


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
To appoint a contractor to provide refurbishment works at Lexington Court, Upper Abbey St., Nuneaton, CV11 5DG	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/29/2024 (NB)	Cabinet meeting – 21 February 2024 CB105
<u>DATE OF DECISION</u>	<u>DECISION MAKER (Name and Job Title)</u>
4 September 2024	 Nicola Botterill Assistant Director for Social Housing and Community Safety
<u>RECORD OF THE DECISION</u>	
<p>a) The issue NBBC require external support from a competent contractor to undertake the replacement of handrails and various associated refurbishment works to Lexington Court. The project has been referred to Capital Projects as there is a Cat 1 safety risk identified with the existing handrails. Whilst the risk has been mitigated by erecting scaffolding as a temporary measure the handrails need full replacement.</p> <p>b) The Decision To appoint a contractor to complete the required works as tendered.</p>	
<u>REASON FOR THE DECISION</u>	
NBBC have an obligation to ensure its properties are kept in a good and safe standard. The current handrail installations have deteriorated, and various associated works are now required. The appointment of an external contractor is the most suitable option for remedy.	
<u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u>	
Repair of the existing handrails. This is not economic, and the full replacement will ensure that the handrails are up to current building regulations. In addition, less on-going maintenance will be required.	

<u>WARD RELEVANCE</u>
All
<u>FINANCIAL AND BUDGET IMPLICATIONS</u>
The costs of the works have been included in the budget setting process for the Capital Programme.
<u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u>
Capital Investment Service Manager and Procurement Officer have both been consulted.
<u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u>
None
<u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).
N/a
<u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u>
N/a
<u>HUMAN RESOURCES IMPLICATIONS</u>
None
<u>FINANCIAL IMPLICATIONS</u>
Refer to financial budget implications
<u>HEALTH EQUALITIES IMPLICATIONS</u>
None
<u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u>
None
<u>RISK MANAGEMENT IMPLICATIONS</u>
Health and Safety risks of occupants and contractor(s) during refurbishment works have been considered and all required preventative measures are planned.

SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS

None

ENVIRONMENTAL IMPLICATIONS

None

LEGAL IMPLICATIONS

None

ANY OTHER COMMENTS

None

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER