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**BRENT DAVIS**  
**CHIEF EXECUTIVE**  
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Our Ref: MM

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Date 6<sup>th</sup> October 2023

Dear Sir/Madam,

A meeting of the **BUSINESS, REGENERATION AND PLANNING OVERVIEW AND SCRUTINY  
PANEL** will be held in the Committee Room A, Town Hall, Nuneaton on  
**Thursday, 19<sup>th</sup> October 2023 at 6.00 p.m.**

Please note that meetings will be recorded for future publication on the Council's website.

Yours faithfully,

Brent Davis

Chief Executive

To: All Members of the Business,  
Regeneration and Planning Overview  
and Scrutiny Panel

Councillors J. Clarke (Chair), N. Phillips (Vice-Chair),  
C. Cape, J. Coventry-Moreton, M. Green,  
J. Hartshorn, G. Moreton, M. Walsh and M. Wright.

# A G E N D A

## PART 1 – PUBLIC BUSINESS

### 1. ANNOUNCEMENTS AND EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

The meeting will be live streamed to YouTube and will be available to view via the NBBC website.

### 2. APOLOGIES - To receive apologies for absence from the meeting.

### 3. MINUTES - To confirm the minutes of the meeting of the Business, Regeneration and Planning Overview and Scrutiny Panel held on 6<sup>th</sup> July 2023, attached (**Page 6**).

### 4. DECLARATIONS OF INTEREST/PARTY WHIP - To receive declarations of Disclosable Pecuniary and Other interests in accordance with the Members' Code of Conduct and of the Party Whip in accordance with the Overview and Scrutiny Procedure Rules 4E, Paragraph 16(b).

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 11**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.
2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit & Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Council Conduct permits public speaking on the item, after which the Member is required by Procedure Rules to withdraw from the meeting.

5. PUBLIC CONSULTATION - Members of the Public will be given the opportunity to speak on specific agenda items, if notice has been received.

Members of the public will be given three minutes to speak on a particular item and this is strictly timed. The chair will inform all public speakers that: their comments must be limited to addressing issues raised in the agenda item under consideration: and that any departure from the item will not be tolerated.

The chair may interrupt the speaker if they start discussing other matters which are not related to the item, or the speaker uses threatening or inappropriate language towards Councillors or officers and if after a warning issued by the chair, the speaker persists, they will be asked to stop speaking by the chair. The chair will advise the speaker that, having ignored the warning, the speaker's opportunity to speak to the current or other items on the agenda may not be allowed. In this eventuality, the chair has discretion to exclude the speaker from speaking further on the item under consideration or other items of the agenda.

6. QUESTIONS TO CABINET – In accordance with Overview & Scrutiny Procedure Rule 4.E.8 c) 20 minutes shall be set aside for questions to a member of the Cabinet from the Panel in relation to matters in respect of which the Panel has powers or duties.
7. COUNCILLOR CALL FOR ACTION - THE KINGSHOLME SITE, NUNEATON – briefing note of the Head of Regeneration and Estates, attached **(Page 13)**.
8. REMOVAL OF LILY PAD WATER FEATURE – report of the Principal Building Surveyor (Corporate Assets), attached **(Page 19)**.
9. PUBLIC SPACE PROTECTION ORDERS UPDATE – report of the Head of Economic Development and Communities **(Page 22)**.

10. INTEGRATED PERFORMANCE REPORT – FIRST QUARTER 2022-2023 – report of the Risk Management and Performance Officer, attached (**Page 25**).
11. FORWARD PLAN – attached for information (**Page 73**).
12. WORK PROGRAMME 2023/24 – for noting, attached (**Page 83**).
13. ANY OTHER ITEMS which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified)

**THIS PAGE IS FOR INFORMATION ONLY**

**Nuneaton and Bedworth Borough Council**

**Building A Better Borough**

*Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough*

**AIM 1: LIVE**

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

**Priority 1: Promote residents' health and wellbeing**

**Priority 2: Enable appropriate housing development**

**Priority 3: Sponsor a sustainable green approach**

**Priority 4: Prioritise community safety and empowerment**

**AIM 2: WORK**

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

**Priority 1: Grow a strong and inclusive economy**

**Priority 2: Champion education and skills**

**Priority 3: Embrace new and emerging technology**

**Priority 4: Support local businesses**

**AIM 3: VISIT**

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

**Priority 1: Create vibrant and diverse town centres**

**Priority 2: Stimulate regeneration**

**Priority 3: Celebrate and promote our heritage**

**Priority 4: Improve the physical environment**

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**BUSINESS, REGENERATION AND PLANNING  
OVERVIEW & SCRUTINY PANEL**

**6<sup>th</sup> July 2023**

A meeting of the Business, Regeneration and Planning Overview & Scrutiny Panel was held on Thursday, 6<sup>th</sup> July 2023 in the Council Chamber, Town Hall Nuneaton. This meeting was recorded for publication on the Council's website.

**Present**

Councillors J. Clarke (Chair)

Councillors: C. Cape, J. Coventry-Moreton, M. Green, J. Hartshorn, G. Moreton, N. Phillips (Vice-Chair) M. Wright and B. Hammersley (substituting for Councillor M. Walsh).

Apologies: Councillor M. Walsh, Councillor R. Smith (Portfolio Holder for Planning and Regulation) and Councillor K. Wilson (Portfolio Holder for Business and Regeneration).

**PART I – PUBLIC BUSINESS**

**BRP 1 Minutes**

**RESOLVED** that the minutes of the Business, Regeneration and Planning Overview and Scrutiny Panel meeting held on 27<sup>th</sup> April 2023 be approved and duly signed by the Chairman.

**BRP 2 Declarations of Interest**

As Councillor B. Hammersley was a substitute Councillors for this meeting, their declarations were not detailed in the Schedule attached to the agenda.

**RESOLVED** that the declarations of interest are as set out in the Schedule attached to these minutes, with the addition of the Declarations of Interest for Councillor B. Hammersley.

**BRP 3 Questions to Cabinet**

The Portfolio Holder for Business and Regeneration (Councillor K. Wilson) and the Portfolio Holder for Planning and Regulation (Councillor R. Smith) had tendered their apologies and were not present at the meeting. It was agreed that any questions would be forwarded to the relevant Cabinet Member following the meeting, and they would be asked to respond with a written response where appropriate.

**Councillor M. Wright asked the following question for the attention of the Portfolio Holder for Planning and Regulation:**

Could he clarify what the status of the proposed cycle route between Bulkington and Bedworth is at the moment?

**BRP 4 Integrated Performance Report**

A report of the Risk Management and Performance Officer. The Panel were presented with a report which seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of the Panel. The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements), whilst still

providing the Panel with sufficient information to monitor results to address issues arising.

**Public Speakers: Mr Peter Smith**

The Panel discussed and asked questions on the following:

- Risk Registers and mitigations - the possibility of having additional columns to provide more information (although this may not be practical to achieve).
- Freedom of Information requests – more information was requested on why some are outstanding, and the benefits of having more information to analyse.
- Freedom of Information requests – analysis of types rather than departments (additional information will be sent via email to all Members).
- Town Centre Markets – including any correlation between indoor and outdoor markets. Seasonal factors influence footfall levels.
- Consumer confidence is down due to the cost of living crisis – a National issue.
- Planning Application timescales (processing applications) – showing a median and mode average as well as mean average to provide a clearer picture.

**RESOLVED** that the contents of the report be noted.

**BRP 5 Town Centres Update**

A report of the Assistant Director – Economy to provide the Panel with an update on the Q1 2023/24 Town Centre KPI's.

**Public Speaker: Mr Peter Smith**

The Panel discussed and asked questions on the following:

- Footfall was up in June, the weather and Knife Angels were possible factors in this.
- Changes in working practices such as working from home has an impact on shopping habits – including a reduction in lunchtime expenditure in the Town Centres.
- Shopping habits have also changed due to other influences including consumer confidence (cost of living crisis) and online shopping. Although footfall may have increased, expenditure is down. This is a nationwide issue.
- Market Stall numbers are reducing as less people go into this business, figures are down, which is a national issue.
- The possibility of Sunday Markets in Bedworth
- Car parking
  - People are tending to visit less often, but stay for longer when in town.
  - Carpark revenues compared to private carparks.
  - Changes to tariffs may be a factor in dwell times.
  - The possibility of comparing figures with other local Towns.
  - The introduction of 'Ringo' and its benefits.
  - Abbey Streets impact on carparking in Nuneaton.
  - Surface carparks are more popular than the multi-storey – work is needed to make people feel safe.

- Introducing initiatives such as ANPR in certain car parks, having a mix of ANPR and traditional 'pay and display'.
- Retail units, and the possibility of splitting some to create smaller, more viable units.
- Having a strategy to address cultural issues and looking strategically at ways to attract businesses and increase footfall.
- Getting the right balance of residential, retail and commercial properties in the Towns, ensuring they are commercially viable.
- Bringing in leisure, family and recreational facilities where possible to the Town Centres.
- Addressing issues such as ASB to increase confidence and encourage more footfall.
- 'Transforming Nuneaton' – looking at making changes and development within the Town.
- The impact the Civic Hall closure has had on footfall – the footfall is similar to last year.

**RESOLVED** that the contents of the report be noted.

**BRP 6 CWLEP Update**

The Panel were presented with a report for information.

**Public Speaker: Mr Peter Smith**

**RESOLVED** that the contents of the report be noted.

**BRP 7 Forward Plan**

The Forward Plan showing the key decisions that will be made in the four months commencing 1<sup>st</sup> July 2023, was provided to the Panel for information.

**RESOLVED** that the Forward Plan be noted.

**BRP 8 Work Programme 2023-2024**

The Panel were presented with the Work Programme for the municipal year 2023-2024.

**RESOLVED** that the 2023-2024 work programme be approved.

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Chair



## Business, Regeneration and Planning Overview and Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> <li>- Housing matters</li> <li>- Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992</li> <li>- An allowance, payment given to members</li> <li>- An indemnity given to members</li> <li>- Any ceremonial honour given to members</li> <li>- Setting council tax or a precept under the Local Government Finance Act 1992</li> <li>- Planning and Licensing matters</li> <li>- Allotments</li> <li>- Local Enterprise Partnership</li> </ul>
	C. Cape	Director of Capability Coaching and Consultancy Ltd.	Member of the following Outside Bodies: <ul style="list-style-type: none"> <li>• Armed Forces Covenant Meeting</li> </ul>	
	J. Clarke	Employed by Marcus Jones MP	County Councillor W.C.C. Nuneaton Conservative Association; Deputy Chairman Officer of the Abbey Preceptory No.541 - Nuneaton Member of the following Outside Bodies: Nuneaton Festival of Arts	
	J. Coventry-Moreton	School Receptionist – St Nicholas Chamberlain School, Bedworth	Share in rental dwelling at Sealand Drive, Bedworth and Tresilian Road, Bedworth.	
	M. Green	Employed by Horiba Mira – Engineering Technician	Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton, Member of the George Eliot Fellowship Member of Other Bodies: <ul style="list-style-type: none"> <li>• Friendship Project for Children.</li> <li>• Nuneaton Education Strategy Group</li> </ul>	

	<b>Name of Councillor</b>	<b>Disclosable Pecuniary Interest</b>	<b>Other Personal Interest</b>	<b>Dispensation</b>
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	G. Moreton	Member of School Appeals Panels at Warwickshire County Council	Share in rental dwellings at Sealand Drive, Bedworth and Tresillian Road, Exhall.  Member on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Bedworth Neighbourhood Watch Committee</li> </ul>	
	N. Phillips (Vice-Chair)	Employee of DWP	Member of: <ul style="list-style-type: none"> <li>• Nuneaton Labour CLP</li> <li>• The Fabian Society</li> <li>• The George Eliot Society</li> <li>• The PCS Union</li> <li>• Central Credit Union</li> <li>• Stockingford Sports and Allotment Club</li> <li>• Haunchwood Sports and Social Club</li> </ul>	
	M. Walsh (Chair)	Employed by MacInnes Tooling Ltd. – UK Sales Manager		
	M. Wright			

## Business, Regeneration and Planning Overview and Scrutiny Panel - Schedule of Declarations of Interests – 2023/2024

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	M. Green	Employed by Horiba Mira – Engineering Technician	Chair of Education Standards Committee – St Thomas More School. School Appeals Panel Member Our Lady of the Angels Church. President – St Vincent De Paul Society Nuneaton. Director – Holy Spirit Catholic Multi Academy Company. Member of the George Eliot Fellowship Member of Other Bodies: <ul style="list-style-type: none"> <li>• Friendship Project for Children.</li> <li>• Nuneaton Education</li> </ul>	

	<b>Name of Councillor</b>	<b>Disclosable Pecuniary Interest</b>	<b>Other Personal Interest</b>	<b>Dispensation</b>
			Strategy Group	
	J. Hartshorn	Employed by Asda Nuneaton	Member of Nuneaton Conservatives	
	G. Moreton	Member of School Appeals Panels at Warwickshire County Council	Share in rental dwellings at Sealand Drive, Bedworth and Tresillian Road, Exhall.  Member on the following Outside Bodies: <ul style="list-style-type: none"> <li>• Bedworth Neighbourhood Watch Committee</li> </ul>	
	N. Phillips (Vice-Chair)	Employee of DWP	Member of: <ul style="list-style-type: none"> <li>• Nuneaton Labour CLP</li> <li>• The Fabian Society</li> <li>• The George Eliot Society</li> <li>• The PCS Union</li> <li>• Central Credit Union</li> <li>• Stockingford Sports and Allotment Club</li> <li>• Haunchwood Sports and Social Club</li> </ul>	
	M. Walsh (Chair)	Employed by MacInnes Tooling Ltd. – UK Sales Manager		
	M. Wright			

**BRIEFING NOTE TO BUSINESS, REGENERATION & PLANNING OVERVIEW & SCRUTINY PANEL**

**THE KINGSHOLME PUBLIC HOUSE, UPPER ABBEY STREET/JUBILEE WAY, NUNEATON**

**Background**

The dilapidated Kingsholme Public House is situated in a prominent location on the corner of Upper Abbey Street and Roanne Ringway, Nuneaton.

The Kingsholme site is shown edged black on the attached plan at Appendix 1.

