	Abu Malek/ Dawn Dawson/ Les Snowden/ Tom Hobbs	Regeneration in Bedworth Town Centre	To provide members with an update on the regeneration efforts in Bedworth	Performance Monitoring	December 2023		
October 2022	Jonathan White	Christmas and Markets	To provide members with an update on the markets, footfall and Christmas	Update	December 2023		
June 2022	Maria Bailey/ Jacqui Padbury	Monitoring delivery of the Borough Plan and consideration of	A yearly monitoring report including details of spend of Section 106 monies and biodiversity net gain within and external to the sies.	Overview	February 2024		

		the data around the land supply targets.					
2015/16	Les Snowden	Council Owned Land and Leases	Select Committees request for further work to be undertaken regarding the land that the Council holds and the Leases in place with a view to increasing income through sales/lettings.	Scrutiny	February 2024		