



## **Duty to Cooperate Statement**

### **Gypsy and Traveller Site Allocations Development Plan Document (DPD)**

**Nuneaton and Bedworth Borough Council**

**June 2022**

## 1.0 INTRODUCTION

- 1.1 This document is the 'Duty to Cooperate Statement' for the Gypsy and Traveller Site Allocations Development Plan Document (DPD). This statement sets out how the Borough Council has complied with the Duty to Cooperate to produce this DPD throughout the process. The duty to cooperate was created in the Localism Act 2011, and places a legal duty on the Borough Council, as the Local Planning Authority, to engage constructively, actively and on an ongoing basis on strategic cross boundary matters with specific bodies.
- 1.2 Nuneaton and Bedworth border the following Local Authorities:
- North Warwickshire Borough Council
  - Rugby Borough Council
  - Coventry City Council
  - Hinckley and Bosworth Borough Council

## 2.0 COOPERATION

- 2.1 Nuneaton and Bedworth Borough Council (NBBC) operates within a two-tier system with Warwickshire County Council (WCC), who are responsible for education, highways, transport planning, minerals, social care, waste disposal, libraries and also a County owned and managed Gypsy site within the Borough. The Council have therefore worked closely with the County Council in developing the DPD.
- 2.2 NBBC is a non-constituent member of the West Midlands Combined Authority; as well as being part of Coventry and Warwickshire Local Enterprise Partnership (CWLEP); Coventry, Warwickshire and Hinckley & Bosworth Joint Committee for Economic Growth and Prosperity; Coventry; Warwickshire Chief Executives/Managers; Planning and Duty to Cooperate Group and Coventry, Solihull and Warwickshire Association of Planning Officers (CSWAPO). This involves carrying out combined evidence bases which includes a current update joint Strategic Flood Risk Assessment Level 1 and joint Housing and Economic Development Needs Assessment (HEDNA and other shared evidence bases. All matters including Gypsy and Traveller requirements are also discussed.

- 2.3 Work on the Gypsy and Traveller Site Allocations DPD began in 2020 with the first stage being the updating of the Gypsy, Traveller, and Travelling Showpersons Accommodation Assessment (GTAA). Prior to the commissioning of this work, the Borough Council engaged with all adjoining Local Planning Authorities in September 2020 (see appendix A attached) to ascertain if there was any desire to work together on an update to the GTAA and address need collectively. Two of the Authorities did not respond and two responded but did not wish to participate in a joint assessment; thus, a GTAA covering just Nuneaton and Bedworth was undertaken.
- 2.4 As part of the work on the GTAA the engaged consultants approached adjoining Authorities in January 2021 with a questionnaire to assist in the production of the new assessment. Paragraph 3.9 of the GTAA confirms that “*Stakeholders included representatives from all of the neighbouring local authorities, who were requested to provide information regarding their local situation and provision, including issues such as unauthorised encampment activity.*” Feedback received from neighbouring Authorities is set out in paragraphs 5.22 to and 5.26 of the GTAA. (See supporting documents; appendices 4, 5 and 6).
- 2.5 The Issues and Options version of the Gypsy and Traveller Site Allocations DPD was approved for public consultation by the Council’s Cabinet on 26<sup>th</sup> May 2021. (See supporting document appendix 23). A public consultation was held from the 11<sup>th</sup> of June 2021 to the 6<sup>th</sup> of August 2021. All prescribed bodies required by the Localism Act 2011 to be engaged with were notified of the consultation as well as adjoining local Planning Authorities and WCC. Responses received on the Issues and Options version are set out in the separate Consultation Statement document. (See supporting documents appendices 25 and 26). The prescribed bodies for Nuneaton and Bedworth are as follows:
- Centro;
  - Civil Aviation Authority;
  - Coventry and Warwickshire Clinical Commissioning Group;
  - Coventry and Warwickshire Local Enterprise Partnership;

- Environment Agency;
- Greater Birmingham and Solihull Local Enterprise Partnership
- Highway Authority;
- Historic England;
- Homes England;
- Leicester and Leicestershire Local Enterprise Partnership;
- National Highways;
- Natural England;
- Office of Rail and Road;
- Transport for West Midlands; and
- Warwickshire Local Nature Partnership.

2.6 Following the closure of the Issues and Options the Borough Council ran a 'Call for Sites' between the 17<sup>th</sup> of September 2021 to the 22<sup>nd</sup> of October 2021. As a result of this combined with the GTAA from 2021, and responses received during the Issues and Options consultation, the Borough Council accrued a small number of sites which could accommodate additional gypsy and traveller pitches. An informal consultation on these sites with key stakeholders (many of which are required to be engaged under the Duty to Cooperate) ran in November 2021. (See supporting documents appendix 28 for the emails sent and the subsequent responses.) (Details are also provided in 5.0 Appendices 1 of the separate Site Assessments and the Green Belt document (Publication consultation draft).(See supporting document appendix 11.)

