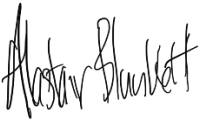


**RECORD OF EXERCISE OF DELEGATED AUTHORITY BY OFFICER PURSUANT TO
REGULATION 13 OF THE LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS)
(MEETINGS AND ACCESS TO INFORMATION) (ENGLAND) REGULATIONS 2012 &
THE OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS 2014**

<u>SUBJECT OF DECISION</u>	
To appoint a joint Food Waste Project Manager with Rugby Borough Council	
<u>DECISION REFERENCE</u>	<u>SOURCE OF AUTHORITY AND REFERENCE</u> (i.e. Committee/ Constitution/Minute No. etc.)
DO/32/2024 (AB)	Constitution 3D.1 b) and c)
<u>DATE OF DECISION</u>	<u>DECISION MAKER</u> (Name and Job Title)
13 th September 2024	Alastair Blunkett – Assistant Director Environment and Enforcement 
<u>RECORD OF THE DECISION</u>	
<p>a) The issue: By 1st April 2026 Nuneaton and Bedworth Borough Council will be required to implement a weekly food waste collection.</p> <p>b) The Decision: To appoint a joint Project Manager to manage and oversee the introduction of weekly food waste collections within the Borough.</p>	
<u>REASON FOR THE DECISION</u>	
<p>By 1st April 2026 the Council is required to start to collect food waste on weekly basis from households in Borough.</p> <p>This is a new burden on the Authority and will require additional resource, including new vehicles, staff and waste containers.</p> <p>The project manager will oversee the design and implementation, including procurement, of the service.</p> <p>To reduce costs, as the requirement to implement the service is a statutory requirement and is affecting many Waste Collection Authorities, the Manager is being shared with Rugby Borough Council. The Council picking up half of the cost incurred by the Rugby Borough Council in hosting this role.</p> <p>Due to the nature of the role, the position is for a fixed term of two years.</p>	

<p><u>ALTERNATIVE OPTIONS CONSIDERED AND REJECTED IN MAKING THE DECISION</u></p> <p>1) Use existing staff within the Waste Service – REJECTED The Service is going through a restructure with some points not filled, therefore there is the capacity or knowledge to support the required work needed to implement the service.</p> <p>2) Use of a agency to fore fill the role – REJECTED Recruitment and pay would be higher than a shared agreement with Rugby Borough Council.</p>
<p><u>WARD RELEVANCE</u></p> <p>N/A</p>
<p><u>FINANCIAL AND BUDGET IMPLICATIONS</u></p> <p>The funding will come from the Waste Services existing Service Budget.</p>
<p><u>CONSULTATION UNDERTAKEN WITH MEMBERS/OFFICERS</u></p> <p>The proposal has been discussed with both the Portfolio Holder responsible for the Service as well as the relevant strategic Director.</p>
<p><u>ANY CONFLICT OF INTEREST DECLARED BY ANY MEMBER CONSULTED</u></p> <p>None</p>
<p><u>IN RESPECT OF ANY DECLARED CONFLICT BY A CABINET MEMBER, ANY DISPENSATION GIVEN BY THE HEAD OF PAID SERVICE</u> (Note if the decision is a non-executive decision, no dispensation can be given).</p>
<p><u>EQUALITIES IMPLICATIONS (including any Equality Impact Assessment)</u></p> <p>None</p>
<p><u>HUMAN RESOURCES IMPLICATIONS</u></p> <p>N/A</p>
<p><u>FINANCIAL IMPLICATIONS</u></p> <p>Budget is in place</p>
<p><u>HEALTH EQUALITIES IMPLICATIONS</u></p> <p>N/A</p>

<u>SECTION 17 CRIME & DISORDER IMPLICATIONS</u>
N/A
<u>RISK MANAGEMENT IMPLICATIONS</u>
The post will managed by Rugby Borough Council, with support from the Assistant Director of Environment and Regulatory Services.
<u>SME (SMALL/MEDIUM ENTERPRISES) & LOCAL ECONOMY IMPLICATIONS</u>
N/A
<u>ENVIRONMENTAL IMPLICATIONS</u>
N/A
<u>LEGAL IMPLICATIONS</u>
A formal agreement is to be put in place between the two Authorities.
<u>ANY OTHER COMMENTS</u>

PLEASE RETURN TO THE MONITORING OFFICER AS SOON AS A DECISION IS MADE OR AS REASONABLY PRACTICABLE THEREAFTER