

Enquiries to: Kelly Baxter
Direct Dial: 024 7637 6619
Direct Email:

member.services@nuneatonandbedworth.gov.uk

Date: 29th November, 2022

Dear Sir/Madam,

A meeting of the **CABINET** will be held in the Council Chamber, Town Hall, Nuneaton, on **Wednesday, 7th December, 2022** at **6.00 p.m.**

The public can follow the decision making online:-
www.nuneatonandbedworth.gov.uk/virtual-meeting.

Please note that meetings are recorded for future broadcast.

Yours faithfully,

BRENT DAVIS

Chief Executive

To: Members of Cabinet

Councillor K. Wilson (Leader of the Council and Business and Regeneration)
Councillor C. Golby (Deputy Leader and Housing and Communities)
Councillor S. Croft (Finance and Corporate)
Councillor S. Markham (Public Services)
Councillor R. Smith (Planning and Regulation)
Councillor J. Gutteridge (Health and Environment)

Also invited:

Councillor C. Watkins (Leader of the Main Opposition Group and Observer)

AGENDA

PART I

PUBLIC BUSINESS

1. EVACUATION PROCEDURE

A fire drill is not expected, so if the alarm sounds, please evacuate the building quickly and calmly. Please use the stairs and do not use the lifts. Once out of the building, please gather outside Lloyds Bank on the opposite side of the road.

Exit by the door by which you entered the room or by the fire exits which are clearly indicated by the standard green fire exit signs.

If you need any assistance in evacuating the building, please make yourself known to a member of staff.

Please also make sure all your mobile phones are turned off or set to silent.

I would also advise that all or part of the meeting will be recorded for future broadcast.

2. APOLOGIES - To receive apologies for absence from the meeting.

3. DECLARATIONS OF INTEREST

To receive declarations of Disclosable Pecuniary and Other Interests, in accordance with the Members' Code of Conduct.

Declaring interests at meetings

If there is any item of business to be discussed at the meeting in which you have a disclosable pecuniary interest or non-pecuniary interest (Other Interests), you must declare the interest appropriately at the start of the meeting or as soon as you become aware that you have an interest.

Arrangements have been made for interests that are declared regularly by members to be appended to the agenda (**Page 6**). Any interest noted in the Schedule at the back of the agenda papers will be deemed to have been declared and will be minuted as such by the Committee Services Officer. As a general rule, there will, therefore, be no need for those Members to declare those interests as set out in the schedule.

There are, however, TWO EXCEPTIONS to the general rule:

1. When the interest amounts to a Disclosable Pecuniary Interest that is engaged in connection with any item on the agenda and the member feels that the interest is such that they must leave the room. Prior to leaving the room, the member must inform the meeting that they are doing so, to ensure that it is recorded in the minutes.

2. Where a dispensation has been granted to vote and/or speak on an item where there is a Disclosable Pecuniary Interest, but it is not referred to in the Schedule (where for example, the dispensation was granted by the Monitoring Officer immediately prior to the meeting). The existence and nature of the dispensation needs to be recorded in the minutes and will, therefore, have to be disclosed at an appropriate time to the meeting.

Note: Following the adoption of the new Code of Conduct, Members are reminded that they should declare the existence and nature of their personal interests at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is a Disclosable Pecuniary or a Deemed Disclosable Pecuniary Interest, the Member must withdraw from the room.

Where a Member has a Disclosable Pecuniary Interest but has received a dispensation from Audit and Standards Committee, that Member may vote and/or speak on the matter (as the case may be) and must disclose the existence of the dispensation and any restrictions placed on it at the time the interest is declared.

Where a Member has a Deemed Disclosable Interest as defined in the Code of Conduct, the Member may address the meeting as a member of the public as set out in the Code.

Note: Council Procedure Rules require Members with Disclosable Pecuniary Interests to withdraw from the meeting unless a dispensation allows them to remain to vote and/or speak on the business giving rise to the interest.

Where a Member has a Deemed Disclosable Interest, the Council's Code of Conduct permits public speaking on the item, after which the Member is required by Council Procedure Rules to withdraw from the meeting.

4. MINUTES - To confirm the minutes of the Cabinet meeting held on the 9th November, 2022 **(Page 9)**
5. PUBLIC CONSULTATION – Members of the Public will be given the opportunity to speak on specific agenda items if notice has been received.
6. TRANSFORMING NUNEATON AND TRANSFORMING BEDWORTH GOVERNANCE ARRANGEMENTS – report of the Director – Housing and Regeneration attached **(Page 19)**
7. REVENUE BUDGET 2023/24– report of the Director – Finance and Enterprise attached **(Page 27)**
8. APPROVAL OF INFRASTRUCTURE FUNDING STATEMENT (IFS) – report of the Director – Planning and Regulation attached **(Page 38)**
9. PROPERTY DEVELOPER WHEELED BIN AND COST ADOPTION UPDATE – report of the Director – Public Services attached **(Page 43)**
10. KERESLEY COMMUNITY CENTRE a report of the Deputy Chief Executive, Director - Customer Services and Corporate attached **(Page 55)**

11. STRATEGIC PERFORMANCE REPORT a report of the Governance, Risk Management and Performance Officer attached (**Page 62**)
12. RECOMMENDATIONS FROM OVERVIEW AND SCRUTINY PANELS –
 - a) Finance and Public Services OSP – 17th November 2022

At its meeting the panel considered The Re-opening of the Civic Hall report which was submitted to Cabinet on Wednesday 12th October 2022 and was subsequently ‘called in’ and referred to the above meeting. At the meeting a further update report was included in the agenda (Link to report: [Agendas, reports and minutes | Nuneaton & Bedworth \(nuneatonandbedworth.gov.uk\)](https://nuneatonandbedworth.gov.uk/agendas-reports-and-minutes)) from the Director – Public Services and after debate a recommendation to Cabinet was proposed as follows:

 - i) The Bedworth Civic Hall be not re-opened at this time due to the financial constraints placed upon the Council; and
 - ii) The lease with the Bedworth Arts Centre be honoured subject to any consequential changes required arising from the decision not to re-open the Civic Hall at this time, to be agreed by the Director – Public Services in consultation with the Cabinet Member for Public Services.
13. ANY OTHER ITEMS - which in the opinion of the Chair of the meeting should be considered as a matter of urgency because of special circumstances (which must be specified).
14. EXCLUSION OF PUBLIC AND PRESS

RECOMMENDED that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 1 and 3 of Part I of Schedule 12A to the Act.
15. BUILDING MERCHANT PROVISION: HOUSING REVENUE ACCOUNT – report of the Director – Housing and Regeneration
16. VEHICLE REPLACEMENT PROCUREMENT a report of the Director – Housing and Regeneration

Nuneaton and Bedworth Borough Council

Building A Better Borough

Nuneaton and Bedworth 2032: working in partnership, restoring pride in our borough

AIM 1: LIVE

We want to make our borough a place where our residents enjoy living and in which others choose to make their home.

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Priority 3: Sponsor a sustainable green approach

Priority 4: Prioritise community safety and empowerment

AIM 2: WORK

Using our prime location within the national road and rail networks and responding to the needs of private companies, we want to make our borough a place in which businesses choose to locate and where our residents enjoy a range of employment options.

Priority 1: Grow a strong and inclusive economy

Priority 2: Champion education and skills

Priority 3: Embrace new and emerging technology

Priority 4: Support local businesses

AIM 3: VISIT

Taking advantage of our open green spaces, our heritage, and our location within the West Midlands, we want our borough to be a vibrant destination for residents and visitors alike. A place where people and families want to spend time relaxing, socialising and taking part in leisure and cultural activities.

Priority 1: Create vibrant and diverse town centres

Priority 2: Stimulate regeneration

Priority 3: Celebrate and promote our heritage

Priority 4: Improve the physical environment

Cabinet - Schedule of Declarations of Interests – 2022/2023

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	S. Croft	Employed at Holland & Barrett Retail Ltd	Treasurer of the Conservative Association Member of the following Outside Bodies: <ul style="list-style-type: none"> • Champion for Safeguarding (Children and Adults) • Local Government Superannuation Scheme Consultative Board West Midlands Employers	
	C. Golby		Member of Warwickshire County Council Membership of Other Bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Safer and Stronger Communities Partnership • Nuneaton and Bedworth Community Enterprises Ltd. • Nuneaton and Bedworth Home Improvement Agency • Safer Warwickshire Partnership Board • Warwickshire Housing and Support Partnership • Warwickshire Police and Crime Panel • George Eliot Hospital 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<p>NHS Trust – Public/User Board</p> <ul style="list-style-type: none"> • George Eliot Hospital NHS Foundation Trust Governors • District Leaders (substitute) • Local Enterprise Partnership (substitute) • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee (substitute) 	
	J. Gutteridge		<p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> • Warwickshire Health and Wellbeing Board • Age UK (Warwickshire Branch) • Committee of Management of Hartshill and Nuneaton Recreation Ground • West Midlands Combined Authority Wellbeing Board <p>Member of NABCEL</p>	
	S. Markham	County Councillor – W.C.C.	<p>Governor at Ash Green School</p> <p>Member of the following Outside Bodies:</p> <ul style="list-style-type: none"> • Nuneaton and Bedworth Sports Forum • Warwickshire Direct Partnership • Warwickshire Waste Partnership • Sherbourne Asset Co Shareholder Committee 	
	R. Smith		<p>Chairman of Volunteer Friends, Bulkington; Trustee of Bulkington Sports and Social Club;</p> <p>Member of the following Outside Bodies:</p> <ul style="list-style-type: none"> • A5 Member Partnership; • PATROL (Parking and Traffic Regulation Outside of London) Joint Committee; • Building Control Partnership Steering Group • Bulkington Village Community and Conference Centre • Representative on the Nuneaton and Bedworth 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Older Peoples Forum <ul style="list-style-type: none"> • West Midlands Combined Authority and Land Delivery Board 	
	K.D. Wilson	Acting Delivery Manager, Nuneaton and Warwick County Courts, HMCTS, Warwickshire Justice Centre, Nuneaton	Deputy Chairman – Nuneaton Conservative Association Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL) • Coventry, Warwickshire and Hinckley & Bosworth Joint Committee • District Council Network • Local Government Association • Director of Coventry and Warwickshire Local Enterprise Partnership Ltd (CWLEP) • West Midlands Combined Authority 	

NUNEATON AND BEDWORTH BOROUGH COUNCIL

CABINET

9th November 2022

A meeting of Cabinet was held on Wednesday 9th November 2022 in the Council Chamber which was recorded and live streamed.

Present

Councillor K. Wilson (Leader and Business and Regeneration (Chair))
Councillor S. Croft (Finance and Corporate)
Councillor J. Gutteridge (Health and Environment)
Councillor S. Markham (Public Services)
Councillor R. Smith (Planning and Regulation)

CB55 Apologies

Apologies were received for Councillor C. Golby (Deputy Leader and Housing and Communities)

CB56 Declarations of Interest

RESOLVED that the Declarations of Interest for this meeting are as set out in the Schedule attached to these minutes.

CB57 Minutes

RESOLVED that the minutes of the Cabinet meeting held on 12th October 2022, be approved, and signed by the Chair.

CB58 Expression of Interest – Bedworth Civic Hall

The Director – Public Services submitted a report to cabinet seeking approval for the Council to seek ‘Expressions of Interest’ from suitable interested parties for the potential future operation and management of the Bedworth Civic Hall.

RESOLVED that

- a) the ‘Expressions of Interest’ be sought from suitable interested parties for the potential future operation and management of the Bedworth Civic Hall; and
- b) the deadline date for submission be extended to the 30th January 2022

Speakers:

Sam Margrave
Jeanne Newitt
Bradley Ellis
Daniel Bromage
Joanne Browning
Wendy Snell
Rachel Hardy
Steven Young
Janet Battersbee
Councillor Keith Kondakor

Ian Calvert

Options

Approve the recommendation in full
Not proceed with the recommendation

Reasons

Following the early termination of the Coventry Warwickshire Partnership Trust (CWPT) licence at the end of October 2022, to use the Bedworth Civic Hall as a vaccination site, Cabinet has had to consider the re-opening of the Civic Hall site earlier than anticipated.

Cabinet at its meeting on 12th October 2022 decided that the Bedworth Civic Hall should not re-open at this time, due to the resources and operational costs required to bring the facility back into operation. This is in the context of the significant strain already being placed upon Council's resources. The decision is currently subject to "call-in" by the Finance and Public Services OSP, which is to be heard on the 17th November.

Cabinet now needs to consider the options for the future of the Civic Hall. This report seeks to do that by recommending that the Council seek expressions of Interest from suitable interested parties who have the necessary skills, knowledge, experience and financial backing to submit a business case to operate the Civic Hall. Any suitable proposal will require no financial subsidy from the Council.

CB59 CRM System Procurement

The Deputy Chief Executive, Director for Customer and Corporate Services submitted a report to Cabinet to seek authority to renew the existing CRM system via a new contract award.