The Council's car parks adjacent to the Kingsholme are shown edged and hatched black on the plan attached at Appendix 1.

The Kingsholme Public House is in private ownership.

The Council has had long running discussions with the owner of the Kingsholme Public House's agent concerning the redevelopment of the site.

**Compulsory Purchase Powers**

The Town & Country Planning Act enables the Council to purchase land compulsory that is suitable for and required in order to secure the carrying out of development, redevelopment or improvement.

In this instance, the use of these powers would be applicable to secure the comprehensive redevelopment of the Kingsholme and the adjoining car parks.

In order to use these powers the Council would need to demonstrate that it was in a position to deliver the redevelopment. To do so the Council would need to demonstrate that it had:-

- A redevelopment scheme, preferably including a valid planning consent.
- Means to deliver the scheme (i.e. funding).
- Sought to acquire the land through negotiation.

Whilst the Council can demonstrate the latter, it does not have a redevelopment scheme or the resources to deliver such a scheme.

The Council could seek a partner to deliver the redevelopment scheme and undertake to use it's compulsory purchase powers if necessary to support delivery of the scheme, however, there are no resources currently available to support such an initiative at this time.

## **Planning**

The site of the Kingsholme, with or without the Council's car parks, would be suitable for residential development as it sits within the "residential ring" outside the Town Centre.

## **Highways**

Access to and egress from the property is limited to Upper Abbey Street.

Due to highway constraints the site cannot be accessed from Jubilee Way or the "Dandelion" roundabout. This constraint impacts on the attractiveness of the site to potential developers.

## **Condition**

Whilst the premises are dilapidated and unattractive they are currently safe and secure.

The Planning Service has been asked to look at this site on a number of occasions and another site visit was undertaken by the Planning Manager on 28<sup>th</sup> September 2023.

Section 215 of the Town & Country Planning Act 1990 provides a Local Planning Authority (LPA) with the power, in certain circumstances, to take steps requiring land to be cleaned up when its condition adversely affects the amenity of the area. If it appears that the amenity of part of their area is being adversely affected by the condition of neighbouring land and buildings, an LPA may serve a notice on the owner requiring that the situation be remedied.

'Amenity' is a broad concept and not formally defined in the legislation or procedural guidance and is a matter of fact and degree. Each case is considered on its own merits and the Council therefore needs to consider the condition of the site, the impact on the surrounding area and the scope of powers in tackling the problem before deciding to issue a notice.

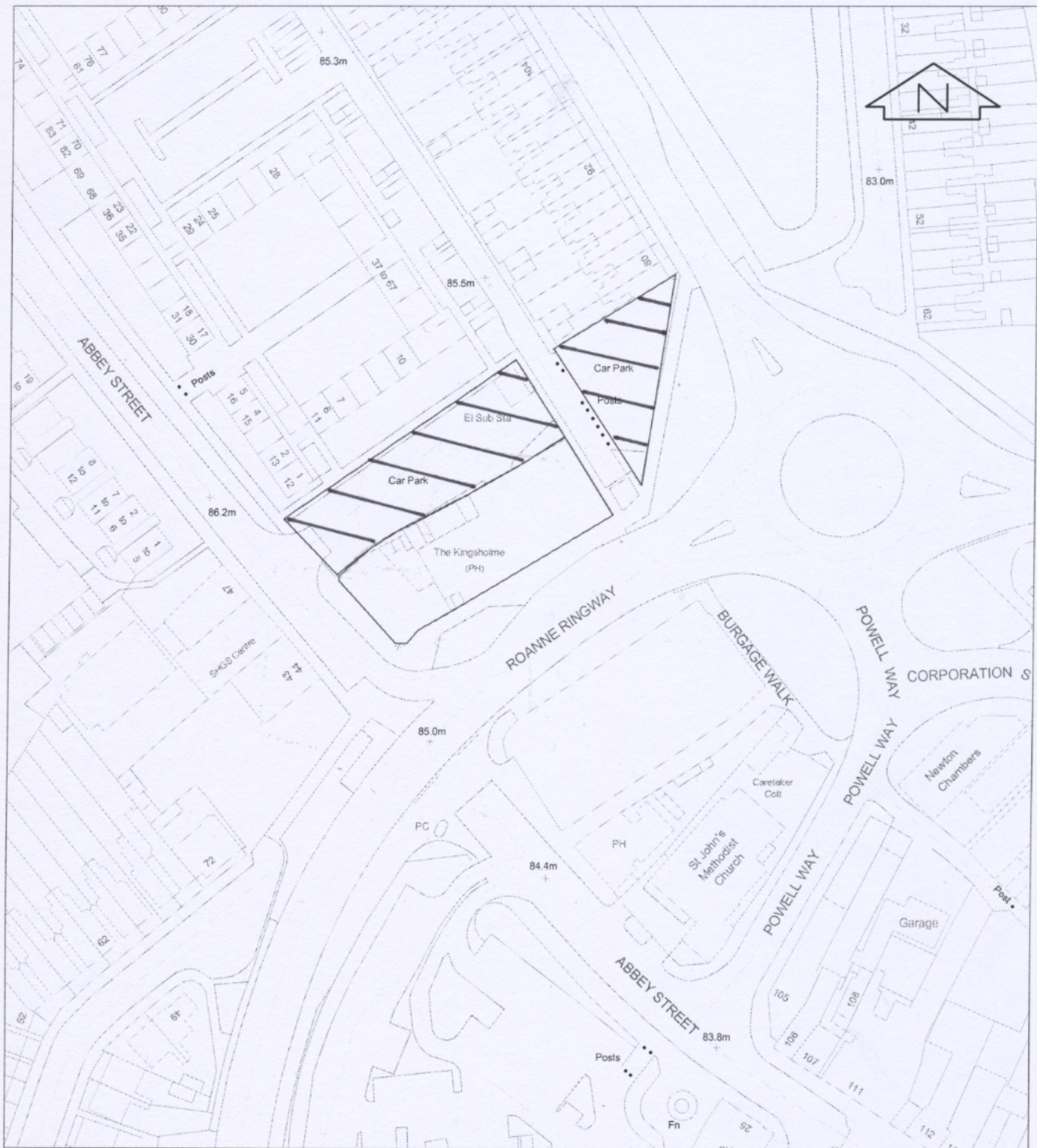
Having visited the site, the Planning Manager does not consider that the condition of the site would warrant serving a Section 215. The windows have been boarded up and there is some graffiti on parts of the building but it is not considered that the building is in a significant state of disrepair and does not have a significant impact on the visual amenities of the surrounding area. The area to the rear of the building is a little overgrown but is not at a level that it would be considered to be untidy land.

In relation to Building Control, officers have been out to this site 4 times since 2021, and twice this year to date. It is a building that looks dilapidated and isn't dangerous as such, which rules out Section 77/78, but there is also Section 79 (Ruinous and dilapidated buildings and neglected sites). This legislation however mimics a Section 215 notice and is not, therefore, appropriate.

Appendix 1 – Plan

Appendix 2 – Request for Councillor Call for Action Form

Appendix 3 – Previous Call for Action Form (2010)



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**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Request for Councillor Call for Action**

This form is to be used when a Ward Councillor requests a Councillor Call for Action on an issue in their Ward. The Councillor Call for Action procedure is attached.

WARD COUNCILLOR'S Cllr Neil Phillips, Cllr Jill Sheppard

RELATING TO WARD: ABBEY Kingsholm Public House (derelict building)

**SUMMARY OF ISSUE RAISED AND WHY:**

A councillor call for action was called by Cllr Phillips and Cllr Sheppard in 2010, 13 years ago. The building has continued to be a disgrace on the landscape as it is on a gateway into the town and will be opposite the new developments being created as part of transforming Nuneaton plans.

The building has become more derelict over the ensuing years become a target for vandalism and arson attacks (3 to date) over the last 12 months, putting residents and the fire service at risk of harm. It has recently been put on the derelict playgrounds list by the police and fire service.

The building has been used as a cannabis factory, attracts pigeons, vermin with overgrown vegetation. It has been totally neglected and environmental health have had to make numerous visits to the site over the years.

Several planning applications have been suggested but never enacted. The latest was 7 years ago in 2016 when planning permission was granted for a hot food takeaway and residential, but this never happened.

Residents are asking what is happening with this site. With all the other developments in the town this site needs developing, 13 years on since our last Councillor call for action and 7 years since the last planning application it is not acceptable for the situation to continue.

As councillors we have regularly spoken to officers to be told it is a watching brief, which is not acceptable anymore, action is now required.

**COURSE OF ACTION TAKEN:**

Council to seek urgent talks with the owner  
Council to put CPO on the building



DOCUMENTATION PROVIDED FOR THE OVERVIEW AND SCRUTINY PANEL:

Any documentation held by officers to assist the panel

Any incident documents from the police and fire and rescue service

Previous councillor call for action

SIGNED: Councillor: Cllr N Phillips Cllr Jj Sheppard

DATE 3/7/23

THIS REQUEST MUST BE SUBMITTED TO THE PROPER OFFICER OR SCRUTINY OFFICER (BY POST, FAX OR EMAIL)

Nuneaton and Bedworth Borough Council 2009

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Request for Councillor Call for Action**

This form is to be used when a Ward Councillor requests a Councillor Call for Action on an issue in their Ward. The Councillor Call for Action procedure is attached.

WARD COUNCILLOR'S NAME: Jill Sheppard and Neil Phillips

RELATING TO WARD: Abbey

SUMMARY OF ISSUE RAISED AND WHY: Kingsholme Public House

This has been empty for 10 years the condition of the building has deteriorated over time and has been the subject of vandalism, pigeon and rat infestations.

This building is on a main entrance road to the town and does not enhance the vicinity.

Over a period of time and currently, this building is being marketed but there is no interest

Residents are constantly approaching us to ask when the site will be redeveloped and why nothing has been done by this council

The People's Panel has raised this building as an issued and it has also been raised at the Abbey and Wembrook Community Forum.

There does not appear to be a will by this council to move this issue forward.

**COURSE OF ACTION TAKEN:**

Spoken to Les Snowden Regeneration Officer

Social OSP has raised concerns

Has been subject to discussing at committee 2003 to date

CPO was considered two years ago and no action has been taken

**DOCUMENTATION PROVIDED FOR THE OVERVIEW AND SCRUTINY PANEL:**

Relevant committee and scrutiny papers

SIGNED: Councillor: J Sheppard  
Neil Phillips

DATE: 23<sup>rd</sup> April 2010

**THIS REQUEST MUST BE SUBMITTED TO THE PROPER OFFICER OR SCRUTINY OFFICER (BY POST, FAX OR EMAIL)**

Nuneaton and Bedworth Borough Council 2009

**AGENDA ITEM NO. 8**

**NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Report to: Business, Regeneration and Planning Overview & Scrutiny Panel**

**Date: 29/9/23**

**From: Principal Building Surveyor (Corporate Assets)**

**Subject: Removal of Lily Pad Water Feature**

**Portfolio:**

**Building a Better Borough Aim:**

**Building a Better Borough Priority:**

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**1.0 OBJECTIVES OF SCRUTINY**

The object of this scrutiny panel to review process of the removal of the Lily Pad water feature.

**2.0 WHAT IS THE PANEL BEING ASKED TO CONSIDER?**

A review to the removal of the Lily Pad water feature and additional seating

**3.0 WHO CAN THE PANEL INFLUENCE?**

**4.0 WHAT INFORMATION WILL BE PRESENTED**

A short report of the project and seating plan

#### Project Background;

The project was to remove the Lily Pad water feature located in Market Place Nuneaton. This would allow a smoother flow of pedestrianised traffic whilst freeing up an area that could be used for promotion events within the Town Centre.

The project was to be funded using UK Shared Prosperity Funding (UKSPF). Funding to the value of £35,000 was successfully obtained against the high-level budget estimate of £40,000.

Due to the water feature's location within the public highway in the Town Centre WCC were approached to assist with the removal using their specialist tendered contractors.

The main project work started during week commencing 3/4/23 with an anticipated duration of 3 weeks.

Despite a delayed start due to localised protests, work was completed within the 3-week schedule.

A request was made just prior to work commencing to provide a small amount of seating which could be removed to allow the space to be used for events etc. The benches and planters were placed during week commencing 8/5/23. This was delayed due to the Knife Angel being on display for the 4 weeks after the water feature removal.

Since the water feature removal, the open space created has been utilised as a central entertainment and exhibition space, hosting the nationally recognised and successful Knife Angel, and visiting artists providing entertainment on market days.

The area (Market Place/Queens Rd) has seen an increase in footfall of 26.6% during the May-August 2023 period comparing statistic from the same period in 2022.

#### Project Cost:

Water Feature Removal – WCC - £35,000

Bench (supply and Installation) and planter placement – A.R. Cartwright - £876.65



## **AGENDA ITEM NO. 9**

### **NUNEATON AND BEDWORTH BOROUGH COUNCIL**

**Report to:** Business, Regeneration and Planning Overview & Scrutiny Panel

**Date:** 19th October 2023

**From:** Abubaker Malek – Head of Economic Development and Communities

**Subject:** Public Space Protection Orders Update

**Portfolio:** Planning and Regulation

**Delivering Our Future Theme: 3**

**Delivering Our Future Priority: 6**

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#### **1.0 OBJECTIVES OF SCRUTINY**

- 1) Public Space Protection Orders were introduced by the Anti-Social Behaviour, Crime and Policing Act 2014 and can set restrictions or requirements on groups or individuals to prevent them committing anti-social behaviour in a public place. Key tests must be met. These are; *it must be having, or be likely to have, a detrimental effect on the quality of life of those in the locality; be of persistent or continuing nature; and be unreasonable.*
  
- 2) A working group was established that assessed existing Public Space Protection Orders and additional orders to help address emerging challenges. This exercise also included exploring good practice in other areas to inform the councils approach going forward.
  
- 3) The working group subsequently held in-depth discussions on the following topics;
  - Alcohol consumption in public spaces
  - Psychoactive substances
  - Town centre begging
  - Highway vehicle sales

They were all subsequently taken forward for implementation after consultation had taken place as Public Space Protection Orders as well as continuing with the dog control order.