2.7 The publication version of the Gypsy and Traveller Site Allocations DPD was the next stage which was consulted upon between the 28<sup>th</sup> of January 2022 and the 25<sup>th</sup> of March 2022. This included contacting the adjacent local Planning Authorities and WCC as well as the bulleted prescribed bodies in paragraph 2.5. (See the relevant details in the supporting documents appendices 31 and 32.)

2.8 Of the adjoining Local Authorities only North Warwickshire Borough Council responded with specific comments and the rest of the neighbouring Local

Authorities failed to respond. WCC simply responded to advise they had consulted the separate relevant teams and confirmed they had no responses. (Responses to the Publication version and NBBC Officer comments are documented fully at the end of the supporting document appendix 35.)

- 2.9 Where it was considered that responders comments needed clarifying or where responses were not received and needed chasing; this was carried out on an individual basis in April 2022. (See supporting document appendix 38).

### **3.0 CONCLUSION**

- 3.1 In conclusion, it is considered that NBBC has complied with the duty to cooperate with neighbouring Local Authorities and with WCC.

**Appendix A – Emails and responses to adjacent local authorities about working together for a joint Gypsy and Traveller Accommodation Assessment. (September 2020).**

Emails sent regarding working on joined GTAA

Local Authority	Name of Person Email Sent To	Email Address	Date Sent	Reply	Reply Date	Agree to Work With NBBC
Coventry	David Butler	[REDACTED]	14/09/2020	Yes	22/09/2020	No
Hinckley & Bosworth	Kirstie Rea		14/09/2020	No		
North Warwickshire	Dorothy Barratt		17/09/2020	Yes	17/09/2020	No
Rugby	Victoria Chapman		14/09/2020	No		

## Andrea Hayward

---

**From:** Butler, David <[REDACTED]>  
**Sent:** 22 September 2020 12:56  
**To:** Philip Larter  
**Subject:** RE: Gypsies and Traveller Accommodation Assessment

Hi Phil,

Apologies for the delay, but we won't be coming in with you on the study this time. Had much luck from any of the other authorities?

Thanks  
David

David Butler  
**Head of Planning Policy & Environment**  
Coventry City Council

One Friargate  
Coventry  
CV1 2GN

---

**From:** Philip Larter <[REDACTED]>  
**Sent:** 14 September 2020 15:27  
**To:** Butler, David <[REDACTED]>  
**Subject:** Gypsies and Traveller Accommodation Assessment

Dear David,

Nuneaton and Bedworth Borough Council are looking to update their Gypsies, Traveller and Travelling Showpeople Accommodation Assessment which dates back to 2016. Ideally, I would like to have a new assessment done before the end of the year and I have contacted you to ascertain if there was any interest in undertaking an updated assessment that incorporated our two areas (I have contacted some of the other adjacent councils to Nuneaton to ask the same question). If there is any interest then please contact me by 25<sup>th</sup> September 2020, if not I'll assume the answer is in the negative.

Please, pass this on to the appropriate person if I have misdirected it.

Thanks,

Phil Larter  
Principal Planning Officer





Nuneaton and Bedworth Borough Council  
Town Hall  
Coton Road  
Nuneaton  
CV11 5AA

DISCLAIMER

The information contained in this e-mail is confidential and is intended for the recipient only.

If you have received it in error, please notify us immediately by reply e-mail and then delete it from your system. Please do not copy it or use it for any other purposes, or disclose the content of the e-mail to any other person or store or copy the information in any medium.

Email traffic may be subject to recording and/or monitoring in accordance with relevant legislation.

The views contained in this e-mail are those of the author and not necessarily those of Nuneaton and Bedworth Borough Council.

The information contained in this e-mail may be the subject of public disclosure under the Data Protection Act 1998, General Data Protection Regulations 2018, Freedom of Information Act 2000 or the Environmental Information Regulations 2004 - unless legally exempt from disclosure, the confidentiality of this e-mail and your reply cannot be guaranteed.

\*\*\*\*\*

This e-mail has been scanned for all viruses by Claranet.

All e-mails are monitored by Coventry City Council's ICT Security, using Mimecast in accordance with the Regulations of Investigatory Powers Act 2000.



This e-mail and any files transmitted with it are confidential and are intended solely for the use of the addressee. If you have received this e-mail in error, you are requested to contact the sender All e-mails are monitored by Coventry City Council's ICT Security, using Mimecast. The views contained in this e-mail are those of the author and not necessarily those of Coventry City Council.

---

This e-mail has been scanned for all viruses by Claranet. The service is powered by MessageLabs. For more information on a proactive anti-virus service working around the clock, around the globe, visit: <http://www.claranet.co.uk>

---

## Andrea Hayward

---

**From:** Dorothy Barratt <[REDACTED]>  
**Sent:** 17 September 2020 08:52  
**To:** Philip Larter  
**Cc:** Mike Dittman  
**Subject:** RE: Gypsies and Traveller Accommodation Assessment

Hi Phil

Thank you for your email.

We jointly commissioned a GTAA with Lichfield and Tamworth. The information is up to 2019 and looks forward to 2040. We therefore do not need to have a further update.