RESOLVED that authority be given to renew the contract for the existing CRM system via a new contract award using a call-off framework

Speakers:

Councillor Keith Kondakor

Options

Approve the procurement of a renewed contract for the current CRM system.
Reject the procurement and cease to have use of a CRM and workflow system

Reasons

To maintain service to customers and to deliver operational services

CB60 Sub Regional – Materials Recycling Facility (MRF)

The Director – Public Services submitted a report to Cabinet recommending to Council that an additional loan be provided to Sherbourne Recycling Limited (SRL), to address the increased capital costs of constructing the sub-regional Materials Recycling Facility (MRF) as part of the authority proportionate shareholdings.

RESOLVED that it be recommended to Council that an additional loan of £233,784 be made to Sherbourne Recycling Limited to address the increased capital costs of constructing the sub-regional Materials Recycling Facility and that this be included in the Medium Term Financial Strategy for payment in 2023/24

Speakers:

Councillor Keith Kondakor

Options

- a) Proceed with the loan agreement
- b) Not proceed with the loan agreement

Reasons

NBBC is one of eight shareholder partners that committed to the development of the MRF site as part of its future recycling services. This facility supports a more efficient and environmental process for dry recycling materials.

Due to the current economic market, inflation, and exchange rates the request for an additional loan continues to represent good value for money to the Council in its long-term recycling activities.

CB61 Medium Term Financial Strategy

The Director – Finance and Enterprise presented the five year financial plan for the General Fund and the strategy that the plan is based on.

RESOLVED that

- a) the report be noted and actions considered to mitigate the deficits anticipated and maintain a prudent level of reserves;
- b) a savings plan be created and to implement savings into the 2023/24 budget process; and
- c) a further update be reported to Cabinet when the budget for 2023/24 is complete and the Local Government Financial Settlement for 2023/24 is announced

Speakers:

Councillor K. Kondakor

Options:

To accept the recommendation or request further information.

Reasons:

The Council must set a balanced budget annually and maintain an appropriate level of reserves.

CB62 Q2 General Fund Revenue Budget Monitoring

The Director – Finance and Enterprise submitted a report to Cabinet presenting the detail regarding the General Fund Q2 position for 2022/23

RESOLVED that

- a) the outturn position and key variances be noted; and
- b) the proposed fees and charges for markets be approved

Speakers:

Councillor Keith Kondakor

Options:

To accept the report or request further information on the outturn position

Reasons:

The Council is required to achieve a balanced budget each year

CB63 Q2 Housing Revenue Account Budget Monitoring 2022/23

The Director for Finance and Enterprise submitted a report providing an update on the financial performance of the Housing Revenue Account and anticipated outturn position

RESOLVED that the forecast outturn position and key variances be noted

Speakers:

Councillor K. Kondakor

Options

To accept the report or request further information on the forecast outturn position

Reasons

The Council is required to achieve a balanced budget each year

CB64 Q2 Capital Budget Monitoring

The Director for Finance and Enterprise submitted a report to Cabinet updating the Council's Q2 forecasted outturn position on capital expenditure for both the General Fund and Housing Revenue Account (HRA).

RESOLVED that the Q2 forecasted capita outturn for 2022/23 for General Fund and Housing Revenue Account be noted.

Speakers:

Councillor K. Kondakor

Options

None

Reasons:

Nuneaton and Bedworth Borough Council has a large capital programme to provide community value and improve facilities. The Q2 outturn position for 2022/23 updates on how the programme is progressing.

CB65 **Q2 Treasury Management Report – Mid – Year Review**

The Director – Finance and Enterprise submitted a report to Cabinet updating the mid-year position of the Council's Treasury Management activities for 2022/23 as required by the CIPFA prudential code and CIPFA Code of Practice on Treasury Management.

RESOLVED that it be recommended to Council the mid-year Treasury Management Report for 2022/23 be noted

Speakers:

Councillor K. Kondakor
Peter Smith

Options

None

Reasons:

It is a requirement of the CIPFA Prudential Code for the mid-year Treasury Management position and activities be reported to Council following review by the Cabinet.

CB66 **Updates to text and date amendments to the Local Development Scheme**

The Director – Planning and Regulation submitted a report updating Cabinet on the proposed updates and new timetables to the Local Development Scheme (LDS) for the Borough Plan Review and for the Gypsy and Traveller Site Allocations Development Plan Document

RESOLVED that

- a) the amendments to the LDS be noted; and
- b) it be recommended to Council that the amendments to the Local Development Scheme be approved.

Speakers:

Councillor K. Kondakor

Options

1. To endorse the recommendations
2. To recommend an alternative timetable
3. Not to endorse the recommendations

Reasons

The enable the Council to comply with the requirements of the Planning and Compulsory Purchase Act 2004 (as amended) and national planning practice guidance.

CB67 **Recommendations From Overview and Scrutiny Panels**

There were no recommendations.

CB68 **Any Other Items**

West Midlands Rail Executive Consultation

The Deputy Chief Executive, Director of Customer and Corporate Services submitted a report detailing the consultation launched by the West Midlands Rail Executive through the West Midlands Combined Authority on their proposed rail strategy for the West Midlands region. These proposals include two potential new stations in the Nuneaton and Bedworth area, in addition to line and capacity upgrades to the Leicester to Birmingham line. The Council has been invited to engage in the consultation.

RESOLVED that authority be delegated to the Deputy Chief Executive and Director of Customer and Corporate Services in consultation with the Leader and Portfolio Holder for Business and Regeneration to submit a supportive response on behalf of NBBC to the consultation.

Speakers

Councillor K. Kondakor

Options

Engage in the consultation

Do not engage in the consultation

Reasons

The West Midlands Rail Executive, through the West Midlands Combined Authority, has launched a consultation on their proposed email strategy for the West Midlands region.

CB69 **Exclusion of Public and Press**

RESOLVED that that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following item, it being likely that there would be disclosure of exempt information of the description specified in paragraphs 1 and 3 of Part I of Schedule 12A to the Act.

CB70 **NBBC Insurance Provision 2023 – 2027 – Tender Award Approval**

The Director – Finance and Enterprise submitted a report for Cabinet approval on the NBBC Insurance Provision 2023 - 2027

RESOLVED that

- a) the tender be awarded to place cover for the Council with insurers for the period 1st January 2023 – 31st December 2027 and Delegated Authority be given to Director – Finance and Enterprise to conclude the final details around award of the tender; and
- b) due to the need for the Borough Council to
 - i) Undertake the mandatory standstill period required by the Public Contract Regulations 2015; and
 - ii) To place cover in time for the 1st January 2023 (noting the Christmas shut down period)

this decision be marked 'not for call in' by virtue of its urgency

Speakers

None

Options

- a) Proceed with the award
- b) Not proceed with no insurance cover with effect from 1st January 2023

Reasons

1. The Council's current insurance cover was procured in 2018 under a Long-Term Agreement (LTA) for a period of four (4) years. The LTA expires on the 31st of December 2022.

2. A Delegated Authority was issued on the 6th of July 2022 to commence an above threshold competitive tender exercise for the provision of insurance this financial year. The Council commenced the procurement exercise in August 2022 with the submission deadline being 30th September 2022. The tender exercise also includes Nuneaton and Bedworth Community Enterprises Limited (NABCEL) for economies of scale, efficiency and due to the procurement support provided by the Council to NABCEL.

3. The Tender and award will be subject to a Long-Term Agreements (LTAs) with insurers for a period of 5 years. In return for committing to a LTA, the Council benefits from not being required to retender each year, a discount in premiums and continuity of premiums and terms. To retender the insurance programme annually would be impracticable due to the time and consuming nature of the exercise, and self-defeating with an ultimate reluctance of insurers to invest their resources in quoting at such regular intervals. The Council is released from its obligations to renew under the terms of the LTA should the insurer materially amend its premiums or terms at any stage during the LTA period.

Chair

PUBLICATION DATE: 28th NOVEMBER, 2022

DECISIONS COME INTO FORCE: 6th DECEMBER, 2022

Cabinet - Schedule of Declarations of Interests – 2022/2023

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
	General dispensations granted to all members under s.33 of the Localism Act 2011			Granted to all members of the Council in the areas of: <ul style="list-style-type: none"> - Housing matters - Statutory sick pay under Part XI of the Social Security Contributions and Benefits Act 1992 - An allowance, payment given to members - An indemnity given to members - Any ceremonial honour given to members - Setting council tax or a precept under the Local Government Finance Act 1992 - Planning and Licensing matters - Allotments - Local Enterprise Partnership
	S. Croft	Employed at Holland & Barrett Retail Ltd	Treasurer of the Conservative Association Member of the following Outside Bodies: <ul style="list-style-type: none"> • Champion for Safeguarding (Children and Adults) • Local Government Superannuation Scheme Consultative Board West Midlands Employers	
	C. Golby		Member of Warwickshire County Council Membership of Other Bodies: <ul style="list-style-type: none"> • Nuneaton and Bedworth Safer and Stronger Communities Partnership • Nuneaton and Bedworth Community Enterprises Ltd. • Nuneaton and Bedworth Home Improvement Agency • Safer Warwickshire Partnership Board • Warwickshire Housing and Support Partnership • Warwickshire Police and Crime Panel • George Eliot Hospital 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			<p>NHS Trust – Public/User Board</p> <ul style="list-style-type: none"> • George Eliot Hospital NHS Foundation Trust Governors • District Leaders (substitute) • Local Enterprise Partnership (substitute) • Coventry, Warwickshire and Hinckley and Bosworth Joint Committee (substitute) 	
	J. Gutteridge		<p>Representative on the following Outside Bodies:</p> <ul style="list-style-type: none"> • Warwickshire Health and Wellbeing Board • Age UK (Warwickshire Branch) • Committee of Management of Hartshill and Nuneaton Recreation Ground • West Midlands Combined Authority Wellbeing Board <p>Member of NABCEL</p>	
	S. Markham	County Councillor – W.C.C.	<p>Governor at Ash Green School</p> <p>Member of the following Outside Bodies:</p> <ul style="list-style-type: none"> • Nuneaton and Bedworth Sports Forum • Warwickshire Direct Partnership • Warwickshire Waste Partnership • Sherbourne Asset Co Shareholder Committee 	
	R. Smith		<p>Chairman of Volunteer Friends, Bulkington; Trustee of Bulkington Sports and Social Club;</p> <p>Member of the following Outside Bodies:</p> <ul style="list-style-type: none"> • A5 Member Partnership; • PATROL (Parking and Traffic Regulation Outside of London) Joint Committee; • Building Control Partnership Steering Group • Bulkington Village Community and Conference Centre • Representative on the Nuneaton and Bedworth 	

	Name of Councillor	Disclosable Pecuniary Interest	Other Personal Interest	Dispensation
			Older Peoples Forum <ul style="list-style-type: none"> • West Midlands Combined Authority and Land Delivery Board 	
	K.D. Wilson	Acting Delivery Manager, Nuneaton and Warwick County Courts, HMCTS, Warwickshire Justice Centre, Nuneaton	Deputy Chairman – Nuneaton Conservative Association Corporate Tenancies: properties are leased by NBBC to Nuneaton and Bedworth Community Enterprises Ltd, of which I am a Council appointed Director. Representative on the following Outside Bodies: <ul style="list-style-type: none"> • Director of Nuneaton and Bedworth Community Enterprises Ltd (NABCEL) • Coventry, Warwickshire and Hinckley & Bosworth Joint Committee • District Council Network • Local Government Association • Director of Coventry and Warwickshire Local Enterprise Partnership Ltd (CWLEP) • West Midlands Combined Authority 	

Cabinet/Individual Cabinet Member Decision

Report Summary Sheet

Date:

7th December 2022

Subject:

Transforming Nuneaton and Transforming Bedworth Governance Structure

Portfolio:

Business & Regeneration (Councillor K Wilson)

From:

Director – Regeneration and Housing

Summary:

The report details proposals to amend the governance approach to both the Transforming Nuneaton and Transforming Bedworth programmes.

The proposed approach adopts Managing Special Programmes (MSP), which is the best practice model for managing and delivering major projects and programmes. The adoption of this methodology is required by Central Government for all projects that are in receipt of Government funding. The Council has therefore, in part, been managing elements of its major capital programmes via the MSP approach, in order to deliver via the Towns Fund and Future High Streets Fund initiatives.

By adopting an MSP approach for the governance structure of the Transforming Nuneaton and Transforming Bedworth programmes, it will align more consistently with the Council's internal governance and operational mechanisms, ensuring that this best practice approach is followed as recommended by the Peer Challenge, undertaken by the Local Government Association in September 2021.

Recommendations:

1. That the proposed governance structure detailed at Section 4 of this report be approved.

Options:

To accept the recommendations; or

To reject the recommendations

Reasons:

To update and improve the governance structure for the Transforming Bedworth and Transforming Nuneaton Programmes

Consultation undertaken with Members/Officers/Stakeholders

Consultation has taken place with;
The Leader of the Council;
The Chief Executive;
The Monitoring Officer;
Warwickshire County Council;

Subject to call-in:

Yes

Ward relevance:

ALL

Forward plan:

Yes

Building a Better Borough Theme:

- 1 – Live
- 2 – Work
- 3 – Visit

Building a Better Borough Priority:

- 1.1, 1.2, 1.3, 1.4
- 2.1, 2.2, 2.3, 2.4
- 3.1, 3.2, 3.3, 3.4

Relevant statutes or policy:

None

Equalities Implications:

(Does this require an Equalities Impact Assessment? If so please append.)