- 4) Since being approved by cabinet these orders have now been operational as of late April 2022, whilst PSPO are seen as additional tool for agencies to address these issues. They are being used by the Police in particular in conjunction and alongside other tools to deal with Anti-Social Behaviour linked to the consumption of alcohol, begging or use of psychoactive substances.
- 5) As a result of the orders in place have issued a number of warnings to those who have persistently defied the orders, this has resulted in community protection notices and warnings being issued.
- 6) The highway vehicle sales PSPO was introduced in March 2022. Following effective informal action to make perpetrators aware of the new PSPO and the requirements of it, there followed a long period of apparent compliance across the Borough, including in previously known 'hotspots'. However several contraventions have been noted through the summer of 2023, particularly at Coventry Road/Bayton Road in Exhall and Bulkington Lane in Whitestone. These vehicles, placed by previously unknown operators, were dealt with by informal action and were removed upon request. There was no evidence of repeat offences where enforcement action would have been considered. Some cases were domestic sales and so not enforceable.

Observations continue.

## **2.0 WHAT IS THE PANEL BEING ASKED TO CONSIDER?**

1. The view of the panel on the effectiveness and monitoring arrangements of the orders.
2. Does the panel wish to receive further updates on the ongoing effectiveness of the orders? And if so how frequently?

### **3.0 WHO/ WHAT CAN THE PANEL INFLUENCE?**

The panel can express its view on the monitoring and effectiveness of the existing orders and confirm how this should be reported going forward.

### **4.0 WHAT INFORMATION WILL BE PRESENTED?**

The Panel is asked to consider the information included within the following appendices:

None at this stage



NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: **Business, Regeneration and Planning Scrutiny Panel, 19<sup>th</sup> October 2023**

From: **Risk Management and Performance Officer**

Subject: **INTEGRATED PERFORMANCE REPORT - FIRST QUARTER 2023-24**

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**1. Purpose of Report**

- 1.1 This integrated report seeks to provide appropriate performance measures, budget information and risk data for service areas within the scope of this Panel
- 1.2 The report has been adapted to reduce the volume of data (as previously reported under the former scrutiny panel arrangements) whilst still providing the Panel with sufficient information to monitor results to address issues arising

**2. Format of Report**

The report consists of three parts:

- 2.1 **Appendix A** shows the results available as at the end of the latest quarter:
- The first page provides a summary of financial / performance / strategic risk register data within the remit of the panel and Freedom of Information / complaints.
  - The following finance table give(s) a breakdown of budgets by service areas and the “key” ones are highlighted in bold text.
  - Subsequent pages provide more detailed information on performance in these key areas. Charts have been introduced for each indicator and “smiley / sad / neutral faces”, as appropriate, to indicate the performance trend.
  - The last page provides an overall conclusion for the key areas and, when applicable, exception reporting of performance information for the other (“non-key”) areas to ensure that Elected Members are made aware of issues / under-performance.
- 2.2 The Strategic Risk Register summary then follows (**Appendix B**). This shows the latest quarter status summary of the full register followed by the summary and current details of those risks **within the remit** of the panel.
- 2.3 Next is the latest Strategic Performance Report Executive Summary (**Appendix C**). The Strategic Performance report has been developed to provide an overview of the Council’s position using the following categories:
- Finance
  - People and Service Delivery
  - Processes
  - Improvement

The report is reviewed monthly by Management Team.  
It provides concise information on positive performance, areas of improvement and where performance is on or around target - comparing to best practice, and/or target and/or previous year, as appropriate.

2.4 Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints

Members have requested summaries of the (anonymised) details of FOI / EIR requests and Complaints outside of their relevant response timescales - these are shown at **Appendix D** and **Appendix E**, respectively. Please note that EIR provides a statutory right of access to environmental information held by UK public authorities.

2.5 On this occasion, the end of year finance outturn 2022/23 is provided (**Appendix F**), as it was not available in time for the fourth quarter 2022/23 report.

3. **Regulation of Investigatory Powers Act (RIPA) 2000 (covert surveillance)**

An inspection report by the Office of Surveillance Commissioners highlighted the following recommendation:

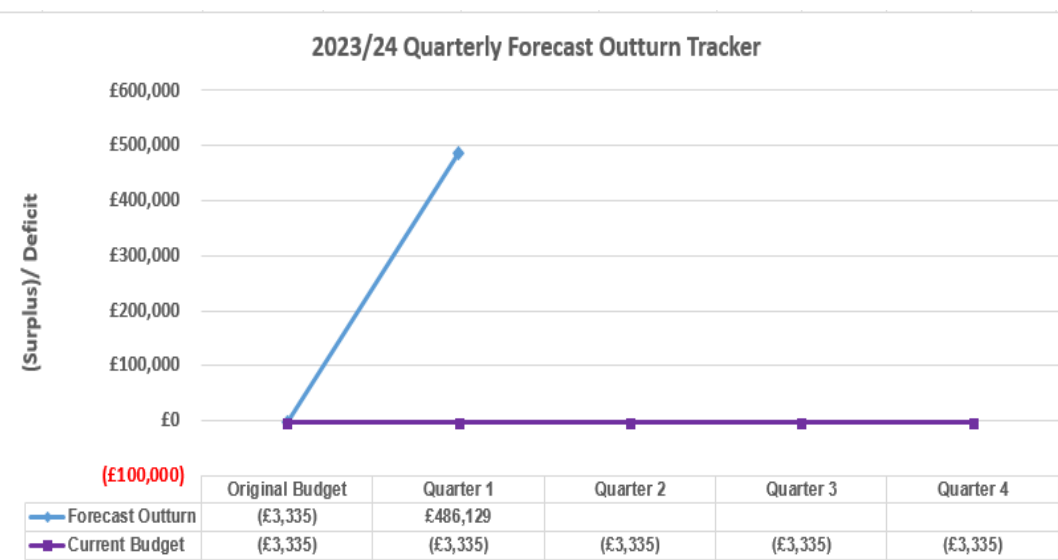
“The importance of keeping the elected Councillors aware of any activity [or non-activity] under RIPA was appreciated and it was accepted that a minimal observation would be incorporated at regular intervals into officer’s reports”

Consequently, Elected Members should be aware that, as at the end of this quarter, there have been no surveillance operations.

4. **Recommendations**

The panel is asked to scrutinise the performance information contained in this report and make any recommendations to the relevant Cabinet portfolio holder.

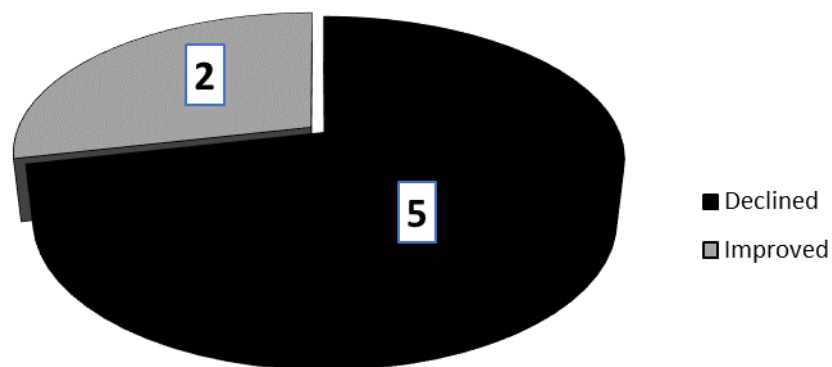
STEVE GORE



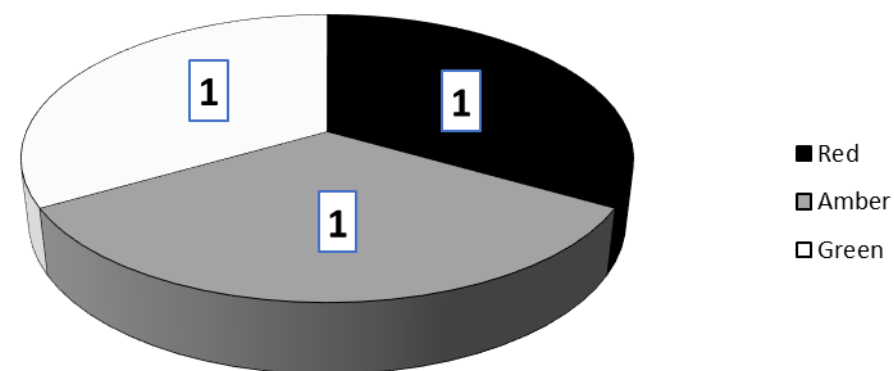
### Freedom of Information (FOI) / Environmental Information Regulations (EIR) Requests and Complaints Summary

	Number Received	Completed	Late	Outstanding
<b>FOI / EIR Request (20-day target)</b>	200	198	34	2
<b>Complaints (10-day target)</b>	418	414	50	4

### Performance Indicators / Measures Summary



### Strategic Risk Register Summary - Business, Regeneration and Planning OSP



**BUSINESS, REGENERATION & PLANNING OSP FINANCIAL SUMMARY (GENERAL FUND)**

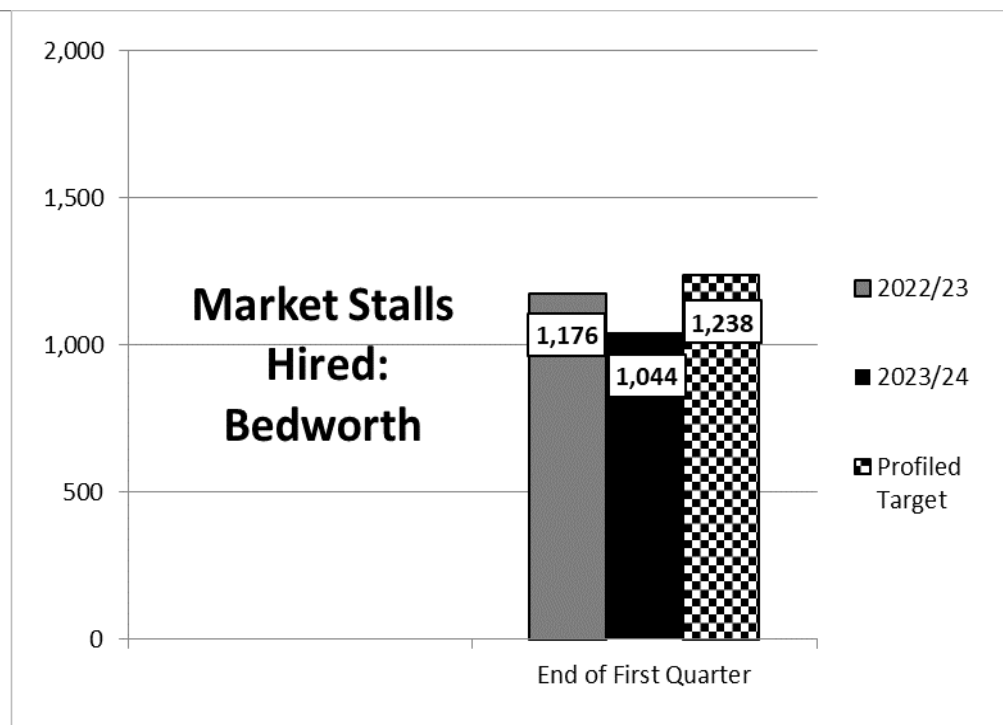
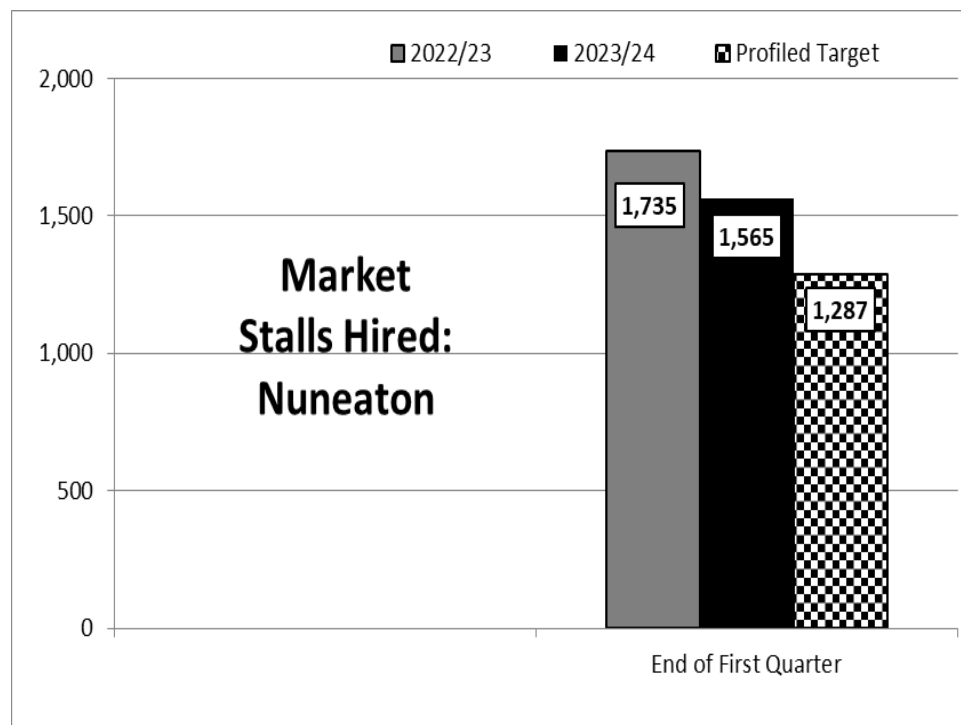
	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
<b><u>BUSINESS &amp; REGENERATION</u></b>				
MARKETS & STREET TRADING	276,312	181,398	181,398	-
TOWN CENTRE MANAGEMENT	236,718	238,089	238,089	-
CHRISTMAS DECORATIONS	82,765	105,258	105,258	-
WEST MIDLANDS COMBINED AUTHORITY	30,000	25,000	25,000	-
CAR PARKS	(186,713)	340,085	371,699	31,614
PUBLIC PASSENGER TRANSPORT	52,208	25,653	25,653	-
PUBLIC CONVENIENCES	162,386	143,588	143,588	-
MARKETING, PROMOTIONS AND PUBLICITY	294,712	291,912	291,912	-
ECONOMIC DEVELOPMENT	376,482	569,680	537,664	(32,016)
	<b>1,324,868</b>	<b>1,920,663</b>	<b>1,920,261</b>	<b>(402)</b>
<b><u>PLANNING &amp; REGULATION</u></b>				
LAND DRAINAGE WRKS	365	7,070	7,070	-
STREET NAMEPLATES	20,871	19,050	19,050	-
BUILDING CONTROL	68,148	49,060	55,000	5,940
DEVELOPMENT CONTROL	79,955	355,082	94,353	(260,729)
PLANNING POLICY & APPLICATIONS	401,492	542,947	550,296	7,349
COMMERCIAL PROPERTY	(984,215)	(1,025,325)	(1,025,325)	-
INDUSTRIAL ESTATES	(169,422)	(162,802)	(162,802)	-
LAND CHARGES	19,341	(10,010)	(10,010)	-
	<b>(563,464)</b>	<b>(224,928)</b>	<b>(472,368)</b>	<b>(247,440)</b>
<b><u>FINANCE &amp; CORPORATE TOTAL</u></b>	<b>4,978,402</b>	<b>4,527,564</b>	<b>4,409,492</b>	<b>(118,072)</b>
<b><u>HEALTH &amp; ENVIRONMENT TOTAL</u></b>	<b>3,026,012</b>	<b>3,206,900</b>	<b>3,226,123</b>	<b>19,223</b>
<b><u>HOUSING &amp; COMMUNITIES TOTAL</u></b>	<b>1,374,560</b>	<b>1,555,977</b>	<b>1,752,917</b>	<b>196,940</b>
<b><u>PUBLIC SERVICES TOTAL</u></b>	<b>7,859,781</b>	<b>7,594,458</b>	<b>8,198,178</b>	<b>603,720</b>