Thanks

Dot

---

**From:** Philip Larter <[REDACTED]>  
**Sent:** 17 September 2020 08:26  
**To:** Dorothy Barratt <[REDACTED]>  
**Subject:** Gypsies and Traveller Accommodation Assessment

Dear Dorothy,

Nuneaton and Bedworth Borough Council are looking to update their Gypsies, Traveller and Travelling Showpeople Accommodation Assessment which dates back to 2016. Ideally, I would like to have a new assessment done before the end of the year and I have contacted you to ascertain if there was any interest in undertaking an updated assessment that incorporated our two areas (I have contacted some of the other adjacent councils to Nuneaton to ask the same question). If there is any interest then please contact me by 25<sup>th</sup> September 2020, if not I'll assume the answer is in the negative.

Please, pass this on to the appropriate person if I have misdirected it.

Thanks,

Phil Larter  
Principal Planning Officer

Phone: [REDACTED]

Email: [REDACTED]

Nuneaton and Bedworth Borough Council  
Town Hall  
Coton Road  
Nuneaton  
CV11 5AA

### DISCLAIMER

The information contained in this e-mail is confidential and is intended for the recipient only.

If you have received it in error, please notify us immediately by reply e-mail and then delete it from your system. Please do not copy it or

use it for any other purposes, or disclose the content of the e-mail to any other person or store or copy the information in any medium.

Email traffic may be subject to recording and/or monitoring in accordance with relevant legislation.

The views contained in this e-mail are those of the author and not necessarily those of Nuneaton and Bedworth Borough Council.

The information contained in this e-mail may be the subject of public disclosure under the Data Protection Act 1998, General Data Protection Regulations 2018, Freedom of Information Act 2000 or the Environmental Information Regulations 2004 - unless legally exempt from disclosure, the confidentiality of this e-mail and your reply cannot be guaranteed.

\*\*\*\*\*

This e-mail has been scanned for all viruses by Claranet.

**Vulnerable people Help and Support** Find help from your [local support group](#)

**Council Services** For other council services please use our website, [www.northwarks.gov.uk](http://www.northwarks.gov.uk), where possible. If you need to call us, please be prepared to wait. We have reduced staff but we'll help you as soon as we can – [REDACTED].



**Website -** [www.northwarks.gov.uk](http://www.northwarks.gov.uk)  
**Follow us on Twitter -** [North Warks BC](#)  
**Like us on Facebook -** [northwarksbc](#)

Any opinions expressed in the E-mail are those of the individual and not necessarily those of North Warwickshire Borough Council. Promotional content is in support of Council priorities or current initiatives. This E-mail and any files with it are confidential and solely for the use of the intended recipient. If you are not the intended recipient or the person responsible for delivering to the intended recipient, please be advised that you have received this E-mail in error and that any use is strictly prohibited.

---

This e-mail has been scanned for all viruses by Claranet. The service is powered by MessageLabs. For more information on a proactive anti-virus service working around the clock, around the globe, visit:  
<http://www.claranet.co.uk>

---

## Andrea Hayward

---

**From:** Philip Larter  
**Sent:** 14 September 2020 15:27  
**To:** [REDACTED]  
**Subject:** Gypsies and Traveller Accommodation Assessment

Dear Kirstie,

Nuneaton and Bedworth Borough Council are looking to update their Gypsies, Traveller and Travelling Showpeople Accommodation Assessment which dates back to 2016. Ideally, I would like to have a new assessment done before the end of the year and I have contacted you to ascertain if there was any interest in undertaking an updated assessment that incorporated our two areas (I have contacted some of the other adjacent councils to Nuneaton to ask the same question). If there is any interest then please contact me by 25<sup>th</sup> September 2020, if not I'll assume the answer is in the negative.

Please, pass this on to the appropriate person if I have misdirected it.

Thanks,

Phil Larter  
Principal Planning Officer

[REDACTED]

Nuneaton and Bedworth Borough Council  
Town Hall  
Coton Road  
Nuneaton  
CV11 5AA

## Andrea Hayward

---

**From:** Philip Larter  
**Sent:** 14 September 2020 15:27  
**To:** [REDACTED]  
**Subject:** Gypsies and Traveller Accommodation Assessment

Dear Vicky,

Nuneaton and Bedworth Borough Council are looking to update their Gypsies, Traveller and Travelling Showpeople Accommodation Assessment which dates back to 2016. Ideally, I would like to have a new assessment done before the end of the year and I have contacted you to ascertain if there was any interest in undertaking an updated assessment that incorporated our two areas (I have contacted some of the other adjacent councils to Nuneaton to ask the same question). If there is any interest then please contact me by 25<sup>th</sup> September 2020, if not I'll assume the answer is in the negative.

Please, pass this on to the appropriate person if I have misdirected it.

Thanks,

Phil Larter  
Principal Planning Officer

[REDACTED]

Nuneaton and Bedworth Borough Council  
Town Hall  
Coton Road  
Nuneaton  
CV11 5AA