No direct equal opportunity implications.

Human resources implications:

No direct human resources implications.

Financial implications:

None directly related to this report

Health Inequalities Implications:

None directly related to this report

Section 17 Crime & Disorder Implications:

None directly related to this report

Risk management implications:

The proposals contained within the report strengthen the Council's approach to Governance, increasing oversight and risk management.

Environmental implications:

None directly related to this report

Legal implications:

None directly related to this report

Contact details:

Dawn Dawson : Director, Regeneration and Housing
dawn.dawson@nuneatonandbedworth.gov.uk

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet – 7th December 2022

From: Director – Regeneration and Housing

Subject: Transforming Nuneaton and Transforming Bedworth Governance arrangements

Portfolio: Business & Regeneration (Councillor K Wilson)

Building a Better Borough Theme: All

Building a Better Borough Priority: 1.1, 1.2, 1.3, 1.4: 2.1, 2.2, 2.3, 2.4: 3.1, 3.2, 3.3, 3.4

1.0 Purpose of Report

1.1 To propose a new governance structure for the Transforming Nuneaton and Transforming Bedworth programmes.

1.2 To set out and explain how that structure will work and the purpose and benefit of adopting it.

2.0 Recommendations

2.1 That the proposed governance structure detailed at Section 4 of this report be approved.

3.0 Background

3.1 In September 2021 the Local Government Association undertook a Peer Challenge review of the Council. This recommended the governance of corporate projects as a specific area for focus and suggested the Council adopt an appropriate framework for managing its programme of projects.

3.2 Managing Successful Programmes (MSP) is a best practise approach to the management of significant programmes of work. The adoption of this methodology is required by Central Government for all projects that are in receipt of Government funding. The Council has therefore, in part, been managing elements of its major capital programmes via the MSP approach, in order to deliver via the Towns Fund and Future High Streets Fund initiatives.

3.3 MSP is a framework designed to be broad and flexible enough to suit a wider range of project and programme types and is used by many similar organisations. Consequently, the Council adopted this as its formal programme management mechanism in June 2022.

3.4 The Managing Successful Programmes framework provides a standardised approach to structuring a programme of related projects ensuring that

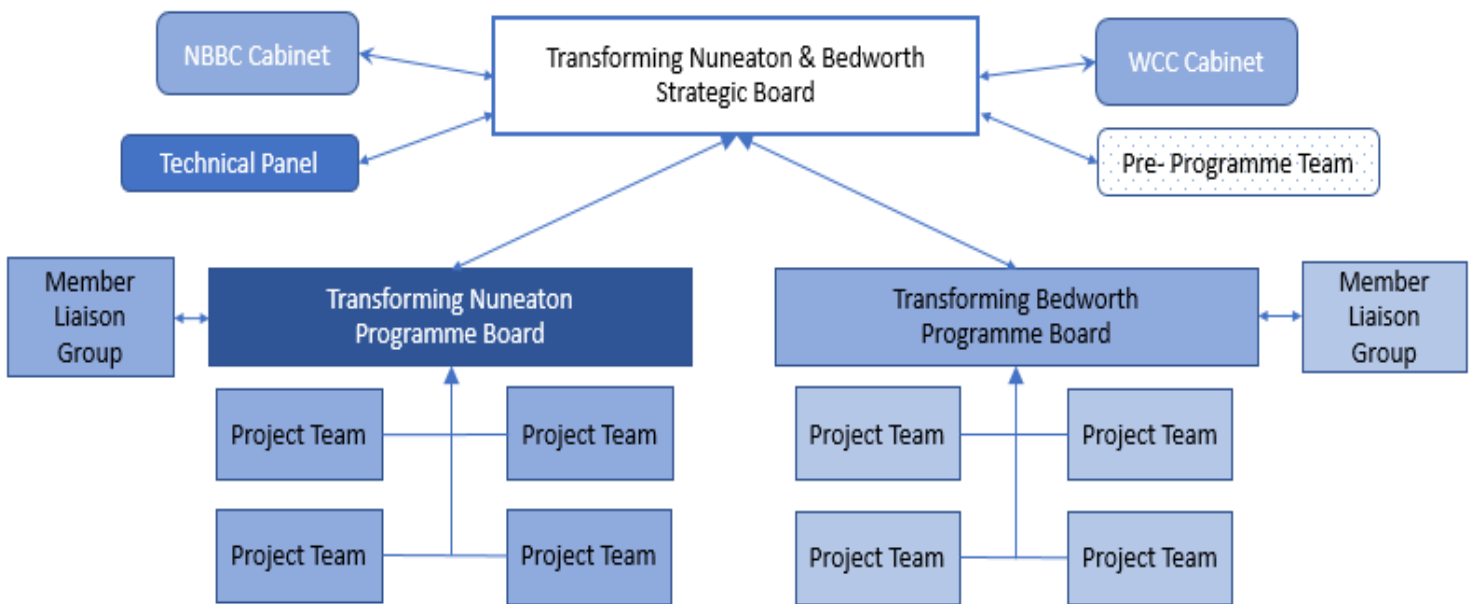
governance, decision making, and accountability are clearly set out and can be followed successfully.

3.5 By adopting an MSP approach for the governance structure of the Transforming Nuneaton and Transforming Bedworth programmes, it will align more consistently with the Council's internal governance and operational mechanisms, ensuring that this best practice approach is followed as recommended by the peer review challenge.

4.0 The Proposed Governance Structure

4.1 A combined governance structure is proposed for the Transforming Nuneaton and Transforming Bedworth programmes incorporating the joint decision making role of both Nuneaton and Bedworth Borough Council (NBBC) and Warwickshire County Council. This approach will both clarify and improve the decision making and reporting processes.

4.2 The structure proposed is set out in the below diagram:



A decision making structure chart is attached at Appendix A. This identifies what decisions are taken by which body.

4.3 Transforming Nuneaton and Bedworth Strategic Board

4.3.1 The Strategic Board is situated at the head of the structure. It as the strategic body, responsible for evaluating proposals and making recommendations to the respective Councils. It has direct oversight of the respective programme boards and lines of communication to and from the cabinets of both Councils.

4.3.2 The role of the Strategic Board is as follows

- Makes recommendations to each Council Cabinet and of Full Council;
- Authorises programme mandate, definition and vision statement;
- Implements the investment decision – based upon a robust Business Case and appropriate authorisation from Cabinet / Council;
- Appoint & support the Senior Responsible Officer (SRO)
- Participates in reviews and approves progression
- Maintain oversight of programme(s) risk and delivery
- Authorises Project / Programme variations
- Maintains communication and provides formal reports to Cabinet as appropriate / required.

4.3.3 It is proposed that the membership of the Strategic Board will be senior officers and members with the authority to make decisions relating to submitting recommendations to both Councils. As such it is recommended that the membership be;

- The Leader of Nuneaton and Bedworth Borough Council;
- The Chief Executive of Nuneaton and Bedworth Borough Council;
- The Section 151 Officers of both Councils;
- The relevant Strategic Director of Warwickshire County Council(WCC) – to be appointed by WCC and;
- The relevant Portfolio Holder for WCC – to be appointed by WCC.

4.4 The Technical Panel

4.4.1 The Technical Panel is a non-decision-making panel comprising of those with relevant professional and technical expertise. It will include those from both other public sector organisations and the private sector as required.

4.4.2 The role of the Technical Panel is to act as a critical friend to the Strategic Board. Further, it will test ideas and assumptions and provide links to relevant organisations, both in the public and private sectors.

4.5 Programme Boards

4.5.1 The Programme Board membership will comprise of Senior Responsible Officers and programme leads from both NBBC and WCC as well as other relevant officers where appropriate.

4.5.2 The role of the Programme Board is to

- Define the risk profile & threshold for the Programmes
- Ensures delivery within the agreed boundaries e.g cost
- Resolves strategic & directional issues between projects
- Provides assurance for operational stability
- Ensures resource availability for planning & delivery purposes
- Report progress and performance to the Strategic Board

4.6 Member Liaison Groups

5.6.1 The Member Liaison Groups, replace the existing Cross Party Member Liaison Group / Cross Party Working Group. They are non-decision-making, consultative panels comprising of relevant Elected Members from both NBBC and WCC. It is recommended that these boards consist of 6 members, 3 from each Council and that it is for each Council to decide which of their Elected Members are most appropriate to sit on the Group.

5.6.2 The role of the Member Liaison Groups is for information and progress updates to be shared with members and feedback to be received to support the development of the projects and programmes.

5.7 Pre-Programme Team

5.7.1 The Pre-Programme Team will comprise officers from both NBBC and WCC. They will be tasked with developing new projects within the remit of the Transforming Nuneaton and Transforming Bedworth programmes.

5.7.2 The Pre-Programme Team will be responsible for identifying opportunities for new projects, developing a pipeline of projects for both programmes, applying for funding, and preparing business cases for projects to be approved by the Strategic Board.

5.8 Project Teams

5.8.1 Each project within the Transforming Nuneaton and Transforming Bedworth programmes has a Project Lead who is an officer from either NBBC or WCC.

5.8.2 Project leads will have standardised template documents based on the MSP approach that will detail performance and progress. They will also identify any risks, opportunities and areas for concern. The standardised approach will ensure they are able to report progress to the relevant programme Board in an effective way.

6.0 Frequency of Meetings

6.1 It is proposed that the frequency of the Strategic Board meetings be agreed by the Board once established, with the caveat that it meets on at least a quarterly basis. The terms of reference will include the option for additional one-off meetings to be held should there be a pressing requirement for the Board to make a decision.

6.2 It is proposed that the Transforming Nuneaton and Transforming Bedworth Programme Boards meet every six weeks as is currently the case for the Transforming Nuneaton Board.

6.3 It is proposed that the Technical Panel and the Member Liaison Groups meet quarterly.

7.0 Programme for Implementation

7.1 It is proposed that this new structure be implemented no later than 1st April 2023, following approval by both Councils.

8.0 Conclusions

8.1 The proposed new governance structure will provide a robust approach to decision-making and reporting for the Transforming Nuneaton and Transforming Bedworth programmes, and addresses the recommendations from the peer challenge.



Cabinet/Individual Cabinet Member Decision

Report Summary Sheet

Date: 7th December 2022

Subject: Revenue Budget 2023/24

Portfolio: Finance and Corporate (Councillor S. Croft)

From: Director – Finance & Enterprise

Summary:

To provide detail regarding the draft Revenue Budget for both the General Fund and Housing Revenue Account (HRA).

Recommendations:

That the General Fund budget position detailed within the report is noted.

That an update on the General Fund 2023/24 budget be presented to Cabinet in February once the NNDR1 is finalised and the Local Government Financial Settlement has been announced.

That a thorough review of the Council's fees and charges is undertaken in light of the projected deficit and reported to Cabinet in February.

That the potential savings required on the General Fund are noted and an action plan to generate savings is reported to Cabinet in February.

That consideration is given to the level of Council Tax increase to be included in the final budget proposals for 2023/24.

That the HRA 2023/24 draft budget position detailed within the report is noted.

That consideration is given to the percentage increase in HRA rental income for dwellings to be included in the final budget proposals for 2023/24.

That the Chairs of Overview & Scrutiny Panels are notified of the budget proposals in line with the Constitution.

Options:

To accept the recommendations.

To not accept the recommendations and propose alternative suggestions regarding a savings plan.

Reasons:

The Council is required to achieve a balanced budget each year.

Consultation undertaken with Members/Officers/Stakeholders

Directors
Councillor Croft
Finance Officers

Subject to call-in:

No

Ward relevance:

None directly.

Forward plan:

Yes

Building a Better Borough Aim:

Work

Building a Better Borough Priority:

Grow a strong and inclusive economy

Relevant statutes or policy:

Local Government Finance Act 1992

Equalities Implications:

None

Human resources implications:

None

Financial implications:

Detailed in the report.

Health Inequalities Implications:

None

Section 17 Crime & Disorder Implications:

None

Risk management implications:

The Council analyses risks as part of the budget setting process and ensures an appropriate level of reserves are in place.

Environmental implications:

None

Legal implications:

To assess the risks and achieve a balanced budget each year.

Contact details:

Vicki Summerfield – Director of Finance & Enterprise

Victoria.summerfield@nuneatonandbedworth.gov.uk

AGENDA ITEM NO.7

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet - 7th December 2022

From: Director – Finance & Enterprise

Subject: Draft Revenue Budget 2023/24

Portfolio: Finance & Corporate (Councillor S. Croft)

Building a Better Borough Aim: Work

Building a Better Borough Priority: Grow a strong and inclusive economy

1. Purpose of Report

- 1.1 To provide a draft position of the expected General Fund and Housing Revenue Account (HRA) budgets for 2023/24.
- 1.2 To update Cabinet on the outcomes affecting the Council following the Chancellor's Autumn Statement on 17th November.