	2022/23 Outturn £	2023/24 Current Budget £	2023/24 Current Forecast £	2023/24 Forecast Variance £
CENTRAL SUPPORT SERVICES	-	-	35,495	35,495
<b>PORTFOLIOS</b>	<b>18,000,158</b>	<b>18,580,634</b>	<b>19,070,098</b>	<b>489,464</b>
CENTRAL PROVISIONS	898,662	1,235,500	1,235,500	-
DEPRECIATION & IMPAIRMENT	(3,096,624)	(3,096,530)	(3,096,530)	-
TREASURY MANAGEMENT	(57,700)	653,120	653,120	-
CAPITAL FINANCING	946,810	470,000	470,000	-
CONTRIBUTIONS TO/ (FROM) EARMARKED RESERVES	(2,368,124)	(936,251)	(936,251)	-
<b>COUNCIL NET EXPENDITURE</b>	<b>14,323,182</b>	<b>16,906,473</b>	<b>17,395,937</b>	<b>489,464</b>
<b>FUNDING</b>				
COUNCIL TAX	(9,743,704)	(10,039,237)	(10,039,237)	-
NEW HOMES BONUS	(644,711)	(1,361,266)	(1,361,266)	-
BUSINESS RATES RETENTION	(2,765,019)	(5,124,733)	(5,124,733)	-
OTHER GRANTS	(423,384)	(143,405)	(143,405)	-
(SURPLUS)/DEFICIT FROM COLLECTION FUND	(49,720)	(241,167)	(241,167)	-
<b>TOTAL FUNDING</b>	<b>(13,626,538)</b>	<b>(16,909,808)</b>	<b>(16,909,808)</b>	<b>-</b>
<b>(SURPLUS)/ DEFICIT</b>	<b>696,644</b>	<b>(3,335)</b>	<b>486,129</b>	<b>489,464</b>

**Markets and Street Trading – (Business, Regeneration & Planning OSP)**

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
181,398	(104,300)	181,398		☺

Main measures of performance: **Market Stalls Hired**

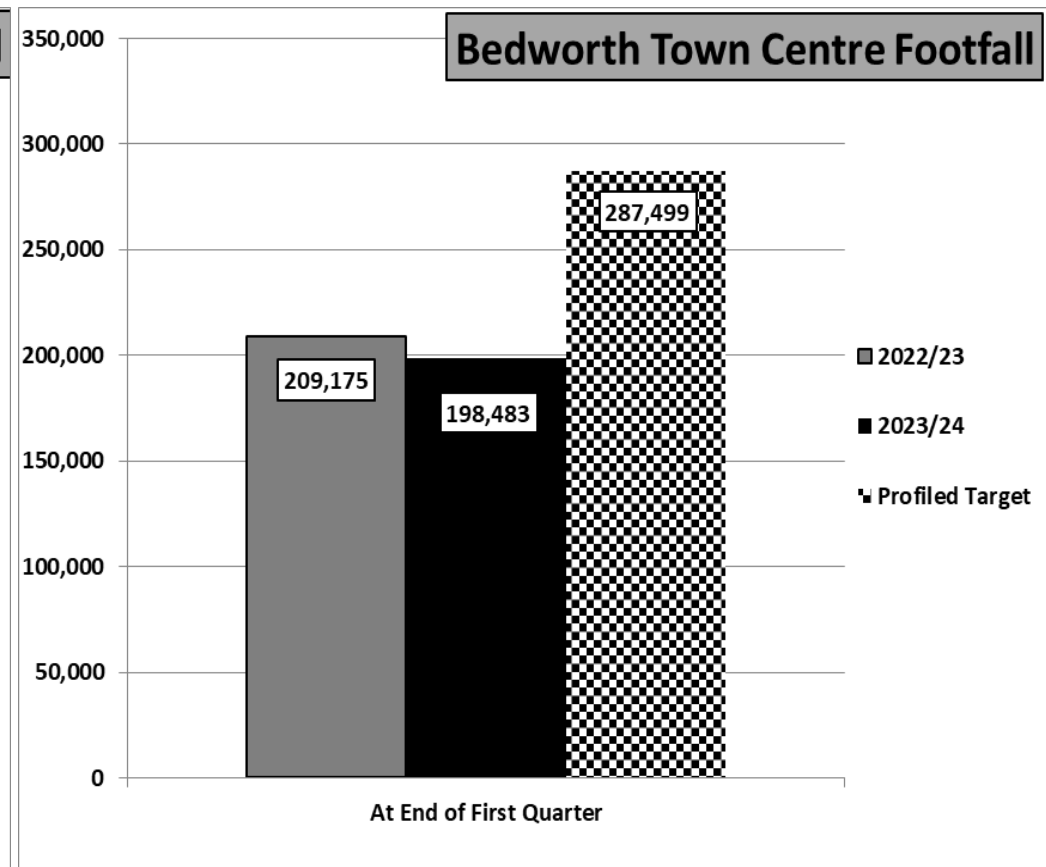
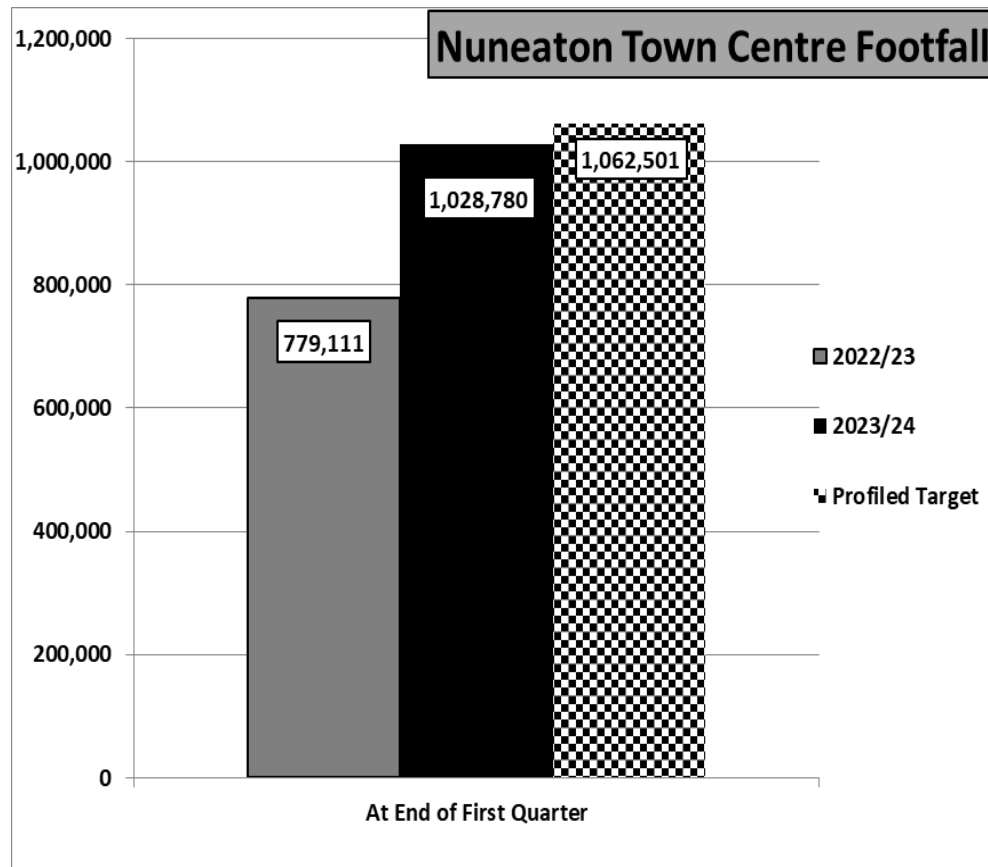


Measure details	End of First Quarter Performance 2023/24 (2022/23)	Comments	Trend
Occupancy: The number of market stalls hired - Nuneaton	1,565 (1,735)	At <b>Nuneaton</b> , the street market varies in occupancy. Currently, there are 81 stalls on a Wednesday with a potential max of 110 and 86 Saturday with a potential of 110. The profiled target at the end of the first quarter is 1,287.	☹️
Occupancy: The number of market stalls hired - Bedworth	1,044 (1,176)	<b>Bedworth</b> currently trades 3 days per week – Tuesday, Friday & Saturday. There are 13 lock-up units currently in use and 25 open stalls. The occupancy of the open stalls varies, but on average it is 19 per day on Tuesday and Friday and 10 on Saturdays. The profiled target at the end of the first quarter is 1,238.	☹️

**Town Centre Management – (Business, Regeneration & Planning OSP)**

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
238,089	20,880	238,089		☹️

*Main measures of performance: Nuneaton Town Centre Footfall*



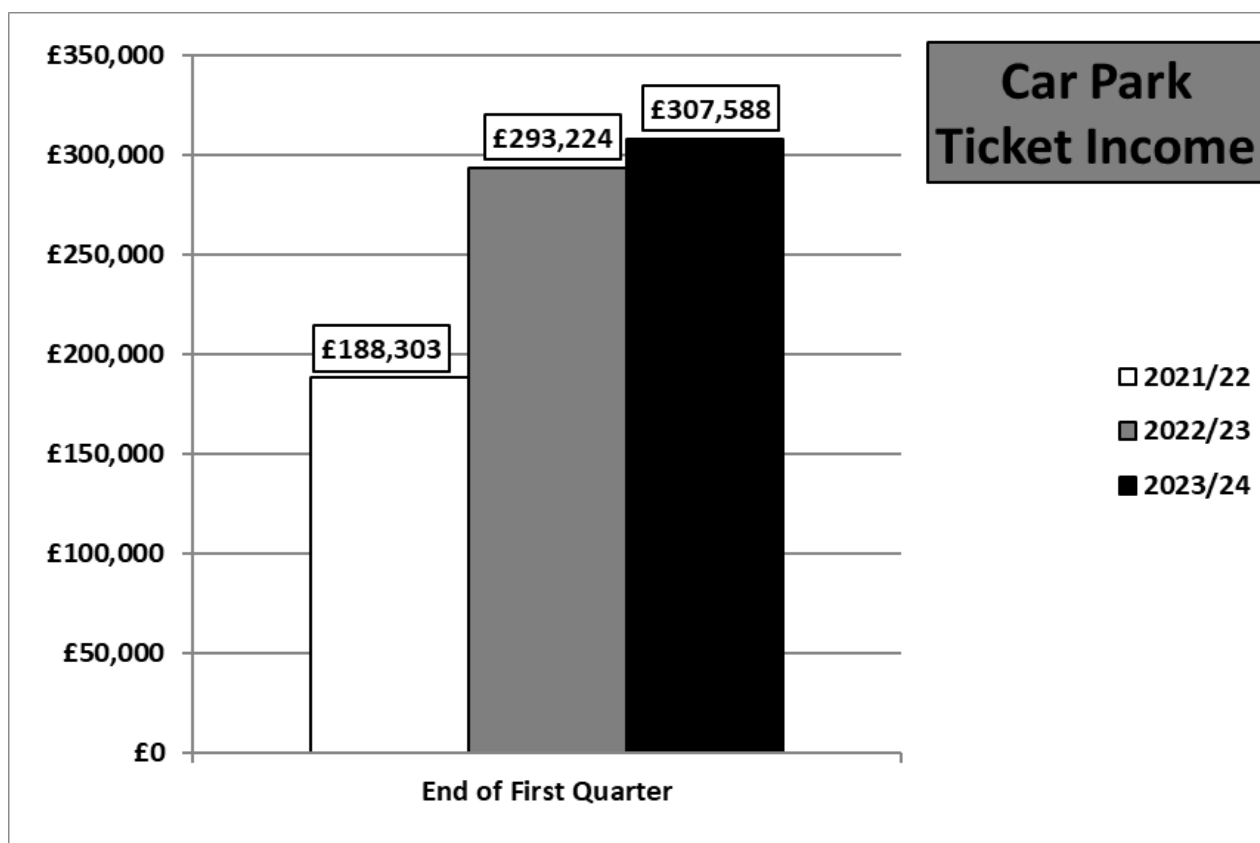


Measure details	End of First Quarter Performance 2023/24 (2022/23)	Comments	Trend
Nuneaton	1,028,780 (779,111)	Data is gathered using “GEO-Sense” - an automated system which is mobile ‘phone-based, linked to strategically located sensors in the town centre. The profiled target at the end of the first quarter for Nuneaton is 1,062,501.	☺
Bedworth	198,483 (209,175)	Data is gathered using “GEO-Sense” - an automated system which is mobile ‘phone-based, linked to strategically located sensors in the town centre. The profiled target at the end of the first quarter for Bedworth is 287,499.	☹

**Car Parks – (Business, Regeneration & Planning OSP)**

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
340,085	63,152	371,699	Anticipated pay award and increased maintenance costs.	☹️