2. Recommendations

- 2.1 That the General Fund budget position detailed within the report is noted.
- 2.2 That an update on the General Fund 2023/24 budget be presented to Cabinet in February once the NNDR1 is finalised and the Local Government Financial Settlement has been announced.
- 2.3 That a thorough review of the Council's fees and charges is undertaken in light of the projected deficit and reported to Cabinet in February.
- 2.4 That the potential savings required on the General Fund are noted and an action plan to generate savings is reported to Cabinet in February.
- 2.5 That consideration is given to the level of Council Tax increase to be included in the final budget proposals for 2023/24.
- 2.6 That the HRA 2023/24 draft budget position detailed within the report is noted.
- 2.7 That consideration is given to the percentage increase in HRA rental income for dwellings to be included in the final budget proposals for 2023/24.

- 2.8 That the Chairs of Overview & Scrutiny Panels are notified of the budget proposals in line with the Constitution.

3. Budget Setting Background

General Fund

- 3.1 Nuneaton and Bedworth Borough Council (the Council) along with all local authorities across England have seen significantly reduced funding from central government over the last 10 years and the need to generate savings and increase income has been ongoing.
- 3.2 Changes in behaviour brought about by the pandemic appears to have reduced footfall across the town centres which has created further losses in income.
- 3.3 In addition, the impact of utilities, inflation and increases to staffing costs have further exacerbated an already difficult position. Savings of £1.5m were proposed as part of the budget process for 2022/23, some of which have not been implemented or progressed due to further review plus operational capacity. The impact of these areas is being seen currently in the monitoring reports that have been presented to Cabinet in both October and November.

HRA

- 3.4 The HRA became a self-financed arm of the General Fund in 2012 meaning that all expenditure, both capital and revenue, was to be funded from the rental income and service charges paid by tenants.
- 3.5 Control over the level of rent increase is still held by the Government with the maximum rent increase previously allowable as CPI + 1%. After consultation by the Government in 2022 owing to inflation and cost of living, a cap on the rent increase has been announced at 7% as part of the Autumn Statement.
- 3.6 Although the HRA is financially more stable since self-financing with more control over acquisition, disposal and refurbishment of dwellings, there are significant risks around the cost base and losses of income through Right to Buy. As with the General Fund, inflation and cost of staffing increases have impacted the base budget in year.
- 3.7 In addition to the day-to-day risks, changes to legislation regarding housing standards and rent charges are always a concern and could easily change the strategic direction of the HRA. To ensure financial viability, maximisation of income is essential.

Autumn Statement

3.8 The Autumn Statement was announced on 17th November and has brought with it some key items that will impact the finances for the Council outside of the Local Government Financial Settlement. These include:

- Business rates revaluation in April 2023
- NNDR multiplier frozen for 2023/24
- Council Tax referendum for districts increased to 3%
- Employers National Insurance contribution threshold frozen until April 2028
- Public spending slower growth than the economy for next 3 years
- Emphasis on tackling waste and inefficiency in public services
- Overall carbon reduction target of 68% by 2030
- Social rent increases capped at 7%

3.9 Consideration of the level of rent increase for the HRA and Council Tax for the General Fund need to be made for approval at Cabinet and Council in February.

3.10 The impact of the Business Rates revaluation and multiplier freeze will be updated in the budget once the NNDR1 is completed.

3.11 National Insurance contribution threshold freeze, and carbon neutrality targets will not impact the budget directly in 2023/24 as there are no additional costs currently included for either item. They could however impact the Medium-Term Financial Plan due to reduced savings on salary costs and potential increased costs to comply with carbon targets.

3.12 The key longer-term concerns are the announced slower growth in public services funding and the emphasis on tackling waste and inefficiency. It is yet to be seen how the Government is going to progress these areas, but it is likely to mean a squeeze on funding for local government into the future. It is hoped that more certainty will be provided in the Financial Settlement which is due in late December.

4. Draft Budget 2023/24

Assumptions

4.1 At this stage, an increase on rental income is not included in the draft budget for the HRA.

4.2 A Council Tax increase of £5 (the former maximum) is included in the draft budget which is approximately 2.01%. If the Council increases by the maximum, this will add approximately £95k in additional income in 2023/24.

- 4.3 The following cost assumptions are built into both the General Fund and HRA draft budgets:
- Pay award at 3%
 - Utility increases of 40%
 - Inflation where unavoidable on contracts etc
 - Triennial pension valuation
 - Treasury updates on investment income
 - Increases after insurance tender
 - Increases to external audit charges
- 4.4 A pay award increase of 2.5% was included in the budget for 2022/23 and this was far exceeded by the settlement. Due to the announcements regarding public services having a lower growth in funding and the main focal point appearing to be on the NHS and Education within the Autumn Statement, an increase of 3% for 2023/24 is deemed reasonable as an assumption at this stage. This will however be reviewed in more detail once the Financial Settlement is announced.
- 4.5 Utility costs have been out under a tender process and have unsurprisingly come out at a significantly higher level than previously being seen. Electricity is currently under review and the outcome will be presented to Cabinet in January. A 40% increase year on year has been factored in at this stage.
- 4.6 Inflation based on this year's CPI in September has been included on contractual items with an additional 4% included for part year for contracts that will increase during the 2023/24 financial year.
- 4.7 The pension valuation results were released early November and the Council's pension contributions are set to increase by 0.5% equating to £81k with a decreased lump sum payment annually of £181k.
- 4.8 Rates of interest on investments are at a higher level than seen in the last few years. Cash levels are set to decrease over the next three years as per the Treasury Strategy as cash reserves are utilised in advance of borrowing. Investment income is likely to fall slightly from the levels seen in 2022/23 but interest payable through borrowing will fall due to scheduled repayments of loans in year. A full review of interest receivable and payable is underway and will be reported in February as part of the updated Treasury Strategy for 2023/24. Any changes to the budget as a result of this review will be updated as part of the budget report in February.
- 4.9 The outcome of the insurance tender was reported to Cabinet in November, and this has been factored into budgets for the General Fund and HRA.

4.10 The Public Sector Audit Appointments (PSAA) company which was incorporated by the Local Government Association (LGA) are responsible for engaging with the audit sector and setting fees for external audit. The latest tender has resulted in an increase of approximately £50k per annum for the Council which is included in the budget.

General Fund

4.10 As noted at 3.1, the General Fund is under pressure with reduced funding and increased expenditure and a structure of savings and opportunities for income generation is currently underway.

4.11 The draft position on the General Fund is a £2.3m deficit. The funding for the Council in 2023/24 is assumed to only be through NNDR and Council Tax.

<u>Budget Gap Calculation</u>	£
Assumed 23/24 Position	16,149,510
Budget Risks	395,000
Net Expenditure Position	16,544,510
Predicted Income (NNDR & Council Tax)	-14,242,880
Budget Gap	2,301,630

4.12 Additional risks have also been built into the base budget as follows:

- No growth in the taxbase
- Borough Plan increased costs
- Reduction in crematorium income
- Increased audit fees (mentioned above) and insurance costs

4.13 Council Tax is currently under review as the property numbers have increased quite significantly between years. The taxbase currently however is not reflecting the same picture and so a review is underway. Any amendments will be reported in February.

4.14 The Borough Plan process often requires external support and legal costs which are not currently included within the 2022/23 budget. A proposed one-off increase of £135k is proposed for 2023/24 to ensure the Council is able to submit a viable plan.

4.15 Included within the budget for 2022/23 is an income sum of £160k for the crematorium. The rental income figure is £160k currently but there has been no agreement from the Valuation Office regarding their value of the site. An update to the charges against the lease should have been

undertaken in 2020 but due to the pandemic, there has been a delay on resolution. Once more certainty regarding the charge is received, this will be updated in the budget for 2023/24 and is removed at this stage as a worst-case scenario.

HRA

- 4.18 The predicted deficit on the HRA is forecast at £2.2m for 2023/24. This however takes into account the fact that large underspends have occurred on planned maintenance and capital in the last couple of years. It is anticipated that planned works will progress during 2023/24.

HRA Revenue	£'000
Assumed 23/24 Position	29,213
Income	-26,951
Deficit	2,262

- 4.19 As noted earlier in the report, the rental income has not been increased at this stage. Inflation and salary increases are having an impact on the overall cost base of the HRA and will continue to do so.
- 4.20 Although underspends have occurred in previous years, the impact of inflation is likely to have a detrimental impact on the overall ability to complete planned works at the original budgeted sum. This poses risks to the viability of certain projects and further review is being undertaken to determine the affordability of all planned works.
- 4.21 The HRA general reserve is currently £6.4m and a detailed review of the Business Plan is underway. Once confirmation of the rental income increase to be approved is determined, a full breakdown of the impact into the medium-term will be presented.

5. Savings Plan

- 5.1 As noted in the recommendations, the Council must look to review services and potential income generation. To continue to support discretionary services, the Council must undertake a complex review of what can be afforded and what is required under statute. Where discretionary services are not cost neutral, further analysis regarding the value added to residents of the Borough will be completed.
- 5.2 To ensure the Council fully recovers its costs, there is a review underway of fees and charges. Reviews of service structures and a number of challenge sessions around expenditure and transformation opportunities are scheduled throughout December.

- 5.3 Any savings or income generation that is put forward must be a long-term opportunity that can be built into the Council's base budgets and forecasts and success will be measured during the coming months and reported to Cabinet to ensure that all managers are accountable and take responsibility for the longer-term viability of the General Fund.
- 5.4 Some smaller savings have already been proposed but not compiled as a whole and a full review of opportunities reported but not actioned is underway. Another factor that would help the financial position is to increase Council Tax by 2.99% which could generate £95k. There are a number of opportunities, and an action plan will be reported to Cabinet in February.

6. Earmarked Reserves

- 6.1 As part of the budget setting process, reserves must be reviewed to determine whether they are at a sufficient level to cover any risks faced by the Council.
- 6.2 On the General Fund, the minimum general reserve balance of £1m is in place and earmarked reserves are available to support specific expenditure, however these can only be utilised once.
- 6.3 The expected balance on earmarked reserves for 2023/24 is £10.4m which is broken down as £2.1m for capital project expenditure and £8.3m for revenue expenditure risks.
- 6.4 There are earmarked reserves scheduled for drawdown in 2023/24 and any deficit will also need to be funded from specific reserves set aside although this needs to be avoided and cannot be a solution for next financial year. Reserve balances are reducing annually and control over the financial sustainability of the Council is critical.
- 6.5 The HRA has a general reserve balance of £6.4m with earmarked reserves set aside of £5.3m for specific purposes.
- 6.6 Rental income supports the overall expenditure base of the HRA, but risks are presented where deficits are forecasted. An increase in rental income will help support longer-term projects and plans and will ensure reserves remain at a comfortable level.

7. Conclusion

- 7.1 The Council needs to make some difficult decisions regarding services and fees in the coming months. The General Fund cannot sustain deficits of £2m per annum into the medium-term and needs to take action to reduce.

- 7.2 Reserve levels on the General Fund are reducing annually and there is little available for overspends due to the Council's general reserve currently sitting at the minimum balance of £1m.
- 7.3 Earmarked reserves are being utilised to fund services which is not sustainable into the longer-term and decisive action must be taken to keep statutory services running as a minimum.
- 7.4 The HRA is facing challenges that must be considered as part of the overall picture of the Council and the cost of inflation could cripple future plans if income is not generated to offset the impact.

8. Appendices

8.1 None

9. Background Papers (if none, state none)

9.1 None

Cabinet

Report Summary Sheet

Date: 7th December 2022

Subject: Approval of Infrastructure Funding Statement (IFS)

Portfolio: Cabinet Member for Planning and Regulation (Councillor Smith)

From: Director – Planning and Regulation

Summary:

The purpose of this report is to seek Cabinet's approval to recommend to Council to adopt the 2021/ 22 Infrastructure Funding Statement (IFS).

Recommendations:

The Infrastructure Funding Statement be noted, and

That Cabinet adopt the updated 2021/22 Infrastructure Funding Statement (IFS), and

That delegated authority be given to the Head of Planning in consultation with the Cabinet Member for Planning and Regulation to make any minor changes to the document prior to publication.

Options:

- To endorse the recommendations.
- Not to adopt the IFS.

Reasons:

To enable the Council to comply with the requirements of Regulation 121A of the Community Infrastructure Levy Regulations 2010 as amended by The Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019.

Consultation undertaken with Members and Officers:

Consultation with the portfolio holder – Planning and Regulation.

Subject to call-in: Yes.

Ward relevance: All.

Forward plan: Yes.

Building a Better Borough Aim: 1 and 2.

Building a Better Borough Priority: 1 to 3.

Relevant statutes or policy:

The Community Infrastructure Levy Regulations 2010 as amended by The Community Infrastructure Levy (Amendment) (England) (No. 2) Regulations 2019.

Equalities implications: None.

Human resources implications: None.

Financial implications: Monitoring and processing of the S106 payments.

Health Inequalities Implications: N/A.

Section 17 - Crime and Disorder Implications: N/A.

Risk management implications: None.

Environmental implications: None.

Legal implications: Statutory requirement to publish an Infrastructure Funding Statement each year before the end of that calendar year.

Contact details:

Maria Bailey
Interim Head of Planning and Building Control
024 7637 6144
maria.bailey@nuneatonandbedworth.gov.uk

Sarah Matile
Principal Planning Policy Officer
024 7637 6380
Sarah.Matile@nuneatonandbedworth.gov.uk

AGENDA ITEM NO.8

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet - 7th December 2022

From: Director – Planning and Regulation

Subject: Approval of Infrastructure Funding Statement (IFS)

Portfolio: Planning and Regulation

Building A Better Borough:

Aim 1: Live

Priority 1: Promote residents' health and wellbeing

Priority 2: Enable appropriate housing development

Priority 3: Sponsor a sustainable green approach

Aim 2: Work

Priority 1: Grow a strong and inclusive economy

1. Purpose of Report

- 1.1 The purpose of this report is to seek approval to adopt the 2021/ 22 Infrastructure Funding Statement (IFS).

2. Recommendations

- 2.1 The Infrastructure Funding Statement be noted, and
- 2.2 It be recommended that Cabinet adopt the updated 2021/22 Infrastructure Funding Statement (IFS), and
- 2.3 That delegated authority be given to the Head of Planning in consultation with the Cabinet Member for Planning and Regulation to make any minor changes to the document prior to publication.

3. Background

- 3.1 The Community Infrastructure Levy Regulations 2010 require a contribution receiving authority to publish an IFS by no later than 31st December in each calendar year. Nuneaton and Bedworth Borough Council is a contribution receiving authority and, therefore, must publish an IFS before the end of this year (2022).

3.2 The IFS sets out a summary of all developer contributions relating to Section 106 planning obligations (S106 agreements) collected and managed within the Borough within the reported year which for this reporting year is the period between 1st April 2021 and 31st March 2022.

3.3 An IFS is also required to report on Community Infrastructure Levy (CIL) monies collected. The Borough does not have CIL in place and therefore there is nothing to report on CIL in this IFS.

4. Conclusion

4.1 That the 2021/22 Infrastructure Funding Statement (IFS) be adopted

5. Appendices

Appendix A – Infrastructure Funding Statement 2021/22 (IFS to follow)

6. Background Papers

The IFS for 2020 to 2021 can be found at:

https://www.nuneatonandbedworth.gov.uk/info/21014/planning_policy/146/borough_plan_information/12

Report Summary Sheet

Date: 7th December 2022

Subject: Property Developer Wheeled bin and cost adoption update

Portfolio: Public Services (Councillor S. Markham) & Planning and Regulation
(Councillor R Smith)

From: Directors - Public Services & Planning and Regulation

Building a Better Borough

Aim 1: Live

Priority 3: Sponsor a sustainable green approach

Summary: This report seeks approval to update on the previous Cabinet decision on 5th July 2019 requiring property developers to provide wheeled bins and inserts for all new and converted development schemes within the Nuneaton and Bedworth Borough Council area.

Recommendations:

1. That the requirement for Property Developers/Managing Agents/Housing Associations to pay for the provision of wheeled bins and containers for all new housing developments (from one dwelling upwards) – or alternatively to provide the bins/containers themselves subject to meeting specifications as agreed by the Council and contained within the technical specification (Appendix A) be approved as from January 2023.
2. That the Developer/Managing Agent/Housing Association to agree in writing with the Council upon submitting a planning application, how they wish to purchase the wheeled bins and inserts be approved.
3. That the Council to invoice the Developer/Managing Agent/Housing Association at a set six-month timescale after an approved planning application, for the cost of the wheeled bins and inserts be approved.

Reasons: To respond to increasing cost burdens aligned to the purchase, delivery and administration of wheeled bins and recycling insert provision.
To manage property development scheme issues arising with waste management vehicle access and receptacle storage.

Options: Accept the recommendations in full.
Do not accept the recommendations.

Subject to call-in: Yes

Ward relevance: All

Forward plan: No

Equal opportunity implications:

No direct equal opportunity implications.

Human resources implications:

No direct Human Resource Implications

Financial implications:

The agreement would respond to increasing waste management cost burdens posed by multi housing scheme developments over the coming years and requests costs from one new dwelling upwards.

Health Inequalities Implications:

No direct health inequality implications

Section 17 - Crime and Disorder Implications: None

Risk management implications:

None at this time

Environmental implications:

Provide sufficient waste and recycling receptacles for waste and recycling material storage.

Legal implications: None subject to compliance with Section 46 of the Environmental Protection Act 1990.

Contact details:

Philip Richardson – Director Planning and Regulation

Telephone 024 7637 6233

e-mail: philip.richardson@nuneatonandbedworth.gov.uk

Kevin Hollis – Director Public Services

Telephone 024 7637 6143

e-mail: kevin.hollis@nuneatonandbedworth.gov.uk

AGENDA ITEM NO:9

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet 7th December 2022

From: Directors – Public Services and Planning and Regulation.

Subject: Property Developer Wheeled bin and cost adoption update

Portfolio: Public Services (Councillor S. Markham) and Planning and Regulation (Councillor R Smith)

Building a Better Borough

Aim 1: Live

Priority 3: Sponsor a sustainable green approach

1. Purpose of Report

- 1.1 Given the large numbers of new dwellings being provided in the Borough a Planning Technical advice note has been provided for developers to adhere to when considering the layout of developments, which need to accommodate waste and recycling containers. In addition, this report also seeks to update changes to previous Cabinet policy decision on 5th July 2019 to include all new dwellings from one upwards, introduce a requirement for developers to supply or purchase from the Council the waste and recycling containers for all new developments/conversions.

2. Recommendations

- 2.1 That the requirement for Property Developers/Managing Agents/Housing Associations to pay for the provision of wheeled bins and containers for all new housing developments (from one dwelling upwards) – or alternatively to provide the bins/containers themselves subject to meeting specifications as agreed by the Council and contained within the technical specification (Appendix A) be approved as from January 2023
- 2.2 That the Developer/Managing Agent/Housing Association agree in writing with the Council upon submitting a planning application, how they wish to purchase the wheeled bins and inserts be approved.
- 2.3 That the Council to invoice the Developer/Managing Agent/Housing Association at a set six-month timescale after an approved planning application, for the cost of the wheeled bins and inserts be approved.

3. Background

- 3.1 Following the adoption of the Local Plan a report was taken to Cabinet on 5th July 2019 to seek approval to charge developers for wheeled bins/inserts to support refuse collection in the Borough with the growth of developments taking place.
- 3.2 A technical specification was approved (Appendix A) to provide the specific requirements from Developers if they wished to purchase their own waste receptacles.
- 3.3 Refuse and Cleansing are an internal consultee for planning applications and the technical specification is now being provided on all planning applications. This is to ensure that Developers are made aware at the earliest opportunity as to the standards required for waste and recycling containers, vehicle access for emptying or standards for bin storage.
- 3.4 The Council has powers under Section 46 of the Environmental Protection Act 1990 to either: provide receptacles free of charge; with a charge by agreement; or require the occupier to provide them. Previously receptacles had been provided free of charge and funded out of the General Fund.
- 3.5 This report looks to update on the previous report and policy and seek to charge for all new developments (from one dwelling upwards) the cost of the waste containers and inserts. This will be either the Developer to provide the required specified containers or the Council will provide and charge.

4. Current position

- 4.1 Many Local Authorities now charge developers for the supply and delivery of bins for waste and recycling or require developers to provide receptacles for new housing. With the current pressures on Local Authority budgets, it is considered prudent to follow this route and recover all costs for this service.
- 4.2 Appendix A provides the necessary guidance for developers advising them of the requirements for the storage of waste and recycling and the physical requirements of the vehicles when carrying out collections. This also details the current charges and is also available on the NBBC Website.
- 4.3 In connection with setting the charges for the supply of receptacles, these will be set at a cost-plus basis to reflect the costs of procuring the receptacles, delivery and an administration charge.
- 4.4 The Council currently doesn't collect any charges/contributions for waste containers for new developments under 10 dwellings. This report recommends that the policy is updated and that charges are requested for all such new developments, based upon section 4.3 above.

- 4.5 In addition there has been some confusion as to confirming formally with the Developer what the arrangement has been in respect of charging or providing the waste receptacles. This report requests that Developers confirm with their planning application how they wish to deal with the provision of providing waste containers as per the Councils technical specification.
- 4.6 It also seeks approval for the Council to set a six-month timescale in invoicing the developer, from approval of the planning application if the Council are providing the waste containers. This will then provide clarity and enable forward planning to procure the receptacles required for the borough developments.
- 4.7 The enabling legislation that allows us to do this is within the Environmental Protection Act 1990. The legislation enables us to stipulate what containers waste and recycling should be placed in and that we can also make a charge for these containers.
- 4.8 Clearly, we would need to ensure that any containers purchased by developers are of an acceptable standard and are right for the property being developed. We will provide developers with the option to purchase the containers directly from the council, which will ensure a consistent quality.
- 4.9 Through these amendments our aim is to ensure that developers consider making adequate provision to accommodate waste and recycling containers and our collection vehicles when designing their properties. We also wish to ensure that the council is consulted before residents are informed of their collection arrangements.
- 4.10 We will also endeavour, as part of this update, through varying communication channels, to make it clear to residents, under what circumstances we will replace wheeled bins and the resident responsibility to look after their bin and keep it safe to reduce the chance of it being misused, lost or stolen.

5. Financial Implications

- 5.1 The table below provides the individual charge for each new NBBC waste receptacle which includes a standard delivery charge to be implemented from early January, for Developers if the containers are requested from the Councils Waste and Cleansing team.
- 5.2 The green garden bin is not part of this report as that is a choice by the resident to take part in the recycling and collection scheme and the set charge already in place for that service.

Table 1

	Height (a)	Depth (b)	Width (c)	Cost
40 litre Recycling Insert	283mm	385mm	595mm top 475mm btm	£13.86
140 litre wheeled bin	1070mm	550mm	480mm	£32.39
240 litre wheeled bin	1100mm	580mm	740mm	£34.15
660 litre wheeled bin	1310mm	730mm	1260mm	£336.90
1100 litre wheeled bin	1370mm	970mm	1260mm	£356.74.

Background Papers

Report to Cabinet 5th July 2019

Appendix A

Technical Specification

Philip Richardson
Director – Planning and Regulation

Kevin Hollis
Director – Public Services

Nuneaton and Bedworth Borough Council Provision of facilities for waste and recycling for new developments and property conversions

Planning Technical Advice Note

1. Introduction

This guide provides general guidance to developers on the space and access requirements for waste and recycling containers that should be taken into account when building a new development or a conversion. This guide also provides information regarding the requirement for developers to purchase the waste and recycling containers for all new developments / conversions.

This guide should be read in conjunction with general planning and building regulation requirements. Planning applications which do not adequately consider and demonstrate waste storage and vehicle access may be refused.

2. Collection service

The waste and recycling containers provided for residents is as follows:

	Refuse (collected fortnightly)	Recycling (collected fortnightly)	Garden and food (collected fortnightly)
Single households Individual properties	240 litre black wheeled bin.	240 litre black wheeled bin with a brown lid and a 40 litre container insert (stored within the brown lidded bin)	240 litre green/black wheeled bin with a green lid. Residents to 'Opt in' to service at £40.00 per annum
High occupancy single households 6 or more permanent residents	Additional black wheeled bin (by application only)	Additional black wheeled bin with a brown lid and 40 litre container insert (by application only)	As above
Households where wheeled bins are unsuitable Properties with no frontage or that can only be accessed by steps	As per Single households (* A separate bin store / collection point must be provided to house all bins)	As per Single households (* A separate bin store / collection point must be provided to house all bins)	As per Single households (* A separate bin store must be provided to house all bins) Residents to 'Opt in' to service at £40.00 per annum
Multi-occupancy properties Property containing several individual properties within one building	Shared 660 litre and/or 1100 litre bins (dependant on number of properties) (* A bin store / collection point must	Shared 660 litre and/or 1100 litre bins (dependant on number of properties). Comprising of separate bins for mixed recycling and paper/card.	Shared 240 litre green/black wheeled bins with a green lid (dependant on number of properties) for food waste only.

	be provided to house all bins)	(* A bin store / collection point must be provided to house all bins)	Residents to ' Opt in ' to service only at £40.00 per annum, where appropriate
--	--------------------------------	---	---

3. Storage requirements

All developments including conversions are required to provide adequate off-street hard standing storage space for the appropriate number and type of refuse and recycling containers indicated above (including sacks where applicable). For example, single households will require space for three 240 litre wheeled bins.

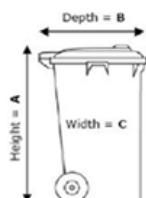
Residents are not permitted to store or place bins permanently on an adopted public highway.

Storage can be in the form of storage space integral to the design of the property or dedicated space externally or in a communal storage area / Bin Collection point (BCP). Bins should not be visible from the street.

Special considerations may apply in designated conservation areas or where the property is a listed building.

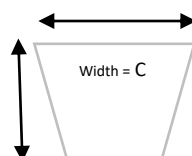
3.1 Container types, dimensions and indicative prices

140 ltr to 240 ltr



40ltr Caddie

Depth = B



660 ltr to 1100 ltr capacity



Height = A

All prices below include both purchase, administration, and delivery costs.

	Height (a)	Depth (b)	Width (c)	Cost
40 litre Recycling Insert	283mm	385mm	595mm top 475mm btm	£13.86
140 litre wheeled bin	1070mm	550mm	480mm	£32.39
240 litre wheeled bin	1100mm	580mm	740mm	£34.15
660 litre wheeled bin	1310mm	730mm	1260mm	£336.90
1100 litre wheeled bin	1370mm	970mm	1260mm	£356.74.

Nuneaton and Bedworth Borough Council reserves the right to amend these purchase costs in the event of market material price increases!

These dimensions are a reasonable indication of sizes but will be subject to manufacturing tolerances and vary slightly from manufacturer to manufacturer.

3.2 Requirements for single households

Residents living in single households are required to present their bins at the end of the property where it meets the footpath or public land or where designated. To avoid any health and safety risk to residents, a clear flat access without steps and other obstacles must be provided between the storage point and the collection point. Paths should be a minimum of 600mm wide with a solid surface to facilitate wheeling the bin. The storage point should be located no more than 30m from the main access to the house and no more than 25m from the collection point.

3.2.1 Terraced properties*

Within certain types of 'courtyard' style terraced developments, it may be more practical to provide communal refuse and recycling storage similar to the requirements of multi-occupancy properties.

3.3 Requirements for multi-occupancy properties / multi-access private drives*

Multi-occupancy properties, such as flats, apartments and maisonettes or developments with multi access private drives should provide an enclosed area to store larger shared waste containers for refuse, recycling and garden/food waste or a suitable bin collection point (BCP). These enclosed communal storage areas / BCP's should be:

- Positioned away from the main entrance and windows of properties.
- No more than 30m from the resident's entrance and no more than 10m from the collection point, without requiring bins to be taken through a building.
- Located at street level with a clear path and solid surface between the storage area and the collection point. Paths should be a minimum of 1200mm wide with a solid surface to facilitate wheeling the bin.
- Be of sufficient size to allow 150mm between containers and for the containers to be removed from the storage area individually.
- Be at least 2m in height to allow for bin lids to be opened.
- Have a solid floor that is inclined slightly towards a drain. This principle is important as refuse bins can sometimes leak liquids, which would otherwise pool on the floor and could cause an odour problem and/or health risk.
- The design, layout and lighting will be expected to incorporate features to increase safety and reduce opportunities for crime and anti-social behaviour. The location should also minimise the intrusion of noise and light on neighbouring properties.
- Dropped kerbs must be provided (where required) to enable containers to be taken to the refuse collection vehicle with ease.
- The storage design must incorporate either 1) ground level access or 2) A graduated slope incorporated into the storage area access route.

'Keep Clear' markings should be considered to prevent cars parking and inaccessibility for containers.

A noticeboard should be provided within the storage area.

4. Vehicle access

Considerations must be given to vehicle access to empty wheeled bins, if this be from individual properties or from a communal collection point.

A standard refuse collection vehicle requires a minimum of 4 metres vertical clearance and access roads need to be at least 3.5 metres wide. Road surfaces will need to be sufficient to accommodate heavy goods vehicles which are almost 12 metres in length and have a gross weight of approximately 26 tonnes (a vehicle data sheet detailing all relevant vehicle measurements is available on request). Roads should be constructed in a way which eliminates or reduces as far as possible the need to reverse. The turning circle required for a refuse collection vehicle is 23m.

Where roads are not built to the required standards the developer must provide a suitable 'Bin Collection Point' (BCP) to be used by residents for the temporary placement of bins for collection only. This is not a permanent storage location. The BCP must be constructed so it cannot be used as an additional car parking space and is located immediately adjacent to the nearest adopted highway with suitable screening, having a firm paved surface and level access to the public highway, including dropped kerbs where required. The BCP should be large enough to accommodate three 240 litre bins for each property, or all multiple occupancy bins.

Where access is required over private land a damage waiver will be required, indemnifying the Council against any potential damage cause by the collection vehicle to the road surface.

5. Provision of containers

Developers are expected to meet the whole cost in providing containers for new developments, this includes existing properties which are sub divided and require additional bin capacity.

Containers may be purchased from the Council or direct from the Councils **nominated manufactory provider** and be noted that all items must be fully compliant with the Council's specification. Indicative Charges for containers are detailed above in the specification table (3.1) for further information please contact Nuneaton and Bedworth Borough Council's waste management department at waste.management@nuneatonandbedworth.gov.uk. These charges are a one-off cost for initial provision; the containers remain the property of the Council. When residents move on the containers must remain for the next resident to use.

Developers are expected to have provided appropriate containers for developments before residents have moved in. This will ensure residents are able to contain their waste and to allow for the development to be included on collection rounds. It should be noted that only a limited number of containers are kept in stock. Where containers are in stock the Council will aim to deliver them within 10 working days. Where the Council needs to place an order for containers the delivery of these containers can take up to 12 weeks. Developers should give as much notice as possible.

Appendix A

Reviewing Officer	Date Reviewed	Amendments	Date actioned
Glen McGrandle	3 rd August 2020	Recycling Caddie specification	10 th August 2020
Glen McGrandle	27 th September 2021	None	27 th September 2021
Glen McGrandle	14 th October 2022	Terminology amendments	14 th October 2022

Cabinet/Individual Cabinet Member Decision

Report Summary Sheet

Date:	7 December 2022
Subject:	Future use of Keresley Community Centre
Portfolio:	Finance and Corporate (Councilor S. Croft)
From:	Deputy Chief Executive

Summary:

Cabinet decided in December 2021 to begin community engagement to seek to transfer management and ownership of the community centres to a community group.

Following the unsuccessful first round of consultation, which commenced in December 2021, it was agreed at Cabinet on 7 September 2022 to do a second round of consultation for 28 days which ended on 25 October 2022.

This report informs Cabinet of the results of the consultation, the interest received from interested parties and provides recommendation for the next steps.

Recommendations:

1. That authority is delegated to the Deputy Chief Executive and Director of Customer and Corporate Services, in consultation with the Portfolio Holder for Finance and Corporate Services to:
 - Undertake further engagement with the top scoring 3 groups to seek clarification on their submitted business plans and to ensure the best offer for the community is sought.
 - Notify any unsuccessful parties.
 - Commence contractual/employment process to hand over the day to day running of Keresley Community Centre to the successful party.
 - Make £55,000 capital funding available to support any improvement works required at the Centre.
 - Prepare a lease agreement to hand over the Keresley Community Centre asset to the successful party commencing 1 April 2023.

Options:

Approve the recommendations.

Reject the recommendations.

Complete further work to revise the recommendations.

Reasons:

Approve the recommendations to meet the savings proposed in the December 2021 Cabinet report / February 2022 Budget Council report.

Consultation undertaken with Members/Officers/Stakeholders

User groups.
Members of the public.
Ward Councillors.
Interested parties.
General public.

Subject to call-in:

Yes.

Ward relevance:

Exhall ward.

Forward plan:

Yes

Building a Better Borough Aim:

1 - Live

Building a Better Borough Priority:

4 – Prioritise Community Safety and Empowerment

Relevant statutes or policy:

None

Equalities Implications:

The groups that occupy the centre and some of the users of the users of the centre may cater or display characteristics protected under the Equalities Act 2010. The council proposes to work with effected user groups to help the secure alternative places of operation.

Human resources implications:

One officer to be placed at risk of redundancy.

Financial implications:

As detailed in Cabinet report Future use of community centres – 7 September 2022

Health Inequalities Implications:

The community centre provide spaces for physical activity and rehabilitation.

Section 17 Crime & Disorder Implications:

A community centre can be considered to have a systemic positive impact on crime and ASB.

Risk management implications:

None.

Environmental implications:

None

Legal implications:

None identified but due diligence will be undertaken by legal colleagues upon transfer or action of a decision.

Contact details:

Tom Shardlow – Deputy Chief Executive

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet - 7 December 2022

From: Deputy Chief Executive

Subject: Future use of Keresley Community Centre

Portfolio: Finance and Corporate (Councillor S. Croft)

Building a Better Borough Aim: 1

Building a Better Borough Priority: 4

1. Purpose of Report

- 1.1 To brief Members on the Keresley Community Centre consultation outcome.
- 1.2 To brief Members on the nature of interest received, and the outcome of an initial evaluation exercise.
- 1.3 To seek delegated authority to undertake the recommended actions.

2. Recommendations

- 2.1 That authority is delegated to the Deputy Chief Executive and Director of Customer and Corporate Services, in consultation with the Portfolio Holder for Finance and Corporate Services to:
 - Undertake further engagement with the top scoring 3 groups to seek clarification on their submitted business plans and to ensure the best offer for the community is sought.
 - Notify any unsuccessful parties.
 - Commence contractual/employment process to hand over the day to day running of Keresley Community Centre to the successful party.
 - Make £55,000 capital funding available to support any improvement works required at the Centre.
 - Prepare a lease agreement to hand over the Keresley Community Centre asset to the successful party commencing 1 April 2023.

3. Background

3.1 In December 2021 Budget Council, it was determined that options would be sought to transfer the Community Centres to community management. This was instigated on this basis that:

- Assets of community value are often best run and managed by those within the community. Cabinet noted the success elsewhere in the district.
- The financial sustainability of managing and running the sites for NBBC.

3.2 Following the unsuccessful consultation which commenced in December 2021, a report (Future use of community centres) went to Cabinet on 7 September 2022 where it was agreed a second round of consultation would take place for 28 days, which ended at midnight on 25 October 2022.

3.2 From this second consultation, 31 pieces of feedback from residents/groups were received. The consultation included:

Letters to user groups
Local publicity (social media)
Ward member engagement
Individual meetings with interested parties.

3.3 Expressions of interest were received from 17 groups/individuals:

Type	Number of expressions received	Number of business cases received
Community Groups	4	2
Education	1	0
Unknown / limited detail given	2	0
Sports Groups	6	3
Addiction Recovery Groups	1	1
Business / Commercial	1	0
Religious Groups	2	0

3.5 The business plans have been assessed/evaluated and scored by the Council's Legal, Finance and Communities team, below is a summary.

- Community Group
- Sports Group – General Activities
- Sports Group – General activities
- Local Community Committee
- Addiction Recovery Group
- Sports Group – Tae Kwon Do

3.6 A scoring matrix was used to evaluate the business plans.

3.7 The average scores for the Business plans are (higher is better):

Community Group	0
Sports Group - General Activities	5.67
Sports Group – general activities	4.33
Local Community Committee	3.67
Addiction Recovery Group	0.67
Sports Group – Tae Kwon Do	5.67

4. Next Steps

- 4.1 NBBC seek clarification/additional information from the top three scoring groups to enable an informed and fair decision to be made, and receive the best offer for the community, on the future management of the centre.
- 4.2 Following this, NBBC enter a lease agreement with the successful party to hand the lease of the Centre over to them. From April 2023, transfer of the asset is completed via a 25-year lease, with appropriate break clauses. A clause in the lease agreement that safeguards the provision for football, and existing groups to be included.
- 4.3 Appropriate and due HR process is undertaken concerning any employees impacted.

5. Background Papers

- 5.1 Cabinet - 7 September 2022 - Future use of community centres.

Cabinet/Individual Cabinet Member Decision

Report Summary Sheet

Date: 7 th December 2022
Subject: Quarterly Review of Strategic Performance Report (Second Quarter 2022-23)
Portfolio: Finance and Corporate (Councillor Sam Croft)
From: Governance, Risk Management and Performance Officer

<p>Summary: The Strategic Performance Report and Commentary provides an overview of the council's position under the following key categories:</p> <ul style="list-style-type: none">• Finance• People and Service Delivery• Processes• Improvement <p>In line with the Council's Performance Management Framework, the report is reviewed monthly by Management Team and quarterly by Cabinet.</p>
<p>Recommendations: That Cabinet review the Strategic Performance Report to address issues arising and potential improvement actions.</p>

Options:

- Note the report
- Note the report and request feedback on action being taken to improve indicators

Reasons: Concern over under-performance

Consultation undertaken with Members/Officers/Stakeholders None

Subject to call-in: Yes

Ward relevance: None

Forward plan: No

Delivering Our Future:

Theme: 3

Priority:1

Relevant statutes or policy: Performance Management Framework

Equalities Implications: None

Human resources implications: None

Financial implications: None

Health Inequalities Implications: None

Section 17 Crime & Disorder Implications: None

Risk management implications: None

Environmental implications: None

Legal implications: None

Contact details: Steve Gore, Tel: 02476 376155,
e-mail steve.gore@nuneatonandbedworth.gov.uk

AGENDA ITEM NO.11

NUNEATON AND BEDWORTH BOROUGH COUNCIL

Report to: Cabinet, 7th December 2022

From: Governance, Risk Management and Performance Officer

Subject: Quarterly Review of Strategic Performance Report –
Second Quarter 2022-23

Portfolio: Finance and Corporate (Councillor Sam Croft)

1. Purpose of Report

The purpose of this report is to provide the Council's Strategic Performance Report for quarterly review by Cabinet.