Main measures of performance: **Car Park Ticket Income**

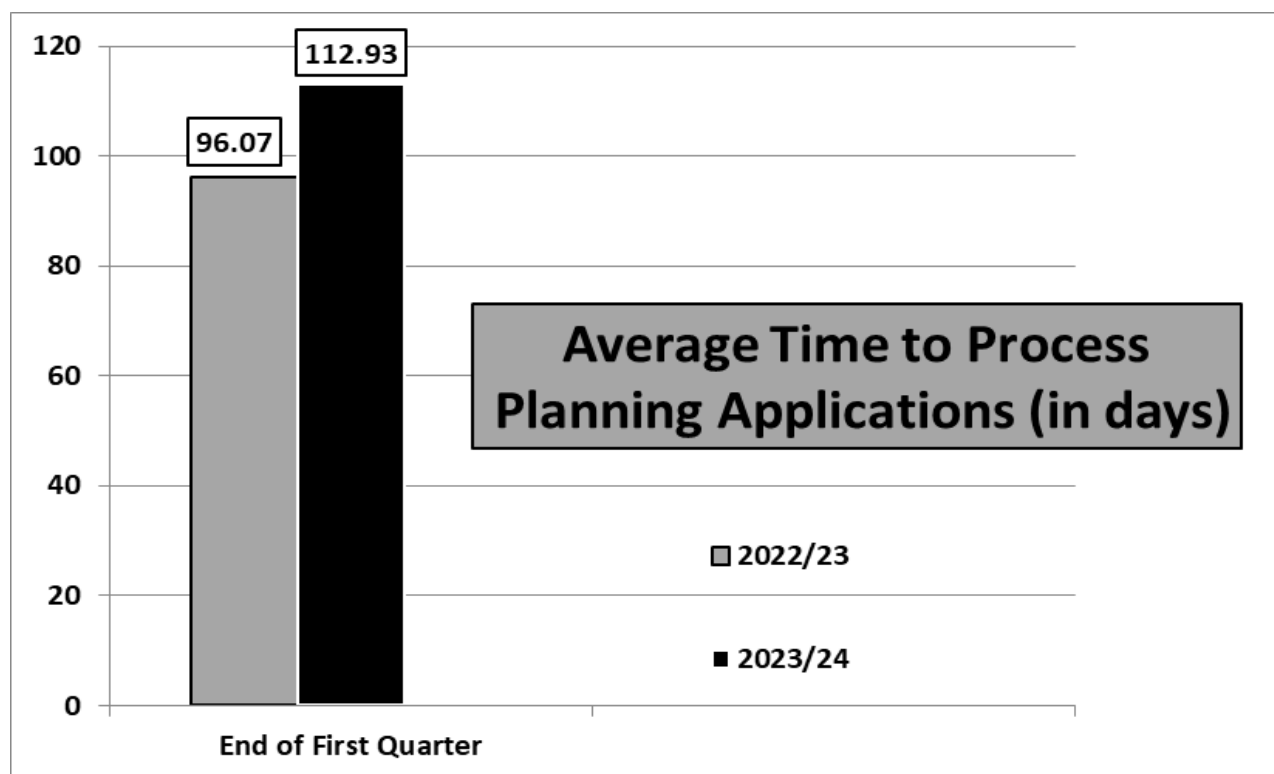


Measure details	End of First Quarter Performance	Comments	Trend
2021/22	£188,303	Data for 2021/22 was impacted by Covid-19 pandemic restrictions.	😊
2022/23	£293,224		
2023/24	£307,588		

**Development Control – (Business, Regeneration & Planning OSP)**

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
355,082	(300,472)	94,353	(£362k) increased planning application fee income due to higher uptake offset by restructure and agency costs £101k.	😊

Main measure of performance: **Average Time to Process Planning Applications (Days)**

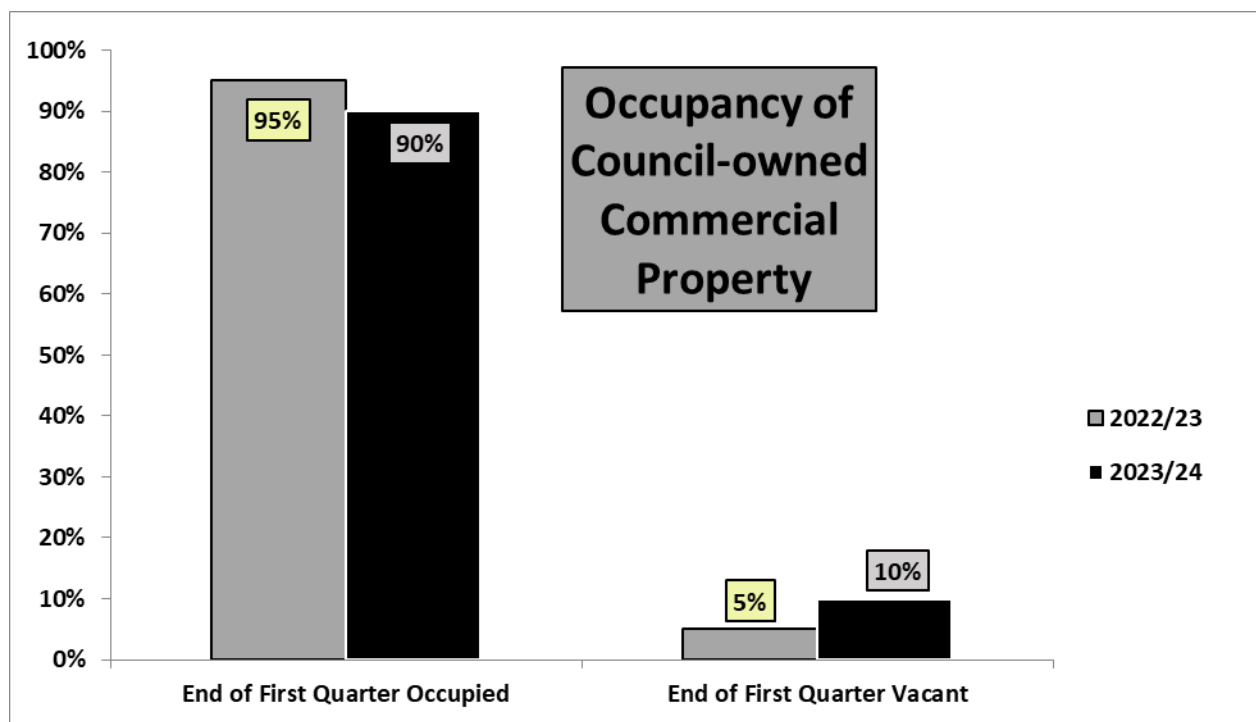


Measure details	End of First Quarter Performance 2023/24 (2022/23)	Comments	Trend
<p><b>Average Time to Process Planning Applications (Days)</b></p>	<p>112.93 days (96.07 days)</p>	<p>No target. There were six applications that had an adverse impact on the average processing time at the end of the first quarter 2023/24. These ranged between 706 days and 1,819 days. Additional information relating to the first quarter 2023/24:</p> <p><b>Mean</b> (The sum of adding all numbers in the data set and then dividing by the number of values in the set) = 112.93 days</p> <p><b>Median</b> (this is the middle value when the data set is ordered from least to greatest) = 59 days</p> <p><b>Mode</b> (the number that occurs most often in the data set) = 56 days</p>	<p>☹️</p>

**Commercial Property – (Business, Regeneration & Planning OSP)**

Budget 2023/24 £'000	First Quarter Outturn £'000	End of Year Forecast £'000	Comments	Trend
(1,025,325)	(279,257)	(1,025,325)		☹️

Main measures of performance: **Occupied Council-owned Commercial Property**



Measure details	End of First Quarter Performance (vacant)	Comments	Trend
2022/23	95% (5%)	The target is 95%. 133/147 occupied as at the end June 2023.	☹️
2023/24	90% (10%)		

**Summary / Exception Reporting:**

**Finance data** - There are no other areas of particular concern other than those commented on above.

**The performance indicator trend data** shows that 2 of the 7 key indicators have improved and 5 have declined at the end of the first quarter 2023/24.

## **NBBC Strategic Risk Register Summary**

### **First Quarter 2023/24**

The total number of 'live' risks is now 18, as a new risk has been added (R26 - Non-compliance with Department of Work and Pensions (DWP) data use guidelines). At the end of June 2023, the breakdown according to net risk is:

- "Net red" 2 (11%)
- "Net amber" 5 (28%)
- "Net green" 11 (61%)

Therefore, 16 (89%) risks are deemed "satisfactorily managed".

Hence, the 'traffic light' reporting position is "Green".

The "net red" risks are:

- R1 - Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents
- R4 - Failure to maintain the economic vibrancy of the borough / town centres

### **Business, Regeneration and Planning OSP Risks**

There are three strategic risks within the remit of the panel. One is "net red", one is "net amber" and one is "net green". Details of these risks are shown below.



# NBBC Strategic Risk Register

Current Version: 20th July 2023

## **Business Regeneration and Planning OSP Risks**

## Risk Level Indicator Matrix and Descriptors

### Key

	<b>Green</b> (acceptable)
	<b>Amber</b> (tolerable)
	<b>Red</b> (unacceptable)

Likelihood

4	4	8	12	16
3	3	6	9	12
2	2	4	6	8
1	1	2	3	4
	1	2	3	4

Impact

### Likelihood

- 4: **Very High** – occurrence is most likely or has already happened and will do so again if control measures are not introduced
- 3: **High** – occurrence is anticipated within the next 12 months
- 2: **Significant** – occurrence is probable in the next 3 years
- 1: **Low** – foreseeable, but not probable in the next 3 years

	Level of Impact	Service Delivery	Financial / Legal	Reputation / Community
4	Major	<ul style="list-style-type: none"> <li>• A service delivery failure causes significant hardship to people for a period of 3 to 4 weeks or more or 1 week for anyone that is vulnerable, or failure to meet a nationally mandated deadline</li> <li>• Loss of major stakeholder/partner.</li> <li>• Adverse outcome of a serious regulatory enquiry</li> </ul>	<ul style="list-style-type: none"> <li>• Financial loss over £400,000</li> <li>• Serious risk of legal challenge</li> </ul>	<ul style="list-style-type: none"> <li>• Sustained adverse TV/radio coverage</li> <li>• Borough wide loss of public confidence</li> <li>• Major damage to local environment, health and economy</li> <li>• Multiple loss of life</li> </ul>
3	Serious	<ul style="list-style-type: none"> <li>• A service delivery failure causes significant hardship for a period of 2 to 3 weeks or 3 to 7 calendar days for vulnerable people</li> <li>• Formal regulatory inquiry</li> <li>• Loss of a key partner or other partners</li> </ul>	<ul style="list-style-type: none"> <li>• Financial loss between £200K and £399K</li> <li>• High risk of successful legal challenge</li> </ul>	<ul style="list-style-type: none"> <li>• Significant adverse coverage in national press or equivalent low national TV coverage</li> <li>• Serious damage to local environment, health and economy</li> <li>• Extensive or multiple injuries &amp;/or a fatality</li> </ul>
2	Moderate	<ul style="list-style-type: none"> <li>• A service delivery failure causes significant hardship for 1 to 2 weeks or 1 -2 calendar days for vulnerable people</li> <li>• Loss of a significant non-key partner</li> <li>• Legal concerns raised</li> <li>• Loss of employees has moderate effect on service provision</li> </ul>	<ul style="list-style-type: none"> <li>• Financial loss between £50K and £199K</li> <li>• Informal regulatory enquiry</li> </ul>	<ul style="list-style-type: none"> <li>• Significant adverse coverage in local press or regional TV</li> <li>• Large number of customer complaints</li> <li>• Moderate damage to local environment, health and economy</li> <li>• Moderate injuries to an individual</li> </ul>
1	Low	<ul style="list-style-type: none"> <li>• Disruption to services for up to 1 week</li> <li>• Minor legal implications</li> <li>• Loss of employees not significantly affecting service provision</li> </ul>	<ul style="list-style-type: none"> <li>• Financial loss up to £49K</li> </ul>	<ul style="list-style-type: none"> <li>• Minor adverse media coverage</li> <li>• Minor environmental, health and economy damage</li> <li>• Minor increase in number of customer complaints</li> <li>• One or more minor injuries to an individual</li> </ul>

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
<b>NET RED RISKS</b>							
R4	<p>Failure to maintain the economic vibrancy of the borough / town centres</p> <p>NOTE: See also R20, Pandemic – services, social and economic implications</p>	Very High / Major <b>(RED)</b>	<p>1. Non-constituent member of West Midlands Combined Authority (WMCA)</p> <p>2. Cross Border Delivery Partnership.</p> <p>3. Economic Development Strategy.</p> <p>4 Partnership working with Chamber of Commerce and Federation of Small Businesses (FSB) and others.</p>	<p>1,5,7,9: Strategic Director (F&amp;G)</p> <p>2,3,4, 6,7: Strategic Director (H&amp;CS)</p>	Very High / Major <b>(RED)</b>	<p>1and 5. Minutes of WMCA meetings</p> <p>2. Minutes of meetings of the partnership</p> <p>3. Cabinet report</p> <p>4. Minutes of partner meetings, FSB awards</p> <p>1 – 4. Papers relating to Economic Growth Programme Board</p>	Management Team / PH – B&R / BRP OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>5. Maintain “Invest Warwickshire” – website for available commercial property.</p> <p>6. Business Rates Local Discount scheme.</p> <p>7. Think Local First supporting local businesses.</p> <p>8. Transforming Nuneaton master plan.</p> <p>9. Employment land allocations in borough Plan.</p> <p>10. Government’s “Future High Streets” funding obtained.</p>	<p>8: Assistant Director (Regeneration)</p> <p>9: Assistant Director (Planning)</p> <p>10: Management Team</p>		<p>5. Website in place</p> <p>6. Policy in place</p> <p>7. Corporate Governance Group report</p> <p>8 . Plan in place</p> <p>9. Borough Plan in place.</p> <p>10. Programme Board / Town Deal Board minutes and Government returns.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			11. Letting and further development of former Co-Op building.	11: Management Team		11. Site development. Regular update reports to Cabinet.	
			12.. Delivery of Transforming Nuneaton master plan including “One Public Estate” grants.	12: Assistant Director (Regeneration)		12. Programme Board minutes.	
			13. “Towns Fund” Government funding obtained.	13: Strategic Director (H&CS)		13. Programme Board / Town Deal Board minutes and Government returns. Regular update reports to Cabinet.	
			14. Bedworth visioning document completed and Transforming Bedworth Group established.	14: Assistant Director (Economy)		14. Records in place.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			15. Procured strategic development partner for Abbey Street, Nuneaton.	15: Assistant Director (Regeneration)		15. Procurement and other programme management documentation	
			16. Appointed additional staff capacity for Nuneaton.	16. Strategic Director (E&T)		16. Staff in post / induction records.	
			17. Abbey Street development Phase 1 all approvals obtained and in progress.	17: Assistant Director (Regeneration)		17. Cabinet / Planning Committee minutes. Branding and Management Agreement (BAMA) for hotel development.	
			18. Local economic assessment completed.	18: Head of Economic Development and Communities		18. Assessment in place.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>19. "Levelling Up Fund" application, for Bedworth Physical Activity Hub approved and letter received confirming £14.95m funding. Project paused – awaiting review of funding.</p> <p>20. Sport England funding (£2 million secured).</p> <p><b><u>Planned:</u></b> 1. Development of Business Improvement District (BID) proposal.</p>	<p>19: Chief Executive / Strategic Director (PS)</p> <p>20: Strategic Director (PS)</p> <p>1. Assistant Director (Economy)</p>		<p>19. Fund-related documentation / formal agreement in place. Regular update reports to Cabinet.</p> <p>20. The council is an invited applicant for funding. Grant agreement. Regular update reports to Cabinet.</p> <p>1. Study in place.</p>	