2. Recommendations

That Cabinet review the Strategic Performance Report to address issues arising and potential improvement actions.

3. Background

3.1 The Strategic Performance Report provides an overview of the Council's position under the following categories:

- Finance
- People and Service Delivery
- Processes
- Improvement

3.2 The Council's Performance Management Framework requires that the report is reviewed monthly by Management Team and by Cabinet on a quarterly basis. The latest report available is also provided quarterly for Overview and Scrutiny Panels.

3.3 The report was adapted in to present the data in graphical form supplemented by an Executive Summary outlining: results by category, positive aspects and areas of improvement.

4. Latest Report – Second Quarter 2022-23

The latest Strategic Performance Report Executive Summary and Commentary are attached at Appendix A and Appendix B, respectively.

5. Recommendation

That Cabinet review the Strategic Performance Report to address issues arising and potential improvement actions.

6. Appendices

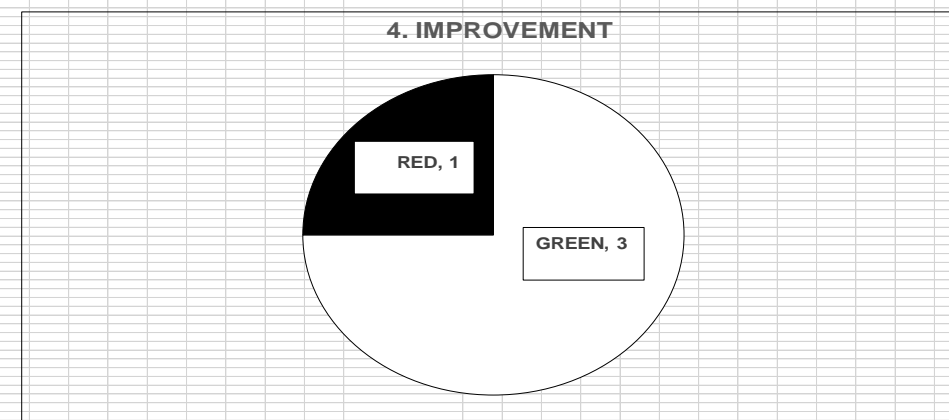
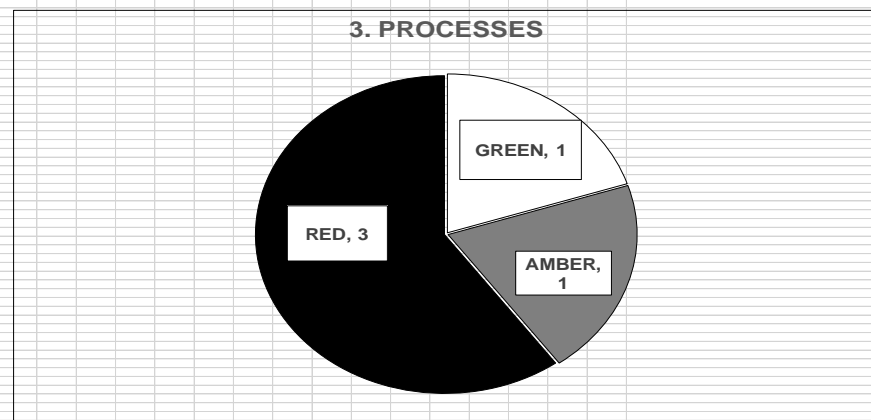
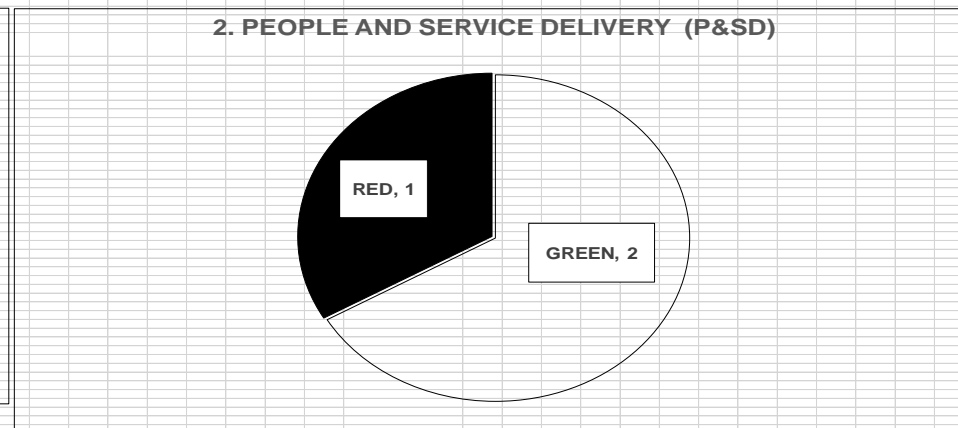
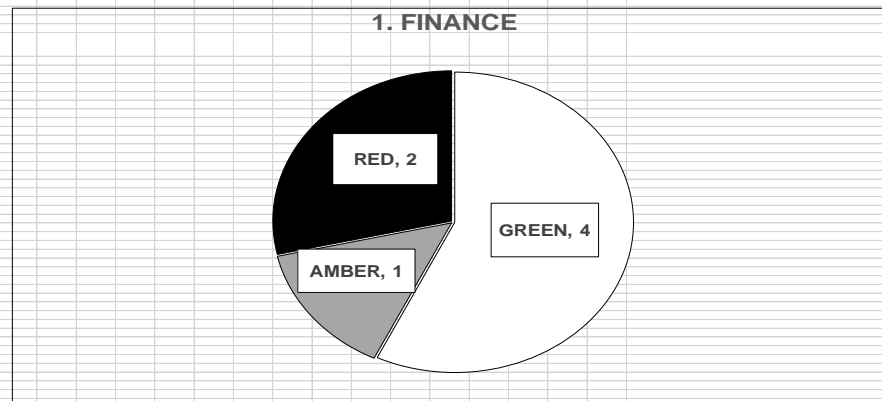
A - Strategic Performance Report Executive Summary
B - Strategic Performance Report Commentary

7. Background Papers

None.

Strategic Performance Report – Executive Summary (Data as at the end of September 2022)

Charts Summary



RED AND AMBER MEASURES BY CATEGORY *		
CATEGORY	RED	AMBER
FINANCE	2	1
P & S D	1	0
PROCESSES	3	1
IMPROVEMENT	1	0

* = see Executive Summary narrative (areas for improvement).

Strategic Performance Report – Executive Summary (Data as at the end of September 2022)

Positive Aspects

- **General Fund Capital Programme** is currently forecasting an underspend variance of approximately £7.36m. Note that unspent amounts in 2021/22 were re-profiled into 2022/23. Underspend due to slippage has occurred on the Bridge to Living, Bedworth Physical Activity Hub and the Homeless Hostel Conversion projects. Unspent amounts will be re-profiled into 2023/24
- **HRA Capital Programme** is currently forecasting a £4.56m underspend due to slippage in new build projects and the programme for the replacement of vehicles

A summary of the variances at portfolio level is included below:

Expenditure	Forecast £'000	Budget £'000	Variance £'000
Business & Regeneration	44,373	49,276	4,903
Finance & Corporate	632	632	0
Housing & Communities	5,948	6,117	169
Public Services	6,824	9,014	2,190
Planning & Regulation	67	67	0
Health & Environment	0	100	100
Miscellaneous Schemes	100	100	0
	57,943	65,306	7,362
HRA	20,563	25,119	4,556
Total Expenditure	78,506	90,425	11,919

- The percentage of invoices paid on time is 96.44% well within the target range (95-100%) as at the end of September 2022, but compared to 97.33% in September 2021
- Strategic Risk Register monitoring is 88% (88% last quarter) against the 80% target at the end of the second quarter 2022/23
- Health and Safety Monitoring is 85% (77% last quarter) against the 80% target at the end of the second quarter 2022/23

Strategic Performance Report – Executive Summary (Data as at the end of September 2022)

Areas for Improvement

- **General Fund Revenue** is showing an overspend of £935k compared to budget. If the additional cost / reduction in income is not mitigated throughout the year, a transfer from earmarked reserves to cover the deficit will be required.

A summary of the variances at portfolio level is included below:

	Forecast £	Approved Budget £	Variance £
Business & Regeneration	1,944,435	1,426,800	517,635
Finance & Corporate	4,282,447	4,058,860	223,587
Health & Environment	3,083,926	3,015,560	68,366
Housing & Communities	1,215,132	1,177,030	38,102
Planning & Regulation	-285,176	-391,180	106,004
Public Services	7,924,177	8,103,230	-179,053
Additional Spend Pressures	159,938	0	159,938
Portfolio Total	18,324,879	17,390,300	934,579
Other Operating Costs/Income	-4,211,840	-4,211,840	0
Core Funding	-13,180,244	-13,180,244	0
Total Surplus / Deficit	932,795	-1,784	934,579

The key variances are included below:

	Variances £'000
Car Parking Income	440
Benefit Subsidy	325
Staffing Costs	299
Additional Spend Pressures	160
Refuse and Cleansing	135
Civic Hall	44
Cost of Collection Allowance	21
Inflation	20
Other	10
Grant Income	-98

Note that the £299k variance in staffing costs is due to the pay award now being included within the portfolio base, and car parking income has still not returned to the levels seen prior to the pandemic.

Areas for Improvement

- **The Housing Revenue Account** is forecasting an overspend compared to budget of (£64k). This is mostly driven by Repairs & Maintenance costs, due to increased use of contractors, increased cost of materials and the deep clean requirements on void properties. The latter pressure will be eased as we progress through the recovery phase of the Covid-19 pandemic.

There is, however, an underspend on Supervision & Management, mostly due to salary savings.

The key variances are included below:

	Variances £'000
Materials/Contractor Costs	255
Council Tax Costs	71
Support Services	33
Refuse Collection	24
Other	-5
Consultancy Costs	-24
Cleaning Costs	-26
Staffing Costs	-264
Portfolio Variance	64

- Rent collection is 93.12% against the 95.78% target at the end of September 2022
- Processing of new benefits claims is 30.13 days against the good performance benchmark of 22 days at the end of September 2022. I.T. migration/upgrade issues continue to severely impact the speed of processing
- Working days lost to short term sickness absence is 2.28 days per full time equivalent (FTE) against the profiled target of 1.74 days/FTE at the end of September 2022
- Working days lost to long term sickness absence is 2.70 days per full time equivalent (FTE) against the profiled target of 2.63 days/FTE at the end of September 2022

Strategic Performance Report – Executive Summary **(Data as at the end of September 2022)**

Areas for Improvement

- Short term return to work interview compliance is 72.81% within 3 days (71.72% last month). The average time to complete all interviews is 3.68 days (3.67 days last month)
- Agency staff spend is £599,517 as at the end September 2022 compared to £472,977 at the end of September 2021. This is netted against an estimated (£872k) salary underspend, creating a NET underspend of (£272k) across the general and HRA budgets. The figures have been adjusted based on the £1925 proposed pay award, which will make a significant change to the previously estimated salary underspend.

The top three cost areas are:

PRIVATE SECTOR HOUSING STANDARDS	£169,024
FINANCE & PROCUREMENT	£115,101
REVENUES & BENEFITS	£80,565
TOTAL	£364,690 (61% of total agency spend)

- Building a Better Borough monitoring is 70% (77% last quarter) against the 80% target at the end of the second quarter 2022/23

NOTE

There are 19 performance indicators within the Strategic Performance Report, reported by exception with performance being on or around target / good performance benchmark unless otherwise stated in this summary.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

People and Service Delivery

September 2022 complaints by subject area as at 17th October 2022:

Service Area	Sub Area	No. Received	No. completed inside 10 working days	No. completed outside 10 working days	No. awaiting completion	Escalated cases	% Completed out of SLA	RAG Vs Council Average %
Crematoria & Cemeteries	Crematoria & Cemeteries	2	1	1	0	0	50%	R
Customer Services	Customer Services	3	3	0	0	0	0%	G
Economic Development	Town Centres and Markets	1	0	0	1	0	0%	G
Environmental Protection	Environmental Protection	2	1	1	0	0	50%	R
Finance	Benefits	1	1	0	0	0	0%	G
Finance	Revenues	4	3	1	0	0	25%	A
Total Finance		5	4	1	0	0	20%	G
Housing	Landlord Services	5	4	1	0	0	20%	G
Housing	Property Services	11	10	1	0	3	9%	G
Housing	Strategic Housing Services	2	1	1	0	1	50%	R
Total Housing		18	15	3	0	4	17%	G
Legal	Legal	1	0	1	0	0	100%	R
Leisure & Culture	Parks and Greenspace	12	6	6	0	2	50%	R
Management	Management	3	3	0	0	0	0%	G

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

People and Service Delivery

September 2022 complaints by subject area as at 17th October 2022 (continued):

Service Area	Sub Area	No. Received	No. completed inside 10 working days	No. completed outside 10 working days	No. awaiting completion	Escalated cases	% Completed out of SLA	RAG Vs Council Average %
Planning & Building Control	Planning & Building Control	7	7	0	0	4	0%	G
Risk Management	Risk Management	0	0	0	0	0	0%	G
Transport & Infrastructure	Transport & Infrastructure	0	0	0	0	0	0%	G
Waste Management	Waste Management	24	18	6	0	4	25%	A
Total Council		78	58	19	1	14	24%	

58/78 = 74.36%

NOTE: Cases acknowledged or responded to within 10 days, 75/78 = 96.20%

Aug 2022 Freedom of Information & Environmental Information Requests

Date of report - 29th September 2022

Please note that all requests are automatically acknowledged

66 FOIs/EIR's received -63 cases closed

52 Cases Responded in 20 working days – Average response rate 11 days

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Processes

Absence Management

Note: Summary for this month:

Service Unit	No. of FTE	FTE Short Term Days Lost (no. of cases)	FTE Long Term Days Lost (no. of cases)	Total Days Lost per FTE	Year to Date Total Short-Term Days Lost per FTE	Year to Date Total Long-term days lost per FTE	Year to Date Total Days Lost per FTE
Chief Executive	6.8	0	0	0.00	0.29	2.82	3.11
Finance	93.87	34.93 (10)	32 (2)	0.71	1.98	2.83	4.81
Customers & Corporate Services	56.43	15.6 (4)	22 (1)	0.67	1.18	3.65	4.83
Planning & Regulation	65.67	8 (3)	61.84 (3)	1.06	1.49	2.47	3.96
Regeneration & Housing	154.03	81.5 (15)	93.7 (5)	1.14	3.22	2.62	5.84
Public Services	118.14	44.13 (8)	58.86 (3)	0.87	2.28	2.43	4.71
Totals	494.94	184.16 (40)	268.4 (14)	0.91	2.28	2.70	4.98

FTE = Full Time Equivalent

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Processes (continued)

Absence Management (continued)

At the end of September 2022, short term absence **2.28** days per FTE against the profiled target of 1.74 days /FTE. Long term absence is **2.70** days per FTE against the profiled target of 2.63 days /FTE.

This means that the overall corporate position is “Red” as the total days lost is **4.98** days/FTE against the profiled target of 4.37 days/FTE.

By comparison, the result at the end of September 2021 was **5.43** days/FTE.

Improvement

Annual Development Reviews (updated quarterly)

Note: Figures include long term absentees (maternity / sickness), new starters and employees where it has been agreed that no review is required.

Summary at the end of the second quarter 2022/23:

Chief Executive	5/5 (100%)
Finance	93/108 (86%)
Customer and Corporate Services	53/65 (82%)
Planning and Regulation	68/76 (89%)
Public Services	110/118 (93%)
Regeneration and Housing	73/132 (55%)
	<u>Total = 402/504 (80%)</u>

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

At the end of the second quarter the overall result is 70% as 60 of 86 actions are “Green”.
Of the remaining 26 actions 1 is classed as “Red” and 25 are classed as “Amber”:

1 “Red” action:

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 3, Priority 4- Visit, Improve the physical environment (1)	Complete delivery of the Parks Revival Programme in Riversley Park (linked with Museum capital re-imagining project) - Complete delivery of the Parks Revival Programme in Riversley Park	Needs revision to reflect 2025 delivery.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions:

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 1, Priority 2 – Live, Enable appropriate housing development (2)	Deliver new / remodelled Public Sector Housing units of accommodation that reflect the needs of Borough residents - Have commenced the build of 26 new Public Sector homes	Byford Court and Vale View scheduled to start. No remodelling in progress yet – linked to resource issues. Planning delays with discharge of conditions or to go to committee will impact on delivery.
	Improve the quality of private homes within the Borough - Enforcement of regulations and standards to reduce the number of hazards within private rented homes	Difficulty recruiting to vacancies and therefore operating with reduced numbers of staff. Prioritisation of cases necessary. 2 recruits from October, 2 vacancies remain.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 1, Priority 3 – Live, Sponsor a sustainable green approach (4)	Have procured and installed sufficient infrastructure and undertaken appropriate vehicle fleet procurements to enable the transition from diesel to Electric Vehicle purchasing for both Housing Revenue Account (HRA) and General Fund (GF) vehicles. (10%/ 20% fleet target) - Have assessed, demonstrated, and costed suitable market innovations for electric and alternate fuel vehicles suitable for future HRA and GF fleet replacement requirements Ensure vehicle replacements comply with our corporate climate change and carbon footprint reduction commitments, where possible	Following identified market supply and cost pressures after a fleet procurement review, corporate option to maintain diesel fuelled vehicles (for the short to medium term replacement programme) was approved. Markets review and options appraisals to be maintained.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 1, Priority 3 – Live, Sponsor a sustainable green approach (continued)	Have introduced a co-mingled material recycling collection service, in line with the Martial Recycling Facility (MRF) code of conduct and subject to Resource and Waste Strategy direction for consistency of collections - Have reviewed dual stream recycling collection provision in NBBC and consulted on changes to co-mingled. Will have undertaken an analysis of service cost delivery for both services	Awaiting government decisions on phase 2 of the Environment Bill consultation process, in relation to the ‘Resource and Waste Strategy’ on ‘consistency of collections’ and ‘weekly food waste collections’. Subsequent decisions will determine what changes, if any, NBBC will need to undertake for waste management service delivery, identified associated costs and future burden’s funding availability.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 1, Priority 3 – Live, Sponsor a sustainable green approach (continued)	Delivered the Green Corridor works as part of the Levelling Up Fund (LUF) funding into the Miners’ Welfare Park - Approved scope of work with WCC and set dates for delivery in 2023/24	On-going liaison with LUF/BEIS due to current climate / inflation costs. Awaiting approval to appoint L.A. to undertake development of Park elements.
	Commenced implementation of the action plan developed as part of the Bio-Diversity Recovery Strategy - As an integral part of the new Greenspace Strategy produce a Bio-Diversity Recovery Strategy	Awaiting DEFRA confirmation of required content for BDRS. DEFRA have indicated WCC to lead on development of regional LNRS. Greenspace Strategy to reference this now going forward.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 1, Priority 4 – Live, Prioritise Community Safety & Empowerment (5)	Modernise our customer experience to reflect our customer demand and modern expectations - Achieve the cabinet offices’ Customer Service Excellence accreditation for Customer Service Team / Establish a renewed modernisation strategy for our customer facing services	Work only recently commenced.
	Established a long-term plan for the Civic Hall – Bedworth - Use of the Civic Hall as a Vaccination Centre for the NHS	Cabinet decision made “not to re-open” site Oct 2022, with Expressions of interest being presented at Cabinet on 9th Nov.
	Continue to work with community groups to deliver sustainable community focused benefits - Have transferred our community centres to new community management	Consultation has ended but feedback window has been extended to bring offers forward.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 "Amber" actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 1, Priority 4 – Live, Prioritise Community Safety & Empowerment (continued)	Adopt a refreshed ASB Strategy - Have consulted with partners and stakeholders / Have promoted a Strategy to encourage residents to use green spaces and show them to be a safe environment	The current Strategy is due for renewal now so it will be reviewed and updated in accordance with new legislation. Initial work to identify approach commenced.
	Adopt a Tenant Engagement Strategy - Have consulted with partners and stakeholders	Resident Engagement arrangements structure now authorised.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 2, Priority 1- Work, Grow a strong & inclusive economy (3)	Deliver Phase 2 of Transforming Nuneaton - Progressed all Future High Street Fund projects in line with the delivery programme	Funding gap on Bridge to Living project and Flood Alleviation Scheme.
	Deliver the Bridge to Living Scheme via Future High Streets funding - Obtained Planning Permission / Procured a construction partner	We are experiencing substantial planning delays. Delay in signing contract due to a lack of planning approval.
	Support the delivery of the delivery of the Transforming Nuneaton and Bedworth projects to improve the appeal of both our town centres Increase the leisure and events offer to attract more visitors. Focusing on town centre events, markets as a key attractor - Address with partners issues of anti-social behaviour within our town centres	Ongoing partnership working with Police. Bids to support reduction in ASB submitted as part of UKSPF. Summit with relevant partners to take place during November 2022.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 "Amber" actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 2, Priority 3 - Work, Embrace new & emerging technology (2)	Maximise availability and take-up of online services using a suite of channels to provide customers with access to all services capable of being delivered digitally - Increase proportion of self-serve transactions by 10% on 21/22 volumes	Self-serve 2022 transactions up to Sept 2022; 24195 (58.15%), 2021 transactions up to Sept 2021;23996 (56.09%). Council Tax 2.46% NNDR 3.78% Sundry Debts 3.44% E-billing 13.75%
	Maintain relevant compliance and accreditations for Cyber Security standards - Achieve and maintain Cyber Essentials accreditation / Maintain annual Public Services Network (PSN) security accreditation	Pending AZURE migration to be completed. Then resubmission.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 2, Priority 4 - Work, Support local businesses (1)	Increase the level of Think Local First spending to support Small and Medium Enterprises (SME) within the Borough - Continue to internally promote the initiative to increase the level of NBBC local SME spend / Undertake a further campaign with local businesses and residents to increase spend with local businesses within the Borough	Q1 data available. Q2 data not yet available hence amber as we haven't been able to report the data. Q1 data: - Spend in NBBC area with SME's 91.28% - Spend in NBBC area compared to W&WM, UK & International = 19.96% - Spend with SME's in Warwickshire and West Midlands = 41.93%
Theme 3, Priority 1 - Visit, Create vibrant and diverse Town Centres (1)	Have delivered Phase 1 of a capital scheme at Nuneaton Museum & Art Gallery which will enhance the offer for residents and visitors alike - Have submitted a bid for development funds to National Heritage Lottery Fund for Phase 2 Reimagining Nuneaton Museum & Art Gallery	Pending decision on whether Phase 1 and 2 bids to be combined.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 "Amber" actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 3, Priority 2 - Visit, Stimulate regeneration (1)	Have developed and disseminated targeted strategic marketing material for the Borough - Have developed comprehensive marketing material for inward investment / Have reviewed the viability / ROI of the NBBInvest website	Work has started on this with colleagues and partners. Capacity issues have delayed start for this action.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 "Amber" actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 3, Priority 3 – Visit, Celebrate and promote our heritage (2)	Deliver Phase 1 of a capital scheme at Nuneaton Museum & Art Gallery which will enhance the offer for residents and visitors alike - Have submitted bid for development funds to National Heritage Lottery Fund for Phase 2 Reimagining Nuneaton Museum & Art Gallery	Pending decision on whether Phase 1 and 2 bids to be combined.
	Updated and adopted a Local List for the Borough - Commenced work on reviewing the Local List	Priority is being given to Borough Plan Review and Gypsy and Traveller DPD & HEDNA. Work will now tie in with the revised timetable for the Borough Plan Review as agreed October 2022.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 3, Priority 4 – Visit, Improve the physical environment (4)	Commenced implementation of the Greenspaces strategy and action plan developed as part of the Play Strategy - Produce a revised Play Strategy to inform our Medium-Term Financial Plan (MTFP) and drive forward improvements to our Parks & Green Spaces	Analysis & mapping of quality & accessibility is underway.
	Commenced implementation of the action plan developed as part of the Allotment Strategy - Produce a revised Allotment Strategy to inform our Allotment Association Stakeholders	Analysis is due to commence Oct/Nov '22.

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Building a Better Borough (BaBB) Delivery Plan - (updated quarterly)

25 “Amber” actions (continued):

BaBB REF.	DESCRIPTION	ACTION(S) / COMMENTS
Theme 3, Priority 4 – Visit, Improve the physical environment (continued)	Commenced implementation of the action plan developed as part of the Tree Strategy - Produce a draft Tree Strategy to inform the emerging Borough plan and take forward for formal adoption	Analysis is due to commence Oct/Nov '22.
	Implement the final approved Capital Scheme for the Marston Lane Cemetery extension - Complete development of Marston Lane Cemetery Extension design and seek approval for a capital business case for the extension to proceed	

Commentary for Strategic Performance Report

Month: October 2022 (Data at the end of September 2022)

Improvement (continued)

Strategic Risk Register (updated quarterly)

The total number of 'live' risks is 17. As at the end of September 2022, the breakdown according to net risk is:

- "Net red" 2(12%)
- "Net amber" 5 (29%)
- "Net green" 10 (59%)

Therefore, 15 (88%) risks are deemed "satisfactorily managed". Hence, the 'traffic light' reporting position is "Green".

The "net red" risks are:

- R1 - Potential failure to provide adequate accommodation to meet the needs of the borough with consequent impact on the lives of residents
- R4 - Failure to maintain the economic vibrancy of the borough / town centres