<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			2. Formulate town centres action plan.	2: Strategic Director (H&CS)		2. Strategy in place.	
			3. Leisure Strategy and parks concept plans.	3: Strategic Director (PS)		3. Strategy and plans in place / Cabinet progress reports.	
			4. Phase 2 Abbey Street development approvals.	4: Assistant Director (Regeneration)		4. Cabinet / Planning Committee minutes.	
			5. Details of Vicarage Street regeneration scheme to be formally agreed with WCC.	5: Chief Executive		5. Cabinet reports.	
			6. UK Shared Prosperity Fund.	6: Strategic Director (H&CS)		6. Investment Plan, Cabinet reports and monitoring data.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
<b>NET AMBER RISKS</b>							
R8	Failure to deliver / refresh the key elements of "Building a Better Borough (BaBB)	Very High / Moderate <b>(AMBER)</b>	<p>1. Member training programme.</p> <p>2. Annual Development Reviews.</p> <p>3. Management Development training.</p> <p>4. Performance management framework.</p> <p>5. BaBB Delivery Plan.</p> <p>6. Monitor and utilise external funding opportunities.</p>	<p>1: Chief Executive</p> <p>2: Strategic Directors</p> <p>3.: Strategic Director (E&amp;T)</p> <p>4: Audit and Governance Manager</p> <p>5 - 7: Management Team</p>	High / Moderate <b>(AMBER)</b>	<p>1, 2 &amp; 3. Records of all formal Employee &amp; Member meetings and training.</p> <p>4 &amp; 5. Strategic Performance Report (monthly to management / quarterly to Overview and Scrutiny Panels).</p> <p>6. Capital Programme and Revenue Budgets.</p>	Management Team / PH - Leader and F&C / BRP OSP

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>7. Partnership working arrangements.</p> <p>8. On-going annual review of BaBB delivery plan.</p> <p>9. Medium Term Financial Plan.</p> <p>10. HRA Business Plan.</p> <p><b><u>Planned:</u></b></p> <p>1. Review and update Medium Term Financial Plan.</p> <p>2. Review and update HRA Business Plan.</p> <p>3. Periodic review of BaBB against external factors.</p>	<p>8: Audit and Governance Manager</p> <p>9: Strategic Director (F&amp;G)</p> <p>10: Strategic Director (H&amp;CS)</p> <p>3: Management Team/ Cabinet.</p>		<p>7. Partnership board meeting minutes.</p> <p>8. Current plan in place.</p> <p>9. Current plan in place / Cabinet reports.</p> <p>10. Current plan in place / Cabinet reports</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
<b>NET GREEN RISKS</b>							
R6	<p>Arson or an accidental fire in NBBC corporate buildings, General Purpose flats and Independent Living Complexes</p> <p>NOTE: Single council housing incidents do not constitute a strategic risk.</p>	Significant / Major <b>(AMBER)</b>	<p>1. Housing Fire Management Group (FMG).</p> <p>2. Regularly serviced fire detection &amp; alarm systems / fire extinguishers and appropriate Fire Risk Assessments (FRA) regularly reviewed.</p> <p>3. Quarterly Health &amp; Safety inspections give attention to fire risks.</p> <p>4. Annual Capital Fire Safety Work Programme in Housing Revenue account stock.</p>	<p>1: Strategic Director (H&amp;CS)</p> <p>2: Plant Maintenance / Energy Officer, Strategic Director (P&amp;S), Head of Health and Safety and Environmental Health</p> <p>3: Respective Strategic Directors.</p> <p>4: Assistant Director (Social Housing and Community Safety)</p>	Low / Major <b>(GREEN)</b>	<p>1. FMG meeting minutes. HASCOG reports.</p> <p>2. Service records, Fire extinguisher service records &amp; records of FRA outcomes. External report (review of arrangements).</p> <p>3. Quarterly Health &amp; Safety inspection records.</p> <p>4. Cabinet reports and Capital Projects Meeting Minutes.</p>	Management Team / PH – F&C, PH – H&C / HEH and BRP OSPs

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>5. Existing insurance policy documents.</p> <p>6. Liaison with Warwickshire Fire and Rescue Service Fire Prevention Team.</p> <p>7. External Wall Insulation specification reviewed.</p> <p>8. Internal audit of fire risk arrangements (completed February 2022).</p> <p>9. Maglock doors fitted to communal areas of Independent Living Complexes.</p>	<p>5: Audit and Governance Manager</p> <p>6: Head of Health and Safety (Housing)</p> <p>7: Strategic Director (H&amp;CS)</p> <p>8: Audit and Governance Manager</p> <p>9: Strategic Director (H&amp;CS)</p>		<p>5. Policy documents in place.</p> <p>6. E-mail records and meeting minutes / outcomes.</p> <p>7. Property records.</p> <p>8. Internal Audit report.</p> <p>9. Doors in place.</p>	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			10. Certified fire doors.	10: Assistant Director (Social Housing and Community Safety)		10. Certification in place.	
			11. Review of evacuation policy in complexes2020/21).	11: Strategic Director (H&CS)		11. Report in place.	
			12. Review of fire arrangements in Independent Living and General-Purpose flats (2020/21).	12: Strategic Director (H&CS) / Strategic Director (P&S)		12. Report in place.	
			13. Corporate review of Health and Safety arrangements (2020/21).	13: Strategic Director (P&S)		13. Report in place.	
			14. Town Hall fire prevention arrangements (including upgrade of door entry system).	14: Head of Safety and Environmental Health		14. Monitored action plan in place / Updates to Fire Services.	

<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p>15.External consultancy support to identify and manage fire safety issues.</p> <p>16. Implementation of housing white paper regulations related to fire detection and carbon monoxide detection systems.</p> <p>17. External risk audit report by insurers (Gallagher Bassett) February 2023.</p>	<p>15: Head of Health and Safety (Housing)</p> <p>16: Head of Health and Safety (Housing)</p> <p>17:Strategic Director (H&amp;CS) and Strategic Director (PS)</p>		<p>15. Consultant reports and monitored action plan.</p> <p>16. Detection systems in place.</p> <p>17.Action plan and MT minutes.</p>	

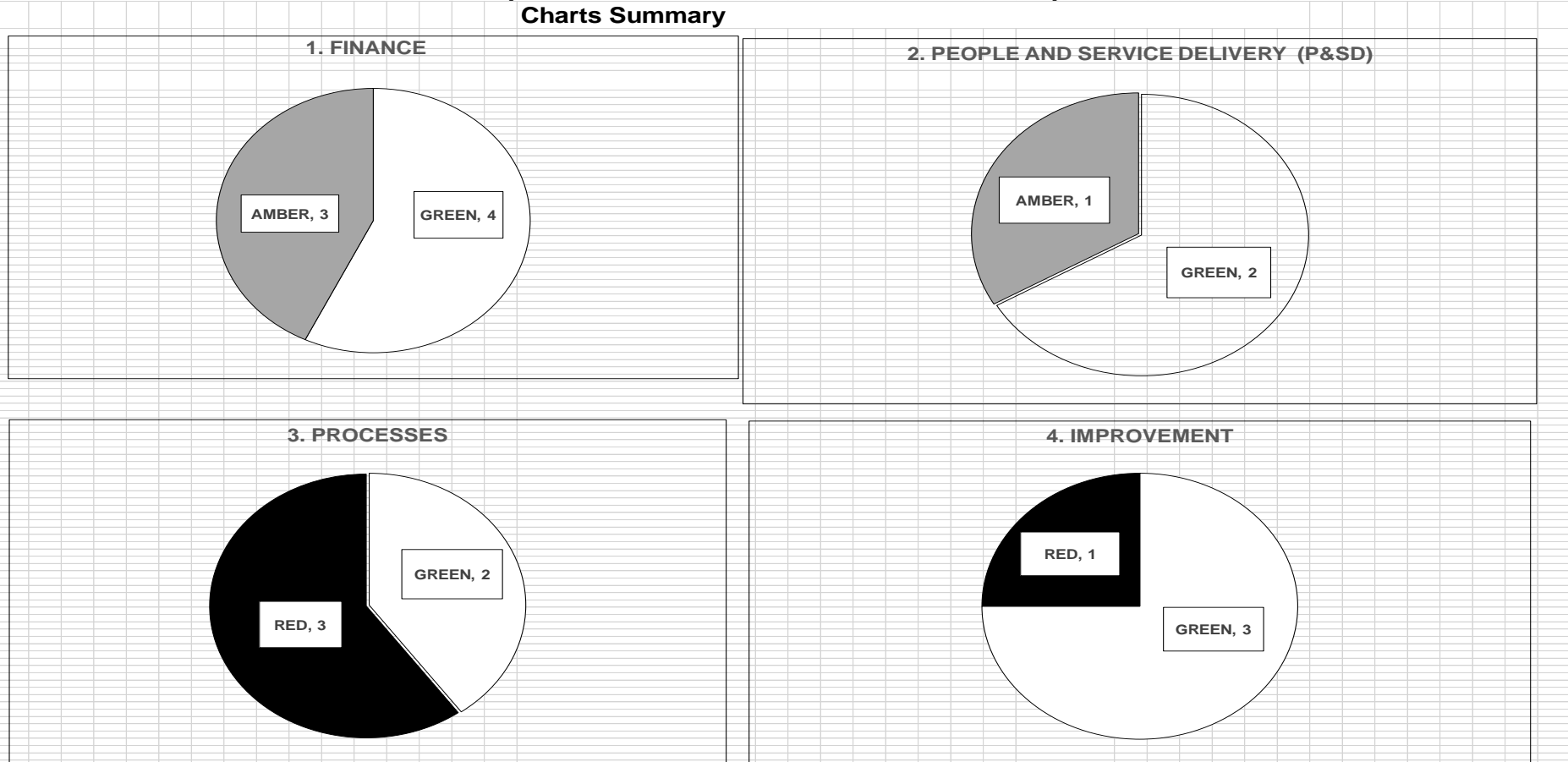
<u>Risk Ref</u>	<u>Risk Description</u>	<u>Gross Risk</u>	<u>Mitigation Control Existing / Ongoing</u>	<u>Mitigation Owner</u>	<u>Net Risk / Status</u>	<u>Sources of Assurance</u>	<u>Risk Owner / Portfolio (PH) / OSP</u>
			<p><b><u>Planned:</u></b></p> <p>1. On-going review of corporate assets.</p> <p>2. Implement Internal Audit report action plan.</p> <p>3. Act on appropriate recommendations arising from public enquiries (i.e., Grenfell Tower).</p> <p>4. Review and refresh Business Continuity Plans.</p>	<p>1: Management Team</p> <p>2: Head of Safety and Environmental Health</p> <p>3: Strategic Director (H&amp;CS)</p> <p>4: Respective Strategic Directors</p>			



**Strategic Performance Report – Executive Summary July 2023**

**(Data as at the end of June 2023)**

**Charts Summary**



RED AND AMBER MEASURES BY CATEGORY *		
CATEGORY	RED	AMBER
FINANCE	0	3
P & S D	0	1
PROCESSES	3	0
IMPROVEMENT	1	0

\* = see Executive Summary narrative (areas for improvement).

**Strategic Performance Report – Executive Summary July 2023**

**(Data as at the end of June 2023)**

**Positive Aspects**

- The percentage of waste recycled and composted is 35.67% (profiled target range is 34% - 41%) - normally reported a month in arrears of other data
- The percentage of invoices paid on time is 98.25% at the end of June - well within the target range of 95 – 100% and compared to 96.97% in June 2022
- Agency staff spend £252,088 as at the end of June compared to £266,726 at the end of June 2022:

General Fund	£ 213,607	85%
HRA	£ 38,481	15%
<b>Total</b>	<b>£ 252,088</b>	100%

This is netted against an estimated £478K salary underspend, creating a NET underspend of £226K across the general and HRA budgets.

	Underspend	Net Underspend
General Fund	- 245,936	- 32,329
HRA	- 232,528	- 194,047
<b>Total</b>	<b>- 478,464</b>	<b>- 226,376</b>

NOTE: This year a 5% pay award provision has been included in the budget. As such, any actual salary/agency spend figures have been increased by 5% to give a more realistic view of the underspend.

The top three cost areas are:

<b>DEVELOPMENT CONTROL APPLICATIONS</b>	£47,254
<b>FINANCE AND PROCUREMENT</b>	£47,102
<b>PLANNING AND PUBLIC PROTECTION</b>	£35,481
<b>TOTAL</b>	<b>£129,837 (52% of total agency spend)</b>

# Strategic Performance Report – Executive Summary July 2023

(Data as at the end of June 2023)

### Positive Aspects

- Building a Better Borough monitoring is 86% (71% last quarter) against the 80% target at the end of the first quarter
- Strategic Risk Register monitoring is 89% (88% last quarter) against the 80% target at the end of the first quarter

### Areas for Improvement

- **General Fund Revenue** is showing an overspend of approximately £422k compared to budget.

Increased costs for legal services within Environmental Protection of £19k which were not budgeted for. Housing and Communities are forecasting increased agency costs of £55k and reduced income for homelessness (£136k). Recycling income is reduced due to material prices plummeting (£340k) and increased contract costs from for kerbside recycling (£194k), both occurring after budget setting. There are also increased agency costs of £173k. However, there is a saving (£130k) within the recycling processing contract.

There are further savings due to increased planning applications (247k) and a saving within Elections as there is no election this year (£118k).

The overspend against budget is to be funded from earmarked reserves set aside for the ongoing impact of the pandemic and financial resilience.

- **General Fund Capital Programme** is currently forecasting an underspend variance of approximately £22m. The underspend is predicted due to Bedworth Physical Activity Hub being on hold at present. This situation will be monitored.
- Rent collection is 93.57% against the 95.78% target at the end of June 2023
- Processing of new benefits claims is 22.59 days (23.32 days last month) against the good performance benchmark of 22 days at the end of June
- Working days lost to short term sickness absence is 0.93 days per full time equivalent (FTE) against the profiled target of 0.87 days/FTE at the end of June

**Strategic Performance Report – Executive Summary July 2023**

**(Data as at the end of June 2023)**

**Areas for Improvement**

- Working days lost to long term sickness absence is 1.61 days per full time equivalent (FTE) against the profiled target of 1.31 days days/FTE at the end of June
- Short term return to work interview compliance is 78.24% within 3 days (67.37% last month). The average time to complete all interviews is 4.45 days (4.84 days last month).

**Breakdown of Short Term Return to Work Interview Compliance**

<b>DIRECTORATE</b>	<b>COMPLIANCE WITHIN 3 DAYS (ROLLING MONTHS)</b>	<b>DAYS TO COMPLETE ALL INTERVIEWS (ROLLING MONTHS)</b>
<b>Chief Executive</b>	<b>100%</b>	<b>0.23</b>
<b>Finance and Governance</b>	<b>74.08%</b>	<b>5.31</b>
<b>Economy and Transformation</b>	<b>57.14%</b>	<b>5.71</b>
<b>Housing and Community Safety</b>	<b>84.89%</b>	<b>2.11</b>
<b>Public Services</b>	<b>54.17%</b>	<b>6.02</b>

- Health and Safety Monitoring is 70% (80% last quarter) against the 80% target at the end of the first quarter – issues relate to: Asbestos (communal areas reinspection), recycling and refuse and cleansing monitoring targets not met and timely accident reporting (more than 10% are over the 10 day reporting target).

**NOTE**

There are 19 performance indicators within the Strategic Performance Report, reported by exception with performance being on or around target / good performance benchmark unless otherwise stated in this summary.

**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – June 2023 (Total of 34)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI512974830	04/05/2023	30/06/2023	41	Car Parks and Infrastructure
FI509320231	20/04/2023	09/06/2023	36	Licensing
FI506815714	11/04/2023	31/05/2023	36	Management
FI508975370	19/04/2023	07/06/2023	35	Elections
FI509092217	19/04/2023	06/06/2023	34	Environmental protection
FI523615547	13/06/2023		34	Human Resources
FI523350634	12/06/2023	27/07/2023	33	Legal
FI524169975	15/06/2023	28/07/2023	31	Benefits
FI518739379	24/05/2023	05/07/2023	30	Accounts
FI523986576	14/06/2023	25/07/2023	29	Council Property
FI506621979	11/04/2023	19/05/2023	28	Food and Health
FI520099966	30/05/2023	07/07/2023	28	Food and Health

**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – June 2023 (Total of 34)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI512620358	03/05/2023	09/06/2023	27	Licensing
FI510283592	24/04/2023	31/05/2023	27	Revenues
FI516991636	18/05/2023	23/06/2023	26	Revenues
FI522056685	07/06/2023	13/07/2023	26	Private Sector Housing
FI512627906	03/05/2023	07/06/2023	25	Environmental protection
FI521001275	02/06/2023	07/07/2023	25	Accounts
FI510729783	26/04/2023	31/05/2023	25	Revenues
FI520904270	02/06/2023	07/07/2023	25	Revenues
FI505090907	04/04/2023	09/05/2023	25	Management
FI508480242	17/04/2023	19/05/2023	24	Elections
FI511282082	27/04/2023	31/05/2023	24	Car Parks and Infrastructure
FI511031181	27/04/2023	30/05/2023	23	Economic development

**Appendix D - FOI / EIR Requests Outside 20 Day Response Timescale: April – June 2023 (Total of 34)**

Reference	Created	Completed	Days to complete / outstanding	Service Area
FI511399480	28/04/2023	31/05/2023	23	Revenues
FI520903668	02/06/2023	05/07/2023	23	Revenues
FI523902969	14/06/2023	17/07/2023	23	Private Sector Housing
FI522839788	09/06/2023	12/07/2023	23	Management
FI522193351	07/06/2023	07/07/2023	22	Revenues
FI527754368	29/06/2023		22	Revenues
FI519311395	26/05/2023	27/06/2023	22	Parks and Greenspace
FI508662322	18/04/2023	17/05/2023	21	Licensing
FI522644838	09/06/2023	10/07/2023	21	Property Services
FI521490241	05/06/2023	04/07/2023	21	Parks and Greenspace

**Appendix E - Complaints Outside 10 Day Response Timescale: April – June 2023 (Total of 50)**

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF527393029	28/06/2023	13/07/2023	11	Finance Revenues
CF511999880	01/05/2023	16/05/2023	11	Housing Property Services
CF510861626	26/04/2023	11/05/2023	11	Parks and Greenspace
CF522445076	08/06/2023	23/06/2023	11	Parks and Greenspace
CF523327399	12/06/2023	27/06/2023	11	Parks and Greenspace
CF507137998	12/04/2023	27/04/2023	11	Parks and Greenspace
CF511397805	28/04/2023	15/05/2023	11	Parks and Greenspace
CF511416090	28/04/2023	15/05/2023	11	Parks and Greenspace
CF520085619	30/05/2023	14/06/2023	11	Parks and Greenspace
CF518592820	24/05/2023	08/06/2023	11	Waste Management
CF512668929	03/05/2023	18/05/2023	11	Waste Management Recycling
CF518302079	23/05/2023	08/06/2023	12	Finance Accounts
CF516003041	15/05/2023	31/05/2023	12	Finance Revenues
CF522798038	09/06/2023	27/06/2023	12	Parks and Greenspace
CF522789591	09/06/2023	27/06/2023	12	Parks and Greenspace



**Appendix E - Complaints Outside 10 Day Response Timescale: April – June 2023 (Total of 50)**

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF520221609	31/05/2023	16/06/2023	12	Waste Management
CF527266235	27/06/2023	13/07/2023	12	Waste Management Recycling
CF508653430	18/04/2023	05/05/2023	13	Consumer Affairs Licensing
CF522351042	08/06/2023	27/06/2023	13	Parks and Greenspace
CF520012597	30/05/2023	16/06/2023	13	Waste Management
CF506443195	10/04/2023	28/04/2023	14	Town Centres and Markets
CF514621691	10/05/2023	30/05/2023	14	Housing HEART
CF507881879	14/04/2023	04/05/2023	14	Parks and Greenspace
CF522046138	07/06/2023	27/06/2023	14	Parks and Greenspace
CF516815991	17/05/2023	06/06/2023	14	Planning and Building Control
CF511119606	27/04/2023	17/05/2023	14	Waste Management
CF522349049	08/06/2023	29/06/2023	15	Housing Property Services
CF527553670	28/06/2023		15	Housing Property Services
CF519469384	27/05/2023	20/06/2023	16	Housing Landlord Services
CF523349663	12/06/2023	04/07/2023	16	Housing Property Services

**Appendix E - Complaints Outside 10 Day Response Timescale: April – June 2023 (Total of 50)**

Reference	Created	Responded	Days to complete / outstanding	Service Area
CF505526015	05/04/2023	27/04/2023	16	Parks and Greenspace
CF522136130	07/06/2023	29/06/2023	16	Waste Management
CF509646117	21/04/2023	16/05/2023	17	Housing Landlord Services
CF515228929	12/05/2023	06/06/2023	17	Housing Property Services
CF526786667	26/06/2023		17	Human Resources HR
CF505342603	05/04/2023	28/04/2023	17	Parks and Greenspace
CF526237596	23/06/2023		18	Parks and Greenspace
CF521316131	04/06/2023	29/06/2023	18	Waste Management
CF505240454	05/04/2023	02/05/2023	19	Housing Property Services
CF508626496	18/04/2023	15/05/2023	19	Parks and Greenspace
CF520873722	02/06/2023	29/06/2023	19	Waste Management Recycling
CF509101505	19/04/2023	18/05/2023	21	Finance Revenues
CF517144584	18/05/2023	16/06/2023	21	Waste Management Recycling
CF520647077	01/06/2023	05/07/2023	24	Waste Management
CF520954318	02/06/2023	06/07/2023	24	Waste Management Recycling

**Appendix E - Complaints Outside 10 Day Response Timescale: April – June 2023 (Total of 50)**

<b>Reference</b>	<b>Created</b>	<b>Responded</b>	<b>Days to complete / outstanding</b>	<b>Service Area</b>
CF523956990	14/06/2023		25	Parks and Greenspace
CF506715351	11/04/2023	18/05/2023	27	Planning and Building Control
CF516912153	18/05/2023	29/06/2023	30	Housing Property Services
CF514225605	09/05/2023	21/06/2023	31	Housing Property Services
CF512253615	02/05/2023	03/07/2023	44	Waste Management

**Finance Outturn 2022/23**

The outturn position for 2022/23 is now completed and was reported to Cabinet on 26<sup>th</sup> July 2023. This appendix gives information for the panel to review and any further detail required can be located in the Cabinet report. If there are any specific queries that are not covered within the Cabinet report, please email the Strategic Director – Finance & Governance.

**Housing Revenue Account**

	2022/23	2022/23	2022/23
	£000	£000	£000
<b><u>Expenditure</u></b>			
Supervision & Management (General)	6,568	5,517	(1,051)
Supervision & Management (Special)	3,397	3,591	194
Repairs & Maintenance	5,581	6,059	478
Depreciation	8,724	8,681	(43)
Capital Expenditure	2,297	3,023	726
Interest Payable	1,945	1,950	5
<b>Total Expenditure</b>	<b>28,512</b>	<b>28,821</b>	<b>309</b>
<b><u>Income</u></b>			
Dwellings Rent Income	(24,244)	(24,360)	(116)
Interest Receivable	(37)	-	37
Non Dwelling Rent Income	(584)	(519)	65
Other Income (Services & Facilities)	(2,086)	(2,192)	(106)
<b>Total Income</b>	<b>(26,950)</b>	<b>(27,070)</b>	<b>(121)</b>
<b>NET HRA Expenditure</b>	<b>1,563</b>	<b>1,751</b>	<b>188</b>
<b><u>Adjustments</u></b>			
Voluntary Contributions to Major Repairs Reserve	0	0	-
Transfers to/(from) Earmarked Reserves	(275)	0	275
<b>Total Adjustments</b>	<b>(275)</b>	<b>-</b>	<b>275</b>
<b>Net HRA</b>	<b>1,288</b>	<b>1,751</b>	<b>463</b>

**Finance Outturn 2022/23****Housing Revenue Account - Variances**

<b>HRA Key Variances 2022/23</b>	<b>£0</b>
<b>Overspends/ Under-recovery of income</b>	
Additional contractor costs due to inflation and material price increases	463
Increased utilities charges	238
Increased costs for transport	128
Compensation payments	59
Reduced Garage rents	58
Reduced Hostel rents	48
Increased cost of borrowing/reduction in investment income due to funding the repayment of £8.5m loans in year	42
Net other minor income variances	22
<b>Subtotal</b>	<b>1,058</b>
<b>Underspends/ Over-recovery of income</b>	
Salary underspends across HRA (net of agency spend)	-359
Consultancy budget underspends as works deferred	-316
Reduction in Bad Debt Provision	-180
Decarbonisation project work delayed due to capacity	-165
Increased Dwellings rent	-164
Increased service charge income	-124
Reduced cost of legal services & court costs	-73
Materials savings within repairs service	-53
Reduced tenant liaison costs - STAR survey completed	-52
Reduced hostel management costs	-35
Reduced council tax cost for voids	-23
Reduced Insurance Claims	-15
Net other minor expenditure variances	-13
<b>Subtotal</b>	<b>-</b>
<b>Capital Financing Items</b>	
Reduced depreciation charges ( <i>depreciation charges are contributed to the Major Repairs Reserve and are ring-fenced for capital spend</i> )	-43
Increased capital expenditure financed by HRA revenue due to a catch up from previous years slippage	726
<b>Subtotal</b>	<b>683</b>
Reduced contribution from Earmarked Reserves	294
<b>Net Variance</b>	<b>463</b>

**Finance Outturn 2022/23****General Fund Outturn**

	2022/23 £000	2022/23 £000	2022/23 £000
<b>Portfolio Analysis:</b>			
Business & Regeneration	1,427	1,325	(102)
Finance & Corporate	4,059	4,978	919
Health & Environment	3,016	3,026	10
Housing & Communities	1,177	1,375	198
Planning & Regulation	(391)	(563)	(172)
Public Services	8,103	7,860	(243)
<b>Portfolio Total</b>	<b>17,391</b>	<b>18,001</b>	<b>610</b>
Central Provisions	335	899	564
Depreciation & Impairment	(3,097)	(3,097)	-
Transfers To/(From) Reserves	(3,244)	(3,065)	179
Financing Of Capital Expenditure	1,259	947	(312)
PWLB Premiums & Discounts	21	21	-
Investment Income	(460)	(1,082)	(622)
Minimum Revenue Provision	536	536	-
External Interest Paid	438	467	29
<b>Council Net Expenditure</b>	<b>13,179</b>	<b>13,627</b>	<b>448</b>
<b>Financed by:</b>			
NBBC Council Tax Precept	(9,744)	(9,744)	-
New Homes Bonus	(644)	(645)	(1)
Other Government Grants	(420)	(423)	(3)
NBBC Share of Council Tax Surplus	(18)	(50)	(32)
Business Rates Retention	(2,354)	(2,765)	(411)
<b>Total Funding</b>	<b>(13,180)</b>	<b>(13,627)</b>	<b>(447)</b>
<b>2022/23 Transfer from/ (to) General Fund Balances</b>	<b>(1)</b>	<b>(0)</b>	<b>1</b>

**Finance Outturn 2022/23**

**General Fund Variances**

<b>General Fund Variances</b>	<b>£'000</b>
Losses in housing benefit subsidy due to huge cost of temporary accommodation	669
Reduced cost recovery of homelessness	403
Reduced income for car parking and the bus depot	378
Loss in fee income across services, most of which is the Civic Hall due to vacation of the NHS	189
Increased agency and employment costs for service delivery	166
Increased cost of transport for refuse	160
Reductions in commercial rents and markets/street trading income	156
Increased utility costs	137
Increased audit fees for the external audit of 2020/21 accounts	96
Increased consultancy costs offset mainly by funding through earmarked reserves or additional income	86
Increased cost of general cost of services both operational and support	82
Increased cost of new supply and replacement bins	75
An increase in transaction costs for credit cards and banking	59
Increased insurance costs	44
Increased cost for Elections printing and postage	38
Delayed transfer of community centres - budget savings not achieved	29

**Finance Outturn 2022/23****General Fund Variances** (continued)

<b>Increased Costs / Losses in Income</b>	<b>2,767</b>
Drawdown of reserves for specific service overspends and losses in income reported in year	-822
Increased planning application income	-388
Increased grant income mainly for economic development projects and homelessness	-384
Increase in Recycling income partially offset by marginal increases in contractual costs	-337
Increase in income from community recreation partially offset by contractual costs	-148
Reduced NNDR charges mainly within commercial properties	-78
<b>Savings / Increases in Income</b>	<b>-2,157</b>
<b>Net Portfolio Variance</b>	<b>610</b>
Increased contribution overall to bad debt provision after prudent review	564
Reduced Earmarked Reserve contribution plus reduced capital funding	-133
Increased funding mainly due to lower NNDR pooling payment	-447
Increased investment income partially offset by interest costs	-593
<b>Net Variance</b>	<b>1</b>



**Nuneaton and Bedworth Borough Council**

FORWARD PLAN SHOWING THE KEY DECISIONS THAT WILL BE MADE IN THE 4 MONTHS BEGINNING 1<sup>ST</sup> NOVEMBER 2023 AND EXEMPT INFORMATION DECISIONS THAT ARE TO BE MADE DURING NOVEMBER, 2023.

The table below shows the likely date the listed key decisions will be made and by whom and also lists the subject of decisions to be made under Exempt Information rules. Please contact the officer mentioned in the seventh column if you wish to know:-

- ◆ the groups or organisations whom the decision maker will consult before making the decision;
- ◆ how such consultation will be undertaken;
- ◆ what documents the decision maker will consider in making that decision; or
- ◆ how, and by when, you can make any representations about the proposed decision.

Items highlighted in **yellow** are new or amended items for this publication.

<b>Date entered:</b>	<b>Item - Description</b>	<b>Committee</b>	<b>In Private Session</b>	<b>Reason for Item being Considered in Private Session</b>	<b>Date</b>	<b>Report Author</b>	<b>Person Responsible</b>	<b>Cabinet Portfolio</b>	<b>OSP</b>
30/09/20	<b>Local Government Devolution</b>	Cabinet	No		November 2023	<b>Brent Davis</b> ☎02476 376347	<b>Brent Davis</b> ☎02476376347	Business & Regeneration	Business, Regen & Planning
22/08/22	<b>Johnson Road, Bedworth – Housing Development / Community Use proposal</b>	Cabinet	No		<b>February 2024</b>	<b>Katie Memetovi c-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Service

21/02/23	<b>General Fund Budget Monitoring Q2</b>	Cabinet	No		November 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>HRA Budget Monitoring Q2</b>	Cabinet	No		November 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>Capital Monitoring Q2</b>	Cabinet	No		November 2023	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>General Fund Budget 2024/25</b>	Cabinet	No		February 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>HRA Budget 2024/25</b>	Cabinet	No		February 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>Treasury Strategy 2024/25</b>	Cabinet	No		February 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services

21/02/23	<b>General Fund Budget Monitoring Q3</b>	Cabinet	No		March 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>HRA Budget Monitoring Q3</b>	Cabinet	No		March 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
21/02/23	<b>Capital Monitoring Q3</b>	Cabinet	No		March 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
31/03/23	<b>Parks &amp; Green Spaces Strategy</b>	Cabinet	No		January 2024	<b>David Truslove</b> ☎02476 376569	<b>Kevin Hollis</b> ☎02476 376143	Public Services	Finance and Public Services
31/07/23	<b>Local Levelling Up Plan</b>	Cabinet	No		November 2023	<b>Tom Shardlow</b> ☎02476 376004	<b>Tom Shardlow</b> ☎02476 376004	Business & Regeneration	Business, Regen & Planning
31/05/23	<b>Shared Revenues and Benefits End of Year Printing/Postage Delivery Service contract</b>	Cabinet	No		November 2023	<b>Jade Fuller/Katie Hines</b> ☎0247637 6165	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance & Public Service

31/05/23	<b>Share Enforcement Agency Contract</b>	Cabinet	No		December 2023	<b>Jade Fuller</b> ☎0247637 6165	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance & Public Service
31/05/23	<b>Markets Review</b>	Cabinet	No		November 2023	<b>Jonathan White</b> ☎02476 376549	<b>Tom Shardlow</b> ☎02476 376004	Business & Regeneration	Business, Regen & Planning
31/05/23	<b>Capital Strategy and Asset Management Plan</b>	Cabinet	No		November 2023	<b>Jonathan White</b> ☎02476 376549	<b>Tom Shardlow</b> ☎02476 376004	Business & Regeneration	Business, Regen & Planning
31/05/23	<b>Polling District and Polling Place Review</b>	Cabinet/Council	No		November 2023	<b>Martyn Harris</b> ☎02476 376218	<b>Brent Davis</b> ☎02476376347	Finance and Corporate	Finance & Public Service
30/06/23	<b>Housing &amp; Homelessness Strategy 2024-2029</b>	Cabinet	No		March 2024	<b>Jane Grant</b> ☎02476 376483	<b>Dawn Dawson</b> ☎02476376408	Housing and Communities	Housing, Env & Health
30/06/23	<b>Bedworth Civic Hall - Update</b>	Cabinet	No		November 2023	<b>Katie Memetovic-Bye</b> ☎02476 376147	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Services

30/06/23	<b>Borough Plan Approval for Submission of Examination (Reg 20 stage)</b>	Cabinet/Council	No		December 2023	<b>Maria Bailey</b> ☎02476 376144	<b>Kevin Hollis</b> ☎02476376143	Planning and Regulation	Business, Regen & Planning
31/07/23	<b>General Fund Revenue Outturn 2023/24</b>	Cabinet	No		July 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	<b>HRA Revenue Outturn 2023/24</b>	Cabinet	No		July 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	<b>Capital Outturn 2023/24</b>	Cabinet	No		July 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	<b>Collection Fund 2023/24</b>	Cabinet	No		July 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
31/07/23	<b>Treasury Annual Report 2023/24</b>	Cabinet	No		July 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services

07/08/23	<b>Co-Mingled, New refuse collection Routes and New MRF (recycling)</b>	Cabinet	No		February 2024	<b>Glen McGrandle</b> ☎02476 376049	<b>Kevin Hollis</b> ☎02476376143	Public Services	Finance and Public Services
31/08/23	<b>NABCEL Consultancy Agreement Via Teckel</b>	Cabinet	No		October 2023	<b>Matthew Byrne</b> ☎02476 376015	<b>Dawn Dawson</b> ☎02476376408	Housing and Communities	Housing, Env, & Health
31/08/23	<b>Warwickshire Serious Violence Duty – Updated Strategy</b>	Cabinet	No		November 2023	<b>Nicola Botterill</b> ☎02476 376523	<b>Dawn Dawson</b> ☎02476376408	Housing and Communities	Housing, Env, & Health
31/08/23	<b>Permit to Works Policy</b>	Cabinet	No		November 2023	<b>Jen Hawkins</b> 024 7637 6031	<b>Dawn Dawson</b> 024 7637 6408	Housing & Communities	Housing, Env & Health
25/09/23	<b>General Fund Budget Monitoring Q1</b>	Cabinet	No		September 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services
25/09/23	<b>HRA Budget Monitoring Q1</b>	Cabinet	No		September 2024	<b>Victoria Summerfield</b> ☎02476 376002	<b>Victoria Summerfield</b> ☎02476376002	Finance and Corporate	Finance and Public Services

25/09/23	Capital Monitoring Q1	Cabinet	No		September 2024	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services
25/09/23	Bedworth Physical Activity Hub Update	Cabinet	No		January/February 2024	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services
30/09/23	Infrastructure Funding Statement	Cabinet	No		November 2023	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning & Regulation	Business, Regen & Planning
30/09/23	Article 4 Directions	Cabinet & Council	No		February 2024	Maria Bailey ☎02476 376144	Kevin Hollis ☎02476376143	Planning & Regulation	Business, Regen & Planning
30/09/23	Leisure Decarbonisation Submission	Cabinet	No		November 2023	Katie Memetovic-Bye ☎02476 376147	Kevin Hollis ☎02476376143	Public Services	Finance and Public Services
30/09/23	Draft General Fund and HRA Budget	Cabinet	No		November 2023	Victoria Summerfield ☎02476 376002	Victoria Summerfield ☎02476376002	Finance and Corporate	Finance and Public Services

<b>Cabinet – Exempt Items</b>									
<b>Date entered:</b>	<b>Item - Description</b>	<b>Committee</b>	<b>In Private Session</b>	<b>Reason for Item being Considered in Private Session</b>	<b>Date</b>	<b>Report Author</b>	<b>Person Responsible</b>	<b>Cabinet Portfolio</b>	<b>OSP</b>
06/05/22	<b>Regeneration Projects Update</b>	Cabinet	Yes	The report will contain information relating to the financial or business affairs of any particular person (including the Authority holding the information)	November 2023	<b>Les Snowdon</b> ☎02476 376249	<b>Tom Shardlow</b> ☎02476 376004	Business & Regeneration	Business, Regen & Planning

<b>Individual Cabinet Member Decisions</b>									
<b>Date entered:</b>	<b>Item - Description</b>	<b>Portfolio Holder</b>	<b>In Private Session</b>	<b>Reason for Item being Considered in Private Session</b>	<b>Date</b>	<b>Report Author</b>	<b>Person Responsible</b>	<b>OSP</b>	
02/05/23	<b>Housing Financial Assistance Policy</b>	Housing and Communities	No		November 2023	<b>Paul Coopey</b> ☎0247637 6400	<b>Dawn Dawson</b> ☎02476376408	Housing, Env and Health	



Individual Cabinet Member Decisions – Exempt Items									
	None								

Officer Decisions									
Date entered:	Item - Description	Directorate	In Private Session	Reason for Item being Considered in Private Session	Date	Report Author	Person Responsible	Cabinet Portfolio	OSP
	None								
Officer Decisions – Exempt Items									

The Cabinet Members are:

- Business and Regeneration (Leader) - Councillor K. Wilson
- Housing and Communities (Deputy Leader) - Councillor C. Golby
- Finance and Corporate - Councillor S. Croft
- Public Services - Councillor S. Markham
- Planning and Regulation - Councillor R. Smith
- Health and Environment - Councillor J. Gutteridge

Observer:

- Leader of the Main Opposition Group - Councillor C. Watkins

Dated: 30<sup>th</sup> September, 2023

Signed: K. Wilson (Leader of the Council)

## Business, Regeneration and Planning Overview and Scrutiny Panel – Work Programme 2023/24

## Agenda Item 12

Meeting dates: 6<sup>th</sup> July 2023, 19<sup>th</sup> October 2023, 7<sup>th</sup> December 2023, 8<sup>th</sup> February 2024, 25<sup>th</sup> April 2024

Date Added	Lead Officer	Title	Description	Scrutiny/ Overview	Proposed Committee Date	Include in 2024/25 Work Programme	On Agenda 2023/2024
	Steve Gore	Integrated Performance Report	Quarterly Benchmarking Report		6 <sup>th</sup> July 2023 19 <sup>th</sup> Oct 2023 8 <sup>th</sup> February '24 25 <sup>th</sup> April 2024	Yes	Yes
April 2017		Local Enterprise Partnership	Annual report of activities in NBBC of the CWLEP		July 2023	No	Yes
	Jonathan White	Town Centres Update	Update on footfall, events and parking		July 2023	Yes	Yes
June 2022	Abu Malek/ Andrew Snowden	PSPO review	Update on the effectiveness of the current PSPOs	Overview	October 2023		Yes
	Glenn Hooper	Lilypad Fountain	Update on the lilypad Fountain, including costs and replacement seating		October 2023		Yes
April 2016 Ongoing	Abu Malek/ Les Snowden/ Tom Hobbs	Town Centre Development and Project Update	To provide an update for Members on the current progress being made with the Town Centre Development and the progress on Abbey Street and Vicarage Street projects. Also, any other future proposed redevelopment in the Town Centres	Performance Monitoring	December 2023		
June 2022	Abu Malek/ Dawn Dawson/ Les Snowden/ Tom Hobbs	Regeneration in Bedworth Town Centre	To provide members with an update on the regeneration efforts in Bedworth	Performance Monitoring	December 2023		
October 2022	Jonathan White	Christmas and Markets	To provide members with an update on the markets, footfall and Christmas	Update	December 2023		
June 2022	Maria Bailey/ Jacqui Padbury	Monitoring delivery of the Borough Plan and consideration of	A yearly monitoring report including details of spend of Section 106 monies and biodiversity net gain within and external to the sites.	Overview	February 2024		

		the data around the land supply targets.					
2015/16	Les Snowden	Council Owned Land and Leases	Select Committees request for further work to be undertaken regarding the land that the Council holds and the Leases in place with a view to increasing income through sales/lettings.	Scrutiny	February 2024		